

South Shore School District
• Board of Education •
Regular Board Meeting
South Shore Jr-Sr High School IMC
Wednesday, August 21, 2019 ~ 7:00 p.m. – 7:47 p.m.

(Minutes to be approved at the 9-18-19 Board Meeting)

A REGULAR BOARD OF EDUCATION MEETING was held on Wednesday, August 21, 2019, in the IMC at South Shore Jr-Sr High School, Port Wing, WI. The meeting had been properly publicized in compliance with the Wisconsin Open Meeting Law.

CALL MEETING TO ORDER:

Meeting called to order in the Jr-Sr High School Instructional Media Center (IMC) by Mark Hoefling, President at 7:00 p.m.

ROLL CALL:

K. Terry Burhans, Mark Hoefling, Rebecca Kavajecz, Judy Kerr, Robert Schierman, and James Stemwedel. Absent and excused: Keasha Wilcox. Also present, Clendon Gustafson, District Administrator/Principal.

APPROVAL OF AGENDA:

Motion by Burhans, second by Kavajecz to approve the agenda as printed and posted. Absent: Wilcox. Motion carried unanimously by voice vote.

CONSENT AGENDA:

- Approve Board minutes – July 17, 2019 regular board meeting
- Approve bills for payment: General fund 90093-90193, payroll direct deposit 900009233-900009308, manual check numbers 1690-1693 and 3457-3465
- Approve Clendon Gustafson, Brigid Ripley, Jodi Truchon, and Michelle Jardine as LEA representatives for the 2019-20 school year
- Approve hiring Cindy Abel-Knapp as .4 FTE speech teacher/pathologist
- Approve hiring Danielle Kobie as part-time, limited-term latchkey supervisor, up to 8 hours a week with no benefits for the 2019-20 school year
- Approve hiring Darla Lahti as part-time, limited-term community education coordinator - up to 2 hours a week, with no benefits for the 2019-20 school year
- Approve hiring Kathy Sorenson as part-time, limited-term community library aide – up to 3 hours a week with no benefits for the 2019-20 school year

Motion by Stemwedel, second by Burhans to approve the consent agenda as printed and posted. Absent: Wilcox. Motion carried unanimously by voice vote.

COMMUNITY GROUPS & INDIVIDUALS:

No community members registered at this time.

PRINCIPAL/ADMINISTRATOR'S REPORT: Mr. Gustafson

- Blacktopping is being finished on the school driveways
- Fall Co-Curricular season practices begin on August 19, 2019
- Summer school sessions had awesome reviews and positive comments from the public!
- Audit is going to be conducted the week of August 19

- All new interactive Smartboard panels are being installed in all classrooms in the district, generous 100% gift from the South Shore Education Foundation (approximately \$60,000 value!)

SOUTH SHORE EDUCATION FOUNDATION REPORT:

Judy Kerr distributed minutes from the foundation's meeting. South Shore Education Foundation funded 100% of the cost of new Smartboards at a cost of \$50,000.

COMMITTEE REPORT/S:

Suggestion Box:

None.

Personnel & Negotiations:

The committee reviewed job descriptions.

Policy:

Continued review of policy book.

UNFINISHED BUSINESS:

Community Service fund activities:

Consensus of the board was to raise the levy for Fund 80 as we need \$30,000 to continue daycare.

NEW BUSINESS:

Suggestion box ideas:

No suggestions received.

Food service vendor:

Motion by Schierman, second by Burhans to accept Sysco's bid as our food service vendor. Absent: Wilcox. Motion carried unanimously by voice vote.

Board goals:

Motion by Burhans, second by Stemwedel to maintain board goals as in the previous term. Absent: Wilcox. Motion carried unanimously by voice vote.

Presentation/acceptance for student handbooks for 2019-20 school year:

Mr. Gustafson presented the student handbooks for the 2019-20 school year. Motion by Schierman, second by Kavajecz to add language regarding inclement weather, include the human growth and development outline, and approve the handbooks with the additional language. Absent: Wilcox. Motion carried unanimously by voice vote.

Administrative benefits:

Motion by Burhans, second by Schierman to authorize the carryover of vacation for the bookkeeper for one year. Absent: Wilcox. Motion carried unanimously by voice vote. This benefit will be reviewed by the policy committee.

Athletics admission fee for 2019-20 school year:

Motion by Stemwedel, second by Burhans to waive admission fees for the 2019-20 sports regular season for both the home and visitor attendees. Absent: Wilcox. Motion carried unanimously by voice vote.

Hire business education teacher:

Motion by Burhans, second by Kerr to hire Patsy Benedict as .625 FTE business education instructor. Absent: Wilcox. Motion carried unanimously by voice vote.

Hire part-time, limited-term aide for the K4:

Motion by Burhans, second by Stemwedel to hire Cathy Gustafson as part-time, limited-term aide for the K4 program - 2 days per week/7.5/hrs day on Mondays and Wednesdays that school is in session, with no benefits for the 2019-20 school year. Absent: Wilcox. Motion carried unanimously by voice vote.

Hire part-time, limited term daycare aide:

Motion by Burhans, second by Stemwedel to hire Shawna Olesiak as part-time, limited-term daycare aide – 3 days per week/7.5 hrs/day on Tuesdays, Thursdays, and Fridays that school is in session, with no benefits for the 2019-20 school year. Absent: Wilcox. Motion carried unanimously by voice vote.

Hire custodian:

Motion by Burhans, second by Kavajecz to hire Caleb Lallemon as custodian. Absent: Wilcox. Motion carried unanimously by voice vote.

Policy – 1st Reading:

- 231 Jr-Sr High Principal Job Description
- 232 K-6 Building Principal Job Description
- 240/541.5 Director of Special Education Job Description
- 241 Special Education Coordinator, Fixed Point of Referral Job Description
- 242 Athletic Director Job Description
- 527 16-17 Employee Handbook
- 531.1 Teacher Job Description
- 531.2 School Counselor Job Description
- 531.3 Librarian Job Description
- 531.4 School Psychologist Job Description
- 531.5 Gifted-Talented Coordinator Job Description
- 541.3 Custodian Job Description
- 541.4 Cook Job Description
- 541.5 Bus Driver Job Description
- 541.11 Special Education Aide Job Description
- 541.12 Teacher Aide Elementary Office Job Description
- 541.13 Teacher Aide (Classroom) Job Description
- 541.21 Jr-Sr High School Secretary Job Description
- 546.1 Administrative Assistant Job Description
- 546.2 Bookkeeper Job Description
- 531.7 Certified Staff Job Description
- 541.1 Non-Certified Staff Job Description
- 529 Employee Handbook

DATE/S FOR NEXT MEETING/S:

Health and Nutrition Committee meeting scheduled for Monday, September 16, 2019, beginning at 2:00 p.m. in the Jr-Sr High School IMC.

Curriculum Committee meeting scheduled for Monday, September 16, 2019, beginning at 3:30 p.m. in the Jr-Sr High School IMC.

Policy Committee meeting scheduled for Monday, September 16, 2019, beginning at 6:00 p.m. in the Jr-Sr High School IMC.

Personnel & Negotiations Committee meeting scheduled for Wednesday, September 18, 2019 beginning at 6:00 p.m. in the Jr-Sr High School IMC.

Suggestion Box Committee meeting scheduled for Wednesday, September 18, 2019 beginning at 6:45 p.m. in the Jr-Sr High School IMC.

Budget Committee meeting scheduled for Wednesday, September 18, 2019 beginning at 6:45 p.m. in the Jr-Sr High School IMC.

Regular Board meeting scheduled for Wednesday, September 18, 2019 beginning at 7:00 p.m. in the Jr-Sr High School IMC.

ADJOURNMENT:

Motion by Schierman to adjourn. Meeting adjourned at 7:47 p.m.

Respectfully Submitted,

Robert Schierman, Clerk

APPROVED: September 18, 2109