

South Shore School District
• Board of Education •
Regular Board Meeting
South Shore Jr-Sr High School IMC
Wednesday, September 18, 2019 ~ 7:01 p.m. – 7:33 p.m.

(Minutes to be approved at the 10-16-19 Board Meeting)

A REGULAR BOARD OF EDUCATION MEETING was held on Wednesday, September 18, 2019, in the IMC at South Shore Jr-Sr High School, Port Wing, WI. The meeting had been properly publicized in compliance with the Wisconsin Open Meeting Law.

CALL MEETING TO ORDER:

Meeting called to order in the Jr-Sr High School Instructional Media Center (IMC) by Mark Hoefling, President at 7:01 p.m.

ROLL CALL:

K. Terry Burhans, Mark Hoefling, Rebecca Kavajecz, Judy Kerr, Robert Schierman, and Keasha Wilcox. Absent and excused: James Stemwedel. Also present, Clendon Gustafson, District Administrator/Principal.

APPROVAL OF AGENDA:

Motion by Burhans, second by Kerr to approve the agenda as printed and posted. Absent: Stemwedel. Motion carried unanimously by voice vote.

CONSENT AGENDA:

- Approve Board minutes – August 21, 2019 regular board meeting
- Approve bills for payment: General fund 90194-90249, payroll direct deposit 900009309-900009337, manual check numbers 1694 and 3466-3472

Motion by Burhans, second by Wilcox to approve the consent agenda as printed and posted. Absent: Stemwedel. Motion carried unanimously by voice vote.

COMMUNITY GROUPS & INDIVIDUALS:

No community members registered at this time.

PRINCIPAL/ADMINISTRATOR'S REPORT: Mr. Gustafson

- The fifth & sixth grade went to UW Superior's High/Low Ropes course to participate in team building activities.
- The Student Achievement Specialists (interventionists Stacy Jardine and Erin Sullivan) have been working with classroom teachers to implement common assessments across grade levels. The team is streamlining the Student Assistance Team (SAT) process and developing a school-wide system for documenting interventions and supports.
- The 8th grade Spanish students have drawn rough drafts of their designs and will begin painting blocks in the Spanish room, continuing a tradition begun 3 years ago.
- Eight students participated in the August Art Camp and made \$300 selling their creations at the Cornucopia Art Crawl on Saturday September 7th. Thanks to the Cornucopia Art Crawl Committee for writing a grant and for the Chequamegon Bay Arts Council for awarding it to them so we could collaborate on this! The kids had a great time and hope to do it again next year!

COMMITTEE REPORT/S:

Suggestion Box:

None.

Curriculum:

Curriculum committee met with instructors and reviewed the art, business education and tech ed curriculum.

Policy:

Policies in the 300's were reviewed and a staff dress policy was drafted.

Personnel & Negotiations:

The committee will meet and bring proposals to the next board meeting.

UNFINISHED BUSINESS:

Policy – 2nd Reading

- 231 Jr-Sr High Principal Job Description
- 232 K-6 Building Principal Job Description
- 240/541.5 Director of Special Education Job Description
- 241 Special Education Coordinator, Fixed Point of Referral Job Description
- 242 Athletic Director Job Description
- 527 16-17 Employee Handbook
- 531.1 Teacher Job Description
- 531.2 School Counselor Job Description
- 531.3 Librarian Job Description
- 531.4 School Psychologist Job Description
- 531.5 Gifted-Talented Coordinator Job Description
- 541.3 Custodian Job Description
- 541.4 Cook Job Description
- 541.5 Bus Driver Job Description
- 541.11 Special Education Aide Job Description
- 541.12 Teacher Aide Elementary Office Job Description
- 541.13 Teacher Aide (Classroom) Job Description
- 541.21 Jr-Sr High School Secretary Job Description
- 546.1 Administrative Assistant Job Description
- 546.2 Bookkeeper Job Description
- 531.7 Certified Staff Job Description
- 541.1 Non-Certified Staff Job Description
- 529 Employee Handbook

Motion by Schierman, second by Kavajecz to approve policy 531.7 Certified Staff Job Description, 541.1 Non-Certified Staff Job Description, 529 Employee Handbook and delete the following job descriptions from the policy book: 231 Jr-Sr High Principal Job Description, 232 K-6 Building Principal Job Description, 240/541.5 Director of Special Education Job Description, 241 Special Education Coordinator, Fixed Point of Referral Job Description, 242 Athletic Director Job Description, 527 16-17 Employee Handbook, 531.1 Teacher Job Description, 531.2 School Counselor Job Description, 531.3 Librarian Job Description, 531.4 School Psychologist Job Description, 531.5 Gifted-Talented Coordinator Job Description, 541.3 Custodian Job Description, 541.4 Cook Job Description, 541.5 Bus

Driver Job Description, 541.11 Special Education Aide Job Description, 541.12 Teacher Aide Elementary Office Job Description, 541.13 Teacher Aide (Classroom) Job Description, 541.21 Jr-Sr High School Secretary Job Description, 546.1 Administrative Assistant Job Description, 546.2 Bookkeeper Job Description. Absent: Stemwedel. Motion carried unanimously by voice vote.

NEW BUSINESS:

Suggestion box ideas:

No suggestions received.

Resignation of Stephanie Granke, art instructor:

Motion by Burhans, second by Wilcox to accept Stephanie Granke's resignation as art instructor. Absent: Stemwedel. Motion carried unanimously by voice vote.

Resignation of Clendon Gustafson, varsity boys' basketball coach:

Motion by Schierman, second by Wilcox to accept Clendon Gustafson's resignation as varsity boys' basketball coach. Absent: Stemwedel. Motion carried unanimously by voice vote.

Resignation of Bridgette Montgomery, bookkeeper:

Motion by Schierman, second by Wilcox to accept Bridgette Montgomery's resignation as bookkeeper, as of August 2020. Absent: Stemwedel. Motion carried unanimously by voice vote.

2019-20 Budget:

The 2019-20 budget was discussed.

Hiring of art instructor:

Motion by Burhans, second by Kerr to hire Kathy Irwin as art instructor. Absent: Stemwedel. Motion carried unanimously by voice vote.

DATE/S FOR NEXT MEETING/S:

Policy Committee meeting scheduled for Tuesday, October 8, 2019, beginning at 6:00 p.m. in the Jr-Sr High School IMC.

Personnel & Negotiations Committee meeting scheduled for Wednesday, October 16, 2019 beginning at 6:00 p.m. in the Jr-Sr High School IMC.

Suggestion Box Committee meeting scheduled for Wednesday, October 16, 2019 beginning at 6:45 p.m. in the Jr-Sr High School IMC.

Budget Committee meeting scheduled for Wednesday, October 16, 2019 beginning at 6:45 p.m. in the Jr-Sr High School IMC.

Regular Board meeting scheduled for Wednesday, October 16, 2019 beginning at 7:00 p.m. in the Jr-Sr High School IMC.

Budget Hearing scheduled for Monday, October 28, 2019 beginning at 6:30 p.m. in the high school commons.

Annual Meeting scheduled for Monday, October 28, 2019 in the high school commons following adjournment of the budget hearing.

Special School Board meeting scheduled for Monday October 28 2019 in the high school commons following adjournment of the annual meeting.

ADJOURNMENT:

Motion by Burhans to adjourn. Meeting adjourned at 7:33 p.m.

Respectfully Submitted,

Robert Schierman, Clerk

APPROVED: October 16, 2019