

## Summary Minutes of Canton Liberal Club Committee Meeting Thursday 24 th June 2021

Meeting Started: 19:00 Length: 0 hour 58 minutes.

The Chairman opened the meeting, and the Secretary outlined the agenda.

The Secretary read the meeting notes for Thursday 17th June 2021, these were agreed.

He then read out the Treasurer's Report and Accounts to be paid. The Chairman queried the absence of information within the 'Stewards Box' section on the Treasurers report. The Secretary explained that under previous Committees cash from tills was used for various purchases on a day-to-day basis. Even though receipts were issued the lack of control made fraud easy. The Secretary had stopped this practice in 2019. From that point and at present all expenses are paid via BACS with prior authorisation.

The Secretary confirmed no correspondence received. However, a request for a membership renewal from an expelled member was received. The Secretary will return the money with a letter of decline.

The Secretary outlined again the difficulties regarding insurance for the Club. This relates to the failure to maintain the Club over many years along with under-insuring the Club. Details about various quotes for the Electrical survey and fire alarm systems were discussed.

The Secretary then gave details of the work done to correct the ownership details for 299 Cowbridge Road and the legal requirements relating to letting. The former is now registered as 'the Trustees' (of Canton Liberal Club rather than named individuals. The latter had been incorrectly set up and was in the name of a past Secretary. After much hard work by the Secretary the set-up and responsibilities for the tenancy are now in place and correctly licensed.

A discussion took place relating to bank accounts prior to 2019.

It was agreed reminders would be provided on FB for members to renew memberships. The Chairman confirmed announcements would be made also.

The Chairman confirmed that memberships left in the box at bar had been split into categories and processed and would be updated Saturday.

A re-scheduled disciplinary meeting will take place on Thursday 1st July at 8pm.

Additionally, a further request to another member to attend an investigation will be sent. Failure to attend will result in proceedings continuing without the member.

The Vice Chairwoman outlined an entertainment opportunity, namely, a High Tea Afternoon at £15 per head with sandwiches, cream cakes & Bingo. A date of Tuesday 3rd August 2021 was set. This was agreed unanimously.

The Chairman closed the meeting.