

## **Summary of Minutes of Canton Liberal Club Committee Meeting Thurs 20th May 2021**

Meeting Started: 19:00 Length: 1 hour 32 minutes.

The Chairman opened the meeting and welcomed the committee back for a meeting in person after the challenges of holding meetings via WhatsApp and challenging communications.

A formal silent tribute was held for all members who have passed away during the pandemic.

The Secretary read the meeting notes for Thursday 8th April 2021, these were all agreed.

The Secretary gave an update on current matters and the recent past. He reminded the Committee that all full committee meetings were cancelled during lock-down due to restrictions on attendance. Zoom was attempted however technical difficulties were encountered.

Although meetings were not permitted things were accomplished:

the Licence was updated to include the use of the external premises also known and operated previously as the beer garden. Plastic glasses to be used there for events, sporting activity.

no requirement for door to be manned at all hours however we are still required use an agency for SIA licensed guards at busy times.

all job retention funds have been applied for.

new tills installed – an outstanding improvement alongside the use of the tablets. The new system has great potential, reducing labour costs, improving stock checks and automatic ordering etc. The Chairman noted that the previous till supplier failed to provide support for the tills supplied which were obsolete and prone to failure. He also confirmed the company involved used out of date licenses and the company was dissolved.

The Secretary said that it would be a while before any revenue/sales forecasts and so tight control on expenditure must be maintained. The focus must be profit not revenue.

On the subject of memberships, he stated that the Club is awaiting an update and advice about female life members. This is required before considering any action on this matter.

New and existing employees joining the club team will have relevant checks and this is regardless of previous employment at the club. Any previous employees wanting a job in the Club must re-apply.

All investigations postponed due to Covid restrictions will continue in due course.

Bandits remain out of service until confirmation and debited payment is made for the correct licenses.

It was noted that the planning and scoping for upgrading the Club's electrical system continues.

The insurance cover for the Club had been reduced a couple of years ago to save money. This was a false economy and, for example, failed to cover the Club's rebuilding cost in the event of a disaster amongst other things. An appropriate level cover has been agreed.

The Treasurer's report and Account to be Paid were shared, along with information consolidated from the last figures shared to a full committee.

Some correspondence for new memberships was received.

The Chairman covered duties for the upcoming Bingo events which will comply with current COVID requirements.

The new app allowing table ordering allows us to re-open most of the club. It was noted that the jukebox can be used but still cannot be permitted to play loudly.

It was agreed all renewals of membership to be completed by 4th July by 9pm and new memberships were discussed. It was agreed the list for new memberships to commence from Monday 5th July 2021.

Room bookings for functions were discussed. The Chairman noted the difficulties with the current restrictions and the forthcoming changes.

The issue of CIU pass cards was discussed and it was noted that despite of many emails and calls the CIU has not responded.

The Chairman reminded the Committee that this Committee intends to follow the rule book and the law and will continue to be open and transparent by publishing summaries of minutes in due course.

The Vice Chair Jill White proposed that various coach trips be organised, and they were agreed Details to be published.

A Finance meeting was scheduled for next Monday 17th May 2021 – Priority to review a full week of sales.

The Chairman closed the meeting.