

Summary Minutes of Canton Liberal Club Committee Meeting Thurs., 30th September 2021

Meeting Started: 19:00 Length: 1 hour 07 minutes.

The Chairman welcomed the committee.

The Secretary covered meeting notes for Thursday 13th September 2021 which were agreed.

The Secretary then read the 'Treasurer's report and Accounts to be paid'. The Secretary confirmed that with weakened sales due to COVID and increased essential expenditure it was proving to be extremely challenging to balance the books.

It was discussed how the bookings of the functions were the key to the club's success, complimenting the existing initiatives introduced. Expenditure was exceeding revenues due to essential and long ignored safety work, which is currently underway, as well repayment of debt amassed in previous years and during Covid shutdowns.

The secretary read out correspondence. The Vice Chairwoman detailed bookings received. The Chairman covered duties.

The Secretary gave an update and read out the Finance Committee recommendation:

proposed that Lez Hazell to be Finance Officer as well as continuing his unpaid voluntary duties as Treasurer. This was agreed unanimously.

The Secretary noted that Coors were still experiencing supply issues. The accountants were close to finalising the accountants for 2019, gaps in records creating part of the delay.

The recently updated Time & Attendance System is proving successful for both the club and our employees with no discrepancies with pay.

A quote for £144 to repair the coffee machine with updated software and keys has been received – for Finance Committee to consider at next meeting.

Other Business

As Natasha's Law is in force from 1st October 2021 Nathan and Lisa Manley, both Food Scientists, gave an overview. It was decided that no food to be provided for the upcoming CCFC game as there is a need to review food preparation guidelines and procedures and to incorporate the new allergen requirements.

It was agreed to discuss in next Finance meeting approaching Coors to contribute more to our Sky TV etc. costs.

The Chairman closed the meeting.