

Summary Minutes of Canton Liberal Club Committee Meeting 16th December 2021

Meeting Started: 7pm Length: 1 hour 3 minutes.

The Chairman opened the meeting and the Secretary read the minutes of the previous meeting which were accepted. The Acting Treasurer then read out the 'Treasurer's Report' and the 'Accounts for Payment' The Chairman explained various items to the newer committee members and the reports were accepted.

Correspondence:

There were two letters from a member which were read out but as the Committee was not quorate for voting it was agreed to defer consideration of these letters.

The Chairman allocated duties.

Any other business:

The Chairman raised the matter of better documenting functions/room hire with a new form to be completed including a risk assessment. It was agreed to develop this policy both in Finance Committee and full Committee.

The Secretary gave a report on a minor incident at a funeral recently. The Secretary will take the matter up with the function sponsor. The Chairman then brought the discussion back to the form discussed above. He used this recent incident as an illustration that while we can plan and assess risks and take measures to minimise problems, there will inevitably be things beyond our control. The form will show we took reasonable steps to avoid issues.

The issue of the finances of the club during 2020 -2021 was discussed. It was noted that all the grants etc. will be declared in the audited accounts being prepared and which will be presented at the next AGM. It was further noted that the money enabled the payment of redundancy, holiday pay etc for the staff in early 2020 as well as the fixed costs of the club e.g. standing charges for utilities. Money was also lost on beer etc spoiled due to lock-down.

The saga of the coffee machine was raised. It was suggested that firms exist who might take over the running of the machine which is still a liability at the moment. Any information obtained will be welcome. It was noted the AGM passed a motion to prevent long term contracts being signed without Special Meeting approval.

Booking SIA guards for weekends was discussed.

Bookings:

The possibility of a Children's Pantomime in the New Year was discussed. It was noted that previous Pantomimes held at the Club, were thought to be completely inappropriate for young children. Other options will be sought. A Committee member suggested the possibility of the students from St David's college performing a pantomime for the club. Apparently, they do pantomimes as part of their training and qualifications in Drama.

After a further discussion it was agreed to plan for a Pantomime at Easter – trying to organise in January/February with the threat of restrictions and lockdowns seems pointless.

The Chairman closed the meeting.