

City of Ironwood
213 S. Marquette St.
Ironwood, MI 49938



IRONWOOD

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AGENDA
REGULAR IRONWOOD CITY COMMISSION MEETING
MONDAY, SEPTEMBER 10, 2018
Regular Meeting - 5:30 P.M.
LOCATION: COMMISSION CHAMBER MEMORIAL BUILDING
5:30 P.M.

- A. Regular Meeting Called to Order.
Pledge of Allegiance.
- B. Recording of the Roll.
- C. Approval of the Consent Agenda.*

All items with an asterisk () are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of those items unless a Commission member or citizen so requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*

- *1) Approval of Minutes – Regular City Commission Meeting Minutes of August 27th.
- *2) Review and Place on File:
 - a. Downtown Ironwood Development Authority (DIDA) Meeting Minutes of July 26th.
 - b. Economic Development Corporation (EDC) Meeting Minutes of August 1st.
 - c. Ironwood Planning Commission Meeting Minutes of August 2nd.
 - d. Ironwood Housing Commission Meeting Minutes of August 21st.

- D. Approval of the Agenda
- E. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).
- G. Citizens wishing to address the Commission on Items not on the Agenda (Three Minute Limit)

OLD BUSINESS

- H. Discuss and Consider rescinding initial award (Smily's Excavating) and awarding to the second lowest bidder (Jake's Excavating) for 2,000 tons of Winter Sand in the amount of \$16,980.00.



This Institution is an Equal Opportunity Provider, Employer and Housing Employer/Lender



NEW BUSINESS

- I. Discuss and Consider adopting Resolution #018-018 scheduling a Public Hearing on Monday, September 24, 2018 at 5:25 P.M. to hear comment on a blight violation at 207 N. Curry Street (Tax ID #52-22-253-060 & #52-22-253-070).
- J. Discuss and Consider request from Jackie Powers to waive late penalty fee for summer taxes.
- K. Discuss and Consider authorizing bids for the Curry Neighborhood Trail Development to be funded by a MSHDA Neighborhood Development Grant.
- L. Manager's Appointment.
- M. Manager's Report.
- N. Other Matters.
- O. Adjournment.

Proceedings of the Ironwood City Commission

A Regular Meeting of the Ironwood City Commission was held on August 27, 2018 at 5:30 P.M. in the City Commission Chambers, Second Floor of the Municipal Memorial Building in the City of Ironwood.

A. Mayor Burchell called the Regular Meeting to Order at 5:30 P.M..

B. Recording of the Roll.

PRESENT: Commissioner Cayer, Corcoran, Mildren, Semo, and Mayor Burchell.

ABSENT: None.

C. Approval of the Consent Agenda.*

*1) Approval of Minutes – Regular City Commission Meeting Minutes of August 13th.

*2) Review and Place on File:

a. Planning Commission Meeting Minutes of June 7th.

Motion was made by Corcoran, seconded by Cayer to approve the consent agenda as presented. Unanimously passed by roll call vote.

D. Approval of the Agenda

Motion was made by Corcoran, seconded by Mildren and carried to approve the agenda as presented.

E. Review and Place on File:

1. Statement of Revenue & Expenditures.
2. Monthly Cash Report.

Motion was made by Corcoran, seconded by Semo and carried to receive and place on file the Revenue & Expenditures Report for the month ending July 31, 2018 and the Cash Summary Report month ending July 31, 2018.

F. Approval of the Monthly Check Register Report.

Motion was made by Semo, seconded by Mildren to approve the Monthly Check Register Report for the month ending July 31, 2018. Unanimously passed by roll call vote.

G. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

Linda Allen, 209 E. Pine Street thanked the City Commission for reconsidering her request to

purchase one half of the lot next to her property thus eliminating her concerns and enhancing her property. No other comments were received.

H. Citizens wishing to address the Commission on Items not on the Agenda (Three Minute Limit)

There were none.

OLD BUSINESS

- I. Discuss and Consider awarding the lowest bid to Smily's Excavating for 4,000 tons of 22A Road Gravel at \$7.38/ton for a total of \$29,520.00, subject to materials testing verification.

***Motion** was made by Semo, seconded by Mildren to award the lowest bid to Smily's Excavating for 4,000 tons of 22A Road Gravel at \$7.38/ton for a total of \$29,520.00, subject to materials testing verification. Unanimously passed by roll call vote.*

- J. Discuss and Consider awarding the lowest bid to Smily's Excavating for 2,000 tons of Winter Sand at ~~\$13.15~~ \$6.96/ton for a total amount of ~~\$26,300.00~~ \$13,920.00, subject to materials testing verification.

***Motion** was made by Semo, seconded by Mildren, to award the lowest bid to Smily's Excavating for 2,000 tons of Winter Sand at \$6.96/ton for a total amount of \$13,920.00 as amended, subject to materials testing verification. Unanimously passed by roll call vote.*

NEW BUSINESS

- K. Discuss and Consider Resolution #018-028 Governing the 2018 Comprehensive Deer Management Program.

***Motion** was made by Corcoran, seconded by Ayer to adopt Resolution #018-028 Governing the 2018 Comprehensive Deer Management Program. Unanimously passed by roll call vote.*

- L. Discuss and consider awarding bids for 2018 Sanitary Sewer Line Extension (Frenchtown Rd/Mill St.) and Water Service line replacement Projects.

***Motion** was made by Corcoran, seconded by Cayer to award bids for 2018 Sanitary Sewer Line Extension (Frenchtown Rd/Mill St.) and Water Service line replacement Projects. Unanimously passed by roll call vote.*

- M. Consider approval of Rural Development Change Order No. 5 for the City of Ironwood – Phase 4 Utility Project to Ruotsala Construction, LLC in the amount of \$132,270.83 and authorize Mayor to sign all applicable documents.

***Motion** was made by Corcoran, seconded by Mildren to approve the Rural Development Change Order No. 5 for the City of Ironwood – Phase 4 Utility Project to Ruotsala Construction, LLC in*

the amount of \$132,270.83 and authorize Mayor to sign all applicable documents. Unanimously passed by roll call vote.

- N. Consider approval of Rural Development Pay Package in the amount of \$326,826.48 for the City of Ironwood – Phase 4 Utility Project Water Portion and authorize Mayor to sign all applicable documents.

Motion was made by Mildren, seconded by Corcoran to approve the Rural Development Pay Package in the amount of \$326,826.48 for the City of Ironwood – Phase 4 Utility Project Water Portion and authorize Mayor to sign all applicable documents. Unanimously passed by roll call vote.

- O. Consider approval of Rural Development Pay Package in the amount of \$168,042.53 for the City of Ironwood – Phase 4 Utility Project Sewer Portion and authorize Mayor to sign all applicable documents.

Motion was made by Corcoran, seconded by Cayer to approve the Rural Development Pay Package in the amount of \$168,042.53 for the City of Ironwood – Phase 4 Utility Project Sewer Portion and authorize Mayor to sign all applicable documents. Unanimously passed by roll call vote.

- P. Discuss Stop Sign installation requirements and locations.

Commissioner Semo felt there was two issues, one was the McLeod and Lowell stop sign and other unwarranted stop signs throughout the City of Ironwood. Commissioner Semo also asked if there was any data regarding accidents at this location.

Motion was made by Mildren, seconded by Cayer to re-install a stop sign at the corner of McLeod and Lowell because of sight line issues and speed along McLeod Avenue. Further discussion of this matter took place.

Commissioner Corcoran urged the City Commission to hold a public hearing to allow the public to weigh in on this matter.

ROLL CALL:

Yes (3): Commissioner Mildren, Cayer, and Mayor Burchell.

No (2): Commissioner Corcoran and Semo.

Motion carried on a 3 to 2 vote.

- Q. Mayor's appointment.

Mayor Burchell appointed Randy Kirchhoff to the unexpired term of Paul Anderson on the Park & Recreation Committee (term expiring July 1, 2019).

Motion was made by Semo, seconded by Mildren and carried to approve the Mayor's appointment of Randy Kirchhoff to the unexpired term on the Park & Recreation Committee (term expiring July 1, 2019).

R. Manager's appointment.

City Manager Erickson appointed Patricia Niksich to the expired term of James Rayner on the Ironwood Housing Commission (5-year term - term expiring June 30, 2023).

Motion was made by Semo, seconded by Mildren and carried to approve the City Manager's appointment of Patricia Niksich to the 5-year term on the Ironwood Housing Commission (term expiring June 30, 2023).

S. Manager's Report.

City Manager Scott B. Erickson verbally gave the manager's report noting the following items:

- *Northwood's Paving completed the pulverizing of Ayer Street and Easy Street last week. The final preparation and paving will take place next week.
- *City of Ironwood staff attended a meeting last week with the FEMA Staff, in Houghton to review the process and procedures required to properly document reimbursements for cleanup costs associated with the federal flood disaster recently declared for our area.
- *The City Fall Clean Up Day is scheduled for Saturday, September 29th from 8 am to 11 am at the City owned lot on Ayer Street.
- *The City of Ironwood is the recipient of a MDEQ scrap tire grant scheduled between September 17th-22nd.
- *The Gogebic Range Health Foundation mini grant for a signed bicycle loop from the Iron Belle Trail to the top of Mt. Zion Overlook has been installed.
- *Xcel Energy crews will be replacing some older street light poles around the general downtown area and is also working on a gas line project where they will be replacing some of the older gas and/or service lines.

T. Other Matters.

Commissioner Corcoran thanked our Public Safety Department and the Hurley Police Department for coming together to show their support for Ojibway Correctional Facility (OCF) in placing the flag between the trucks.

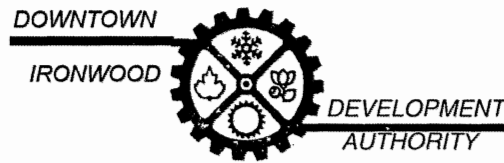
Commissioner Mildren thanked all the people and governmental units for trying to save OCF. He thanked everyone who helps with all the rain events and for being a part of the first responders not only for his family but for all families in other towns. Additional comments were received.

Q. Adjournment.

Motion was made by Semo, seconded by Cayer and carried to adjourn the meeting at 6:02 P.M.

Annette Da Lio-Burchell, Mayor

Karen M. Gullan, City Clerk



**Proceedings of the Downtown Ironwood Development Authority
Thursday, July 26, 2018**

A regular meeting of the Downtown Ironwood Development Authority (DIDA) was held on Thursday, July 26, 2018 at 8:00 A.M. in the Women's club Room, 2nd Floor, Memorial building, Ironwood Michigan.

1. Call to Order: Chairman Tom Williams called the meeting to order at 8:00 A.M.
2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Tom Williams, Chair	X			
Nancy Korpela, Vice	X			
Annette Burchell		X	X	
Eleanor Bolich	X			
Amy Nosal	X			
Yvonne Novascone		X		X
Vacant				
Anna Lovelace	X			
Nancy Zak	X			
	6	2	Quorum	

Also, present: Community Development Director, Tom Bergman and Community Development Specialist, Tim Erickson

3. Election of Chair and Vice-Chair.
Nomination by Lovelace to nominate Williams as Chair. Second by Korpela.
Motion by Korpela, Second by Lovelace. Motion carried 6 to 0.
Nomination by Lovelace to nominate Korpela as Vice-Chair. Second by Zak.
4. Approval of the June 28, 2018 Meeting Minutes:
Motion by Lovelace to accept the meeting minutes from the June 28, 2018 meeting.
Second by Korpela. **Motion carried 6 to 0.**
5. Approval of the Agenda:
Motion by Lovelace to accept the amended agenda. **Second** by Korpela. **Motion carried 6 to 0.**

6. Citizens wishing to address the Authority on Items on the Agenda (Three-Minute Limit):
None.
7. Citizens wishing to address the Authority on Items not on the Agenda (Three-Minute Limit): Director Meyer talked about his customer appreciation workshop that was hosted at the Golden Dragon Restaurant. He talked about his experience with Festival Ironwood and the Hiawatha statue. He discussed Jack Frost Festival and stated that a theme will not be implemented in the future. The sno-cross event was discussed and he stated that it will be bigger due to national sponsorships.
8. Items for Discussion and Consideration:
 - a. Discuss and consider the approval of the Financial Report: Director Bergman presented the report and stated that the DIDA was over budget on the year.

Motion by Lovelace, to approve the financial report. **Second** by Zak. **Motion Passed 6 to 0.**
 - b. Discuss and consider 2018 MCACA Grant Application:

Motion by Korpela, to move forward with the MCACA Grant Application. **Second** by Zak. **Motion Passed 6 to 0.**
 - c. Discussion on downtown herb garden: Bolich talked about placing an herb garden somewhere downtown. She is suggesting placing 2 raised beds in the back of the art park.

Motion by Korpela, to support the Northwind Natural Food Co-op herb garden in the Art Park. **Second** by Lovelace. **Motion Passed 6 to 0.**
 - d. Pocket Park Tree Discussion: Director Bergman stated that the tree carver has been paid the deposit. Bergman stated that we don't know how much the Range Master Gardeners will pay in total.
 - e. Comprehensive Plan & Blueprint Plan Implementation Status of Priority Action Items:
 - I. Strategy 6.3(d) Continue Business Retention Program.
 1. Director Bergman discussed some discussion with the zoning consultants that relates to businesses retention. He also talked about implementing a TIF district in the downtown.
 - II. Strategy 6.3(g&h) Develop/Continue Business Incubator/entrepreneurial support spaces.
 1. Director Bergman said that Gogebic Community College will get one of the Invent@NMU kiosks and tailor their business classes to

use it. The commercial kitchen discussion hasn't taken off with GCC yet. The Authority discussed different ways to use a commercial kitchen.

III. Strategy 6.5(c), 6.7(b) & 6.6(c) First Friday Downtown.

1. Update on First Friday Events for Summer.

- a. Director Bergman updated the Authority and stated that Dig Deep will be at the next First Friday.

IV. Downtown Redevelopment Sites.

1. Director Bergman talked about the redevelopment project on main street.

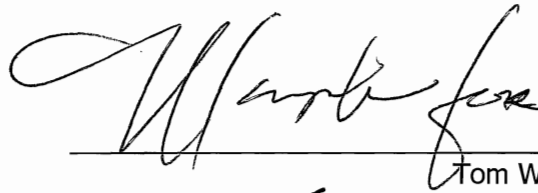
V. Alley Way Improvement Plan – Alley way weed and brush removal.

1. The crew will be going out to clean up some garbage and brush removal.

9. Other Business: None.

10. Next Meeting: August 23, 2018 at 8:00 a.m.

Meeting adjourned by consensus at 8:48 a.m.



Tom Williams, Chair



Tim Erickson, Community Development Assistant



**Proceedings of the Economic Development Corporation Meeting
Wednesday, August 1, 2018**

A Regular Meeting of the Economic Development Corporation (EDC) was held on Wednesday, August 1, 2018 at 10:00 A.M. in the Women's Club Room, Second Floor of the Municipal Memorial Building in the City of Ironwood, Michigan.

1. Chair Wyssling called the meeting to order at 10:01 a.m.
2. Recording of the Roll

MEMBER	Present		EXCUSED	NOT EXCUSED
	YES	NO		
Thorsen, Gina	X			
Lemke, Joseph		X		X
Korpela, Nancy	X			
Sclafani, Velda	X			
Ramme, Dave	X			
Ruppe, Mark		X	X	
Schonberg, Bob	X			
Wyssling, John	X			
Gary Burnett		X	X	
Quorum	6	3	Quorum	

Also Present: Community Development Director Tom Bergman and Community Development Assistant Tim Erickson.

3. Approval of the June 6, 2018 Meeting Minutes:

Motion by Schonberg to accept the June 6, 2018 meeting minutes. **Second** by Ramme. **Motion Carried 5 to 0.**

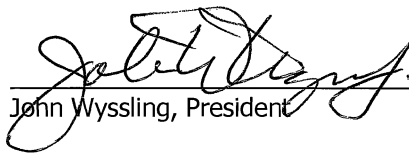
4. Approval of the Agenda

Motion by Korpela to accept the Agenda. **Second** by Sclafani. **Motion Carried 5 to 0.**

5. Citizens wishing to address the Corporation regarding Items on the Agenda (Three-minute limit): None.
6. Citizens wishing to address the Corporation regarding items not on the Agenda (Three-minute limit): None.
7. Items for Discussion and Consideration
 - A. Redevelopment Ready Communities – Potential strategies for redevelopment.
 - I. Update on certification. – Zoning ordinance revision.
 1. The zoning consultants visited the City and spent time with staff and the Planning Commission. Bergman stated that they will presenting a draft and then taking more public comment. Bergman gave an update on a potential Tax Increment Finance district in the downtown. Schonberg asked about collecting taxes on Marijuana.
 - B. Comprehensive Plan Implementation Status of Priority Action Items:
 - I. Strategy 6.2(b) Implement Endowment Fund Program for Economic Development – Angel network program next steps.
 1. Bergman stated that he will be updating the board at the next meeting.
 - II. Strategy 6.3(g & h) Develop/Continue a Business Incubator and Entrepreneurial Support Spaces – Update on project with GCC and invent@NMU.
 1. Bergman stated that he was open to suggestions.
 - III. Strategy 6.4 Create internship/apprenticeship program with local business to market to colleges and trade schools.
 1. Bergman talked about getting exit interviews from interns to get their perspective on the community. Bergman talked about finding out which companies have interns and then build a program around the existing businesses.
8. Other Business: Ramme talked about adding the mining operations to the next agenda. Schonberg talked about formally supporting Copper Peak. Sclafani suggested that the EDC support the prison.

Motion by Korpela to sign a support letter for the Ojibwa Correctional Facility. **Second** by Ramme. **Motion Carried 6 to 0.**

9. Next Meeting: September 5, 2018 at 10:00 a.m.
10. Adjournment. **Motion** by Ramme to adjourn at 10:50 a.m. **Second** by Korpela. **Motion Carried 6 to 0.**


John Wyssling, President



Tim Erickson, Community Development Assistant



PROCEEDINGS OF THE IRONWOOD PLANNING COMMISSION
Thursday, August 2, 2018

A Regular Meeting of the Planning Commission was held on Thursday, August 2, 2018 in the Women's Club Room, Second Floor of the Municipal Memorial Building in the City of Ironwood, Michigan.

1. Call to Order: Chair Davey called the meeting to Order at 5:00 p.m.

Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Vacant				
Burchell, Bob	X			
Cayer, Joseph F.		X	X	
Davey, Sam	X			
Lemke, Joseph		X	X	
Nancy Korpela	X			
Cayer, Joe J. ex-officio, non-voting member	X			
Silver, Mark	X			
	5	2	Quorum	

Also present: Community Development Director Tom Bergman and Community Development Assistant Tim Erickson

2. Approval of the June 7, 2017 Meeting Minutes:

Motion by Korpela to accept the June 7, 2017 Minutes. **Second** by Burchell. **Motion Carried 4 to 0.**

3. Approval of the Agenda:

Motion by Korpela to accept the Agenda. **Second** by Burchell. **Motion Carried 4 to 0.**

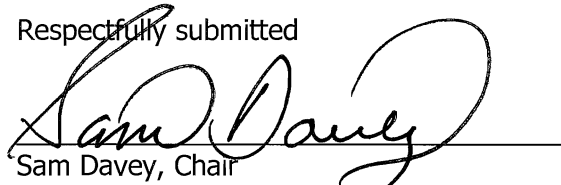
4. Citizens wishing to address the Commission regarding Items on the Agenda (three-minute limit): None.
5. Citizens wishing to address the Commission regarding Items not on the Agenda (three-minute limit): None.
6. Items for Discussion and Consideration:
 - A. Discuss and consider Eric Fitting regarding revision of site plan for storage units on Ayer Street.
 - I. Fitting addressed the Commission with a new proposal of storage containers. Bergman addressed the Commission and stated that the site plan shows a building and that storage containers require a separate conditional use. Fitting presented pictures showing storage units on various other properties within the industrial park. Bergman stated that the storage containers are taxed by personal property tax and not as assessment tax. Fitting stated that he will make the properties look aesthetically pleasing. He stated that mobility is a reason why he chose the storage containers versus a physical building. Bergman talked about requiring screening or having a structure built on the property. Bergman talked about the difference between industrial park property and industrial property. Burchell suggested that they be uniform and that there are screening conditions on the units. Bergman will move forward with the conditional use permit, and will give some recommended conditions to the Planning Commission at the next meeting.
 - B. Discuss and consider placement of storage container at 200 E. Ayer Street in the C-2 Downtown Commercial District.
 - I. Coleman Engineering presented the site plan. Bergman presented the language in the zoning ordinance. The Commission discussed some conditions that need to be placed on the unit. The Commission stated that this needs to be worked out in the zoning ordinance revision.

Motion by Burchell to approve the plan as drawn. **Second** by Silver. **Motion Carried 4 to 0.**
 - C. Comprehensive Plan Implementation Status of Priority Action Items.
 - I. Strategy 3.1(a) Update the Zoning Ordinance – Review visit from consultants.
 1. Bergman presented the full audit of the ordinance by the consultants.
7. Other Business: None.
8. Next Meeting: September 6, 2018
9. Adjournment:


Motion by Silver to adjourn the meeting. **Second** by Burchell. **Motion Carried 4 to 0.**

Adjournment at 6:09 p.m.

Respectfully submitted



Sam Davey, Chair



Tim Erickson, Community Development Assistant

IRONWOOD HOUSING COMMISSION
REGULAR MEETING MINUTES
AUGUST 21, 2018
PIONEER PARK APARTMENTS – COMMUNITY ROOM
515 E. VAUGHN STREET – IRONWOOD, MI. 49938

The regular meeting of the Ironwood Housing Commission was held on August 21, 2018 in the Community Room at Pioneer Park Apartments at 515 E. Vaughn Street, Ironwood, MI. 49938. The meeting was open to the public.

Present: Annabelle O'Brien
Adrienne Chase (via-phone)
Joe Cayer, Jr.

Absent: Joe Cayer, Sr.

1. Call to Order

The meeting was called to order at 4:00 p.m. by President O'Brien, followed by the Pledge of Allegiance.

2. Approval of Minutes

Motion by Cayer, Jr., Seconded by Chase to approve minutes of the July 10, 2018 meeting. All approved.

3. Old Business

3.1.1 Action Floor System – Install Action Herculan IG Floor System

The Director provided information to the Board of Commission on the installation of new Herculan IG flooring located in the Pioneer apartments main tunnel and in the entryway of the Annex apartments. The flooring will be done by Action Floors of Mercer, WI. And the total cost will be \$2,651.25. This will also include the removal and disposal of all existing carpet and tile.

4. New Business

4.1.1 MHDA/UPHO Fall Conference Mission point Registration

The Director provided information to the Board of Commissioners on the 2018 Michigan Housing Directors Association & Upper Peninsula Housing Organizations Fall Conference that will be held at Mission Point Resort, Mackinaw Island, MI. October 9-October 12, 2018.

4.1.2 Otis Elevator Company-Install Coaxed Cables and Cameras in Elevators

Motion by Cayer, Jr., Seconded by Chase, Unanimously approved through roll call vote. To approve the installation of Cameras in the elevator at Pioneer Park apartments Elevator and in the Annex apartments elevator. The installation will be done by Otis Elevator Company from Marquette, MI. with a total cost of \$4,471.00.

4.1.3 Northstar Electronics – Supply equipment for Camera installation in Elevators

Motion by Cayer, Jr. Seconded by Chase, Unanimously approved through roll call vote. To approve the purchase of equipment purchased from Northstar Electronics in the amount of \$2,835.93 for the installation of cameras in the Pioneer Park & Annex Apartments elevators.

4.1.4 U.P. Engineers & Architect – 2017 Capital Fund Project

Motion by Cayer, Jr., Seconded by Chase, Unanimously approved through roll call vote. To approve U.P. Engineers & Architect, Inc. project for the Ironwood Housing Commissions 2017 Capital Fund Project for the 4-Plex window replacement, Two garage roofs/trim replacements, Front entry concrete replacement & garage Doors & operators. The bid was awarded to Trolia Siding & Construction, Inc. Hurley, WI. In the amount of \$90,481.00.

5. Current A/R Balance report: July 2018 (Info)

The Director provided information to the Board of Commissioners on the Ironwood Housing Commissions current A/R Balance report for the month ending July 2018.

6. Current Vacancy Report for Public housing (Info)

The Director provided information to the Board of Commissioners on the Ironwood Housing Commissions current Vacancy Report for Public Housing.

7. Bank Account Reconciliation as of June 30, 2018 (Info)

The Director provided information to the Board of Commissioners for the Ironwood Housing Commissions Bank Account Reconciliation Report for the General Fund for the month ending June 30, 2018.

8. Supplementary Statement Of Income & Expense as of June 30, 2018

The Director provided information to the Board of Commissioners for the Ironwood Housing Commissions Supplementary Statement of income for the month ending June 30, 2018. This includes Revenue to Date, Expense to Date & Total Unrestricted Net Position as of June 30, 2018.

9. MERS Quarterly Statement of Fiduciary Net Position Ended 06/30/2018 (Info)

The Director provided information to the Board of Commissions on the Ironwood housing Commissions MERS Quarterly Statement of Fiduciary Net Position for our defined Benefit Plan for the Quarter ending June 30, 2018.

10. Financial Stmnts., Journal Register, General Ledger ending June 30, 2018 (Info)

The Director provided information to the Board of Directors on the Ironwood Housing Commissions Financial Statements, journal Register and the General Ledger for the month ending June 30, 2018. (Info)

11. Year Closing June 30, 2018-Financial stmts.,General Ledger, Journal Register(Info)

The Director provided information to the Board of Directors for the Ironwood Housing Commissions Year End Closing June 30, 2018. This includes our Year-End Financial Statement, General Ledger and Journal Register. (Info)

12. Computation of Payments in Lieu of Taxes-for Fiscal year ended 2018

Motion by Cayer, Jr., Seconded by Chase, Unanimously approved through roll call vote. To approve the Ironwood Housing Commissions payment in Lieu of Taxes to the City of Ironwood in the amount of \$29,300.07.

13. Resolution 2018-5 Obsolete Item Write-Off

Motion by Cayer, Jr., Seconded by Chase, to adopt Resolution 2018-5 for the Obsolete Item Write-Off. All approved.

14. Disbursements and Claims

15. Disbursements of Checks # 19602 – 19653

Motion by Cayer, Jr., Seconded by Chase, Unanimously approved through roll call vote.

16. Commissioner Comments

Chase questioned if the new candidate applying for our Board of Commission had any HUD or Housing background experience.

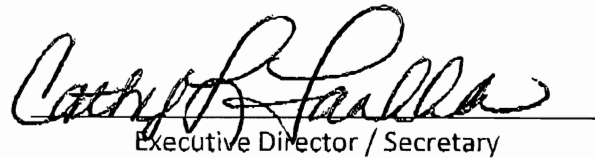
17. Public Comments

Suzette Doleshal questioned when the next HUD Inspection will take place in our building.

18. Adjournment

Motion by Chase, Seconded by Cayer, Jr., Unanimously approved through roll call vote. Meeting adjourned at 4:30 p.m.


President / Vice-President


Executive Director / Secretary

2018 Winter Street Sand Bids - Firday, August 17th @ 10:15 A.M.

BID TABULATION SHEET

Name of Bidder:	Bid Bond		Tons Unit Price	Tons Quantity	Total Bid Price
Smily's Exc.	✓		\$6.96		\$13,920.-
Globe Ind	✓		\$13.15	\$	\$26,300.00
Ruotsala Const	✓		\$15.00		\$30,000.-
Jakes Exc.	✓		\$8.49		\$16,980.00

Witnesses to Bid Opening:

Mona Maher
Karen J. Sullivan
[Signature]

Bid Award Action Taken:

RESOLUTION #018-018
A RESOLUTION DETERMINING THAT A
HAZARD AND NUISANCE EXISTS

At a Regular Meeting of the City Commission of the City of Ironwood, duly held on September 10th 2018, in the Commission Chambers of the Municipal Memorial Building, Ironwood, Michigan, the following Resolution was offered by Commissioner _____, supported by Commissioner _____.

WHEREAS, the City Commission has investigated the conditions of the property located at 207 N. Curry Street (52-22-253-060, 52-22-253-070) and debris is scattered throughout the property

WHEREAS, the proper notice and deadlines have been given to owner(s)/occupant(s) of property regarding the correction of the City Code violation(s) via letters send on September 21st 2017 and April 21st 2018; and, September 9th 2018,

WHEREAS, the City Commission is duly authorized to determine that a code violation exists and order such properties to become compliant under direction of the City Manager and that any and all expenses of abatement may be assessed against the prospective property;

NOW, THEREFORE, be it resolved by the City Commission of the City of Ironwood, that:

1. That a public hazard or nuisance which is dangerous to the health, safety, or welfare of the inhabitants of the City of Ironwood or those residing or habitually going near such lot, building, or structure does exist at 207 N Curry Street (52-23-253-060 and 52-23-253-070) and,
2. That said public hazard or nuisance is in violation of City Ordinance, Chapter 17, Article IV, Sec 17-67(2&3); and,
3. A Pubic Hearing will be held on September 24th 2018 at 5:25 P.M. at which time the owner may raise any objection t the proposed abatement.

Roll call vote was taken: Ayes: _____ Nays _____.

STATE OF MICHIGAN)
) ss.
COUNTY OF GOGEBIC)

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by; the Ironwood City Commission, County of Gogebic, State of Michigan, at a regular meeting held on September 10th 2018 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Act of Michigan, 1967, and that the minutes of said meeting were kept and will be or have been made available as required by said act.

Karen M. Gullan, City Clerk

171 E Michigan Ave
Ironwood, MI 49938
August 27, 2018

Ironwood City Commission
213 S Marquette St
Ironwood, MI 49938

RE: Property Taxes 173 E Michigan Ave.

Dear City Commissioners:

On June 18th I bought a house at 173 E Michigan Ave. At closing, Associated Title informed me the tax bills were not ready yet and so they estimated the taxes due from the seller and gave me a credit for that amount; it would be my responsibility to pay the entire tax bill when I received it.

Associated Title also informed me they had contacted the City to inform them of the closing so the water and tax bills could be changed into my name, but that I should double check with the City to assure this occurred.

On June 19th I went to the Memorial Building in person and informed Pauline that I had just closed on the house and also that it was not my primary residence so please send the bills to my residence of 171 E Michigan Ave.

In July I received a water bill, and appeared in person to request of Bob Tervonen that the water bill be paid by autopay like the water bill for my primary residence.

Then I went down the hall and asked Dennis Hewitt to photocopy records pertaining to my new acquisition. I returned again to Dennis Hewitt to consult about a deck I was building and to pay for my building permit. Thus I had at least six contacts with three City employees regarding my new house in June and July.

On August 18th I received my first tax bill for 173 E Michigan, and it included a penalty for late payment. The next day I appeared at the window with my checkbook and asked Pauline to deduct the late fee. She said she could not. I said, "But this is my first notice!" She said, "Tax bills went out in June!" I said, well you must have sent it to the former owners. She said it was my responsibility to inform them that I am the new owner. I reminded her that I informed her of the closing on June 19th! She said, "We just received the deed and can't change the address until we receive the deed." How I am supposed to pay a bill on time when it is not in my name until after the due date? I appealed to Scott Erickson and he said by ordinance, only the City Commission can overturn a late fee on a tax bill.

So I am asking you to relieve me of the \$31.86 late fee on my tax bill for 173 E Michigan Ave since I made diligent efforts to inform the City of my ownership but did not receive a bill prior to the due date.

Sincerely,

Jackie Powers



Property #: 27-52-22-134-170

2018

Bill # 00936

Summer TAX BILL



Name _____

Address _____

City _____ State _____ Zip _____

Amount Enclosed \$ _____

DUE DATE: 08/10/2018

* * POSTMARK NOT ACCEPTED * *

2018 Summer Tax 1,062.07

Admin Fee 10.62

DUE 1,072.69

Penalty 31.86

To: POWERS, JACQUELINE
171 E MICHIGAN AVE
IRONWOOD MI 49938

CURRENT BALANCE DUE \$ 1,104.55

CREDIT CARDS ACCEPTED WITH A 3.5% FEE (\$3.50 MINIMUM)

Payments accepted online at cityofironwood.org website or at the below address.

Return This Portion with payment. (Complete only if different from below) For receipt include a self addressed stamped envelope.

Checks payable to: CITY OF IRONWOOD

2018

Prop #: 27-52-22-134-170

213 S MARQUETTE STREET
IRONWOOD, MI 49938

Summer TAX BILL

DUE DATE: 08/10/2018

* * POSTMARK NOT ACCEPTED * *

FOR QUESTIONS CALL CITY TREASURER

(906) 932-5050 EXT. 113

Bill #: 00936

Mortg. Code:

TAXES & 1% ADM FEE ARE PAYABLE STARTING JULY 1, 2018. A PENALTY OF 3% WILL BE ADDED AFTER AUGUST 10, 2018 ON ANY OUTSTANDING BALANCE AT THAT TIME. PAST DUE TAXES WILL BE TURNED OVER TO THE GOGEBIC COUNTY TREASURER ON MARCH 1, 2019. CALL GOG. CO. TREASURER 906-663-4517.

-----FISCAL YEARS-----

County: 10/01/2018 - 09/30/2019
Twn/City: 07/01/2018 - 06/30/2019
School: 07/01/2018 - 06/30/2019
State: 10/01/2018 - 09/30/2019

Taxable Value: 15,771
SEV Value: 15,771
School: District 27020
Class: 401
Property Address: 173.0 MICHIGAN AVE
Legal Description:
LOT 1 BLOCK 10 MEGAN & KOENIG'S ADD.

TAXING UNIT	MILLS	TAX
SCHOOL OPERATING	18.00000	283.87
STATE EDUCATION	6.00000	94.62
INTER SCHOOLS	3.62000	57.09
CITY OPERATING	19.20000	302.80
CITY LIBRARY	0.96580	15.23
CITY P&F PENSION	6.50000	102.51
SCHL CONST BOND	1.03000	16.24
GOG. COUNTY	6.68000	105.35
CIVIC CENTER	1.00000	15.77
SCHL CNST BND 09	0.70000	11.03
SCHL CNST BND 10	1.65000	26.02
STREET IMPROVE	2.00000	31.54
Total Tax	67.34580	1,062.07
Admin Fee		10.62
DUE		1,072.69
Penalty		31.86
CURRENT BALANCE DUE \$		1,104.55
* * POSTMARK NOT ACCEPTED * *		

To: POWERS, JACQUELINE
171 E MICHIGAN AVE
IRONWOOD MI 49938

% Principal Residence Exemption: 0.0000

* IF YOU'RE IN BANKRUPTCY, THIS IS FOR INFORMATION ONLY *

Memo

To: Ironwood City Commission

From: Paul Linn, Finance Director/Treasurer

Date: September 6, 2018

Re: Late Penalty Fee Waiver Request

A written request has been received from Jackie Powers to waive a late penalty fee that was added to her tax bill for failure to pay her 2018 summer property taxes by the August 10th due date. The tax bill is for property that she purchased at 173 E. Michigan Avenue on June 18, 2018. The tax bill for this property was mailed to the previous owner on July 1, 2018, the owner on file at the time the tax roll was prepared.

Per chapter 10 of the City Charter, the Treasurer shall forward a statement of taxes due by first class mail addressed to the several owners of the property upon which taxes are assessed, according to the names of such owners and their addresses as indicated on the tax roll. Such notice shall be deemed sufficient for the payment of all taxes on the tax roll. Failure on the part of the Treasurer to give said notice shall not invalidate the taxes on the tax roll nor release the person or property assessed from the penalty provided by State Law for nonpayment of taxes. City taxes are due July 1. Along with any other taxes billed at that time they become delinquent if not paid by August 10.

State of Michigan statute states that failure to send or receive the notice does not prejudice the right to collect or enforce the payment of the tax. The statute provides the governing body the authority to impose a late penalty for delinquent taxes. The City Commission annually authorizes the City Treasurer, via resolution, to impose a 3% late penalty fee for delinquent taxes. The statute also provides the governing body the authority to waive the penalty.

As noted in the letter from Ms. Powers, she was informed by Associated Title of her responsibility to pay the taxes. In addition, Ms. Powers signed a Tax Bill Agreement on June 18, 2018, with Associated Title, agreeing that she is fully responsible for obtaining a copy of the next property tax bill that would come out in July 2018 for the tax period covering Summer 2018.

Given the above, it is my recommendation to deny the taxpayer's request to waive the late penalty fee. This is in fairness to others who were late and had to pay the penalty.



MEMO

To: Mayor Burchell and the City Commission

From: Tom Bergman, Community Development Director

Date: September 6, 2018

Meeting Date: September 10, 2018

Re: Neighborhood Enhancement Program – Curry Neighborhood Trail

The Gogebic Range Health Foundation (GRHF) in partnership with the City of Ironwood, has received a \$30,000 grant from MSHDA Neighborhood Enhancement Program to build a trail through the Little League Field, following the Cottonwood trail, and through to the Miners Memorial Heritage Park. The GRHF is providing an \$8,000 match to bring the project total to \$38,000. We are looking to obtain bids for the trail to be built.

This project is supported in the City of Ironwood Comprehensive Plan through the Park Action Program and many goals, policies, and strategies related to trail development throughout the City of Ironwood, and specifically in the Miners Memorial Heritage Park.