

City of Ironwood  
213 S. Marquette St.  
Ironwood, MI 49938



**IRONWOOD**  
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Phone: (906) 932-5050  
Fax: (906) 932-5745  
www.cityofironwood.org

**AGENDA**  
**REGULAR IRONWOOD CITY COMMISSION MEETING**  
**MONDAY, NOVEMBER 12, 2018**  
**Regular Meeting - 5:30 P.M.**  
**LOCATION: COMMISSION CHAMBER MEMORIAL BUILDING**

- A. Regular Meeting Called to Order.  
Pledge of Allegiance.
- B. Recording of the Roll.
- C. Approval of the Consent Agenda.\*

*All items with an asterisk (\*) are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of those items unless a Commission member or citizen so requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*

\*1) Approval of Minutes – Regular City Commission Meeting Minutes of October 22<sup>nd</sup>.

\*2) Review and Place on File:

- a. Carnegie Library Meeting Minutes of September 28<sup>th</sup>.
- b. Ironwood Planning Commission Meeting Minutes of October 4<sup>th</sup>, 2018.
- c. Parks and Recreation Committee Meeting Minutes of October 1<sup>st</sup>, 2018.
- d. Downtown Development Authority Meeting Minutes of August 23<sup>rd</sup>, 2018.
- e. Economic Development Corporation Meeting Minutes of October 3<sup>rd</sup>, 2018.

- D. Approval of the Agenda
- E. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).
- F. Citizens wishing to address the Commission on Items not on the Agenda (Three Minute Limit)
- G. AUDIENCE: Kerry Noble, Commercial Field Specialist, CLEARResult  
(RE: Rebate programs for Xcel Electric and Gas).



This Institution is an Equal Opportunity Provider, Employer and Housing Employer/Lender



## **OLD BUSINESS**

- H. Discuss and Consider approving extension of Lease Agreement with the Social Security Administration and authorize Mayor Pro Tem and City Clerk to sign same.
- I. Discuss and consider approving the Corrective Action Plan for the City's Defined Benefit Pension Retirement System.  
(\*FULL CORRECTIVE ACTION PLAN WITH EXHIBITS IS AVAILABLE FOR REVIEW IN THE CITY CLERK'S OFFICE\*)

## **NEW BUSINESS**

- J. Discuss and Consider request from the Gogebic County Fair/Friends of the Fair for a "Special Event Water Rate" for the 2018/2019 Snowmobile Olympus being held at the Gogebic County Fair Grounds on December 29, 2018, January 5th & 6th, 2019, and February 16<sup>th</sup> & 17<sup>th</sup>, 2019.
- K. Discuss and Consider the sale of a portion of surplus property to Andrew & Jean Saari, of 123 Luxmore Street in the amount of \$2,217.50.
- L. Discuss and Consider declaring four (4) used grader tires surplus and selling them to the Iron County non-profit ATV/UTV Association for \$1.00.
- M. Discuss and Consider approving a 5-year agreement with Axon for Public Safety Body Cameras in the amount of \$12,182.40/yr.
- N. Manager's Report.
- O. Other Matters.
- P. Adjournment.

## Proceedings of the Ironwood City Commission Meeting

A Regular Meeting of the Ironwood City Commission was held on October 22, 2018 at 5:30 P.M. in the City Commission Chambers, Second Floor of the Municipal Memorial Building in the City of Ironwood.

A. Mayor Burchell called the regular meeting to order at 5:30 P.M.

Mayor Burchell asked for a moment of silence in remembrance of the past Director of Public Safety Joseph F. Cayer.

Mayor Burchell also requested that Commissioner Joseph F. Cayer be excused from tonight's meeting.

*Motion was made by Corcoran, seconded by Mildren and carried to excuse Commissioner Cayer from tonight's meeting.*

B. Recording of the Roll.

PRESENT: Commissioner Corcoran, Mildren, and Mayor Burchell.

ABSENT: Commissioner Cayer (excused) and Commissioner Semo (excused).

C. Approval of the Consent Agenda.\*

\*1) Approval of Minutes – Regular City Commission Meeting Minutes of October 8<sup>th</sup>.

\*2) Review and Place on File:

a. Ironwood Housing Meeting Minutes of October 9, 2018.

b. Economic Development Corporation Meeting Minutes of September 5, 2018.

c. Ironwood Planning Commission Meeting Minutes of September 20, 2018.

*Motion was made by Corcoran, seconded by Mildren to approve the consent agenda as presented. Unanimously passed by roll call vote.*

D. Approval of the Agenda

*Motion was made by Corcoran, seconded by Mildren and carried to approve the agenda as presented.*

E. Review and Place on File:

1. Statement of Revenue & Expenditures.

2. Cash and Investment Summary Report.

***Motion** was made by Corcoran , seconded by Mildren and carried to receive and place on file the Revenue & Expenditures Report for the month ending September 30, 2018 and the Cash and Investment Summary Report month ending September 30, 2018.*

F. Approval of Monthly Check Register Report.

***Motion** was made by Corcoran, seconded by Mildren to approve the Monthly Check Register Report for the month ending September 30, 2018. Unanimously passed by roll call vote.*

G. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

There were none.

H. Citizens wishing to address the Commission on Items not on the Agenda (Three Minute Limit)

There were none.

I. Discuss and Consider approving Payment #2 to Northwoods Paving for the 2018/2019 Local Street Paving Project in the amount of \$384,245.37.

***Motion** was made by Mildren, seconded by Corcoran to approve Payment #2 to Northwoods Paving for the 2018/2019 Local Street Paving Project in the amount of \$384,245.37. Unanimously passed by roll call vote.*

J. Discuss and Consider approval of a Temporary Lease Agreement with the Ironwood Area Schools and the City of Ironwood and authorize the Mayor and the City Clerk to sign same.

***Motion** was made by Corcoran, seconded by Mildren to approve the Temporary Lease Agreement with the Ironwood Area Schools of Gogebic County and the City of Ironwood and authorize the Mayor and the City Clerk to sign same. Unanimously passed by roll call vote.*

K. Manager's Report.

*City Manager Scott B. Erickson verbally gave the manager's report noting the following items:*

- \*The local street paving project with Northwood's Paving is completed except for the utility street patches.*
- \*The water service line replacement project, under contract with Ruotsala Construction, will be replacing some additional galvanized water service lines in the Newport Heights neighborhood.*
- \*The Department of Public Works (DPW) Water staff is working on conducting an inspection of the Mount Zion water reservoir. Reservoir security locks had been cut/removed resulting in the need to drain the tank for an internal tank inspection. The tank is being taken "off-line" to allow this work to be completed this week.*
- \*The final tire pick up has been completed for the "Scrap Tire Grant".*

\*Interviews have been conducted to fill an open DPW Water Department position.

\*The City Clerk's office is preparing for the November 6, 2018 election. The City Clerk's Office will be open the morning of Saturday, November 3<sup>rd</sup> from 10 A.M.-2 P.M. for late absentee voters.

\*Halloween Trick or Treating will be held from 4:00 P.M.-7:00 P.M. on Wednesday, October 31<sup>st</sup>.

L. Other Matters.

Mayor Burchell and the City Commission extended their condolences to Joseph F. Cayer's Family. Additional comments were received.

M. Adjournment.

*Motion was made by Corcoran, seconded by Mildren and carried to adjourn the meeting at 5:48 P.M.*

Annette Da Lio-Burchell, Mayor

Karen M. Gullan, City Clerk

# IRONWOOD CARNEGIE LIBRARY

Regular Library Board Meeting

4:00 28 Sep. 2018

- I. **Call to order.** 4:00  
**Present:** Pam Johnson, Kathi Maciejewski, Lynne Wiercinski, Helen Slining, Wendy Hicks Kim Corcoran, Paul Linn. **Absent:** Amber Hurkmans.
- II. **Approval of Aug :** Kathi moved, Wendy seconded. Passed unanimously.
- III. **Approval of Financial Report including bills-August:** Pam moved, Helen seconded. Passed unanimously
- IV. **Adjustments to the Agenda.** None.
- V. **Presentation by Paul Linn.** Paul gave an explanation of the budget sheets.
- VI. **Continuing/old Business:**
  - a. **Basement Floor.** – Nasi will do shine coat on the teen room floor in exchange for not fixing the color difference error in the children’s room.
  - b. **Charter Township Budget Talks.** – 2 meeting were held by Ironwood Township and \$7000 was put into budget for library service contracts next fiscal year. This doesn’t mean they will award a contract with a fee, but allows us to be put into the playing field. They are holding one more budget meeting but Mr. Boyd did not think the library item would be on that agenda.
  - c. **Book Sale.** – The book sale will be on 12-13 Oct, set up is on Wednesday morning and any help would be appreciated.
- VII. **New Business:**
  - a. **UPRLC workshop Review.** They spoke about different ideas for libraries. Invent @NMU, Across the Miles Library Skype Program at Escanaba Library (Lynne is looking at), Building Ault Skills in Computing Program at MTU and Smash words.
  - b. **Board rep-student** – Angelina Jaarvela is still interested but Lynne will post position per the bylaws.
  - c. **Superiorland Cooperative Board Rep** – Patti Jahn will be our voting rep.
  - d. **Jack Frost Festival** – The parade is on Dec 1 at 6 pm with an open house at the library, Lynne would like to do a story walk in the store windows.
  - e. **United Way Dinner** – Tickets are \$10 and if anyone wants one to get from Lynne, we are expected to sell or they will lessen our grant.
- VIII. **Director Report:** Church group did a great job helping clean the library Helen (part of the group) stated they may look to come back again.  
**Summer Reading Program** – less registered this year but a comparable number (to previous years) finished and the same number of books/minutes read.
- IX. **Board Comments** – None
- X. **Public invitation to be heard.** – None.
- XI. **Adjournment:** 5:22. Wendy moved, Helen seconded.



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**PROCEEDINGS OF THE IRONWOOD PLANNING COMMISSION**  
Thursday, October 4, 2018

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A Regular Meeting of the Planning Commission was held on Thursday, October 4, 2018 in the Women's Club Room, Second Floor of the Municipal Memorial Building in the City of Ironwood, Michigan.

1. Call to Order: Chair Davey called the meeting to Order at 5:00 p.m.

Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Mark Surprenant	X			
Burchell, Bob		X	X	
Vacant				
Davey, Sam	X			
Lemke, Joseph		X	X	
Nancy Korpela	X			
Cayer, Joe J. ex-officio, non-voting member		X	X	
Silver, Mark	X			
	<b>5</b>	<b>3</b>	<b>Quorum</b>	

Also present: Community Development Director Tom Bergman and Community Development Assistant Tim Erickson

2. Approval of the September 20, 2018 Meeting Minutes:

**Motion** by Korpela to accept the September 20, 2018 Minutes. **Second** by Silver. **Motion Carried 5 to 0.**

3. Approval of the Agenda:

**Motion** by Burchell to accept the amended Agenda. **Second** by Korpela. **Motion Carried 5 to 0.**

4. Citizens wishing to address the Commission regarding Items on the Agenda (three-minute limit): None.
5. Citizens wishing to address the Commission regarding Items not on the Agenda (three-minute limit): None.
6. Items for Discussion and Consideration:

A. Review City property sale request from Jeanne Saari 123 Luxmore Street.

- I. Director Bergman presented the sale request letter and the parcel map indicating the site. Saari requested that the parcel map be changed to include the property behind both parcels that they own.

**Motion** by Korpela to recommend to the City Commission to sell the property to Jeanne Sarri. **Second** by Surprenant. **Motion Carried 5 to 0.**

B. Comprehensive Plan Implementation Status of Priority Action Items.

I. Strategy 3.1(a) Update the Zoning Ordinance – Review visit from consultants.

1. Director Bergman talked about short term rentals. The zoning consultants recommended that the short-term rentals are handled by the City of Ironwood rental inspection process. He said that the Commission will also discuss chickens and storage containers. The commission discussed ways to inspect short-term and long-term residential rentals. The Commission stated that they would like the short-term rentals to be a part of the business license ordinance.

C. Review of Capital Improvement Plan Process.

I. Director Bergman talked about the Capital Improvement Process for when they must review.

7. Other Business: None.
8. Next Meeting: November 1, 2018
9. Adjournment:

**Motion** by Silver to adjourn the meeting. **Second** by Korpela. **Motion Carried 5 to 0.**

Adjournment at 5:24 p.m.



Respectfully submitted

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Sam Davey, Chair

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Tim Erickson, Community Development Assistant



**Proceedings of the Parks and Recreation Committee  
Monday, October 1, 2018, 5:00 p.m.**

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A regular meeting of the Parks and Recreation Committee was held on Monday, October 1, 2018 at 5:00 P.M. in the Women’s Club Room, Second Floor, Memorial Building, Ironwood, Michigan.

1. Call to Order:

Chair Davey called the meeting to order at 5:00 p.m.

2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Paul Kostelnik	X			
Sam Davey	X			
Tom Kangas – Vice Chair		X	X	
Kim Corcoran, ex-officio, non-voting		X	X	
Marion True		X	X	
Linda Jindrich	X			
Randy Kirchoff		X	X	
John Brottlund	X			
	<b>4</b>	<b>4</b>		

Also present, Community Development Assistant, Tim Erickson.

3. Approval of the June 4, 2018 Meeting Minutes:

**Motion** by Kostelnik to approve the September 6, 2018 Meeting Minutes. **Second** by Brottlund.

**Motion carried 4 to 0.**

4. Approval of the Agenda:

**Motion** by Jindrich to approve the amended agenda to include item 7C. **Second** by Kostelnik. **Motion carried 4 to 0.**

5. Citizens wishing to address the Committee on Items on the agenda (Three-Minute Limit): None.

6. Citizens wishing to address the Committee on items not on the Agenda (Three-minute limit): None.

7. Items for discussion and consideration:

A. Parks and Recreation Plan Update Project (Timeline for adoption)

I. Bergman presented the parks action program. He said that the Committee will have a final review at the next meeting. The Plan needs to be completed and is expected to be before the end of 2018. Bergman asked the Committee to submit any changes to him prior to the next meeting.

B. Comprehensive/Park and Recreation Plan Implementation Status of Priority Action Items:

I. Strategy 4.5 Define and Construct Priority Trail Improvements (Regional Trail to Miners and Beltline) – All Members.

a. Update on Southern Beltline Trail Acquisition Project.

i. Director Bergman said that he is trying to get legal descriptions made for the properties on the grade.

b. Update on Neighborhood Enhancement Grant (Trail Connections).

i. Director Bergman said that the bids are out right now.

c. Update on Mountain Bike Trail Development in Miners Memorial Heritage Park.

i. Director Bergman said that he is sending out the supplemental information to the Committee. The project will include a new trailhead on the Iron Belle trail to obtain more points. He also talked about more matching funds which will also increase the score.

II. Strategy 5.4(a) Strengthen and Implement the Master Plan for Miners Memorial Heritage Park and Dog Park (MMHP).

a. Kostelnik stated that Rick Semo is the new President and Tom Kangas is the Vice-President.

III. Park Action Plan.

a. Playground North of US Hwy 2 – Anderson, Davey, True.

i. Director Bergman will be giving supplemental information which will increase the scoring of the application.

C. Motorized crossing along the Iron Belle Trail.

I. Chairman Davey presented proposed motorized trail crossing to close off to motorized traffic. Director Bergman suggested that the Commission reaches out to the motorized groups that might want to have an opinion.

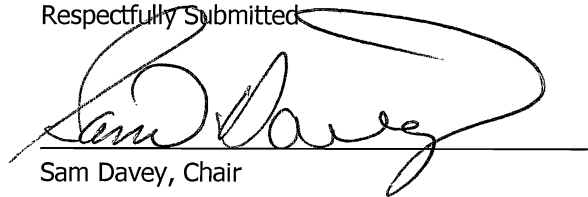
**Motion** by Jindrich to recommend to the City Commission to close off the proposed Iron Belle Trail crossings to motorized traffic. **Second** by Kostelnik. **Motion carried 4 to 0.**

8. Other Business: Chairman Davey brought up the increased revenue in Curry Park because of the new electrical upgrades done at the park. He recommended that the City utilize the new revenue to fund more improvements at the park.

9. Next Meeting: November 5, 2018 at 5:00 p.m.

10. Adjournment: **Motion** by Jindrich to adjourn the meeting. **Second** by Brottlund. **Motion Carried 4 to 0.** Adjournment at 5:23 p.m.

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Sam Davey", written over a horizontal line.

Sam Davey, Chair

A handwritten signature in black ink, appearing to read "Tim Erickson", written over a horizontal line.

Tim Erickson, Community Development Specialist



**Proceedings of the Downtown Ironwood Development Authority  
Thursday, August 23, 2018**

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A regular meeting of the Downtown Ironwood Development Authority (DIDA) was held on Thursday, August 23, 2018 at 8:00 A.M. in the Women’s club Room, 2<sup>nd</sup> Floor, Memorial building, Ironwood Michigan.

1. Call to Order: Chairman Tom Williams called the meeting to order at 8:00 A.M.
2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Tom Williams, Chair		X	X	
Nancy Korpela, Vice	X			
Annette Burchell		X	X	
Eleanor Bolich	X			
Amy Nosal	X			
Yvonne Novascone	X			
Vacant				
Anna Lovelace	X			
Nancy Zak	X			
	<b>5</b>	<b>3</b>	<b>Quorum</b>	

Also, present: Community Development Director, Tom Bergman and Community Development Specialist, Tim Erickson

3. Approval of the July 26, 2018 Meeting Minutes:  
**Motion** by Zak to accept the meeting minutes from the July 26, 2018 meeting.  
**Second** by Lovelace. **Motion carried 5 to 0.**
4. Approval of the Agenda:  
**Motion** by Zak to accept the amended agenda. **Second** by Lovelace. **Motion carried 5 to 0.**
5. Citizens wishing to address the Authority on Items on the Agenda (Three-Minute Limit): None.
6. Citizens wishing to address the Authority on Items not on the Agenda (Three-Minute Limit): None.

7. Items for Discussion and Consideration:

- a. Discuss and consider the approval of the Financial Report:

**Motion** by Zak, to approve the financial report. **Second** by Nosal. **Motion Passed 5 to 0.**

- b. Discussion on downtown herb garden: No update.
- c. Update on Pocket Park: Director Bergman gave a brief update on the pocket park but will wait for Williams to give an update. He also brought up the burned grass in the Pocket Park.
- d. Discussion of World Fest and Arts Midwest: Director Bergman gave an update on the concept. He talked about the Historic Ironwood Theatre being the facilitator of the program.
- e. Wreath Letter Approval: Director Bergman

**Motion** by Lovelace, to approve the quote of \$25 for the same number of wreaths as last year. **Second** by Zak. **Motion Passed 5 to 0.**

- f. Comprehensive Plan & Blueprint Plan Implementation Status of Priority Action Items:

I. Strategy 6.3(d) Continue Business Retention Program.

1. Director Bergman stated that Elle Stevens is placing their building for sale. He also talked about a couple that is looking to have a wine bar in downtown.

II. Strategy 6.3(g&h) Develop/Continue Business Incubator/entrepreneurial support spaces – GCC project and prison closure.

1. Bergman talked about GCC expanding their programming and training. Bergman talked about the City moving forward with economic development planning because of the prison closure. Korpela brought up the Invent@NMU and other partnerships with GCC.

III. Strategy 6.5(c), 6.7(b) & 6.6(c) First Friday Downtown.

1. Update on First Friday Events for Summer.
- a. Erickson gave an update for the September and October First Friday. He also talked about a potential partnership with Theatre North.

IV. Downtown Redevelopment Sites.

1. Zak talked about a building that was remodeled at the entrance of Hurley and Ironwood.

V. Alley Way Improvement Plan.

1. Zak brought up the need to fix the potholes and also talked about making it a one-way alley.

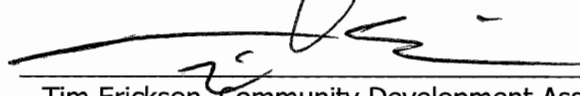
8. Other Business: None.

9. Next Meeting: September 27, 2018 at 8:00 a.m.

**Meeting adjourned by consensus at 9:01 a.m.**



Tom Williams, Chair



Tim Erickson, Community Development Assistant



# IRONWOOD

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## Proceedings of the Economic Development Corporation Meeting Wednesday, October 3, 2018

A Regular Meeting of the Economic Development Corporation (EDC) was held on Wednesday, October 3, 2018 at 10:00 A.M. in the Women's Club Room, Second Floor of the Municipal Memorial Building in the City of Ironwood, Michigan.

1. Chair Wyssling called the meeting to order at 10:00 a.m.
2. Recording of the Roll

MEMBER	Present		EXCUSED	NOT EXCUSED
	YES	NO		
Thorsen, Gina		X	X	
Lemke, Joseph	X			
Korpela, Nancy	X			
Sclafani, Velda	X			
Ramme, Dave	X			
Ruppe, Mark		X	X	
Schonberg, Bob	X			
Wyssling, John	X			
Gary Burnett	X			
<b>Quorum</b>	<b>7</b>	<b>2</b>	<b>Quorum</b>	

Also Present: Community Development Strategist Tim Erickson.

3. Approval of the September 5, 2018 Meeting Minutes:  
**Motion** by Ramme to accept the September 5, 2018 meeting minutes. **Second** by Korpela.  
**Motion Carried 7 to 0.**
4. Approval of the Agenda  
**Motion** by Ramme to accept the Agenda. **Second** by Burnett. **Motion Carried 7 to 0.**
5. Citizens wishing to address the Corporation regarding Items on the Agenda (Three-minute limit):  
None.



6. Citizens wishing to address the Corporation regarding items not on the Agenda (Three-minute limit): Director Meyer with the Ironwood Chamber of Commerce invited the EDC members to the Upper Peninsula Chamber Alliance meeting at Cold Iron Brewing on October 3, 2018. The topic of the meeting will be about hospitality for businesses.
7. Items for Discussion and Consideration
  - A. Redevelopment Ready Communities – Potential strategies for redevelopment.
    - I. Update on certification. – Zoning ordinance revision.
      1. Bergman stated that the review of the ordinance will be given soon and will be brought before the EDC when available. Some of the items to be reviewed will be in association with the commercial districts in the City.
  - B. Comprehensive Plan Implementation Status of Priority Action Items:
    - I. Strategy 6.2(b) Implement Endowment Fund Program for Economic Development – Angel network program next steps.
      1. Update on Economic Development Organization for Region.
        - a. Director Bergman talked about the potential to have a regional economic development organization. Due to the prison closure, the State may be willing to fund a regional EDC and funding mechanism for economic development activities.
      2. Update on Marketing Booklet and Business Assistance Booklet.
        - a. The Marketing Booklet was introduced. The EDC talked about the need for more advertising for businesses looking to locate in the City.
    - II. Strategy 6.3(g & h) Develop/Continue a Business Incubator and Entrepreneurial Support Spaces – Update on project with GCC and invent@NMU.
      1. Bergman invited the EDC to the introduction event on October 11<sup>th</sup>.
    - III. Strategy 6.4 Create internship/apprenticeship program with local business to market to colleges and trade schools. – Glen Ackerman-Behr to talk about Marshall Plan.
      1. Mr. Ackerman-Behr talked about a new State program called the Marshall Plan for Talent. Burnett requested that the Marshall Plan for Talent be included on the next Agenda.
8. Other Business: Wyssling talked about the need for the schools to come up with programs to get the youth to work in the community. Ramme talked about the need to help local businesses in front of potential future businesses.
9. Next Meeting: November 7, 2018 at 10:00 a.m.
10. Adjournment. **Motion** by Schonberg to adjourn at 11:16 a.m. **Second** by Korpela. **Motion Carried 7 to 0.**



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John Wyssling, President



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Tim Erickson, Community Development Assistant

<b>GENERAL SERVICES ADMINISTRATION PUBLIC BUILDINGS SERVICE LEASE AMENDMENT</b>	LEASE AMENDMENT No. 3
	TO LEASE NO. GS-05B-19047
ADDRESS OF PREMISES MEMORIAL BUILDING 213 S. MARQUETTE ST IRONWOOD, MI 49938-2103	

**THIS AMENDMENT** is made and entered into between: IRONWOOD, CITY OF

whose address is: 213 S. Marquette St Ste 1  
Ironwood, MI 49938-2154

hereinafter called the Lessor, and the **UNITED STATES OF AMERICA**, hereinafter called the Government:

**WHEREAS**, the parties hereto desire to amend the above Lease to change lease language as noted below.

NOW THEREFORE, these parties for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, covenant and agree that the said Lease paragraphs are amended effective November 12, 2018 as follows:

Lease Amendment (LA) No. 3 is issued to extend the subject lease for a period of two (2) years firm. Accordingly, the lease term of Paragraph 2 of the Lease is hereby deleted in its entirety and replaced with the following:

2. TO HAVE AND TO HOLD the said premises with their appurtenances for the term beginning November 12, 2013 through November 11, 2020.

In the event a new Lease is signed between the Government and this Lessor during the term of this lease extension for the subject space, this Lease shall terminate as of the day preceding the commencement date of the said new lease.

All other terms and conditions of the lease shall remain in force and effect.

**This Lease Amendment contains 1 page**

All other terms and conditions of the lease shall remain in force and effect.

IN WITNESS WHEREOF, the parties subscribed their names as of the below date.

**FOR THE LESSOR:**

**FOR THE GOVERNMENT:**

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Entity Name: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
Name: Melissa McKenna  
Title: Lease Contracting Officer  
GSA, Public Buildings Service,  
Date: \_\_\_\_\_

**WITNESSED FOR THE LESSOR BY:**

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

# Protecting Local Government Retirement and Benefits Act

## Corrective Action Plan:

### Defined Benefit Pension Retirement Systems

Issued under authority of Public Act 202 of 2017.

#### 1. MUNICIPALITY INFORMATION

Local Unit Name: City of Ironwood Six-Digit Muni Code: 272020  
Defined Benefit Pension System Name: Municipal Employees' Retirement System  
Contact Name (Administrative Officer): Paul Linn  
Title if not Administrative Officer: Finance Director/Treasurer  
Email: linnp@cityofironwood.org Telephone Number: (906) 932-5050

#### 2. GENERAL INFORMATION

**Corrective Action Plan:** An underfunded local unit of government shall develop and submit for approval a corrective action plan for the local unit of government. The local unit of government shall determine the components of the corrective action plan. This Corrective Action Plan shall be submitted by any local unit of government with at least one defined benefit pension retirement system that has been determined to have an underfunded status. Underfunded status for a defined benefit pension system is defined as being less than 60% funded according to the most recent audited financial statements, and, if the local unit of government is a city, village, township, or county, the annually required contribution for all of the defined benefit pension retirement systems of the local unit of government is greater than 10% of the local unit of government's annual governmental fund revenues, based on the most recent fiscal year.

**Due Date:** The local unit of government has **180 days from the date of notification** to submit a corrective action plan to the Municipal Stability Board (the Board). The Board may extend the 180-day deadline by up to an additional 45 days if the local unit of government submits a reasonable draft of a corrective action plan and requests an extension.

**Filing:** Per Sec. 10(1) of PA 202 of 2017 (the Act), this Corrective Action Plan must be approved by the local government's administrative officer and its governing body. **You must provide proof of your governing body approving this Corrective Action Plan and attach the documentation as a separate PDF document.** Per Sec. 10(4) of the Act, failure to provide documentation that demonstrates approval from your governing body will result in a determination of noncompliance by the Board.

The completed plan must be submitted via email to Treasury at [LocalRetirementReporting@michigan.gov](mailto:LocalRetirementReporting@michigan.gov) for review by the Board. **If you have multiple underfunded retirement systems, you are required to complete separate plans and send a separate email for each underfunded system.** Please attach each plan as a separate PDF document in addition to all applicable supporting documentation.

The subject line of the email(s) should be in the following format: **Corrective Action Plan-2017, Local Unit Name, Retirement System Name** (e.g. Corrective Action Plan-2017, City of Lansing, Employees' Retirement System Pension Plan). Treasury will send an automatic reply acknowledging receipt of the email. Your individual email settings must allow for receipt of Treasury's automatic reply. This will be the only notification confirming receipt of the application(s).

**Municipal Stability Board:** The Municipal Stability Board shall review and vote on the approval of a corrective action plan submitted by a local unit of government. If corrective action is approved, the Board will monitor the corrective action for the following two years, and the Board will report on the local unit of government's compliance with the Act not less than every two years.

**Review Process:** Following receipt of the email by Treasury, the Board will accept the corrective action plan submission at the next scheduled meeting of the Board. The Board shall then approve or reject the corrective action plan within 45 days from the date of the meeting.

**Considerations for Approval:** A successful corrective action plan will demonstrate the actions for correcting underfunded status as set forth in Sec. 10(7) of the Act (listed below), as well as any additional solutions to address the underfunded status. Please also include steps already taken to address your underfunded status as well as the date prospective actions will be taken. A local unit of government may also include in its corrective action plan, a review of the local unit of government's budget and finances to determine any alternative methods available to address its underfunded status. A corrective action plan under this section may include the development and implementation of corrective options for the local unit of government to address its underfunded status. The corrective options as described in Sec. 10(7) may include, but are not limited to, any of the following:

- (i) Closing the current defined benefit plan.
- (ii) Implementing a multiplier limit.
- (iii) Reducing or eliminating new accrued benefits.
- (iv) Implementing final average compensation standards.

**Implementation:** The local unit of government has up to 180 days after the approval of a corrective action plan to begin to implement the corrective action plan to address its underfunded status. The Board shall monitor each underfunded local unit of government's compliance with this act and any corrective action plan. The Board shall adopt a schedule, not less than every 2 years, to certify that the underfunded local unit of government is in substantial compliance with the act. If the Board determines that an underfunded local unit of government is not in substantial compliance under this subsection, the Board shall within 15 days provide notification and report to the local unit of government detailing the reasons for the determination of noncompliance with the corrective action plan. The local unit of government has 60 days from the date of the notification to address the determination of noncompliance.

### 3. DESCRIPTIONS OF PRIOR ACTIONS

Prior actions are separated into three categories below: System Design Changes, Additional Funding, and Other Considerations. Please provide a brief description of the prior actions implemented by the local government to address the retirement system's underfunded status within the appropriate category section. Within each category are sample statements that you may choose to use to indicate the changes to your system that will positively affect your funded status. For retirement systems that have multiple divisions, departments, or plans within the same retirement system, please indicate how these changes impact the retirement **system** as a whole.

- **Please Note:** If applicable, prior actions listed within your waiver application(s) may also be included in your corrective action plan.

Please indicate where in the attached supporting documentation these changes are described and the impact of those changes (i.e. what has the local unit of government done to improve its underfunded status, and where can we find the proof of these changes in the supporting documentation?).

**Note:** Please provide the name of the system impacted, the date you made the change, the relevant page number(s) within the supporting documentation, and the resulting change to the system's funded ratio.

**Category of Prior Actions:**

- System Design Changes** - System design changes may include the following: Lower tier of benefits for new hires, final average compensation limitations, freeze future benefit accruals for active employees in the defined benefit system, defined contribution system for new hires, hybrid system for new hires, bridged multiplier for active employees, etc.

**Sample Statement:** *The system's multiplier for current employees was lowered from 2.5X to 2X for the **General Employees' Retirement System** on **January 1, 2017**. On page **8** of the attached actuarial supplemental valuation, it shows our funded ratio will be **60%** by fiscal year **2020**.*

Multiple system design changes have been made to the City's Municipal Employees' Retirement System. These changes are summarized on attachment 7a (along with the applicable supporting documents for each change). On page 14 of the attached AAV 12/31/17 (Attachment 2a), it shows our funded ratio will be 60% by fiscal year 2025.

- Additional Funding** – Additional funding may include the following: Voluntary contributions above the actuarially determined contribution, bonding, millage increases, restricted funds, etc.

**Sample Statement:** *The local unit provided a lump sum payment of **\$1 million** to the **General Employees' Retirement System** on **January 1, 2017**. This lump sum payment was in addition to the actuarially determined contribution (ADC) of the system. The additional contribution will increase the retirement system's funded ratio to **61% by 2025**. Please see page **10** of the attached enacted budget, which highlights this contribution of **\$1 million**.*

The City of Ironwood has provided extra contributions above the actuarially determined contribution for each of the past three (3) years totaling \$776,600.29 (Attachments 4a, 4b and 4c). On page 14 of the attached AAV 12/31/17 (Attachment 2a), it shows our funded ratio will be 60% by fiscal year 2025. The payment made on June 29, 2018 is not factored into this calculation. This payment should help increase the retirement system's funded ratio to 60% prior to fiscal year 2025.

- Other Considerations** – Other considerations may include the following: outdated Form 5572 information, actuarial assumption changes, amortization policy changes, etc.

**Sample Statement:** *The information provided on the Form 5572 from the audit used actuarial data from **2015**. Attached is an updated actuarial valuation for **2017** that shows our funded ratio has improved to **62%** as indicated on page **13**.*

The City of Ironwood's pension plan is administered by Municipal Employees' Retirement System (MERS), which provides a high level of effective plan administration. MERS performed an experience study in 2015 and changed our amortization policy from a rolling amortization period to a fixed amortization period. The MERS funding policy uses a level-percent-of-payroll amortization method. On page 14 of the attached AAV 12/31/17 (Attachment 2a), it shows our funded ratio will be 60% by fiscal year 2025 and 100% by fiscal year 2039.

**4. DESCRIPTION OF PROSPECTIVE ACTIONS**

The corrective action plan allows you to submit a plan of prospective actions which are separated into three categories below: System Design Changes, Additional Funding, and Other Considerations. Please provide a brief description of the additional actions the local government is planning to implement to address the retirement system's underfunded status within the appropriate category section. Within each category are sample statements that you may choose to use to indicate the changes to your system that will positively affect your funded status. For retirement systems that have multiple divisions, departments, or plans within the same retirement system, please indicate how these changes impact the retirement **system** as a whole.

Please indicate where in the attached supporting documentation these changes are described and the impact of those changes (i.e. what will the local unit of government do to improve its underfunded status, and where can we find the proof of these changes in the supporting documentation?).

**Category of Prospective Actions:**

**System Design Changes** - System design changes may include the following: Lower tier of benefits for new hires, final average compensation limitations, freeze future benefit accruals for active employees in the defined benefit system, defined contribution system for new hires, hybrid system for new hires, bridged multiplier for active employees, etc.

**Sample Statement:** Beginning with **summer 2018** contract negotiations, the local unit will seek to lower the system's multiplier for current employees from 2.5X to 2X for the **General Employees' Retirement System**. On page **8** of the attached actuarial supplemental valuation, it shows our funded ratio would be **60%** funded by **fiscal year 2020** if these changes were adopted and implemented by **fiscal year 2019**.

**Additional Funding** – Additional funding may include the following: voluntary contributions above the actuarially determined contribution, bonding, millage increases, restricted funds, etc.

**Sample Statement:** Beginning in **fiscal year 2019**, the local unit will provide a lump sum payment of **\$1 million** to the **General Employees' Retirement System**. This lump sum payment will be in addition to the actuarially determined contribution (ADC) of the system. The additional contribution will increase the retirement system's funded ratio to **61% by 2025**. Please see page **10** of the attached enacted budget, which highlights this contribution of **\$1 million**. Please see page **12** of the attached supplemental actuarial valuation showing the projected change to the system's funded ratio with this additional contribution.

**Other Considerations** – Other considerations may include the following: outdated Form 5572 information, actuarial assumption changes, amortization policy changes, etc.

**Sample Statement:** Beginning in **fiscal year 2019**, the local unit will begin amortizing the unfunded portion of the pension liability using a **level-dollar amortization method over a closed period of 10 years**. This will allow the retirement system to reach a funded status of **62%** by **2022** as shown in the attached actuarial analysis on page **13**.

The City levies a millage to fund our annual actuarially determined contribution for our Public Safety divisions under Public Act 345 of 1937. This millage rate is conservatively calculated each year to ensure sufficient funding. As a result, the City is able to make the annual required contribution, as well as an additional contribution, each fiscal year.

**5. CONFIRMATION OF FUNDING**

**Please check the applicable answer:**

Do the corrective actions listed in this plan allow for (insert local unit name) City of Ironwood to make, at a minimum, the annual required contribution payment for the defined benefit pension system according to your long-term budget forecast?

**Yes**

**No**

**If No, Explain:**

**6. DOCUMENTATION ATTACHED TO THIS CORRECTIVE ACTION PLAN**

Documentation should be attached as a .pdf to this Corrective Action Plan. The documentation should detail the corrective action plan that would be implemented to adequately address the local unit of government’s underfunded status. Please check all documents that are included as part of this plan and attach in successive order as provided below:

**Naming convention:** when attaching documents please use the naming convention shown below. If there is more than one document in a specific category that needs to be submitted, include a, b, or c for each document. For example, if you are submitting two supplemental valuations, you would name the first document “Attachment 2a” and the second document “Attachment 2b”.

Naming Convention	Type of Document
<input checked="" type="checkbox"/> Attachment – 1	<b>This Corrective Action Plan Form (Required)</b>
<input checked="" type="checkbox"/> Attachment – 1a	<b>Documentation from the governing body approving this Corrective Action Plan (Required)</b>
<input checked="" type="checkbox"/> Attachment – 2a	Actuarial Analysis (annual valuation, supplemental valuation, projection)
<input type="checkbox"/> Attachment – 3a	Internally Developed Projection Study
<input checked="" type="checkbox"/> Attachment – 4a	Documentation of additional payments in past years that is not reflected in your audited financial statements (e.g. enacted budget, system provided information).
<input type="checkbox"/> Attachment – 5a	Documentation of commitment to additional payments in future years (e.g. resolution, ordinance)
<input type="checkbox"/> Attachment – 6a	A separate corrective action plan that the local unit has approved to address its underfunded status, which includes documentation of prior actions, prospective actions, and the positive impact on the system’s funded ratio
<input checked="" type="checkbox"/> Attachment – 7a	Other documentation, not categorized above

**7. LOCAL UNIT OF GOVERNMENT’S ADMINISTRATIVE OFFICER APPROVAL OF CORRECTIVE ACTION PLAN**

I, Scott Erickson, as the government’s administrative officer (*enter title*) City Manager (Ex: City/Township Manager, Executive director, and Chief Executive Officer, etc.) approve this Corrective Action Plan and will implement the prospective actions contained in this Corrective Action Plan.

Signature 

Date 11/12/2018



October 16, 2018

Ironwood City Commission

On behalf of Gogebic County Fair/Friends of the Fair we are requesting the Commission to grant us the Special Event water rate for our upcoming 2018/2019 Snowmobile Olympus. The event will be held at the Gogebic County Fair Grounds December 29, 2018 and January 5, 6 2019 and February 16& 17 2019.

Sincerely,

  
Tom Auvinen/Jim Gribble

  
JG



## MEMO

**To:** Mayor Burchell and the City Commission

**From:** Tom Bergman, Community Development Director

**Date:** October 31, 2018

Meeting Date: November 12, 2018

**Re:** Saari Property Purchase

---

Jeanne Saari contacted the City in regard to purchasing a small piece of land behind their home on Luxmore Street. The property is currently part of a larger parcel owned by the City (Approximately 17 acres). They are requesting to purchase approximately 200 ft by 40 ft of the City parcel. If this parcel was ever developed this would allow them to have some additional privacy behind their home.

### Comprehensive Plan

The decisions the City makes and policies it sets should align with its comprehensive plan. Therefore, the following should be reviewed for consistency with the comprehensive plan. The larger parcel of land owned by the City is identified as potential residential development on the future land use map in the comprehensive plan. This request is not in conflict with the future land use map.

### Recommendations

This request falls outside the normal parameters of the City's Surplus Property Policy. It is not an existing parcel that is listed for sale by the City, therefore it has gone through the process of being reviewed by both the Planning Commission and the Parks and Recreation Committee. The Parks and Recreation Committee and the Planning Commission both support the City Commission selling this property to the Saaris. Please see attached meeting minutes. If the City Commission decides to approve the sale, staff recommends the sale is approved with the following conditions:

1. All fees associated with the sale will be covered by the buyer.
2. A survey will need to be completed to determine the exact location of the property (this cost will be covered by the buyer).
3. If an appraisal of the property is deemed necessary, the cost will be covered by the buyer.
4. Below is the approximate cost of the transaction:

Deed preparation fee: \$57.50  
Survey Cost (approximate): \$1500  
Appraisal Cost (approximate): \$250

F:\Community Development\Parks & Rec Comm\Agendas & Minutes\Agendas\Parks & Rec Agendas - 2018\September

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Recording Fee: \$30  
Purchase Price (Estimated): \$380

Total approximate cost to the buyer: \$2217.50

August 6, 2018

Jeanne Saari  
123 Luxmore Street  
Ironwood, MI 49938

Dear Mr Bergman,

My husband and I are requesting to purchase up to 40 feet of city owned property adjacent to the back property line of our lot on Luxmore Street. Furthermore if the vacant lot towards the south of our property becomes available we would like to have the first option to purchase it. Thank you for your time and consideration.

Sincerely yours,

A handwritten signature in cursive script that reads "Jeanne Saari". The signature is written in black ink and is positioned below the closing "Sincerely yours,".

Jeanne Saari

52-23-176-050

52-23-176-030

52-23-176-020

T47NR47W

SW-NE

52-23-176-060

52-23-176-070

52-23-176-040

52-23-176-020

LUXMORE ST





**Proceedings of the Parks and Recreation Committee  
Monday, September 13, 2018, 5:00 p.m.**

A regular meeting of the Parks and Recreation Committee was held on Monday, September 13, 2018 at 5:00 P.M. in the Women’s Club Room, Second Floor, Memorial Building, Ironwood, Michigan.

1. Call to Order:

Chair Davey called the meeting to order at 5:00 p.m.

2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Vacant				
Sam Davey	X			
Tom Kangas – Vice Chair	X			
Kim Corcoran, ex-officio, non-voting		X	X	
Marion True	X			
Linda Jindrich	X			
Randy Kirchoff	X			
John Brottlund	X			
	<b>6</b>	<b>1</b>		

Also present, Community Development Assistant, Tim Erickson.

3. Approval of the June 4, 2018 Meeting Minutes:

**Motion** by Jindrich to approve the June 4, 2018 Meeting Minutes. **Second** by Kangas. **Motion carried 6 to 0.**

4. Approval of the Agenda:

**Motion** by Kangas to approve the amended agenda. **Second** by True. **Motion carried 6 to 0.**

5. Citizens wishing to address the Committee on Items on the agenda (Three-Minute Limit): None.
6. Citizens wishing to address the Committee on items not on the Agenda (Three-minute limit): None.

7. Items for discussion and consideration:

A. Review City property sale request from Jeanne Saari 123 Luxmore St.

- I. Director Bergman presented the letter requesting the sale of the property and also showed the parcel on the map. The parcel is City owned land and needs to be vetted by the Committee before it moves on to the Planning Commission.

**Motion** by Jindrich to recommend to the City Commission to sell the property.

**Second** by Kirchoff. **Motion Carried 6 to 0. Motion Passed.**

B. Liquor Control Ordinance for City Parks

- I. Davey presented the draft ordinance. The Committee discussed potentially not allowing Norrie Park by permit.

**Motion** by True to recommend to the City Commission to approve the list. **Second** by Jindrich. **Motion Carried 6 to 0. Motion Passed.**

C. Park and Recreation Plan Update Project

- I. Director Bergman presented the Parks Action Plan draft update.

D. Comprehensive/Park and Recreation Plan Implementation Status of Priority Action Items:

- I. Strategy 4.5 Define and Construct Priority Trail Improvements (Regional Trail to Miners and Beltline) – All Members.

a. Update on Southern Beltline Trail Acquisition Project.

- i. Director Bergman said that there will be a small map change for the grant agreement. He also stated that he has talked with some of the property owners.

b. Update on Neighborhood Enhancement Grant (Trail Connections).

- i. Director Bergman stated that the City is going out for bids.

c. Update on Mountain Bike Trail Development in Miners Memorial Heritage Park.

- i. Director Bergman stated that they have the preliminary scoring from the DNR. He said that he will be working on improving the score.

- II. Strategy 5.4(a) Strengthen and Implement the Master Plan for Miners Memorial Heritage Park and Dog Park (MMHP).

a. Director Bergman asked Kostelnik to update the Committee if there were any.

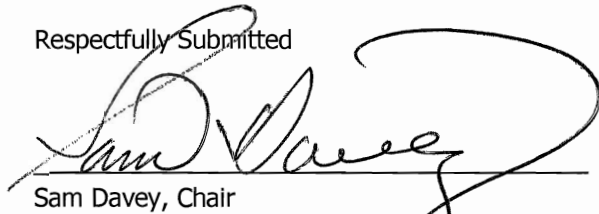
III. Park Action Plan.

a. Playground North of US Hwy 2 – Anderson, Davey, True.

- i. Director Bergman said that they got their preliminary scoring which is unchanged from last year.

8. Other Business: Davey talked about closing off some trail crossings on the Iron Belle Trail. He talked about some other locations that he would like blocked off. Director Bergman said that he will list the crossings on a map for the Committee to act on at the next meeting.
9. Next Meeting: October 1, 2018 at 5:00 p.m.
10. Adjournment: **Motion** by True to adjourn the meeting. **Second** by Brotlund. **Motion Carried 6 to 0.** Adjournment at 5:31 p.m.

Respectfully Submitted



Sam Davey, Chair



Tim Erickson, Community Development Specialist





# IRONWOOD

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## PROCEEDINGS OF THE IRONWOOD PLANNING COMMISSION

Thursday, October 4, 2018

A Regular Meeting of the Planning Commission was held on Thursday, October 4, 2018 in the Women’s Club Room, Second Floor of the Municipal Memorial Building in the City of Ironwood, Michigan.

1. Call to Order: Chair Davey called the meeting to Order at 5:00 p.m.

Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Mark Surprenant	X			
Burchell, Bob		X	X	
Vacant				
Davey, Sam	X			
Lemke, Joseph		X	X	
Nancy Korpela	X			
Cayer, Joe J. ex-officio, non-voting member		X	X	
Silver, Mark	X			
	<b>5</b>	<b>3</b>	<b>Quorum</b>	

Also present: Community Development Director Tom Bergman and Community Development Assistant Tim Erickson

2. Approval of the September 20, 2018 Meeting Minutes:

**Motion** by Korpela to accept the September 20, 2018 Minutes. **Second** by Silver. **Motion Carried 5 to 0.**

3. Approval of the Agenda:

**Motion** by Burchell to accept the amended Agenda. **Second** by Korpela. **Motion Carried 5 to 0.**

4. Citizens wishing to address the Commission regarding Items on the Agenda (three-minute limit): None.
5. Citizens wishing to address the Commission regarding Items not on the Agenda (three-minute limit): None.
6. Items for Discussion and Consideration:

A. Review City property sale request from Jeanne Saari 123 Luxmore Street.

- I. Director Bergman presented the sale request letter and the parcel map indicating the site. Saari requested that the parcel map be changed to include the property behind both parcels that they own.

**Motion** by Korpela to recommend to the City Commission to sell the property to Jeanne Sarri. **Second** by Surprenant. **Motion Carried 5 to 0.**

B. Comprehensive Plan Implementation Status of Priority Action Items.

I. Strategy 3.1(a) Update the Zoning Ordinance – Review visit from consultants.

1. Director Bergman talked about short term rentals. The zoning consultants recommended that the short-term rentals are handled by the City of Ironwood rental inspection process. He said that the Commission will also discuss chickens and storage containers. The commission discussed ways to inspect short-term and long-term residential rentals. The Commission stated that they would like the short-term rentals to be a part of the business license ordinance.

C. Review of Capital Improvement Plan Process.

- I. Director Bergman talked about the Capital Improvement Process for when they must review.

7. Other Business: None.
8. Next Meeting: November 1, 2018
9. Adjournment:

**Motion** by Silver to adjourn the meeting. **Second** by Korpela. **Motion Carried 5 to 0.**

Adjournment at 5:24 p.m.

Respectfully submitted

---

Sam Davey, Chair

---

Tim Erickson, Community Development Assistant



## Iron County ATV/UTV Association

**"A-Team"**  
**PO Box 1**  
**Hurley, Wisconsin 54534**

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**The Midwest's Best ATV System**  
**Over 200 Miles Open All Year**

Dear City of Ironwood Commission Members,

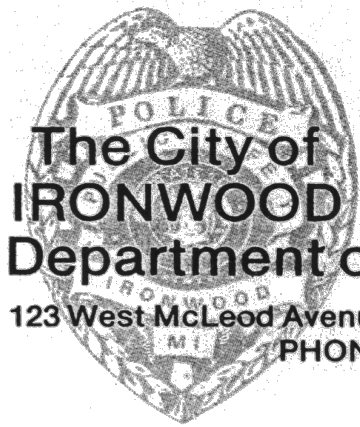
We, the members of the Iron County ATV/UTV Association, understand that you are in possession of used tires for a grader. We would be interested in acquiring these tires from you because they would fit our grader. We use our grader to groom hundreds of miles within our ATV/UTV trail system. The grading during the spring, summer, and fall is an important part of keeping our trail system safe for all riders. Thank you for your time. Please feel free to contact Tito Santini with any further information or questions at 715-862-0125.

Sincerely,

A stylized, handwritten signature in black ink, appearing to read "Tito Santini".

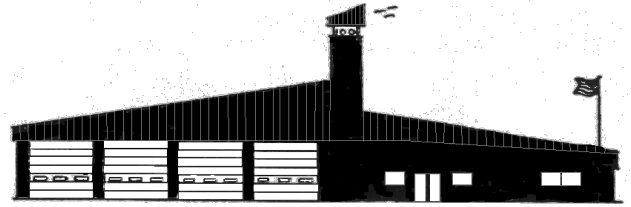
Tito Santini  
President of Iron Co. ATV/UTV Association





The City of  
**IRONWOOD**  
Department of Public Safety

123 West McLeod Avenue Ironwood, Michigan 49938  
PHONE: 906-932-1234



November 2, 2018

To: City Commissioners, City Manager, Finance Director  
From: Fire Marshal Brandon Snyder  
Re: Public Safety Body Cameras

**Abstract**

The implementation of bodycams and data management software has resulted in increased accountability and citizen trust. We are at the end of our one-year trial period with Axon and are requesting authorization to enter into a five-year agreement to continue those services.

The annual cost of the agreement is  $\$12,182.40 \times 5 = \$60,912.00$  total for 5 years.

This covers hardware, software, cloud storage, warranties, product replacement at 2.5 years and 5 years, and technical support for the cameras.

The original quoted cost was \$71,718. Through negotiations based on our budget constraints, a savings of \$10,806 was realized through a donation by Axon of the physical hardware such as cameras, docks, mounts, etc.

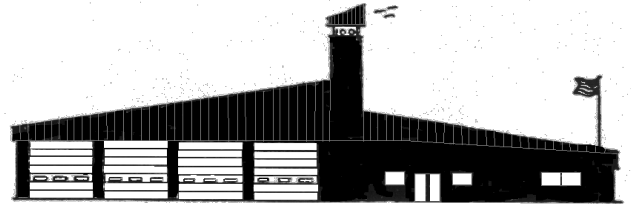
There are no other bodycam companies that offer the secure cloud storage, redaction technology, security, and evidence integrity that Axon offers public safety entities.

This agreement will need to be finalized by November 30, 2018 to avoid a lapse in service and probable price increases.



This Institution is an Equal Opportunity Provider, Employer and Housing Employer/Lender





## Background

As part of a national effort to equip all police officers across the nation with bodycams, Ironwood Public Safety became a trial agency for Axon bodycams in December of 2017. There was no cost for the one-year trial to the City of Ironwood. Over the past year, officers have utilized their bodycam on nearly every citizen contact. This bodycam footage has resulted in numerous successful prosecutions and allows for more accountability for both officers and citizens.

With this trial, each officer was equipped with their own bodycam. The footage from the bodycam was uploaded to the secure Axon cloud at the end of each officer's tour of duty. This upload is accomplished by simply placing the camera in its charging dock. This footage was viewable only by the officer who recorded it and supervisory staff, unless shared with others electronically. This allows for supervisors to review how subordinate officers handled complaints without the supervisor being present. This results in better accountability of officers throughout the department.

If multiple officers are on the same event, bodycam footage can be combined to give a panoramic type view of the event, if needed.

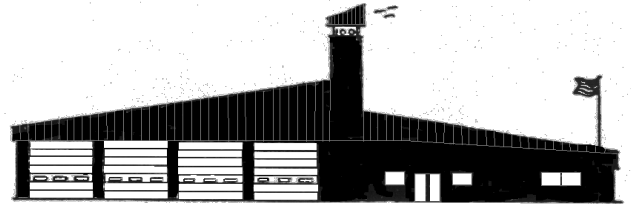
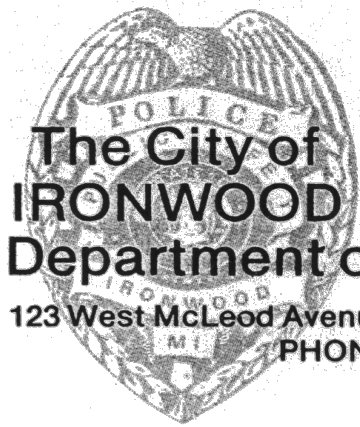
As part of the Axon trial, the Gogebic County Prosecutors Office was also given access to the Axon cloud. Officers are able to electronically share evidence including, bodycam footage, photos, reports, LEIN information, and statements directly and securely with the Prosecutors Office. Previously, an officer would have to leave the City of Ironwood and transport the information to the Prosecutors Office directly. The footage also allows for unimpeachable evidence of scenes, confessions, statements, and actions of suspects and victims. The Axon program also creates an audit trail for each video. This audit trail contains information on who created, viewed, downloaded, and edited the footage. As a part of this audit trail, a secure original version of the video is maintained so that edits in question can be verified with the original footage.

Prior to using Axon, our agency had three Prima Facie bodycams that were shared among officers. If more than 3 officers were working at any given time, some officers would not have bodycams (i.e., major incidents, search warrants, drug raids, SWAT callouts, etc.). These cameras were downloaded at the end of a tour of duty to a storage medium housed at Ironwood Public Safety. This required the officer to plug the camera into a computer and wait for approximately 15-20 minutes while the video files transferred. This storage medium was not sufficient to handle the volume of data that was housed on it and it needed to be purged of data on a regular basis. There was no backup of this information in the event of a hard drive failure. The cameras would also have to charge for 2-3 hours before they



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IRONWOOD  
Department of Public Safety**  
123 West McLeod Avenue Ironwood, Michigan 49938  
PHONE: 906-932-1234/VISION

could be transferred to another officer, resulting in more situations where officers were not equipped with a bodycam.

Federal guidelines and regulations, known as CJIC (Criminal Justice Information Center), require advanced security protocols on any data that contains CJIC information such as names, dates of birth, social security information, criminal history information, etc. These requirements also apply to video and audio footage of such data.

**Problem**

We have reached the end of our one-year trial. We feel the benefits of having bodycams, such as increased accountability, risk reduction, evidential value, and added citizen trust greatly outweigh the financial cost associated with continuing the program.

**Viable Options**

*(Option A)*

Continue with the current Axon cameras and utilizing secure cloud storage with backups.

When I first began exploring continuing the program with Axon, I was advised that the cost would be \$23,526 the first year and \$12,048 per year for four years resulting in a total of \$71,718.

I spoke with the sales representative and explained the financial constraints of the city and our budget limitations. Through some persuasive negotiations, I was able to get Axon to donate the equipment necessary to continue the program resulting in a savings of \$10,806 over the 5-year agreement.

The final quoted price was \$12,182.40 per year for a five-year total of \$60,912.00

This price gives each officer their own camera.

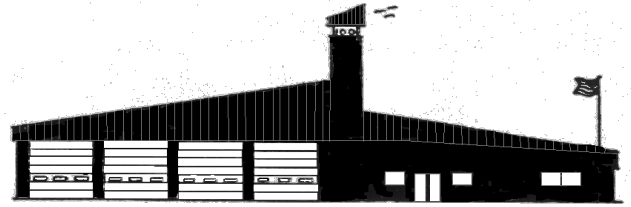
This price includes all hardware, software, secure cloud storage, redaction capability, electronic audit trails and logs, warranties, and service and support for the term of the agreement.

The price also includes replacement of all cameras, docks and associated hardware every 2.5 years for the length of the agreement.



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*(Option B)*

Reverting back to the use of the Prima Facie cameras. This would require the purchase of a storage server for secure onsite storage of digital data and a second server to backup the digital data on a consistent basis.

This option would use 3 cameras that must be shared by officers.

If we were to purchase cameras for each officer --  $\$579 \times 9$  (we own 3) =  $\$5,211$

On the Axon cloud, we currently maintain over 600 hours of video footage, accumulated in less than one year.

Cost estimates for a server that will maintain that level of data are in the range of \$7,000 - \$8,000. A backup server will double that price. Licensing and support will add another approximately \$1000 to each server per year used.

Roughly, server startup costs will be around \$20,000, with unknown legacy costs for data security.

This option provides no audit trails of data, no redaction capability, no warranty, no support or service, no replacement of hardware, and a reliance on internal security protocols to protect data.

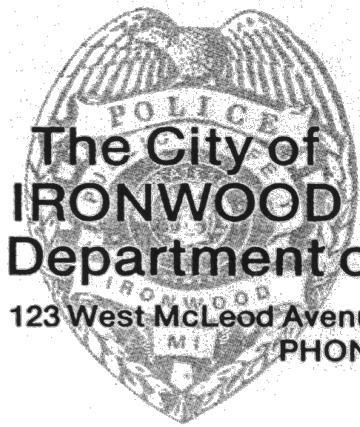
**Other Non-Viable Alternatives**

There are several other alternatives which have been explored. The first is to remove bodycams from service. This alternative does not seem viable, as the benefits of a bodycam program have been proven many times over across the nation. This option opens the department and the city to liability based on citizen complaints, use of force incidents, and other issues that can not be verified or defended against.

Other bodycam manufactures have been explored but there is no other platform that offers secure cloud data management. All other manufactures would require hardware purchases, and onsite data storage to meet Federal CJIC standards and regulations. While other online data storage option exist, they do not meet the stringent CJIC requirements, which means that most criminal justice information cannot be stored there. As another example of using unproven products, NYPD is currently using another brand of bodycam and the bodycams are exploding on the chests of the officers. Therefore, these options are not viable.





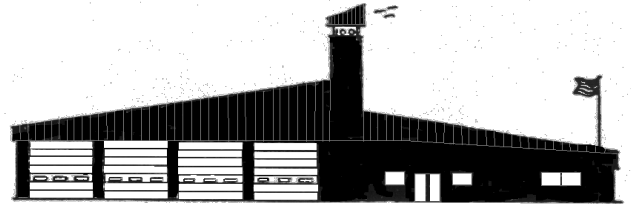


The City of  
**IRONWOOD**

**Department of Public Safety**

123 West McLeod Avenue Ironwood, Michigan 49938

PHONE: 906-932-1234



There was also an option to purchase data as needed from Axon. This option requires an upfront hardware cost of approximately \$10,000 and a charge of \$.75 for each gigabyte of storage data required. We currently utilize 1000's of GB of data per year. This data charge compounds for the length of time that the data remains on the servers. For example, a three-minute video takes about 3 GB of data storage. This would cost \$2.25 for a three-minute video per year. We currently maintain over 600 hours of video on the cloud. This equates to over \$27,000 in data storage costs the first year, this amount would rise exponentially as the years of data are stored. This option would also require upgrades to be purchased approximately every 2.5 years at a cost of over \$10,000. This option was not fiscally viable.

### **Conclusion**

After thorough consideration, we recommend the best option is to enter into an agreement to continue service with Axon. Axon is on the leading edge of bodycam and public safety innovation. Axon also operates the Taser line, which our officers also carry. Their proven support and service are unmatched in the industry. There are also fixed known costs, proven security and evidence integrity, and warranty and product replacement included which allow the city to plan and budget the necessary funding for the next 5 years. Therefore, we request authorization to enter into a 5-year agreement with Axon to provide bodycam hardware, software, and secure digital data storage.

### **Possible Further Funding Considerations**

We will explore all possible sources of grant money available to help defer the costs of this agreement. For example, MMRMA offers the opportunity to apply for 50% of licensing fees for each user up to \$250. This request will be submitted for possible reimbursement, should the agreement be entered into by the City and Axon.



This Institution is an Equal Opportunity Provider, Employer and Housing Employer/Lender





# AXON

**Ironwood Dept of Public Safety**

**AXON SALES REPRESENTATIVE**  
Barry Duncan

[bduncan@axon.com](mailto:bduncan@axon.com)

**ISSUED**  
11/2/2018

**SALES REPRESENTATIVE**

Barry Duncan

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 17800 N 85th St.  
 Scottsdale, Arizona 85255  
 United States  
 Phone: (800) 978-2737

**SHIP TO**

Brandon Snyder  
 Ironwood Dept of Public Safety  
 123 W McLeod Ave  
 Ironwood, MI 49938  
 US

**BILL TO**

Ironwood Dept of Public Safety  
 123 W McLeod Ave  
 Ironwood, MI 49938  
 US

**Year 1**

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
<b>Axon Plans &amp; Packages</b>					
87026	TASER ASSURANCE PLAN DOCK 2 ANNUAL PAYMENT	2	336.00	403.20	806.40
80082	UNLIMITED BWC BUNDLE: YEAR 1 PAYMENT	12	948.00	948.00	11,376.00
85110	EVIDENCE.COM INCLUDED STORAGE	480	0.00	0.00	0.00
<b>Hardware</b>					
74001	AXON CAMERA ASSEMBLY, ONLINE, AXON BODY 2, BLK	12	499.00	0.00	0.00
74008	AXON DOCK, 6 BAY + CORE, AXON BODY 2	2	1,495.00	0.00	0.00
74020	MAGNET MOUNT, FLEXIBLE, AXON RAPIDLOCK	12	0.00	0.00	0.00
74021	MAGNET MOUNT, THICK OUTERWEAR, AXON RAPIDLOCK	12	0.00	0.00	0.00
11553	SYNC CABLE, USB A TO 2.5MM	12	0.00	0.00	0.00
Subtotal					12,182.40
Estimated Shipping					0.00
Estimated Tax					0.00
Total					12,182.40

**Year 2**

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
<b>Axon Plans &amp; Packages</b>					
87026	TASER ASSURANCE PLAN DOCK 2 ANNUAL PAYMENT	2	336.00	403.20	806.40
80083	UNLIMITED BWC BUNDLE: YEAR 2 PAYMENT	12	948.00	948.00	11,376.00

## Year 2 (Continued)

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
<b>Axon Plans &amp; Packages (Continued)</b>					
85110	EVIDENCE.COM INCLUDED STORAGE	480	0.00	0.00	0.00
				Subtotal	12,182.40
				Estimated Tax	0.00
				Total	12,182.40

## Year 3

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
<b>Axon Plans &amp; Packages</b>					
87026	TASER ASSURANCE PLAN DOCK 2 ANNUAL PAYMENT	2	336.00	403.20	806.40
80084	UNLIMITED BWC BUNDLE: YEAR 3 PAYMENT	12	948.00	948.00	11,376.00
85110	EVIDENCE.COM INCLUDED STORAGE	480	0.00	0.00	0.00
				Subtotal	12,182.40
				Estimated Tax	0.00
				Total	12,182.40

## Year 4

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
<b>Axon Plans &amp; Packages</b>					
87026	TASER ASSURANCE PLAN DOCK 2 ANNUAL PAYMENT	2	336.00	403.20	806.40
80085	UNLIMITED BWC BUNDLE: YEAR 4 PAYMENT	12	948.00	948.00	11,376.00
85110	EVIDENCE.COM INCLUDED STORAGE	480	0.00	0.00	0.00
				Subtotal	12,182.40
				Estimated Tax	0.00
				Total	12,182.40

## Year 5

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
<b>Axon Plans &amp; Packages</b>					
87026	TASER ASSURANCE PLAN DOCK 2 ANNUAL PAYMENT	2	336.00	403.20	806.40
80086	UNLIMITED BWC BUNDLE: YEAR 5 PAYMENT	12	948.00	948.00	11,376.00
85110	EVIDENCE.COM INCLUDED STORAGE	480	0.00	0.00	0.00
				Subtotal	12,182.40
				Estimated Tax	0.00
				Total	12,182.40

**Grand Total** 60,912.00

## Discounts (USD)

Quote Expiration: 11/30/2018

List Amount	69,218.00
<b>Discounts</b>	<b>8,306.00</b>
<b>Total</b>	<b>60,912.00</b>

*\*Total excludes applicable taxes and shipping*

## Summary of Payments

Payment	Amount (USD)
Year 1	12,182.40
Year 2	12,182.40
Year 3	12,182.40
Year 4	12,182.40
Year 5	12,182.40
<b>Grand Total</b>	<b>60,912.00</b>

## Axon's Sales Terms and Conditions

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at [www.axon.com/legal/sales-terms-and-conditions](http://www.axon.com/legal/sales-terms-and-conditions)), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Name (Print):** \_\_\_\_\_ **Title:** \_\_\_\_\_  
**PO# (Or write N/A):** \_\_\_\_\_

Please sign and email to Barry Duncan at [bduncan@axon.com](mailto:bduncan@axon.com) or fax to

Thank you for being a valued Axon customer. For your convenience on your next order, please check out our online store [buy.axon.com](http://buy.axon.com)

Quote: Q-188445-43406.741BD

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