

City of Ironwood
213 S. Marquette St.
Ironwood, MI 49938



IRONWOOD
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AMENDED AGENDA
REGULAR IRONWOOD CITY COMMISSION MEETING
MONDAY, JANUARY 14, 2019
Regular Meeting - 5:30 P.M.
LOCATION: COMMISSION CHAMBER MEMORIAL BUILDING

5:30 P.M.

- A. Regular Meeting Called to Order.
Pledge of Allegiance.
- B. Recording of the Roll.
- C. Approval of the Consent Agenda.*

All items with an asterisk () are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of those items unless a Commission member or citizen so requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*

- *1) Approval of Minutes – Regular City Commission Meeting Minutes of December 26th.
- *2) Review and Place on File:
 - a. Park and Recreation Committee Meeting Minutes of December 3rd.
 - b. Planning Commission Meeting Minutes of December 6th.

- D. Approval of the Agenda
- E. Review and Place on File:
 - 1. Revenue & Expenditure Report.
 - 2. Cash and Investment Summary Report.
- F. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).
- G. Citizens wishing to address the Commission on Items not on the Agenda (Three Minute Limit)



This Institution is an Equal Opportunity Provider, Employer and Housing Employer/Lender



OLD BUSINESS

- H. Discuss and Consider approving change Order #1 for the 2018 Local Street Paving Project.
- I. Discuss and Consider authorizing Pay Application #3 (FINAL) to Northwoods Paving for the 2018 Local Street Paving Project in the amount of \$104,880.93.

NEW BUSINESS

- J. Discuss and consider Letter of Agreement with the AFSCME Union regarding the MERS Health Care Savings Program.
- K. Discuss and consider approving amendment to the MERS Health Care Savings Program Participation Agreement, for the current division for AFSCME Union employees hired after March 1, 2004.
- L. Discuss and consider approving amendment to the MERS Health Care Savings Program Participation Agreement, for the current division for non-union employees hired after October 31, 2009.
- M. Discuss and Consider proposal for 2019 Country Club Road Water Line Replacement Design, Bidding and Construction Services.
- N. Mayor's Appointments.
- O. Manager's Report.
- P. Other Matters.
- Q. Adjournment.

Proceedings of the Ironwood City Commission

A Regular Meeting of the Ironwood City Commission was held on December 26, 2018 at 5:30 P.M. in the City Commission Chambers, Second Floor of the Municipal Memorial Building in the City of Ironwood.

A. Mayor Burchell called the regular meeting to order at 5:30 P.M.

B. Recording of the Roll.

PRESENT: Commissioner Cayer, Corcoran, Mildren, Semo, and Mayor Burchell.
ABSENT: None.

C. Approval of the Consent Agenda.*

*1) Approval of Minutes – Regular City Commission Meeting Minutes of December 10th.

*2) Review and Place on File:

- a. Ironwood Housing Meeting Minutes of December 11, 2018.
- b. Parks and Recreation Committee Meeting Minutes of November 5, 2018.
- c. Ironwood Planning Commission Meeting Minutes of October 4, 2018

Motion was made by Semo, seconded by Corcoran to approve the consent agenda as presented. Unanimously passed by roll call vote.

D. Approval of the Agenda

Motion was made by Semo, seconded by Mildren and carried to approve the agenda as presented.

E. Approval of Monthly Check Register Report.

Motion was made by Mildren, seconded by Corcoran to approve the Monthly Check Register Report for the month ending November 30, 2018. Unanimously passed by roll call vote.

G. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

There were none.

H. Citizens wishing to address the Commission on Items not on the Agenda (Three Minute Limit)

There were none.

OLD BUSINESS

- I. Discuss and Consider approving Change Order #1 for the 2018 Sanitary Sewer Line Extension and Water Service Line Replacement Project.

***Motion** was made by Mildren, seconded by Corcoran to approve Change Order #1 for the 2018 Sanitary Sewer Line Extension and Water Service Line Replacement Project. Unanimously passed by roll call vote.*

- J. Discuss and Consider authorizing pay application #2 to Ruotsala Construction for the 2018 Sanitary Sewer Line and Water Service Line Replacement Project in the amount of \$100,687.11 (Water) and \$17,078.99 (Sewer).

***Motion** was made by Corcoran, seconded by Cayer to authorize pay application #2 to Ruotsala Construction for the 2018 Sanitary Sewer Line and Water Service Line Replacement Project in the amount of \$100,687.11 (Water) and \$17,078.99 (Sewer). Unanimously passed by roll call vote.*

NEW BUSINESS

- K. Introduce Ordinance #518 “Consumption in Public, Alcoholic Liquor”, and schedule it for a public hearing on Monday, January 28, 2019 at 5:20 P.M.

***Motion** was made by Mildren, seconded by Semo and carried to schedule a public hearing on Monday, January 28, 2019 at 5:20 P.M. on Ordinance #518 “Consumption in Public, Alcoholic Liquor”.*

- L. Discuss and consider authorizing bids for water utility meter reading.

***Motion** was made by Semo, seconded by Cayer and carried to authorize bids for water utility meter reading.*

- M. Discuss and Consider the sale of easement(s) to Xcel Energy.

***Motion** was made by Mildren, seconded by Semo to authorize the sale of an easement(s) to Xcel Energy. Unanimously passed by roll call vote.*

***Motion** was made by Semo, seconded by Mildren to allocate the money received from the easements sales to the development of the playground north of US2 on the corner Lowell and Midland. Unanimously passed by roll vote.*

- N. Manager’s Report.

City Manager Scott B. Erickson verbally gave the manager’s report noting the following items:

- *It was a big week last week with the State of Michigan allocating state funding to multiple initiatives at the western end of the U.P. The support for Waupaca Foundry, Gogebic Community College for the new skilled trades facility, and funding to convert Copper Peak into an international summer jumping facility. In addition to this recent State budget bill the Michigan Economic Development Corporation is also funding an Economic Development Study and Strategic Plan for the western end of the U.P.
- *The City has received notice that it will be the recipient of a \$280,000.00 Michigan DNR Trust Fund Grant for the development of mountain bike trails in Miners Memorial Heritage Park.
- *The third phase of the Iron Belle regional trail construction (Bessemer to Ramsay) has had MDNR Trust Fund approval and has been submitted to the MDOT TAP grant for funding. This project is tentatively scheduled for 2020 construction.
- *The SISU Ski Fest Cross Country ski race is scheduled to be held on Saturday, January 12, 2019. It is the 10th anniversary for the race.
- *The auditors are wrapping up the City audit. They will be finalizing their audit report and will schedule a presentation of the audit to the City Commission for the later part of January 2019.
- *Garbage pick up over the holiday will be one day later.
- *The Ironwood School District has provided notice that they have sold the Sleigh School in Ironwood recently.

O. Other Matters.

Commissioner Mildren requested the City of Ironwood send appreciation and thank you to State Representative Scott Dianda and Hancock City Manager Glenn Anderson for their many years of service.

Commissioner Corcoran noted the Mt. Zion Sno Cross was another example of a great event, thanks to all the great volunteers we have in our area.

Mayor Burchell hoped everyone had a nice Christmas and wished everyone a Happy New Year.

P. Adjournment.

Motion was made by Corcoran, seconded by Mildren and carried to adjourn the meeting at 6:00 P.M.

Annette Da Lio-Burchell, Mayor

Karen M. Gullan, City Clerk



Proceedings of the Parks and Recreation Committee
Monday, December 3, 2018, 5:00 p.m.

A regular meeting of the Parks and Recreation Committee was held on Monday, December 3, 2018 at 5:00 P.M. in the Women's Club Room, Second Floor, Memorial Building, Ironwood, Michigan.

1. Call to Order:

Chair Davey called the meeting to order at 5:00 p.m.

2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Paul Kostelnik	X			
Sam Davey	X			
Tom Kangas – Vice Chair	X			
Kim Corcoran, ex-officio, non-voting	X			
Marion True		X	X	
Linda Jindrich	X			
Randy Kirchoff	X			
John Brottlund	X			
	7	1		

Also present, Community Development Assistant, Tim Erickson.

3. Approval of the November 5, 2018 Meeting Minutes:

Motion by Kostelnik to approve the November 5, 2018 Meeting Minutes. **Second** by Kangas. **Motion carried 7 to 0.**

4. Approval of the Agenda:

Motion by Kangas to approve the Agenda. **Second** by Brottlund. **Motion carried 7 to 0.**

5. Citizens wishing to address the Committee on Items on the agenda (Three-Minute Limit): None.

6. Citizens wishing to address the Committee on items not on the Agenda (Three-minute limit): None.

7. Items for discussion and consideration:

A. Parks and Recreation Plan Update Project

I. Park User Summit Discussion and Planning:

- a. Director Bergman discussed the next steps for the Parks Plan update. He talked about the DNR's need to have a more robust public input session for the update. He stated that the City has reached out to the main parks groups in the community and he has worked on other forms of advertising the event such as Facebook and the newspaper. The Parks User Summit is scheduled for December 12, 2018 at 5:00 p.m. in the Ironwood Memorial Building Women's Club Room.

II. Discussion on DNR Grant Applications for 2019:

- a. Director Bergman asked the Committee to think about what to prioritize for projects in 2019. He discussed the various funding mechanisms for parks development or acquisition projects. Corcoran talked about maintenance needed on the Norrie Park trails. Bergman talked about including Norrie Park in the Beltline project. He talked about getting better trails for hiking, biking and rustic camping as suggested by Corcoran.

B. Approve meeting schedule for 2019 (Jan. 7, Feb. 4, Mar. 4, April 1, May 6, June 3, July 1, Aug. 5, Sept. 12, Oct. 7, Nov. 4, Dec. 2).

I. Director Bergman presented the schedule.

Motion by Kostelnik to approve the meeting schedule. Second by Jindrich; motion passed 6 to 0.

C. Comprehensive/Park and Recreation Plan Implementation Status of Priority Action Items:

I. Strategy 4.5 Define and Construct Priority Trail Improvements (Regional Trail to Miners and Beltline).

a. Update on Southern Beltline Trail Acquisition Project.

- i. Director Bergman stated that he has the legal descriptions in place. He stated that he will start with the railroad company and then go through the other property owners. He stated that Eric Anderson is allowing the City to build trail to Norrie Park.

b. Update on Neighborhood Enhancement Grant (Trail Connections).

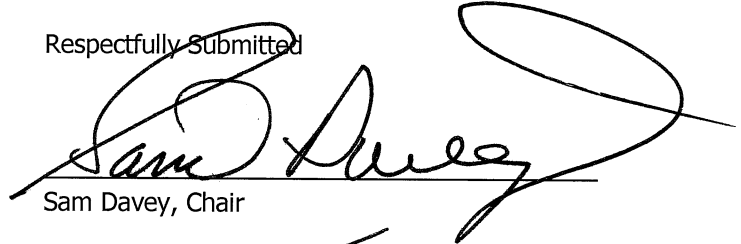
- i. Director Bergman stated that the City will be receiving an additional \$20,000 for the grant. He also stated that some volunteer work has been done and will need to continue to help with the cost of the trail.

c. Update on Mountain Bike Trail Development in Miners Memorial Heritage Park.

- i. Director Bergman stated that December 12 is the day that he will know whether the City will receive the funding.

- II. Strategy 5.4(a) Strengthen and Implement the Master Plan for Miners Memorial Heritage Park (MMHP).
 - a. Kostelnik updated the Committee stating that the board is reviewing the plan.
- III. Park Action Plan.
 - a. Playground North of US Hwy 2.
 - i. Director Bergman stated that the City received ten additional points and stated that it will be difficult to get funded. Davey suggested a natural playground if it continues to not get funded through grants.
- 8. Other Business: Corcoran asked about Hiawatha. Davey stated that the Ironwood Chamber of Commerce has a contract with a company to fix it in the following summer.
- 9. Next Meeting: January 7, 2019 at 5:00 p.m.
- 10. Adjournment: **Motion** by Kostelnik to adjourn the meeting. **Second** by Kangas. **Motion Carried 6 to 0.** Adjournment at 5:46 p.m.

Respectfully Submitted



Sam Davey, Chair



Tim Erickson, Community Development Specialist



PROCEEDINGS OF THE IRONWOOD PLANNING COMMISSION
Thursday, December 6, 2018

A Regular Meeting of the Planning Commission was held on Thursday, December 6, 2018 in the Women's Club Room, Second Floor of the Municipal Memorial Building in the City of Ironwood, Michigan.

1. Call to Order: Chair Davey called the meeting to Order at 5:00 p.m.

Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Mark Surprenant	X			
Bob Burchell	X			
Ryon List		X	X	
Sam Davey	X			
Joseph Lemke		X	X	
Nancy Korpela	X			
Joe Cayer ex-officio, non-voting member		X	X	
Mark Silver	X			
	5	3	Quorum	

Also present: Community Development Director Tom Bergman and Community Development Assistant Tim Erickson

2. Approval of the October 4, 2018 Meeting Minutes:

Motion by Silver to accept the October 4, 2018 Minutes. **Second** by Burchell. **Motion Carried 5 to 0.**

3. Approval of the Agenda:

Motion by Burchell to accept the Agenda. **Second** by Korpela. **Motion Carried 5 to 0.**

4. Citizens wishing to address the Commission regarding Items on the Agenda (three-minute limit): None.
5. Citizens wishing to address the Commission regarding Items not on the Agenda (three-minute limit): None.
6. Items for Discussion and Consideration:

- A. Public Hearing and Consideration of PC Case 2018-005 Zoning amendment to C-1 District.

- I. Davey read the public hearing procedure. Director Bergman discussed the differences in zoning districts. Superintendent Powell addressed the board and discussed the school's intention of selling the property.

Tim Kolesar 132 E. Ridge St., addressed the Commission and discussed his concern with the location turning into a marijuana business.

Bob Tervonen 620 N Lowell St., stated that he was in favor of the zoning change. He doesn't want it to turn into a single dwelling unit.

Gail Malasko 515 N. Lowell St., is concerned with the building not being a school any more. She wants the school to keep the building in case an elementary school is needed in the future.

Keith Johnson 119 Michigan Ave., is concerned that the restrictions by the C-1 District won't be enforced by the City due to a bad track record.

Travis Powell stated that the school district will have the authority to sell or not sell depending on who is considering to buy it.

Silver suggested to have his attorney to place a deed restriction to prevent marijuana uses for the sale.

Davey closed the public hearing.

Director Bergman discussed the new marijuana law, the differences between the caregiver law and why C-1 is the least likely district to harbor a marijuana business. The commission discussed the difference between R-1, R-2, & C-1. Davey asked Mr. Powell what will happen to the building if it doesn't sell. Mr. Powell is looking at the best way to sell it and has some interested parties. Davey asked the audience if they were in favor of the rezone after the discussion and they were unanimously in favor.

Motion by Burchell to rezone the property to the C-1 district. **Second** by Korpela. **Motion Carried 4 to 0, with Silver abstaining.**

B. Comprehensive Plan Implementation Status of Priority Action Items.

I. Strategy 3.1(a) Update the Zoning Ordinance – Review visit from consultants.

1. No update.

C. Review and recommendation of adoption of the Capital Improvement Plan.

- I. Director Bergman asked the Planning Commission to review the plan for the next meeting.

D. Approve 2019 Meeting Schedule (Jan. 3, Feb. 7, Mar. 7, April 4, May 2, June 6, July 11, Aug. 1, Sept. 5, Oct. 3, Nov. 7, Dec. 5)

Motion by Korpela to approve the meeting schedule. **Second** by Silver. **Motion Carried 5 to 0.**

7. Other Business: None.

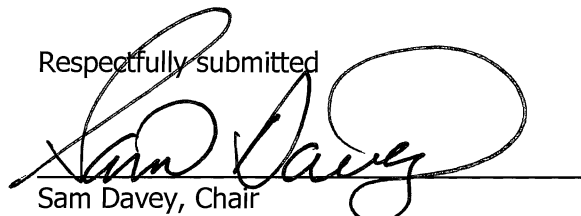
8. Next Meeting: January 3, 2019

9. Adjournment:

Motion by Burchell to adjourn the meeting. **Second** by Surprenant. **Motion Carried 6 to 0.**

Adjournment at 5:53 p.m.

Respectfully submitted



Sam Davey, Chair



Tim Erickson, Community Development Specialist

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SUMMARY OF NOVEMBER 2018 FINANCIAL REPORTS

The Revenue and Expenditure Report and the Cash and Investment Summary Report are included in the agenda packet for January 14, 2019. Following is a summary of each report.

Revenue and Expenditure Report

As of November 31, 2018, we are approximately 42% through our current fiscal year. The revenues and expenditures of most funds are in-line with this benchmark. Major Funds with large variations from the 42% benchmark (and applicable reasoning) are as follows:

1. Local Street Fund: Revenues and Expenditures at 29% - Most of the activity occurs during the winter months. This started to pick up in November. Also, budgeted street maintenance projects have not started.
2. 2015 Street Bond Debt Service Fund: Expenditures at 7% - Majority of budget is the annual principal payment on the bond, which is paid in January.
3. Equipment Fund: Revenues at 34% and Expenditures at 27% - Most the activity occurs during the winter months (rental of equipment to street funds for snow plowing/snow removal). This started to pick up in November.

Cash and Investment Summary Report

The Cash and Investment Summary Report shows the activity for the month of November, sorted by fund. Notable items are as follows:

1. General Fund Account: Account balance decreased due to payment to Northwood's Paving (Pay Request #2 for 2018 Asphalt Paving Project) in the amount of approximately \$384,000. General funds were committed for this project.
2. 2012 Street Bond Debt Service: Account balance decreased due to annual principal and biannual interest payment.
3. Bond Redemption Accounts (Water and Sewer): Account balances decreased due to biannual interest payments on the 2014 bonds.



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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 11/30/2018

DB: Ironwood

% Fiscal Year Completed: 41.92

		2018-19	YTD BALANCE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND				
Revenues				
101-000.000-403.000	CURRENT PROPERTY TAXES	1,765,000.00	735,000.00	41.64
101-000.000-410.000	CURRENT PERSONAL PROPERTY TAX	7,000.00	0.00	0.00
101-000.000-426.000	PAYMENTS IN LIEU OF TAXES	5,000.00	0.00	0.00
101-000.000-448.000	COLLECTION FEES	60,000.00	57,029.39	95.05
101-000.000-448.002	SCHOOL TAX COL FEES	12,000.00	12,051.81	100.43
101-000.000-448.003	GOISD TAX COL FEES	3,000.00	3,043.18	101.44
101-000.000-451.000	BUSINESS LICENSES AND PERMITS	10,000.00	210.00	2.10
101-000.000-452.000	SPECIAL ASSESSMENT - AURORA LAND PLAT	0.00	608.51	100.00
101-000.000-467.000	CABLE TV FRANCHISE FEE	50,000.00	12,947.57	25.90
101-000.000-477.000	RENTAL REGISTRATION FEES	3,000.00	105.00	3.50
101-000.000-499.000	PUBLIC SAFETY REVENUES	42,500.00	28,576.96	67.24
101-000.000-499.001	SALVAGE REVENUES	3,200.00	5,318.00	166.19
101-000.000-532.000	STATE GRANTS	20,000.00	0.00	0.00
101-000.000-534.000	GRANTS - OTHER	4,500.00	3,500.00	77.78
101-000.000-573.000	LOCAL COMM. STABILIZATION SHARE APPROP	5,000.00	4,871.60	97.43
101-000.000-575.000	SALES & USE TAX-STATE	735,000.00	312,652.00	42.54
101-000.000-577.000	LIQOUR LICENSES	6,000.00	6,185.85	103.10
101-000.000-612.000	ZONING APPLICATION FEE	2,000.00	300.00	15.00
101-000.000-614.000	OTHER CHARGES/FEES	500.00	395.00	79.00
101-000.000-617.000	DEED PREPARATION FEES	1,000.00	0.00	0.00
101-000.000-619.000	MISC REC PENALTY FEE	0.00	3.75	100.00
101-000.000-625.000	BLDG INSPECTION PERMITS	7,000.00	6,008.00	85.83
101-000.000-633.000	ADMINISTRATION-WATER & SEWER	70,000.00	29,160.00	41.66
101-000.000-634.000	ADMINISTRATION-EQUIPMENT FUND	10,000.00	4,170.00	41.70
101-000.000-635.000	ADMINISTRATION-STREET FUNDS	18,000.00	7,500.00	41.67
101-000.000-636.000	MARKETING FEES - ITC	19,600.00	4,867.84	24.84
101-000.000-637.000	IWD HOUSING COMM ADMIN FEE	3,000.00	3,644.72	121.49
101-000.000-640.000	TAX/ASSESS REVENUES	2,000.00	810.00	40.50
101-000.000-641.000	SALE OF SURPLUS LAND	0.00	300.00	100.00
101-000.000-642.001	ORDINANCE VIOLATION FEE	5,000.00	15,125.00	302.50
101-000.000-651.000	USE AND ADMISSION FEES	500.00	1,623.93	324.79
101-000.000-651.005	DEPOT PARK FEES	200.00	70.00	35.00
101-000.000-651.006	NORRIE PARK PAVILLION RENT FEES	100.00	0.00	0.00
101-000.000-652.000	CURRY PARK FEES	12,000.00	19,424.95	161.87
101-000.000-664.000	INTEREST AND DIVIDENDS	20,000.00	54,759.95	273.80
101-000.000-667.000	RENTAL INCOME	0.00	250.00	100.00
101-000.000-668.000	RENTS-MEMORIAL BUILDING	71,200.00	31,060.85	43.62
101-000.000-670.000	RENTS GARAGE	80,400.00	33,500.00	41.67
101-000.000-671.000	RENTS OTHER CITY PROPERTY	3,800.00	4,300.00	113.16
101-000.000-674.000	BRANDING MERCHANDISE SALES	0.00	1,047.00	100.00
101-000.000-675.000	CONTRIBUTIONS AND DONATION	0.00	2,500.00	100.00
101-000.000-675.019	DONATIONS - ECONOMIC DEV	1,500.00	0.00	0.00
101-000.000-689.002	USE OF RESTRICTED FUND BALANC	5,300.00	0.00	0.00
101-000.000-689.003	USE OF ASSIGNED FUND BALANCE	629,400.00	0.00	0.00
101-000.000-689.005	USE OF COMMITTED FUND BALANCE	30,000.00	0.00	0.00
101-000.000-690.001	INSURANCE CLAIMS RECEIVED	6,700.00	15,533.16	231.84
101-000.000-692.000	MISCELLANEOUS INCOME	0.00	16,210.03	100.00
101-000.000-692.002	HUNTING REGISTRATION	500.00	160.00	32.00
101-000.000-694.000	CASH OVER/SHORT	0.00	10.93	100.00
TOTAL REVENUES		3,730,900.00	1,434,834.98	38.46
Expenditures				
101.000	CITY COMMISSION	43,000.00	9,079.05	21.11
172.000	CITY MANAGER	115,600.00	41,286.05	35.71
191.000	ELECTIONS	11,000.00	4,638.57	42.17
201.000	FINANCIAL DEPT	179,300.00	70,856.61	39.52
205.000	CITY TREASURER	43,100.00	13,972.24	32.42
209.000	CITY ASSESSOR	75,500.00	29,848.70	39.53
210.000	COMPUTER/EQUIPMENT	61,500.00	26,200.20	42.60
215.000	CITY CLERK	157,900.00	59,144.60	37.46
247.000	BOARD OF REVIEW	1,400.00	179.65	12.83
249.000	BUILDING INSPECTION	52,800.00	20,688.58	39.18
265.000	MEMORIAL BUILDING	218,100.00	50,476.64	23.14
339.000	VOLUNTEER FIRE RELATED ACTIVITIES	32,800.00	1,084.09	3.31
345.000	PUBLIC SAFETY DEPARTMENT	980,200.00	374,166.62	38.17
346.000	DRUG ENFORCEMENT	7,100.00	1,767.50	24.89
400.000	COMMUNITY DEVELOPMENT	396,200.00	56,359.32	14.22
412.000	CODE ENFORCEMENT	127,300.00	48,645.25	38.21
448.000	STREET LIGHTING	113,000.00	31,829.73	28.17
529.000	OTHER SANITATION ACTIVITIES	20,600.00	13,946.11	67.70
529.001	GAS PLANT SITE	78,700.00	3,983.28	5.06
716.000	MARKETING - ITC	19,600.00	7,358.10	37.54
751.000	PARKS MAINTENANCE	117,000.00	44,137.04	37.72
751.009	MT ZION ENHANCEMENT PROJECT	5,300.00	1,399.45	26.40
851.000	INSURANCE-FRINGS-DUES	72,000.00	49,646.65	68.95

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User: PAUL
DB: Ironwood

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD
PERIOD ENDING 11/30/2018
% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 11/30/2018 NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND				
Expenditures				
890.000	PROGRAMS	9,000.00	7,770.00	86.33
893.000	LABOR RELATIONS	9,000.00	333.50	3.71
965.000	APPROPRIATIONS TO OTHER FUNDS	783,900.00	380,032.20	48.48
TOTAL EXPENDITURES		3,730,900.00	1,348,829.73	36.15
Fund 101 - GENERAL FUND:				
TOTAL REVENUES		3,730,900.00	1,434,834.98	38.46
TOTAL EXPENDITURES		3,730,900.00	1,348,829.73	36.15
NET OF REVENUES & EXPENDITURES		0.00	86,005.25	100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 11/30/2018

DB: Ironwood

% Fiscal Year Completed: 41.92

		YTD BALANCE		
		2018-19	11/30/2018	% BDGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	USED
Fund 202 - MAJOR STREET FUND				
Revenues				
202-000.000-532.000	STATE GRANTS	429,000.00	0.00	0.00
202-000.000-545.000	STS ROUTINE MAINT	120,000.00	42,712.39	35.59
202-000.000-546.000	STATE GRANTS - ACT 51	594,800.00	259,997.36	43.71
202-000.000-546.001	METRO PA 48 REV	9,000.00	0.00	0.00
202-000.000-547.000	SNOW FUNDS	20,000.00	0.00	0.00
202-000.000-569.000	STATE GRANTS - OTHER	0.00	51,596.34	100.00
202-000.000-675.023	DONATIONS - IRON BELLE TRAIL	0.00	1,530.00	100.00
202-000.000-688.000	TRANSFER FROM GENERAL FUND	173,900.00	215,338.58	123.83
202-000.000-688.004	TRANSFER FROM DIDA	1,200.00	900.00	75.00
202-000.000-689.003	USE OF ASSIGNED FUND BALANCE	110,000.00	0.00	0.00
202-000.000-692.000	MISCELLANEOUS INCOME	22,000.00	5,000.00	22.73
TOTAL REVENUES		1,479,900.00	577,074.67	38.99
Expenditures				
446.000	HIGHWAY, STREETS, BRIDGES	724,800.00	385,796.87	53.23
447.001	STREETSCAPING	2,400.00	425.90	17.75
447.002	STREETSCAPING-US	500.00	0.00	0.00
447.003	STREETSCAPING-BR	8,800.00	8,278.99	94.08
485.002	TRAFFIC SIGNALS-US	1,500.00	803.91	53.59
486.001	SURFACE MAINTENANCE	213,300.00	119,727.14	56.13
486.002	SURFACE MAINTENANCE-US	10,300.00	2,212.17	21.48
486.003	SURFACE MAINTENANCE-BR	3,600.00	178.74	4.97
488.001	SWEEPING MAJOR	41,000.00	21,098.39	51.46
488.002	SWEEPING -US	5,400.00	385.32	7.14
488.003	SWEEPING -BR	1,800.00	241.40	13.41
491.001	DRAINAGE - BACKSLOPES	25,600.00	0.00	0.00
491.002	DRAINAGE AND BACKSLOPES-US	1,400.00	0.00	0.00
494.001	TRAFFIC SIGNS	14,500.00	2,755.83	19.01
494.002	TRAFFIC SIGNS-US	2,100.00	240.97	11.47
494.003	TRAFFIC SIGNS-BR	3,300.00	96.95	2.94
495.003	FLOWER BASKET WATERING-BR	6,900.00	5,671.39	82.19
497.001	WINTER MAINTENANCE	113,400.00	26,745.27	23.58
497.002	WINTER MAINTENANCE-US	35,900.00	9,228.50	25.71
497.003	WINTER MAINTENANCE-BR	24,300.00	6,724.62	27.67
498.001	SNOW HAULING	57,200.00	2,481.43	4.34
498.002	SNOW HAULING-US	21,000.00	0.00	0.00
498.003	SNOW HAULING-BR	28,200.00	4,532.08	16.07
502.000	LEAVE AND BENEFITS	61,000.00	21,681.15	35.54
503.000	GENERAL AND ADMINISTRATIVE	44,700.00	14,409.87	32.24
503.172	ADM/ CM	8,000.00	2,984.11	37.30
569.000	DEBT RETIREMENT	19,000.00	16,804.40	88.44
TOTAL EXPENDITURES		1,479,900.00	653,505.40	44.16
Fund 202 - MAJOR STREET FUND:				
TOTAL REVENUES		1,479,900.00	577,074.67	38.99
TOTAL EXPENDITURES		1,479,900.00	653,505.40	44.16
NET OF REVENUES & EXPENDITURES		0.00	(76,430.73)	100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 11/30/2018

DB: Ironwood

% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 11/30/2018 NORMAL (ABNORMAL)	% BDGT USED
Fund 203 - LOCAL STREET FUND				
Revenues				
203-000.000-546.000	STATE GRANTS - ACT 51	222,000.00	97,795.22	44.05
203-000.000-546.001	METRO PA 48 REV	18,000.00	0.00	0.00
203-000.000-547.000	SNOW FUNDS	30,000.00	0.00	0.00
203-000.000-664.000	INTEREST AND DIVIDENDS	0.00	543.54	100.00
203-000.000-688.000	TRANSFER FROM GENERAL FUND	557,000.00	145,927.68	26.20
203-000.000-689.003	USE OF ASSIGNED FUND BALANCE	17,000.00	0.00	0.00
TOTAL REVENUES		844,000.00	244,266.44	28.94
Expenditures				
446.000	HIGHWAY, STREETS, BRIDGES	261,800.00	0.00	0.00
447.001	STREETSCAPING	0.00	70.38	100.00
486.001	SURFACE MAINTENANCE	122,800.00	62,804.45	51.14
488.001	SWEEPING MAJOR	9,000.00	629.11	6.99
491.001	DRAINAGE - BACKSLOPES	6,500.00	0.00	0.00
494.001	TRAFFIC SIGNS	17,500.00	3,426.54	19.58
497.001	WINTER MAINTENANCE	166,700.00	22,067.29	13.24
498.001	SNOW HAULING	28,800.00	80.58	0.28
502.000	LEAVE AND BENEFITS	62,500.00	21,681.22	34.69
503.000	GENERAL AND ADMINISTRATIVE	41,900.00	14,712.81	35.11
503.172	ADM/ CM	8,500.00	2,984.06	35.11
569.000	DEBT RETIREMENT	118,000.00	115,810.00	98.14
TOTAL EXPENDITURES		844,000.00	244,266.44	28.94
Fund 203 - LOCAL STREET FUND:				
TOTAL REVENUES		844,000.00	244,266.44	28.94
TOTAL EXPENDITURES		844,000.00	244,266.44	28.94
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00

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 User: PAUL
 DB: Ironwood

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD
 PERIOD ENDING 11/30/2018
 % Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE		% BDGT USED
			11/30/2018 NORMAL	(ABNORMAL)	
Fund 216 - VOLUNTEER FIRE DEPARTMENT					
000.000 - REVENUE		3,100.00	67.40		2.17
TOTAL REVENUES		3,100.00	67.40		2.17
339.000 - VOLUNTEER FIRE RELATED ACTIVITIES		3,100.00	161.00		5.19
TOTAL EXPENDITURES		3,100.00	161.00		5.19
Fund 216 - VOLUNTEER FIRE DEPARTMENT:					
TOTAL REVENUES		3,100.00	67.40		2.17
TOTAL EXPENDITURES		3,100.00	161.00		5.19
NET OF REVENUES & EXPENDITURES		0.00	(93.60)		100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD
PERIOD ENDING 11/30/2018
% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 11/30/2018 NORMAL (ABNORMAL)	% BDGT USED
Fund 271 - LIBRARY FUND				
000.000 - REVENUE		146,900.00	56,777.09	38.65
	TOTAL REVENUES	146,900.00	56,777.09	38.65
790.000 - LIBRARY		146,900.00	58,676.88	39.94
	TOTAL EXPENDITURES	146,900.00	58,676.88	39.94
Fund 271 - LIBRARY FUND:				
TOTAL REVENUES		146,900.00	56,777.09	38.65
TOTAL EXPENDITURES		146,900.00	58,676.88	39.94
NET OF REVENUES & EXPENDITURES		0.00	(1,899.79)	100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD
PERIOD ENDING 11/30/2018
% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 11/30/2018 NORMAL (ABNORMAL)	% BDGT USED
Fund 352 - 2015 STREET BOND DEBT SERVICE FUND				
000.000 - REVENUE		179,000.00	78,882.86	44.07
TOTAL REVENUES		179,000.00	78,882.86	44.07
557.000 - ADMINISTRATION & OVERHEAD		4,000.00	56.48	1.41
569.000 - DEBT RETIREMENT		175,000.00	12,726.25	7.27
TOTAL EXPENDITURES		179,000.00	12,782.73	7.14
Fund 352 - 2015 STREET BOND DEBT SERVICE FUND:				
TOTAL REVENUES		179,000.00	78,882.86	44.07
TOTAL EXPENDITURES		179,000.00	12,782.73	7.14
NET OF REVENUES & EXPENDITURES		0.00	66,100.13	100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD
PERIOD ENDING 11/30/2018
% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 11/30/2018 NORMAL (ABNORMAL)	% BDGT USED
Fund 401 - MEMORIAL BUILDING DEBT SERVICE FUND				
000.000 - REVENUE		2,000.00	29.15	1.46
TOTAL REVENUES		2,000.00	29.15	1.46
145.000 - BUILDING FUND		2,000.00	0.00	0.00
TOTAL EXPENDITURES		2,000.00	0.00	0.00
Fund 401 - MEMORIAL BUILDING DEBT SERVICE FUND:				
TOTAL REVENUES		2,000.00	29.15	1.46
TOTAL EXPENDITURES		2,000.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	29.15	100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD
PERIOD ENDING 11/30/2018
% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 11/30/2018 NORMAL (ABNORMAL)	% BDGT USED
Fund 493 - EDC - RLF				
000.000 - REVENUE		71,200.00	0.00	0.00
	TOTAL REVENUES	71,200.00	0.00	0.00
557.000 - ADMINISTRATION & OVERHEAD		71,200.00	12.53	0.02
	TOTAL EXPENDITURES	71,200.00	12.53	0.02
Fund 493 - EDC - RLF:				
TOTAL REVENUES		71,200.00	0.00	0.00
TOTAL EXPENDITURES		71,200.00	12.53	0.02
NET OF REVENUES & EXPENDITURES		0.00	(12.53)	100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD
PERIOD ENDING 11/30/2018
% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 11/30/2018 NORMAL (ABNORMAL)	% BDGT USED
Fund 593 - CIVIC CENTER				
000.000 - REVENUE		197,100.00	110,847.44	56.24
	TOTAL REVENUES	197,100.00	110,847.44	56.24
805.000 - CIVIC CENTER		197,100.00	68,915.82	34.96
	TOTAL EXPENDITURES	197,100.00	68,915.82	34.96
Fund 593 - CIVIC CENTER:				
TOTAL REVENUES		197,100.00	110,847.44	56.24
TOTAL EXPENDITURES		197,100.00	68,915.82	34.96
NET OF REVENUES & EXPENDITURES		0.00	41,931.62	100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD
PERIOD ENDING 11/30/2018
% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 11/30/2018 NORMAL (ABNORMAL)	% BDGT USED
Fund 640 - EQUIPMENT FUND				
000.000 - REVENUE		738,800.00	254,674.72	34.47
TOTAL REVENUES		738,800.00	254,674.72	34.47
557.000 - ADMINISTRATION & OVERHEAD		363,000.00	78,529.73	21.63
557.172 - ADM/ CM		2,700.00	994.72	36.84
895.000 - DIRECT EQUIPMENT EXPENSE		229,100.00	62,815.12	27.42
896.000 - DEPRECIATION		144,000.00	59,614.55	41.40
TOTAL EXPENDITURES		738,800.00	201,954.12	27.34
Fund 640 - EQUIPMENT FUND:				
TOTAL REVENUES		738,800.00	254,674.72	34.47
TOTAL EXPENDITURES		738,800.00	201,954.12	27.34
NET OF REVENUES & EXPENDITURES		0.00	52,720.60	100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 11/30/2018

DB: Ironwood

% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 11/30/2018 NORMAL (ABNORMAL)	% BDGT USED
Fund 675 - WATER UTILITY FUND				
000.000 - REVENUE		2,679,500.00	1,053,090.32	39.30
TOTAL REVENUES		2,679,500.00	1,053,090.32	39.30
521.000 - GARBAGE COLLECTION		410,500.00	170,741.82	41.59
537.000 - MDEQ GRANT - DISTRIBUTION INVENTORY		79,900.00	32,011.95	40.07
537.001 - MDEQ GRANT - ASSET MANAGEMENT PROGRAM		170,100.00	45,060.75	26.49
537.002 - MDEQ GRANT - SERVICE LINE CONSTRUCTION		219,000.00	82,618.10	37.73
550.000 - WELLS		10,000.00	0.00	0.00
551.000 - PUMPING		421,100.00	106,071.57	25.19
551.002 - PUMPING - EMERGENCY RESPONSE		0.00	7,063.52	100.00
553.000 - TRANSMISSION AND DISTRIBUTION		368,700.00	103,817.25	28.16
553.001 - TRANSMISSION AND DIST - WATER BREAKS		29,000.00	10,903.67	37.60
553.002 - TRANSMISSION AND DIST - EMERGENCY RESP.		0.00	46,508.83	100.00
554.000 - METER SETS, REMOVALS & REPAIRS		85,300.00	30,409.98	35.65
556.000 - CUSTOMER ACCOUNTING & COLLECT		91,800.00	36,104.13	39.33
557.000 - ADMINISTRATION & OVERHEAD		431,800.00	110,627.82	25.62
557.172 - ADM/ CM		9,300.00	2,984.04	32.09
896.000 - DEPRECIATION		353,000.00	146,812.25	41.59
TOTAL EXPENDITURES		2,679,500.00	931,735.68	34.77
Fund 675 - WATER UTILITY FUND:				
TOTAL REVENUES		2,679,500.00	1,053,090.32	39.30
TOTAL EXPENDITURES		2,679,500.00	931,735.68	34.77
NET OF REVENUES & EXPENDITURES		0.00	121,354.64	100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 11/30/2018

DB: Ironwood

% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 11/30/2018 NORMAL (ABNORMAL)	% BDGT USED
Fund 676 - SEWER UTILITY FUND				
000.000 - REVENUE		2,045,000.00	848,130.14	41.47
TOTAL REVENUES		2,045,000.00	848,130.14	41.47
554.000 - METER SETS, REMOVALS & REPAIRS		84,400.00	29,446.18	34.89
556.000 - CUSTOMER ACCOUNTING & COLLECT		99,300.00	34,447.44	34.69
557.000 - ADMINISTRATION & OVERHEAD		308,700.00	100,034.29	32.41
557.172 - ADM/ CM		9,300.00	2,984.09	32.09
560.000 - COLLECTION & TRANSMISSION		570,300.00	223,654.76	39.22
571.000 - OM & R-WASTEWATER		720,000.00	297,489.40	41.32
572.000 - CAPITAL - WASTEWATER		253,000.00	105,209.00	41.58
TOTAL EXPENDITURES		2,045,000.00	793,265.16	38.79
Fund 676 - SEWER UTILITY FUND:				
TOTAL REVENUES		2,045,000.00	848,130.14	41.47
TOTAL EXPENDITURES		2,045,000.00	793,265.16	38.79
NET OF REVENUES & EXPENDITURES		0.00	54,864.98	100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD
PERIOD ENDING 11/30/2018
% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 11/30/2018 NORMAL (ABNORMAL)	% BDGT USED
Fund 711 - CEMETERY FUND				
000.000 - REVENUE		101,300.00	42,446.26	41.90
TOTAL REVENUES		101,300.00	42,446.26	41.90
276.000 - CEMETERY		75,100.00	29,846.26	39.74
277.000 - PERPETUAL CARE		26,200.00	12,600.00	48.09
TOTAL EXPENDITURES		101,300.00	42,446.26	41.90
Fund 711 - CEMETERY FUND:				
TOTAL REVENUES		101,300.00	42,446.26	41.90
TOTAL EXPENDITURES		101,300.00	42,446.26	41.90
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 11/30/2018

DB: Ironwood

% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	% BDGT USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	
Fund 899 - DOWNTOWN DEVELOPMENT AUTHORITY				
000.000 - REVENUE		17,300.00	6,460.00	37.34
TOTAL REVENUES		17,300.00	6,460.00	37.34
735.000 - DOWNTOWN DEVELOPMENT		17,300.00	7,363.25	42.56
TOTAL EXPENDITURES		17,300.00	7,363.25	42.56
Fund 899 - DOWNTOWN DEVELOPMENT AUTHORITY:				
TOTAL REVENUES		17,300.00	6,460.00	37.34
TOTAL EXPENDITURES		17,300.00	7,363.25	42.56
NET OF REVENUES & EXPENDITURES		0.00	(903.25)	100.00
TOTAL REVENUES - ALL FUNDS				
TOTAL EXPENDITURE - ALL FUNDS		6,181,200.00	2,451,405.38	39.66
NET OF REVENUES & EXPENDITURES		0.00	334,691.95	100.00

CASH SUMMARY BY ACCOUNT FOR CITY OF IRONWOOD
 FROM 11/01/2018 TO 11/30/2018
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 11/01/2018	Total Debits	Total Credits	Ending Balance 11/30/2018
Fund 101	GENERAL FUND				
002.000	CASH IN BANK	4,137,386.87	189,704.06	705,026.54	3,622,064.39
002.005	FIRE INSURANCE TRUST	17,675.63	18.26	5,152.62	12,541.27
004.003	GOG COUNTY TRIAD/PSD	490.39	0.72	0.00	491.11
014.000	INVESTMENTS - MI CLASS	502,512.44	972.31	0.00	503,484.75
	GENERAL FUND	4,658,065.33	190,695.35	710,179.16	4,138,581.52
Fund 203	LOCAL STREET FUND				
006.023	2012 Street Bond Debt Service	121,047.80	35.33	115,810.00	5,273.13
Fund 216	VOLUNTEER FIRE DEPARTMENT				
002.000	CASH IN BANK	3,667.27	18.10	107.00	3,578.37
Fund 271	LIBRARY FUND				
002.000	CASH IN BANK	193,557.53	4,460.23	9,276.42	188,741.34
014.000	INVESTMENTS - MI CLASS	45,366.15	87.79	0.00	45,453.94
	LIBRARY FUND	238,923.68	4,548.02	9,276.42	234,195.28
Fund 352	2015 STREET BOND DEBT SERVICE FUND				
002.000	CASH IN BANK	173,392.04	1,966.42	0.00	175,358.46
Fund 401	MEMORIAL BUILDING DEBT SERVICE FUND				
002.000	CASH IN BANK	4,250.07	6.11	0.00	4,256.18
Fund 593	CIVIC CENTER				
002.000	CASH IN BANK	172,527.19	31,260.61	18,681.66	185,106.14
006.025	2013 CAP IMP BOND DEBT SERVIC	23,140.53	30.23	2,562.09	20,608.67
	CIVIC CENTER	195,667.72	31,290.84	21,243.75	205,714.81
Fund 675	WATER UTILITY FUND				
002.000	CASH IN BANK	1,006,040.98	181,365.38	176,460.07	1,010,946.29
006.007	96'99'00 BOND REDEMPTION FUND	37,225.47	53.57	0.00	37,279.04
006.015	WATER REDEMPTION (1,2,3,4)	158,090.42	241.43	47,750.00	110,581.85
006.016	WATER RESERVE (1,2,3,4)	195,087.51	300.87	0.00	195,388.38
	WATER UTILITY FUND	1,396,444.38	181,961.25	224,210.07	1,354,195.56
Fund 676	SEWER UTILITY FUND				
002.000	CASH IN BANK	1,256,240.07	171,227.48	134,665.22	1,292,802.33
006.018	SEWER REDEMPTION (1,2,3,4)	127,796.61	122.38	51,860.00	76,058.99
006.019	SEWER RESERVE (1,2,3,4)	174,578.19	254.51	0.00	174,832.70
	SEWER UTILITY FUND	1,558,614.87	171,604.37	186,525.22	1,543,694.02
Fund 680	RURAL DEV PHASE 4 PROJECT				
006.029	WATER PHASE 4 CONSTRUCTION	1,170.92	1.64	0.00	1,172.56
Fund 701	TRUST AND AGENCY FUND				
002.000	CASH IN BANK	39,769.34	57,708.26	60,947.40	36,530.20
Fund 711	CEMETERY FUND				
002.000	CASH IN BANK	5,800.26	2,635.00	4,264.08	4,171.18
014.000	INVESTMENTS - MI CLASS	505,278.40	977.65	0.00	506,256.05
	CEMETERY FUND	511,078.66	3,612.65	4,264.08	510,427.23
Fund 732	POLICE & FIREMEN'S RETIREMENT				
002.000	CASH IN BANK	328,599.90	6,892.08	35,291.40	300,200.58

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CASH SUMMARY BY ACCOUNT FOR CITY OF IRONWOOD

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FROM 11/01/2018 TO 11/30/2018

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 11/01/2018	Total Debits	Total Credits	Ending Balance 11/30/2018
Fund 899 002.000	DOWNTOWN DEVELOPMENT AUTHORITY CASH IN BANK	16,587.40	1,777.91	820.17	17,545.14
	TOTAL - ALL FUNDS	9,247,279.38	652,118.33	1,368,674.67	8,530,723.04

Memo

To: Mayor & City Commission

From: Scott Erickson, City Manager/City Engineer 

CC:

Date: January 14, 2018

Re: Discuss and Consider Approving Change Order #1 (Balancing Change Order) for the 2018 Local Street Paving Project.

Introduction

The City Commission previously awarded a contract to Northwood's Paving for the City of Ironwood 2018 Local Street Paving Project.

Analysis & Background

The 2018 Local Street Paving project has been completed by Northwood's Paving. A balancing changer order is attached which identifies the final quantities of materials that were installed with this project. The two main areas where the quantities (and associated costs) increased are the asphalt paving bid item and the street patch bid item. The asphalt paving bid item quantity increased as a result of additional paving that occurred at intersections and driveway locations to improve the transitions at these locations. The street patch bid item quantity increased as a result of additional street patches that were completed due to underground utility repairs that occurred over the summer months. There are funds available in both the street fund and the water fund to cover the cost of this additional work.

Recommendation

It is recommended to approve Change Order #1 (Balancing Change Order) in the amount of \$81,792.85.

CITY OF IRONWOOD

2018 ASPHALT PAVING PROGRAM-CHANGE ORDER #1 (BALANCING C.O.)					
		Estimate	Installed	Unit	Amount
Item No.	Item Description	Quantity	Quantity	Price	Paid this Est.
		(c.o. #2)			
1000	Mobilization	1	1	\$ 3,270.00	\$ 3,270.00
2100	Full Depth Reclamation (Pulverize)	30000	31,418	\$ 0.52	\$ 16,337.36
3000	Hot Mix Asphalt - (3 1/2" Pulverized Streets)	5800	6,387.26	\$ 56.55	\$ 361,199.55
3100	Traffic Control	1	1	\$ 3,900.00	\$ 3,900.00
3200	Bituminous Curb (Integral)	570	849	\$ 1.00	\$ 849.00
4000	Restoration & Turf Establishment (All Locations)	1	1	\$ 8,985.00	\$ 8,985.00
7000	Remove & Replace Concrete Curb & Gutter	100	118	\$ 38.00	\$ 4,484.00
7100	Remove & Replace Concrete Sidewalk	72	125	\$ 90.00	\$ 11,250.00
9000	Street Patch-Local Streets (Various Locations)	65	680.63	\$ 71.00	\$ 48,324.73
9950	Class 22A Gravel	4200	4,062.64	\$ 9.96	\$ 40,463.89
9980	Centerline Striping	7600	7,132	\$ 0.28	\$ 1,996.96
9981	Fog Line Striping	15200	14,315	\$ 0.14	\$ 2,004.10
9982	Stop Bar	100	85	\$ 5.25	\$ 446.25
9983	6" Cross Walk	70	90	\$ 5.25	\$ 472.50
	TOTAL		Amount of this Estimate		\$ 503,983.35

LESS RETAINAGE (0%)

\$0.00

CITY OF IRONWOOD

Date

Less Amt Previously Paid

Amt Due this Estimate

\$503,983.35

\$399,102.42

\$104,880.93

NORTHWOOD'S PAVING

Date

Original Contract Amount

Change Order #1 Amount

New Contract Amount

\$422,190.50

\$81,792.85

\$503,983.35

CITY OF IRONWOOD

2018 ASPHALT PAVING PROGRAM-PAY APPLICATION #3 (FINAL) - JANUARY 14, 2019

		Estimate	Installed	Unit	Amount
Item No.	Item Description	Quantity	Quantity	Price	Paid this Est.
		(c.o. #2)			
1000	Mobilization	1	1	\$ 3,270.00	\$ 3,270.00
2100	Full Depth Reclamation (Pulverize)	30000	31,418	\$ 0.52	\$ 16,337.36
3000	Hot Mix Asphalt - (3 1/2" Pulverized Streets)	5800	6,387.26	\$ 56.55	\$ 361,199.55
3100	Traffic Control	1	1	\$ 3,900.00	\$ 3,900.00
3200	Bituminous Curb (Integral)	570	849	\$ 1.00	\$ 849.00
4000	Restoration & Turf Establishment (All Locations)	1	1	\$ 8,985.00	\$ 8,985.00
7000	Remove & Replace Concrete Curb & Gutter	100	118	\$ 38.00	\$ 4,484.00
7100	Remove & Replace Concrete Sidewalk	72	125	\$ 90.00	\$ 11,250.00
9000	Street Patch-Local Streets (Various Locations)	65	680.63	\$ 71.00	\$ 48,324.73
9950	Class 22A Gravel	4200	4,062.64	\$ 9.96	\$ 40,463.89
9980	Centerline Striping	7600	7,132	\$ 0.28	\$ 1,996.96
9981	Fog Line Striping	15200	14,315	\$ 0.14	\$ 2,004.10
9982	Stop Bar	100	85	\$ 5.25	\$ 446.25
9983	6" Cross Walk	70	90	\$ 5.25	\$ 472.50
	TOTAL		Amount of this Estimate		\$ 503,983.35

LESS RETAINAGE (0%)

\$0.00

CITY OF IRONWOOD

Date

Less Amt Previously Paid

Amt Due this Estimate

\$503,983.35

\$399,102.42

\$104,880.93

NORTHWOOD'S PAVING

Date

Memo

To: City Commission

From: Paul Linn, Finance Director/Treasurer

Date: 1/14/2019

Re: MERS Health Care Savings Program Participation Agreements

The MERS Health Care Savings Program (HCSP) is designed to help employees prepare for the costs of health care after they leave the City, with an invested account that they manage. The HCSP provides a tax-free medical savings account for covering the costs of post-employment medical expenses.

Following are HCSP Participation Agreements for two (2) different groups/divisions. Employees in these divisions are not eligible for retiree health insurance through the City's group plan.

- 1) AFSCME Union employees hired after 3/1/04. The provisions have been approved by the AFSCME Union.
- 2) Non-union (full-time) hired after 10/31/09 (except Library, Civic Center and Ironwood Housing Commission).

The agreements amend the current provisions of each division by allowing for the conversion of eligible leave at retirement.

It is my recommendation that the City Commission approve both of the aforementioned MERS HCSP Participation Agreements.

**LETTER OF AGREEMENT BETWEEN THE
CITY OF IRONWOOD AND CITY OF IRONWOOD EMPLOYEES'
LOCAL 1538, MICHIGAN COUNCIL 25 AFSCME, AFL-CIO**

This Letter of Agreement ("Letter") is entered into this _____ day of January 2019, by and between the City of Ironwood ("Employer") and the City of Ironwood Employees' Local 1538, Michigan Council 25 AFSCME, AFL-CIO ("Union").

The purpose of this Letter of Agreement is to amend the Collective Bargaining Agreement between Employer and Union with effective date of July 1, 2017 and termination date of June 30, 2019 ("Agreement"). The purpose of the amendment is to amend Appendix A.4, adding a mandatory salary reduction at the time of retirement, 100% of available leave.

The parties agree to amend the Agreement as follows:

Appendix A.4 is amended to include the following sentence:

The MERS Participation Agreement will also include a mandatory leave conversion (Before-Tax) contribution at the time of retirement, 100% of eligible leave.

IN WITNESS WHEREOF, the parties hereto have executed this Letter of Agreement as of the date indicated above.

FOR THE UNION:

President Local 1538

Member

Council 25, AFSCME

FOR THE EMPLOYER:

Mayor

Commissioner

City Manager

MERS Health Care Savings Program Participation Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.2308 | Fax 517.703.9707

www.mersofmich.com

I. PARTICIPATING EMPLOYER

Employer Name: City of Ironwood
(Name of municipality or court)

Municipality Number: 2706 Division Number: 301442

II. EFFECTIVE DATE

1. If this is the initial Participation Agreement relating to the MERS Health Care Savings Program for this covered group, the effective date of the program here adopted shall be:

(Date)

2. If this is an amendment and restatement of an existing Participation Agreement relating to the MERS Health Care Savings Program for this covered group, the effective date of this amendment and restatement shall be effective: 01/01/2019
(Date)

The original Health Care Savings Program was effective: 05/01/2018
(Date)

Note: You only need to mark **changes** to your plan throughout the remainder of this Agreement.

III. COVERED EMPLOYEE GROUPS

A participating Employer may cover all of its employee groups, bargaining units or personnel/ employee classifications ("Covered Group"), in Health Care Savings Program. **Contributions shall be made on the same basis within each Covered Group identified by this agreement, and remitted as directed by the Program Administrator.** If the Employer has varying coverage or contribution structures between groups, a separate agreement will need to be completed for each covered group. This agreement encompasses the following group(s):

(Name/s of HCSP covered group/s)

IV. ELIGIBLE EMPLOYEES

Only Employees of a "municipality" may be covered by the Health Care Savings Program Participation Agreement. Independent contractors may not participate in the Health Care Savings Program.

The Employer shall provide MERS with the name, address, Social Security Number, and date of birth for each Eligible Employee, as defined by the Participation Agreement.

MERS Health Care Savings Program Participation Agreement

V. EMPLOYER CONTRIBUTIONS TO THE HEALTH CARE SAVINGS PROGRAM

The Participating Employer hereby elects to make contributions to the Trust. Contributions shall be made on the same basis within each Covered Group specified in this agreement, and remitted to MERS as directed by the Employer, to be credited to the individual accounts of Eligible Employees as follows:

Check one or more (A, B, and/or C):

- A. ☐ **Basic Employer (Before-Tax) Contributions.** Before-tax employer contributions may be made as a percentage of salary and/or by a specified dollar amount. Identify below the basic employer contribution formula to be applied to the covered groups within the Health Care Savings Program identified in this agreement.

Contribution structure (specify):

Vesting Cycle For Basic Employer Contributions Only. The employer contributions identified in this Participation Agreement are subject to the following vesting cycle.

- ☐ Immediate Vesting upon Participation
- ☐ Cliff Vesting: The participant is 100% vested upon _____ year(s).
(Stated years)
- ☐ Graded Vesting Percentage per year of service: Employers can select the percentage of vesting with the corresponding years of service:

Years of Service	Percent Vested
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	100%

FORFEITURE PROVISION. Upon separation from service with the Employer prior to meeting the required vesting schedule set out above or in the event a Participant dies without Dependent(s) and/or a named Beneficiary, a Participant's account assets shall:

Check only one:

- ☐ Remain in the HCSP sub-trust to be reallocated among all Plan participants equally
- ☐ Remain in the HCSP sub-trust to be used to offset future Employer Contributions
- ☐ Be transferred to the Retiree Health Funding Vehicle ("RHFV")

MERS Health Care Savings Program Participation Agreement

- B. ☐ **Mandatory Salary Reduction (Before-Tax) Contributions.** Before-tax Employer Contributions to the Health Care Savings Program Sub-Trust shall be made that represent a mandatory salary reduction resulting from collective bargaining or the establishment of a personnel policy. These reductions may be made as a percentage of salary or a specific dollar amount.

Contribution structure (specify):

- C. ☒ **Mandatory Leave Conversion (Before-Tax) Contributions.** Before-tax Employer Contributions to the Health Care Savings Program Sub-Trust shall be made that represent a mandatory conversion of accrued leave including, but not limited to vacation, holiday, sick leave, or severance amounts otherwise paid out, to a cash contribution. These contributions may be calculated as a percentage of accrued leave or a specific dollar amount representing the accrued leave. Leave conversions may be made on an annual basis or at separation from service, or at such other time as the Employer indicates. *(Note: The leave conversion program shall not permit employees the option of receiving cash in lieu of the employer contribution.)*

Check one or more:

- | | |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | As of <u>retirement</u> , <u>100</u> % of <u>eligible leave</u>
Annual date or X weeks before termination Percentage Type of Leave Conversion (sick, vacation, etc.)
must be contributed to the HCSP. |
| <input type="checkbox"/> | As of _____, _____ % of _____
Annual date or X weeks before termination Percentage Type of Leave Conversion (sick, vacation, etc.)
must be contributed to the HCSP. |
| <input type="checkbox"/> | As of _____, _____ % of _____
Annual date or X weeks before termination Percentage Type of Leave Conversion (sick, vacation, etc.)
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| <input type="checkbox"/> | As of _____, _____ % of _____
Annual date or X weeks before termination Percentage Type of Leave Conversion (sick, vacation, etc.)
must be contributed to the HCSP. |

MERS Health Care Savings Program Participation Agreement

Post-Tax Employee Contributions. Post-tax Employee Contributions made by Eligible Employees within the Covered Group(s) shall be remitted as directed by the Program Administrator, to be credited to the individual accounts of Eligible Employees. All Employee Contributions must be remitted to MERS along with the Participation Report.

VI. MODIFICATION OF THE TERMS OF THE PARTICIPATION AGREEMENT

If a Participating Employer desires to amend any of its previous elections contained in this Participation Agreement, including attachments, the Governing Body by official action must adopt a new Participation Agreement and forward it to the Board for approval. The amendment of the new Participation Agreement is not effective until approved by the Board and other procedures required by the Trust Agreement and Plan Document have been implemented.

VII. STATE LAW

To the extent not preempted by federal law, this agreement shall be interpreted in accordance with Michigan law.

VIII. TERMINATION OF THE PARTICIPATION AGREEMENT

This Participation Agreement may be terminated only in accordance with the Trust Agreement.

IX. EXECUTION BY GOVERNING BODY OF MUNICIPALITY

The foregoing Participation Agreement is hereby adopted and approved on the 14th day of January, 2019 at the official meeting held by City of Ironwood.
(Name of approving employer)

Authorized Signature: _____

Title: Mayor

Witness Signature: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____

(Authorized MERS signatory)

MERS Health Care Savings Program Participation Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.2308 | Fax 517.703.9707

www.mersofmich.com

I. PARTICIPATING EMPLOYER

Employer Name: City of Ironwood
(Name of municipality or court)

Municipality Number: 2706 **Division Number:** 300743

II. EFFECTIVE DATE

1. If this is the initial Participation Agreement relating to the MERS Health Care Savings Program for this covered group, the effective date of the program here adopted shall be:

(Date)

2. If this is an amendment and restatement of an existing Participation Agreement relating to the MERS Health Care Savings Program for this covered group, the effective date of this amendment and restatement shall be effective: 01/01/2019
(Date)

The original Health Care Savings Program was effective: 07/15/2011
(Date)

Note: You only need to mark **changes** to your plan throughout the remainder of this Agreement.

III. COVERED EMPLOYEE GROUPS

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MERS Health Care Savings Program Participation Agreement

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_____	_____
_____	_____
_____	_____
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MERS Health Care Savings Program Participation Agreement

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Check one or more:

- | | |
|-------------------------------------|---|
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MERS Health Care Savings Program Participation Agreement

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(Name of approving employer)

Authorized Signature: _____

Title: Mayor

Witness Signature: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____

(Authorized MERS signatory)



COLEMAN ENGINEERING COMPANY

CIVIL ENGINEERING • ENVIRONMENTAL ENGINEERING • GEOTECHNICAL ENGINEERING • SURVEYING

200 EAST AYER STREET • IRONWOOD, MI 49938 • PHONE: 906-932-5048

January 2, 2019

Mr. Scott Erickson, City Manager
City of Ironwood
213 S. Marquette Street
Ironwood, MI 49938

Re: 2019 Country Club Road
Water Line Replacement Design, Bidding and Construction Services

Dear Mr. Erickson:

Coleman Engineering Company (CEC) appreciates the opportunity to submit this proposal for professional services for the above-mentioned project. CEC understands the scope of the project is to design, bid and construct a new waterline on Country Club Road from Ayer Street to approximately the Gogebic Country Club.

Project Scope

Design Phase Services

1. Topographic Survey: Call in utility locates and survey the west half of the right-of-way for Country Club Road from Ayer Street to the Gogebic Country Club. \$3,000
2. Geotechnical Drilling: Perform three (3) borings to a depth of 10 feet to determine bedrock depth. No report will be provided, only boring logs. \$3,500
3. Prepare plan and profile design of proposed water line. \$3,500
4. Prepare specification package for proposed water line. \$1,200
5. Prepare cover sheet and details sheet for water line improvements. \$800
6. Obtain permit from MDEQ for water system improvement (does not include permit application fee). \$700

Design Phase Total: \$12,700

Bidding Phase Services

1. Prepare bidding document package for bidding: \$1,700

2. Coordinate advertisement for bids (does not include advertising costs): \$500
3. Answer bid inquiries: \$600
4. No pre-bid meeting: \$0
5. Bid opening and review bids: \$800

Bidding Phase Total: \$3,600

Construction Phase Services

1. Inspection Services by the City Staff: \$0 (Option for CEC staff to do inspection is \$4,000)
2. Testing Services: Much of the work is outside of the paved roadway; however, testing of the backfill and gravel base can be tested for the road crossings (no asphalt testing included, as it is assumed that will be done under the paving project). \$600

Construction Phase Total: \$600

Fee

Our fee to complete the above-mentioned services is estimated on a time and materials basis, not to exceed the amount of \$16,900.00.

Acceptance

If you accept this proposal, please endorse both copies of the attached Work Order and return one copy to our office. You may retain one copy for your files. Once again, we would like to thank the City of Ironwood for this opportunity.

Sincerely,

COLEMAN ENGINEERING COMPANY



Paul C. Anderson, P.E.
Project Manager

PCA/map

AGREEMENT NO. 07044
PROJECT NO. _____
WORK ORDER NO. 01

EXHIBIT "A"
WORK ORDER

COLEMAN ENGINEERING COMPANY and its directors, officers, shareholders, employees, agents, affiliates, independent professional associates, consultants and subcontractors, as the case may be, (collectively, "COLEMAN") agree to perform for CLIENT, on this specific Project, the Services described below. The services shall be performed subject to and upon the terms and conditions set forth in the Professional Services Agreement (the "Agreement") dated February 16, 2007, by and between COLEMAN and CLIENT, which Agreement is hereby amended to incorporate this Work Order.

It is agreed that this Agreement, and such other documents required by it during the term of this Agreement, may be approved by a signed copy transmitted by fax or .pdf copy containing all signatures in lieu of the original signed copy, and that a copy transmitted by fax or .pdf shall be legally binding upon the parties to said Agreement(s)."

PROJECT: 2019 Country Club Road
Water Line Replacement Design, Bidding and Construction Services

SERVICES: As described in our proposal letter dated January 2, 2019, a copy of which is attached and made part of this contract.

FEES: Services will be invoiced on a time and materials basis, not to exceed the amount of \$16,900.00, using current standard fee schedule(s), for the scope of work and in accordance with the assumptions and conditions set forth in our proposal letter dated January 2, 2019, a copy of which is attached and made part of this contract.

SPECIAL TERMS AND CONDITIONS:

During completion of this work, Coleman Engineering Company will not accept responsibility for the safety of individuals other than Coleman Engineering Company employees.

AUTHORIZATION

This Work Order and the scope of services (the "Services") defined herein are approved and COLEMAN is hereby directed and authorized to proceed with the Services for the designated Project in accordance with the terms and conditions of the above-referenced Agreement.


Requested By:

Accepted By:

CITY OF IRONWOOD

COLEMAN ENGINEERING COMPANY

By: Scott Erickson, P.E.

By:  Paul C. Anderson, P.E.

Title: City Manager

Title: Project Manager

Date: _____

Date: January 2, 2019