

City of Ironwood
213 S. Marquette St.
Ironwood, MI 49938



IRONWOOD
MICHIGAN | *Find Your North*

Phone: (906) 932-5050
Fax: (906) 932-5745
www.cityofironwood.org

AGENDA
REGULAR IRONWOOD CITY COMMISSION MEETING
MONDAY, APRIL 22, 2019
LOCATION: COMMISSION CHAMBERS MEMORIAL BUILDING

5:30 P.M.

- A. Regular Meeting Called to Order.
Pledge of Allegiance.
- B. Recording of the Roll.
- C. Approval of the Consent Agenda.*

All items with an asterisk () are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of those items unless a Commission member or citizen so requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*

- *1) Approval of Minutes – Regular City Commission Meeting of April 8th.
- *2) Review and Place on File:
 - a. Ironwood Housing Commission Meeting Minutes of April 9th.
 - b. Pat O'Donnell Civic Center Meeting Minutes of April 1, 2019.
 - c. Economic Development Corporation (EDC) Meeting Minutes of March 6th, 2019.
- *3) Approve Sale of:
 - a. Ironwood American Legion Auxiliary, Unit #5-Flag Day Sale Fundraiser on June 14th, 2019.

- D. Approval of the Agenda
- E. Review and Place on File:
 - 1. Revenue & Expenditure Report.
 - 2. Cash and Investment Summary Report.
- F. Approval of Monthly Check Register Report.
- G. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).



This Institution is an Equal Opportunity Provider, Employer and Housing Employer/Lender



- H. Citizens wishing to address the Commission on Items not on the Agenda (Three Minute Limit)

OLD BUSINESS

- I. Discuss and Consider awarding the lowest bid for the construction of approximately 1000 feet of 8-inch Water Main and restoration along Country Club Road from Ayer Street to Liberty Street to Ruotsala Construction, LLC in the amount of \$117,402.00, and authorize the City Manager to sign all applicable documents.
- J. Discuss and Consider awarding the lowest bid for the 2019 Pavement Striping Project to Farhner Asphalt Sealers, LLC in the amount of \$28,212.50.
- K. Discuss and Consider entering into a Memorandum of Understanding (Reimbursement Agreement) with the Gogebic Range Health Foundation for the Curry Neighborhood Trail Development.
- L. Discuss and Consider awarding lowest bid for the Curry Neighborhood Trail Project to Angelo Luppino, Inc. in the amount of \$60,266.00.
- M. Consider approval of Rural Development Change Order No. 7 adjusting contract quantities to reflect actual installed quantities for the City of Ironwood – Phase 4 Utility Project with Ruotsala Construction, LLC and authorize Mayor Pro Tem to sign all applicable documents.
- N. Consider approval of Rural Development Change Order No. 8 to include one (1) block of Francis Street and one (1) block Lawrence Street into the City of Ironwood – Phase 4 Utility Project with Ruotsala Construction, LLC and authorize Mayor Pro Tem to sign all applicable documents.

NEW BUSINESS

- O. Discuss and Consider adopting Resolution #019-006 Supporting the 148th Fighter Wing; Minnesota Air National Guard Base in Duluth, MN.
- P. Discuss and Consider approving an extension of Lease Agreement with UPS for a five (5) year term and authorize Mayor Pro Tem and City Clerk to sign same.
- Q. Discuss and Consider Subrecipient Agreement between the City of Ironwood and Northern Great Lakes Initiatives d/b/a Northern Initiatives for Michigan Community Development Block Grant (CDBG) Program and authorize City Manager to sign same.
- R. Manager's Report.
- S. Other Matters.
- T. Adjournment.

Proceedings of the Ironwood City Commissioner

A Regular Meeting of the Ironwood City Commission was held on Monday, April 8, 2019 at 5:30 P.M. and a Zoning Board of Appeals (ZBA) Public Hearing at 5:25 P.M. in the City Commission Chambers, Second Floor of the Municipal Memorial Building in the City of Ironwood.

1. Mayor Pro Tem Mildren called the Zoning Board of Appeals to order at 5:25 P.M.

***Motion** was made by Corcoran, seconded by Cayer and carried to excuse Mayor Burchell from tonight's meeting.*

2. Recording of the Roll.

PRESENT: Commissioner Corcoran, Cayer, and Mayor Pro Tem Mildren.

ABSENT: Commissioner Semo (excused) and Mayor Burchell (excused).

3. Mayor Pro Tem Mildren opened the public hearing at 5:26 P.M.
4. Public Hearing: To hear comment on a variance to Section 34-173 of the City of Ironwood Zoning Ordinance for the use of temporary storage without a principal use in the I-1 Industrial District. The Location of the request is 844 E. Ayer Street.

Community Development Director Tom Bergman addressed the City Commission regarding the above variance request. Mr. Bergman noted Mr. Fitting recently went through a rezone and conditional use hearing to rezone the property at 844 E. Ayer Street to Industrial in order to get a conditional use to build storage units. Mr. Fitting is now requesting an additional conditional use for outdoor storage so he can utilize storage containers instead of constructing storage units. Mr. Bergman noted the recommendation from City Staff would be to deny the variance request because it does not meet extraordinary circumstances. Further discussion of this matter took place, no other comments were received.

5. Mayor Pro Tem Mildren closed the public hearing at 5:28 P.M.
6. Consider Action on the variance request of temporary storage without a principal use at 844 E. Ayer Street in the I-1 Industrial District.

No action could be taken until the City Commission has all members in attendance. This matter will be rescheduled to another date.

4. Adjourn Zoning Board of Appeals.

***Motion** was made by Corcoran, seconded by Cayer and carried to adjourn the Zoning Board of Appeals at 5:29 P.M.*

A. Mayor Pro Tem Mildren called the regular meeting to order at 5:35 P.M.

Motion was made by Corcoran, seconded by Cayer and carried to excuse Mayor Burchell from tonight's meeting along with the City Commission Meeting on April 22, 2019.

B. Recording of the Roll.

PRESENT: Commissioner Corcoran, Cayer, and Mayor Pro Tem Mildren.

ABSENT: Commissioner Semo (excused) and Mayor Burchell (excused).

C. Approval of the Consent Agenda.

*1) Approval of Minutes – Regular City Commission Meeting of March 25th.

*2) Review and Place on File:

- a. Downtown Ironwood Development Authority Meeting Minutes January 24, 2019.
- b. Pat O'Donnell Civic Center Meeting Minutes – August 6th, Sept. 3rd, Nov. 5th, 2018 and Feb. 4th, 2019.
- c. Ironwood Carnegie Library Meeting Minutes of February 22, 2019.

Motion was made by Corcoran, seconded by Cayer to approve the consent agenda as presented. Unanimously passed by roll call vote.

D. Approval of the Agenda

Motion was made by Corcoran, seconded by Cayer and carried to approve the agenda as presented.

E. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

There were none.

F. Citizens wishing to address the Commission on Items not on the Agenda (Three Minute Limit)

Randall Kashich, of 314 Lake Avenue addressed the City Commission expressing his dismay with not receiving the Jacquart loan information from the City. Additional comments were received.

David Ward, of 205 S. Curry Street addressed the City Commission urging them to allow recreational marijuana dispensaries in the City of Ironwood. Additional comments were received.

NEW BUSINESS

G. Discuss and Consider awarding the lowest bid for the 2019 Street Crack Sealing Project to Pitlik & Wick, Inc. from Eagle River, WI in the amount of \$79,320.00.

Motion was made by Corcoran, seconded by Cayer to award the lowest bidder Pitlik & Wick, Inc. from Eagle River, WI the 2019 Street Crack Sealing Project in the amount of \$79,320.00. Unanimously passed by roll call vote.

H. Discuss and Consider authorizing bids for the 2019 Local Street Paving Project.

Motion was made by Corcoran, seconded by Cayer and carried to authorize bids for the 2019 Local Street Paving Project.

I. Manager's Report.

City Manager Scott B. Erickson proceeded with his manager's report noting the following items:

- *City Manager Erickson updated the City Commission on the Pat O'Donnell Civic Center damage to the building.
- *10 residential demolitions were identified, and City Staff is working on getting the asbestos removed.
- *The City of Ironwood received confirmation of funding for demolition on the commercial building located on Ayer Street.
- *Condolences will be sent to the family of the late Township Supervisor Steve Boyd.
- *City Manager Erickson urged everyone to attend the next County Wide Strategic Planning Session being held by the Bonner Advisory Group on April 29th.
- *Waupaca Foundry Project is moving along nicely.
- *The City-Wide Clean-up Day is scheduled for May 4, 2019 on Ayer Street from 8-11:00 a.m.

J. Other Matters.

Mayor Pro Tem Mildren noted the City Streets held up pretty well over the past winter.

K. Consider Closed Session to discuss AFSCME Local 1538 collective bargaining agreement negotiations.

Motion was made by Cayer, seconded by Corcoran to enter into closed session to discuss AFSCME, Local 1538 collective bargaining agreement negotiations at 5:48 p.m. Unanimously passed by roll call vote.

L. Return to Open Session.

Motion was made by Corcoran, seconded by Cayer and carried to return to open session at 5:56 p.m.

M. Consider ratification of AFSCME Local 1538 collective bargaining agreement with the City of Ironwood.

***Motion** was made by Corcoran, seconded by Cayer to ratify the AFSCME Local 1538 collective bargaining agreement with the City of Ironwood for a one (1) year contract with a 2.5% increase beginning July 1, 2019. Unanimously passed by roll call vote.*

N. Consider approving Non-Union Employees cost of living salary adjustments.

***Motion** was made by Corcoran, seconded by Cayer to approve a one (1) year Non-Union Employees 2.5% cost of living salary adjustment beginning July 1, 2019. Unanimously passed by roll call vote.*

It was noted any adjustments for the City Manager would be discussed after his annual review.

O. Adjournment.

***Motion** was made by Corcoran, seconded by Cayer and carried to adjourn the meeting at 5:59 P.M.*

Jim Mildren, Mayor Pro Tem

Karen M. Gullan, City Clerk

IRONWOOD HOUSING COMMISSION
REGULAR MEETING MINUTES
APRIL 9, 2019
PIONEER PARK APARTMENTS – COMMUNITY ROOM
515 E. VAUGHN STREET – IRONWOOD, MI. 49938

The regular meeting of the Ironwood Housing Commission was held on April 9, 2019 in the Community Room at Pioneer Park Apartments at 515 E. Vaughn Street, Ironwood, MI. 49938. The meeting was open to the public.

Present: Adrienne Chase (via phone)
Annabelle O'Brien
Joe Cayer, Jr.
Pat Niksich

Absent: Anne Davey

1. Call to Order

The meeting was called to order at 4:00 p.m. by President O'Brien, followed by the Pledge of Allegiance.

2. Approval of Minutes

Motion by Cayer, Jr. Seconded by Niksich to approve minutes of the March 12, 2019 meeting. All approved.

3. Old Business

4. New Business

5. Current Vacancy Report for Ironwood Housing (Info)

The Director provided information to the Board of Commissioners on the Ironwood Housing Commissions current Vacancy listing report for Public Housing.

6. Bank Account Reconciliation Report as of February 28, 2019 (Info)

The Director provided information to the Board of Commissioners for the Ironwood Housing Commissions Bank Account Reconciliation Report for the General Fund for the month ending February 28, 2019.

7. Supplementary Stmt. of Income & Expense as of February 28, 2019 (Info)

The Director provided information to the Board of Commissioners on the Ironwood Housing Commissions Supplementary Statement of Income & Expense as of February 28, 2019. The reports included are the Financial Statements, Journal Register and the General Ledger for the month ending February 28, 2019.

8. Current A/R Balance Report: March 28, 2019 (Info)

The Director provided information to the Board of Commissioners on the Ironwood Housing Commissions current A/R Balance report for the month ending March 28, 2019.

9. Disbursements and Claims

10. Disbursements of Checks # 19953-19984

Motion by Cayer, Jr., Seconded by Chase, Unanimously approved through roll call vote.

11. Commissioner Comments

Cayer, Jr. questioned on what changed on the Ironwood Housing By-Laws. At all meetings of the Commission, three (3) members of the commission shall constitute a quorum for the purpose of transacting business; meaning members of the commission may be present at meetings by telephone conference or by webcast on a computer to constitute a quorum when necessary for conducting meetings.

12. Public Comments

Rosemary Lewis questioned on if the power goes out in the building and the back-up generator kicks on. She would like to know where she should plug in her Oxygen machine in the building.

13. Adjournment

Motion by Cayer, Jr., Seconded by Chase, Unanimously approved through roll call vote. Meeting adjourned at 4:16 p.m.



President / Vice President



Executive Director / Secretary

Civic Center Meeting Minutes 4/1/19

1. Meeting called to order by Collins at 5:04 pm
2. Roll call: Collins, Mildren, Moderson, and Re present. Mgr. Roehm, Sim, and Sommer absent. One seat open.
3. Motion to approve the docket with the addendum of item 9. New Business to include item "C. 2019-2020 Budget" made by Re, 2nd by Mildren, motion approved.
4. Motion to approve the February Minutes and Financials made by Re, 2nd by Mildren. Roll call vote was as follows: Collins=yes, Moderson=yes, Mildren=yes, Re=yes. Motion approved.
5. Citizens wishing to address the Board on items on the agenda: N/A
6. Citizens wishing to address the Board on items not on the agenda: N/A
7. Presentations: None
8. Old Business:
 - A. Compressor system: Discussion and update of the compressor system was given by Collins. Discussion included but was not limited to the new compressor being ordered under warranty and put on hold for the Civic Center due to the roof collapse.
 - i. Civic Center Board would like to get authorization from the City of Ironwood for Rink-Tec personnel to be allowed to install the new compressor system before/during the roof repair process.
9. New Business:
 - A. Roof collapse: Discussion and update of the roof collapse was given by Collins. Discussion included but was not limited to the roof collapse itself, the insurance company contacting and hiring U.P. Engineers for the repair project, bringing the new roof and electrical, sprinkler, and smoke alarm systems up to modern codes.
 - i. The Civic Center would like a roof report to be written up for future reference. It should include but not limited to the snow load capacity, advised clearing of snow, and other pertinent information to protect the roof from future damage.
 - B. All events cancelled: Due to the roof collapse, all future events have been cancelled until further notice.

C. 2019-2020 Budget: The 2019-2020 Budget was presented by Collins.

Discussion and review of the budget was held.

- i. Motion to approve the 2019-2020 Budget was made by Mildren, 2nd by Moderson. Roll call vote was as follows: Collin=yes, Re=yes, Moderson=yes, Mildren=yes, motion approved.

10. Other matters:

A. Transition Plan for New Manager: The Civic Center Board would like a written transition plan in order to make informed decisions regarding the hiring of the New Manager. This plan should be a collaboration between at least the Civic Center's Manager, The City of Ironwood's Manager, and the City of Ironwood's Accountant. The Transition Plan should include but not limited to the following information:

- i. Manager's Job Description—including but not limited to duties, responsibilities, and minimum hours worked per week (and/or per year).
- ii. Manager's Salary—including but not limited to retirement options, benefits, and packages offered.
- iii. Other Employees—including but not limited to the need for part-time employees, hours worked per week, and all wage schedules for the last three (3) years.
- iv. Manager's Resignation Date—including but not limited to the time needed for training/transitioning period, and date when position should be posted/advertised.

11. Next meeting Monday 5/6/19 at 5:00 pm at Civic Center.

12. Adjournment by Re at 6:09 pm, 2nd by Mildren.



**Proceedings of the Economic Development Corporation Meeting
Wednesday, March 6, 2019**

A Regular Meeting of the Economic Development Corporation (EDC) was held on Wednesday, March 6, 2019 at 10:00 A.M. in the Women's Club Room, Second Floor of the Municipal Memorial Building in the City of Ironwood, Michigan.

1. Chair Wyssling called the meeting to order at 10:00 a.m.
2. Recording of the Roll

MEMBER	Present		EXCUSED	NOT EXCUSED
	YES	NO		
Thorsen, Gina		X	X	
Lemke, Joseph	X			
Korpela, Nancy	X			
Sclafani, Velda	X			
Ramme, Dave		X	X	
Ruppe, Mark	X			
Schonberg, Bob	X			
Wyssling, John	X			
Gary Burnett		X	X	
Quorum	6	3	Quorum	

Also Present: Community Development Strategist Tim Erickson.

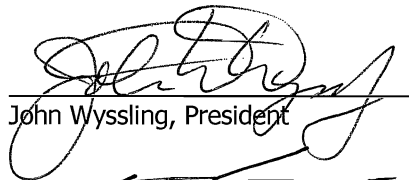
3. Approval of the February 6, 2019 Meeting Minutes:

Motion by Korpela to accept the February 6, 2019 meeting minutes. **Second** by Sclafani.
Motion Carried 5 to 0.


4. Approval of the Agenda

Motion by Lemke to accept the Agenda as amended to switch items 7AI with 7B1. **Second** by Sclafani. **Motion Carried 5 to 0.**

5. Citizens wishing to address the Corporation regarding Items on the Agenda (Three-minute limit): None.
6. Citizens wishing to address the Corporation regarding items not on the Agenda (Three-minute limit): None.
7. Items for Discussion and Consideration:
 - A. Redevelopment Ready Communities.
 - I. Erickson Presented the PowerPoint presentation and talked about the Corporation helping to identify key redevelopment sites for the program.
 - B. Comprehensive Plan Implementation Status of Priority Action Items:
 - I. Strategy 6.4 Create internship/apprenticeship program with local business to market to colleges and trade schools.
 1. Discussion of Northern Initiatives Project with GCC (survey update from Ryon List).
 - a. Gogebic Community College consultant Nannette Bell presented before the Corporation.
 - II. Strategy 6.2(b) Implement Endowment Fund Program for Economic Development.
 1. Update on Economic Feasibility Study and Strategic Plan (March 18th event and survey).
 - a. Erickson gave an update on the survey and encouraged everyone to go to the event.
 - III. Strategy 6.3(g & h) Develop/Continue a Business Incubator and Entrepreneurial Support Spaces – Skillbuilder Event “How to Maximize Social Media Outreach” Invent@NMU.
 1. Erickson gave an update on the event.
8. Other Business: None.
9. Next Meeting: April 3, 2019 at 10:00 a.m.
10. Adjournment. **Motion** by Schonberg to adjourn at 10:58 a.m. **Second** by Korpela. **Motion Carried 6 to 0.**



John Wyssling, President



Tim Erickson, Community Development Assistant

AMERICAN LEGION
IRONWOOD POST 5

City of Ironwood
Commissioners
213 S. Marquette St.
Ironwood, Michigan

April 8 2019

Greetings:

This letter is to request authorization for our annual Flag Day fundraiser.

We intend to collect donations for our flags to support our community functions, such as: Boys State, Bicycle Safety Program, Veterans Hospital and Hospice Care, among other projects.

The dates chosen for this activity will be on the 14 of June 2019. We intend to station volunteers at Super One and Walmart.

THANK YOU

Sincerely,

Mary Ann Bolick - Commander

Sulo W. Romo
Chairman



City of Ironwood
213 S. Marquette St.
Ironwood, MI 49938



Phone: (906) 932-5050
Fax: (906) 932-5745
www.cityofironwood.org

SUMMARY OF MARCH FINANCIAL REPORTS

The Revenue and Expenditure Report and the Cash and Investment Summary Report are included in the agenda packet for April 22, 2019. Following is a summary of each report.

Revenue and Expenditure Report

As of March 31, 2019, we are approximately 75% through our current fiscal year. The revenues and expenditures of most funds are in-line with this benchmark. Major Funds with large variations from the 75% benchmark (and applicable reasoning) are as follows:

1. General Fund – Expenditures at 60% - Appropriations to Other Funds is at 52% - There is a large amount budgeted in the General Fund for street projects, which will begin in the upcoming months.
2. Major Street Fund – Revenues at 58% and Expenditures at 62% - There is a large amount budgeted for street projects (to be funded mainly from the General Fund) which will begin in the upcoming months.
3. 2015 Street Bond Debt Service Fund: Expenditures at 98% - Majority of budget is the annual principal payment on the bond, which was paid in March.
4. Cemetery Fund: Revenues and Expenditures at 46% - Most of the activity occurs at the beginning and at the end of our fiscal year (non-winter months). This will pick up with spring burials.

Cash and Investment Summary Report

The Cash and Investment Summary Report shows the cash activity for the month of March, sorted by fund. Notable items are as follows:

1. General Fund – Transferred \$500,000 to investment account with Michigan CLASS.
2. 1999 Water Bond Redemption Fund: Account balance decreased due to annual principal/semiannual interest payment. This bond is now paid off.
3. Trust and Agency – Account balance decreased due to final disbursement of 2018 property taxes.



This Institution is an Equal Opportunity Provider, Employer and Housing Employer/Lender



04/17/2019 03:14 PM

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 03/31/2019

DB: Ironwood

% Fiscal Year Completed: 75.07

		2018-19	YTD BALANCE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	03/31/2019 NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND				
Revenues				
101-000.000-403.000	CURRENT PROPERTY TAXES	1,765,000.00	1,323,000.00	74.96
101-000.000-410.000	CURRENT PERSONAL PROPERTY TAX	7,000.00	0.00	0.00
101-000.000-426.000	PAYMENTS IN LIEU OF TAXES	5,000.00	0.00	0.00
101-000.000-448.000	COLLECTION FEES	60,000.00	68,265.88	113.78
101-000.000-448.002	SCHOOL TAX COL FEES	12,000.00	12,051.81	100.43
101-000.000-448.003	GOISD TAX COL FEES	3,000.00	3,043.18	101.44
101-000.000-451.000	BUSINESS LICENSES AND PERMITS	10,000.00	11,400.00	114.00
101-000.000-452.000	SPECIAL ASSESSMENT - AURORA LAND PLAT	0.00	608.51	100.00
101-000.000-467.000	CABLE TV FRANCHISE FEE	50,000.00	26,138.00	52.28
101-000.000-477.000	RENTAL REGISTRATION FEES	3,000.00	105.00	3.50
101-000.000-499.000	PUBLIC SAFETY REVENUES	42,500.00	40,762.46	95.91
101-000.000-499.001	SALVAGE REVENUES	3,200.00	10,354.00	323.56
101-000.000-532.000	STATE GRANTS	20,000.00	4,130.00	20.65
101-000.000-534.000	GRANTS - OTHER	4,500.00	3,500.00	77.78
101-000.000-573.000	LOCAL COMM. STABILIZATION SHARE APPROP	5,000.00	4,871.60	97.43
101-000.000-575.000	SALES & USE TAX-STATE	735,000.00	566,083.00	77.02
101-000.000-577.000	LIQOUR LICENSES	6,000.00	6,185.85	103.10
101-000.000-612.000	ZONING APPLICATION FEE	2,000.00	1,250.00	62.50
101-000.000-614.000	OTHER CHARGES/FEES	500.00	440.00	88.00
101-000.000-617.000	DEED PREPARATION FEES	1,000.00	0.00	0.00
101-000.000-619.000	MISC REC PENALTY FEE	0.00	8.71	100.00
101-000.000-625.000	BLDG INSPECTION PERMITS	7,000.00	7,234.00	103.34
101-000.000-633.000	ADMINISTRATION-WATER & SEWER	70,000.00	52,488.00	74.98
101-000.000-634.000	ADMINISTRATION-EQUIPMENT FUND	10,000.00	7,506.00	75.06
101-000.000-635.000	ADMINISTRATION-STREET FUNDS	18,000.00	13,500.00	75.00
101-000.000-636.000	MARKETING FEES - ITC	19,600.00	9,997.85	51.01
101-000.000-637.000	IWD HOUSING COMM ADMIN FEE	3,000.00	3,644.72	121.49
101-000.000-640.000	TAX/ASSESS REVENUES	2,000.00	1,460.00	73.00
101-000.000-641.000	SALE OF SURPLUS LAND	0.00	300.00	100.00
101-000.000-642.001	ORDINANCE VIOLATION FEE	5,000.00	16,550.29	331.01
101-000.000-651.000	USE AND ADMISSION FEES	500.00	2,939.93	587.99
101-000.000-651.005	DEPOT PARK FEES	200.00	105.00	52.50
101-000.000-651.006	NORRIE PARK PAVILLION RENT FEES	100.00	0.00	0.00
101-000.000-652.000	CURRY PARK FEES	12,000.00	19,424.95	161.87
101-000.000-664.000	INTEREST AND DIVIDENDS	20,000.00	104,574.04	522.87
101-000.000-667.000	RENTAL INCOME	0.00	1,400.00	100.00
101-000.000-668.000	RENTS-MEMORIAL BUILDING	71,200.00	57,081.72	80.17
101-000.000-670.000	RENTS GARAGE	80,400.00	60,300.00	75.00
101-000.000-671.000	RENTS OTHER CITY PROPERTY	3,800.00	4,600.00	121.05
101-000.000-674.000	BRANDING MERCHANDISE SALES	0.00	1,488.00	100.00
101-000.000-675.000	CONTRIBUTIONS AND DONATION	0.00	3,800.00	100.00
101-000.000-675.019	DONATIONS - ECONOMIC DEV	1,500.00	0.00	0.00
101-000.000-675.022	DONATIONS - MT ZION ENHANCEMENT PROJECT	0.00	5,000.00	100.00
101-000.000-688.002	TRANSFER FROM EQUIPMENT	100,000.00	100,000.00	100.00
101-000.000-689.002	USE OF RESTRICTED FUND BALANC	5,300.00	0.00	0.00
101-000.000-689.003	USE OF ASSIGNED FUND BALANCE	629,400.00	0.00	0.00
101-000.000-689.005	USE OF COMMITTED FUND BALANCE	30,000.00	0.00	0.00
101-000.000-690.001	INSURANCE CLAIMS RECEIVED	6,700.00	15,533.16	231.84
101-000.000-692.000	MISCELLANEOUS INCOME	0.00	35,033.92	100.00
101-000.000-692.002	HUNTING REGISTRATION	500.00	160.00	32.00
101-000.000-694.000	CASH OVER/SHORT	0.00	(110.86)	100.00
TOTAL REVENUES		3,830,900.00	2,606,208.72	68.03
Expenditures				
101.000	CITY COMMISSION	43,000.00	30,165.15	70.15
172.000	CITY MANAGER	115,600.00	83,129.48	71.91
191.000	ELECTIONS	11,000.00	6,371.47	57.92
201.000	FINANCIAL DEPT	179,300.00	129,193.94	72.05
205.000	CITY TREASURER	43,100.00	23,358.00	54.19
209.000	CITY ASSESSOR	75,500.00	55,841.98	73.96
210.000	COMPUTER/EQUIPMENT	61,500.00	44,375.54	72.16
215.000	CITY CLERK	157,900.00	112,219.37	71.07
247.000	BOARD OF REVIEW	1,400.00	975.53	69.68
249.000	BUILDING INSPECTION	52,800.00	38,166.47	72.28
265.000	MEMORIAL BUILDING	218,100.00	127,258.03	58.35
339.000	VOLUNTEER FIRE RELATED ACTIVITIES	32,800.00	1,699.08	5.18
345.000	PUBLIC SAFETY DEPARTMENT	980,200.00	689,417.36	70.33
346.000	DRUG ENFORCEMENT	7,100.00	2,124.52	29.92
400.000	COMMUNITY DEVELOPMENT	396,200.00	106,088.69	26.78
412.000	CODE ENFORCEMENT	127,300.00	67,975.64	53.40
412.003	BLIGHT GRANT	0.00	6,016.75	100.00
448.000	STREET LIGHTING	113,000.00	57,894.37	51.23
529.000	OTHER SANITATION ACTIVITIES	20,600.00	14,584.44	70.80
529.001	GAS PLANT SITE	178,700.00	174,109.78	97.43
716.000	MARKETING - ITC	19,600.00	12,985.66	66.25

04/17/2019 03:14 PM

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 03/31/2019

DB: Ironwood

% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 03/31/2019 NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND				
Expenditures				
751.000	PARKS MAINTENANCE	117,000.00	51,742.83	44.22
751.009	MT ZION ENHANCEMENT PROJECT	5,300.00	1,399.45	26.40
851.000	INSURANCE-FRINGES-DUES	72,000.00	58,684.03	81.51
890.000	PROGRAMS	9,000.00	7,770.00	86.33
893.000	LABOR RELATIONS	9,000.00	1,230.50	13.67
965.000	APPROPRIATIONS TO OTHER FUNDS	783,900.00	404,583.95	51.61
TOTAL EXPENDITURES		3,830,900.00	2,309,362.01	60.28
Fund 101 - GENERAL FUND:				
TOTAL REVENUES		3,830,900.00	2,606,208.72	68.03
TOTAL EXPENDITURES		3,830,900.00	2,309,362.01	60.28
NET OF REVENUES & EXPENDITURES		0.00	296,846.71	100.00

04/17/2019 03:15 PM

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 03/31/2019

DB: Ironwood

% Fiscal Year Completed: 75.07

		YTD BALANCE		
		2018-19	03/31/2019	% BDGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	USED
Fund 202 - MAJOR STREET FUND				
Revenues				
202-000.000-532.000	STATE GRANTS	429,000.00	0.00	0.00
202-000.000-545.000	STS ROUTINE MAINT	120,000.00	187,750.50	156.46
202-000.000-546.000	STATE GRANTS - ACT 51	594,800.00	460,414.91	77.41
202-000.000-546.001	METRO PA 48 REV	9,000.00	0.00	0.00
202-000.000-547.000	SNOW FUNDS	20,000.00	50,459.40	252.30
202-000.000-569.000	STATE GRANTS - OTHER	0.00	103,192.68	100.00
202-000.000-675.023	DONATIONS - IRON BELLE TRAIL	0.00	3,330.00	100.00
202-000.000-688.000	TRANSFER FROM GENERAL FUND	418,700.00	173,900.00	41.53
202-000.000-688.004	TRANSFER FROM DIDA	1,200.00	900.00	75.00
202-000.000-689.003	USE OF ASSIGNED FUND BALANCE	93,000.00	0.00	0.00
202-000.000-692.000	MISCELLANEOUS INCOME	22,000.00	5,000.00	22.73
TOTAL REVENUES		1,707,700.00	984,947.49	57.68
Expenditures				
446.000	HIGHWAY, STREETS, BRIDGES	952,600.00	449,081.57	47.14
447.001	STREETSCAPING	2,400.00	425.90	17.75
447.002	STREETSCAPING-US	500.00	0.00	0.00
447.003	STREETSCAPING-BR	8,800.00	12,948.47	147.14
485.002	TRAFFIC SIGNALS-US	1,500.00	2,007.17	133.81
486.001	SURFACE MAINTENANCE	213,300.00	123,527.90	57.91
486.002	SURFACE MAINTENANCE-US	10,300.00	2,212.17	21.48
486.003	SURFACE MAINTENANCE-BR	3,600.00	178.74	4.97
488.001	SWEEPING MAJOR	41,000.00	21,125.03	51.52
488.002	SWEEPING -US	5,400.00	385.32	7.14
488.003	SWEEPING -BR	1,800.00	241.40	13.41
491.001	DRAINAGE - BACKSLOPES	25,600.00	0.00	0.00
491.002	DRAINAGE AND BACKSLOPES-US	1,400.00	0.00	0.00
494.001	TRAFFIC SIGNS	14,500.00	3,847.12	26.53
494.002	TRAFFIC SIGNS-US	2,100.00	240.97	11.47
494.003	TRAFFIC SIGNS-BR	3,300.00	217.74	6.60
495.003	FLOWER BASKET WATERING-BR	6,900.00	5,671.39	82.19
497.001	WINTER MAINTENANCE	113,400.00	133,382.02	117.62
497.002	WINTER MAINTENANCE-US	35,900.00	40,780.30	113.59
497.003	WINTER MAINTENANCE-BR	24,300.00	26,728.78	109.99
498.001	SNOW HAULING	57,200.00	88,782.39	155.21
498.002	SNOW HAULING-US	21,000.00	31,650.04	150.71
498.003	SNOW HAULING-BR	28,200.00	31,510.33	111.74
502.000	LEAVE AND BENEFITS	61,000.00	34,961.58	57.31
503.000	GENERAL AND ADMINISTRATIVE	44,700.00	26,751.53	59.85
503.172	ADM/ CM	8,000.00	5,706.65	71.33
569.000	DEBT RETIREMENT	19,000.00	16,804.40	88.44
TOTAL EXPENDITURES		1,707,700.00	1,059,168.91	62.02
Fund 202 - MAJOR STREET FUND:				
TOTAL REVENUES		1,707,700.00	984,947.49	57.68
TOTAL EXPENDITURES		1,707,700.00	1,059,168.91	62.02
NET OF REVENUES & EXPENDITURES		0.00	(74,221.42)	100.00

04/17/2019 03:15 PM

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 03/31/2019

DB: Ironwood

% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 03/31/2019 NORMAL (ABNORMAL)	% BDGT USED
Fund 203 - LOCAL STREET FUND				
Revenues				
203-000.000-546.000	STATE GRANTS - ACT 51	222,000.00	172,672.67	77.78
203-000.000-546.001	METRO PA 48 REV	18,000.00	0.00	0.00
203-000.000-547.000	SNOW FUNDS	30,000.00	36,841.67	122.81
203-000.000-664.000	INTEREST AND DIVIDENDS	0.00	576.83	100.00
203-000.000-688.000	TRANSFER FROM GENERAL FUND	312,200.00	219,507.21	70.31
TOTAL REVENUES		582,200.00	429,598.38	73.79
Expenditures				
447.001	STREETSCAPING	0.00	70.38	100.00
486.001	SURFACE MAINTENANCE	122,800.00	68,646.55	55.90
488.001	SWEEPING MAJOR	9,000.00	697.61	7.75
491.001	DRAINAGE - BACKSLOPES	6,500.00	0.00	0.00
494.001	TRAFFIC SIGNS	17,500.00	6,432.36	36.76
497.001	WINTER MAINTENANCE	166,700.00	139,461.61	83.66
498.001	SNOW HAULING	28,800.00	31,010.93	107.68
502.000	LEAVE AND BENEFITS	62,500.00	34,742.25	55.59
503.000	GENERAL AND ADMINISTRATIVE	41,900.00	27,020.10	64.49
503.172	ADM/ CM	8,500.00	5,706.59	67.14
569.000	DEBT RETIREMENT	118,000.00	115,810.00	98.14
TOTAL EXPENDITURES		582,200.00	429,598.38	73.79
Fund 203 - LOCAL STREET FUND:				
TOTAL REVENUES		582,200.00	429,598.38	73.79
TOTAL EXPENDITURES		582,200.00	429,598.38	73.79
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00

04/17/2019 03:16 PM
User: PAUL
DB: Ironwood

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD
PERIOD ENDING 03/31/2019
% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 03/31/2019 NORMAL (ABNORMAL)	% BDGT USED
Fund 216 - VOLUNTEER FIRE DEPARTMENT				
000.000 - REVENUE		3,100.00	81.60	2.63
	TOTAL REVENUES	3,100.00	81.60	2.63
339.000 - VOLUNTEER FIRE RELATED ACTIVITIES		3,100.00	161.00	5.19
	TOTAL EXPENDITURES	3,100.00	161.00	5.19
Fund 216 - VOLUNTEER FIRE DEPARTMENT:				
TOTAL REVENUES		3,100.00	81.60	2.63
TOTAL EXPENDITURES		3,100.00	161.00	5.19
NET OF REVENUES & EXPENDITURES		0.00	(79.40)	100.00

04/17/2019 03:16 PM
User: PAUL
DB: Ironwood

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD
PERIOD ENDING 03/31/2019
% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 03/31/2019 NORMAL (ABNORMAL)	% BDGT USED
Fund 271 - LIBRARY FUND				
000.000 - REVENUE		146,900.00	99,730.04	67.89
	TOTAL REVENUES	146,900.00	99,730.04	67.89
790.000 - LIBRARY		146,900.00	99,362.07	67.64
	TOTAL EXPENDITURES	146,900.00	99,362.07	67.64
Fund 271 - LIBRARY FUND:				
TOTAL REVENUES		146,900.00	99,730.04	67.89
TOTAL EXPENDITURES		146,900.00	99,362.07	67.64
NET OF REVENUES & EXPENDITURES		0.00	367.97	100.00

04/17/2019 03:16 PM
User: PAUL
DB: Ironwood

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD
PERIOD ENDING 03/31/2019
% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 03/31/2019 NORMAL (ABNORMAL)	% BDGT USED
Fund 352 - 2015 STREET BOND DEBT SERVICE FUND				
000.000 - REVENUE		179,000.00	141,479.73	79.04
TOTAL REVENUES		179,000.00	141,479.73	79.04
557.000 - ADMINISTRATION & OVERHEAD		4,000.00	56.48	1.41
569.000 - DEBT RETIREMENT		175,000.00	175,452.50	100.26
TOTAL EXPENDITURES		179,000.00	175,508.98	98.05
Fund 352 - 2015 STREET BOND DEBT SERVICE FUND:				
TOTAL REVENUES		179,000.00	141,479.73	79.04
TOTAL EXPENDITURES		179,000.00	175,508.98	98.05
NET OF REVENUES & EXPENDITURES		0.00	(34,029.25)	100.00

04/17/2019 03:16 PM
User: PAUL
DB: Ironwood

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD
PERIOD ENDING 03/31/2019
% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 03/31/2019 NORMAL (ABNORMAL)	% BDGT USED
Fund 401 - MEMORIAL BUILDING DEBT SERVICE FUND				
000.000 - REVENUE		2,000.00	56.00	2.80
	TOTAL REVENUES	2,000.00	56.00	2.80
145.000 - BUILDING FUND		2,000.00	0.00	0.00
	TOTAL EXPENDITURES	2,000.00	0.00	0.00
Fund 401 - MEMORIAL BUILDING DEBT SERVICE FUND:				
TOTAL REVENUES		2,000.00	56.00	2.80
TOTAL EXPENDITURES		2,000.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	56.00	100.00

04/17/2019 03:16 PM
User: PAUL
DB: Ironwood

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD
PERIOD ENDING 03/31/2019
% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 03/31/2019 NORMAL (ABNORMAL)	% BDGT USED
Fund 493 - EDC - RLF				
000.000 - REVENUE		71,200.00	178.14	0.25
	TOTAL REVENUES	71,200.00	178.14	0.25
557.000 - ADMINISTRATION & OVERHEAD		71,200.00	70,012.53	98.33
	TOTAL EXPENDITURES	71,200.00	70,012.53	98.33
Fund 493 - EDC - RLF:				
TOTAL REVENUES		71,200.00	178.14	0.25
TOTAL EXPENDITURES		71,200.00	70,012.53	98.33
NET OF REVENUES & EXPENDITURES		0.00	(69,834.39)	100.00

04/17/2019 03:16 PM
User: PAUL
DB: Ironwood

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD
PERIOD ENDING 03/31/2019
% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 03/31/2019 NORMAL (ABNORMAL)	% BDGT USED
Fund 593 - CIVIC CENTER				
000.000 - REVENUE		197,100.00	181,239.97	91.95
	TOTAL REVENUES	197,100.00	181,239.97	91.95
805.000 - CIVIC CENTER		197,100.00	150,451.14	76.33
	TOTAL EXPENDITURES	197,100.00	150,451.14	76.33
Fund 593 - CIVIC CENTER:				
TOTAL REVENUES		197,100.00	181,239.97	91.95
TOTAL EXPENDITURES		197,100.00	150,451.14	76.33
NET OF REVENUES & EXPENDITURES		0.00	30,788.83	100.00

04/17/2019 03:16 PM

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 03/31/2019

DB: Ironwood

% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 03/31/2019 NORMAL (ABNORMAL)	% BDGT USED
Fund 640 - EQUIPMENT FUND				
000.000 - REVENUE		738,800.00	647,069.87	87.58
TOTAL REVENUES		738,800.00	647,069.87	87.58
557.000 - ADMINISTRATION & OVERHEAD		363,000.00	254,045.72	69.99
557.172 - ADM/ CM		2,700.00	1,902.27	70.45
895.000 - DIRECT EQUIPMENT EXPENSE		229,100.00	149,153.17	65.10
896.000 - DEPRECIATION		144,000.00	102,518.55	71.19
TOTAL EXPENDITURES		738,800.00	507,619.71	68.71
Fund 640 - EQUIPMENT FUND:				
TOTAL REVENUES		738,800.00	647,069.87	87.58
TOTAL EXPENDITURES		738,800.00	507,619.71	68.71
NET OF REVENUES & EXPENDITURES		0.00	139,450.16	100.00

04/17/2019 03:16 PM

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 03/31/2019

DB: Ironwood

% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 03/31/2019 NORMAL (ABNORMAL)	% BDGT USED
Fund 675 - WATER UTILITY FUND				
000.000 - REVENUE		2,679,500.00	1,755,296.49	65.51
TOTAL REVENUES		2,679,500.00	1,755,296.49	65.51
521.000 - GARBAGE COLLECTION		410,500.00	303,382.74	73.91
537.000 - MDEQ GRANT - DISTRIBUTION INVENTORY		79,900.00	32,011.95	40.07
537.001 - MDEQ GRANT - ASSET MANAGEMENT PROGRAM		170,100.00	145,872.50	85.76
537.002 - MDEQ GRANT - SERVICE LINE CONSTRUCTION		219,000.00	148,559.06	67.84
550.000 - WELLS		10,000.00	8,275.00	82.75
551.000 - PUMPING		421,100.00	206,811.79	49.11
551.002 - PUMPING - EMERGENCY RESPONSE		0.00	7,063.52	100.00
553.000 - TRANSMISSION AND DISTRIBUTION		368,700.00	227,536.95	61.71
553.001 - TRANSMISSION AND DIST - WATER BREAKS		29,000.00	39,670.11	136.79
553.002 - TRANSMISSION AND DIST - EMERGENCY RESP.		0.00	81,350.32	100.00
554.000 - METER SETS, REMOVALS & REPAIRS		85,300.00	53,310.68	62.50
556.000 - CUSTOMER ACCOUNTING & COLLECT		91,800.00	66,912.12	72.89
557.000 - ADMINISTRATION & OVERHEAD		431,800.00	196,177.79	45.43
557.172 - ADM/ CM		9,300.00	5,706.56	61.36
896.000 - DEPRECIATION		353,000.00	263,495.70	74.64
TOTAL EXPENDITURES		2,679,500.00	1,786,136.79	66.66
Fund 675 - WATER UTILITY FUND:				
TOTAL REVENUES		2,679,500.00	1,755,296.49	65.51
TOTAL EXPENDITURES		2,679,500.00	1,786,136.79	66.66
NET OF REVENUES & EXPENDITURES		0.00	(30,840.30)	100.00

04/17/2019 03:16 PM

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 03/31/2019

DB: Ironwood

% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 03/31/2019 NORMAL (ABNORMAL)	% BDGT USED
Fund 676 - SEWER UTILITY FUND				
000.000 - REVENUE		2,045,000.00	1,502,948.15	73.49
TOTAL REVENUES		2,045,000.00	1,502,948.15	73.49
554.000 - METER SETS, REMOVALS & REPAIRS		84,400.00	52,204.86	61.85
556.000 - CUSTOMER ACCOUNTING & COLLECT		99,300.00	65,162.88	65.62
557.000 - ADMINISTRATION & OVERHEAD		308,700.00	164,475.85	53.28
557.172 - ADM/ CM		9,300.00	5,706.62	61.36
560.000 - COLLECTION & TRANSMISSION		570,300.00	364,459.32	63.91
571.000 - OM & R-WASTEWATER		720,000.00	535,480.92	74.37
572.000 - CAPITAL - WASTEWATER		253,000.00	189,376.20	74.85
TOTAL EXPENDITURES		2,045,000.00	1,376,866.65	67.33
Fund 676 - SEWER UTILITY FUND:				
TOTAL REVENUES		2,045,000.00	1,502,948.15	73.49
TOTAL EXPENDITURES		2,045,000.00	1,376,866.65	67.33
NET OF REVENUES & EXPENDITURES		0.00	126,081.50	100.00

04/17/2019 03:16 PM
 User: PAUL
 DB: Ironwood

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD
 PERIOD ENDING 03/31/2019
 % Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE	% BDGT USED
			03/31/2019 NORMAL (ABNORMAL)	
Fund 711 - CEMETERY FUND				
000.000 - REVENUE		101,300.00	47,010.33	46.41
TOTAL REVENUES		101,300.00	47,010.33	46.41
276.000 - CEMETERY		75,100.00	34,410.33	45.82
277.000 - PERPETUAL CARE		26,200.00	12,600.00	48.09
TOTAL EXPENDITURES		101,300.00	47,010.33	46.41
Fund 711 - CEMETERY FUND:				
TOTAL REVENUES		101,300.00	47,010.33	46.41
TOTAL EXPENDITURES		101,300.00	47,010.33	46.41
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00

User: PAUL

PERIOD ENDING 03/31/2019

DB: Ironwood

% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 03/31/2019 NORMAL (ABNORMAL)	% BDGT USED
Fund 899 - DOWNTOWN DEVELOPMENT AUTHORITY				
000.000 - REVENUE		17,300.00	13,100.00	75.72
TOTAL REVENUES		17,300.00	13,100.00	75.72
735.000 - DOWNTOWN DEVELOPMENT		17,300.00	9,525.47	55.06
TOTAL EXPENDITURES		17,300.00	9,525.47	55.06
Fund 899 - DOWNTOWN DEVELOPMENT AUTHORITY:				
TOTAL REVENUES		17,300.00	13,100.00	75.72
TOTAL EXPENDITURES		17,300.00	9,525.47	55.06
NET OF REVENUES & EXPENDITURES		0.00	3,574.53	100.00
TOTAL REVENUES - ALL FUNDS		6,181,200.00	4,388,190.33	70.99
TOTAL EXPENDITURES - ALL FUNDS		6,311,000.00	4,222,650.67	66.91
NET OF REVENUES & EXPENDITURES		920.00	165,539.66	100.00

CASH SUMMARY BY ACCOUNT FOR CITY OF IRONWOOD
 FROM 03/01/2019 TO 03/31/2019
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 03/01/2019	Total Debits	Total Credits	Ending Balance 03/31/2019
Fund 101	GENERAL FUND				
002.000	CASH IN BANK	3,459,767.30	319,498.72	786,654.97	2,992,611.05
002.005	FIRE INSURANCE TRUST	12,599.37	21.09	0.00	12,620.46
004.003	GOG COUNTY TRIAD/PSD	493.54	0.91	0.00	494.45
014.000	INVESTMENTS - MI CLASS	506,606.23	502,042.29	0.00	1,008,648.52
	GENERAL FUND	3,979,466.44	821,563.01	786,654.97	4,014,374.48
Fund 203	LOCAL STREET FUND				
006.023	2012 Street Bond Debt Service	5,297.55	8.87	0.00	5,306.42
Fund 216	VOLUNTEER FIRE DEPARTMENT				
002.000	CASH IN BANK	3,592.57	0.00	0.00	3,592.57
Fund 271	LIBRARY FUND				
002.000	CASH IN BANK	174,163.62	2,236.26	11,698.97	164,700.91
014.272	INVESTMENTS - MI CLASS - BUILDING	45,735.73	99.20	0.00	45,834.93
	LIBRARY FUND	219,899.35	2,335.46	11,698.97	210,535.84
Fund 274	HUD FUND				
002.000	CASH IN BANK	320,000.00	0.00	0.00	320,000.00
Fund 352	2015 STREET BOND DEBT SERVICE FUND				
002.000	CASH IN BANK	16,432.62	2,730.65	0.00	19,163.27
Fund 401	MEMORIAL BUILDING DEBT SERVICE FUND				
002.000	CASH IN BANK	4,275.88	7.15	0.00	4,283.03
Fund 493	EDC - RLF				
002.000	CASH IN BANK	177.85	0.29	0.00	178.14
Fund 593	CIVIC CENTER				
002.000	CASH IN BANK	195,591.82	14,113.04	25,942.73	183,762.13
006.025	2013 CAP IMP BOND DEBT SERVIC	12,995.59	18.02	2,562.09	10,451.52
	CIVIC CENTER	208,587.41	14,131.06	28,504.82	194,213.65
Fund 675	WATER UTILITY FUND				
002.000	CASH IN BANK	857,004.87	191,284.09	167,833.45	880,455.51
002.001	REPAIR, REPLACE, IMPROVE CASH	243,017.13	0.00	0.00	243,017.13
006.007	96'99'00 BOND REDEMPTION FUND	56,890.26	21.89	56,912.15	0.00
006.015	WATER REDEMPTION (1,2,3,4)	174,802.92	394.62	0.00	175,197.54
006.016	WATER RESERVE (1,2,3,4)	205,500.65	371.36	0.00	205,872.01
	WATER UTILITY FUND	1,537,215.83	192,071.96	224,745.60	1,504,542.19
Fund 676	SEWER UTILITY FUND				
002.000	CASH IN BANK	1,344,334.15	175,093.64	142,185.64	1,377,242.15
002.001	REPAIR, REPLACE, IMPROVE CASH	55,167.13	0.00	0.00	55,167.13
006.018	SEWER REDEMPTION (1,2,3,4)	129,583.43	229.85	0.00	129,813.28
006.019	SEWER RESERVE (1,2,3,4)	184,302.69	313.00	0.00	184,615.69
	SEWER UTILITY FUND	1,713,387.40	175,636.49	142,185.64	1,746,838.25
Fund 680	RURAL DEV PHASE 4 PROJECT				
006.015	WATER REDEMPTION (1,2,3,4)	60,861.82	0.00	0.00	60,861.82
006.016	WATER RESERVE (1,2,3,4)	16,275.00	0.00	0.00	16,275.00
006.018	SEWER REDEMPTION (1,2,3,4)	7,681.80	0.00	0.00	7,681.80
006.019	SEWER RESERVE (1,2,3,4)	2,625.00	0.00	0.00	2,625.00
006.029	WATER PHASE 4 CONSTRUCTION	992.31	12,004.79	12,278.75	718.35
006.030	SEWER PHASE 4 CONSTRUCTION	229.46	5,501.53	5,517.75	213.24

04/17/2019 06:39 AM
User: PAUL
DB: Ironwood

CASH SUMMARY BY ACCOUNT FOR CITY OF IRONWOOD
FROM 03/01/2019 TO 03/31/2019
FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS

Page: 2/2

Fund Account	Description	Beginning Balance 03/01/2019	Total Debits	Total Credits	Ending Balance 03/31/2019
	RURAL DEV PHASE 4 PROJECT	88,665.39	17,506.32	17,796.50	88,375.21
Fund 701 002.000	TRUST AND AGENCY FUND CASH IN BANK	201,129.65	104.36	191,764.94	9,469.07
Fund 711 002.000 014.000	CEMETERY FUND CASH IN BANK INVESTMENTS - MI CLASS	5,994.78 509,394.69	3,195.00 1,104.63	9,189.78 0.00	0.00 510,499.32
	CEMETERY FUND	515,389.47	4,299.63	9,189.78	510,499.32
Fund 732 002.000	POLICE & FIREMEN'S RETIREMENT CASH IN BANK	209,626.46	11,003.86	37,318.62	183,311.70
Fund 733 002.000 002.003	RETIREE HEALTHCARE FUND CASH IN BANK MERS INVESTMENTS	0.00 1,628,660.57	15,477.73 0.00	10,469.22 45,814.51	5,008.51 1,582,846.06
	RETIREE HEALTHCARE FUND	1,628,660.57	15,477.73	56,283.73	1,587,854.57
Fund 899 002.000	DOWNTOWN DEVELOPMENT AUTHORITY CASH IN BANK	17,715.26	245.66	221.67	17,739.25
	TOTAL - ALL FUNDS	10,669,519.70	1,257,122.50	1,506,365.24	10,420,276.96

04/17/2019 05:42 AM
User: PAUL
DB: Ironwood

CHECK REGISTER FOR CITY OF IRONWOOD
CHECK DATE FROM 03/01/2019 - 03/31/2019

Page: 1/10

Check Date	Check	Vendor Name	Description	Amount
Bank RIVER RIVER VALL				
03/01/2019	138884	DENNIS HEWITT	GAS - OIL - DIESEL FUEL GAS - OIL - DIESEL FUEL	42.63 42.63 <hr/> 85.26
03/05/2019	138885	POSTMASTER - IRONWOOD	POSTAGE POSTAGE	65.45 65.45 <hr/> 130.90
03/06/2019	138886	AMERIPRIDE LINEN & APPAREL SRV	LINEN SERVICE - LIBRARY LINEN SERVICE - MEM BLDG	42.48 100.47 <hr/> 142.95
03/06/2019	138887	ASHLAND FORD CHRYSLER	FUEL CANNISTER #13 MAINT SUPPLIES	132.74 61.18 <hr/> 193.92
03/06/2019	138888	ASSOCIATED TITLE SERVICES INC	109 NORRIE ST-BLIGHT GRANT	125.00
03/06/2019	138889	ASSOCIATED TITLE SERVICES INC	208 CLEMENS ST-BLIGHT GRANT	125.00
03/06/2019	138890	ASSOCIATED TITLE SERVICES INC	419 N SUFFOLK ST-BLIGHT GRANT	125.00
03/06/2019	138891	ASSOCIATED TITLE SERVICES INC	113 S RANGE RD-BLIGHT GRANT	125.00
03/06/2019	138892	AVAYA COMMUNICATION-CIT	PHONE SYSTEM LEASE-MEM BLDG	252.00
03/06/2019	138893	BAKER & TAYLOR BOOKS INC	BOOKS LIBRARY AUDIO VISUAL - LIBRARY	313.95 26.39 <hr/> 340.34
03/06/2019	138894	C & M OIL CO.	DEF FLUID - DPW DEF FLUID - DPW	137.05 115.50 <hr/> 252.55
03/06/2019	138895	CHARTER COMMUNICATIONS	PHONE & INTERNET-CIVIC CTR PHONE & INTERNET-DPW	332.84 244.50 <hr/> 577.34
03/06/2019	138896	COMPASS MINERALS AMERICA, INC	107.43 TNS SALT @\$84.61 105.28 TNS SALT @\$84.61	9,089.65 8,907.74 <hr/> 17,997.39
03/06/2019	138897	COMPUTER DOCTORS	COMPUTER SERVICES	1,571.92
03/06/2019	138898	CORE & MAIN LP	10 - 5/8" IPERL WATER METERS 30 - IPERL WATER METERS	1,284.15 3,805.93 <hr/> 5,090.08
03/06/2019	138899	DEMCO, INC.	DR. SEUSS PROGRAM - LIBRARY	112.78
03/06/2019	138900	EAGLE WASTE & RECYCLING, INC -	CURBSIDE TRASH&RECYCLING-FEB-ADJ RECYCLING-FEB - PSD	33,223.56 3.41

CHECK REGISTER FOR CITY OF IRONWOOD
CHECK DATE FROM 03/01/2019 - 03/31/2019

Check Date	Check	Vendor Name	Description	Amount
			RECYCLING-FEB - LIBR	3.41
			RECYCLING-FEB - MEM BLDG	3.41
				<u>33,233.79</u>
03/06/2019	138901	GOGEBIC-IRON WASTEWATER AUTH	WASTE WATER TREATMENT-MARCH	80,539.68
03/06/2019	138902	H & L MESABI CO	20 - 3/4"X8" 7' UNDERBODY BLADES #72 & 7	2,530.40
03/06/2019	138903	HAWKINS, INC	CHLORINE&POLYPHOSPHORUS-PUMP STN	3,421.21
03/06/2019	138904	IRONWOOD WATER & SEWER UTIL	MARS-CEM-01	23.75
			MARS-PRKS-01	30.00
			MARS-SD-01	13.33
			MARS-SEW-01	21.67
			MARS-213-01	590.24
			MCLW-123-01	654.14
			AURE-235-01	66.59
				<u>1,399.72</u>
03/06/2019	138905	JOHN DEERE FINANCIAL	4 SCOOPS & 2 SNOW SLEDS - DPW	225.94
03/06/2019	138906	LINDQUIST ELECTRIC, INC	FUSES-PUMP STN	35.70
			FUSES-PUMP STN	28.20
				<u>63.90</u>
03/06/2019	138907	MARA MAHER	TRAVEL EXPENSES MAR 10-15, 2019	118.00
03/06/2019	138908	MIDLAND SERVICES INCORPORATED	PROPANE REFILL	15.95
03/06/2019	138909	MILLER-BRADFORD & RISBERG, INC	HY-TRAN OIL - DPW	952.00
			MAINT PARTS - DPW	624.86
				<u>1,576.86</u>
03/06/2019	138910	NORTH AMERICAN BENEFITS CO	LIFE INS - MAR 2019	196.10
03/06/2019	138911	NORTHSTAR EAP	EAP SERVICES MARCH 2019	90.00
03/06/2019	138912	OTIS ELEVATOR COMPANY	ELEVATOR SERVICE CONTRACT-MEM BLDG	3,667.30
03/06/2019	138913	PETROCHOICE MIDWEST DIVISION -	MOBILFLUID & 5W30-DPW	1,324.57
03/06/2019	138914	PETTY CASH	REPLENISH PETTY CASH-JAN 2019	14.16
			REPLENISH PETTY CASH-FEB 2019	112.87
				<u>127.03</u>
03/06/2019	138915	RANGE CORP	MISS DIG	59.75
03/06/2019	138916	RIVER VALLEY STATE BANK-CREDIT CARD	CREDIT CARD PAYMENT	952.37
03/06/2019	138917	RIVER VALLEY STATE BANK-CREDIT CARD	CREDIT CARD PAYMENT	3,172.26
03/06/2019	138918	S & M PROPERTIES, LLP	COPIER LEASE INSTALLMENT- MEM BLDG	291.40
03/06/2019	138919	SOUTH SHORE OIL COMPANY	HEATING FUEL OIL PUMP STN	850.58
03/06/2019	138920	SUPERIOR EQUIPMENT & SUPPLY CO	BALL BEARINGS BLOWER - DPW	376.87
03/06/2019	138921	THE WAKEFIELD NEWS	ADV - WATER METER READER	25.00
03/06/2019	138922	TRUCK COUNTRY OF WISC	PARK BRAKE VALVE #49 - DPW	155.25
03/06/2019	138923	UPTOWN CAFE	CITY CREW MEALS	99.92
03/06/2019	138924	WHITE WATER ASSOCIATES, INC	WATER SAMPLE TESTING	102.00
			WATER SAMPLE TESTING	15.00
				<u>117.00</u>
03/06/2019	138925	WITC ASHLAND	11 HEARTSAVER CPR/EAD - PSD	242.00
03/06/2019	138926	XCEL ENERGY	4972 JACKSON RD-CIVIC CTR	4,574.65
			1 SUFFOLK ST	232.45
				<u>4,807.10</u>

CHECK REGISTER FOR CITY OF IRONWOOD
CHECK DATE FROM 03/01/2019 - 03/31/2019

Check Date	Check	Vendor Name	Description	Amount
03/06/2019	138927	ZIFKO'S TIRE & BATTERY SUPPLY	SIPING 4 TIRES #12 4 TIRES - #15	40.00 633.56
				<hr/> 673.56
03/08/2019	138928	CITY OF IRONWOOD-STREET IMPROVEMENT	DQ PP TAXES OCT 3, '18-FEB 28, '19	45.95
03/08/2019	138929	GOGEBIC COUNTY TREAS -ST EDUC.	DQ PP TAXES OCT 3, '18-FEB 28, '19	137.80
03/08/2019	138930	GOGEBIC COUNTY TREAS-WINTER TX	DQ PP TAXES OCT 3, '18-FEB 28, '19	275.64
03/08/2019	138931	GOGEBIC-ONT INTERMEDIATE - TAX	DQ PP TAXES OCT 3, '18-FEB 28, '19	83.11
03/08/2019	138932	IRONWOOD AREA SCHOOLS-CONST 01	DQ PP TAXES OCT 3, '18-FEB 28, '19	23.33
03/08/2019	138933	IRONWOOD AREA SCHOOLS-CONST 09	DQ PP TAXES OCT 3, '18-FEB 28, '19	13.11
03/08/2019	138934	IRONWOOD AREA SCHOOLS-CONST 10	DQ PP TAXES OCT 3, '18-FEB 28, '19	42.65
03/08/2019	138935	IRONWOOD AREA SCHOOLS-TAX	DQ PP TAXES OCT 3, '18-FEB 28, '19	380.04
03/12/2019	138936	POSTMASTER - IRONWOOD	POSTAGE POSTAGE	89.74 89.74
				<hr/> 179.48
03/13/2019	138937	ADVANCED DISPOSAL SERVICES	DUMPSTER SERVICE	573.74
03/13/2019	138938	ANNETTE BURCHELL	TRAVEL EXPENSES-MML CONF	770.40
03/13/2019	138939	BAKER & TAYLOR BOOKS INC	BOOKS LIBRARY BOOKS LIBRARY	114.50 114.67
				<hr/> 229.17
03/13/2019	138940	CHARTER COMMUNICATIONS	PHONE - LIBRARY	59.97
03/13/2019	138941	COLEMAN ENGINEERING CO	WTR ASSET MNG JAN27-FEB23, 2019 COUNTRY CLUB/AYER DESIGN	25,876.50 2,900.00
				<hr/> 28,776.50
03/13/2019	138942	DAILY GLOBE	ADV - LIBRARY	194.01
03/13/2019	138943	DEAN LAW OFFICE, P.C.	LEGAL SERVICES - FEB 2019	1,852.90
03/13/2019	138944	ETNA SUPPLY	SEWER SUPPLIES SEWER SUPPLIES	480.00 2,172.40
				<hr/> 2,652.40
03/13/2019	138945	GALE-CENGAGE LEARNING, INC	BOOKS LIBRARY BOOKS LIBRARY	25.59 57.58
				<hr/> 83.17
03/13/2019	138946	GIOVANONI TRUE VALUE HDWR	TOOLS TOOLS HALL FIXTURE-MEM BLDG ART PARK MAINT	78.04 24.71 7.72 3.80
				<hr/> 114.27
03/13/2019	138947	IRON COUNTY MINER	25 JACK FASHBAUGH POETRY BOOK-LIBRARY	81.25
03/13/2019	138948	IRONWOOD TOWNSHIP	W&S - CIVIC CTR	281.53
03/13/2019	138949	IRONWOOD WATER & SEWER UTIL	CLEM-205-01	137.38
03/13/2019	138950	JAKE'S EXCAVATING &LANDSCAPING	PUSH BACK BANKS - CIVIC CTR CLEAN OUT DRIFTING-CIVIC CTR	75.00 75.00
				<hr/> 150.00

CHECK REGISTER FOR CITY OF IRONWOOD
CHECK DATE FROM 03/01/2019 - 03/31/2019

Check Date	Check	Vendor Name	Description	Amount
03/13/2019	138951	JOE'S SHIRT SHACK	15 DEER PATCHES	90.00
03/13/2019	138952	JOHN DEERE FINANCIAL	AIR FILTERS - CIVIC CTR	11.94
03/13/2019	138953	LAKES DISTRIBUTING INC	CUSTODIAL SUPPLIES-CIVIC CTR	71.60
			CONCESSION SUPPLIES-CIVIC CTR	293.30
				<u>364.90</u>
03/13/2019	138954	LINDQUIST ELECTRIC, INC	LIGHT SWITCH - LIBRARY	70.20
03/13/2019	138955	MICHELLE MARIE SIVULA	CUSTODIAL SERVICE - MEM BLDG	235.80
			CUSTODIAL SERVICE - MEM BLDG	235.80
				<u>471.60</u>
03/13/2019	138956	MICRO MARKETING LLC	AUDIO VISUAL - LIBRARY	63.74
			AUDIO VISUAL - LIBRARY	110.47
			AUDIO VISUAL - LIBRARY	33.99
				<u>208.20</u>
03/13/2019	138957	MILDREN, JAMES	TRAVEL EXPENSES - MML CONF	136.00
03/13/2019	138958	RICHARD J SEMO	TRAVEL EXPENSES - MML CONF	136.00
03/13/2019	138959	ROBERT TERVONEN	TRAVEL EXPENSES MRWA CONF	194.00
03/13/2019	138960	ROCCO MEDICAL CLINIC	MDOT PHYSICAL - J.W.	200.00
			MDOT PHYSICAL - L.C.	200.00
				<u>400.00</u>
03/13/2019	138961	ROMANS' ENTERPRISES, INC.	WATER FOUNTAIN - CIVIC CTR	95.36
			AIR COMPRESSOR WIRING-C.C.	1,472.74
				<u>1,568.10</u>
03/13/2019	138962	SAARI'S LAWN SERVICE & PLOWING	SHOVELING - LIBRARY	25.00
			SHOVELING - LIBRARY	30.00
			SHOVELING - LIBRARY	20.00
			SHOVELING - LIBRARY	20.00
			SHOVELING - LIBRARY	25.00
			SHOVELING - LIBRARY	25.00
			SHOVELING - LIBRARY	25.00
			LOADER - LIBRARY	40.00
			SHOVELING - LIBRARY	25.00
			SHOVELING - LIBRARY	25.00
			SHOVELING ROOF - LIBRARY	70.00
			SHOVELING - LIBRARY	25.00
			SHOVELING - LIBRARY	25.00
			LOADER - LIBRARY	40.00
			SHOVELING - LIBRARY	20.00
				<u>440.00</u>
03/13/2019	138963	SCOTT ERICKSON	TRAVEL EXPENSES-MML CONF	144.00
03/13/2019	138964	STATE OF MICHIGAN	3-BOILER INSP - IRWD THEATRE	350.00
03/13/2019	138965	STEIGER'S HOME CENTER	MAINT SUPPLIES - LIBRARY	4.99
03/13/2019	138966	SYNCB/AMAZON	STORAGE CLIPBOARD	34.00
			18' HEAT TAPE KIT-MEM BLDG	135.72
			5X8 AMERICAN FLAGS	82.38
				<u>252.10</u>

04/17/2019 05:42 AM
User: PAUL
DB: Ironwood

CHECK REGISTER FOR CITY OF IRONWOOD
CHECK DATE FROM 03/01/2019 - 03/31/2019

Page: 5/10

Check Date	Check	Vendor Name	Description	Amount
03/13/2019	138967	TRI-STATE BUSINESS SYSTEMS INC	EXCESS COPIES-COMM DEV COPIER CONTRACT-COMM DEV	29.60 141.00 <hr/> 170.60
03/13/2019	138968	U P REGION OF LIBRARY	BARCODE LABELS-LIBRARY	36.50
03/13/2019	138969	UNIQUE MANAGEMENT SERVICES INC	PLACEMENTS - LIBRARY	26.85
03/13/2019	138970	WHITE WATER ASSOCIATES, INC	WATER SAMPLE TESTING	102.00
03/13/2019	138971	XCEL ENERGY	STREET LIGHTS PUMP STN & 3 WELLS GROUP POWER BILL	5,660.34 8,840.69 12,324.59 <hr/> 26,825.62
03/14/2019	138972	KAREN GULLAN	TRAVEL EXPENSES-CLERK ACADEMY	674.52
03/15/2019	138973	POSTMASTER - IRONWOOD	POSTAGE POSTAGE	86.63 86.62 <hr/> 173.25
03/15/2019	138974	44 NORTH	HRA, FSA & COBRA BUNDLE - MAR	1,035.00
03/15/2019	138975	COMPUTER DOCTORS	COMPUTER SERVICE NEW HARD DRIVE-MEM BLDG COMPUTER SERVICE COMPUTER SERVICE COMPUTER SERVICE COMPUTER SERVICE	56.25 537.48 138.05 180.00 922.50 1,225.10 <hr/> 3,059.38
03/15/2019	138976	DELTA DENTAL OF MICHIGAN	DENTAL - APR	1,691.75
03/15/2019	138977	HOLIDAY COMPANIES	GAS USAGE	15,241.98
03/15/2019	138978	WHITE WATER ASSOCIATES, INC	WATER SAMPLE TESTING	85.00
03/15/2019	138979	ROBERT TERVONEN	EDUCATION AND TRAINING	41.00
03/21/2019	138980	POSTMASTER - IRONWOOD	POSTAGE POSTAGE	88.62 88.62 <hr/> 177.24
03/21/2019	138981	A-1 DRAIN CLEANING	SEWER DRAIN CLEANING-LIBRARY	125.00
03/21/2019	138982	BIG VALLEY FORD, INC	OIL CHANGE '18 DODGE CHARGER-PSD	36.00
03/21/2019	138983	BLUE CARE NETWORK OF MICHIGAN	HOSPITALIZATION - APRIL 2019	28,782.49
03/21/2019	138984	BLUE CROSS,BLUE SHIELD OF MI	HOSPITALIZATION - APRIL 2019 HOSPITALIZATION - APRIL 2019	5,706.21 3,101.31 <hr/> 8,807.52
03/21/2019	138985	BRIAN ROEHM	HOSPITALIZATION-APRIL	500.00
03/21/2019	138986	BROADWAY AUTOMOTIVE	MAINT '14 DODGE RAM - PSD	739.37
03/21/2019	138987	C & M OIL CO.	DEF FLUID - DPW	136.85
03/21/2019	138988	CHARTER COMMUNICATIONS	PHONE CHARGES& 3 MTH CREDIT-MEM BLDG PHONE & INTERNET - PSD	109.20 577.36 <hr/> 686.56
03/21/2019	138989	CHIEF OIL CO	HEATING FUEL - CEMETERY HEATING FUEL - CEMETERY	252.20 535.60 <hr/>

Check Date	Check	Vendor Name	Description	Amount
				787.80
03/21/2019	138990	DAILY GLOBE	ORD # 518 BK5	127.50
			ADV - WAUPACA FOUNDRY	80.50
			ASPHALT TRAIL BID	109.60
			ADV - EQUIP OPR II	180.00
			ADV PUB. MTG.-RAILROAD GRADE	80.50
			ADV - PUB. MTG. CURRY PARK	80.50
			ADV BUS. LIC 2019	145.00
			PUBLIC NOTICES - FEB 2019	682.01
				<u>1,485.61</u>
03/21/2019	138991	FRONT LINE SERVICES, INC	HELEMENT BOURKES & GOOGLES-PSD	378.95
			HELEMENT BOURKES & GOOGLES-PSD	304.00
				<u>682.95</u>
03/21/2019	138992	G.T.C. AUTO PARTS INC	MAINT SUPPLIES - DPW	397.73
			SUPPLIES - DPW	122.44
				<u>520.17</u>
03/21/2019	138993	GALLS, LLC	UNIFORM - PSD	104.00
			SUPPLIES - PSD	307.84
			UNIFORM - PSD	154.92
			UNIFORM - PSD	111.79
			UNIFORM - PSD	254.12
			UNIFORM - PSD	25.01
			UNIFORM - PSD	10.32
			SUPPLIES - PSD	168.28
				<u>1,136.28</u>
03/21/2019	138994	IRON COUNTY MINER	3,700 NEWSLETTERS	465.00
			35 FIRST FRIDAY POSTERS	38.50
			ENVELOPES	371.00
			ENVELOPES	239.00
			250 BUSINESS CARDS-A DIGIORGIO	32.00
			250 BUSINESS CARDS-M NELSEN	32.00
				<u>1,177.50</u>
03/21/2019	138995	IRONWOOD WATER & SEWER UTIL	MARS-CEM-01	23.75
			MARS-PRKS-01	30.00
			MARS-SD-01	13.33
			MARS-SEW-01	21.67
				<u>88.75</u>
03/21/2019	138996	LAKES DISTRIBUTING INC	CUSTODIAL SUPPLIES - PSD	131.98
03/21/2019	138997	LAWSON PRODUCTS INC	MAINT SUPPLIES - DPW	423.70
03/21/2019	138998	MICHELLE MARIE SIVULA	CUSTODIAL SERVICE-MEM BLDG	235.80
			CUSTODIAL SERVICE-MEM BLDG	235.80
			CUSTODIAL SERVICE-MEM BLDG	235.80
				<u>707.40</u>
03/21/2019	138999	MILLER-BRADFORD & RISBERG, INC	OIL PRESSURE SWITCH # 75	126.70

CHECK REGISTER FOR CITY OF IRONWOOD
CHECK DATE FROM 03/01/2019 - 03/31/2019

Check Date	Check	Vendor Name	Description	Amount
03/21/2019	139000	NORB'S AUTO ELECTRIC	BATTERIES - #80 SCAN ELEC PROBLEM #23 BATTERIES #93 REPAIR STARTER #775	313.90 60.00 162.95 145.00 <hr/> 681.85
03/21/2019	139001	NORTH AMERICAN BENEFITS CO	LIFE INSURANCE-APR 2109	191.20
03/21/2019	139002	PAMELA MORELLO PHOTOGRAPHY	HEADSHOTS - PSD	250.00
03/21/2019	139003	PETER WHITE PUBLIC LIBRARY	BOOK LIBRARY	8.99
03/21/2019	139004	S & M PROPERTIES, LLP	COPIER LEASE - PSD	138.32
03/21/2019	139005	STATE OF MICHIGAN-MI ST POLICE	SOR - PSD TOKEN FEE JAN-MAR 2019-PSD	60.00 66.00 <hr/> 126.00
03/21/2019	139006	TECK SOLUTIONS INC	FIREWALL SECURITY - SWR GIS BACKUP EXISTING FIREWALL-SWR GIS CONFIGURE HAIRPIN-SWR GIS	1,742.00 500.00 250.00 <hr/> 2,492.00
03/21/2019	139007	TRI-STATE BUSINESS SYSTEMS INC	MAINT CONTRACT-PSD	102.60
03/21/2019	139008	U P ASSESSORS ASSOCIATION	DUES - DENNIS HEWITT DUES - JASON ALONEN	15.00 15.00 <hr/> 30.00
03/21/2019	139009	U.P.B.O.A.	UP BLDG OFFICIALS CONF.- D HEWITT	200.00
03/21/2019	139010	VERIZON WIRELESS	CELL PHONE BILL	1,290.21
03/21/2019	139011	WORTHINGTON DIRECT	4 - TABLES - PSD	879.93
03/21/2019	139012	XCEL ENERGY	111Z NORRIE PARK RD UNIT PARK 5788 OLD COUNTY RD 219 E FREDERICK	15.85 152.95 102.70 <hr/> 271.50
03/26/2019	139013	DENNIS HEWITT	GAS - OIL - DIESEL FUEL GAS - OIL - DIESEL FUEL	60.32 60.32 <hr/> 120.64
03/27/2019	139014	POSTMASTER - IRONWOOD	POSTAGE POSTAGE	89.74 89.74 <hr/> 179.48
03/28/2019	139015	A-1 DRAIN CLEANING	INSTALL NEW SUMP PUMP-LIBRARY	241.20
03/28/2019	139016	ABELMAN CLOTHING & FOOTWEAR	HIGH VIS. VEST-METER READER	17.99
03/28/2019	139017	ALLIED 100, LLC	CPR/AED/JAW THRUST MANNEQUIN-PSD	583.43
03/28/2019	139018	AMERIPRIDE LINEN & APPAREL SRV	LINEN SERVICE - LIBRARY LINEN SERVICE - MEM BLDG	42.48 102.47 <hr/> 144.95
03/28/2019	139019	ANGELO LUPPINO INC	EQUIP & SHOVELING ROOF OFF-CIVIC CTR	2,825.00
03/28/2019	139020	BAKER & TAYLOR BOOKS INC	BOOKS LIBRARY	232.14

CHECK REGISTER FOR CITY OF IRONWOOD
CHECK DATE FROM 03/01/2019 - 03/31/2019

Check Date	Check	Vendor Name	Description	Amount
			BOOKS LIBRARY	139.97
			BOOKS LIBRARY	200.12
				<hr/> 572.23
03/28/2019	139021	CHARETTE, BONNY	UB refund for account: SUFN-000415-0000-	112.95
03/28/2019	139022	CHARTER COMMUNICATIONS	PHONE & INTERNET - CIVIC CTR	256.83
03/28/2019	139023	COLEMAN ENGINEERING CO	COUNTRY CLUB RD & AYER ST	7,235.75
			COUNTRY CLUB RD & AYER ST	<hr/> 6,429.75
				13,665.50
03/28/2019	139024	CORE & MAIN LP	FREIGHT ON TOUCHPADS	17.56
			CONDUCTOR STRIPS - WATER	<hr/> 303.60
				321.16
03/28/2019	139025	GALE-CENGAGE LEARNING, INC	BOOKS - LIBRARY	30.39
03/28/2019	139026	GOGEBIC RANGE SOLID WASTE	COLLAPSED BLDG AYER ST	226.06
			COLLAPSED BLDG AYER ST	<hr/> 218.50
				444.56
03/28/2019	139027	HAWKINS, INC	100 PSI FLAXFLO PUMP-PUMP STN	730.31
03/28/2019	139028	HOLZMANN, PAULA	UB refund for account: NORW-000360-0000-	448.10
03/28/2019	139029	IRONWOOD P.S.D. PETTY CASH	REPLENISH PETTY CASH-PSD	143.25
03/28/2019	139030	IRONWOOD WATER & SEWER UTIL	CLEM-208-01 PROP DEEDED TO CITY	387.02
03/28/2019	139031	J.F. AHERN CO	FIRE EQUIPMENT INSP - CIVIC CTR	70.75
03/28/2019	139032	JACQUART FABRIC PRODUCTS	36 STONE HATS - BRANDING	198.00
03/28/2019	139033	JOHN DEERE FINANCIAL	SCREWS & BOLTS-CHANGING TABLE-MEM BLDG	30.80
03/28/2019	139034	JOHN DEERE FINANCIAL	MASONRY BITS - MEM BLDG	31.47
03/28/2019	139035	MARA MAHER	TRAVEL EXPENSES	158.02
03/28/2019	139036	MICHIGAN MUNICIPAL LEAGUE	MWIMG LUNCH	30.00
03/28/2019	139037	MICHIGAN RURAL WATER ASSOC	WTR OPR REVIEW COURSE ISHPEMING-TREGEMBO	295.00
03/28/2019	139038	MUKAVITZ HEATING	REPAIR GAS LEAK ON ROOF-MEM BLDG	404.15
03/28/2019	139039	NORTH AMERICAN, INC.	4 GARAGE DOOR REMOTES-DPW	338.00
03/28/2019	139040	NORTHSTAR EAP	EAP SERVICE - APRIL 2019	90.00
03/28/2019	139041	OREILLY AUTO PARTS	WRENCH & DASH CLEANER	66.97
03/28/2019	139042	R.E.D. RICHARDS CONST., INC.	METER READING - FEB/MAR 2019	2,889.36
03/28/2019	139043	RIVER VALLEY STATE BANK-CREDIT CARD	CREDIT CARD PAYMENT	1,451.43
03/28/2019	139044	RIVER VALLEY STATE BANK-CREDIT CARD	CREDIT CARD PAYMENT	2,198.96
03/28/2019	139045	ROGERS, CINDY	UB refund for account: GREE-000516-0000-	486.44
03/28/2019	139046	S & M PROPERTIES, LLP	COPIER LEASE - MEM BLDG	291.40
03/28/2019	139047	SHARE CORP	CALCIUM BOOST-CATCHBASIN-SEWER	3,759.27
03/28/2019	139048	STATE OF MICHIGAN - MEDC- CDBG	DISCHARGE LEIN-109 HARRIS - H-1999-0072	7,667.00
03/28/2019	139049	STATE OF MICHIGAN - MEDC- CDBG	DISCHARGE LEIN - 607 LEONARD- H-1999-007	3,787.00
03/28/2019	139050	STEIGER'S HOME CENTER	ICE MELT - LIBRARY	11.98
03/28/2019	139051	SUPERIOR ELECTRIC, INC	PUMP MOTOR FOR BOILER-MEM BLDG	430.80
03/28/2019	139052	SUPERIORLAND LIBRARY	PRINTER & MONITOR - LIBRARY	285.94
03/28/2019	139053	SYNCB/AMAZON	LED 100 W LIGHTS - MEM BLDG	797.30
			OFFICE SUPPLIES	26.75
			REFLECTIVE TAPE SAFETY CONES	805.62
			OFFICE SUPPLIES	10.65
			OFFICE SUPPLIES	18.40
			OFFICE SUPPLIES	13.97
			CR MEMO - LED 100 W LIGHTS - MEM BLDG	<hr/> (771.09)
				901.60
03/28/2019	139054	THE HORN BOOK INC	SUBSCRIPTION - LIBRARY	72.00

04/17/2019 05:42 AM
User: PAUL
DB: Ironwood

CHECK REGISTER FOR CITY OF IRONWOOD
CHECK DATE FROM 03/01/2019 - 03/31/2019

Page: 9/10

Check Date	Check	Vendor Name	Description	Amount
03/28/2019	139055	TREGEMBO, WILLIAM M	TRAVEL EXPENSE-REVIEW CLASS	72.00
03/28/2019	139056	TRI-STATE BUSINESS SYSTEMS INC	EXCESS COPIES - LIBRARY	254.10
			TONER - LIBRARY	49.95
			EXCESS COPIES CONTRACT	1,068.23
				<u>1,372.28</u>
03/28/2019	139057	TRUCK COUNTRY OF WISC	MAINT PARTS #69 - DPW	1,108.12
			CREDIT ON INV#X205241051:01	(301.43)
				<u>806.69</u>
03/28/2019	139058	U.S. BANK EQUIPMENT FINANCE	COPIER LEASE - LIBRARY	122.80
03/28/2019	139059	WANINK SALES & SERVICE, INC	CHOP SAW BLADES - WATER	455.00
03/28/2019	139060	WESTERN UP DIST HEALTH DEPT	FOOD SERVICE LICENSE APPL-CIVIC CTR	255.00
03/28/2019	139061	WHITE WATER ASSOCIATES, INC	WATER SAMPLE TESTING	102.00
03/28/2019	139062	XCEL ENERGY	WELL #4	20.55
			GROUP WATER POWER	3,485.74
			110 N LOWELL ST UNIT PAVILLON	811.79
			DWNTWN STREET LIGHTS	363.52
			PUMP STN & 3 WELLS	8,316.09
			4972 JACKSON RD-CIVIC CTR	5,291.90
				<u>18,289.59</u>
03/28/2019	139063	ZARNOTH BRUSH WORKS	2 GUTTER BROOMS #84	308.00
				<u>308.00</u>

RIVER TOTALS:

Total of 180 Disbursements: 381,621.38

Bank RVS4C SEWER SYSTEM PHASE 4 CONSTRUCTION

03/05/2019	600029	COLEMAN ENGINEERING CO. &	PHASE 4 SEWER- NOV4-DEC1, 2018	2,301.00
			PHASE 4 SEWER- DEC2-29, 2018	677.25
				<u>2,978.25</u>
03/20/2019	600030	COLEMAN ENGINEERING CO. &	PHASE 4-SEWER JAN 27-FEB 23, 2019	2,539.50
				<u>2,539.50</u>

RVS4C TOTALS:

Total of 2 Disbursements: 5,517.75

Bank RVTAX RIVER TAX

03/04/2019	9081	ABRAMSON, BRENDA	2018 Sum Tax Refund 52-22-201-080	28.24
03/04/2019	9082	ANDERSON, STEPHEN	2018 Sum Tax Refund 52-22-282-010	24.55
03/04/2019	9083	CITY OF IRONWOOD-STREET IMPROVEMENT	TAXES JAN 30-FEB 28, 2019	2,652.96
03/04/2019	9084	CITY OF IRONWOOD-TAXES	TAXES JAN 30-FEB 28, 2019	41,488.32
03/04/2019	9085	DON & GG'S BAR	2018 Win Tax Refund 52-14-385-010	9.30
03/04/2019	9086	FRANK, MARILYN	2018 Win Tax Refund 52-27-226-070	675.11
03/04/2019	9087	GOGEBIC COUNTY TREAS -ST EDUC.	TAXES JAN 30-FEB 28, 2019	7,867.03
03/04/2019	9088	GOGEBIC COUNTY TREAS-SUMMER TX	TAXES JAN 30-FEB 28, 2019	8,861.72

04/17/2019 05:42 AM

User: PAUL

DB: Ironwood

CHECK REGISTER FOR CITY OF IRONWOOD
CHECK DATE FROM 03/01/2019 - 03/31/2019

Page: 10/10

Check Date	Check	Vendor Name	Description	Amount
03/04/2019	9089	GOGEBIC COUNTY TREAS-WINTER TX	TAXES JAN 30-FEB 28, 2019	101,131.59
03/04/2019	9090	GOGEBIC COUNTY TREAS-WINTER TX	LANDBANK JAN 30-FEB 28, 2019	12.69
03/04/2019	9091	GOGEBIC COUNTY TREAS-WINTER TX	BROWNFIELD JAN 30-FEB 28, 2019	2,202.22
03/04/2019	9092	GOGEBIC-ONT INTERMEDIATE - TAX	TAXES JAN 30-FEB 28, 2019	4,802.10
03/04/2019	9093	IRONWOOD AREA SCHOOLS-CONST 01	TAXES JAN 30-FEB 28, 2019	1,365.99
03/04/2019	9094	IRONWOOD AREA SCHOOLS-CONST 09	TAXES JAN 30-FEB 28, 2019	928.17
03/04/2019	9095	IRONWOOD AREA SCHOOLS-CONST 10	TAXES JAN 30-FEB 28, 2019	2,188.50
03/04/2019	9096	IRONWOOD AREA SCHOOLS-TAX	TAXES JAN 30-FEB 28, 2019	8,840.60
03/04/2019	9097	JILL PATTERSON	2018 Win Tax Refund 52-15-485-080	85.14
03/04/2019	9098	JOHNSON, RUSSELL W & WIFE	2018 Win Tax Refund 52-27-252-040	11.68
03/04/2019	9099	MCRAE, MATTHEW R.	2018 Win Tax Refund 52-25-101-030	33.43
03/04/2019	9100	SANDERS, TANJA	2018 Sum Tax Refund 52-22-428-080	31.77
03/04/2019	9101	STATE OF MICHIGAN - IFT	IFT PAYOUT JAN 30-FEB 28, 2019	8,148.18
03/04/2019	9102	WELLS FARGO REAL ESTATE TAX SERVICE	2018 Sum Tax Refund 52-22-107-060	365.65

RVTAX TOTALS:

Total of 22 Disbursements:

191,754.94

Bank RVW4C WATER SYSTEM PHASE 4 CONSTRUCTION

03/20/2019	500035	COLEMAN ENGINEERING CO. &	PHASE 4 - WATER DEC 30-JAN 26, 2019	12,278.75
------------	--------	---------------------------	-------------------------------------	-----------

RVW4C TOTALS:

Total of 1 Disbursements:

12,278.75

BID TABULATION SHEET

Name of Bidder:

	Bid Bond	Acknowledge Addenda	-Lists of Subs	Bid Form	TOTAL BID
Jakes Excavating	✓	✓	✓	✓	\$172,336.50
Snow Country Contracting	✓	✓	✓	✓	\$203,648.81
Howard Bros.	✓	✓	✓	✓	\$216,759.00
Rootsala Const.	✓	✓	✓	✓	\$117,402.00

Witnesses to Bid Opening:

Albert J. Moore
Karen M. Sullivan
Annus Award

Bid Award Action Taken

Albert J. Moore

BID TABULATION SHEET


Name of Bidder:

5% Bid Bond

TOTAL

P. K. Contracting	✓				\$ 32,395.00
Fahrner Asphalt	✓				\$ 28,212.50

Witnesses to Bid Opening:


Mary Maher

Bid Award Action Taken

Memorandum of Understanding

Memorandum of Understanding

Between

City of Ironwood, Michigan

and

Gogebic Range Health Foundation

This Memorandum of Understanding (MOU) memorializes the following understandings between the City of Ironwood, Michigan and the Gogebic Range Health Foundation regarding the construction of the Curry Neighborhood Trail Project.

A. Background

The Gogebic Range Health Foundation has applied for a MSHDA Neighborhood Stabilization Grant to construct a non-motorized trail. Once developed, the Curry Neighborhood Trail is going to be an asset to the City of Ironwood for years to come. The City of Ironwood has agreed to contract for the trail construction. The Gogebic Range Health Foundation will fully reimburse the City of Ironwood for the construction costs incurred by the City for this project.

B. Purpose

The purpose of this MOU is to document reimbursement by the Gogebic Range Health Foundation to the City of Ironwood for the construction costs of the trail.

C. Understandings

1. The City of Ironwood will contract for the construction of the Curry Neighborhood Trail.
2. The Gogebic Range Health Foundation will reimburse the City of Ironwood for its costs associated with the construction of the Curry Neighborhood Trail.

D. Duration

The effective date of this MOU shall be the last date that this agreement is executed by either the City of Ironwood or the Gogebic Range Health Foundation.

E. Entire Agreement

This MOU constitutes the entire agreement between the parties and supersedes all prior agreements, whether oral or written. This agreement may only be changed, amended, modified, or altered by a written instrument signed by both parties.

Gogebic Range Health Foundation:

Date: _____

By:
Its: Secretary

CITY OF IRONWOOD:

Date: _____

By: Scott Erickson
Its: City Manager

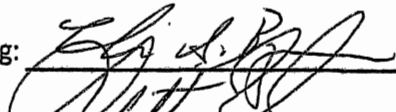
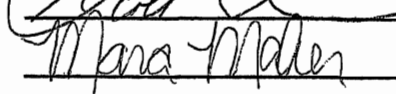
Date: _____

By: Karen M. Gullan
Its: City Clerk

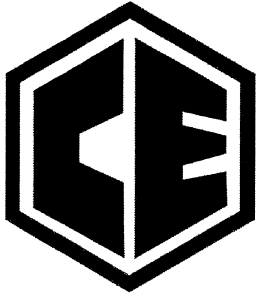
BID TABULATION SHEET

Name of Bidder:	Bid Bond	Bid				
A. Luppino	✓	\$60,266.00				
Ruotsula Const.	✓	\$104,850.00				
Ross Peterson	✓	\$75,514.60				

Witnesses to Bid Opening:



 Maria Miller

Bid Award Action Taken:



COLEMAN ENGINEERING COMPANY

CIVIL ENGINEERING • ENVIRONMENTAL ENGINEERING • GEOTECHNICAL ENGINEERING • SURVEYING

200 EAST AYER STREET • IRONWOOD, MI 49938 • PHONE: 906-932-5048

April 16, 2019

Mr. Scott Erickson, City Manager
City of Ironwood
213 S. Marquette Street
Ironwood, MI 49938

Re: Change Order 7 & 8 Summary

Dear Mr. Erickson:

As requested, this letter is to summarize the following Change Orders 7 and 8 which are being presented for City Commission review and approval at the 4/22/19 Commission meeting.

Change Order 7

Change Order 7 is to correct contract amounts based on review of the 6 change orders to date. Previous change order amounts and previous contract prices had discrepancies and are corrected on this change order #7. The amounts that have been paid to date or the amount remaining to complete the job, are not in question. The corrections within this Change Order reconcile where the contract quantities should be right now.

Change Order 8

Previously, Change Order 1 added in estimated quantities for constructing 1 block of Francis Street. At that time, a design was not complete. Change Order 3 took that scope of work out and associated estimated quantities out of the project. Change Order 5 put that scope of work and associated estimated quantities back into the project. Now, a design has been completed and permits have been obtained for the work for 1 block of Francis Street, as well as 1 block of Lawrence Street (both approved by USDA RD since they were documented in the PER). This Change Order 8 brings the project contract up to the design quantities in the current design documents for Francis and Lawrence Streets. Coleman Engineering has discussed with the City Staff that this Change Order leaves no contingency funds remaining in the sewer grant budget and approximately \$6,200 remaining in the water loan budget. Any cost over runs beyond these contingency funds will result in the City needing to pay for the over runs out of City water/sewer funds.

Coleman Engineering Company will be present at the 4/22/19 City Commission meeting to discuss any questions.

Page 2
February 15, 2019

Sincerely,

COLEMAN ENGINEERING COMPANY

A handwritten signature in black ink, appearing to read "Paul Anderson", with a stylized, cursive script.

Paul Anderson, P.E.
Project Manager

PCA/map

Date of Issuance: April 17, 2019
Owner: City of Ironwood
Contractor: Ruotsala Construction, LLC
Engineer: Coleman Engineering Company
Project: Phase IV Utility Project

Effective Date: April 17, 2019
Owner's Contract No.: N/A
Contractor's Project No.: N/A
Engineer's Project No.: 16385/86
Contract Name: N/A

The Contract is modified as follows upon execution of this Change Order:

Description:

Correct contract amounts based on review of change orders to date. Previous change order amounts and previous contract prices had discrepancies and are corrected on this change order #7.

Attachments:

Attachment 1 – Schedule of Pay Items (4 pages)
Attachment 2 – Explanation of Corrections (2 pages)
Attachment 3 - Summary of Contract Amounts (1 page)
There are no engineering amendments with this Change Order #7.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price: \$ <u>3,218,303.00</u>	Original Contract Times: Substantial Completion: <u>155</u> Ready for Final Payment: <u>155</u> days or dates
[Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>6</u> : \$ <u>200,090.77</u> (corrected amount)	[Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>6</u> : Substantial Completion: <u>July 5, 2019</u> Ready for Final Payment: <u>July 12, 2019</u>
Contract Price prior to this Change Order: \$ <u>3,418,393.77</u> (corrected amount)	Contract Times prior to this Change Order: Substantial Completion: <u>July 5, 2019</u> Ready for Final Payment: <u>July 12, 2019</u>
[Increase] [Decrease] of this Change Order: \$ <u>0.00</u> (when using correct contract price)	[Increase] [Decrease] of this Change Order: Substantial Completion: <u>July 5, 2019</u> Ready for Final Payment: <u>July 12, 2019</u>
Contract Price incorporating this Change Order: \$ <u>3,418,393.77</u>	Contract Times with all approved Change Orders: Substantial Comp: <u>July 5, 2019</u> Ready for Final Payment: <u>July 12, 2019</u>

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: _____ Engineer (if required)	By: _____ Owner (Authorized Signature)	By: _____ Contractor (Authorized Signature)
Title: <u>Project Engineer</u>	Title: <u>Mayor</u>	Title: <u>President</u>
Date: _____	Date: _____	Date: _____

Approved by Funding Agency (if applicable)

By: _____ Date: _____
Title: _____

Date of Issuance: April 17, 2019
Owner: City of Ironwood
Contractor: Ruotsala Construction, LLC
Engineer: Coleman Engineering Company
Project: Phase IV Utility Project

Effective Date: April 17, 2019
Owner's Contract No.: N/A
Contractor's Project No.: N/A
Engineer's Project No.: 16385/86
Contract Name: N/A

The Contract is modified as follows upon execution of this Change Order:

Description:

Add 1 block of Francis Street & 1 block of Lawrence Street work into contract as per actual design quantities. C.O. No. 5 was based on estimated quantities for Francis Street Only. The additional time (14 days) on this Change Order is for the addition of Lawrence Street. The Contractor shall be required to comply with all conditions of the attached permit and all such related costs are included in this change order. This Change Order has no associated Engineering Amendments.

Attachments:

Attachment 1 – Schedule of Pay Items (4 pages)
Attachment 2 – MDEQ Water System Permit & Sewer System Permit (6 pages)
Attachment 3 – Plans (12 pages)
Attachment 4 – Timeline (1 page)
Attachment 5 – Soil Borings (8 pages)

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price: \$ <u>3,218,303.00</u>	Original Contract Times: Substantial Completion: <u>155</u> Ready for Final Payment: <u>155 days or dates</u>
[Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>7</u> : \$ <u>200,090.77</u>	[Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>7</u> : Substantial Completion: <u>July 5, 2019</u> Ready for Final Payment: <u>July 12, 2019</u>
Contract Price prior to this Change Order: \$ <u>3,418,393.77</u>	Contract Times prior to this Change Order: Substantial Completion: <u>July 5, 2019</u> Ready for Final Payment: <u>July 12, 2019</u>
[Increase] [Decrease] of this Change Order: \$ <u>152,442.25</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: <u>14 days</u> Ready for Final Payment: <u>14 days</u>
Contract Price incorporating this Change Order: \$ <u>3,570,836.02</u>	Contract Times with all approved Change Orders: Substantial Comp: <u>July 19, 2019</u> Ready for Final Payment: <u>July 26, 2019</u>

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: _____	By: _____	By: _____
Engineer (if required)	Owner (Authorized	Contractor (Authorized Signature)
Title: <u>Project Engineer</u>	Title: <u>Mayor</u>	Title: <u>President</u>
Date: _____	Date: _____	Date: _____

Approved by Funding Agency (if applicable)

By: _____ Date: _____
Title: _____

April 2, 2019

Scott Erickson
City of Ironwood
213 S. Marquette St.
Ironwood, MI 49938

RE: Request for Resolution of Support for the 148th Fighter Wing

As the Chair of the Duluth Area Chamber of Commerce Military Affairs Committee, I am writing to you today to request a resolution of support for the 148th Fighter Wing; Minnesota Air National Guard Base in Duluth, MN.

The 148th Fighter Wing is an exemplary part of the nation's military support network with numerous performance recognition awards that speak to their high quality of service. From the community's perspective, they have been one of the largest employers in the area that provides stable employment for outstanding air men and women across Northern Minnesota, Wisconsin and Michigan. They provide an estimated \$94 million annually of direct expenditure in the region.

The Chamber's Military Affairs Committee is leading an initiative to encourage Congress and military leadership in Washington DC to support the continued advancement of the base by identifying them as appropriate recipients of new F-35 aircraft. Receiving the F-35 aircraft will help secure their place in consideration of what bases should continue to be supported well into the future.

Our goal with this request is to be able to show general community support across the area specifically focused on their airspace which also is the primary area where their employees, as well as many of our committee members' businesses employees come from. I have included a map that depicts their airspace for your information and also a copy of a draft resolution of support for your consideration.

If you have any questions or would like one of us to discuss this request with you further, you can reach me at 218-723-3971. If you have any questions about the F-35 aircraft or the 148th Fighter Wing, you can reach Colonel Chris Blomquist, Wing Commander at the 148th Fighter Wing at 218-788-7200 (Christopher.M.Blomquist.mil@mail.mil); or his Vice Wing Commander Troy Havener at 218-788-7200 (Troy.D.Havener.mil@mail.mil).

The copy of the approved resolution of support can be sent to Bailey Olson with the Chamber at the letterhead address or e-mailed to her at bolson@duluthchamber.com. Thank you for your consideration of support for the 148th Fighter Wing.

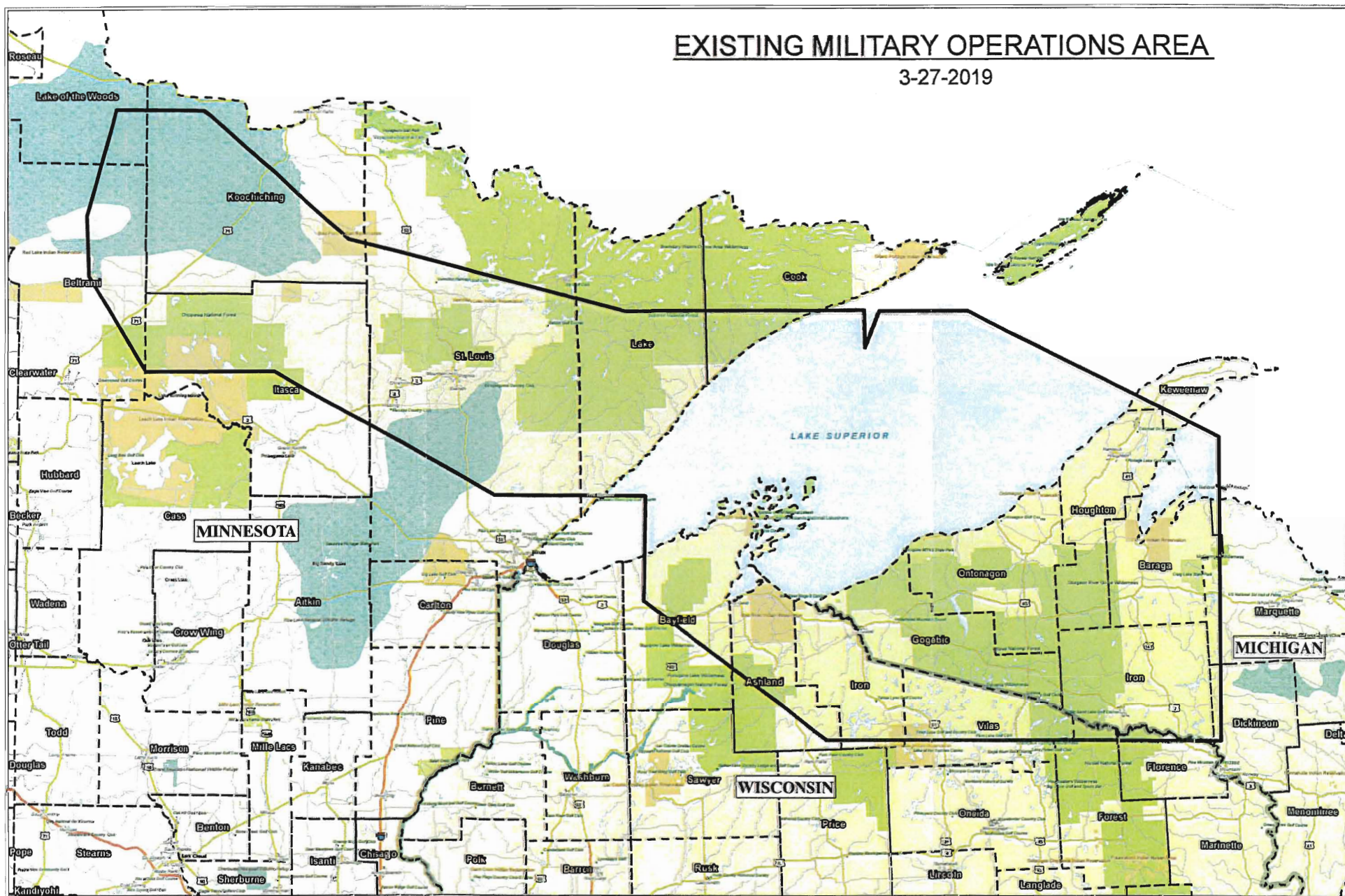
Sincerely,



Pat Mullen-Chair, Duluth Chamber of Commerce Military Affairs Committee
Allele Senior Vice President-External Affairs
pmullen@allele.com

EXISTING MILITARY OPERATIONS AREA

3-27-2019



RESOLUTION #019-006

Support of 148th Fighter Wing; Minnesota Air National Guard Base in Duluth, MN

WHEREAS, the 148th Fighter Wing, Minnesota Air National Guard Base located in Duluth, MN has been, and continues to be a stable employer for air men and women across Northern Minnesota, Wisconsin and Michigan for many years; and,

WHEREAS, the base has provided an estimated \$94 million annually in direct expenditures in the region; and,

WHEREAS, the base is a respected member of our region supporting quality men and women who raise their families throughout the region supporting our healthcare facilities, education systems, businesses, and communities; and,

WHEREAS, the entire region of Northern Minnesota, Wisconsin and Michigan is impacted positively by the economic vitality of the base; and,

WHEREAS, the longevity and continued viability of the base can be supported and enhanced by the installation of new F-35 aircraft;

THEREFORE BE IT RESOLVED that the City of Ironwood hereby supports and encourages the continued viability of the 148th fighter Wing, Minnesota Air National Guard Base in Duluth, Minnesota by asking Congress and the appropriate Military Leadership to place new F-35 aircraft there as soon as possible in support of our nation's defense.

The foregoing resolution offered by _____ and supported by _____ .

Upon roll call vote, the following voted:

Yes:

No:

Absent:

Jim Mildren, Mayor Pro Tem

STATE OF MICHIGAN)
) SS
GOGEbic COUNTY)

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Ironwood City Commission, County of Gogebic, State of Michigan, at a regular meeting held on April 22, 2019 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Act of Michigan, 1967, and that the minutes of said meeting were kept and will be or have been made available as required by said act.

Karen M. Gullan, City Clerk

ADDENDUM TO LEASE

The Addendum to Lease is entered into this _____ day of April, 2019 by and between City of Ironwood, hereinafter designated as “Landlord” and United Parcel Service, Inc. an Ohio Corporation, hereinafter designated as “Tenant”.

Whereas, the parties hereto entered into a Lease Agreement dated September 23, 1985 wherein the Landlord leased to Tenant a building and premises located at 201 Penokee Road, Ironwood, Michigan.

Whereas the parties herein are desirous of revising the terms of the lease as follows, not therefore,

IT IS HEREBY AGREED BETWEEN THE PARTIES HERETO AS FOLLOWS:

The lease term shall be extended for five (5) years, beginning on November 1, 2019 and ending October 31, 2024.

The rental rate during this time period shall be as follows:

November 1, 2019 – October 31, 2022 - \$1,750.00 per month
November 1, 2022 – October 31, 2024 - \$1,800.00 per month

This Addendum to Lease shall be subject to all other terms’ provisions and conditions of lease date September 23, 1985 and any previous extensions or addendums.

LANDLORD:

TENANT:

City of Ironwood, MI

United Parcel Service, Inc.

Scott Erickson Dated
Ironwood City Manager

Signature of UPS Representative Dated

(print name)

**SUBRECIPIENT AGREEMENT BETWEEN
City of Ironwood
AND
Northern Great Lakes Initiatives d/b/a Northern Initiatives
FOR MICHIGAN CDBG PROGRAM**

THIS SUBRECIPIENT AGREEMENT (“Agreement”), entered on November 1, 2018, by and between the **City of Ironwood** (herein called the “Unit of General Local Government” or “UGLG”) and **Northern Great Lakes Initiatives d/b/a Northern Initiatives** (herein called the “Subrecipient”).

WHEREAS, the UGLG has applied for and received funds from the Michigan Strategic Fund (“MSF”) under Title I of the Housing and Community Development Act of 1974, as amended (“HCD Act”), Public Law 93-383;

WHEREAS, the UGLG has operated a revolving loan fund (“Local RLF”) pursuant to the HCD Act for many years;

WHEREAS, the MSF approved the regionalization of existing revolving loan funds into nine (9) regional entities or Regional Revolving Loan Funds (hereinafter individually a “Regional Fund”) pursuant to Resolution 2011-120;

WHEREAS, this regionalization was provided for in the Michigan Consolidated Plan for Housing and Community Development program Year 2012 (July 1, 2012 – June 30, 2013); One Year Action Plan as approved in Resolution 2012-028;

WHEREAS, by Resolution 2012-142 the MSF designated each Michigan CDBG Regional Fund Manager (“RFM” or “Fund Manager”), including the Subrecipient as the RFM for Region(s) **One (1)** (hereinafter called “the Region”);

WHEREAS, the UGLG and its Local RLF are within the Region; and

WHEREAS, the UGLG wishes to engage the Subrecipient to assist the UGLG in utilizing such Local RLF funds and additional Community Development Block Grant (“CDBG”) funds which the UGLG may receive.

NOW, THEREFORE, it is agreed between the parties hereto that;

I. PARTIES’ RESPONSIBILITIES

A. Subrecipient’s Responsibilities

The Subrecipient will be responsible for administering a CDBG revolving loan program, also referred to as Regional Revolving Loan Fund (“Regional Fund”), for the UGLG identified above. The Subrecipient will administer all tasks in connection with the aforesaid program in compliance with all applicable Federal, state, and local laws, statutes, rules and regulations, and MSF program guidance (Grant Application Manual or Guide, hereinafter “GAM”) as may be amended from time to time, governing these funds, and in a manner satisfactory to the UGLG and the MSF.

Changes to the program focus and objectives, or services, contained in this Agreement, unless otherwise noted, may only be made through a written amendment to this Agreement, executed by both the Subrecipient and UGLG and acknowledged by the MSF Fund Manager or designee.

The focus of the Subrecipient's efforts under this Agreement will be the provision of loans to private, for-profit businesses located in the jurisdiction of the UGLG that will result in the creation of jobs primarily for low-and moderate-income individuals at those businesses or which will meet another permissible CDBG National Objective as provided in the GAM. The major tasks that the Subrecipient will perform in connection with the operation of a Regional Fund include, but are not limited to, the following:

- 1) **Outreach.** The Subrecipient will advertise and market the Regional Fund and conduct other forms of outreach. The Subrecipient's outreach efforts will be sufficient to generate enough demand to be able to close loans that produce jobs, the majority of which will be for low- and moderate-income persons.
- 2) **Completion of Loan Applications; Underwriting Assessment.** The Subrecipient will assist for-profit businesses and other eligible borrowers in completing loan applications, and will perform an assessment of each loan request to: (a) determine the CDBG eligibility of the loan, (b) evaluate the loan's job creation potential relative to meeting the National Objective and Public Benefit standards, and (c) ascertain that the loan will minimize, to the extent practicable, displacement of existing businesses and jobs in neighborhoods. The Subrecipient will perform a front-end assessment to determine whether each loan and the financing terms associated with it are appropriate, and as part of this assessment will consider the following:
 - a) the business' need for financial assistance;
 - b) the feasibility of the proposed venture or business activity;
 - c) the past business experience of the applicant;
 - d) the reasonableness of the proposed costs and return to the applicant;
 - e) the commitment of other sources of funds;
 - f) and the ratio of the loan amount to the full-time equivalent jobs expected to be created.

Additional underwriting standards and requirements may be found in the GAM.

- 3) **Obtain Loan Collateral.** The Subrecipient will identify and obtain loan collateral, or other appropriate forms of loan security, sufficient to reduce the financial risk associated with each CDBG-funded loan, consistent with the program intent of providing financing in situations where adequate conventional financing is not available and as may be provided in the GAM.
- 4) **Loan Approval Committee.** The Subrecipient shall establish and maintain a Loan Approval Committee for the Regional Fund which will have no fewer than five (5) seats and no more than seven (7) seats. The composition and experience

requirements for the Loan Approval Committee are re-iterated in the GAM. In no case, can a Loan Approval Committee convene to consider a loan request without a representative from the community where the project resides.

- 5) **Incurring Costs.** The Subrecipient shall be responsible for making sure that no CDBG or non CDBG project costs have been incurred prior to either execution of the formal loan agreement or completion of the environmental review procedures and written authorization from the CDBG Revolving Loan Fund Program Specialist to incur project related costs.
- 6) **Loan Closing.** With the authorization of the Regional Fund program's Loan Approval Committee, the Subrecipient will execute all necessary documents and disburse funds as necessary to cover the expenses of approved applicants for activities authorized by executed loan agreements. The loan documents executed with applicants will include explicit provisions describing (a) the records that Borrowers must maintain to demonstrate the eligibility of the CDBG expenditures and the satisfaction of the CDBG National Objective, and (b) the conditions and procedures under which late payment penalties, default and/or foreclosure will occur. Prior to any disbursement, each loan must be approved in writing by the MSF or its designee.
- 7) **Loan Servicing/Loan Portfolio Management.** The Subrecipient will establish and maintain a consistent method for recording monthly payments, with up-to-date ledgers and timely reconciliations which is consistent with the GAM and acceptable to the MSF or its designee. The Subrecipient will also establish a system to monitor the financial health of Borrowers, in order to anticipate repayment problems called a Troubled Asset Management Plan ("TAMP") which is discussed further in this document and within the GAM. The Subrecipient will apply its policies and procedures regarding late payments, defaults, loan re-negotiation, and foreclosure in a timely and consistent manner.
- 8) **Monitoring Of Job Creation.** For those projects required to create low to moderate income ("LMI") jobs, the Subrecipient will monitor Borrowers on at least a semi-annual basis to assess their progress in creating jobs for low- and moderate-income persons, and will institute default and foreclosure of the loan (subject to any inter-creditor rights and with penalties if appropriate) in instances where the Borrower fails to take sufficient action to satisfy the CDBG National Objective requirement.
- 9) **Management of Program Income.** Any program income (as defined at 24 CFR 570.489(e)) generated in connection with the economic development loan program, including loan repayments, late payment penalties, recaptures, or proceeds from foreclosure, will be utilized consistent with applicable CDBG program requirements. The Subrecipient shall apply this program income toward additional loans under the Regional Fund program through the use of a revolving fund pursuant to 24 CFR 570.489(f).

- 10) **Maintenance of Records.** In addition to the financial records regarding loan repayment cited in Paragraph A.6 above, the Subrecipient will maintain sufficient records to fully document (a) the loan application and underwriting review, including the front end assessment of CDBG eligibility and appropriateness of the loan, (b) the final terms and conditions of the loan, including collateral or other forms of loan security involved, (c) satisfaction of the CDBG National Objective, and Public Benefit requirements consistent with the requirements of 24 CFR 570.483, and (d) proper utilization of program income received. All such records will be maintained according to the general requirements of 24 CFR 570.490 and those specified in the section of this Agreement on retention of records.
- 11) **Borrower Compliance.** Recipients of loan proceeds ("Borrower(s)") from the Regional Fund must comply with all federal and state laws, statutes, regulations, rules and policies, including, but not limited to, all reporting, monitoring and other requirements. Borrowers must acknowledge their compliance obligations at loan inception.
- 12) **General Regional Fund Program Management.** In addition to all of the responsibilities above, the Subrecipient shall be responsible for (a) maintaining separate accounting for the various types of capital, (b) reporting results of the Regional Fund program quarterly to the UGLG with a copy provided to the MSF or its designee, (c) obtaining written pre-funding consent from the MSF or its designee prior to any loan closing, (d) managing the administrative and oversight costs, including potential costs associated with third party contract service providers, and (e) obtaining written consent from the MSF or its designee prior to any disbursement.
- 13) **Adoption of Credit Policies.** The Subrecipient shall maintain at all times Lending Policies, Collection Policies, Compliance Policies, and Financial Accounting Policies consistent with the GAM which are customary to lending institutions and germane to their activities.
- 14) **CDBG Project Closure.** The Subrecipient shall complete the Project Closeout Report and submit all required attachments and documentation requested for review by MSF Staff. The process for closing out CDBG Revolving Loan Fund Projects is promulgated in the GAM and is regularly updated.

Repayments received on projects which are considered by the MSF as both Closed and Succeeded are no longer subject to Program Income restrictions and are instead subject to a certain Repaid Funds Agreement which shall be executed concurrently by the Subrecipient.

B. UGLG Responsibilities

- 1) The UGLG shall sub-grant to the Subrecipient its uncommitted Local RLF funds and certain new CDBG funds received from the MSF pursuant to the terms and conditions of this Agreement (the "Subgranted Funds"). The UGLG shall continue to retain responsibility related to its Local RLF and for its sub-granted CDBG funds, program income and existing loans and grants, and shall be required to

participate in the resolution of any problems that may develop in the course of a project's implementation. Specifically, as it pertains to all transactions subject to this Agreement, the UGLG shall:

- a) Collaborate with Subrecipient to complete or assist with UGLG specific compliance items and oversee Subrecipient compliance with additional statutory and program requirements, including but not limited to:
 - National Objectives
 - Citizen Participation
 - Property Management
 - Financial Management
 - Environmental Review
 - Fair Housing
 - Equal Opportunity
 - Labor Standards
 - Acquisition and Relocation
 - Procurement and Contract Management
 - b) Oversee Local/Regional RLF budget and project amendments
 - c) Oversee field review and audits of project activities and overall project progress
 - d) Review final close-out reports prepared by Subrecipient prior to submission to the MSF
 - e) Oversee and monitor third-party contracts related to projects that utilize its program income
 - f) Review quarterly reporting prepared by the Subrecipient
 - g) Attend on-site project monitoring with the MSF and Subrecipient
 - h) Attend on-site monitoring of Subrecipient with MSF, as requested
 - i) Complete annual Subrecipient performance report and submit to MSF
- 2) A copy of all files and records as required to be kept by an UGLG or as provided in the GAM must be kept at the UGLG office and must be available to the public during regular business hours, except documents deemed confidential and exempt from disclosure pursuant to MCL 15.243. Documents to be made available include copies of approved written policies related to the statutory and program requirements listed above. Required documentation and record keeping is discussed in greater detail in Section VIII.B, below.
- 3) **Required actions:** contemporaneous with the signing of this Agreement, the UGLG shall submit to the MSF the information below as provided in the attached **Exhibit A** and **Exhibit B**:
- a) Appointment of signatory/representative to Regional Fund Loan Approval Committee
 - b) Acceptance of current GAM
 - c) Statement of Assurances

II. TIME OF PERFORMANCE

Services of the Subrecipient shall start on the Effective Date set forth in the first paragraph of this Agreement and end on **June 30, 2021**. The term of this Agreement and the provisions herein may be extended to cover any additional time period during which the Subrecipient remains in control of CDBG funds or other CDBG assets, including program income. Extensions must be approved by the UGLG and the MSF.

The MSF reserves the right and the UGLG and Subrecipient agree that the MSF for either cause or convenience may suspend and/or terminate any and all Regional Fund activities and direct the Subrecipient as to the further use and purpose of Regional Fund assets. If the suspension/termination is for convenience, the UGLG and Subrecipient shall be provided sixty (60) days' written notice of the termination and the specific rationale for the action.

III. TRANSFER OF CURRENT AND FUTURE PROGRAM INCOME

The UGLG hereby agrees to provide, and the Subrecipient agrees to accept, and the MSF hereby consents commensurate with its Resolutions 2013-054 and 2013-078 to the subgrant of all currently outstanding program income and any future program income received by the UGLG to the Subrecipient. Upon the execution of this Agreement, program income will be subgranted within fifteen (15) business days to the account of the Subrecipient. Any additional program income received shall be subgranted no less frequently than quarterly on the first business day of the first month of the quarter by electronic transfer or other form acceptable to the parties.

IV. REIMBURSEMENT OF ADMINISTRATIVE EXPENSES OF UGLG**A. Reimbursement of Administrative Expenses for Existing Business**

Program Income received by a Local RLF which is then sub-granted to a Regional Fund under this Agreement may be reduced by a percentage, which is described in the GAM, which may be used for the reimbursement of reasonable and allowable administrative expenses associated with existing business of the Local RLF. Excess and unused funds may then be sub-granted in whole to the Regional Fund.

B. Reimbursement of Administrative Expenses for New Business

Upon the initial transfer of Program Income from the UGLG to the Regional Fund, a percentage described in the GAM of the transferred amount may be set aside and made available to the Regional Fund for the reimbursement of reasonable and allowable administrative expenses associated with new business undertaken by the Regional Fund.

Payments may be contingent upon certification of the Subrecipient's financial management system in accordance with the standards specified in 24 CFR 570.489(d).

V. NOTICES

Notices required by this Agreement shall be in writing and delivered via mail (postage prepaid), commercial courier, or personal delivery or sent by facsimile or other electronic means. Any notice delivered or sent as aforesaid shall be effective on the date of delivery or sending. All notices and other written communications under this Agreement shall be addressed to the

individuals in the capacities indicated below, unless otherwise modified by subsequent written notice.

Communication and details concerning this contract shall be directed to the following contract representatives:

UGLG

City of Ironwood

Scott Erickson

City Manager

213 S. Marquette St.

Ironwood, MI 49938

SUBRECIPIENT

Northern Great Lakes Initiatives d/b/a

Northern Initiatives

Dennis West

President

1401 Presque Isle Ave, NMU Jacobetti

Complex Suite 202

Marquette, MI 49855

With a copy to:

Michigan Strategic Fund

Attn: Fund Manager

300 N. Washington Square

Lansing, MI 48913

VI. SPECIAL CONDITIONS**A. Eligible Use of Regional Fund Assets or Subgranted Funds**

- 1) Subgranted Funds may be deployed for projects that meet the charter and bylaws of the Regional Fund organization and provide funding for eligible businesses and projects that provide employment opportunities to primarily low and moderate income individuals who live in the State of Michigan or may, as a result of the use of funds, receive new employment or remain employed within the State of Michigan as further set forth in the GAM.

Projects shall comply with the GAM. Activities shall also adhere to all CDBG requirements including those imposed by HUD, the MSF, and any other state or federal legal requirements.

- 2) The Regional Fund may provide loans, loan guarantees, collateral enhancements, purchase loan participations, and deploy funds in any other manner not specifically prohibited herein, in the HCDA, or in federal and state statutes, regulations, rules and policies, but which meet the spirit of the mission of the Regional Fund, namely the support and capitalization of businesses which offer employment opportunities within the Regional Fund's region. It is contemplated Subgranted Funds will be used to mitigate or participate in credit risk.
- 3) The MSF reserves the right to approve, on behalf of the Regional Fund, any transaction that meets the requirements of the CDBG program, HUD and any and

all state and federal laws, rules, regulations and policies, but which are not otherwise prohibited by this Agreement or the GAM.

- 4) The RFM shall operate the Regional Fund in a way that is consistent with the UGLG's community development plan.
- 5) The RFM shall operate the Regional Fund in a way that is consistent with the Statement of Assurances attached as **Exhibit B**.

B. Prohibitions

- 1) Regional Fund assets may not be used in speculation, but must be tied to specific projects meeting national objectives.
- 2) Regional Funds may not provide assistance to professional sports teams.
- 3) Regional Funds may not provide assistance with assets to privately-owned recreational facilities that serve a predominately higher-income clientele, where the recreational benefit to users or members clearly outweighs the employment or other benefits to low-and moderate-income persons.
- 4) Regional Funds may not provide assistance to a borrower or project while that business or any other business owned by the same person(s) or entity (ies) is the subject of unresolved findings of non-compliance related to previous CDBG assistance.
- 5) Regional Fund assets may not be used for the acquisition, construction, or reconstruction of buildings for the general conduct of government as that term is defined in 42 U.S.C. §5302(a) (21).
- 6) Regional Fund assets may not be used for political activities of any kind.
- 7) Regional Fund assets may not be used to pay for obligations which are general fund obligations of a local unit of government.
- 8) Regional Fund assets may not be used to pay for the general promotion of the community as a whole.
- 9) Regional Fund assets may not be used for income payments.
- 10) Regional Fund assets may not be used to assist directly in the relocation of any industrial or commercial plant, facility, or operation from one area to another area, if the relocation is likely to result in a significant loss of employment in the labor market area from which the relocation occurs, as provided in 42 U.S.C. §5305(h).
- 11) Any other activity described in 24 CFR 570.207.

C. Grant Application Manual or Guide ("GAM")

All funds and projects shall be administered in compliance with all applicable Federal, state, and local laws, statutes, rules and regulations, and the GAM, as may be amended and updated from time to time, governing these funds and the CDBG program, and in a manner satisfactory to the UGLG and the MSF. The GAM contains additional requirements and policies on such matters, including, but not limited to, passive real estate, interest rates, approval of exceptions, loan terms, guarantees and subordination.

D. Recourse

The MSF may, or be directed by HUD to, recapture either Program Income or Grant Funds should such funds have been used for a project which fails to meet or make sufficient progress toward a National Objective or which experiences a failure of compliance with federal or state laws, rules, policies, regulations, or guidance issued within the GAM. The Subrecipient agrees that such a recapture will trigger a default in the underlying agreements associated with the project. The Subrecipient agrees to cooperate in order to facilitate the realization of remedies from the underlying project. The Subrecipient further agrees that such a recapture which documents a failure associated with activities managed by the Subrecipient under this Agreement shall become the financial obligation of the Subrecipient to the UGLG and the MSF.

E. Troubled Asset Management Plan

The Subrecipient shall adopt and follow a Troubled Asset Management Plan ("TAMP") which shall include the use of forbearance agreements and other legal and financial instruments which are normal and customary in the course of such activities for traditional commercial and non-profit lenders. The TAMP shall be satisfactory to the UGLG and the MSF and shall incorporate, at a minimum, such elements and obligations as described in the GAM, Revolving Loan Fund chapter under section titled "Troubled Asset Management" which may be updated from time to time.

F. MSF Identified Fraud and Subrecipient Misconduct

If at any time, and under any condition of discovery, the MSF identifies fraud, negligence, willful misconduct, theft, or any other deliberate act which violates or appears to violate any state or federal law, rule, regulation, policy or process to which the Subrecipient must adhere (collectively "Misconduct") the MSF shall act to protect the program, its assets, and the Borrowers and communities which it serves by taking any actions deemed necessary including, but not limited to, rescinding the designation as a Regional Fund or RFM, withdrawing and/ or recovering capital and income, redirecting the repayment of loan assets, seizing books, records, documents and accounts of Borrowers and of the Subrecipient and any similar or related material it deems necessary in its sole determination. The MSF may do so with reasonable notice to the Subrecipient.

The MSF, in cooperation with HUD, may evaluate a Corrective Action Plan by a Subrecipient and/or UGLG intended to address a finding of Misconduct as described herein. In evaluating such a plan, the MSF, in cooperation with HUD, shall determine if such proposed Corrective Action Plan is sufficient to remedy the finding and to what extent the Subrecipient or former Subrecipient may be allowed to continue to participate in the program.

VII. GENERAL CONDITIONS

The Subrecipient agrees to comply with the requirements of Title 24 of the Code of Federal Regulations, Part 570 (the U.S. Housing and Urban Development regulations concerning Community Development Block Grants including Subpart I of these regulations, except that (1) the Subrecipient does not assume the recipient's environmental responsibilities described in 24 CFR 58.4; and (2) the Subrecipient does not assume the recipient's responsibility for initiating the

review process under the provisions of 24 CFR Part 52. The Subrecipient also agrees to comply with all other applicable Federal, state and local statutes, rules, regulations, and the GAM governing the funds provided under this contract. The Subrecipient further agrees to utilize funds available under this Agreement to supplement rather than supplant funds otherwise available.

A. Independent Contractor

Nothing contained in this Agreement is intended to or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Subrecipient shall at all times remain an independent contractor with respect to the services to be performed under this Agreement. The UGLG shall be exempt from payment of all Unemployment Compensation, FICA, retirement, life and/or medical insurance and Workers' Compensation Insurance, as the Subrecipient is an independent contractor.

B. Indemnification and Hold Harmless

To the full extent allowed by law, the Subrecipient shall indemnify, defend and hold harmless the UGLG and the MSF, including its board members, participants, committee members, officers, agents and employees (the "Indemnified Persons"), from any damages that either may sustain through the negligence or willful misconduct of the Subrecipient pertaining to its performance of the activities set forth in this Agreement. The Subrecipient shall maintain such insurance as necessary to comply with this provision. The Subrecipient shall maintain such insurance to protect the Indemnified Persons from claims that might arise out of, or as a result of, the Subrecipient's operations; however, the Subrecipient's indemnification obligation shall not be limited to the limits of liability imposed under the Subrecipient's insurance policies. The Subrecipient shall provide and maintain its own general liability and workers' compensation insurance. The insurance shall be written for not less than any limits of liability, if any, required by law for the Subrecipient's obligation to provide indemnification under this Agreement.

C. Workers' Compensation

The Subrecipient shall provide Workers' Compensation Insurance coverage for all of its employees involved in the performance of this Agreement.

D. Insurance & Bonding

The Subrecipient shall carry sufficient insurance coverage to protect contract assets from loss due to theft, fraud and/or undue physical damage and, as a minimum, shall purchase a blanket fidelity bond covering all employees in an amount equal to cash advances from the UGLG. The Subrecipient shall comply with the bonding and insurance requirements of 2 CFR 200.325, Bonding and Insurance.

E. UGLG Recognition

The Subrecipient shall insure recognition of the role of the UGLG in providing services through this Agreement. All activities, facilities and items utilized pursuant to this Agreement shall be prominently labeled as to funding source. In addition, the Subrecipient will include a reference to the support provided herein in all publications made possible with funds made available under this Agreement.

F. Amendments

With the written consent of the MSF, the UGLG or Subrecipient may amend this Agreement at any time, provided that such amendments make specific reference to this Agreement, and are executed in writing, signed by a duly authorized representative of each organization, and approved by the UGLG's governing body. Such amendments shall not invalidate this Agreement, nor relieve or release the UGLG or Subrecipient from its obligations under this Agreement.

The UGLG may, in its discretion, amend this Agreement to conform with Federal, state or local governmental guidelines, policies and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the scope of services, or schedule of the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both UGLG and Subrecipient. Such amendments require the express written consent of the MSF.

The GAM may be revised and amended during the term of this Agreement. Updated versions of the GAM shall be posted and shall be applicable to this Agreement upon their posted effective date.

G. Suspension or Termination

In accordance with 2 CFR 200.338, 339, 341 and 342, the UGLG (with the concurrence of the MSF) may suspend or terminate this Agreement if the Subrecipient materially fails to comply with any terms of this Agreement, which include (but are not limited to) the following:

- 1) Failure to comply with any of the rules, regulations or provisions referred to herein, or such statutes, regulations, executive orders, and HUD guidelines, policies or directives as may become applicable at any time;
- 2) Failure, for any reason, of the Subrecipient to fulfill in a timely and proper manner its obligations under this Agreement;
- 3) Ineffective or improper use of funds provided under this Agreement; or
- 4) Submission by the Subrecipient to the UGLG reports that are incorrect or incomplete in any material respect.

In accordance with 2 CFR 200.339 and 340, this Agreement may also be terminated for convenience by either the UGLG or the Subrecipient, in whole or in part, by setting forth the reasons for such termination, the effective date, and, in the case of partial termination, the portion to be terminated. However, if in the case of a partial termination, the UGLG determines that the remaining portion of the award will not accomplish the purpose for which the award was made, the UGLG may terminate the award in its entirety. All Subrecipient awards shall contain language providing for their termination in the event the UGLG determines the award will no longer accomplish the purpose for which it was approved and for the assignment of any loans to the UGLG in the event the UGLG suspends or terminates this Agreement as set forth above.

In either event, the Subrecipient shall be provided sixty (60) days' written notice of the suspension or termination and the specific rationale for the action.

H. Default, Suspension, and Repayment Provisions

- 1) **Events of Default.** Notwithstanding anything to the contrary, the Subrecipient's ability and authority to manage the Regional Fund shall automatically be suspended, and may be terminated as provided by this Agreement, upon the occurrence, and during the continuance, of an Event of Default or as otherwise specified in this Agreement. The occurrence of any one or more of the following events or conditions shall constitute an Event of Default under this Agreement, unless a written waiver of the Event of Default is signed by the MSF Fund Manager:
 - a) any representation made by the Subrecipient shall prove incorrect at the time that such representation was made in any material respect, including, but not limited to, any information provided to the MSF;
 - b) any material breach by the Subrecipient of an obligation of the Subrecipient under this Agreement, including failure to submit reports when due, or failure to maintain the required documents, which is not cured by the Fund Manager to the satisfaction of the MSF Fund Manager within the Cure Period;
 - c) the Subrecipient is in default, violation, breach, or non-compliance, of any kind or nature under any agreement or requirement, including submission of reports, with the MSF or MEDC, or for any department or agency within the State, including, without limitation, the Department of Licensing and Regulatory Affairs, the Department of Environmental Quality, the Department of Treasury, the MSF, the Michigan Economic Growth Authority (or any successors or assigns to any of the foregoing), which is not cured by the Subrecipient to the satisfaction of the MSF Fund Manager within the Cure Period;
 - d) any voluntary bankruptcy or insolvency proceedings are commenced by the Subrecipient;
 - e) any involuntary bankruptcy or insolvency proceedings are commenced against the Subrecipient, which proceedings are not set aside within 60 calendar days from the date of institution thereof;

- f) the Subrecipient's failure to comply with any provision of this Agreement;
- g) Misconduct, as defined herein;
- h) failure of the Subrecipient to adequately advertise and market the Regional Fund and/or the failure of the Regional Fund to have sufficient loan or commercial credit activity to comply with the continuing activity definition adopted by the MSF for the CDBG revolving loan funds; and
- i) any dissolution of the Subrecipient.

- 2) **Available Remedies.** Upon the occurrence of any one or more of the Events of Default (after the expiration of any applicable Cure Periods without the required cure), in addition to the automatic suspension of the Subrecipient's ability and authority to manage the Regional Fund, the MSF may terminate this Agreement, and the Subrecipient's ability and authority to manage the Regional Fund, all at the option of the MSF. The suspension or termination the Subrecipient's ability and authority to manage the Regional Fund or of this Agreement are not intended to be the sole and exclusive remedy available to the MSF, and each remedy shall be cumulative, and in addition to every other provision or remedy given herein or now or hereafter existing at law, in equity, by statute or otherwise. The Subrecipient shall also pay all costs and expenses, including, without limitation, reasonable attorney's fees and expenses incurred by the MSF in collecting any sums due the MSF under this Agreement, in enforcing any of its rights under this Agreement, or in exercising any remedies available to the MSF.

Cure Period shall mean within thirty (30) business days after written notice by the MSF Fund Manager, or within such longer period of time as determined in writing and at the sole discretion of the MSF Fund Manager.

This Paragraph shall survive the end of the Term of the Agreement for a period of three (3) years.

- 3) **Recourse.** Upon the occurrence of any one or more of the Events of Default (after the expiration of any applicable Cure Periods without the required cure), the MSF may recapture Regional Funds used for a project which does not comply with federal or state laws, rules, policies, regulations, or guidance issued within the GAM ("Recapture"). The Subrecipient agrees that such a recapture will trigger a default in the underlying agreements associated with the project. The Subrecipient agrees to cooperate in order to facilitate the realization of remedies from the underlying project, including, if necessary, the assignment to the MSF of all interest in any Regional Fund agreements and any Regional Funds. The Subrecipient further agrees that in the event of any Recapture under this Agreement, any deficiency in the Regional Funds shall become the financial obligation of the Subrecipient to the MSF.

VIII. ADMINISTRATIVE REQUIREMENTS

A. Financial Management

- 1) **Accounting Standards.** The Subrecipient agrees to comply with 24 CFR 570.489(d) and agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred.
- 2) **Cost Principles.** The Subrecipient shall administer its program in conformance with 2 CFR 200 Subpart E – Cost Principles. These principles shall be applied for all costs incurred whether charged on a direct or indirect basis.

B. Documentation and Record Keeping

- 1) **Records to be Maintained.** The Subrecipient shall maintain and provide to the UGLG all records required by the Federal regulations specified in 24 CFR 570.490 and GAM Chapter 8 that are pertinent to the activities to be funded under this Agreement. Such records shall include but not be limited to:
 - a) Records providing a full description of each activity undertaken;
 - b) Records demonstrating that each activity undertaken meets one of the National Objectives of the CDBG program;
 - c) Records required to determine the eligibility of activities;
 - d) Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;
 - e) Records documenting compliance with the fair housing and equal opportunity components of the CDBG program;
 - f) Financial records as required by 24 CFR 570.490; and
 - g) Other records necessary to document compliance with Subpart I of 24 CFR Part 570.
- 2) **Access to Records:** The Subrecipient shall furnish and cause each of its own subrecipients or subcontractors to furnish all information and reports required hereunder and will permit access to its books, records and accounts by the UGLG, MSF or its agent, or other authorized state and Federal officials for purposes of investigation to ascertain compliance with the rules, regulations and provisions stated herein.
- 3) **Retention.** Subrecipient shall retain all financial records, supporting documents, statistical records, and all other records pertinent to the Agreement for a period of four (4) years. The retention period begins on the date of the submission of the UGLG's annual performance and

evaluation report to MSF in which the activities assisted under the Agreement are reported on for the final time. Notwithstanding the above, if there is litigation, claims, audits, negotiations or other actions that involve any of the records cited and that have started before the expiration of the four-year period, then such records must be retained until completion of the actions and resolution of all issues, or the expiration of the four-year period, whichever occurs later.

- 4) **Client Data.** The Subrecipient shall maintain client data demonstrating client eligibility for services provided. Such data shall include, but not be limited to, client name, address, income level or other basis for determining eligibility, and description of service provided. Such information shall be made available to UGLG monitors, or their designees, for review upon request.
- 5) **Disclosure.** The Subrecipient understands that client information collected under this contract is private, and the use or disclosure of such information, when not directly connected with the administration of the UGLG's or Subrecipient's responsibilities with respect to services provided under this contract, may be prohibited by applicable Michigan or Federal law, unless written consent is obtained from such person receiving service and, in the case of a minor, that of a responsible parent/guardian.
- 6) **Closeouts.** The Subrecipient's obligation to the UGLG shall not end until all closeout requirements of the Agreement are completed. Activities during this closeout period shall include, but are not limited to: making final payments, disposing of program assets (including the return of all unused materials, equipment, unspent cash advances, program income balances, and accounts receivable to the UGLG), and determining the custodianship of records. Notwithstanding the foregoing, the terms of this Agreement shall remain in effect during any period that the Subrecipient has control over CDBG funds, including program income.
- 7) **Audits and Inspections.** All Subrecipient records with respect to any matters covered by this Agreement shall be made available to the UGLG, grantor agency, and the Comptroller General of the United States, or any of their authorized representatives, at any time during normal business hours, as often as deemed necessary, to audit, examine, and make excerpts or transcripts of all relevant data. Any deficiencies noted in audit reports must be fully cleared by the Subrecipient within 30 (thirty) days after receipt by the Subrecipient. Failure of the Subrecipient to comply with the above audit requirements will constitute a violation of this contract and may result in the withholding of future payments. The Subrecipient hereby agrees to have an annual agency audit conducted in accordance with current UGLG policy concerning Subrecipient audits and OMB Circular A-133.

C. Reporting and Payment Procedures

- 1) **Program Income.** The Subrecipient shall report quarterly all program income (as defined at 24 CFR 570.489(e)) generated by activities carried out with CDBG funds made available under this contract. The use of program income by the Subrecipient shall comply with the requirements set forth at 24 CFR 570.489(e). By way of further limitations, the Subrecipient may use such income during the contract period for activities permitted under this contract and shall reduce requests for additional funds by the amount of any such program income balance on hand. Any interest earned on cash advances from the U.S. Treasury and from funds held in a revolving fund account is not program income and shall be remitted promptly to the UGLG or MSF.
- 2) **Progress Reports.** The Subrecipient shall submit regular Quarterly Progress Reports to the UGLG in the form, content, and frequency as required by the UGLG.

D. Procurement

- 1) **Compliance.** The Subrecipient shall comply with current UGLG policy concerning the purchase of equipment and shall maintain inventory records of all non-expendable personal property as defined by such policy as may be procured with funds provided herein. All program assets (unexpended program income, property, equipment, etc.) shall revert to the UGLG upon termination of this Agreement.
- 2) **OMB Standards.** Unless specified otherwise within this Agreement, the Subrecipient shall procure all materials, property, or services in accordance with the requirements of 2 CFR 200, Subpart F.

E. Use and Reversion of Assets

The use and disposition of real property and equipment under this Agreement shall be in compliance with the requirements of 24 CFR Part 84 and 24 CFR 570.489(j) and (k), as applicable, which include, but are not limited to, the following:

- 1) The Subrecipient shall transfer to the MSF or the UGLG, as directed by the MSF, any CDBG funds on hand and any accounts receivable attributable to the use of funds under this Agreement at the time of expiration, cancellation, or termination of this Agreement.
- 2) Real property under the Subrecipient's control that was acquired or improved, in whole or in part, with funds under this Agreement in excess of \$25,000 shall be used to meet one (1) of the CDBG National Objectives

pursuant to 24 CFR 570.483 until five (5) years after expiration of this Agreement. If the Subrecipient fails to use CDBG-assisted real property in a manner that meets a CDBG National Objective for the prescribed period of time, the Subrecipient shall pay the UGLG an amount equal to the current fair market value of the property, less any portion of the value attributable to expenditures of non-CDBG funds for acquisition of, or improvement to, the property. Such payment shall constitute program income to the UGLG. The Subrecipient may retain real property acquired or improved under this Agreement after the expiration of the five-year period.

- 3) In all cases in which equipment acquired, in whole or in part, with funds under this Agreement is sold, the proceeds shall be program income (prorated to reflect the extent to that funds received under this Agreement were used to acquire the equipment). Equipment not needed by the Subrecipient for activities under this Agreement shall be (a) transferred to the UGLG for the CDBG program; or (b) retained after compensating the UGLG [an amount equal to the current fair market value of the equipment, less the percentage of non-CDBG funds used to acquire the equipment].

IX. RELOCATION, REAL PROPERTY ACQUISITION AND ONE-FOR-ONE HOUSING REPLACEMENT

The Subrecipient agrees to comply with (a) the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (“URA”), and implementing regulations at 49 CFR Part 24 and 24 CFR 570.606(b); (b) the requirements of 24 CFR 570.606(c) governing the Residential Anti-displacement and Relocation Assistance Plan under section 104(d) of the HCD Act; and (c) the requirements in 24 CFR 570.606(d) governing optional relocation policies. The Subrecipient shall provide relocation assistance to displaced persons as defined by 24 CFR 570.606(b)(2) that are displaced as a direct result of acquisition, rehabilitation, demolition or conversion for a CDBG-assisted project. The Subrecipient also agrees to comply with applicable UGLG ordinances, resolutions and policies concerning the displacement of persons from their residences.

X. PERSONNEL & PARTICIPANT CONDITIONS

A. Civil Rights

- 1) **Compliance.** The Subrecipient agrees to comply with the Michigan Persons with Disabilities Civil Rights Act, MCL 37.1101 et seq. and with Title VI of the Civil Rights Act of 1964 as amended, Title VIII of the Civil Rights Act of 1968 as amended, Section 104(b) and Section 109 of Title I of the Housing and Community Development Act of 1974 as amended, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, Executive Order 11063, and Executive Order 11246 as amended by Executive Orders 11375, 11478, 12107 and 12086.

- 2) **Nondiscrimination.** The Subrecipient agrees to comply with the non-discrimination in employment and contracting opportunities laws, regulations, and executive orders referenced in 24 CFR 570.607, as revised by Executive Order 13279. The applicable non-discrimination provisions in Section 109 of the HCDA are still applicable.
- 3) **Land Covenants.** This contract is subject to the requirements of Title VI of the Civil Rights Act of 1964 (P. L. 88-352) and 24 CFR 570.487 and 570.602. In regard to the sale, lease, or other transfer of land acquired, cleared or improved with assistance provided under this contract, the Subrecipient shall cause or require a covenant running with the land to be inserted in the deed or lease for such transfer, prohibiting discrimination as herein defined, in the sale, lease or rental, or in the use or occupancy of such land, or in any improvements erected or to be erected thereon, providing that the UGLG and the MSF are beneficiaries of and entitled to enforce such covenants. The Subrecipient, in undertaking its obligation to carry out the program assisted hereunder, agrees to take such measures as are necessary to enforce such covenant, and will not itself so discriminate.
- 4) **Section 504.** The Subrecipient agrees to comply with all Federal regulations issued pursuant to compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), which prohibits discrimination against the individuals with disabilities or handicaps in any Federally assisted program. The UGLG shall provide the Subrecipient with any guidelines necessary for compliance with that portion of the regulations in force during the term of this Agreement.

B. **Affirmative Action**

- 1) **Approved Plan.** The Subrecipient agrees that it shall be committed to carry out pursuant to the UGLG's specifications an Affirmative Action Program in keeping with the principles as provided in President's Executive Order 11246 of September 24, 1966.
- 2) **Women- and Minority-Owned Businesses ("W/MBE").** The Subrecipient will use its best efforts to afford small businesses, minority business enterprises, and women's business enterprises the maximum practicable opportunity to participate in the performance of this contract. As used in this contract, the terms "small business" means a business that meets the criteria set forth in section 3(a) of the Small Business Act, as amended (15 U.S.C. 632), and "minority and women's business enterprise" means a business at least fifty-one (51) percent owned and controlled by minority group members or women. For the purpose of this definition, "minority group members" are Afro-Americans, Spanish-speaking, Spanish surnamed or Spanish-heritage Americans, Asian-Americans, and American Indians. The Subrecipient may rely on written representations

by businesses regarding their status as minority and female business enterprises in lieu of an independent investigation.

- 3) **Notifications.** The Subrecipient will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or worker's representative of the Subrecipient's commitments hereunder, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- 4) **Equal Employment Opportunity and Affirmative Action ("EEO/AA") Statement.** The Subrecipient will, in all solicitations or advertisements for employees placed by or on behalf of the Subrecipient; state that it is an Equal Opportunity or Affirmative Action employer.
- 5) **Subcontract Provisions.** The Subrecipient will include the provisions of Paragraphs X.A, Civil Rights, and B, Affirmative Action, in every subcontract or purchase order, specifically or by reference, so that such provisions will be binding upon each of its own subrecipients or subcontractors.

C. Employment Restrictions

- 1) **Prohibited Activity.** The Subrecipient is prohibited from using funds provided herein or personnel employed in the administration of the program for: political activities; inherently religious activities; lobbying; political patronage; and nepotism activities.
- 2) **Labor Standards.** The Subrecipient agrees to comply with the requirements of the Secretary of Labor in accordance with the Davis-Bacon Act as amended, the provisions of Contract Work Hours and Safety Standards Act (40 U.S.C. 327 *et seq.*) and all other applicable Federal, state and local laws and regulations pertaining to labor standards insofar as those acts apply to the performance of this Agreement. The Subrecipient agrees to comply with the Copeland Anti-Kick Back Act (18 U.S.C. 874 *et seq.*) and its implementing regulations of the U.S. Department of Labor at 29 CFR Part 5. The Subrecipient shall maintain documentation that demonstrates compliance with hour and wage requirements of this part. Such documentation shall be made available to the UGLG for review upon request.

The Subrecipient agrees that, except with respect to the rehabilitation or construction of residential property containing less than eight (8) units, all contractors engaged under contracts in excess of \$2,000.00 for construction, renovation or repair work financed in whole or in part with assistance provided under this contract, shall comply with Federal requirements adopted by the UGLG pertaining to such contracts and

with the applicable requirements of the regulations of the Department of Labor, under 29 CFR Parts 1, 3, 5 and 7 governing the payment of wages and ratio of apprentices and trainees to journey workers; provided that, if wage rates higher than those required under the regulations are imposed by state or local law, nothing hereunder is intended to relieve the Subrecipient of its obligation, if any, to require payment of the higher wage. The Subrecipient shall cause or require to be inserted in full, in all such contracts subject to such regulations, provisions meeting the requirements of this paragraph.

3) **Section 3 Clause.**

a) Compliance

Compliance with the provisions of Section 3 of the HUD Act of 1968, as amended, and as implemented by the regulations set forth in 24 CFR 135, and all applicable rules and orders issued hereunder prior to the execution of this contract, shall be a condition of the Federal financial assistance provided under this contract and binding upon the UGLG, the Subrecipient and any of the Subrecipient's subrecipients and subcontractors. Failure to fulfill these requirements shall subject the UGLG, the Subrecipient and any of the Subrecipient's subrecipients and subcontractors, their successors and assigns, to those sanctions specified by the Agreement through which Federal assistance is provided. The Subrecipient certifies and agrees that no contractual or other disability exists that would prevent compliance with these requirements.

The Subrecipient further agrees to comply with these Section 3 requirements and to include the following language in all subcontracts executed under this Agreement: "The work to be performed under this Agreement is a project assisted under a program providing direct Federal financial assistance from HUD and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701). Section 3 requires that to the greatest extent feasible opportunities for training and employment be given to low- and very low-income residents of the project area, and that contracts for work in connection with the project be awarded to business concerns that provide economic opportunities for low- and very low-income persons residing in the community area in which the project is located."

The Subrecipient further agrees to ensure that opportunities for training and employment arising in connection with a housing rehabilitation (including reduction and abatement of lead-based paint hazards), housing construction, or other public

construction project are given to low- and very low-income persons residing within the community area in which the CDBG-funded project is located; where feasible, priority should be given to low- and very low-income persons within the service area of the project or the neighborhood in which the project is located, and to low- and very low-income participants in other HUD programs; and award contracts for work undertaken in connection with a housing rehabilitation (including reduction and abatement of lead-based paint hazards), housing construction, or other public construction project to business concerns that provide economic opportunities for low- and very low-income persons residing within the community area in which the CDBG-funded project is located; where feasible, priority should be given to business concerns that provide economic opportunities to low- and very low-income residents within the service area or the neighborhood in which the project is located, and to low- and very low-income participants in other HUD programs.

The Subrecipient certifies and agrees that no contractual or other legal incapacity exists that would prevent compliance with these requirements.

b) Notifications

The Subrecipient agrees to send to each labor organization or bargaining agreement or other contract or understanding, if any, a notice advising said labor organization or worker's representative of its commitments under this Section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.

c) Subcontracts

The Subrecipient will include this Section 3 clause in every subcontract and will take appropriate action pursuant to the subcontract upon a finding that the subcontractor is in violation of regulations issued by the grantor agency. The Subrecipient will not subcontract with any entity where it has notice or knowledge that the latter has been found in violation of regulations under 24 CFR Part 135 and will not let any subcontract, unless the entity has first provided it with a preliminary statement of ability to comply with the requirements of these regulations.

D. Conduct

- 1) **Assignability.** The Subrecipient shall not assign or transfer any interest in this Agreement without the prior written consent of the UGLG and the

MSF thereto; provided, however, that claims for money due or to become due to the Subrecipient from the UGLG under this contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to the UGLG. All terms and conditions of this Agreement shall apply to any approved assignment related to the Agreement.

2) **Subcontracts**

a) Approvals

The Subrecipient shall not enter into any subcontracts with any agency or individual in the performance of this contract without the written consent of the UGLG prior to the execution of such agreement.

b) Monitoring

The Subrecipient will monitor all subcontracted services on a regular basis to assure contract compliance. Results of monitoring efforts shall be summarized in written reports and supported with documented evidence of follow-up actions taken to correct areas of noncompliance.

c) Content

The Subrecipient shall cause all of the provisions of this contract in its entirety to be included in and made a part of any subcontract executed in the performance of this Agreement.

d) Selection Process

The Subrecipient shall undertake to insure that all subcontracts let in the performance of this Agreement shall be awarded on a fair and open competition basis in accordance with applicable procurement requirements. Executed copies of all subcontracts shall be forwarded to the UGLG along with documentation concerning the selection process.

3) **Hatch Act.** The Subrecipient agrees that no funds provided, nor personnel employed under this Agreement, shall be in any way, or to any extent, engaged in the conduct of political activities in violation of Chapter 15 of Title V of the U.S.C.

4) **Conflict of Interest.** The Subrecipient agrees to abide by the provisions of 24 CFR 570.489(h) which include (but are not limited to) the following:

- a) The Subrecipient shall maintain a written code of standards of conduct that shall govern the performance of its officers, employees or agents engaged in the award and administration of contracts supported by Federal funds.
- b) No employee, officer or agent of the Subrecipient shall participate in the selection, or in the award, or administration of, a contract supported by Federal funds if a conflict of interest, real or apparent, would be involved.
- c) No covered persons who exercise or have exercised any functions or responsibilities with respect to CDBG-assisted activities, or who are in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a financial interest in any contract, or have a financial interest in any contract, subcontract, or agreement with respect to the CDBG-assisted activity, or with respect to the proceeds from the CDBG-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for a period of one (1) year thereafter. For purposes of this paragraph, a covered person includes any person who is an employee, agent, consultant, officer, or elected or appointed official of the UGLG, the Subrecipient, or any designated public agency.

5) **Lobbying.** The Subrecipient hereby certifies that:

- a) No Federal appropriated funds have been paid ,or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
- b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

- c) It will require that the language of paragraph (d) of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all Subrecipients shall certify and disclose accordingly:
 - d) **Lobbying Certification:** This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S.C. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.
- 6) **Copyright.** If this contract results in any copyrightable material or inventions, the UGLG and/or grantor agency reserves the right to royalty-free, non-exclusive and irrevocable license to reproduce, publish or otherwise use and to authorize others to use, the work or materials for governmental purposes.
 - 7) **Religious Activities.** The Subrecipient agrees that funds provided under this Agreement will not be utilized for inherently religious activities prohibited by 24 CFR 570.200(j), such as worship, religious instruction, or proselytization.

XI. ENVIRONMENTAL CONDITIONS

A. Air and Water

The Subrecipient agrees to comply with the following requirements insofar as they apply to the performance of this Agreement:

- 1) Clean Air Act, 42 U.S.C. , 7401, *et seq.*;
- 2) Federal Water Pollution Control Act, as amended, 33 U.S.C., 1251, *et seq.*, as amended, 1318 relating to inspection, monitoring, entry, reports, and information, as well as other requirements specified in said Section 114 and Section 308, and all regulations and guidelines issued thereunder;
- 3) Environmental Protection Agency ("EPA") regulations pursuant to 40 CFR Part 50, as amended.

B. Flood Disaster Protection

In accordance with the requirements of the Flood Disaster Protection Act of 1973 (42 U.S.C. 4001), the Subrecipient shall assure that for activities located in an area identified by the Federal Emergency Management Agency ("FEMA") as having special flood hazards, flood insurance under the National Flood Insurance Program is obtained and maintained

as a condition of financial assistance for acquisition or construction purposes (including rehabilitation).

C. Lead-Based Paint

The Subrecipient agrees that any construction or rehabilitation of residential structures with assistance provided under this Agreement shall be subject to HUD Lead-Based Paint Regulations at 24 CFR 570.487(c), and 24 CFR Part 35, Subpart B. Such regulations pertain to all CDBG-assisted housing and require that all owners, prospective owners, and tenants of properties constructed prior to 1978 be properly notified that such properties may include lead-based paint. Such notification shall point out the hazards of lead-based paint and explain the symptoms, treatment and precautions that should be taken when dealing with lead-based paint poisoning and the advisability and availability of blood lead level screening for children under seven. The notice should also point out that if lead-based paint is found on the property, abatement measures may be undertaken. The regulations further require that, depending on the amount of Federal funds applied to a property, paint testing, risk assessment, treatment and/or abatement may be conducted.

D. Historic Preservation

The Subrecipient agrees to comply with the Historic Preservation requirements set forth in the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470) and the procedures set forth in 36 CFR Part 800, Advisory Council on Historic Preservation Procedures for Protection of Historic Properties, insofar as they apply to the performance of this Agreement. In general, this requires concurrence from the State Historic Preservation Officer for all rehabilitation and demolition of historic properties that are fifty years old or older or that are included on a Federal, state, or local historic property list.

XII. SEVERABILITY

If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall nevertheless be in full force and effect.

XIII. SECTION HEADINGS AND SUBHEADINGS

The section headings and subheadings contained in this Agreement are included for convenience only and shall not limit or otherwise affect the terms of this Agreement.

XIV. WAIVER

The UGLG's (or the MSF's) failure to act with respect to a breach by the Subrecipient does not waive its right to act with respect to subsequent or similar breaches. The failure of the UGLG (or the MSF) to exercise or enforce any right or provision shall not constitute a waiver of such right or provision.

XV. ENTIRE AGREEMENT

Except as expressly referenced and incorporated, this Agreement constitutes the entire agreement between the UGLG and the Subrecipient for the use of funds received under this Agreement, and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral, or written between the UGLG and the Subrecipient with respect to this Agreement.

IN WITNESS WHEREOF, the Parties have executed this contract as of the date first written above.

City of Ironwood

Date: _____

By: _____
Scott Erickson
City Manager

Northern Great Lakes Initiatives d/b/a Northern Initiatives

Date: _____

By: _____
Dennis West
President

ACKNOWLEDGED AND APPROVED:

MICHIGAN STRATEGIC FUND

Date: _____

By: _____
Mark Morante
MSF Fund Manager