

City of Ironwood
213 S. Marquette St.
Ironwood, MI 49938



IRONWOOD

MICHIGAN | *Find Your North*

Phone: (906) 932-5050
Fax: (906) 932-5745
www.cityofironwood.org

AGENDA
REGULAR IRONWOOD CITY COMMISSION MEETING
MONDAY, DECEMBER 23, 2019
Public Hearing 5:25 P.M. and Regular Meeting - 5:30 P.M.
LOCATION: COMMISSION CHAMBER MEMORIAL BUILDING

5:25 P.M.

1. Open Public Hearing.
2. Public Hearing: To hear comment on Ordinance No. 521, Book 5, an Ordinance to amend Article I, Marihuana Establishments, Sec. 36-6 changing the sunset date to March 31, 2020.
3. Close Public Hearing.

5:30 P.M.

- A. Regular Meeting Called to Order.
Pledge of Allegiance.
- B. Recording of the Roll.
- C. Approval of the Consent Agenda.*

All items with an asterisk (*) are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of those items unless a Commission member or citizen so requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.

*1) Approval of Minutes – Regular City Commission Meeting Minutes of December 9th.

*2) Review and Place on File:

- a. Ironwood Housing Commission Meeting Minutes of December 10th.
- b. Planning Commission Meeting Minutes of November 7th.
- c. Park and Recreation Committee Meeting Minutes November 4th.
- d. Downtown Ironwood Development Authority (DIDA) Meeting Minutes of October 24th.

- D. Approval of the Agenda



This Institution is an Equal Opportunity Provider, Employer and Housing Employer/Lender



E. Review and Place on File:

1. Statement of Revenue & Expenditures.
2. Cash and Investment Summary Report.

F. Approval of Monthly Check Register Report.

G. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

H. Citizens wishing to address the Commission on Items not on the Agenda (Three Minute Limit)

OLD BUSINESS

I. Consider adopting Ordinance No. 521, Book 5, an Ordinance to amend Article I, Marijuana Establishments, Sec. 36-6 changing the sunset date to March 31, 2020.

J. Discuss and Consider accepting proposal from engineering firm for the engineering and design services for the Ironwood City Square Project.

NEW BUSINESS

K. Discuss and Consider approving the six-year (2020-2026) City of Ironwood Capital Improvement Plan (CIP).
(**SIX YEAR (2020-2026) CAPITAL IMPROVEMENT PLAN (CIP) AVAILABLE FOR REVIEW IN THE CITY CLERK'S OFFICE **).

L. Discuss and Consider authorizing bids to live tap the new 16" watermain and install a new valve and Mueller Hydrant at the Pump Station located on Pump Station Road.

M. Mayor's Appointment.

N. Other Matters.

O. Adjournment.

ORDINANCE NO. 521, BOOK 5

**AN ORDINANCE TO AMEND SECTION 36-6, SUNSET PROVISION OF
CHAPTER 36, ARTICLE I, MARIJUANA ESTABLISHMENTS OF THE CODE
OF ORDINANCES, CITY OF IRONWOOD, MI**

THE CITY OF IRONWOOD ORDAINS:

Section 1. Section 36-6 is amended to read as follows:

This ordinance shall expire on March 31, 2020.

Section 2. Repealer. Any ordinance that is in conflict is hereby repealed.

Section 3. Severability. If any word, clause, sentence, paragraph or provision of this ordinance is deemed to be invalid by a court of competent jurisdiction, such word, clause, sentence, paragraph or provision so designated shall be deemed severable and the remaining provisions of the ordinance shall be deemed fully enforceable.

Section 4. Effective Date. The terms and provisions of this ordinance shall become effective upon publication and adoption in accordance with law.

Adopted and approved by the City Commission of the City of Ironwood, Michigan, this 23rd day of December 2020. This Ordinance shall be effective upon its adoption and publication as required by law. A copy of the ordinance may be inspected or purchased at the City Clerk's Office in the Memorial Building, 213 S. Marquette Street, Ironwood, Michigan during normal business hours.

Effective: December 27, 2019

ANNETTE DA LIO-BURCHELL, MAYOR

ATTEST:

KAREN M. GULLAN, CITY CLERK

Published in accordance with Act 207, Michigan Public Acts of 1921, and as amended (MCLA 125.581 et al) and provisions of Chapter 6 of the City Charter, for the City of Ironwood, Michigan on December 27, 2019.

Proceedings of the Ironwood City Commission Meeting

A Regular Meeting of the Ironwood City Commission was held on Monday, December 9, 2019 at 5:30 P.M. in the City Commission Chambers, Second Floor of the Municipal Memorial Building in the City of Ironwood.

A. Mayor Burchell called the Regular Meeting to Order at 5:30 P.M.

B. Recording of the Roll.

PRESENT: Commissioner Cayer, Corcoran, Mildren, Semo, and Mayor Burchell.

ABSENT: None.

C. Approval of the Consent Agenda.*

*1) Approval of Minutes – Regular City Commission Meeting Minutes of November 25, 2019.

***Motion** was made by Semo, seconded by Mildren to approve the consent agenda as presented. Unanimously passed by roll call vote.*

D. Approval of the Agenda

***Motion** was made by Corcoran, seconded by Cayer and carried to approve the agenda as presented.*

E. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

There were none.

F. Citizens wishing to address the Commission on Items not on the Agenda (Three Minute Limit)

Louise Demasi, of 400 Silver Street addressed the City Commission expressing her dismay with the way Greg's Towing was treated during the Jack Frost Parade by Sam Davey. She urged everyone to join the Hurley Chamber of Commerce and thought someone should apologize to Greg. Additional comments were received.

Mayor Burchell in her opinion felt it was an unfortunate mistake and the City Commission truly appreciates Greg Kuklenski for all that he does for our community. She also appreciates the many volunteers and the Chamber of Commerce for their involvement in our community and felt the Chamber has done a good job.

OLD BUSINESS

- G. Consider approval of Rural Development Change Order No. 11 for the City of Ironwood – Phase 4 Utility Project to Ruotsala Construction, LLC in the amount of \$5,493.00 and authorize Mayor to sign all applicable documents.

Motion was made by Mildren, seconded by Semo to approve the Rural Development Change Order No. 11 for the City of Ironwood – Phase 4 Utility Project to Ruotsala Construction, LLC in the amount of \$5,493.00 and authorize Mayor to sign all applicable documents. Unanimously passed by roll call vote.

- H. Consider approval of Resolution #019-025 “Resolution to Close Contracts with Ruotsala Construction LLC and Coleman Engineering Company for Construction of the City of Ironwood Phase IV Utility Project.”

Motion was made by Semo, seconded by Mildren to adopt Resolution #019-025 a Resolution to Close Contracts with Ruotsala Construction LLC and Coleman Engineering Company for Construction of the City of Ironwood Phase IV Utility Project.” Unanimously passed by roll call vote.

- I. Consider approval of Rural Development Pay Package in the amount of \$14,427.00 for the City of Ironwood – Phase 4 Utility Project Water Portion and authorize Mayor to sign all applicable documents.

Motion was made by Semo, seconded by Mildren to approve the Rural Development Pay Package in the amount of \$14,427.00 for the City of Ironwood – Phase 4 Utility Project Water Portion and authorize Mayor to sign all applicable documents. Unanimously passed by roll call vote.

- J. Consider approval of Rural Development Pay Package in the amount of \$11,066.00 for the City of Ironwood – Phase 4 Utility Project Sewer Portion and authorize Mayor to sign all applicable documents.

Motion was made by Semo, seconded by Mildren to approve the Rural Development Pay Package in the amount of \$11,066.00 for the City of Ironwood – Phase 4 Utility Project Sewer Portion and authorize Mayor to sign all applicable documents. Unanimously passed by roll call vote.

- K. Consider accepting MMRMA RAP Grant for Digital Security Cameras at the Memorial Building in the amount of \$5,725.82.

Motion was made by Mildren, seconded by Corcoran to accept the MMRMA RAP Grant for Digital Security Cameras at the Memorial Building in the amount of \$5,725.82. Unanimously passed by roll call vote.

NEW BUSINESS

L. Discuss and Consider the City Employee Gratuity for the Holiday Season.

Motion was made by Semo, seconded by Corcoran to approve a City Employee's Gratuity for the Holiday Season in the amount of \$75.00. Unanimously passed by roll call vote.

M. Discuss and Consider adopting Resolution #019-024 a resolution to enter into a contract with MDOT for the installation of a gateway sign within the trunkline roadway Right-of-Way (ROW) and authorize Mayor and City Clerk to sign same (Contract No. 19-5538).

Motion was made by Semo, seconded by Mildren to adopt Resolution #019-024 a resolution to enter into a contract with MDOT for the installation of a gateway sign within the trunkline roadway Right-of-Way (ROW) and authorize Mayor and City Clerk to sign same (Contract No. 19-5538). Unanimously passed by roll call vote.

N. Discuss and consider introduction of Ordinance No. 521, Book 5, an Ordinance to amend Section 36-6, Sunset Provision of Chapter 36, Article I, Marijuana Establishments of the Code of Ordinances, City of Ironwood and schedule a public hearing on Monday, December 23, 2019 at 5:25 P.M.

Motion was made by Semo, seconded by Mildren to introduce Ordinance No. 521, Book 5, an Ordinance to amend Section 36-6, Sunset Provision of Chapter 36, Article I, Marijuana Establishments of the Code of Ordinances, City of Ironwood and schedule a public hearing on Monday, December 23, 2019 at 5:25 P.M. Unanimously passed by roll call vote.

O. Manager's Report.

Instead of the Manager's Report our Department of Public Works (DPW) Supervisor Bob Richards explained to the City Commission pulling snow and plowing procedures. Mr. Richards further urged the citizens of Ironwood to be courteous to plow drivers along with the following items to remember:

- *Do not follow the plows to close, the plow drivers cannot see you.
- *The banks are like pyramids and hide cars pulling out.
- *Keep garbage cans back from the edge of the road after a storm.
- *Do not park vehicles at the end of the driveways, keep them 3 feet from the end of the driveway.
- *Shovel mailboxes out drivers cannot see them.
- *Shovel hydrants out if you have one by your home. The City crews spend many hours shoveling hydrants out.

P. Other Matters.

Commissioner Cayer requested to be excused from the next regular City Commission Meeting on the 23rd of December.

Motion was made by Corcoran, seconded by Mildren and carried to excuse Commissioner Cayer from the next regular City Commission Meeting on the 23rd of December.

Commissioner Mildren thanked everyone for making Frost Friday and Saturday another great success.

Q. Adjournment.

Motion was made by Cayer, seconded by Semo and carried to adjourn the meeting at 6:15 P.M.

Annette Da Lio-Burchell, Mayor

Karen M. Gullan, City Clerk

**IRONWOOD HOUSING COMMISSION
REGULAR MEETING MINUTES
DECEMBER 10, 2019
PIONEER PARK APARTMENTS – COMMUNITY ROOM
515 E. VAUGHN STREET – IRONWOOD, MI. 49938**

The regular meeting minutes of the Ironwood Housing Commission was held on December 10, 2019 in the Community Room at Pioneer Park Apartments at 515 E. Vaughn Street, Ironwood, MI. 49938. The meeting was open to the public.

Present: Adrienne Chase (Via Phone)
Annabelle O'Brien
Anne Davey
Pat Niksich

1. Call to Order

The meeting was called to order by President O'Brien, followed by the Pledge of Allegiance.

2. Minutes of November 12, 2019

Motion by Niksich, Seconded by Chase to approve the minutes of the November 12, 2019 meeting.

3. Old Business

3.1.1 2019 CFP Roofing Replacement Project Bids

Motion by Davey, Seconded by Chase, Unanimously approved through roll call vote. To approve U.P. Engineers & Architect, Inc. project for the Ironwood Housing Commissions 2018 Capital Fund Project for One Pioneer Park Garage Unit and 5 Resident's Home Roofing Replacements. The bid was awarded to Phil Aho Construction of Ironwood, MI. in the amount of \$48,127.00.

4. New Business

4.1.1 State of Michigan-Department of Treasury Letter

The Director provided a copy of a letter to the Board of Commissioners received from the State of Michigan Department of Treasury in regards to the Ironwood Housing Commissions status on the Retirement Systems Annual Report and Review of our Underfunded Status.

4.1.2 Michigan Department of Treasury-Application for Waiver Defined Benefit Pension Retirement Systems

Motion by Davey, Seconded by Niksich, Unanimously approved through roll call vote to approve the Ironwood Housing Commissions submission of an Application for Waiver-for our Defined Benefit Pension Retirement Systems to send in to the State of Michigan-Department of Treasury to address our Underfunded Status.

4.1.3 Municipality Funding Level Calculator-Based on 12/31/18 Actuarial Valuation

The Director provided information to the Board of Commissioners on the Municipality Funding level Calculator Based on the 12/31/18 Actuarial Valuation on the payment needed to bring the Ironwood Housing Commission Division 13 to 65% Funding by 12/31/2019.

4.1.4 Resolution 2019-9 Application for Waiver-Defined Benefit Pension Retirement Systems.

Motion by Davey, Seconded by Chase, Unanimously approved through roll call vote. To approve Resolution 2019-9 Application for Waiver-Defined Benefit Pension Retirement Systems for the Ironwood Housing Commissions submission for the Application for the Waiver for our underfunded status.

4.1.5 Resolution 2019-10 Obsolete Item Write-Off

Motion by Niksich, Seconded by Davey, Unanimously approved through roll call vote to approve Resolution 2019-10 Obsolete Item Write-Off.

4.1.6 Resolution 2019-11 MERS-Lump sum payment for Division 13 Housing Commission

Motion by Chase, Seconded by Niksich, Unanimously approved through roll call vote to approve MERS Invoice #27060113 in the amount of \$245,009.00 as a one-time Lump sum contribution payment for division 13 Housing Commission for our Defined Benefit Pension Retirement System.

Motion by Davey, Seconded by Chase, Unanimously approved through roll call vote to approve Resolution 2019-11 MERS-Municipal Employees Retirement System to make a one-time Lump Sum Contribution for Division 13 Housing Commission in the amount of \$245,009.00

5. Current A/R Balance as of 11/30/19

The Director provided information to the Board of Commissioners for the Ironwood Housing Commissions current A/R Balance report for the month ending as of November 30, 2019.

6. Ironwood Housing Commission Current Vacancy Report

The Director provided information to the Board of Commissioners on the Ironwood Housing Commissions Current Vacancy Report as of 11/07/2019.

7. Supplementary Statement of Income & Expense as of October 31, 2019

The Director provided information to the Board of Commissioners on the Ironwood Housing Commissions Supplementary Statement of Income & Expense as of October 31, 2019. This report includes Revenue to Date, Expense to Date and Total Unrestricted Net Position as of October 31, 2019.

8. Bank Account Reconciliation Report as of October 31, 2019

The Director provided information to the Board of Commissioners for the Ironwood housing Commissions Bank Account Reconciliation Report for the General Fund for the month ending October 31, 2019.

9. Disbursements and Claims

10. Disbursements of Checks # 20290-20334

Motion by Niksich, Seconded by Davey, Unanimously approved through roll call vote to approve the disbursements of checks # 20290-20334.

11. Commissioner Comments

Davey questioned on if anyone has been hired in maintenance yet.

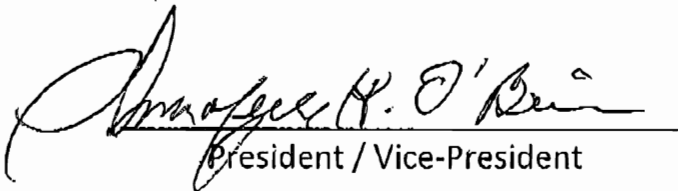
12. Public Comments

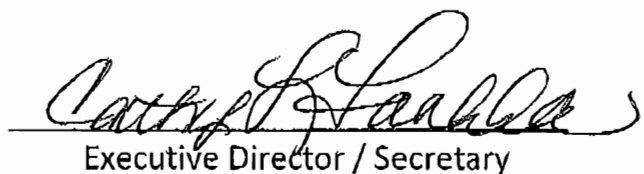
Geri Fuller questioned on if someone new is hired are they on a probation period.

Jack Huotari complained that tenants who watch TV in the Community Room are not putting their chairs back when they are done with them.

13. Adjournment

Motion by Davey, Seconded by Chase, Unanimously approved through roll call vote. Meeting adjourned at 4:30 p.m.


President / Vice-President


Executive Director / Secretary



PROCEEDINGS OF THE IRONWOOD PLANNING COMMISSION
Thursday, November 7, 2019

A Regular Meeting of the Planning Commission was held on Thursday, November 7, 2019 in the Women's Club Room, Second Floor of the Municipal Memorial Building in the City of Ironwood, Michigan.

1. Call to Order: Chair Davey called the meeting to Order at 5:00 p.m.
2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Mark Surprenant	X			
Bob Burchell		X	X	
Ryon List		X	X	
Sam Davey	X			
Joseph Lemke	X			
Nancy Korpela	X			
Joe Cayer ex-officio, non-voting member		X	X	
Mark Silver	X			
	5	3	Quorum	

Also present: Community Development Director Tom Bergman and Community Development Specialist Tim Erickson.

3. Approval of the September 5, 2019 Meeting Minutes:

Motion by Korpela to accept the September 5, 2019 Meeting Minutes. **Second** by Surprenant.
Motion Carried 4 to 0.

4. Approval of the Agenda:

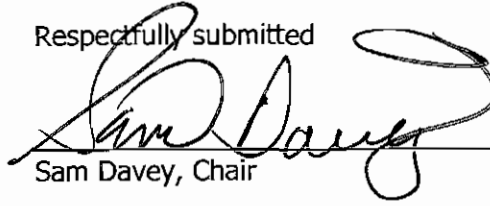
Motion by Silver to accept the Agenda. **Second** by Surprenant. **Motion Carried 5 to 0.**

5. Citizens wishing to address the Commission regarding Items on the Agenda (three-minute limit): None.
6. Citizens wishing to address the Commission regarding Items not on the Agenda (three-minute limit): None.
7. Discussion on Storage Containers.
 - A. Director Bergman talked about identifying and contacting businesses that have unauthorized storage containers.
8. First Impressions: Tourism Assessment MSU Extension.
 - A. Director Bergman presented the assessment and talked about the key aspects of the document.
9. Items for Discussion and Consideration:
 - A. Strategy 6.8(a) Discuss Master Arts Plan.
 - I. Korpela talked about the U.P. Arts Plan encompassing Ironwood in their plan.
 - B. Comprehensive Plan Implementation Status of Priority Action Items.
 - I. Strategy 3.1(a) Update the Zoning Ordinance (update on recreational marijuana ordinance).
 1. Director Bergman updated the Commission on the marijuana ordinance. He talked about adding a few more items to the draft. A Planning Commission and City Commission will have a workshop at the end of the month. Public input sessions will be conducted after the workshop. The process will be lengthy if the City Commission adopts the ordinance.
 - II. Strategy 4.2 Prepare a Wayfinding Master Plan.
 1. Director Bergman said that the City will get bids for US2 entrance signs and a Downtown entrance sign.
10. Other Business: No update.
11. Next Meeting: December 5, 2019
12. Adjournment:

Motion by Silver to adjourn the meeting. **Second** by Surprenant. **Motion Carried 5 to 0.**

Adjournment at 5:44 p.m.

Respectfully submitted



Sam Davey, Chair



Tim Erickson, Community Development Specialist



**Proceedings of the Parks and Recreation Committee
Monday, November 4, 2019, 5:00 p.m.**

A regular meeting of the Parks and Recreation Committee was held on Monday, November 4, 2019 at 5:00 P.M. at Ironwood Memorial Building Women's Club Room, 213 S. Marquette St., Ironwood, Michigan.

1. Call to Order:

Chairman Davey called the meeting to order at 5:00 p.m.

2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Paul Kostelnik	X			
Sam Davey	X			
Tom Kangas – Vice Chair	X			
Kim Corcoran, ex-officio, non-voting		X	X	
Mary Grace Loreti		X	X	
Linda Jindrich	X			
Randy Kirchhoff		X	X	
Vacant				
	4	3		

Also present, Community Development Specialist, Tim Erickson.

3. Approval of the October 7, 2019 Meeting Minutes:

**Motion by Kangas to approve the October 7, 2019 Meeting Minutes. Second by Jindrich.
Motion carried 4 to 0.**

4. Approval of the Agenda:

**Motion by Kostelnik to approve the amended Agenda. Second by Kangas. Motion carried 4
to 0.**

5. Citizens wishing to address the Committee on Items on the agenda (Three-Minute Limit): None.

6. Citizens wishing to address the Committee on items not on the Agenda (Three-minute limit): None.

7. Items for discussion and consideration:

A. Discussion regarding of Community Garden at Norrie Park.

I. Director Bergman said that this will be brought up at the beginning of the year.

B. Discussion of historical sites at Norrie Park.

I. Director Bergman discussed a gentleman that would like to map out the historic sites in the park.

C. Update on sledding hill.

I. The Committee discussed the hill by Auvinen's Cervic Center as the location of the hill and will need City assistance to develop it.

D. Review of the MSU First Impressions Tour of Ironwood

I. Director Bergman presented the First Impression Assessment. The Committee discussed ways to get people to the parks easier.

E. Comprehensive/Park and Recreation Plan Implementation Status of Priority Action Items:

I. Strategy 4.5 Define and Construct Priority Trail Improvements (Regional Trail to Miners and Beltline).

a. Update on Southern Beltline Trail Acquisition Project.

i. Director Bergman stated that the application is in and he got all of the property owners on board.

b. Update on Mountain Bike Trail Development in Miners Memorial Heritage Park.

i. Director Bergman stated that some changes need to be made to the boundary map.

II. Strategy 5.4(a) Strengthen and Implement the Master Plan for Miners Memorial Heritage Park (MMHP).

a. No update.

III. Strategy 5.2(b) Annual Park and Recreation User Summit

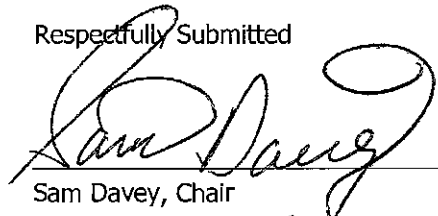
a. Director Bergman stated the meeting should be in end of January or beginning of February. The Committee will work on making a list of the groups to invite to the summit.

IV. Park Action Plan.

a. Playground North of US Hwy 2.

- i. Big spec will be written soon and Kiwanis has donated additional money for the project.
8. Other Business: The next agenda will be fully focused on the user summit.
9. Next Meeting: Monday, December 2, 2019 at 5:00 p.m.
10. Adjournment: **Motion** by Jindrich to adjourn the meeting. **Second** by Kangas. **Motion Carried 4 to 0.** Adjournment at 5:42 p.m.

Respectfully Submitted



Sam Davey, Chair



Tim Erickson, Community Development Specialist



**Proceedings of the Downtown Ironwood Development Authority
Thursday, October 24, 2019**

A regular meeting of the Downtown Ironwood Development Authority (DIDA) was held on Thursday, October 24, 2019 at 8:00 A.M. in the Women's club Room, 2nd Floor, Memorial building, Ironwood Michigan.

1. Call to Order: Director Bergman called the meeting to order at 8:00 A.M.
2. Recording of the Roll.

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Kathy Flory	X			
Nancy Korpela, Vice	X			
Annette Burchell	X			
Jake Ring	X			
Amy Nosal	X			
Vacant				
Ivan Hellen	X			
Anna Lovelace	X			
Nancy Zak	X			
	8		Quorum	

Also, present: Community Development Director Tom Bergman and Community Development Specialist, Tim Erickson

3. Approval of the September 26, 2019 Meeting Minutes:
Motion by Korpela to accept the meeting minutes with the correction as noted from the September 26, 2019 meeting. **Second** by Hellen. **Motion carried 7 to 0.**
4. Approval of the Agenda:
Motion by Zak to accept the amended agenda. **Second** by Korpela. **Motion carried 7 to 0.**
5. Citizens wishing to address the Authority on Items on the Agenda (Three-Minute Limit): None.
6. Citizens wishing to address the Authority on Items not on the Agenda (Three-Minute Limit): None.

7. Items for Discussion and Consideration:

- a. Discuss and consider the approval of the Financial Report: Director Bergman presented the financial report.

Motion by Korpela, to accept the Financial Report. **Second** by Zak. **Motion Passed 8 to 0.**

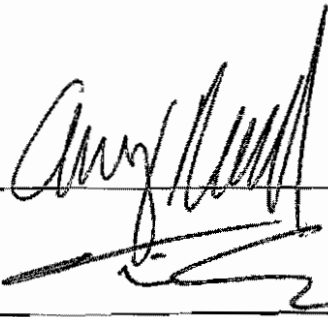
- b. Discussion of Blueprint Plan: Director Bergman went over the presentation.
- c. Downtown Snow Removal: A sub committee will discuss this with Scott Erickson and Tom Bergman.
- d. Comprehensive Plan & Blueprint Plan Implementation Status of Priority Action Items:
 - I. Strategy 6.3(d) Continue Business Retention Program: No update.
 - II. Strategy 6.3(g&h) Develop/continue Business Incubator/entrepreneurial support spaces: No update.
 - III. Strategy 6.5(c), 6.7(b) & 6.6(c) First Friday Downtown: Erickson updated the group on November and December First Friday's. The DIDA has also been successful with their MCACA Mini-Grant application and has received \$4000.00 for 2020 Summer Concert Music Series.
 - IV. Downtown Redevelopment Sites: The City Square is moving forward.
 - V. Alley Way Improvement Plan: No update.

- 8. Other Business: Burchell updated the Authority on over \$70,000 in grant money to the Historic Ironwood Theatre and Downtown Art Place.

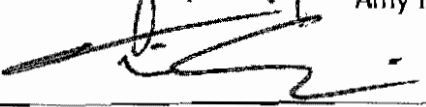
Korpela asked for data on why green space is so important to the Downtown to help with selling the concept of the City Square.

- 9. Next Meeting: November 21, 2019 at 8:00 a.m.

Motion by Korpela, to adjourn the meeting. **Second** by Lovelace. **Motion Passed 8 to 0.**



Amy Nosal, Chair



Tim Erickson, Community Development Specialist

City of Ironwood
213 S. Marquette St.
Ironwood, MI 49938



Phone: (906) 932-5050
Fax: (906) 932-5745
www.cityofironwood.org

SUMMARY OF NOVEMBER 2019 FINANCIAL REPORTS

The Revenue and Expenditure Report and the Cash and Investment Summary Report are included in the agenda packet for December 23, 2019. Following is a summary of each report.

Revenue and Expenditure Report

As of November 30, 2019, we are approximately 42% through our current fiscal year. The revenues and expenditures of most funds are in-line with this benchmark. Major Funds with large variations from the 42% benchmark (and applicable reasoning) are as follows:

1. General Fund: Revenues and Expenditures at about 30% - We have a large amount budgeted for the Downtown Square Grant Project. We are just starting to incur engineering expenses.
2. Major Street Fund: Revenues and Expenditures at about 23% - We have a large amount budgeted for street projects. Construction will begin in the spring.
3. 2015 Street Bond Debt Service Fund: Expenditures at 7% - Majority of budget is the annual principal payment on the bond, which is paid in January.
4. Civic Center Fund: Expenditures at 27% - Ice activity started in November and will continue throughout the winter.
5. Sewer Fund: Expenditures at 28% - We have a large amount budgeted for sewer main maintenance identified in our SAW grant report. This work has not started yet.

Cash and Investment Summary Report

The Cash and Investment Summary Report shows the activity for the month of November, sorted by fund. Notable items are as follows:

1. 2012 Street Bond Debt Service: Account balance decreased due to annual principal and biannual interest payment.
2. Bond Redemption Accounts (Water and Sewer): Account balances decreased due to biannual interest payments on the 2014 bonds.



This Institution is an Equal Opportunity Provider, Employer and Housing Employer/Lender



12/18/2019 06:22 AM

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 11/30/2019

DB: Ironwood

% Fiscal Year Completed: 41.80

		2019-20	YTD BALANCE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	11/30/2019 NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND				
Revenues				
101-000.000-403.000	CURRENT PROPERTY TAXES	1,765,000.00	735,000.00	41.64
101-000.000-410.000	CURRENT PERSONAL PROPERTY TAX	5,000.00	0.00	0.00
101-000.000-426.000	PAYMENTS IN LIEU OF TAXES	7,000.00	0.00	0.00
101-000.000-448.000	COLLECTION FEES	70,000.00	63,285.16	90.41
101-000.000-448.002	SCHOOL TAX COL FEES	12,000.00	12,486.90	104.06
101-000.000-448.003	GOISD TAX COL FEES	3,000.00	3,030.56	101.02
101-000.000-451.000	BUSINESS LICENSES AND PERMITS	10,000.00	150.00	1.50
101-000.000-467.000	CABLE TV FRANCHISE FEE	52,000.00	12,950.77	24.91
101-000.000-477.000	RENTAL REGISTRATION FEES	1,000.00	50.00	5.00
101-000.000-499.000	PUBLIC SAFETY REVENUES	42,500.00	38,454.37	90.48
101-000.000-499.001	SALVAGE REVENUES	10,000.00	6,008.00	60.08
101-000.000-530.000	FEDERAL GRANTS	16,500.00	0.00	0.00
101-000.000-532.000	STATE GRANTS	1,254,300.00	0.00	0.00
101-000.000-534.000	GRANTS - OTHER	12,500.00	0.00	0.00
101-000.000-573.000	LOCAL COMM. STABILIZATION SHARE APPROP	5,000.00	14,148.89	282.98
101-000.000-575.000	SALES & USE TAX-STATE	778,000.00	324,394.00	41.70
101-000.000-577.000	LIQOUR LICENSES	6,000.00	6,296.95	104.95
101-000.000-611.000	BLIGHT GRANT - CHARGES FOR SERVICES	220,000.00	88,017.45	40.01
101-000.000-612.000	ZONING APPLICATION FEE	2,000.00	700.00	35.00
101-000.000-614.000	OTHER CHARGES/FEES	500.00	0.00	0.00
101-000.000-617.000	DEED PREPARATION FEES	1,000.00	0.00	0.00
101-000.000-619.000	MISC REC PENALTY FEE	0.00	8.00	100.00
101-000.000-625.000	BLDG INSPECTION PERMITS	7,000.00	5,185.00	74.07
101-000.000-633.000	ADMINISTRATION-WATER & SEWER	72,000.00	30,000.00	41.67
101-000.000-634.000	ADMINISTRATION-EQUIPMENT FUND	12,000.00	5,000.00	41.67
101-000.000-635.000	ADMINISTRATION-STREET FUNDS	18,000.00	7,500.00	41.67
101-000.000-636.000	MARKETING FEES - ITC	20,000.00	5,704.98	28.52
101-000.000-637.000	IWD HOUSING COMM ADMIN FEE	3,000.00	3,784.34	126.14
101-000.000-640.000	TAX/ASSESS REVENUES	2,000.00	1,340.00	67.00
101-000.000-642.001	ORDINANCE VIOLATION FEE	5,600.00	8,320.09	148.57
101-000.000-651.000	USE AND ADMISSION FEES	1,000.00	1,833.97	183.40
101-000.000-651.005	DEPOT PARK FEES	200.00	70.00	35.00
101-000.000-651.006	NORRIE PARK PAVILLION RENT FEES	100.00	0.00	0.00
101-000.000-652.000	CURRY PARK FEES	20,000.00	21,706.00	108.53
101-000.000-664.000	INTEREST AND DIVIDENDS	100,000.00	51,154.33	51.15
101-000.000-667.000	RENTAL INCOME - AUDITORIUM	2,000.00	125.00	6.25
101-000.000-668.000	RENTS-MEMORIAL BUILDING	71,200.00	31,384.50	44.08
101-000.000-670.000	RENTS GARAGE	80,800.00	33,600.00	41.58
101-000.000-671.000	RENTS OTHER CITY PROPERTY	5,300.00	4,900.00	92.45
101-000.000-674.000	BRANDING MERCHANDISE SALES	1,500.00	908.00	60.53
101-000.000-675.000	CONTRIBUTIONS AND DONATION	0.00	6,051.32	100.00
101-000.000-675.023	DONATIONS - IRON BELLE TRAIL	0.00	100.00	100.00
101-000.000-675.024	DONATIONS - MINERS PARK BIKE TRAILS	32,000.00	0.00	0.00
101-000.000-689.000	USE OF UNASSIGNED FUND BALANC	50,500.00	0.00	0.00
101-000.000-689.002	USE OF RESTRICTED FUND BALANC	8,000.00	0.00	0.00
101-000.000-689.003	USE OF ASSIGNED FUND BALANCE	32,000.00	0.00	0.00
101-000.000-689.005	USE OF COMMITTED FUND BALANCE	348,000.00	0.00	0.00
101-000.000-690.001	INSURANCE CLAIMS RECEIVED	0.00	2,500.00	100.00
101-000.000-692.000	MISCELLANEOUS INCOME	0.00	19,914.25	100.00
101-000.000-692.002	HUNTING REGISTRATION	500.00	160.00	32.00
101-000.000-694.000	CASH OVER/SHORT	0.00	3.00	100.00
TOTAL REVENUES		5,166,000.00	1,546,225.83	29.93
Expenditures				
101.000	CITY COMMISSION	43,000.00	6,945.85	16.15
172.000	CITY MANAGER	118,000.00	42,969.74	36.42
191.000	ELECTIONS	11,000.00	5,056.80	45.97
201.000	FINANCIAL DEPT	184,000.00	68,449.52	37.20
205.000	CITY TREASURER	43,000.00	12,138.70	28.23
209.000	CITY ASSESSOR	79,000.00	29,306.51	37.10
210.000	COMPUTER/EQUIPMENT	84,000.00	24,956.85	29.71
215.000	CITY CLERK	158,000.00	60,207.61	38.11
247.000	BOARD OF REVIEW	2,000.00	182.67	9.13
249.000	BUILDING INSPECTION	53,000.00	21,693.13	40.93
265.000	MEMORIAL BUILDING	287,000.00	44,610.75	15.54
339.000	VOLUNTEER FIRE RELATED ACTIVITIES	18,000.00	1,988.54	11.05
345.000	PUBLIC SAFETY DEPARTMENT	1,049,000.00	421,605.83	40.19
346.000	DRUG ENFORCEMENT	7,000.00	1,980.40	28.29
400.000	COMMUNITY DEVELOPMENT	219,000.00	64,668.87	29.53
412.000	CODE ENFORCEMENT	126,000.00	79,430.26	63.04
412.003	BLIGHT GRANT	220,000.00	100,702.27	45.77
448.000	STREET LIGHTING	93,000.00	31,469.31	33.84
529.000	OTHER SANITATION ACTIVITIES	26,000.00	19,115.82	73.52
529.001	GAS PLANT SITE	7,000.00	1,831.07	26.16
716.000	MARKETING - ITC	20,000.00	7,637.19	38.19

12/18/2019 06:22 AM

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 11/30/2019

DB: Ironwood

% Fiscal Year Completed: 41.80

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE		% BDGT USED			
			11/30/2019	NORMAL (ABNORMAL)				
Fund 101 - GENERAL FUND								
Expenditures								
751.000	PARKS MAINTENANCE	153,000.00	58,026.94		37.93			
751.009	MT ZION ENHANCEMENT PROJECT	8,000.00	0.00		0.00			
751.010	BELTLINE TRAIL GRANT PROJECT - PHASE 1	73,000.00	0.00		0.00			
751.011	MINERS PARK BIKE TRAIL GRANT PROJECT	120,000.00	1,200.00		1.00			
751.012	DOWNTOWN SQUARE GRANT PROJECT	1,286,000.00	3,966.25		0.31			
851.000	INSURANCE-FRINGES-DUES	38,000.00	15,716.03		41.36			
890.000	PROGRAMS	21,000.00	13,953.00		66.44			
893.000	LABOR RELATIONS	7,000.00	1,254.60		17.92			
965.000	APPROPRIATIONS TO OTHER FUNDS	613,000.00	329,253.37		53.71			
TOTAL EXPENDITURES		5,166,000.00	1,470,317.88		28.46			
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		5,166,000.00	1,546,225.83		29.93			
TOTAL EXPENDITURES		5,166,000.00	1,470,317.88		28.46			
NET OF REVENUES & EXPENDITURES		0.00	75,907.95		100.00			

12/18/2019 06:24 AM

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 11/30/2019

DB: Ironwood

% Fiscal Year Completed: 41.80

		YTD BALANCE		
		2019-20	11/30/2019	% BDGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	USED
Fund 202 - MAJOR STREET FUND				
Revenues				
202-000.000-532.000	STATE GRANTS	325,000.00	0.00	0.00
202-000.000-545.000	STS ROUTINE MAINT	150,800.00	3,150.52	2.09
202-000.000-546.000	STATE GRANTS - ACT 51	730,000.00	298,532.81	40.89
202-000.000-546.001	METRO PA 48 REV	9,000.00	0.00	0.00
202-000.000-547.000	SNOW FUNDS	20,000.00	0.00	0.00
202-000.000-688.000	TRANSFER FROM GENERAL FUND	45,000.00	35,000.00	77.78
202-000.000-688.004	TRANSFER FROM DIDA	1,200.00	900.00	75.00
202-000.000-689.003	USE OF ASSIGNED FUND BALANCE	195,000.00	0.00	0.00
202-000.000-692.000	MISCELLANEOUS INCOME	14,000.00	0.00	0.00
TOTAL REVENUES		1,490,000.00	337,583.33	22.66
Expenditures				
446.000	HIGHWAY, STREETS, BRIDGES	669,000.00	46,643.24	6.97
447.001	STREETSCAPING	3,100.00	0.00	0.00
447.002	STREETSCAPING-US	500.00	0.00	0.00
447.003	STREETSCAPING-BR	8,600.00	2,606.07	30.30
485.002	TRAFFIC SIGNALS-US	1,500.00	0.00	0.00
486.001	SURFACE MAINTENANCE	269,300.00	171,764.49	63.78
486.002	SURFACE MAINTENANCE-US	10,000.00	3,115.68	31.16
486.003	SURFACE MAINTENANCE-BR	3,800.00	514.62	13.54
488.001	SWEEPING MAJOR	41,700.00	15,047.75	36.09
488.002	SWEEPING -US	5,400.00	0.00	0.00
488.003	SWEEPING -BR	1,800.00	0.00	0.00
491.001	DRAINAGE - BACKSLOPES	23,600.00	0.00	0.00
491.002	DRAINAGE AND BACKSLOPES-US	1,300.00	0.00	0.00
494.001	TRAFFIC SIGNS	14,500.00	2,515.13	17.35
494.002	TRAFFIC SIGNS-US	2,100.00	0.00	0.00
494.003	TRAFFIC SIGNS-BR	3,400.00	0.00	0.00
495.003	FLOWER BASKET WATERING-BR	7,300.00	8,843.06	121.14
496.002	TOURIST FACILITIES-US	0.00	257.90	100.00
497.001	WINTER MAINTENANCE	111,600.00	25,828.64	23.14
497.002	WINTER MAINTENANCE-US	35,600.00	9,100.84	25.56
497.003	WINTER MAINTENANCE-BR	24,600.00	5,779.84	23.50
498.001	SNOW HAULING	58,100.00	0.00	0.00
498.002	SNOW HAULING-US	21,200.00	126.67	0.60
498.003	SNOW HAULING-BR	27,600.00	0.00	0.00
502.000	LEAVE AND BENEFITS	71,300.00	33,069.42	46.38
503.000	GENERAL AND ADMINISTRATIVE	45,500.00	15,708.38	34.52
503.172	ADM/ CM	8,500.00	3,088.35	36.33
569.000	DEBT RETIREMENT	19,100.00	17,308.54	90.62
TOTAL EXPENDITURES		1,490,000.00	361,318.62	24.25
Fund 202 - MAJOR STREET FUND:				
TOTAL REVENUES		1,490,000.00	337,583.33	22.66
TOTAL EXPENDITURES		1,490,000.00	361,318.62	24.25
NET OF REVENUES & EXPENDITURES		0.00	(23,735.29)	100.00

12/18/2019 06:23 AM

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 11/30/2019

DB: Ironwood

% Fiscal Year Completed: 41.80

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019 NORMAL (ABNORMAL)	% BDGT USED
Fund 203 - LOCAL STREET FUND				
Revenues				
203-000.000-546.000	STATE GRANTS - ACT 51	272,000.00	110,647.71	40.68
203-000.000-546.001	METRO PA 48 REV	18,000.00	0.00	0.00
203-000.000-547.000	SNOW FUNDS	30,000.00	0.00	0.00
203-000.000-664.000	INTEREST AND DIVIDENDS	0.00	480.68	100.00
203-000.000-688.000	TRANSFER FROM GENERAL FUND	525,000.00	268,655.91	51.17
TOTAL REVENUES		845,000.00	379,784.30	44.94
Expenditures				
446.000	HIGHWAY, STREETS, BRIDGES	208,000.00	67,186.24	32.30
486.001	SURFACE MAINTENANCE	166,100.00	104,815.55	63.10
488.001	SWEEPING MAJOR	9,000.00	1,949.95	21.67
491.001	DRAINAGE - BACKSLOPES	6,600.00	495.01	7.50
494.001	TRAFFIC SIGNS	16,400.00	6,428.95	39.20
497.001	WINTER MAINTENANCE	162,800.00	30,906.21	18.98
498.001	SNOW HAULING	31,000.00	1,010.74	3.26
502.000	LEAVE AND BENEFITS	75,000.00	32,994.01	43.99
503.000	GENERAL AND ADMINISTRATIVE	43,900.00	16,419.28	37.40
503.172	ADM/ CM	8,500.00	3,088.36	36.33
569.000	DEBT RETIREMENT	117,700.00	114,490.00	97.27
TOTAL EXPENDITURES		845,000.00	379,784.30	44.94
Fund 203 - LOCAL STREET FUND:				
TOTAL REVENUES		845,000.00	379,784.30	44.94
TOTAL EXPENDITURES		845,000.00	379,784.30	44.94
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00

12/18/2019 06:24 AM
User: PAUL
DB: Ironwood

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD
PERIOD ENDING 11/30/2019
% Fiscal Year Completed: 41.80

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019 NORMAL (ABNORMAL)	% BDGT USED
Fund 216 - VOLUNTEER FIRE DEPARTMENT				
000.000 - REVENUE		3,000.00	0.00	0.00
TOTAL REVENUES		3,000.00	0.00	0.00
339.000 - VOLUNTEER FIRE RELATED ACTIVITIES		3,000.00	56.00	1.87
TOTAL EXPENDITURES		3,000.00	56.00	1.87
Fund 216 - VOLUNTEER FIRE DEPARTMENT:				
TOTAL REVENUES		3,000.00	0.00	0.00
TOTAL EXPENDITURES		3,000.00	56.00	1.87
NET OF REVENUES & EXPENDITURES		0.00	(56.00)	100.00

12/18/2019 06:24 AM
User: PAUL
DB: Ironwood

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD
PERIOD ENDING 11/30/2019
% Fiscal Year Completed: 41.80

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019 NORMAL (ABNORMAL)	% BDGT USED
Fund 271 - LIBRARY FUND				
000.000 - REVENUE		160,800.00	56,959.17	35.42
	TOTAL REVENUES	160,800.00	56,959.17	35.42
790.000 - LIBRARY		160,800.00	56,060.45	34.86
	TOTAL EXPENDITURES	160,800.00	56,060.45	34.86
Fund 271 - LIBRARY FUND:				
TOTAL REVENUES		160,800.00	56,959.17	35.42
TOTAL EXPENDITURES		160,800.00	56,060.45	34.86
NET OF REVENUES & EXPENDITURES		0.00	898.72	100.00

12/18/2019 06:24 AM
User: PAUL
DB: Ironwood

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD
PERIOD ENDING 11/30/2019
% Fiscal Year Completed: 41.80

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019 NORMAL (ABNORMAL)	% BDGT USED
Fund 352 - 2015 STREET BOND DEBT SERVICE FUND				
000.000 - REVENUE		180,000.00	79,885.69	44.38
TOTAL REVENUES		180,000.00	79,885.69	44.38
557.000 - ADMINISTRATION & OVERHEAD		4,000.00	0.00	0.00
569.000 - DEBT RETIREMENT		176,000.00	11,601.25	6.59
TOTAL EXPENDITURES		180,000.00	11,601.25	6.45
Fund 352 - 2015 STREET BOND DEBT SERVICE FUND:				
TOTAL REVENUES		180,000.00	79,885.69	44.38
TOTAL EXPENDITURES		180,000.00	11,601.25	6.45
NET OF REVENUES & EXPENDITURES		0.00	68,284.44	100.00

12/18/2019 06:24 AM
User: PAUL
DB: Ironwood

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD
PERIOD ENDING 11/30/2019
% Fiscal Year Completed: 41.80

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019 NORMAL (ABNORMAL)	% BDGT USED
Fund 401 - MEMORIAL BUILDING DEBT SERVICE FUND				
000.000 - REVENUE		2,000.00	29.15	1.46
TOTAL REVENUES		2,000.00	29.15	1.46
145.000 - BUILDING FUND		2,000.00	0.00	0.00
TOTAL EXPENDITURES		2,000.00	0.00	0.00
Fund 401 - MEMORIAL BUILDING DEBT SERVICE FUND:				
TOTAL REVENUES		2,000.00	29.15	1.46
TOTAL EXPENDITURES		2,000.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	29.15	100.00

12/18/2019 06:24 AM
User: PAUL
DB: Ironwood

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD
PERIOD ENDING 11/30/2019
% Fiscal Year Completed: 41.80

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019 NORMAL (ABNORMAL)	% BDGT USED
Fund 493 - EDC - RLF				
000.000 - REVENUE		0.00	0.12	100.00
TOTAL REVENUES		0.00	0.12	100.00
557.000 - ADMINISTRATION & OVERHEAD		0.00	179.20	100.00
TOTAL EXPENDITURES		0.00	179.20	100.00
Fund 493 - EDC - RLF:				
TOTAL REVENUES		0.00	0.12	100.00
TOTAL EXPENDITURES		0.00	179.20	100.00
NET OF REVENUES & EXPENDITURES		0.00	(179.08)	100.00

12/18/2019 06:24 AM
User: PAUL
DB: Ironwood

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD
PERIOD ENDING 11/30/2019
% Fiscal Year Completed: 41.80

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019 NORMAL (ABNORMAL)	% BDGT USED
Fund 593 - CIVIC CENTER				
000.000 - REVENUE		197,000.00	82,065.19	41.66
	TOTAL REVENUES	197,000.00	82,065.19	41.66
805.000 - CIVIC CENTER		197,000.00	52,814.83	26.81
	TOTAL EXPENDITURES	197,000.00	52,814.83	26.81
Fund 593 - CIVIC CENTER:				
TOTAL REVENUES		197,000.00	82,065.19	41.66
TOTAL EXPENDITURES		197,000.00	52,814.83	26.81
NET OF REVENUES & EXPENDITURES		0.00	29,250.36	100.00

12/18/2019 06:24 AM
User: PAUL
DB: Ironwood

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD
PERIOD ENDING 11/30/2019
% Fiscal Year Completed: 41.80

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019 NORMAL (ABNORMAL)	% BDGT USED
Fund 640 - EQUIPMENT FUND				
000.000 - REVENUE		700,000.00	255,610.10	36.52
TOTAL REVENUES		700,000.00	255,610.10	36.52
557.000 - ADMINISTRATION & OVERHEAD		332,200.00	117,050.07	35.23
557.172 - ADM/ CM		2,700.00	1,029.48	38.13
895.000 - DIRECT EQUIPMENT EXPENSE		228,100.00	67,364.83	29.53
896.000 - DEPRECIATION		137,000.00	56,954.75	41.57
TOTAL EXPENDITURES		700,000.00	242,399.13	34.63
Fund 640 - EQUIPMENT FUND:				
TOTAL REVENUES		700,000.00	255,610.10	36.52
TOTAL EXPENDITURES		700,000.00	242,399.13	34.63
NET OF REVENUES & EXPENDITURES		0.00	13,210.97	100.00

12/18/2019 06:24 AM

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 11/30/2019

DB: Ironwood

% Fiscal Year Completed: 41.80

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE	% BDGT USED
			11/30/2019 NORMAL (ABNORMAL)	
Fund 675 - WATER UTILITY FUND				
000.000 - REVENUE		2,260,000.00	905,112.18	40.05
TOTAL REVENUES		2,260,000.00	905,112.18	40.05
521.000 - GARBAGE COLLECTION		370,500.00	130,420.40	35.20
537.000 - MDEQ GRANT - DISTRIBUTION INVENTORY		35,000.00	8,898.01	25.42
537.001 - MDEQ GRANT - ASSET MANAGEMENT PROGRAM		20,000.00	0.00	0.00
537.002 - MDEQ GRANT - SERVICE LINE CONSTRUCTION		45,000.00	4,500.00	10.00
550.000 - WELLS		1,700.00	0.00	0.00
551.000 - PUMPING		410,500.00	169,737.36	41.35
553.000 - TRANSMISSION AND DISTRIBUTION		365,600.00	89,304.13	24.43
553.001 - TRANSMISSION AND DIST - WATER BREAKS		41,100.00	76,159.15	185.30
553.003 - SERVICE LINES		0.00	16,975.24	100.00
554.000 - METER SETS, REMOVALS & REPAIRS		87,300.00	28,469.35	32.61
556.000 - CUSTOMER ACCOUNTING & COLLECT		91,000.00	35,263.58	38.75
557.000 - ADMINISTRATION & OVERHEAD		430,000.00	108,386.64	25.21
557.172 - ADM/ CM		9,300.00	3,088.36	33.21
896.000 - DEPRECIATION		353,000.00	146,386.50	41.47
TOTAL EXPENDITURES		2,260,000.00	817,588.72	36.18
Fund 675 - WATER UTILITY FUND:				
TOTAL REVENUES		2,260,000.00	905,112.18	40.05
TOTAL EXPENDITURES		2,260,000.00	817,588.72	36.18
NET OF REVENUES & EXPENDITURES		0.00	87,523.46	100.00

12/18/2019 06:24 AM

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 11/30/2019

DB: Ironwood

% Fiscal Year Completed: 41.80

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE		% BDGT USED
			NORMAL	11/30/2019 (ABNORMAL)	
Fund 676 - SEWER UTILITY FUND					
000.000 - REVENUE		2,541,000.00		867,676.58	34.15
TOTAL REVENUES		2,541,000.00		867,676.58	34.15
554.000 - METER SETS, REMOVALS & REPAIRS		93,100.00		28,253.07	30.35
556.000 - CUSTOMER ACCOUNTING & COLLECT		98,800.00		35,578.40	36.01
557.000 - ADMINISTRATION & OVERHEAD		318,100.00		87,314.64	27.45
557.172 - ADM/ CM		9,300.00		3,088.34	33.21
560.000 - COLLECTION & TRANSMISSION		1,076,700.00		172,582.19	16.03
571.000 - OM & R-WASTEWATER		692,000.00		288,030.30	41.62
572.000 - CAPITAL - WASTEWATER		253,000.00		105,209.00	41.58
TOTAL EXPENDITURES		2,541,000.00		720,055.94	28.34
Fund 676 - SEWER UTILITY FUND:					
TOTAL REVENUES		2,541,000.00		867,676.58	34.15
TOTAL EXPENDITURES		2,541,000.00		720,055.94	28.34
NET OF REVENUES & EXPENDITURES		0.00		147,620.64	100.00

12/18/2019 06:24 AM
User: PAUL
DB: Ironwood

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD
PERIOD ENDING 11/30/2019
% Fiscal Year Completed: 41.80

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019 NORMAL (ABNORMAL)	% BDGT USED
Fund 711 - CEMETERY FUND				
000.000 - REVENUE		100,000.00	53,471.65	53.47
TOTAL REVENUES		100,000.00	53,471.65	53.47
276.000 - CEMETERY		74,600.00	40,792.90	54.68
277.000 - PERPETUAL CARE		25,400.00	12,678.75	49.92
TOTAL EXPENDITURES		100,000.00	53,471.65	53.47
Fund 711 - CEMETERY FUND:				
TOTAL REVENUES		100,000.00	53,471.65	53.47
TOTAL EXPENDITURES		100,000.00	53,471.65	53.47
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00

12/18/2019 06:24 AM
User: PAUL
DB: Ironwood

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD
PERIOD ENDING 11/30/2019
% Fiscal Year Completed: 41.80

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019 NORMAL (ABNORMAL)	% BDGT USED
Fund 899 - DOWNTOWN DEVELOPMENT AUTHORITY				
000.000 - REVENUE		18,000.00	7,675.00	42.64
TOTAL REVENUES		18,000.00	7,675.00	42.64
735.000 - DOWNTOWN DEVELOPMENT		18,000.00	6,283.12	34.91
TOTAL EXPENDITURES		18,000.00	6,283.12	34.91
Fund 899 - DOWNTOWN DEVELOPMENT AUTHORITY:				
TOTAL REVENUES		18,000.00	7,675.00	42.64
TOTAL EXPENDITURES		18,000.00	6,283.12	34.91
NET OF REVENUES & EXPENDITURES		0.00	1,391.88	100.00

CASH SUMMARY BY ACCOUNT FOR CITY OF IRONWOOD
 FROM 11/01/2019 TO 11/30/2019
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 11/01/2019	Total Debits	Total Credits	Ending Balance 11/30/2019
Fund 101	GENERAL FUND				
002.000	CASH IN BANK	2,163,210.43	220,299.27	331,743.57	2,051,766.13
002.005	FIRE INSURANCE TRUST	25,523.24	28.64	12,508.00	13,043.88
004.003	GOG COUNTY TRIAD/PSD	0.04	0.00	0.04	0.00
014.000	INVESTMENTS - MI CLASS	2,023,583.75	3,116.45	0.00	2,026,700.20
	GENERAL FUND	4,212,317.46	223,444.36	344,251.61	4,091,510.21
Fund 203	LOCAL STREET FUND				
006.023	2012 Street Bond Debt Service	118,086.25	24.81	114,490.00	3,621.06
Fund 216	VOLUNTEER FIRE DEPARTMENT				
002.000	CASH IN BANK	3,475.57	0.00	0.00	3,475.57
Fund 271	LIBRARY FUND				
002.000	CASH IN BANK	143,265.43	1,650.24	10,087.15	134,828.52
014.271	INVESTMENTS - MI CLASS - ANNUAL	77,975.95	120.11	0.00	78,096.06
014.272	INVESTMENTS - MI CLASS - BUILDING	46,462.02	71.56	0.00	46,533.58
	LIBRARY FUND	267,703.40	1,841.91	10,087.15	259,458.16
Fund 274	HUD FUND				
002.000	CASH IN BANK	320,000.00	0.00	0.00	320,000.00
Fund 352	2015 STREET BOND DEBT SERVICE FUND				
002.000	CASH IN BANK	191,358.14	912.03	0.02	192,270.15
Fund 401	MEMORIAL BUILDING DEBT SERVICE FUND				
002.000	CASH IN BANK	4,361.03	5.73	0.00	4,366.76
Fund 593	CIVIC CENTER				
002.000	CASH IN BANK	193,332.42	330.05	9,680.14	183,982.33
006.025	2013 CAP IMP BOND DEBT SERVIC	23,147.83	27.53	2,562.09	20,613.27
	CIVIC CENTER	216,480.25	357.58	12,242.23	204,595.60
Fund 640	EQUIPMENT FUND				
014.000	INVESTMENTS - MI CLASS	706,926.19	1,088.71	0.00	708,014.90
Fund 675	WATER UTILITY FUND				
002.000	CASH IN BANK	208,176.21	171,400.00	115,306.22	264,269.99
002.001	REPAIR, REPLACE, IMPROVE CASH	265,592.13	0.00	0.00	265,592.13
006.015	WATER REDEMPTION (1,2,3,4)	171,218.03	249.37	46,720.00	124,747.40
006.016	WATER RESERVE (1,2,3,4)	235,805.71	340.88	0.00	236,146.59
014.000	INVESTMENTS - MI CLASS	604,360.23	930.77	0.00	605,291.00
	WATER UTILITY FUND	1,485,152.31	172,921.02	162,026.22	1,496,047.11
Fund 676	SEWER UTILITY FUND				
002.000	CASH IN BANK	418,060.79	161,585.91	111,686.27	467,960.43
002.001	REPAIR, REPLACE, IMPROVE CASH	61,167.13	0.00	0.00	61,167.13
006.018	SEWER REDEMPTION (1,2,3,4)	130,072.58	120.52	50,860.00	79,333.10
006.019	SEWER RESERVE (1,2,3,4)	212,669.93	284.78	0.00	212,954.71
014.000	INVESTMENTS - MI CLASS	1,007,266.95	1,551.26	0.00	1,008,818.21
	SEWER UTILITY FUND	1,829,237.38	163,542.47	162,546.27	1,830,233.58
Fund 680	RURAL DEV PHASE 4 PROJECT				
006.015	WATER REDEMPTION (1,2,3,4)	60,337.98	0.00	0.00	60,337.98
006.016	WATER RESERVE (1,2,3,4)	23,250.00	0.00	0.00	23,250.00
006.018	SEWER REDEMPTION (1,2,3,4)	7,299.27	0.00	0.00	7,299.27
006.019	SEWER RESERVE (1,2,3,4)	3,750.00	0.00	0.00	3,750.00

12/18/2019 05:28 AM
User: PAUL
DB: Ironwood

CASH SUMMARY BY ACCOUNT FOR CITY OF IRONWOOD
FROM 11/01/2019 TO 11/30/2019
FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS

Page: 2/2

Fund Account	Description	Beginning Balance 11/01/2019	Total Debits	Total Credits	Ending Balance 11/30/2019
006.029	WATER PHASE 4 CONSTRUCTION	1,317.24	1.73	0.00	1,318.97
006.030	SEWER PHASE 4 CONSTRUCTION	266.11	0.00	0.00	266.11
	RURAL DEV PHASE 4 PROJECT	96,220.60	1.73	0.00	96,222.33
Fund 701	TRUST AND AGENCY FUND				
002.000	CASH IN BANK	30,192.25	22,404.77	19,964.98	32,632.04
Fund 711	CEMETERY FUND				
014.000	INVESTMENTS - MI CLASS	517,483.49	796.95	0.00	518,280.44
Fund 732	POLICE & FIREMEN'S RETIREMENT				
002.000	CASH IN BANK	390,976.21	4,669.06	34,608.79	361,036.48
Fund 733	RETIREE HEALTHCARE FUND				
002.003	MERS INVESTMENTS	1,715,893.31	0.00	0.00	1,715,893.31
Fund 899	DOWNTOWN DEVELOPMENT AUTHORITY				
002.000	CASH IN BANK	20,513.54	290.66	1,627.06	19,177.14
	TOTAL - ALL FUNDS	12,126,377.38	592,301.79	861,844.33	11,856,834.84

12/16/2019 09:16 PM
User: PAUL
DB: Ironwood

CHECK REGISTER FOR CITY OF IRONWOOD
CHECK DATE FROM 11/01/2019 - 11/30/2019

Page: 1/7

Check Date	Check	Vendor Name	Description	Amount
Bank RIVER RIVER VALL				
11/01/2019	140305	SHALEE BLACKMER	TOURISM TRAVEL EXPS-BLOGGER	1,221.70
11/01/2019	140306	MICHELLE MARIE SIVULA	CUSTODIAL SERVICES - MEM BLDG	235.80
			CUSTODIAL SERVICES - MEM BLDG	235.80
				<u>471.60</u>
11/05/2019	140307	POSTMASTER - IRONWOOD	POSTAGE	65.10
			POSTAGE	65.10
				<u>130.20</u>
11/05/2019	140308	YOOPER DELIGHTS, LLC	268 X \$1.85 SCONE SALE	442.20
11/08/2019	140309	44 NORTH	HRA, FSA & COBRA FEES - NOV	1,035.00
11/08/2019	140310	ABELMAN CLOTHING & FOOTWEAR	4 - COVERALLS - DPW	170.96
11/08/2019	140311	ANGELO LUPPINO INC	COLD MIX 50.05 TONS \$70.00	3,696.19
11/08/2019	140312	APG MEDIA OF WI	ADV CIVIC CTR MANAGER	165.76
11/08/2019	140313	ARAMARK	LINEN SERVICE - MEM BLDG	100.60
11/08/2019	140314	ASPIRUS CLINICS, INC	DOT PHYSICAL EXAM - KM	105.00
11/08/2019	140315	AUTOMATED COMFORT CONTROLS, INC	PERFORMED PREVENTIVE MAINT-MEM BLDG	24.55
11/08/2019	140316	AVAYA COMMUNICATION-CIT	PHONE LEASE - MEM BLDG	252.00
11/08/2019	140317	BEE-VER TREE SERVICE	TREE REMOVAL	1,605.00
11/08/2019	140318	BIG VALLEY FORD, INC	FUEL TUBE PIPE #34	225.39
11/08/2019	140319	BS&A SOFTWARE, INC.	ANNUAL SUPPORT-BUS LIC & TAX	1,551.00
11/08/2019	140320	CHARTER COMMUNICATIONS	PHONE & INTERNET - PUMP STN	332.36
			PHONE & INTERNET - DPW	256.68
				<u>589.04</u>
11/08/2019	140321	COMPASS MINERALS AMERICA, INC	SALT 51.71 TONS \$90.81 PER TON	4,695.79
			SALT 256.56 TONS \$90.81 PER TON	23,298.21
			SALT 149.77 TONS \$90.81 PER TON	13,600.61
				<u>41,594.61</u>
11/08/2019	140322	COMPUTER DOCTORS	COMPUTER SERVICE	90.00
			COMPUTER SERVICE-ELECTION	303.05
			COMPUTER SERVICE-PUMP STN	90.00
			COMPUTER SERVICE-PSD	385.55
			COMPUTER SERVICE	295.55
			COMPUTER SERVICE-ELECTION	202.50
			COMPUTER SERVICE-WATER DEPT	112.50
			COMPUTER SERVICE	1,728.36
			COMPUTER SERVICE-PUMP STN	90.00
			COMPUTER SERVICE	45.00
			COMPUTER SERVICE-ELECTION	22.50
				<u>3,365.01</u>
11/08/2019	140323	DEAN LAW OFFICE, P.C.	LEGAL SERVICES - OCT	1,918.50
11/08/2019	140324	GOGBIC-IRON WASTEWATER AUTH	WASTE WATER TREATMENT-NOV	78,647.86
11/08/2019	140325	HAWKINS, INC	CHLORINE & LPC - PUMP STN	4,341.69
11/08/2019	140326	I-STATE TRUCK CENTER	REBUILT TRANSMISSION & CORE #84	2,690.28
11/08/2019	140327	INCREDIBLE BANK-CREDIT CARD	CREDIT CARD PAYMENT	5,760.68
11/08/2019	140328	IRON COUNTY MINER	ADV. CIVIC CTR MANAGER OCT 17,2019	85.50
			40 FIRST FRIDAY POSTERS	44.00
				<u>44.00</u>

CHECK REGISTER FOR CITY OF IRONWOOD
CHECK DATE FROM 11/01/2019 - 11/30/2019

Check Date	Check	Vendor Name	Description	Amount
				129.50
11/08/2019	140329	IRONWOOD WATER & SEWER UTIL	AURE-235-01	68.46
			MARS-213-01	636.14
			MCLW-123-01	728.12
				<u>1,432.72</u>
11/08/2019	140330	JACK DOHENY SUPPLIES INC	SOLENOID,IGN. SWITCH&ELEC.THROTTLE #115	427.85
11/08/2019	140331	JAKE'S TREE REMOVAL	MAPLE TREE REMOVAL-N. MANSFIELD ST	1,250.00
11/08/2019	140332	JOHN DEERE FINANCIAL	STREET SIGN SUPPLIES	43.76
11/08/2019	140333	MICHELLE MARIE SIVULA	CUSTODIAL SERVICE-MEM BLDG	235.80
			CUSTODIAL SERVICE-MEM BLDG	235.80
				<u>471.60</u>
11/08/2019	140334	MUKAVITZ HEATING	BELT & FILTERS UNITS - MEM BLDG	241.00
11/08/2019	140335	MUNICODE	MYMUNICODE ANNUAL FEE	1,295.00
11/08/2019	140336	NORTHWOODS VAC & CLEANING	CUSTODIAL SUPPLIES - MEM BLDG	157.84
11/08/2019	140337	OFFICE DEPOT	PAPER	254.92
11/08/2019	140338	OREILLY AUTO PARTS	BULBS & FUSES - DPW	145.45
11/08/2019	140339	RANGE CORP	MISS DIG	93.70
11/08/2019	140340	ROBERT R RICHARDS	TRAVEL EXPS. MDOT ROAD REG. MTG	215.88
11/08/2019	140341	ROVELSKY & CO	COUPLINGS & MARKERS-DPW	406.65
11/08/2019	140342	S & M PROPERTIES, LLP	COPIER LEASE MX-5070V	291.40
11/08/2019	140343	TIZIANI SAND & GRAVEL, LLC	WINTER SAND\$8.00-GRAVEL\$8.90	33,930.45
11/08/2019	140344	TRI-STATE BUSINESS SYSTEMS INC	3 YRS TONER CONTRACT-MX5070V	182.95
			1 YR TONER CONTRACT-MXM364N	588.73
				<u>771.68</u>
11/08/2019	140345	U P REGION OF LIBRARY	OPR COSTS AUTO SYS - LIBRARY	1,161.15
11/08/2019	140346	WHITE WATER ASSOCIATES, INC	WATER SAMPLE TESTING	240.00
			WATER SAMPLE TESTING	102.00
				<u>342.00</u>
11/08/2019	140347	XCEL ENERGY	GROUP WATER POWER BILL	1,427.65
			STREET LIGHTS	6,010.83
				<u>7,438.48</u>
11/08/2019	140348	ZIFKO'S TIRE & BATTERY SUPPLY	TIRE - #68	415.44
			4 TIRES AND SIPING #56	1,097.52
				<u>1,512.96</u>
11/12/2019	140349	POSTMASTER - IRONWOOD	POSTAGE	90.72
			POSTAGE	90.72
				<u>181.44</u>
11/13/2019	140350	ABELMAN CLOTHING & FOOTWEAR	RAIN&HI-VIS. JACKETS & PANTS	314.96
11/13/2019	140351	AIRGAS USA, LLC	CYLINDER RENTAL - DPW	32.48
11/13/2019	140352	ANGELO LUPPINO INC	DEMO 109 NORRIE 50%-BLIGHT GRANT	9,734.70
11/13/2019	140353	ARNESON, MICHAEL	UB refund for account: MWAY-000715-0000-	361.09
11/13/2019	140354	BAKER & TAYLOR BOOKS INC	BOOKS LIBRARY	214.39
11/13/2019	140355	CHARTER COMMUNICATIONS	PHONE & INTERNET - CIVIC CTR	268.89

12/16/2019 09:16 PM
User: PAUL
DB: Ironwood

CHECK REGISTER FOR CITY OF IRONWOOD
CHECK DATE FROM 11/01/2019 - 11/30/2019

Page: 3/7

Check Date	Check	Vendor Name	Description	Amount
11/13/2019	140356	CHIEF OIL CO	GAS - CEMETERY	90.75
			GAS - CEMETERY	45.00
			GAS - CEMETERY	88.87
			HEAT FUEL - CEMETERY	135.20
				<u>359.82</u>
11/13/2019	140357	COLEMAN ENGINEERING CO	QUALITY TESTING WINTER SAND	278.25
11/13/2019	140358	DAILY GLOBE	PUBLIC NOTICES	558.00
			ADV CIVIC CTR MANAGER	275.00
			ADV CITY ELECTION	80.50
				<u>913.50</u>
11/13/2019	140359	EAGLE WASTE & RECYCLING, INC -	TRASH PICK UP - CIVIC CTR	92.20
11/13/2019	140360	ECONO SIGNS	STOP SIGNS & CHANNEL POSTS	1,471.69
11/13/2019	140361	GBS INC	ELECTION SUPPLIES	88.25
11/13/2019	140362	GIOVANONI TRUE VALUE HDWR	WATER SERVICE LINE SUPPLIES	15.24
			WINTERIZATION - CURRY PARK	75.00
			FURNACE REPAIR - CURRY PARK	77.39
				<u>167.63</u>
11/13/2019	140363	IRONWOOD P.S.D. PETTY CASH	REPLENISH PETTY CASH - PSD	130.85
11/13/2019	140364	IRONWOOD TOWNSHIP	4972 E JACKSON RD-CIVIC CTR	176.84
11/13/2019	140365	IRONWOOD WATER & SEWER UTIL	CLEM-205-01	141.28
11/13/2019	140366	JOHN DEERE FINANCIAL	PSD GARAGE SUPPLIES	23.96
			CREDIT MEMO	(4.21)
				<u>19.75</u>
11/13/2019	140367	JOHN DEERE FINANCIAL	BLDG MATERIALS- DPW WATER OFFICE	727.56
11/13/2019	140368	JOHN DEERE FINANCIAL	SHINGLES - PS GARAGE	83.55
11/13/2019	140369	MICRO MARKETING LLC	BOOK LIBRARY	33.99
11/13/2019	140370	MILLER-BRADFORD & RISBERG, INC	OIL & ANTI-FREEZE - DPW	767.60
			CUTTING EDGES-#75	1,553.20
				<u>2,320.80</u>
11/13/2019	140371	NORTHWOODS VAC & CLEANING	CLEAN CARPET-SS OFFICE	225.00
11/13/2019	140372	R.E.D. RICHARDS CONST., INC.	WATER METER READING-OCT	2,545.28
11/13/2019	140373	SAM'S SALVAGE	SHEET METAL - #15 DPW	193.90
11/13/2019	140374	SMITH, HARRISON	UB refund for account: PINE-000247-0000-	401.81
11/13/2019	140375	STATE OF MICHIGAN	ANNUAL FEE	3,181.02
11/13/2019	140376	STATE OF MICHIGAN	NORRIE PARK ANNUAL FEE	142.30
11/13/2019	140377	U.S. BANK EQUIPMENT FINANCE	MXC3030W COPIER LEASE-COMM DEV	69.13
11/13/2019	140378	UNIQUE MANAGEMENT SERVICES INC	PLACEMENTS - LIBRARY	8.95
11/13/2019	140379	USABLUEBOOK	THERMISTOR PROBE-PUMP STN	156.48
11/13/2019	140380	XCEL ENERGY	GROUP POWER BILL	4,438.78
11/14/2019	140381	NELSEN, MALLORY	TRAVEL EXPS-TEAM SCHOOL-PSD	778.56
11/15/2019	140382	POSTMASTER - IRONWOOD	POSTAGE	85.05
			POSTAGE	85.05
				<u>170.10</u>
11/21/2019	140383	POSTMASTER - IRONWOOD	POSTAGE	89.04
			POSTAGE	89.04
				<u>89.04</u>

CHECK REGISTER FOR CITY OF IRONWOOD
CHECK DATE FROM 11/01/2019 - 11/30/2019

Check Date	Check	Vendor Name	Description	Amount
				178.08
11/22/2019	140384	1STAYD CORP	SUPPLIES - DPW	322.99
11/22/2019	140385	ALPENA COUNTY GEORGE N. FLETCHER	PATRON BOOK - LIBRARY	17.99
11/22/2019	140386	ARAMARK	LINEN SUPPLIES-MEM BLDG	96.80
11/22/2019	140387	ASSOCIATED TITLE SERVICES INC	528 BLUEJACKET TITLE-BLIGHT GRANT	125.00
11/22/2019	140388	ASSOCIATED TITLE SERVICES INC	321 AL WRIGHT TITLE-BLIGHT GRANT	125.00
11/22/2019	140389	ASSOCIATED TITLE SERVICES INC	149 W LARCH TITLE-BLIGHT GRANT	125.00
11/22/2019	140390	AUTO VALUE IRONWOOD	FILTERS - DPW	119.22
			MAINT PARTS - SWEEPER #84	77.40
			TAP - TOOL - DPW	8.99
			TORK & HEX TOOL SETS&FILTER	69.86
				<u>275.47</u>
11/22/2019	140391	BAKER & TAYLOR BOOKS INC	BOOKS LIBRARY	503.13
11/22/2019	140392	BLUE CARE NETWORK OF MICHIGAN	HOSPITALIZATION - DEC	29,051.83
11/22/2019	140393	BLUE CROSS,BLUE SHIELD OF MI	HOSPITALIZATION - DEC	4,680.15
11/22/2019	140394	BLUE CROSS,BLUE SHIELD OF MI	HOSPITALIZATION - DEC	2,265.77
11/22/2019	140395	BLUE CROSS,BLUE SHIELD OF MI	HOSPITALIZATION - DEC	3,101.31
11/22/2019	140396	BROADWAY AUTOMOTIVE	PROGRAM TIRE SENSORS-#12	20.00
11/22/2019	140397	C & M OIL CO.	55 GAL DEF - DPW	115.50
11/22/2019	140398	CHARTER COMMUNICATIONS	PHONE & INTERNET - PSD	581.54
11/22/2019	140399	COMPUTER DOCTORS	COMPUTER SERVICE	22.50
11/22/2019	140400	CONVERGEONE	CHG PHONE SYS TIME - MEM BLDG	140.00
11/22/2019	140401	CORE & MAIN LP	6" WATER SUPPLIES-INV. VANBUSKIRK	3,942.32
			30- 5/8" 90 DEGREE BEND COUPLINGS	477.36
			HYD EXT MUELLER&1/2" COUPLINGS	2,412.60
				<u>6,832.28</u>
11/22/2019	140402	DELTA DENTAL OF MICHIGAN	DENTAL - DEC	1,749.01
11/22/2019	140403	EAGLE WASTE & RECYCLING, INC -	RECYCLING - PSD	4.36
			RECYCLING - LIBRARY	4.36
			RECYCLING - MEM BLDG	4.36
				<u>13.08</u>
11/22/2019	140404	EAGLE WASTE & RECYCLING, INC -	CURBSIDE GARBAGE & RECYCLING-OCT	30,412.80
11/22/2019	140405	ENERGENECS, INC	WIRED PROBE & CALIBRATE-WELL #101	300.00
11/22/2019	140406	G.T.C. AUTO PARTS INC	SUPPLIES - DPW	115.57
			PRY BAR SET - DPW	84.95
				<u>200.52</u>
11/22/2019	140407	GALE-CENGAGE LEARNING, INC	BOOKS LIBRARY	207.93
11/22/2019	140408	GALLS, LLC	4 - REPLACEMENT BATTERIES-PSD	205.25
			CREDIT MEMO - PSD	(83.00)
				<u>122.25</u>
11/22/2019	140409	GBS INC	GEN. ELECTION SUPPLIES-11.05.2019	1,806.16
11/22/2019	140410	GIOVANOI TRUE VALUE HDWR	REPLACE MENS BATHROOM FAUCET-MEM BLDG	191.64
11/22/2019	140411	GOGEBIC COUNTY TREASURER	BROWNFIELD CAPTURE CORRECTION	105.42
11/22/2019	140412	GROW & LEAD: COMMUNITY & YOUTH DEV	MEMBERSHIP - LIBRARY	50.00
11/22/2019	140413	HOLIDAY COMPANIES	GAS USAGE	4,807.71
11/22/2019	140414	IRONWOOD WATER & SEWER UTIL	MARS-PRKS-01	30.00
			MARS-CEM-01	23.75

CHECK REGISTER FOR CITY OF IRONWOOD
CHECK DATE FROM 11/01/2019 - 11/30/2019

Check Date	Check	Vendor Name	Description	Amount
			MARS-CEM-01	21.67
			MARS-SD-01	13.33
				<u>88.75</u>
11/22/2019	140415	IRONWOOD-HURLEY ROTARY CLUB	DUES & MEALS - S ERICKSON	149.00
11/22/2019	140416	JOHN DEERE FINANCIAL	INSULATION - CEMETERY	46.87
11/22/2019	140417	JOHN DEERE FINANCIAL	PADLOCKS & KEYS - OLD LANDFILL	49.91
11/22/2019	140418	KINNUNEN, CAROLYN	UB refund for account: LAKN-000309-0000-	79.27
11/22/2019	140419	LAKES DISTRIBUTING INC	CUSTODIAL SUPPLIES - PSD	58.90
			CUSTODIAL SUPPLIES - PSD	118.62
			CUSTODIAL SUPPLIES - PSD	49.80
				<u>227.32</u>
11/22/2019	140420	LAWSON PRODUCTS INC	SUPPLIES - DPW	433.00
			WREATH TIE DOWNS	51.97
				<u>484.97</u>
11/22/2019	140421	MICHELLE MARIE SIVULA	CUSTODIAL SERVICES-MEM BLDG	235.80
			CUSTODIAL SERVICES-MEM BLDG	235.80
			CUSTODIAL SERVICES-MEM BLDG	235.80
				<u>707.40</u>
11/22/2019	140422	MICHIGAN MUNICIPAL LEAGUE	CDL DRIVER FEE - MEMBER	1,050.00
11/22/2019	140423	NORB'S AUTO ELECTRIC	BATTERY #73	339.90
			BATTERY #115	339.90
			LED LIGHTS - #76	199.95
			BATTERIES - #77	493.90
				<u>1,373.65</u>
11/22/2019	140424	NORTH AMERICAN BENEFITS CO	LIFE INS - DEC	196.10
11/22/2019	140425	NORTH AMERICAN, INC.	GARAGE DOOR MAINT - DPW	386.50
11/22/2019	140426	NORTHSTAR ELECTRONICS	POWER CORD FOR REPEATER-PSD	39.99
11/22/2019	140427	NORTHWOODS VAC & CLEANING	CUSTODIAL SUPPLIES - MEM BLDG	71.04
11/22/2019	140428	POLICEONE.COM/PRAETORIAN DIGITAL	TASER CEW INSTRUCTOR CERTIF.-PSD	0.00
11/22/2019	140429	PONTEM SOFTWARE BY	ANNUAL SUPPORT&MAINT-CM DATA MANAGER	725.00
11/22/2019	140430	QUINLAN THOMAS HAMPSTON	REPAIR WOMEN TOILET-CIVIC CTR	188.52
11/22/2019	140431	S & M PROPERTIES, LLP	COPIER LEASE - PSD	138.32
11/22/2019	140432	SANDY SHARP MARKETING, INC	WINTER 19-20 NEWSLETTER	325.00
11/22/2019	140433	SANTA'S WREATHS	49-48" DOUBLE WREATHS @26.00 EA	1,274.00
11/22/2019	140434	SYNCB/AMAZON	OFFICE SUPPLIES	45.34
			OFFICE SUPPLIES	4.35
			OFFICE SUPPLIES	32.91
			OFFICE SUPPLIES	218.93
			OFFICE SUPPLIES	6.56
			OFFICE SUPPLIES	18.99
			OFFICE SUPPLIES	11.22
			6 - PROFLEX GLOVES	156.60
				<u>494.90</u>
11/22/2019	140435	U.S. BANK EQUIPMENT FINANCE	COPIER LEASE - LIBRARY	122.80
11/22/2019	140436	VERIZON WIRELESS	CELL PHONE CHARGES	1,238.17
11/22/2019	140437	WANINK SALES & SERVICE, INC	SAFETY HELMETS&MUFFS&FILTERS-DPW	247.00
11/22/2019	140438	WHITE WATER ASSOCIATES, INC	WATER SAMPLE TESTING	102.00
11/22/2019	140439	WITC ASHLAND	3 CPR/AED CERTIF.	66.00

12/16/2019 09:16 PM

User: PAUL

DB: Ironwood

CHECK REGISTER FOR CITY OF IRONWOOD
CHECK DATE FROM 11/01/2019 - 11/30/2019

Page: 6/7

Check Date	Check	Vendor Name	Description	Amount
11/22/2019	140440	XCEL ENERGY	4972 JACKSON RD 111Z NORRIE PARK RD UNIT PARK 5788 OLD COUNTY RD PUMP STN & 3 WELLS DWTWN STREET LIGHTS 110 N LOWELL ST UNIT PAVILLON WELL #4 219 E FREDERICK ST	2,834.68 15.84 49.66 6,990.48 134.77 510.81 20.54 49.56 10,606.34
11/26/2019	140441	DENNIS HEWITT	GAS - OIL - DIESEL FUEL GAS - OIL - DIESEL FUEL	43.79 43.79 87.58
11/27/2019	140442	POSTMASTER - IRONWOOD	POSTAGE POSTAGE	76.16 76.16 152.32
11/27/2019	140443	POSTMASTER - IRONWOOD	POSTAGE POSTAGE	0.00 V 0.00 V 0.00

RIVER TOTALS:

(2 Checks Voided)

Total of 137 Disbursements:

341,809.61

Bank RVTAX RIVER TAX

11/13/2019	9187	CITY OF IRONWOOD-STREET IMPROVEMENT	TAX DISBURSEMENT OCT21-NOV8, 2019	660.19
11/13/2019	9188	CITY OF IRONWOOD-TAXES	TAX DISBURSEMENT OCT21-NOV8, 2019	10,003.79
11/13/2019	9189	GOGEBIC COUNTY TREAS -ST EDUC.	TAX DISBURSEMENT OCT21-NOV8, 2019	1,978.36
11/13/2019	9190	GOGEBIC COUNTY TREAS-SUMMER TX	TAX DISBURSEMENT OCT21-NOV8, 2019	2,205.29
11/13/2019	9191	GOGEBIC COUNTY TREAS-SUMMER TX	LANDBANK OCT21-NOV8, 2019	27.30
11/13/2019	9192	GOGEBIC-ONT INTERMEDIATE - TAX	TAX DISBURSEMENT OCT21-NOV8, 2019	1,195.02
11/13/2019	9193	IRONWOOD AREA SCHOOLS-CONST 01	TAX DISBURSEMENT OCT21-NOV8, 2019	257.39
11/13/2019	9194	IRONWOOD AREA SCHOOLS-CONST 09	TAX DISBURSEMENT OCT21-NOV8, 2019	237.62
11/13/2019	9195	IRONWOOD AREA SCHOOLS-CONST 10	TAX DISBURSEMENT OCT21-NOV8, 2019	709.74
11/13/2019	9196	IRONWOOD AREA SCHOOLS-CONST 19	TAX DISBURSEMENT OCT21-NOV8, 2019	230.98
11/13/2019	9197	IRONWOOD AREA SCHOOLS-TAX	TAX DISBURSEMENT OCT21-NOV8, 2019	2,399.70
11/13/2019	9198	STATE OF MICHIGAN - LANDBANK	STATE SCHOOL AID FUND	9.60

RVTAX TOTALS:

Total of 12 Disbursements:

19,914.98

REPORT TOTALS:

(2 Checks Voided)

12/16/2019 09:16 PM
User: PAUL
DB: Ironwood

CHECK REGISTER FOR CITY OF IRONWOOD
CHECK DATE FROM 11/01/2019 - 11/30/2019

Check Date	Check	Vendor Name	Description	Amount
Total of 149 Disbursements:				361,724.59



MEMO

To: Mayor Burchell and the City Commission

From: Tom Bergman, Community Development Director

Date: December 20, 2019

Meeting Date: December 23, 2019

Re: Resolution Approving CDBG Application for the Ironwood Downtown City Square Project

The City of Ironwood is taking the next step towards the development of the Ironwood City Square in the Downtown. The attached letter is a qualification letter from Coleman Engineering for engineering and design services for the Ironwood City Square Project. Coleman will be working with HKGI out of Minneapolis to help with the design portion of the project. HKGI is the company that helped with the development of the Ironwood Comprehensive Plan. Staff is recommending contracting with Coleman Engineering for engineering and design services for the City Square Project contingent on MEDC approval to expend funds. This is to insure the City will be reimbursed for costs associated with the project.

Background

The City of Ironwood started to research the opportunity to build the Downtown City Square after being approached by the MEDC Community Assistance Team. They brought up the opportunity to receive Community Development Block Grant funds for a high impact downtown economic development project. After many meetings with the MEDC and City staff, the concept of the Downtown City Square was established. The purpose is to build a high impact, public activated space that would promote business traffic and draw the region to Ironwood's Downtown. The facilities for this project are highly desired infrastructure for vibrant downtowns, proven to draw people to businesses that are close to the location. These amenities include; an outdoor amphitheater for summertime concert series, a splash pad for attracting young families to the downtown, ice skating rink and outdoor gas fire place for drawing more people to downtown businesses in the winter time, and facilities for craft and food vendors to set up for summer festivals and events. The project would also include additional downtown parking as well as the completion of the downtown street lighting project. The square would be designed to serve as the Finnish Line for the SISU Ski Fest.

During the previous budget cycle, the City Commission approved the match for this project of \$191,850. These dollars will be spent specifically on completing the downtown street lighting project and the City's match for acquisition of the parcel. Leveraging these dollars, the MEDC will provide nearly \$1.7 million in grant funding for a total of \$1.9 million in economic development investment in our downtown by the MEDC.

This project is another step in developing our downtown as an asset that will attract new businesses as well as retain and attract talent to our community.



COLEMAN ENGINEERING COMPANY

CIVIL ENGINEERING • ENVIRONMENTAL ENGINEERING • GEOTECHNICAL ENGINEERING • SURVEYING

200 EAST AYER STREET • IRONWOOD, MI 49938 • PHONE: 906-932-5048

December 18, 2019

Mr. Scott Erickson, City Manager
City of Ironwood
213 S. Marquette Street
Ironwood, MI 49938



Re: Statement of Qualifications for Engineering Services
Downtown City Square Project

Dear Mr. Erickson:

Coleman Engineering Company (CEC) appreciates the opportunity to submit this Statement of Qualifications (SOQ) for professional services for the above-mentioned project. CEC understands the scope of this project includes the construction of additional parking, creation of green space (with irrigation), reconstruction and addition of enhanced sidewalks, construction of an amphitheater, construction of a concrete splash pad, food vendor parking and outside seating, decorative lighting on the site, construction of an outdoor gas fireplace, and other park and streetscape amenities. This project will also include the extension of ornamental street lighting on Aurora Street/Silver Street from Lawrence Street to the Montreal River and along Douglas Boulevard from approximately Ridge Street to U.S. Highway 2. Please note this SOQ is in response to the Request for Qualifications dated November 2019 with differences as indicated in this proposal on matters of completion times, sidewalk on Douglas St. and MEDC and CDBG compliance requirements.

CEC has selected Hoisington Koegler Group Inc. (HKGI) to provide landscape architecture assistance for this project. The CEC and HKGI team can offer the City of Ironwood (City) the industry leading design services of parks and recreation areas with efficiency of CEC's local presence.

The CEC and HKGI team will provide Michael J. Foley, P.E. and Kevin Clarke as project managers, respectively. CEC and HKGI offer abundant depth of experience for upper management providing necessary project support and QA/QC oversight. The team has plenty of additional support staff to complete the project in a timely manner. Resumes of CEC and HKGI staff members to be assigned to the project are available upon request.

December 18, 2019

CEC has completed recreational projects of similar nature to the Downtown City Square Project including:

- Ironwood Lighting and Streetscape Project
- Ironwood Depot Park
- Ironwood Township Airport Park
- Marenisco Trailhead Park
- Iron-Belle Trail Project

HKGI has also completed numerous facilities like the Downtown City Square Project including:

- Ironwood Comprehensive Plan
- Buffalo Downtown Commons
- Champlin Andrews Park
- Chaska Veterans Park
- Elk River Rivers Edge
- Fridley Springbrook Nature Center

Project summary sheets for any of the above projects are available upon request.

This project has an aggressive schedule. Please note the following comments that are proposed to be terms of an agreement between CEC and the City:

- CEC will agree to deliver the final plans on March 2, 2020 and apply for any permits at that time. The various permitting agency's review times are not under our control; however, we will do everything in our power to expedite the reviews.
- Bidding will be complete as soon as possible with contract award and construction to start very timely thereafter.
- Construction will be complete by October 1, 2020 to comply with the grant requirements.
- CEC has an expectation that the project will be awarded on December 23, 2019, accepting the conditions put forth in this letter. A work order will be executed on December 26, 2019 signed by the designated City staff.
- CEC and HKGI will not provide any grant management/compliance services. These services will be conducted by the City. Please provide any requirements as timely as possible to assist the City in complying with any grant conditions.
- The proposed engineering fees are \$260,000.00. This amount is slightly greater than the budget due to the winter survey work. The fees are broken down as \$148,000.00 lump sum design fee with the remaining \$112,000.00 for the bidding and construction observation services in a time and materials not to exceed contract.
- We anticipate the City staff to remove the snow in the park area and temporarily place it in the parking area. We will need to coordinate this effort with locating entities so that the survey work can be performed immediately after the snow is moved. We anticipate

the snow to then be moved from the parking area to the park area and the survey of that second half to be completed.

- The removal of the snow on Douglas and Aurora/Silver to a few feet behind the sidewalk will need to be completed in coordination with our survey staff. CEC will complete a preliminary layout of the lights/panels in this area and we will locate these areas for City staff to remove the snow and allow the locating entities to work prior to CEC performing the topographic survey.
- Once the location of structures is determined, the City will return to the site to remove snow to provide access to a soil boring machine.

Assumptions

- No aesthetic design or sidewalk work will be performed in the light pole areas of Douglas and Aurora/Silver.
- HKGI will attend all design meetings from the HKGI offices.
- HKGI will provide two (2) schematic concepts for review and further refinement into a preferred concept by January 15, 2020.
- The fees and schedule are based upon selection of a preferred final design concept by January 22, 2020.
- It is assumed construction will be completed in 16 weeks.
- It is expected that work activities will be compensated in accordance with the signed agreement for engineering work irrespective of grand fund ability.

We would like to thank the City of Ironwood for this opportunity to serve the community. If you have any questions or comments, please contact me at (906) 932-5048.

Sincerely,

COLEMAN ENGINEERING COMPANY

A handwritten signature in black ink, appearing to read "Michael J. Foley", with a stylized flourish at the end.

Michael J. Foley, P.E.
Project Manager

MJF/map



To: Mayor Burchell and City Commission

From: Tom Bergman, Community Development Director

Date: December 16, 2019

Meeting Date: December 23, 2019

Re: Capital Improvement Plan (CIP) 2020-2026

The requirement for capital budgeting and creation of a Capital Improvement Plan (CIP) for the following six fiscal years is found in the Michigan Planning Enabling Act (Public Act 33 of 2008, as amended). Capital budgeting has two elements. The first is a Capital Improvements Plan, and the second is the incorporation of that plan into the annual budget and future budget forecasts. The Capital Improvement Plan is a six year schedule of all proposed major capital improvement projects including project priorities, costs estimates, methods of financing, and annual estimated operating and maintenance costs for the proposed projects. Each year the Capital Improvement Plan is revised for next fiscal year.

Including the Capital Improvement Plan in the annual budget, and future budget forecasts, is primarily for the purpose of adjusting the multi-year program of projects to changing needs and circumstances. It also ensures that projects proposed and planned for are actually completed. At the end of each fiscal year, the projects completed during that year are removed from the plan and an additional year's projects are added. The Capital Improvement Plan is designed to be amended on an annual basis. Projects can be added or subtracted as the needs and resources of the community adjust.

Recommendations

The Planning Commission has reviewed the CIP and recommend adoption by the City Commission.

City of Ironwood
213 S. Marquette St.
Ironwood, MI 49938



Phone: (906) 932-5050
Fax: (906) 932-5745
www.cityofironwood.org

MEMO

DATE: December 19, 2019

TO: Scott Erickson, City Manager
City Commission

FROM: Bob Richards, DPW Supervisor

The City of Ironwood water utility department requests your authorization to obtain bids to live tap the new 16" watermain and install a new valve and Mueller Hydrant at the Pump Station located on Pump Station Road.

This installation is necessary to back flush the 12" and 14" watermain from the clear well to the Big Springs.



This Institution is an Equal Opportunity Provider, Employer and Housing Employer/Lender

