

City of Ironwood  
213 S. Marquette St.  
Ironwood, MI 49938



# IRONWOOD

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**AGENDA**  
**REGULAR IRONWOOD CITY COMMISSION MEETING**  
**MONDAY, JANUARY 13, 2020**  
**Regular Meeting - 5:30 P.M.**  
**LOCATION: COMMISSION CHAMBER MEMORIAL BUILDING**

**5:30 P.M.**

- A. Regular Meeting Called to Order.  
Pledge of Allegiance.
- B. Recording of the Roll.
- C. Approval of the Consent Agenda.\*

*All items with an asterisk (\*) are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of those items unless a Commission member or citizen so requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*

\*1) Approval of Minutes – Regular City Commission Meeting Minutes of December 23<sup>rd</sup>.

\*2) Review and Place on File:

- a. Downtown Ironwood Development Authority (DIDA) Meeting Minutes of November 21<sup>st</sup>.
- b. Park & Recreation Committee Meeting Minutes of December 2<sup>nd</sup>.
- c. Ironwood Planning Commission Meeting Minutes of December 5<sup>th</sup>.
- d. Carnegie Library Meeting Minutes of November 16<sup>th</sup>.

- D. Approval of the Agenda
- E. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).
- F. Citizens wishing to address the Commission on Items not on the Agenda (Three Minute Limit)

**OLD BUSINESS**

- G. Update: Downtown City Square Project.



This Institution is an Equal Opportunity Provider, Employer and Housing Employer/Lender



- H. Discuss and Consider authorizing the purchase of a 2020 Ram 1500 SSV in the amount of \$27,115.00 and a 2020 Dodge Durango Pursuit AWD in the amount of \$30,414.00 for the Public Safety Department from LaFontaine Chrysler Dodge Jeep.
- I. Discuss and Consider awarding the lowest bid to Ashland Ford Chrysler for one (1) One Ton Truck for the Department of Public Works (DPW) Street Department in the amount of \$45,449.00.
- J. Discuss and Consider awarding the lowest bid to Ashland Ford Chrysler for one (1) One Ton Truck for the Department of Public Works (DPW) Sewer Department in the amount of \$46,508.00.
- K. Manager's Report.
- L. Other Matters.
- M. Adjournment.

## **Proceedings of the Ironwood City Commission Meeting**

A Regular Meeting of the Ironwood City Commission was held on December 23, 2019 at 5:30 P.M., along with a Public Hearing at 5:25 P.M. in the City Commission Chambers, Second Floor of the Municipal Memorial Building in the City of Ironwood.

1. Mayor Burchell opened the Public Hearing at 5:25 P.M.

### **ROLL CALL:**

**PRESENT:** Commissioner Corcoran, Mildren, and Mayor Burchell.

**ABSENT:** Commissioner Cayer and Semo (both excused).

2. Public Hearing: To hear comment on Ordinance No. 521, Book 5, an Ordinance to amend Article I, Marihuana Establishments, Sec. 36-6 changing the sunset date to March 31, 2020.

Community Development Director Tom Bergman addressed the City Commission noting that this ordinance is only for changing the sunset date to March 31, 2020. He further added that there is a work session scheduled for Monday, January 6, 2020 at 6:00 p.m. in the Women's Club Room, Second Floor-Memorial Building with the Planning Commission and at that time they will take public comment. Further discussion of this matter took place.

3. Mayor Burchell closed the Public Hearing at 5:29 P.M.

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**5:30 P.M.**

- A. Mayor Burchell called the Regular Meeting to Order at 5:30 P.M.  
Pledge of Allegiance.

- B. Recording of the Roll.

**PRESENT:** Commissioner Corcoran, Mildren, and Mayor Burchell.

**ABSENT:** Commissioner Cayer and Semo (both excused).

- C. Approval of the Consent Agenda.\*

\*1) Approval of Minutes – Regular City Commission Meeting Minutes of December 9<sup>th</sup>.

\*2) Review and Place on File:

- a. Ironwood Housing Commission Meeting Minutes of December 10<sup>th</sup>.
- b. Planning Commission Meeting Minutes of November 7<sup>th</sup>.
- c. Park and Recreation Committee Meeting Minutes November 4<sup>th</sup>.
- d. Downtown Ironwood Development Authority (DIDA) Meeting Minutes of October 24<sup>th</sup>.

***Motion** was made by Corcoran, seconded by Mildren to approve the consent agenda as presented. Unanimously passed by roll call vote.*

D. Approval of the Agenda.

***Motion** was made by Corcoran, seconded by Mildren and carried to approve the agenda as presented.*

E. Review and Place on File:

1. Statement of Revenue & Expenditures.
2. Cash and Investment Summary Report.

***Motion** was made by Corcoran, seconded by Mildren and carried to receive and place on file the Statement of Revenue & Expenditures Report for the month ending November 30, 2019 and the Cash and Investment Summary Report month ending November 30, 2019.*

F. Approval of Monthly Check Register Report.

***Motion** was made by Corcoran, seconded by Mildren to approve the Monthly Check Register Report for the month ending November 30, 2019. Unanimously passed by roll call vote.*

G. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

There were none.

H. Citizens wishing to address the Commission on Items not on the Agenda (Three Minute Limit)

There were none.

**OLD BUSINESS**

I. Consider adopting Ordinance No. 521, Book 5, an Ordinance to amend Article I, Marijuana Establishments, Sec. 36-6 changing the sunset date to March 31, 2020.

***Motion** was made by Corcoran, seconded by Mildren to adopt Ordinance No. 421, Book 5, an Ordinance to amend Article I, Marihuana Establishments, Sec. 36-6 changing the sunset date to March 31, 2020. Unanimously passed by roll call vote.*

J. Discuss and Consider accepting proposal from engineering firm for the engineering and design services for the Ironwood City Square Project.

***Motion** was made by Mildren, seconded by Corcoran to accept the proposal from Coleman Engineering for the engineering with HKGI Company out of Minneapolis for the design contingent upon MEDC approval. Unanimously passed by roll call vote.*

## NEW BUSINESS

- K. Discuss and Consider approving the six-year (2020-2026) City of Ironwood Capital Improvement Plan (CIP).  
(\*\*SIX YEAR (2020-2026) CAPITAL IMPROVEMENT PLAN (CIP) AVAILABLE FOR REVIEW IN THE CITY CLERK'S OFFICE \*\*).

***Motion** was made by Corcoran, seconded by Mildren to approve the six-year (2020-2026) City of Ironwood Capital Improvement Plan (CIP). Unanimously passed by roll call vote.*

- L. Discuss and Consider authorizing bids to live tap the new 16" watermain and install a new valve and Mueller Hydrant at the Pump Station located on Pump Station Road.

***Motion** was made by Corcoran, seconded by Mildren and carried to authorize bids for a live tap on the new 16" watermain and install a new valve and Mueller Hydrant at the Pump Station located on Pump Station Road.*

- M. Mayor's Appointment.

*Mayor Burchell re-appointed Gary Mariani to three (3) year term (term expiring December 31, 2022) on the Board of Review.*

***Motion** was made by Corcoran, seconded by Mildren and carried to approve the Mayor's re-appointment of Gary Mariani for a three (3) year term (term expiring December 31, 2022) on the Board of Review.*

- N. Other Matters.

Mayor Burchell and the City Commission wished everyone a Merry Christmas and Happy Holidays, along with thanking the Department of Public Works for the great job they did in removing all the snow over the past weeks.

- O. Adjournment

***Motion** was made by Corcoran, seconded by Mildren and carried to adjourn the meeting at 5:45 p.m.*

Annette Da Lio-Burchell, Mayor

Karen M. Gullan, City Clerk



## **Proceedings of the Downtown Ironwood Development Authority** **Thursday, November 21, 2019**

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A regular meeting of the Downtown Ironwood Development Authority (DIDA) was held on Thursday, November 21, 2019 at 8:00 A.M. in the Women's club Room, 2<sup>nd</sup> Floor, Memorial building, Ironwood Michigan.

1. Call to Order: Chairperson Amy Nosal called the meeting to order at 8:05 A.M.
2. Recording of the Roll.

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Cathy Flory	X			
Nancy Korpela, Vice	X			
Annette Burchell	X			
Jake Ring	X			
Amy Nosal	X			
Vacant				
Ivan Hellen	X			
Anna Lovelace		X	X	
Nancy Zak	X			
	<b>7</b>		<b>Quorum</b>	

Also, present: Community Development Director Tom Bergman and Community Development Specialist, Tim Erickson

3. Approval of the October 24, 2019 Meeting Minutes:  
**Motion** by Korpela to accept the meeting minutes with the correction as noted from the October 24, 2019 meeting. **Second** by Burchell. **Motion carried 6 to 0.**
4. Approval of the Agenda:  
**Motion** by Hellen to accept agenda. **Second** by Korpela. **Motion carried 7 to 0.**
5. Citizens wishing to address the Authority on Items on the Agenda (Three-Minute Limit):  
None.
6. Citizens wishing to address the Authority on Items not on the Agenda (Three-Minute Limit):  
Director Meyer addressed the Authority and said that the Jack Frost Parade planning is going well. He brought up the new Ironwood Area Historical Society

Calendar and said that about 100 calendars are left to sell. He also mentioned the many events that are happening in the month of December.

Hellen discussed the new calendar.

7. Items for Discussion and Consideration:

- a. Discuss and consider the approval of the Financial Report: Director Bergman presented the financial report and discussed having more wreaths for the new light poles next year. Erickson stated that more donations came in than expenses for the wreaths.

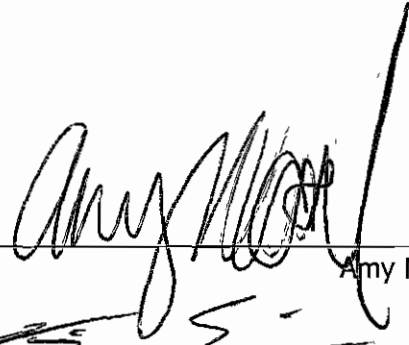
**Motion** by Zak, to accept the Financial Report. **Second** by Korpela. **Motion Passed 7 to 0.**

- b. Discussion of Blueprint Plan: Director Bergman went over a list of items that weren't completed from the Blueprint Plan, items that were previous goals, and items from the First Impressions Tour. The Authority discussed more inclusive planning and doing more with history to add to the list. Director Bergman talked about doing another goal setting session to solidify the Blueprint Plan.
- c. Downtown Snow Removal: Director Bergman talked about discussing this for the next year. Nancy Zak talked about a contractor putting together a proposal for the core downtown block.
- d. Comprehensive Plan & Blueprint Plan Implementation Status of Priority Action Items:
  - I. Strategy 6.3(d) Continue Business Retention Program: Director Bergman said that there is a new contact at the SBDC. He also talked about the need for a new/used book store and that working on attracting one to the downtown could be a goal.
  - II. Strategy 6.3(g&h) Develop/continue Business Incubator/entrepreneurial support spaces: Korpela talked about the Art Alliance with Howard Sandin.
  - III. Strategy 6.5(c), 6.7(b) & 6.6(c) First Friday Downtown: Erickson discussed Frost Friday at the Theatre and throughout the downtown.
  - IV. Downtown Redevelopment Sites: Director Bergman said that the City is receiving RFQ's for the engineering and design and is planning a 2020 build.
  - V. Alley Way Improvement Plan: No update.

8. Other Business: None.

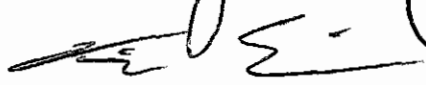
9. Next Meeting: December 19, 2019, 2019 at 8:00 a.m.

**Motion** by Korpela, to adjourn the meeting. **Second** by Zak. **Motion Passed 6 to 0.**



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Amy Nosal, Chair



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Tim Erickson, Community Development Specialist





**Proceedings of the Parks and Recreation Committee  
Monday, December 2, 2019, 5:00 p.m.**

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A regular meeting of the Parks and Recreation Committee was held on Monday, December 2, 2019 at 5:00 P.M. at Ironwood Memorial Building Women's Club Room, 213 S. Marquette St., Ironwood, Michigan.

1. Call to Order:

Chairman Davey called the meeting to order at 5:00 p.m.

2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Paul Kostelnik	X			
Sam Davey	X			
Tom Kangas – Vice Chair	X			
Kim Corcoran, ex-officio, non-voting	X			
Mary Grace Loreti		X	X	
Linda Jindrich	X			
Randy Kirchhoff		X	X	
Vacant				
	<b>6</b>	<b>2</b>		

Also present, Community Development Specialist, Tim Erickson.

3. Approval of the November 4, 2019 Meeting Minutes:

**Motion by Kostelnik to approve the November 4, 2019 Meeting Minutes. Second by Kirchhoff. Motion carried 4 to 0.**

4. Approval of the Agenda:

**Motion by Kirchhoff to approve the amended Agenda. Second by Kangas. Motion carried 4 to 0.**

5. Citizens wishing to address the Committee on Items on the agenda (Three-Minute Limit): None.

6. Citizens wishing to address the Committee on items not on the Agenda (Three-minute limit): None.

7. Items for discussion and consideration:

- A. Approve 2020 Meeting Schedule (Jan. 6, Feb. 3, Mar. 2, Apr. 6, May 4, June 1, July 6, Aug. 3, Sept. 7, Oct. 5, Nov. 2, Dec. 7)

**Motion by Kostelnik to accept the meeting schedule for the coming year. Second by Kangas. Motion carried 4 to 0.**

- B. Discussion on Annual Parks and Recreation User Summit.

- I. The Committee discussed a list of groups to invite to the summit. The Committee listed a group to invite to the Summit. They discussed having each group have a booth and 5 minutes to speak at the event. They discussed having it in beginning to mid April after the ski season. Kostelnik thought that the groups at the summit should have a one page handout to give out at the event.

- C. Goal Setting based on Park Action Plan.

- I. Director Bergman presented the Parks Action Program from the City of Ironwood Comprehensive Plan. He discussed Norrie Park as a priority and talked about having the Parks Maintenance Supervisor create a needs list. He also talked about the need to renovate the board walk and some trails. They discussed creating more access to Montreal River and also asked the Committee if they want to focus on existing parks or creation of new parks. They discussed creating access on Hemlock St. Davey brought up cleaning up the Montreal to allow for kayaking, canoeing and rafting. A lighted ski trail in Miners Park could be a good priority. They discussed doing a historical signage project at Norrie Park with the boardwalk as the priority and upgraded pavilion. They talked about adding mountain bike trail to Norrie Park as a later project. Corcoran brought up tent camping sites.

- D. Comprehensive/Park and Recreation Plan Implementation Status of Priority Action Items:

- I. Strategy 4.5 Define and Construct Priority Trail Improvements (Regional Trail to Miners and Beltline).

- a. Update on Southern Beltline Trail Acquisition Project.

- i. The City will find out more at the end of the year for phase 1.

- b. Update on Mountain Bike Trail Development in Miners Memorial Heritage Park.

- i. The DNR has approved the boundary map.

- II. Strategy 5.4(a) Strengthen and Implement the Master Plan for Miners Memorial Heritage Park (MMHP).

- a. No update.

III. Park Action Plan.

a. Playground North of US Hwy 2.

i. Davey asked if the playground North of US Hwy 2 is the best location.

8. Other Business: Kangas asked about the Neighborhood Enhancement Grant. Director Bergman talked about doing a housing rehab project around the Douglas neighborhood.
9. Next Meeting: Monday, January 6, 2020 at 5:00 p.m.
10. Adjournment: **Motion** by Kangas to adjourn the meeting. **Second** by Kostelnik. **Motion Carried 4 to 0.** Adjournment at 5:42 p.m.

Respectfully Submitted

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Sam Davey, Chair

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Tim Erickson, Community Development Specialist



**PROCEEDINGS OF THE IRONWOOD PLANNING COMMISSION**  
Thursday, December 5, 2019

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A Regular Meeting of the Planning Commission was held on Thursday, December 5, 2019 in the Women's Club Room, Second Floor of the Municipal Memorial Building in the City of Ironwood, Michigan.

1. Call to Order: Chair Davey called the meeting to Order at 5:00 p.m.
2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Mark Surprenant	X			
Bob Burchell	X			
Ryon List		X	X	
Sam Davey	X			
Joseph Lemke	X			
Nancy Korpela		X	X	
Joe Cayer ex-officio, non-voting member		X	X	
Mark Silver		X	X	
	4	4	Quorum	

Also present: Community Development Director Tom Bergman and Community Development Specialist Tim Erickson.

3. Approval of the September 5, 2019 Meeting Minutes:

**Motion** by Burchell to accept the September 5, 2019 Meeting Minutes. **Second** by Surprenant.  
**Motion Carried 4 to 0.**

4. Approval of the Agenda:

**Motion** by Burchell to accept the Agenda. **Second** by Surprenant. **Motion Carried 4 to 0.**

5. Citizens wishing to address the Commission regarding Items on the Agenda (three-minute limit): None.
6. Citizens wishing to address the Commission regarding Items not on the Agenda (three-minute limit): None.
7. Discussion on Storage Containers.
  - A. Director Bergman passed out a list of all of the businesses without a permit for storage containers.
8. Approve 2020 Meeting Schedule (Jan. 2, Feb. 6, Mar. 5, April 2, May 7, June 4, July 2, Aug. 6, Sept. 3, Oct. 1, Nov. 5, Dec. 3).
  - A. The Commission reviewed the schedule.  
  
**Motion** by Burchell to approve the meeting schedule. **Second** by Surprenant.  
**Motion Carried 4 to 0.**
9. Review and Make Recommendation on 2020-2026 Capital Improvement Plan.
  - A. The Commission reviewed the plan.  
  
**Motion** by Burchell to recommend to the City Commission to adopt the Capital Improvement Plan. **Second** by Surprenant. **Motion Carried 4 to 0.**
10. Items for Discussion and Consideration:
  - A. Strategy 6.8(a) Discuss Master Arts Plan.
    - I. No update.
  - B. Comprehensive Plan Implementation Status of Priority Action Items.
    - I. Strategy 3.1(a) Update the Zoning Ordinance (update on recreational marijuana ordinance).
      1. Director Bergman said that the marijuana ordinance has been through legal review and he will be reviewing it. The City Commission will extend the opt out date until the ordinance is adopted.  
  
Director Bergman said that they will be going over districts soon.
  - II. Strategy 4.2 Prepare a Wayfinding Master Plan (Discussion of Entrance sign to Downtown).

1. Director Bergman said that the City Commission has approved to go out for bids for entrance signs into the City and directing traffic to the downtown.

11. Other Business:

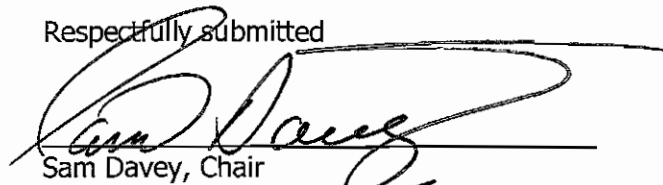
12. Next Meeting: January 2, 2020

13. Adjournment:

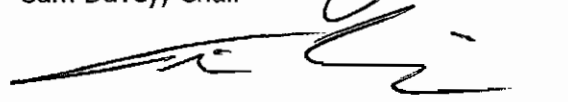
**Motion** by Surprenant to adjourn the meeting. **Second** by Burchell. **Motion Carried 4 to 0.**

Adjournment at 5:44 p.m.

Respectfully submitted

A handwritten signature in black ink, appearing to read "Sam Davey", written over a horizontal line.

Sam Davey, Chair

A handwritten signature in black ink, appearing to read "Tim Erickson", written over a horizontal line.

Tim Erickson, Community Development Specialist

# IRONWOOD CARNEGIE LIBRARY

Regular Library Board Meeting

11:00 16 November 2019

- I. **Call to order.** 11:02  
**Present:** Amber Hurkmans, Kathi Maciejewski, Lynne Wiercinski, Pam Johnson, Helen Slining, Wendy Hicks.  
**Absent :** Kim Corcoran.
- II. **Approval of Oct Financial reports including bills:** None
- III. **Approval of April Minutes :** Amber moved, Helen seconded. Passed unanimously.
- IV. **Adjustments to the Agenda.** Strategic Agenda
- V. **Continuing/old Business:**
- a. **Fundraising Update -**
    - 1. **Book sale** - \$1899 (books sold) \$310 memberships to Friends group. Sale was tremendous.
    - 2. **Scone sale** - Made \$478.30, sold 98 less than in 2018.
    - 3. **Annual appeal** - The letter is going out soon. We did well last year.
  - b. **Youth board member update** - Our new youth board member May be Jon Joki if he feels it is worthwhile.
  - c. **Census update** - Lynne put in for a grant to GLYCD for the full amount of \$5000 for census education activities. She is 97% sure we will get it. We will be working with Karen Gulan and the City of Ironwood to accomplish the activities.
  - d. **Strategic Planning** - Lynne is beginning to put together a formal plan which will probably be ready in the spring. We will be targeting demographics and groups. We are considering getting a professional group to help put the strategic plan together.
- VI. **New Business:**
- a. **Janitorial/Maintenance**-We currently contract for our cleaning person as part of our city's contract; she was just hired as manager of the Civic Center but it is anticipated she will remain cleaning. Joe Saari's company is hired to do our snow removal. Discussion on the possibility of a part time employee to do both and be available on a steadier basis to do many of the duties that come up regularly. Will look into the costs/options.
  - b. **Possible winter hours** - Right now we are open 2 nights a week until 7, after the holidays we are considering 1 night a week until 7 until we switch to Daylight saving time. We will see how it goes.
  - c. **Website update** - Superiorland is discontinuing the website domain that we use, our choices are Word Press which is free with minimum training and P(ublic) L(Library)oud- thru the Library of Michigan which is \$206/year with website support. Lynne would prefer PLOUD. Kathi moved, Amber seconded. Passed by all.
  - d. **RB Digital renewal** - The cost for 2020 is \$540 - the same as last year. The service is not used enough but a great marketing tool. Amber moved, Wendy seconded. Passed by all.
  - e. **Cards for all school students** - Lynne brought up the suggestion to allow all LLW school students to be eligible for a library card for the school year or possibly all year. The discussion was to give the entire school physical cards or only on a need to have basis.
- VII. **Director Report:** The following events are planned for the near future: Cookie decorating for 6 Dec, Jack Frost Parade and open house for 7 Dec with the open house at 5:00.  
The Drama Club will have 2 different plays to do for the kids in the schools, not in the theatre.
- VIII. **Board Comments** - None
- IX. **Public invitation to be heard.** - None.
- X. **Adjournment:** Pam moved, Helen seconded. Passed unanimously. 12:00 pm



# IRONWOOD

DOWNTOWN  
CITY SQUARE

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Lawrence St

Aurora St

Lowell St

McCleod St

Draft

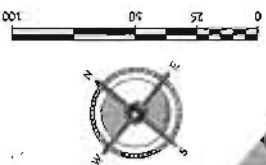
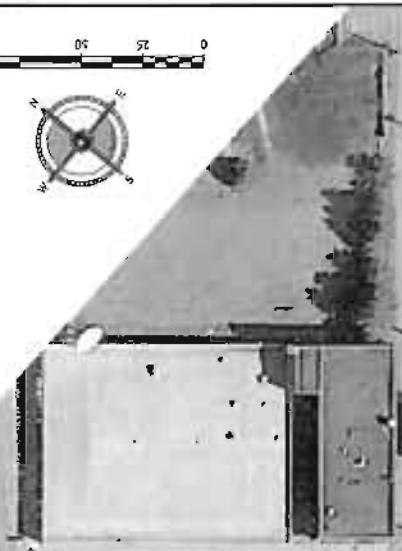
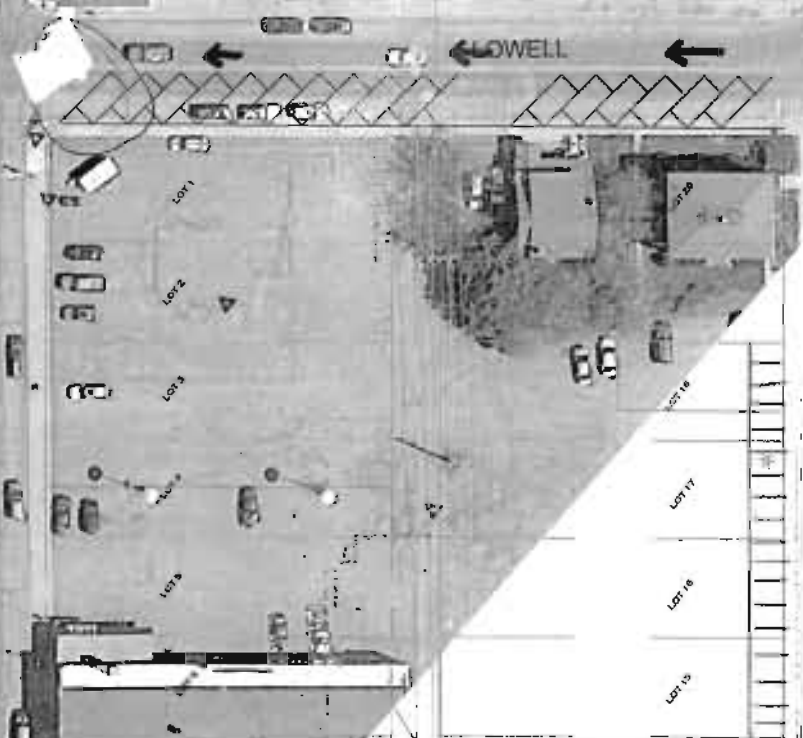
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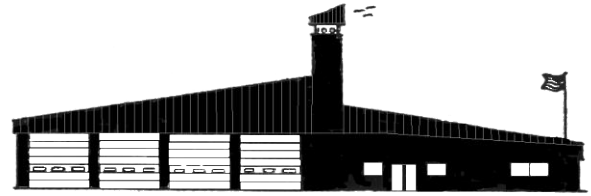




MCLEOD

LOT 15  
LOT 16  
LOT 17  
LOT 18





***Andrew DiGiorgio***  
***Director of Public Safety***

January 10, 2020

TO: Mayor Annette Burchell  
Ironwood City Commissioners

FROM: Andrew DiGiorgio, Director  
Ironwood Public Safety Department

RE: Purchase of Vehicles

I am respectfully requesting Mayor and Commission approval for the purchase of a 2020 Ram 1500 SSV 5.7 Hemi V8 in the amount of \$27,115.00, and a 2020 Dodge Durango Pursuit AWD Hemi 5.7 V8 in the amount of \$30,414.00. I am recommending the proposal from LaFontaine CDJR-Lansing be accepted and approved.

A 55% USDA grant will be utilized in purchasing the vehicles. The vehicles will be purchased through MiDeal state purchasing program.

Thank you for your consideration.

# BID TABULATION SHEET

Name of Bidder:

Name of Bidder:	Bid Amt.	Truck Service Box	Total
Jorgensen Sales		\$15,108.00	\$47,777.77
Ashland Ford Chrysler	\$31,456.00	\$13,993.00	\$45,449.00
Big Valley Ford	\$32,465.52	\$13,755.00	\$46,220.52

Witnesses to Bid Opening:

Bid Award Action Taken

Mara Maher

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## BID TABULATION SHEET

Name of Bidder:

Bid Amt.

Truck  
Box

Total

Ashland Ford Chrysler			\$31,606. <sup>00</sup>	14,902. <sup>00</sup>	\$46,508. <sup>00</sup>
Big Valley Ford, Inc			\$33,301.52	16,218. <sup>00</sup>	\$49,519.52

Witnesses to Bid Opening:

Bid Award Action Taken

*Karen McGowan*  
*Cliff El*  
*Mara Mahay*

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