

City of Ironwood
213 S. Marquette St.
Ironwood, MI 49938



IRONWOOD

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Phone: (906) 932-5050
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www.cityofironwood.org

AGENDA
REGULAR IRONWOOD CITY COMMISSION MEETING
MONDAY, FEBRUARY 10, 2020
Public Hearing 5:25 P.M. and Regular Meeting - 5:30 P.M.
LOCATION: COMMISSION CHAMBER MEMORIAL BUILDING

5:25 P.M.

1. Open Public Hearing.
 2. Public Hearing: To hear comment on Michigan Community Development Block Grant (CDBG) Funding for the construction of a new clear well at the Municipal Water Pumping Station.
 3. Close Public Hearing.
-

5:30 P.M.

- A. Regular Meeting Called to Order.
Pledge of Allegiance.
- B. Recording of the Roll.
- C. Approval of the Consent Agenda.*

All items with an asterisk () are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of those items unless a Commission member or citizen so requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*

*1) Approval of Minutes – Regular City Commission Meeting Minutes of January 27th.

- D. Approval of the Agenda
- E. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).
- F. Citizens wishing to address the Commission on Items not on the Agenda (Three Minute Limit)



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NEW BUSINESS

- G. Discuss and consider authorizing bids for resurfacing existing paved/concrete alleys in the Downtown area.
- H. Discuss and consider approving authorizing Resolution #020-002, identify City Manager Erickson as the Environmental Review Certifying Officer, the person authorized to Certify the Michigan CDBG application, the person authorized to sign the Grant Agreement and payment requests, and the person authorized to execute any additional documents required to carry out and complete the grant for construction of a new clear well at the municipal water pumping Station.
- I. Discuss and consider authorizing bids for 2020 street pavement striping.
- J. Discuss and consider approving quotation from Miller-Bradford & Risberg, Inc. for the upgrade repair to the brake system on Loader #75 821 E Case in the amount of \$20,079.66.
- K. Discuss and consider ornamental street lighting plans for Business Route 2 associated with the Downtown Square Project.
- L. Manager's Report.
- M. Other Matters.
- N. Adjournment.

Proceedings of the Ironwood City Commission Meeting

A Regular Meeting of the Ironwood City Commission was held on January 27, 2020 at 5:30 P.M. in the City Commission Chambers, Second Floor of the Municipal Memorial Building in the City of Ironwood.

A. Mayor Burchell call the regular meeting to order at 5:30 P.M.

B. Recording of the Roll.

***Motion** was made by Mildren, seconded by Corcoran and carried to excuse Commissioner Semo from tonight's meeting.*

PRESENT: Commissioner Cayer, Corcoran, Mildren, and Mayor Burchell.

ABSENT: Commissioner Semo (excused).

C. Approval of the Consent Agenda.*

*1) Approval of Minutes – Regular City Commission Meeting of January 13th.

*2) Review and Place on File:

a. Park and Recreation Committee Meeting Minutes of December 2nd.

b. Pat O'Donnell Civic Center Board Meeting Minutes of December 2nd, January 6th, and January 14th.

c. Ironwood Housing Commission Meeting Minutes of January 20th.

*3) Poverty Exemption Guideline Resolution #020-001.

***Motion** was made by Corcoran, seconded by Cayer to approve the consent agenda as presented. Unanimously passed by roll call vote.*

D. Approval of the Agenda

***Motion** was made by Corcoran, seconded by Cayer and carried to approve the agenda as presented.*

E. Review and Place on File:

1. Revenue & Expenditure Report.

2. Cash and Investment Summary Report.

***Motion** was made by Corcoran, seconded by Cayer and carried to receive and place on file the Statement of Revenue & Expenditures Report for the month ending December 31, 2019 and the Cash and Investment Summary Report month ending December 31, 2019.*

F. Approval of Monthly Check Register Report.

Motion was made by Corcoran, seconded by Cayer to approve the Monthly Check Register Report for the month ending December 31, 2019. Unanimously passed by roll call vote.

G. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

There were none.

H. Citizens wishing to address the Commission on Items not on the Agenda (Three Minute Limit)

There were none.

OLD BUSINESS

I. Update: Downtown City Square Project.

Mike Foley from Coleman Engineering addressed the City Commission reviewing with them the drawings of the Downtown City Square Project. Mr. Foley thanked all the stakeholders for their help in the process. A video on YouTube was also presented to give a virtual look at the upcoming Downtown City Square Project. Further discussion of this matter took place.

J. Discuss and Consider placing on file the City Audit Report for the fiscal year ended June 30, 2019.

(**CITY AUDIT REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2019 IS AVAILABLE FOR REVIEW IN THE CITY CLERK'S OFFICE & CITY WEBSITE- www.cityofironwood.org **).

Motion was made Mildren, seconded by Corcoran and carried to receive and place on file the City Audit Report for the fiscal year ended June 30, 2019.

K. Discuss and Consider authorizing pay application #3 (final) to Ruotsala Construction for the 2018 Water Service Line Replacement Project through the MDEQ Pilot Drinking Water Community Water Supply (PDW) Grant Program in the amount of \$9,842.49.

Motion was made by Corcoran, seconded by Cayer to authorize pay application #3 (final) to Ruotsala Construction for the 2018 Water Service Line Replacement Project through the MDEQ Pilot Drinking Water Community Water Supply (PDW) Grant Program in the amount of \$9,842.49. Unanimously passed by roll call vote.

L. Mayor's Appointment.

Mayor Burchell re-appointed Mark Silver and appointed David Andresen replacing Joe Lemke on the Ironwood Planning Commission both for three (3) year terms (terms expiring December 31, 2022).

Motion was made by Corcoran, seconded by Cayer and carried to approve the Mayor's re-appointment of Mark Silver and appointment of David Andresen to the Ironwood Planning Commission for three (3) year terms (terms expiring December 31, 2022).

M. Manager's Report.

City Manager Scott B. Erickson verbally gave the Manager's report noting the following items:

- *On Monday, February 3, 2020 at 6:00 p.m. in the Memorial Building Auditorium there will be a work session held to receive public comment on the draft of the Adult Use Marihuana Establishment Ordinance.
- *The Ironwood Planning Commission on Thursday, February 13, 2020 will hold a Public Hearing on the Adult Use Marihuana Establishment Ordinance.
- *The City DPW Water Department repaired a water main break that occurred over the weekend on Alfred Wright Blvd.
- *City Manager Erickson stated that a discussion took place during the Staff Meeting this morning regarding how to get the word out to the public when things happen on the weekends. A couple of suggestions were Facebook and a similar notification system like the one that the Ironwood Area Schools has.
- *City Staff will be meeting with the engineers from Short Elliott Hendrickson (SEH) this Wednesday to discuss the preliminary engineering report for the municipal water pump station and water filtration. The City anticipates this report to be given back to them in May.
- *Pauline Pikka the Utility Billing Clerk will be retiring from the City of Ironwood after 14 ½ years with the City. City Manager Erickson urged everyone to wish Pauline well if they see her. Wendy Hagstrom will be replacing Pauline starting on Monday, February 10th.
- *A new security camera system is being installed at the Memorial Building. The new security system will be installed over the next few days and is partially being funded through a grant from MMRMA, the City of Ironwood's insurance company.
- *Staff is currently working on the spring City newsletter.
- *MML Capital Conference is scheduled for March 22-26.
- *At the end of February Mayor Burchell, Community Development Director Bergman, and City Manager Erickson will be traveling to Lansing to present the City Square Project.

N. Other Matters.

Commissioner Corcoran noted it is always good to build relationships when traveling to Lansing and networking with others.

Mayor Burchell asked if someone could explain what happens when there is a water break.

Department of Public Works Supervisor Bob Richards explained that when there is a water break the water becomes discolored instantly from the high pressure of water that surges through main and when you turn on your faucet it surges into your home thus bringing the discolored water into your lines. He urged residents not to use their hot water right away when there is a break, so the sediment doesn't get into their hot water heater. If it does, he stated you can drain it from the bottom but be cautious when doing this and be prepared in case it doesn't shut off. Additional comments were received.

Commissioner Mildren commented on how lucky the City of Ironwood is to have a Chamber of Commerce who thanks all the community volunteers.

O. Adjournment.

Motion was made Corcoran, seconded by Cayer and carried to adjourn the meeting at 6:14 P.M.

Annette Da Lio-Burchell, Mayor

Karen M. Gullan, City Clerk

Memo

To: Mayor & City Commission

From: Scott Erickson, City Manager

CC:

Date: February 10, 2020

Re: Discuss and Consider 2020 Downtown Alley Mill/Overlay Project

Introduction

One of the items identified as a 2019i/20 City Commission goal is paving the Downtown alleys. (see attached map)

Analysis & Background

The downtown alleys are made up of a combination of asphalt and concrete pavement. The alleys are in need of paving. Similar to the City streets that have been paved over the past few years it is recommended to mill the existing pavement surface (asphalt and/or concrete) two inches and then overlay the alleys with a new two-inch layer of asphalt. This has been a cost-effective method to extend the life of the pavement. This project will also include the replacement/addition of three storm water catch basins to improve drainage.

Recommendation

Is it recommended to consider authorizing a change order be prepared to add this additional work to the 2019 Asphalt Paving project that is currently open with Angelo Luppino Construction or direct this work to be bid as a separate project.



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TITLE: ALLEY PAVING PROJECT		
REVISION: A	DRAWN BY: J. ALONEN	DRAWING NO. S-1
DATE: 2/7/2020	APPROVAL BY: S. ERICKSON	

RESOLUTION #020-002

**MICHIGAN STRATEGIC FUND GRANT APPLICATION FOR THE CONSTRUCTION
OF A NEW CLEAR WELL AT THE MUNICIPAL WATER PUMPING STATION**

WHEREAS, the Michigan Strategic Fund has invited Units of General Local Government to apply for its CDBG-Infrastructure and Resiliency (CDBG-IR) Competitive Funding Round; and

WHEREAS, the City of Ironwood desires to request \$1,494,310.00 in CDBG funds to replace the old clear well at the municipal water pumping station; and

WHEREAS, the City of Ironwood commits local funds from its Water Fund in the amount of \$187,690.00; and

WHEREAS, the proposed project is consistent with the local Community Development Plan as described in the Application; and

WHEREAS, the proposed project will benefit all residents of the project area and (low/mod percentage of Ironwood) percent of the residents of the City of Ironwood are low and moderate income persons as determined by an income survey approved by the Michigan Economic Development Corporation; and

WHEREAS, local funds and any other funds to be invested in the project have not been obligated/incurred and will not be obligated/incurred prior to a formal grant award, completion of the environmental review procedures and a formal written authorization to obligate/incur costs from the Michigan Economic Development Corporation.

NOW, THEREFORE, BE IT RESOLVED that the City of Ironwood hereby designated the City Manager Scott Erickson as the Environmental Review Certifying Officer, the person authorized to certify the Michigan CDBG Application, the person authorized to sign the grant Agreement and payment requests, and the person authorized to execute any additional documents required to carry out and complete the grant.

The foregoing resolution was offered by _____, and supported by _____.

Upon roll call vote, the following voted:

Yes:

No:

Absent:

Annette Burchell, Mayor

I, Karen Gullan, the duly appointed City Clerk of the City of Ironwood, Michigan, do hereby certify that the foregoing is a true copy of a Resolution adopted by the City Commission of the City of Ironwood at its Regular Meeting on February 10, 2020.

Karen M. Gullan, City Clerk

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MEMO

January 30, 2020

TO: Scott B. Erickson, City Manager
Annette Burchell, Mayor and City Commissioners

FROM: Bob Richards, DPW Supervisor

RE: Loader #75

The City of Ironwood DPW Vehicle Maintenance Department is requesting the City Commission's authorization to allow contracting Miller-Bradford & Risberg, Inc. (Licensed Certified Case Dealer) to replace the brakes on Loader #75 821 E. Case to embedded bronze lining and pads. This upgrade will significantly increase safety and longevity.

The estimated cost is \$20,079.66 and includes the upgrade kit and needed components required. This does not include transportation to and from Negaunee, Michigan.

Loader #75's duties are to plow Norrie location with the wing and plow. This is a very hilly area with high breaking. Loader #75 also is used for hauling the snow auger. This additional weight of 95 hundred pounds constitutes the upgrade.

Some additional factors. Loader #75 was purchased in 2010 (hrs. 4117). We believe this loader will be part of our fleet for another 12 years.

Thank you for your consideration.

Robert Richards DPW



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Memo

To: Mayor & City Commission

From: Scott Erickson, City Manager

CC:

Date: February 10, 2020

Re: Discuss the Limits of Ornamental Street Lighting for Business Route 2 Associated with the Downtown Square Project

Introduction & Background

As a funding match (approximately 10%) for the Downtown City Square project the City of Ironwood has budgeted \$191,850 (for ornamental lighting along Business Route 2) and \$9,250 (for a 25% match for acquisition) The existing ornamental street lighting along Business Route 2 currently ends around Kaufman Sheet Metal on the west end and terminates at Gogebic Street on the east end. Depending on the final bid prices that are received for the lighting portion of the project, the current budget should fund the installation of approximate 8-9 additional ornamental lights. To fully complete the ornamental lighting to the Montreal River and to US 2 a total of 27 lights are needed. The estimated additional cost to complete the lighting along the Business route would be in the range of \$350,000.00.

The current project, as budgeted and designed, includes adding 8-9 additional ornamental lights along the BR.