

City of Ironwood
213 S. Marquette St.
Ironwood, MI 49938



Phone: (906) 932-5050
Fax: (906) 932-5745
www.cityofironwood.org

AGENDA
REGULAR IRONWOOD CITY COMMISSION MEETING
MONDAY, JUNE 8, 2020
Budget Public Hearing – 5:25 P.M.
Regular Meeting - 5:30 P.M.

TO BE HELD VIA ZOOM

(Please visit the City website at www.cityofironwood.org or the notice posted at the Memorial Building for Zoom Webinar login instructions.)

5:25 P.M.

1. Open Public Hearing.
 2. Recording of the Roll.
 3. Public Hearing: To hear comment relative to the Fiscal Year 2020-2021 Proposed Budget and the Schedule of Rates for City Services.
 4. Close Public Hearing.
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5:30 P.M.

- A. Regular Meeting Called to Order.
Pledge of Allegiance.
- B. Recording of the Roll.
- C. Approval of the Consent Agenda.*

All items with an asterisk () are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of those items unless a Commission member or citizen so requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*

*1) Approval of Minutes – Regular City Commission Meeting Minutes of May 26th.

*2) Review and Place on File:

- a. Pat O'Donnell Civic Center Meeting Minutes of June 1st.



This Institution is an Equal Opportunity Provider, Employer and Housing Employer/Lender



- D. Approval of the Agenda
- E. Update on COVID-19 Response.
- F. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).
- G. Citizens wishing to address the Commission on Items not on the Agenda (Three Minute Limit)

OLD BUSINESS

- H. Review and Consider Resolution #020-005 approving an Appropriations Act for Fiscal Year 2020-2021 including Budget establishment of the 2020-2021 Millage rates for City Services and authorizing the collection of a 1% Tax Administration Fee and adopt the 2020-2021 Fee Schedule.
- I. Discuss and Consider awarding the lowest bid to Ruotsala Construction in the amount of \$1,220,858.42 for the Downtown City Square Project, contingent upon receiving authorization to award by the Michigan Economic Development Corporation (MEDC).
- J. Discuss and Consider awarding bid for the installation of touchless faucets in all City of Ironwood facilities to Future Plumbing in the amount of \$14,670.00.
- K. Discuss blight debris removal at 205 N. Curry Street (Tax ID #52-22-253-050).

NEW BUSINESS

- L. Discuss & Consider approving request from the Ironwood Theatre, Inc. to defer their monthly lease payment of \$702.50 (consider 6-month extension).
- M. Discuss and Consider approving water meter reading contract extension.
- N. Discuss and Consider approving outside seating policy for commercial establishments.
- O. Manager's Report.
- P. Other Matters.
- Q. Consider Closed Session to discuss AFSCME Local 1538 collective bargaining agreement Negotiations.
- R. Return to Open Session.
- S. Consider action on AFSCME Local 1538 collective bargaining agreement with the City of Ironwood.
- T. Adjournment.

CITY COMMISSION RESOLUTION AUTHORIZING THE 2020 CITY TAX LEVY,
AUTHORIZING A GENERAL APPROPRIATION ACT FOR FISCAL 2020-2021,
AND AUTHORIZING THE COLLECTION OF A 1% TAX ADMINISTRATION FEE.

At a Regular Meeting of the City Commission of the City of Ironwood held on the 8th of June, 2020 via Zoom Webinar (online and/or by phone), in accordance with the Governor of Michigan's Executive Order 2020-75, due to health concerns surrounding Coronavirus/COVID-19, the following Resolution was offered by Commissioner _____, and supported by Commissioner _____.

WHEREAS, Act 621 of the Michigan Public Acts of 1978, known as the "Uniform Budgeting and Accounting Act", requires that an Appropriation Act be passed by the City Commission authorizing the expenditure of City funds, and to provide for the disposition of all income received by the City; and

WHEREAS, pursuant to Section 14 (1) of said Act, the City Manager, as the Chief Administrative Officer has prepared and presented the City Commission with a budget; and

WHEREAS, the recommended budget includes the requirements of Section 15 (1) of said Act and is a balanced budget as required by Section 15 (2); and

WHEREAS, pursuant to Act 197 of the Michigan Public Acts of 1975, the Downtown Development Authority has submitted a budget request indicating their required revenues and expenditures for Fiscal 2020-2021 and

WHEREAS, Act 503 of the Michigan Public Acts of 1982 requires that the collection of a Property Tax Administrative Fee (PTAF) and a Late Penalty Fee (LPF) be by resolution of the governing body;

NOW THEREFORE BE IT RESOLVED, that the proposed budget for Fiscal 2020-2021 is hereby approved and the City Assessor and City Treasurer are hereby authorized to levy the following millage rates for the 2020-2021 Fiscal Year, beginning July 1, 2020 through June 30, 2021:

General Fund	19.2000	Mills
Library Fund	0.9658	Mills
Police & Fire Pension Fund	6.5000	Mills
2015 Street Bond Debt Service	2.0000	Mills
Civic Center Fund	<u>1.0000</u>	Mills
TOTAL	29.6658	Mills

BE IT FURTHER RESOLVED, that in accordance with Act 197, of the Michigan Public Acts of 1975, an amount equivalent to 1.9414 mills is hereby levied against the C-2 Zoned Downtown Commercial District and appropriated for the financing of the Downtown Development Authority; and

BE IT FURTHER RESOLVED, that in accordance with Section 44 of Act 503 of the Michigan Public Acts of 1982, that the City Assessor and the City Treasurer be authorized to impose a 1% Property Tax Administrative Fee (PTAF) and a 3% Late Penalty Fee (LPF) and that a separate activity account be established for pursuant to said Act, and

BE IT FURTHER RESOLVED, that the City Manager, serving as Chief Administrative Officer of the City, is hereby authorized and permitted, pursuant to Section 19 (2) of Act 621, to execute transfers up to 30% between appropriations (budget centers); and

BE IT FURTHER RESOLVED, that the charges for City Services for Fiscal 2020-2021 shall be as indicated in the attached Fee Schedule, and

BE IT FURTHER RESOLVED, that this General Appropriations Act hereby appropriates City Revenues to be expended in the amounts and for purposes as set forth below:

<u>Revenues</u>	
<u>General Fund</u>	
<u>Description</u>	
Property Taxes	\$1,899,000
Licenses and Permits	79,500
Federal Grants	1,310,000
State Grants	954,000
Charges for Services	198,000
Interest and Rents	209,500
Other Revenues	65,000
Total General Fund Revenues	\$4,715,000
Use of Fund Balance	<u>819,000</u>
Total General Fund Revenues and Use of Fund Balance	\$5,534,000
Major Street Fund	1,635,000
Local Street Fund	865,000
Volunteer Fire Department	2,000
Library Fund	139,000
Debt Service Fund (2015 Street Bond)	180,000
Memorial Building Debt Service Fund	2,000

Civic Center Fund	189,000
Equipment Fund	708,000
Water Utility Fund	2,219,000
Sewer Utility Fund	2,053,000
Cemetery Fund	100,000
Downtown Development Authority Fund	<u>51,000</u>
Total Revenues, Transfers and Use of Fund Balance/Net Assets – All Funds	<u>\$13,677,000</u>
<u>Expenditures</u>	
<u>General Fund</u>	
Legislative	\$43,000
General Government	994,000
Public Safety	1,075,000
Health and Welfare	367,000
Public Works	137,000
Recreation and Culture	181,000
Other Functions	52,000
Capital Outlay	2,029,000
Total General Fund Expenditures	\$4,878,000
Transfer Out	<u>656,000</u>
Total General Fund Expenditures and Transfers Out	\$5,534,000
Major Street Fund	1,635,000
Local Street Fund	865,000
Volunteer Fire Department	2,000
Library Fund	139,000
Debt Service Fund (2015 Street Bond)	180,000
Memorial Building Debt Service Fund	2,000
Civic Center Fund	189,000
Equipment Fund	708,000
Water Utility Fund	2,219,000
Sewer Utility Fund	2,053,000
Cemetery Fund	100,000
Downtown Development Authority Fund	<u>51,000</u>
Total Expenditures and Transfers Out – All Funds	<u>\$13,677,000</u>

YES: Commissioner(s),_____

NO: Commissioner(s),_____

ABSENT: Commissioner(s),_____

RESOLUTION DECLARED ADOPTED

I, Karen M. Gullan, do hereby certify that I am the duly appointed acting and qualified Clerk of the City of Ironwood, and do further certify that the above and foregoing Resolution is a true and correct copy of the Resolution passed by the City of Ironwood City Commission, at a Regular Meeting held June 8, 2020.

KAREN M. GULLAN, CITY CLERK

CITY LICENSES AND FEES: July 1, 2020

SECTION I - AMUSEMENTS

Exhibition license	\$25.00 per day \$150.00 per week
Show Licenses	\$250.00 per day
Circus and carnivals	\$1,500.00 per week
Other Shows	\$25.00 per day
	\$150.00 per week

SECTION II - BICYCLES

Permanent Registration	\$2.00 fee \$1.00 transfer \$1.00 replacement
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SECTION III - REQUIRED CITY LICENSES & OTHER CHARGES

IFT Application Fee for Processing	\$500.00
Bank Overdraft Charges	\$45.00
Charter (copy)	\$10.00
Photocopies or FAX	\$0.10 per page
Business License	\$30.00
Late Business License Fee (after April 1st)	\$15.00
Going-Out-Of Business (Per License)	\$50.00
Transient Photographer Fee	\$100.00 per event
Special Curb Loading Zone Fee	\$150.00 plus sign
Transient Merchants Fee	\$100.00 per event
Arts & Crafts Fair or Festival Sponsor Fees (1 day sponsor fee)	\$100.00
Tax/Assessing Inquiries (Title Co., Realtor, & Lawyers)	\$10.00 per request
Placement of Special Assessments (Delinquent bills) on taxes	\$50.00
Skunk Removal	\$40.00
Blight Grass Mowing	\$175.00 per lot
C-2 Sidewalk Snow Removal	\$175.00 per lot
Notarization Fee (per signature)	\$3.00 resident \$5.00 non-resident
Freedom of Information Request (form & policy located in City Clerk's Office)	\$0.10 per page
Passport Processing Fee	\$35.00
Outdoor Furnace Permit	\$25.00
Ordinance Violation – 2nd notice	\$75.00
Ordinance Violation - 3rd notice	\$150.00

*****A 1% monthly late fee will be assessed on all account balances over thirty (30) days old.*****

SECTION IV - HOUSING CODE

Certificate of Registration

Rental units include - single-family dwellings,

multi-dwelling units, rooming houses, hotels, & motels

Rental Housing Registration	\$25.00
Re-Inspection	\$10.00
Multi-Dwelling Units (Initial Inspection)	\$25.00 plus \$5 per unit
Re-Inspection	\$10.00
Rooming Housing (Initial Inspection)	\$40.00
Re-Inspection	\$10.00
Hotels & Motels (initial Inspection)	\$50.00
Re-Inspection	\$10.00
Housing Annual Fee	\$25.00

SECTION V - ZONING FEES

Appeal - residential/commercial/industrial	\$300.00
Variance - Residential	\$300.00
Variance - Commercial or Industrial	\$350.00
Rezoning Request	\$300.00
Conditional Use Permit	\$350.00
Zoning Amendment	\$300.00
Administrative Approvals	\$250.00
Temporary Structure for Storage & Sales (Ref 34-134 (9))	\$100.00
Planned Unit Development (PUD)	\$500.00

SECTION VI - SITE PLAN REVIEW FEE

Residential Zone	\$400.00
Commercial/Industrial zone	\$400.00
Construction Codes/Plan Review (See Section 8)	
Vacation of subdivision or right-of-way	\$300.00
Revisions to approved plans for major development	\$150.00
Revisions to approved plans for regular development	\$100.00

SECTION VII - BUILDING PERMITS

New Commercial Building Construction for buildings up to 1800 sq. ft. for all useable area	\$475.00
New Home Construction for homes up to 1800 sq. ft. of living area	\$450.00
Prefab Home Construction (includes foundation)	\$250.00
Residential Garage Construction up to 576 sq. ft.	\$85.00
Residential Garage Construction over 576 sq. ft.	\$100.00
Room additions up to 200 sq. ft.	\$70.00
Room additions up to 300 sq. ft.	\$80.00
Room additions over 300 sq. ft.	\$90.00
Sundry repairs, remodeling and alterations (limited to replacement of windows, doors, roof, siding) under \$1,000.00 cost (materials and labor)	\$60.00
Sundry repairs, remodeling and alterations (limited to replacement of windows, doors, roof, siding) cost (materials & labor)	
\$1,000-\$20,000	\$60.00*
\$20,001-\$50,000	\$75.00*
\$50,001-\$100,000	\$125.00*
over \$100,000	\$175.00*

*Construction without permit (plus permit fee)	\$100.00+
Reinspection Fee	\$25.00
Room Addition over 500 sq. ft. & any other type construction, repair, remodeling, & alteration not otherwise specified. (Fees to be determined by Building Inspector based upon the Bureau of Construction Codes sq. ft. construction cost table	
Fees for plan review are to be determined by Building Inspector based upon the Bureau of Construction Codes Plan Review Fee schedule.	\$50.00 Min.
Fence Permit	
(Material & labor) value up to \$500	\$20.00
(Material & labor) value over \$500	\$20.00
Fee for construction or erection of sign having a value (material & labor up to \$1,000)	\$40.00
(material & labor value over \$1,000)	\$60.00
<u>Demolition and Moving Permits</u>	
With respect to a building which is under ten (10) feet wide and does not contain over 2,500 cubic feet, the fee for moving permit	\$15.00
With respect to a building which is over 2,500 cubic feet	\$30.00
The fee for a demoliton permit for a building having less than 500 sq. ft	\$40.00
The fee for a demolition permit for a building having 501-10,000 sq. ft. shall be	\$60.00
The fee for a demolition permit for a building having more than 10,000 sq. ft. shall be	\$75.00
Sidewalk Construction or Repair - Permit Fee	\$50.00
SECTION VIII - ENGINEERING FEE	
Demolition Related Obstruction ROW Fee (Ref. 29-41) Sidewalk	
Sidewalk Obstruction Permit	\$25.00
Deposit	\$200.00

SECTION IX - WATER RATES - MONTHLY
\$5.90 per cf(x100) of all water used

Readiness to Serve:
Equivalent meter & service ratio per AWWA Maual Water rates:

Meter Size (in.)	Equivalent Meter & Service Ratio	Montly Service Charge
5/8	1	\$22.55
3/4	1.15	\$25.50
1	2.2	\$46.34
1 1/2	5.5	\$115.86
2	10.3	\$216.90
3	23.5	\$494.85
4	42.7	\$892.11
6	95.5	\$2,013.48
Hydrant Meter	daily Min., plus usage	\$250.00
	daily Min., plus usage	\$50.00

Hydrant Meter Deposit		\$1,000.00
Hydrant use without approval	plus prosecution	\$500.00

Water Tap in Fees	City	Township
3/4" Line	\$2,500.00	\$3,500.00
1" Line	\$2,500.00	\$3,500.00
1 1/4" Line	\$2,500.00	\$3,500.00
1 1/2" Line	\$2,500.00	\$3,500.00
2" Line	\$4,000.00	\$5,000.00
3" Line	\$6,000.00	\$7,000.00
4"	\$6,000.00	\$7,000.00
6"	\$7,500.00	\$8,500.00
8"	\$9,000.00	\$10,000.00

Water Turn On/Off Charges & Turn Off/On Charges for Repairs (during regular business hours)		
April-October		\$75.00*
November-March		\$150.00*

Special event water rate - 50% of current water rate		
(per approval Ironwood City Commission Resolution #08-018)		
Contractor Assistance	\$70.00 hr./1 man	
Overtime rate minimum 2 hrs.	\$75.00 hr./1 man	
	\$125.00 hr./2 men	
	or actual cost	

*Winter/Summer turn-on/turn-off rates will depend on the use of snow removal equipment

New Account Charge	\$20.00
Delinquent Re-connect Fee	\$150.00 Summer \$300.00 Winter
Water and Sewer Deposit	\$550.00
Leak Adjustment - Adjustment to water and sewer charge will be 1/2 of excess usage above monthly average.	
Disconnecting lateral from main	\$250.00
New Meter Charge	\$150.00
Illegal by Pass (does not include projected cost and prosecution)	\$1,000.00
Delinquent Trip Charge	\$75.00
Meter Test	\$30.00
Excavation without Permit	\$500.00 plus damages
O.T. call out	\$75.00 hr./min. 2 hrs.

SECTION X - WATER LINE THAWING/WINTER LET RUN POLICY

As per water service "thawing" policy 10/13/14
As per Winter "Let Run" policy 10/13/14

SECTION XI - MINIMUM MONTHLY SEWAGE CHARGE (CAPITAL CHARGE)

<u>Meter Size</u>	<u>Minimum Monthly Charge</u>
5/8"	\$34.15
3/4"	\$38.46
1"	\$72.89
1 1/2"	\$183.48
2"	\$340.86

3"

\$777.01

Variable Monthly

Normal Domestic Sewage Charge

\$7.56

Metered User

\$7.38 per cf(x100)
of water

Unmetered User

\$70.23 per month \$ 71.99

NOTE: Township residents on City water and sewer will pay minimum monthly charge to Township and variable monthly charge to City.

Sewer Tap

Resident

Inspection Fee

4" sewer line

\$600.00

6" sewer line

\$850.00

8" sewer line

\$1,100.00

10" sewer line

\$1,600.00

**Fee for Street Repair/City Right of Way

\$800.00 Minimum

Anything over \$800 will be charged at actual cost of labor & material. Rates shall be double for Township. Fee does not include sidewalk, curb, or gutter.

\$80/ft. linear ft (4' Wide Trench)

**Sidewalk/curb/gutter only, at current cost.

Cleaning grease from sanitary sewer mains

Cost + 15%

Televising Sewer - City Use

No Charge

Assisting Contractor/Owner

\$150.00 hr.

Evaporation Allowance for Commercial laundries

10.00% current usage rate

Contractor Assistance/Tracing Lines

\$60.00 hr.

Normal Sewer Lateral Maintenance (Steaming)

\$125.00 hr.

\$100.00 OT (2 hr. min.)

Vactor service

\$45.00 hr./man

plus Vactor rental fee at current State of MI rate

\$114.82 hr.

Smoke Machine (City operator required)

\$60.00 hr.

Damage to barricades & lights will be billed appropriately

*Exception - City Involved Special Events

SECTION XII - GARBAGE/RECYCLING

Billed on water bill--monthly

Garbage/Recycling -

\$13.05

Effective 9/1/20

\$13.31

SECTION XIII - CURRY PARK RATES

Full hookup

\$25.00

Electricity only

\$15.00

Basic only

\$10.00

Weekly Fee (any site)

\$125.00

Monthly Fee

\$375.00

Dumping Costs	\$10.00
Tenting (up to two tents on site)	\$10.00
Fill Tanks with water	\$10.00

SECTION XIV - IRONWOOD MEMORIAL BUILDING RENTAL RATES

Rules & Regulations:

Loss of key to any facility \$50.00 Not to exceed

The City requires renters to provide liability insurance naming the City as an additional insured

Schedule of Charges -- Payable in Advance:

Rental of Auditorium/Foyer	
Not-for-Profit Organization - must be a 501(c)	\$125.00*
For-Profit Organization (M-F, 8AM-4PM)	\$400.00*
Private Social Event	\$800.00* Resident
	\$900.00* Non-Resident
Bingo Organizations	\$175.00*

*The City requires a security deposit of \$300.00. The renter is required to do the breakdown, set up and clean-up of the auditorium.

If a custodian is needed, a fee of \$60/hr. (min. 2 hr. call out) will be charged for off-duty custodial hours.

*The City of Ironwood requires an event insurance certificate in the amount of \$1,000,000 naming the City of Ironwood as an additional insured when renting the Memorial Building.

The person/organization renting the auditorium for dances will provide police protection at their own expense. A diagram for the set-up of the auditorium will be provided to the renter.

The use of the facility will not, in any way, interfere with the operations or activity of the City.

Commission Chambers/conference Room (during business hrs.)	\$5.00 per hour
	\$25.00 per day

The use of this room will not, in any way, interfere with the operations or activity of the City.

SECTION XV - PAVILLION RESERVATION RATES (Daily Rates)**

Not-for-Profit/Community Organization - Must be a 501(c)	No Charge
Reserving Pavilion - Norrie Park	\$25.00 Resident
	\$50.00 Non-resident
Reserving Pavilion - Depot Park	
(Pavilion only)	\$25.00 Resident
(Pavilion only)	\$50.00 Non-resident
Additional Days	\$20.00 Per Day/Resident
Additional Days	\$45.00 Per Day/Non-Res.
(Pavilion & Food Preparation Area)	\$35.00 Resident
(Pavilion & Food Preparation Area)	\$75.00 Non-resident
Additional Days	\$30.00 Per Day/Resident
Additional Days	\$70.00 Per Day/Non-Res.

**The City requires a security deposit of \$75.00. The renter is required to clean-up and remove all garbage after event.

SECTION XVI - PUBLIC SAFETY FEES & FIRE PREVENTION PERMITS

Fire Engine	\$250.00 hr.
Aerial Platform	\$500.00 hr.
Hazmat Response Vehicle	\$500.00 hr.
Quick Attack Fire Response Vehicle	\$150.00 hr.
Pick-up Truck	\$95.00 hr.
Passenger Vehicle	\$50.00 hr.
Trailer (Decon and/or Clean-up)	\$100.00 hr.
Personnel: Appropriate hourly rate, plus cost of benefits per person/per hour (i.e. hourly, overtime or holiday)	

Equipment & materials: Billed according to consumable use, contamination clean-up, destruction, or replacement

Outside Contractors or Departments: Billed based on fees charged to IPSD plus 10% administrative fee

**This list is not all inclusive and all costs associated with a hazardous materials response will be billed accordingly.

Conference Room Fees:	\$25.00 day
Accident Report	No Charge- Not-for-Profit
(per copy per vehicle or pedestrian involved)	\$7.00
VIN # Checks	\$8.00 fax copy
Commercial	.50 per page
Bank Escorts	\$3.00 ea. Resident-free
Fire Reports	\$5.00 ea. Non-Resident
Preliminary Breathalyzer Test (PBT)	\$25.00 per time
Drug Testing	\$7.00
Taxicab Vehicle Inspection	\$8.00 Fax copy
General precautions against fire:	\$3.00 per time
A permit is required for open burning	\$25.00
Heated/Secured Storage at IPSD	\$20.00 1st 2 vehicles
Cold Storage at IPSD	\$10.00 additional
	\$10.00 2 day limit
	\$5.00 ea. Add'l day
	\$20.00 per day
	\$10.00 per day

SECTION XVII - CITY OF IRONWOOD CEMETERY CHARGES

<u>Adult</u>	<u>Resident</u>	<u>Non-Resident</u>	<u>Indigent</u>
Opening & Closing Grave 7:00 am - 3:00 pm Mon. - Fri.	\$865	\$1,140.00	\$150.00
<u>Infant</u>			
Opening & Closing Grave 2 to 3 1/4 feet 7:00 am - 3:00 pm Mon. - Fri.	\$395.00	\$565.00	
Overtime Charges	\$1,250.00	\$1,525.00	
Opening Grave (ashes) ea. 7:00 am - 3:00 pm Mon. - Fri.	\$525.00	\$725.00	\$100.00
Overtime Charges (ashes)	\$800.00	\$1,000.00	
Disinterment of ashes	\$320.00	\$430.00	
Crypt Opening (OT \$550/\$605)	\$320.00	\$430.00	
Ash Crypt recording fee (per name)	\$105.00	\$160.00	
Ash Burial recording fee (2nd occupant-same urn)	\$105.00	\$160.00	
			<u>FEE</u>
Transfer of body from one lot to another			\$1,575.00
Transfer of body out of cemetery (digging grave-not responsible for moving body)			\$790.00
Space in mausoleum for bodies to be interred in cemeteries outside the City of Ironwood (per season)			\$175.00
Body delivered (only) to mausoleum on Saturday, Sunday, & Holiday, or after 3 pm weekdays			\$225.00
Drop off Fee - Winter Storage		per employee	\$115.00 \$150.00
SALE OF NEW LOTS--PER SPACE	<u>Resident</u>	<u>Non-Resident</u>	<u>Indigent</u>
Sale of New Lots - per space	\$330.00	\$610.00	\$160.00
Future Care per space on lots purchased AFTER JULY 1, 1996	\$255.00 \$585.00	\$460.00 \$1,070.00	\$130.00 \$290.00

PERPETUAL CARE (future care) on lots purchased BEFORE JULY 1, 1996 will be charged on family parcels or grave spaces on which future care has not been paid at the time the next grave opening is made. Residents will pay \$30 per space if never paid, or \$20 more if \$10 was paid. Non-Residents will pay \$60 per space if never paid, or \$50 per space if \$10 was previously paid.

ALL BURIALS must be in a concrete grave box or vault.

No graveside services in winter (November 1st thru May 1st).

CITY OF IRONWOOD
2020-2021 APPROPRIATIONS (COMPARISON WITH 2019-2020)

Revenues

General Fund

Description	2019-2020	2020-2021	Percentage Inc./Dec.	Increase/ (Decrease)	Reasoning
Property Taxes	\$ 1,862,000	\$ 1,899,000	2%	\$ 37,000	Increase in taxable values
Licenses and Permits	\$ 80,000	\$ 79,500	-1%	\$ (500)	Decrease in rental registration revenues
Federal Grants	\$ 206,500	\$ 1,310,000	534%	\$ 1,103,500	Downtown Square grant project (majority in 20-21)
State Grants	\$ 859,000	\$ 954,000	11%	\$ 95,000	New grants (Beltline Trail (2), Curry and Miners Parks)
Charges for Services	\$ 419,900	\$ 198,000	-53%	\$ (221,900)	Blight Grant received for 19-20
Interest and Rents	\$ 259,300	\$ 209,500	-19%	\$ (49,800)	Decrease in interest rates
Other Revenues	\$ 21,500	\$ 65,000	202%	\$ 43,500	Miners bike trail donations (grant match)
Total General Fund Revenues	\$ 3,708,200	\$ 4,715,000	27%	\$ 1,006,800	
Use of Fund Balance	\$ 143,800	\$ 819,000	470%	\$ 675,200	Timing of projects
Total G/F Revenues and Use of F. B.	\$ 3,852,000	\$ 5,534,000	44%	\$ 1,682,000	
Major Street Fund	\$ 1,214,000	\$ 1,635,000	35%	\$ 421,000	MDOT Small Urban grant project (majority in 20-21)
Local Street Fund	\$ 860,000	\$ 865,000	1%	\$ 5,000	Small increase in Act 51 revenue
Volunteer Fire Department	\$ 3,000	\$ 2,000	-33%	\$ (1,000)	Decrease in activity
Library Fund	\$ 160,800	\$ 139,000	-14%	\$ (21,800)	Decrease in penal fine revenue
Debt Service Fund (2015 Street Bond)	\$ 180,000	\$ 180,000	0%	\$ -	
Memorial Building Debt Service Fund	\$ 2,000	\$ 2,000	0%	\$ -	
Civic Center Fund	\$ 197,000	\$ 189,000	-4%	\$ (8,000)	Decrease in summer event rev. (new facility const.)
Equipment Fund	\$ 700,000	\$ 708,000	1%	\$ 8,000	Increase in equipment rental activity/rates
Water Utility Fund	\$ 2,260,000	\$ 2,219,000	-2%	\$ (41,000)	EGLE grant project in 19-20
Sewer Utility Fund	\$ 2,041,000	\$ 2,053,000	1%	\$ 12,000	CPI rate increase
Cemetery Fund	\$ 100,000	\$ 100,000	0%	\$ -	
DIDA	\$ 18,000	\$ 51,000	183%	\$ 33,000	DDA/TIF Plan grant and transfer from G/F
Total Revenues, Transfers and Use of Fund Balance/Net Assets - All Funds	\$ 11,587,800	\$ 13,677,000	18%	\$ 2,089,200	

Expenditures

General Fund

Legislative	\$ 43,000	\$ 43,000	0%	\$ -	
General Government	\$ 839,000	\$ 994,000	18%	\$ 155,000	Retirement leave payouts/Mem. Bldg. improvements
Public Safety	\$ 1,019,000	\$ 1,075,000	5%	\$ 56,000	Increase in operating expenses
Health and Welfare	\$ 720,000	\$ 367,000	-49%	\$ (353,000)	Blight Grant and two (2) large demo projects in 19-20
Public Works	\$ 126,000	\$ 137,000	9%	\$ 11,000	Increase in compost site activity
Recreation and Culture	\$ 140,000	\$ 181,000	29%	\$ 41,000	Park safety/enhancement projects in 20-21
Other Functions	\$ 66,000	\$ 52,000	-21%	\$ (14,000)	City building maintenance in 19-20
Capital Outlay	\$ 296,000	\$ 2,029,000	585%	\$ 1,733,000	More capital projects in 20-21 (mainly grant projects)
Total General Fund Expenditures	\$ 3,249,000	\$ 4,878,000	50%	\$ 1,629,000	
Transfer Out	\$ 603,000	\$ 656,000	9%	\$ 53,000	Increase in transfers to streets/cemetery/DIDA
Total G/F Exp. and Transfers Out	\$ 3,852,000	\$ 5,534,000	44%	\$ 1,682,000	
Major Street Fund	\$ 1,214,000	\$ 1,635,000	35%	\$ 421,000	MDOT Small Urban grant project (majority in 20-21)
Local Street Fund	\$ 860,000	\$ 865,000	1%	\$ 5,000	Increase in operating expenses
Volunteer Fire Department	\$ 3,000	\$ 2,000	-33%	\$ (1,000)	Decrease in activity
Library Fund	\$ 160,800	\$ 139,000	-14%	\$ (21,800)	Reduction in operating expenses (decrease in rev.)
Debt Service Fund (2015 Street Bond)	\$ 180,000	\$ 180,000	0%	\$ -	
Memorial Building Debt Service Fund	\$ 2,000	\$ 2,000	0%	\$ -	
Civic Center Fund	\$ 197,000	\$ 189,000	-4%	\$ (8,000)	Decrease in summer events (new facility const.)
Equipment Fund	\$ 700,000	\$ 708,000	1%	\$ 8,000	Increase in equipment rental activity/rates
Water Utility Fund	\$ 2,260,000	\$ 2,219,000	-2%	\$ (41,000)	EGLE grant project in 19-20
Sewer Utility Fund	\$ 2,041,000	\$ 2,053,000	1%	\$ 12,000	Increase in operating expenses
Cemetery Fund	\$ 100,000	\$ 100,000	0%	\$ -	
DIDA	\$ 18,000	\$ 51,000	183%	\$ 33,000	Downtown Development/TIF Plan
Total Exp. and Transfers Out – All Funds	\$ 11,587,800	\$ 13,677,000	18%	\$ 2,089,200	

Proceedings of the Ironwood City Commission Meeting

A Regular Meeting of the Ironwood City Commission was held by a Zoom Webinar on Monday, May 26, 2020 at 5:30 P.M.

A. Mayor Burchell called the Regular Meeting to Order at 5:30 P.M.

Mayor Burchell requested that Commissioner Cayer be excused from tonight's meeting due to a work conflict.

***Motion** was made by Corcoran, seconded by Semo to excuse Commissioner Cayer from tonight's meeting. Unanimously passed by roll call vote.*

B. Recording of the Roll.

PRESENT: Commissioner Corcoran, Semo, Mildren, and Mayor Burchell.

ABSENT: Commissioner Cayer.

C. Approval of the Consent Agenda.*

*1) Approval of Minutes – Regular City Commission Meeting of May 11th.

*2) Review and Place on File:

a. Ironwood Housing Commission Meeting Minutes of March 10th and May 12th.

b. Pat O'Donnell Civic Center Meeting Minutes of May 5th.

***Motion** was made by Corcoran, seconded by Semo to approve the consent agenda as presented. Unanimously passed by roll call vote.*

D. Approval of the Agenda

***Motion** was made by Corcoran, seconded by Mildren to approve the agenda as presented. Unanimously passed by roll call vote.*

E. AUDIENCE: Kate Beer, Health Officer/Administrator, Western UP Health Department
(RE: COVID-19)

Kate Beer, Health Officer/Administrator for the Western UP Health Department updated the City Commission stating Gogebic County still has the 5 positive cases and that there were 2 new cases in Houghton County. Ms. Beer noted that the State is working on expanding testing and that the Western UP Health Department is working on 1) Developing a testing strategy and 2) the ability to do contact tracing. She further stated that Aspirus Grand View Hospital is a testing facility for our area, and anyone can get tested. Ms. Beer also urged everyone to continue to wash their hands, wear masks, practice 6 ft. social distancing, and only attend gatherings with 10 or less people (stay outdoors with the nice weather). Additional comments were received.

F. Update on COVID-19 Response.

Public Safety Director Andrew DiGiorgio mentioned that Public Safety has been working with local businesses for reopening and continue to provide citizens with masks. Public Safety is also helping citizens who are in need of services during this time of need.

Community Development Director Tom Bergman stated that the Downtown Ironwood Development Authority has been busy accumulating business applications for a \$50,000.00 grant for assistance funds that will become available at the end of June. Mr. Bergman also noted that later this week he will be attending a zoom meeting with the Director for the Federal Reserve and he will try to get the City Commission included in this meeting.

City Manager Erickson updated the City Commission stating the City will be opening the Memorial Building on June 15. He also mentioned that City Staff has developed a plan for reopening the various parks throughout the City of Ironwood.

City Commissioner Corcoran questioned if any outside departments would be losing funding such as ITC and part of the Community Development department. City Staff responded stating those departments/organizations have already gone through their budgets and are being funded.

G. Review and Place on File:

1. Revenue & Expenditure Report.
2. Cash and Investment Summary Report.

Motion was made by Corcoran, seconded by Semo to receive and place on file the Statement of Revenue & Expenditures Report for the month ending April 30, 2020 and the Cash and Investment Summary Report month ending April 30, 2020. Unanimously passed by roll call vote.

H. Approval of Monthly Check Register Report.

Motion was made by Corcoran, seconded by Mildren to approve the Monthly Check Register Report for the month ending April 30, 2020. Unanimously passed by roll call vote.

I. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

There were none.

J. Citizens wishing to address the Commission on Items not on the Agenda (Three Minute Limit)

There were none.

Commissioner Mildren requested it be clarified that there were 13 panelists in the zoom meeting along with 4 additional attendees for a total of 17.

OLD BUSINESS

- K. Discuss and consider awarding the lowest bid for the demolition of two (2) commercial properties located at 224 and 230/234 E. McLeod Ave. to Ruotsala Construction, LLC in the amount of \$126,376.80.

***Motion** was made by Mildren, seconded by Semo to award the lowest bid for the demolition of two (2) commercial properties located at 224 and 230/234 E. McLeod Ave. to Ruotsala Construction, LLC in the amount of \$126,376.80. Unanimously passed by roll call vote.*

- L. Discuss and consider approving a cost of living increase for non-union employees.

***Motion** was made by Semo, seconded by Mildren to approve the cost of living increase for non-union employees.*

ROLL CALL:

Yes (3): Commissioner Mildren, Semo, and Mayor Burchell.

No (1): Commissioner Corcoran.

***Motion** carried on a 3 to 1 vote.*

M. Manager's Report.

City Manager Scott B. Erickson verbally gave the Manager's report noting the following items:

- *Short Elliott Hendrickson (SEH) and Coleman Engineering, are working on completing the preliminary engineering study for the Water Pump Station & Filtration Plant project. The study is anticipated to be completed and presented to the City Commission at the June 22, 2020 City Commission Meeting.
- *The Civic Center rebuild project is moving forward and the dome structure is planned to be deflated and removed as soon as four non-rain days are in the forecast.
- *Ayer Street by the High School as well as the Post Office area will be getting some concrete repair work with the street paving occurring in mid-June.
- *The City Water Department has been working with the State EGLE and Health Department Staff to coordinate the spring water main flushing program which is scheduled to begin on Sunday, May 31st.
- *The Downtown Square Project bids were opened last week, and Ruotsala Construction was the low bidder.
- *The Downtown flower baskets will be put out the week of June 1st.
- *Another Budget Work Session is being scheduled for Thursday, May 28th at 4:30 p.m.

- N. Consider Closed Session to discuss AFSCME Local 1538 collective bargaining agreement negotiations.

***Motion** was made by Semo, seconded by Corcoran to enter closed session at 6:37 p.m. Unanimously passed by roll call vote.*

O. Return to Open Session.

Motion was made by Semo, seconded by Corcoran to return to open session at 6:52 p.m. Unanimously passed by roll call vote.

P. Other Matters.

Mayor Burchell reflected on yesterday's Memorial Day Holiday....a quiet day, with no parades or large gatherings honoring our fallen soldiers due to COVID-19. She reminded us that we are called to always remember the sacrifices people have made for our freedom, and to remember today's warriors as well....military, health care and other essential workers everywhere who put themselves into harm's way to save lives and help others.

She thanked the American Legion, veterans' organizations & auxiliary volunteers, the City's public works department and our lawn service contractor and workers for their efforts in beautifying and decorating our city and Riverside Cemetery before the holiday weekend, showing our respect and remembrance (albeit quietly this year) for fallen heroes and loved ones.

Mayor Burchell expressed her gratitude to our community at large, reminding everyone that community is defined by the presence and engagement of our constituent residents and businesses. Amongst the many great Ironwood businesses, Mayor Burchell thanked Jacquart Fabric Products for their presence in our community and for repairing the large U.S. flag that is draped on the facade of the cemetery mausoleum for the holiday.

Commissioner Semo had a few questions for City Staff from the Virtual 1st Friday and several complaints he received regarding marijuana odors.

Commissioner Mildren also stated at the previous City Commission meetings the residents did not like marijuana odors in residential areas.

Commissioner Corcoran requested an update of the Comprehensive Plan and thanked the citizens for being patient during the COVID-19. She also mentioned that the parks would be open soon.

Commissioner Semo thanked the Mayor for her comments on Memorial Day. He also thanked City Staff for helping area businesses.

Q. Adjournment.

Motion was made by Semo, seconded by Mildren to adjourn the meeting at 7:16 p.m.
Unanimously passed by roll call vote.

Annette Da Lio-Burchell, Mayor

Karen M. Gullan, City Clerk

Civic Center Meeting Minutes

Ironwood Memorial Building

6/1/20

1. Meeting called to order by Collins at 5:02 pm.
2. Roll Call: Collins, Gullan, Mildren, Moderson, Panosso, Re, Sommer, and Mgr. Sivula present. City of Ironwood Mgr. Erickson and Building Inspector Hewitt also present.
3. Motion to approve the agenda made by Mildren, seconded by Gullan. Motion approved.
4. Motion to approve the minutes and financials made by Gullan, seconded by Moderson.
Roll call vote was as follows: Collins-yes, Mildren-yes, Panosso-yes, Re-yes, Sommer-yes, Moderson-yes, Gullan-yes. Motion approved.
5. Citizens wishing to address the Board on items on the agenda: N/A.
6. Citizens wishing to address the Board on items not on the agenda: N/A.
7. Old Business:
 - A. Dasher Boards: Update and discussion of dasher boards was held. Discussion included but wasn't limited to review of specifications sheet, types of glass to be used, and the possibility of using a bonded payment.
 - i. Motion to change the specifications sheet to reflect keeping the corners at a 24-foot radius was made by Collins, seconded by Gullan. Motion approved.
 - ii. Motion to change the specifications sheet to include the cost difference of bids for Tempered Glass vs. Plexi-glass (acrylic) was made by Moderson, seconded by Collins. Motion approved.
 - B. Millage: Update and discussion of the renewal millage was held. Discussion included but wasn't limited to Friends of the Civic Center and their continued progress; advertising options including social media, mailers, yard signs, City of Ironwood Newsletter, and letters to businesses.

- C. New Building: Update and discussion of the new building was held. Discussion included but wasn't limited to door swing being changed, flooring options, metal bleachers with plastic seat coverings, locker rooms and lockers with benches.
8. New Business:
- A. Rink Tec Invoice #4070: Discussion of Rink Tec Invoice #4070 (11/13/19) was held.
 - i. Motion to approve payment of the invoice #4070 (\$2,724.84) was made by Mildren, seconded by Re. Roll call vote was as follows: Collins-yes, Gullan-yes, Moderson-yes, Panosso-yes, Sommer-yes, Re-yes, Mildren-yes. Motion approved.
9. Other matters:
- A. Roof over condenser towers: Discussion about the roof over the condenser towers and pipes was held. Discussion included but wasn't limited to the disappearance of the roofing structure and making sure a new one is built.
10. Next Regular Meeting Monday 7/6/20 at 5:00 pm at Ironwood Memorial Building Auditorium.
11. Adjournment: Motion to adjourn at 6:29 pm was made by Re, seconded by Mildren. Motion approved.



COLEMAN ENGINEERING COMPANY

CIVIL ENGINEERING • ENVIRONMENTAL ENGINEERING • GEOTECHNICAL ENGINEERING • SURVEYING

200 EAST AYER STREET • IRONWOOD, MI 49938 • PHONE: 906-932-5048

June 3, 2020

Ms. Annette DaLio-Burchell, Mayor
City of Ironwood
213 S. Marquette Street
Ironwood, Michigan 49938

Re: City of Ironwood – Downtown City Square Project
Engineer's Recommendation of Award

Dear Ms. DaLio-Burchell,

On May 20, 2020, City staff and Coleman Engineering Company (CEC) staff opened bids for the above referenced project. Bids were received from the following three companies:

- | | |
|------------------------------|---------------|
| • Angelo Luppino, Inc. | Iron Belt, WI |
| • Ruotsala Construction, LLC | Ironwood, MI |
| • Nasi Construction, LLC | Hurley, WI |

The as-read and confirmed low bidder is Ruotsala Construction, LLC in the amount of \$1,220,858.42. This bid amount is within the project budget.

We recommend award to Ruotsala Construction, LLC in the amount of \$1,220,858.42. Upon approval by the City Commission, we will work with Ruotsala Construction, LLC to prepare the Contract Documents for approval by the Michigan Economic Development Corporation and execution by the City and Ruotsala.

If you have any questions or comments, please do not hesitate to contact me.

Sincerely,

COLEMAN ENGINEERING COMPANY

Michael J. Foley, P.E.
Project Manager

MJF/map



**City of Ironwood - Downtown City Square Project
Bid Tabulation - Bids Opened May 20, 2020 at 10:00 A.M.**

Pay Item #	Supplemental Description	Total Quantity	Unit	Ruotsala Construction Ironwood, MI		Angelo Luppino, Inc. Iron Belt, WI		Nasi Construction, LLC Hurley, WI	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Mobilization, Max \$30,000	1	LSUM	\$ 20,000.00	\$ 20,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
2	Curb and Gutter, Rem	315	Ft	\$ 10.00	\$ 3,150.00	\$ 2.80	\$ 882.00	\$ 3.68	\$ 1,159.20
3	Sidewalk, Rem	225	Syd	\$ 15.00	\$ 3,375.00	\$ 6.80	\$ 1,530.00	\$ 5.25	\$ 1,181.25
4	HMA Surface, Rem	2845	Syd	\$ 5.00	\$ 14,225.00	\$ 1.18	\$ 3,357.10	\$ 5.01	\$ 14,253.45
5	Integral Curb and Sidewalk, Rem	410	Syd	\$ 15.00	\$ 6,150.00	\$ 4.32	\$ 1,771.20	\$ 6.30	\$ 2,583.00
6	Sawcutting	970	Ft	\$ 5.00	\$ 4,850.00	\$ 3.00	\$ 2,910.00	\$ 2.37	\$ 2,298.90
7	Excavation, Earth	500	Cyd	\$ 12.00	\$ 6,000.00	\$ 11.64	\$ 5,820.00	\$ 7.35	\$ 3,675.00
8	Excavation, Rock	100	Cyd	\$ 25.00	\$ 2,500.00	\$ 75.00	\$ 7,500.00	\$ 57.75	\$ 5,775.00
9	Subgrade Undercutting, Type II	500	Cyd	\$ 10.00	\$ 5,000.00	\$ 23.70	\$ 11,850.00	\$ 18.90	\$ 9,450.00
10	Embankment, LM	175	Cyd	\$ 15.00	\$ 2,625.00	\$ 16.71	\$ 2,924.25	\$ 23.10	\$ 4,042.50
11	Aggregate Base, 4-Inch	130	Syd	\$ 8.00	\$ 1,040.00	\$ 4.50	\$ 585.00	\$ 3.94	\$ 512.20
12	Aggregate Base, 9-Inch	530	Syd	\$ 15.00	\$ 7,950.00	\$ 6.98	\$ 3,699.40	\$ 6.83	\$ 3,619.90
13	Curb & Gutter, Conc, Det C-2	470	Ft	\$ 25.00	\$ 11,750.00	\$ 57.98	\$ 27,250.60	\$ 69.78	\$ 32,796.60
14	Sidewalk, Conc, 4-inch	890	Sft	\$ 7.00	\$ 6,230.00	\$ 10.57	\$ 9,407.30	\$ 10.66	\$ 9,487.40
15	Sidewalk, Conc, 6-inch	13270	Sft	\$ 8.00	\$ 106,160.00	\$ 8.40	\$ 111,468.00	\$ 9.50	\$ 126,065.00
16	Sidewalk, Conc, 6-Inch Special	1785	Sft	\$ 12.00	\$ 21,420.00	\$ 11.25	\$ 20,081.25	\$ 11.29	\$ 20,152.65
17	Integral Curb and Concrete Sidewalk, 4-inch	725	Sft	\$ 12.00	\$ 8,700.00	\$ 14.76	\$ 10,701.00	\$ 14.84	\$ 10,759.00
18	Integral Curb and Concrete Sidewalk, 6-inch	3750	Sft	\$ 13.00	\$ 48,750.00	\$ 11.97	\$ 44,887.50	\$ 14.65	\$ 54,937.50
19	Detectable Warning Surface	30	Ft	\$ 100.00	\$ 3,000.00	\$ 36.52	\$ 1,095.60	\$ 62.27	\$ 1,868.10
20	HMA Approach	100	Ton	\$ 125.00	\$ 12,500.00	\$ 103.90	\$ 10,390.00	\$ 119.65	\$ 11,965.00
21	Hand Patching	15	Ton	\$ 200.00	\$ 3,000.00	\$ 172.00	\$ 2,580.00	\$ 194.60	\$ 2,919.00
22	Slope Restoration, Type A	200	Syd	\$ 3.00	\$ 600.00	\$ 6.62	\$ 1,324.00	\$ 16.80	\$ 3,360.00
23	Storm Sewer Catch Basin and Cover, 2' Diameter	3	Ea	\$ 3,000.00	\$ 9,000.00	\$ 2,210.00	\$ 6,630.00	\$ 2,100.00	\$ 6,300.00
24	Storm Sewer Catch Basin and Cover, 4' Diameter	4	Ea	\$ 3,500.00	\$ 14,000.00	\$ 2,652.00	\$ 10,608.00	\$ 2,520.00	\$ 10,080.00
25	12-Inch HDPE Storm Sewer Pipe	302	Ft	\$ 45.00	\$ 13,590.00	\$ 55.25	\$ 16,685.50	\$ 52.50	\$ 15,855.00
26	8-Inch SDR 26 PVC Storm Sewer	8	Ft	\$ 50.00	\$ 400.00	\$ 41.90	\$ 335.20	\$ 39.90	\$ 319.20
27	Connect to Existing Storm Sewer Manhole	1	Ea	\$ 400.00	\$ 400.00	\$ 1,381.00	\$ 1,381.00	\$ 1,312.50	\$ 1,312.50
28	Connect to Existing Storm Sewer Main	1	Ea	\$ 400.00	\$ 400.00	\$ 1,381.00	\$ 1,381.00	\$ 1,312.50	\$ 1,312.50
29	Underdrain, Subgrade, 4-inch	460	Ft	\$ 10.00	\$ 4,600.00	\$ 8.00	\$ 3,680.00	\$ 5.25	\$ 2,415.00
30	Underdrain, 4-Inch Sch 40 PVC	9	Ft	\$ 10.00	\$ 90.00	\$ 8.00	\$ 72.00	\$ 70.00	\$ 630.00
31	6" SDR 35 PVC Sewer Lateral	85	Ft	\$ 55.00	\$ 4,675.00	\$ 40.90	\$ 3,476.50	\$ 38.85	\$ 3,302.25
32	Connect to Existing Sanitary Sewer Main	1	Ea	\$ 400.00	\$ 400.00	\$ 829.00	\$ 829.00	\$ 787.50	\$ 787.50
33	6-Inch Watermain	730	Ft	\$ 40.00	\$ 29,200.00	\$ 66.30	\$ 48,399.00	\$ 65.14	\$ 47,552.20
34	Gate Valve and Box, 6-Inch	2	Ea	\$ 4,000.00	\$ 8,000.00	\$ 1,768.00	\$ 3,536.00	\$ 1,680.00	\$ 3,360.00
35	Fire Hydrant Assembly	2	Ft	\$ 6,500.00	\$ 13,000.00	\$ 6,630.00	\$ 13,260.00	\$ 6,500.00	\$ 13,000.00



**City of Ironwood - Downtown City Square Project
Bid Tabulation - Bids Opened May 20, 2020 at 10:00 A.M.**

Pay Item #	Supplemental Description	Total Quantity	Unit	Ruotsala Construction Ironwood, MI		Angelo Luppino, Inc. Iron Belt, WI		Nasi Construction, LLC Hurley, WI	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
36	Fire Hydrant Assembly Relocate	1	Ea	\$ 1,500.00	\$ 1,500.00	\$ 1,823.00	\$ 1,823.00	\$ 1,732.00	\$ 1,732.00
37	6-Inch 45-Degree Bend	5	Ea	\$ 300.00	\$ 1,500.00	\$ 486.00	\$ 2,430.00	\$ 462.00	\$ 2,310.00
38	6-Inch 90-Degree Bend	4	Ea	\$ 300.00	\$ 1,200.00	\$ 525.00	\$ 2,100.00	\$ 499.00	\$ 1,996.00
39	6" x 6" x 6" Tee	1	Ea	\$ 300.00	\$ 300.00	\$ 685.00	\$ 685.00	\$ 651.00	\$ 651.00
40	Connect to Existing 6-Inch Watermain	1	Ea	\$ 1,500.00	\$ 1,500.00	\$ 1,547.00	\$ 1,547.00	\$ 1,470.00	\$ 1,470.00
41	Interior Piping Assemblies	1	LSUM	\$ 4,500.00	\$ 4,500.00	\$ 8,190.00	\$ 8,190.00	\$ 6,615.00	\$ 6,615.00
42	Traffic Control	1	LSUM	\$ 20,000.00	\$ 20,000.00	\$ 26,700.00	\$ 26,700.00	\$ 27,169.00	\$ 27,169.00
43	Pavt. Mrkg, Waterborne, 4-Inch, White	750	Ft	\$ 8.00	\$ 6,000.00	\$ 1.38	\$ 1,035.00	\$ 1.32	\$ 990.00
44	Pavt. Mrkg, Waterborne, Handicap Logo, Blue & White	3	Ea	\$ 200.00	\$ 600.00	\$ 84.00	\$ 252.00	\$ 78.75	\$ 236.25
45	Post, Steel, 3 lb	42	Ft	\$ 10.00	\$ 420.00	\$ 15.60	\$ 655.20	\$ 14.70	\$ 617.40
46	Sign, Type IIA	6	Sft	\$ 75.00	\$ 450.00	\$ 24.50	\$ 147.00	\$ 23.10	\$ 138.60
47	Lighting Unit on New Foundation	16	Ea	\$ 5,000.00	\$ 80,000.00	\$ 5,822.00	\$ 93,152.00	\$ 6,654.50	\$ 106,472.00
48	Pull Box	6	Ea	\$ 1,000.00	\$ 6,000.00	\$ 1,134.00	\$ 6,804.00	\$ 920.00	\$ 5,520.00
49	Conduit, DB, 1-Inch	1090	Ft	\$ 5.00	\$ 5,450.00	\$ 9.93	\$ 10,823.70	\$ 9.98	\$ 10,878.20
50	Conduit, DB, 1.5-Inch	1516	Ft	\$ 5.25	\$ 7,959.00	\$ 10.48	\$ 15,887.68	\$ 13.59	\$ 20,602.44
51	Conduit, Directional Bore, 1.5-Inch	1930	Ft	\$ 20.00	\$ 38,600.00	\$ 26.47	\$ 51,087.10	\$ 26.86	\$ 51,839.80
52	Wire in Conduit, #1	300	Ft	\$ 2.62	\$ 786.00	\$ 3.42	\$ 1,026.00	\$ 4.77	\$ 1,431.00
53	Wire in Conduit, #2	1476	Ft	\$ 2.16	\$ 3,188.16	\$ 2.48	\$ 3,660.48	\$ 3.68	\$ 5,431.68
54	Wire in Conduit, #4	4306	Ft	\$ 1.86	\$ 8,009.16	\$ 2.00	\$ 8,612.00	\$ 3.15	\$ 13,563.90
55	Wire in Conduit, #6	1710	Ft	\$ 1.79	\$ 3,060.90	\$ 1.93	\$ 3,300.30	\$ 2.30	\$ 3,933.00
56	Wire in Conduit, #8	2392	Ft	\$ 1.56	\$ 3,731.52	\$ 1.77	\$ 4,233.84	\$ 2.37	\$ 5,669.04
57	Wire in Conduit, #10	1422	Ft	\$ 1.46	\$ 2,076.12	\$ 1.66	\$ 2,360.52	\$ 1.80	\$ 2,559.60
58	Wire in Conduit, #12	9700	Ft	\$ 1.42	\$ 13,774.00	\$ 1.55	\$ 15,035.00	\$ 1.91	\$ 18,527.00
59	Ground Wire in Conduit, #8	504	Ft	\$ 1.52	\$ 766.08	\$ 1.22	\$ 614.88	\$ 2.37	\$ 1,194.48
60	Ground Wire in Conduit, #10	256	Ft	\$ 1.43	\$ 366.08	\$ 1.16	\$ 296.96	\$ 1.18	\$ 302.08
61	Ground Wire in Conduit, #12	4681	Ft	\$ 1.40	\$ 6,553.40	\$ 1.11	\$ 5,195.91	\$ 1.33	\$ 6,225.73
62	50-30-20 RV Receptacle	2	Ea	\$ 1,500.00	\$ 3,000.00	\$ 2,192.00	\$ 4,384.00	\$ 710.00	\$ 1,420.00
63	Duplex Receptacle	4	Ea	\$ 1,000.00	\$ 4,000.00	\$ 1,081.00	\$ 4,324.00	\$ 529.00	\$ 2,116.00
64	Tree Lighting Receptacle	6	Ea	\$ 650.00	\$ 3,900.00	\$ 882.30	\$ 5,293.80	\$ 893.33	\$ 5,359.98
65	Security Camera	1	LSUM	\$ 11,000.00	\$ 11,000.00	\$ 10,807.00	\$ 10,807.00	\$ 6,762.00	\$ 6,762.00
66	Electrical Service, Supply	1	LSUM	\$ 4,000.00	\$ 4,000.00	\$ 5,500.00	\$ 5,500.00	\$ 1,007.00	\$ 1,007.00
67	Electrical Service, Utility Building	1	LSUM	\$ 10,000.00	\$ 10,000.00	\$ 11,668.00	\$ 11,668.00	\$ 7,875.00	\$ 7,875.00
68	Gas Service, Supply	1	LSUM	\$ 5,000.00	\$ 5,000.00	\$ 500.00	\$ 500.00	\$ 4,200.00	\$ 4,200.00
69	Gas Service, Utility Building Interior	1	LSUM	\$ 2,500.00	\$ 2,500.00	\$ 600.00	\$ 600.00	\$ 472.50	\$ 472.50
70	Gas Service, Fire Ring	95	Ft	\$ 25.00	\$ 2,375.00	\$ 21.10	\$ 2,004.50	\$ 18.90	\$ 1,795.50



City of Ironwood - Downtown City Square Project
Bid Tabulation - Bids Opened May 20, 2020 at 10:00 A.M.

Pay Item #	Supplemental Description	Total Quantity	Unit	Ruotsala Construction Ironwood, MI		Angelo Luppino, Inc. Iron Belt, WI		Nasi Construction, LLC Hurley, WI	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
71	Utility Building	1	LSUM	\$ 28,596.00	\$ 28,596.00	\$ 27,800.00	\$ 27,800.00	\$ 35,000.00	\$ 35,000.00
72	Erosion Control	1	LSUM	\$ 700.00	\$ 700.00	\$ 1,100.00	\$ 1,100.00	\$ 1,260.00	\$ 1,260.00
73	Tent Tie-Downs	4	Ea	\$ 500.00	\$ 2,000.00	\$ 366.00	\$ 1,464.00	\$ 118.25	\$ 473.00
74	Irrigation System	1	LSUM	\$ 17,500.00	\$ 17,500.00	\$ 16,258.00	\$ 16,258.00	\$ 15,634.50	\$ 15,634.50
75	Splash Pad Parts and Installation	1	LSUM	\$ 90,000.00	\$ 90,000.00	\$ 105,776.00	\$ 105,776.00	\$ 102,925.00	\$ 102,925.00
76	Spash Pad Concrete	627	Sft	\$ 15.00	\$ 9,405.00	\$ 17.55	\$ 11,003.85	\$ 18.58	\$ 11,649.66
77	Splash Pad Spare Parts	1	LSUM	\$ 3,000.00	\$ 3,000.00	\$ 3,942.00	\$ 3,942.00	\$ 4,230.00	\$ 4,230.00
78	Topsoil Surface, Furn, 4 inch	318	Syd	\$ 12.00	\$ 3,816.00	\$ 4.09	\$ 1,300.62	\$ 394.00	\$ 125,292.00
79	Topsoil Surface, Furn, 6 inch	91	Syd	\$ 15.00	\$ 1,365.00	\$ 7.05	\$ 641.55	\$ 552.00	\$ 50,232.00
80	CIP Wall	42	Ft	\$ 175.00	\$ 7,350.00	\$ 705.80	\$ 29,643.60	\$ 862.10	\$ 36,208.20
81	Kiosk, Type I	1	LSUM	\$ 8,500.00	\$ 8,500.00	\$ 11,010.00	\$ 11,010.00	\$ 12,166.00	\$ 12,166.00
82	Kiosk, Type II	1	LSUM	\$ 6,100.00	\$ 6,100.00	\$ 5,500.00	\$ 5,500.00	\$ 5,703.00	\$ 5,703.00
83	Pergola Structure	1	LSUM	\$ 47,000.00	\$ 47,000.00	\$ 52,831.00	\$ 52,831.00	\$ 122,268.00	\$ 122,268.00
84	Stage Shade Structure	1	LSUM	\$ 29,000.00	\$ 29,000.00	\$ 65,400.00	\$ 65,400.00	\$ 85,179.00	\$ 85,179.00
85	Pergola Structure Footing	1	LSUM	\$ 6,500.00	\$ 6,500.00	\$ 2,350.00	\$ 2,350.00	\$ 5,173.00	\$ 5,173.00
86	Pergola Structure LED Lighting	35	Ft	\$ 75.00	\$ 2,625.00	\$ 69.73	\$ 2,440.55	\$ 65.14	\$ 2,279.90
87	Stage Shade Structure Footing	1	LSUM	\$ 6,500.00	\$ 6,500.00	\$ 2,440.00	\$ 2,440.00	\$ 7,195.00	\$ 7,195.00
88	Precast Post Covers	1	LSUM	\$ 2,500.00	\$ 2,500.00	\$ 7,521.00	\$ 7,521.00	\$ 4,000.00	\$ 4,000.00
89	Stage, Ramp, Stairs and Wall Concrete Work	1	LSUM	\$ 35,000.00	\$ 35,000.00	\$ 49,440.00	\$ 49,440.00	\$ 47,133.00	\$ 47,133.00
90	Ramp Hand Rail	72	Ft	\$ 75.00	\$ 5,400.00	\$ 158.20	\$ 11,390.40	\$ 90.82	\$ 6,539.04
91	Stair Hand Rail	15	Ft	\$ 75.00	\$ 1,125.00	\$ 250.00	\$ 3,750.00	\$ 84.13	\$ 1,261.95
92	Stage Rail	30	Ft	\$ 75.00	\$ 2,250.00	\$ 201.00	\$ 6,030.00	\$ 78.00	\$ 2,340.00
93	Precast Fire Ring Cap	1	LSUM	\$ 1,500.00	\$ 1,500.00	\$ 3,243.00	\$ 3,243.00	\$ 1,923.00	\$ 1,923.00
94	Fire Ring	1	LSUM	\$ 10,900.00	\$ 10,900.00	\$ 5,711.00	\$ 5,711.00	\$ 6,473.00	\$ 6,473.00
95	40-Foot Flag Pole with Light	1	Ea	\$ 7,500.00	\$ 7,500.00	\$ 9,532.00	\$ 9,532.00	\$ 7,510.00	\$ 7,510.00
96	35-Foot Flag Pole with Light	2	Ea	\$ 6,500.00	\$ 13,000.00	\$ 7,521.00	\$ 15,042.00	\$ 6,279.00	\$ 12,558.00
97	Signage - Metal Logo Large	1	Ea	\$ 4,500.00	\$ 4,500.00	\$ 9,250.00	\$ 9,250.00	\$ 11,771.00	\$ 11,771.00
98	Signage - Metal Logo Small	2	Ea	\$ 1,900.00	\$ 3,800.00	\$ 2,910.00	\$ 5,820.00	\$ 869.00	\$ 1,738.00
99	Signage - Stage Letters	33	Ea	\$ 150.00	\$ 4,950.00	\$ 65.55	\$ 2,163.15	\$ 76.21	\$ 2,514.93
100	Signage - Find Your North	2	Ea	\$ 3,000.00	\$ 6,000.00	\$ 11,524.00	\$ 23,048.00	\$ 2,813.00	\$ 5,626.00
101	Bike Ramps	1	LSUM	\$ 9,500.00	\$ 9,500.00	\$ 5,800.00	\$ 5,800.00	\$ 8,850.00	\$ 8,850.00
102	Sandblasting of Logo in Concrete Walk	1	Ea	\$ 3,000.00	\$ 3,000.00	\$ 3,200.00	\$ 3,200.00	\$ 6,829.00	\$ 6,829.00
103	Boulder	42	Ea	\$ 150.00	\$ 6,300.00	\$ 161.05	\$ 6,764.10	\$ 155.00	\$ 6,510.00
104	Bike Trail	100	Syd	\$ 15.00	\$ 1,500.00	\$ 25.01	\$ 2,501.00	\$ 5.25	\$ 525.00
105	Trash Receptacle and Recycling Receptacle	8	Ea	\$ 2,000.00	\$ 16,000.00	\$ 2,262.25	\$ 18,098.00	\$ 2,476.25	\$ 19,810.00



**City of Ironwood - Downtown City Square Project
Bid Tabulation - Bids Opened May 20, 2020 at 10:00 A.M.**

Pay Item #	Supplemental Description	Total Quantity	Unit	Ruotsala Construction Ironwood, MI		Angelo Luppino, Inc. Iron Belt, WI		Nasi Construction, LLC Hurley, WI	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
106	Bench	9	Ea	\$ 2,300.00	\$ 20,700.00	\$ 2,179.11	\$ 19,611.99	\$ 2,826.00	\$ 25,434.00
107	Bench on Wall	1	Ea	\$ 2,500.00	\$ 2,500.00	\$ 2,725.00	\$ 2,725.00	\$ 3,142.00	\$ 3,142.00
108	Round Picnic Table and Round Picnic Table - ADA	10	Ea	\$ 3,100.00	\$ 31,000.00	\$ 3,024.10	\$ 30,241.00	\$ 3,335.00	\$ 33,350.00
109	Rectangle Picnic Table and Rectangle Picnic Table - ADA	4	Ea	\$ 1,700.00	\$ 6,800.00	\$ 1,191.25	\$ 4,765.00	\$ 1,314.00	\$ 5,256.00
110	Bike Rack	6	Ea	\$ 600.00	\$ 3,600.00	\$ 784.00	\$ 4,704.00	\$ 563.00	\$ 3,378.00
111	Moveable Chair	12	Ea	\$ 250.00	\$ 3,000.00	\$ 148.92	\$ 1,787.04	\$ 191.00	\$ 2,292.00
112	Lounge Chair	4	Ea	\$ 1,200.00	\$ 4,800.00	\$ 1,217.50	\$ 4,870.00	\$ 1,176.00	\$ 4,704.00
113	Table Umbrella - Solar	2	Ea	\$ 7,000.00	\$ 14,000.00	\$ 5,950.00	\$ 11,900.00	\$ 7,159.00	\$ 14,318.00
114	Table Umbrella	2	Ea	\$ 5,000.00	\$ 10,000.00	\$ 4,044.00	\$ 8,088.00	\$ 4,850.00	\$ 9,700.00
115	Bike Fix-it Station	1	Ea	\$ 2,500.00	\$ 2,500.00	\$ 3,561.00	\$ 3,561.00	\$ 3,124.00	\$ 3,124.00
116	Moveable Planter	3	Ea	\$ 700.00	\$ 2,100.00	\$ 720.00	\$ 2,160.00	\$ 659.00	\$ 1,977.00
117	Erosion Control Blanket 1A Open Weave Textile	340	Syd	\$ 2.00	\$ 680.00	\$ 2.18	\$ 741.20	\$ 2.10	\$ 714.00
118	Deciduous Shrub - No 5 Container	56	Ea	\$ 65.00	\$ 3,640.00	\$ 51.60	\$ 2,889.60	\$ 49.63	\$ 2,779.28
119	Deciduous Tree - 2.5-Inch Cal B&B	6	Ea	\$ 800.00	\$ 4,800.00	\$ 737.00	\$ 4,422.00	\$ 709.00	\$ 4,254.00
120	Deciduous Tree - 2-Inch Cal B&B	3	Ea	\$ 700.00	\$ 2,100.00	\$ 590.00	\$ 1,770.00	\$ 567.00	\$ 1,701.00
121	Deciduous Tree - 8-Foot Height B&B	2	Ea	\$ 650.00	\$ 1,300.00	\$ 508.00	\$ 1,016.00	\$ 489.00	\$ 978.00
122	Deciduous Tree - 5-Foot Height B&B	5	Ea	\$ 400.00	\$ 2,000.00	\$ 333.00	\$ 1,665.00	\$ 320.40	\$ 1,602.00
123	Evergreen Shrub - 4-Foot Height	5	Ea	\$ 300.00	\$ 1,500.00	\$ 268.40	\$ 1,342.00	\$ 258.40	\$ 1,292.00
124	Evergreen Tree - 10-Foot Height	1	Ea	\$ 700.00	\$ 700.00	\$ 682.00	\$ 682.00	\$ 687.50	\$ 687.50
125	Evergreen Tree - 6-Foot Height	28	Ea	\$ 600.00	\$ 16,800.00	\$ 540.50	\$ 15,134.00	\$ 519.04	\$ 14,533.12
126	Perennial 1-Gallon Container	125	Ea	\$ 25.00	\$ 3,125.00	\$ 15.30	\$ 1,912.50	\$ 14.70	\$ 1,837.50
127	Wood Mulch	100	Cyd	\$ 65.00	\$ 6,500.00	\$ 65.50	\$ 6,550.00	\$ 63.00	\$ 6,300.00
128	Restoration, Sodding	824	Syd	\$ 6.00	\$ 4,944.00	\$ 4.92	\$ 4,054.08	\$ 4.73	\$ 3,897.52
129	Seeding - Pollinator Lawn	1078	Syd	\$ 4.00	\$ 4,312.00	\$ 4.10	\$ 4,419.80	\$ 3.94	\$ 4,247.32
130	Seeding - Turf	990	Syd	\$ 2.00	\$ 1,980.00	\$ 1.64	\$ 1,623.60	\$ 1.58	\$ 1,564.20
TOTAL BASE BID AMOUNT				\$ 1,220,858.42		\$ 1,406,862.90		\$ 1,718,012.60	

Indicates a corrected figure. In this case, as indicated in the contract documents, unit prices prevail which changes the extension and the Base Bid Amount.

City of Ironwood
213 S. Marquette St.
Ironwood, MI 49938



Phone: (906) 932-5050
Fax: (906) 932-5745
www.cityofironwood.org

MEMO

DATE: June 4, 2020

TO: Annette Burchell, Mayor and City Commissioners
Scott Erickson, City Manager

FROM: Karen M. Gullan, City Clerk

RE: Upgrade sink faucets in all City of Ironwood Facilities

City Staff would like to recommend the second lowest bidder for the upgrade of the sink faucets in all City of Ironwood Facilities, noting Future Plumbing is a Michigan licensed plumber.

If you have any questions, please feel free to contact me.

Thank you for your consideration!



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BID TABULATION SHEET

Name of Bidder:

Total Bid

Giovanoni True Value			\$14,308.00		
M & M Plumbing			\$22,000.-		
Tom's Plumbing			\$17,752.04		
Future Plumbing			\$14,670.00		
A to Z Plumbing			\$15,543.00		

Witnesses to Bid Opening:

[Signature]
[Signature]
[Signature]

Bid Award Action Taken

Memo

To: City Commission

From: Scott Erickson, City Manager

cc:

Date: June 8, 2020

Re: Discuss Status of Blight Removal at 205 N. Curry Street

The City of Ironwood previously took steps, last year, to obtain a court order to perform both exterior and interior blight removal at 205 N. Curry Street. The blight clean-up at this location is different from previous blight clean up actions, as this location includes both interior and exterior clean-up of the property. The DPW staff performs the physical clean-up process. The DPW staff will be provided the necessary personal protective equipment/clothing (PPE) for this project.



IRONWOOD THEATRE, INC.

Regional Center for the Arts

109 East Aurora Street • P O Box 187 • Ironwood MI 49938 • Phone 906-932-0618
reception@ironwoodtheatre.net • www.ironwoodtheatre.net

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Dan Tregembo
Ironwood, MI

Bruce Greenhill
Operations Manager

May 27, 2020

Scott Erickson,

The Historic Ironwood Theatre Board of Directors is requesting a temporary deferral of our monthly \$702.50 lease payment due to the COVID 19 pandemic causing the closure of the theatre. The theatre's revenue is generated by grants, fund raising and ticket sales. We have been closed since March and due to uncertainty could be closed for many months without the opportunity for ticket sale revenue.

Thank you for the consideration in this matter.

Zona Wick
HIT Board President

City of Ironwood
213 S. Marquette St.
Ironwood, MI 49938



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June 3, 2020

To: Ironwood City Commission
Scott Erickson, City Manager

From: Bob Tervonen, City Utilities Manager 

Re: Water Meter Reading Contract Extension

The water meter reading contract with RED Construction expires on June 30, 2020. I am requesting the Ironwood City Commission extend the water meter reading contract for a 2-year period to June 30, 2022. RED Construction has read meters for the City of Ironwood since March 2019. City of Ironwood staff is very pleased with their service and recommends extending their contract.

Thank you for your time and consideration. Please contact me if you have any questions.



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To: Mayor Burchell and City Commission

From: Tom Bergman, Community Development Director

Date: June 7, 2020

Meeting Date: June 8, 2020

Re: Outdoor Seating Policy for Commercial Business

COVID-19 has created many challenges for restaurants, bars, and other local businesses. It has required businesses to think of new and creative ways to do business and still create a safe place for their employees and their customers. For Restaurants, bars, and other eating establishments this requires lowering the capacity of their business and spreading people out. Currently the City of Ironwood Zoning Ordinance is relatively silent in terms of outdoor seating. It addresses outdoor merchandising and advertising but not seating. The attached policy is designed to create more flexibility for businesses in their effort to enact social distancing requirements. Allowing people to sit outside increases the business's capacity but still meets social distancing requirements. Currently the State Liquor Commission is working on streamlining outdoor liquor licenses to help businesses make this transition.

Recommendations

The Planning Commission has reviewed the Outdoor Seating Policy and Recommends Adoption.

City of Ironwood
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Ironwood, MI 49938



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City of Ironwood Outdoor Seating Policy for Businesses

Background: Due to the COVID-19 Crisis, many businesses in the City of Ironwood are having to reevaluate the way they do business. The City wants to create flexibility in its regulations to allow more opportunity for businesses. One way to do this is to loosen restrictions on a business's ability to create outdoor seating. This policy will be revisited in the fall to determine if it is still necessary and/or if it should be continued indefinitely.

Requirements of Outdoor Seating:

1. Outdoor seating shall not be placed in a manner that presents a hazard to pedestrians or vehicular traffic.
2. Outdoor seating shall not be placed in a manner that disrupts the flow of pedestrian traffic.
3. A permit is required to have outdoor seating, but no fee will be charged. This permit will include an explanation of why outdoor seating is necessary and a site plan/sketch showing the location and setup of the seating. These permits will be administratively reviewed.
4. If any structures are part of the outdoor seating plan, they may require at City of Ironwood Building Permit.
5. This Policy does not exempt a business from any required local, state, or federal permits (including requirements of the Liquor Control Commission).



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