

City of Ironwood
213 S. Marquette St.
Ironwood, MI 49938



IRONWOOD

MICHIGAN | *Find Your North*

Phone: (906) 932-5050
Fax: (906) 932-5745
www.cityofironwood.org

AGENDA
REGULAR IRONWOOD CITY COMMISSION MEETING
MONDAY, JUNE 14, 2021
Public Hearing – 5:20 P.M.
Regular Meeting - 5:30 P.M.

TO BE HELD VIA ZOOM

(Please visit the City website at www.cityofironwood.org or the notice posted at the Memorial Building for Zoom Webinar login instructions.)

5:20 P.M.

1. Open Public Hearing.
 2. Recording of the Roll.
 3. Public Hearing: To hear comment relative to the submittal of a grant application to the Michigan Department of Environment, Great Lakes and Energy (EGLE) for a Drinking Water Revolving Fund (DWRF) grant for the replacement of lead water service lines.
 4. Close Public Hearing.
-

5:30 P.M.

- A. Regular Meeting Called to Order.
Pledge of Allegiance.
- B. Recording of the Roll.
- C. Approval of the Consent Agenda.*

All items with an asterisk () are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of those items unless a Commission member or citizen so requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*

*1) Approval of Minutes – Regular City Commission Meeting Minutes of May 24.



This Institution is an Equal Opportunity Provider, Employer and Housing Employer/Lender



*2) Review and Place on File:

- a. Planning Commission Meeting Minutes of Feb. 4, March 4, and April 1.
- b. Downtown Ironwood Development Authority Meeting Minutes of Feb. 25 and April 22.

D. Approval of the Agenda

E. Update on COVID-19 Response.

F. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

G. Citizens wishing to address the Commission on Items not on the Agenda (Three Minute Limit)

OLD BUSINESS

H. Discuss and Consider Resolution #021-017 authorizing the 2021 City Tax Levy, authorizing a General Appropriation Act for Fiscal 2021-2022, and authorizing the collection of a 1% Tax Administration Fee and adopt the 2021-2022 Fee Schedule.

I. Discuss and consider approving Resolution #021-014 for the submittal of a grant application to the Michigan Department of Environment, Great Lakes and Energy (EGLE) for a Drinking Water Revolving Fund (DWRF) grant for the replacement of lead water service lines and designate City Manager, Scott Erickson as the authorized representative for all activities associated with the project.

J. Discuss and consider approval and acceptance of the Neighborhood Enhancement Program (NEP) Housing Development Fund Grant Agreement (Grant #HDF-2021-072-NEP) to provide support for rehabilitation of single-family owner-occupied houses in the Douglas neighborhood and authorize Community Development Tom Bergman and Assistant Community Development Director Tim Erickson to sign all applicable documents.

K. Discuss and Consider authorizing pay application #1 to P.K. Contracting, Inc. for the 2021 Street Pavement Markings in the amount of \$11,441.98.

L. Discuss draft Ordinance No. 532, Book 5 regarding allowable number of dogs and cats in single family homes.

NEW BUSINESS

M. Discuss and Consider Resolution #021-016 to transfer delinquent invoices for ordinance violations to the July 2021 City Tax Roll.

N. Discuss and consider introduction of Ordinance 531, Book 5, an Ordinance to amend Chapter 9-Cemeteries amending sections 9-30 Funeral and interments and Section 9-32 Monuments, Flush Markers or Individual Grave Markers (changing Ash Crypt location from Lots 66-72 to 65-72).

- O. Discuss and Consider approving the City of Ironwood and Gogebic County Road Commission Reimbursement Agreement for the 2021 Chip Seal Project.
- P. Discuss and Consider approving the City of Ironwood and Gogebic County Road Commission Reimbursement Agreement for the joint project for the roadway restoration work of Van Buskirk Road from Norrie Park Road to Midway Avenue.
- Q. Manager's Report.
- R. Other Matters.
- S. Consider Closed Session to discuss City Manager's Contract.
- T. Return to Open Session.
- U. Discuss & Consider action on City Manager's Contract.
- V. Adjournment.

NOTICE OF PROJECT PLAN PUBLIC HEARING

The City of Ironwood will hold a public hearing on the proposed Disadvantaged Community Lead Service Line Replacement project for the purpose of receiving comments from interested persons.

The hearing will be held virtually at 5:20 P.M. on Monday, June 14, 2021 via Zoom or Teleconference. Please visit the City website at www.cityofironwood.org for instructions on how to attend the Public Hearing or call City Hall at (906) 932-5050 for instructions on how to join.

The purpose of the proposed project is to replace water service lines that may have contained lead components in accordance with the 2018 updated Michigan Safe Drinking Water Act rules which mandate water service providers to remove all lead service lines at a minimum average rate of five-percent of lines every year for the next 20 years.

Project construction will involve removal and replacement of approximately 500 water service laterals that meet the State definition of lead service lines.

The estimated cost to users for the proposed project will be determined when the State announces final grant and loan awards. The Project Plan will be submitted under the assumption that 100% of the construction cost will be covered by a grant from the Drinking Water Revolving Fund.

Copies of the plan detailing the proposed project are available for inspection at the following location(s):

City of Ironwood
Office of the City Clerk
213 S. Marquette Street
Ironwood, MI 49938
(906) 932-5050

Written comments received before the hearing record is closed on Monday, June 14, 2021 at 4:00 P.M. will receive responses in the final project plan. Written comments should be sent to:

City of Ironwood
Office of the City Clerk
213 S. Marquette Street
Ironwood, MI 49938

Proceedings of the Ironwood City Commission Meeting

A Regular Meeting of the Ironwood City Commission was held via Zoom on Monday, May 24, 2021 at 5:30 P.M. along with two (2) Public Hearings.

1. Mayor Burchell opened the public hearing at 5:25 P.M.
2. Recording of the Roll.

The following members who were in attendance indicated the physical location from which they were remotely participating in the meeting were as follows: Commissioner Cayer (City of Ironwood, Gogebic County, State of Michigan), Commissioner Corcoran (City of Ironwood, Gogebic County, State of Michigan), Commissioner Mildren (City of Ironwood, Gogebic County, State of Michigan), Commissioner Semo (City of Ironwood, Gogebic County, State of Michigan), and Mayor Burchell (City of Ironwood, Gogebic County, State of Michigan).

PRESENT: Commissioner Cayer, Corcoran, Mildren, Semo, and Mayor Burchell.

ABSENT: None.

3. Public Hearing: To hear comment relative to the Fiscal Year 2021-2022 Proposed Budget and the Schedule of Rates for City Services.

Finance Director/Treasurer Paul Linn addressed the City Commission regarding the Fiscal Year 2021-2022 Proposed Budget and the Schedule of Rates for City Services. Mr. Linn reviewed a two (2) page summary of revenues and expenditures comparing this year's budget to last year's budget. Additional comments were received.

4. Mayor Burchell closed the public hearing at 5:40 P.M.

5:20 P.M.

1. Mayor Burchell opened the public hearing at 5:40 P.M.
2. Recording of the Roll.

The following members who were in attendance indicated the physical location from which they were remotely participating in the meeting were as follows: Commissioner Cayer (City of Ironwood, Gogebic County, State of Michigan), Commissioner Corcoran (City of Ironwood, Gogebic County, State of Michigan), Commissioner Mildren (City of Ironwood, Gogebic County, State of Michigan), Commissioner Semo (City of Ironwood, Gogebic County, State of Michigan), and Mayor Burchell (City of Ironwood, Gogebic County, State of Michigan).

PRESENT: Commissioner Cayer, Corcoran, Mildren, Semo, and Mayor Burchell.

ABSENT: None.

3. Public Hearing: To hear comment on submittal of an application to the Michigan Economic Development Corporation (MEDC) for a Michigan Community Development Block Grant (CDBG) for the Water-Related Infrastructure (WRI) Project to upgrade aging water and sewer facilities, including removal and replacement of lead and copper water service lines.

City Manager Scott Erickson addressed the City Commission noting this was another grant opportunity for the City of Ironwood through MEDC. He also stated the City of Ironwood was working with Coleman Engineering on the submittal of the application.

Paul Anderson from Coleman Engineering stated the City of Ironwood qualifies for this grant opportunity since our community is 51% low to moderate income and it would provide a community wide benefit. This grant helps with cutting the Inflow & Infiltration (I & I) in the City of Ironwood's sanitary sewer system and Water-Related Infrastructure (WRI). He further stated there was an 11% local match and does not include a certified grant administrator. Mr. Anderson suggested the certified grant administrator should be clarified with the State of Michigan. Further discussion of this matter took place.

4. Mayor Burchell closed the public hearing at 5:53 P.M.

A. Mayor Burchell called the regular meeting to order at 5:53 P.M.

B. Recording of the Roll.

The following members who were in attendance indicated the physical location from which they were remotely participating in the meeting were as follows: Commissioner Cayer (City of Ironwood, Gogebic County, State of Michigan), Commissioner Corcoran (City of Ironwood, Gogebic County, State of Michigan), Commissioner Mildren (City of Ironwood, Gogebic County, State of Michigan), Commissioner Semo (City of Ironwood, Gogebic County, State of Michigan), and Mayor Burchell (City of Ironwood, Gogebic County, State of Michigan).

PRESENT: Commissioner Cayer, Corcoran, Mildren, Semo, and Mayor Burchell.

ABSENT: None.

C. Approval of the Consent Agenda. *

*1) Approval of Minutes – Regular City Commission Meeting of May 10th.

*2) Review and Place on File:

a. Ironwood Housing Commission Meeting Minutes of May 11th.

Motion was made by Cayer, seconded by Corcoran to approve the consent agenda as presented. Unanimously passed by roll call vote.

D. Approval of the Agenda

***Motion** was made by Semo, seconded by Mildren to approve the amended agenda adding M1. Discuss and consider approving Resolution #021-015 Declaration of Ironwood Pride Diversity & Inclusivity June 2021 Celebration Month. Unanimously passed by roll call vote.*

E. Review and Place on File:

1. Revenue & Expenditure Report.
2. Cash and Investment Summary Report.

***Motion** was made by Cayer, seconded by Corcoran to receive and place on file the Statement of Revenue & Expenditures Report for the month ending April 30, 2021 and the Cash and Investment Summary Report for April 2021. Unanimously passed by roll call vote.*

F. Approval of Monthly Check Register Report.

***Motion** was made by Cayer, seconded by Semo to approve the Monthly Check Register Report for April 2021. Unanimously passed by roll call vote.*

G. Update on COVID-19 Response.

Community Development Director Tom Bergman stated the restaurant revitalization program is now closed. He noted there were many more requests than funding. He did not hear if anyone in our area was successful in obtaining any funds.

Public Safety Director Andrew DiGiorgio updated the City Commission on the mask mandate. He urged everyone to go on the CDC website or the Western UP Health Department website for updated information. He further noted if someone is vaccinated, they are not required to wear a mask and those that are not vaccinated should wear their masks. He also urged everyone if they need to be vaccinated, please call the Western UP Health Department at (906) 667-0200 to schedule an appointment.

Finance Director Paul Linn mentioned he has not heard from the US Treasury on the amount the City of Ironwood will receive, but they did issue guidelines on how the funds could be spent. Mr. Linn clarified that the American Rescue Plan Funds need to be obligated by 12/31/2024 and the City will have until 12/31/2026 to spend them.

H. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

There were none.

- I. Citizens wishing to address the Commission on Items not on the Agenda (Three Minute Limit).

There were none.

OLD BUSINESS

- J. Discuss and Consider adopting Resolution #021-013 authorizing submittal of an application to the Michigan Economic Development Corporation (MEDC) for a Community Development Block Grant (CDBG) for the Water-Related Infrastructure (WRI) Project to upgrade aging water and sewer facilities, including removal and replacement of lead and copper water service lines and authorize Mayor to sign all necessary documents.

Motion was made by Semo, seconded by Mildren to adopt Resolution #021-013 authorizing submittal of an application to the Michigan Economic Development Corporation (MEDC) for a Community Development Block Grant (CDBG) for the Water-Related Infrastructure (WRI) Project to upgrade aging water and sewer facilities, including removal and replacement of lead and copper water service lines and authorize Mayor to sign all necessary documents. Unanimously passed by roll call vote.

- K. Consider approval of Change Order No. 1 for the City of Ironwood – 2021 Water and Sewer Project to Jake’s Excavating & Landscaping, LLC. in the amount of \$20,700 (Water – \$19,350, Sewer - \$1,350) and authorize Mayor to sign all applicable documents.

Motion was made by Mildren, seconded by Corcoran to approve the Change Order No. 1 for the City of Ironwood – 2021 Water and Sewer Project to Jake’s Excavating & Landscaping, LLC. in the amount of \$20,700 (Water – \$19,350, Sewer - \$1,350) and authorize Mayor to sign all applicable documents. Unanimously passed by roll call vote.

- L. Consider approval of Pay Package in the amount of \$68,839.57 (Water– \$22,130.44, Sewer - \$46,709.13) to Jake’s Excavating & Landscaping, LLC for the City of Ironwood – 2021 Water and Sewer Project and authorize Mayor to sign all applicable documents.

Motion was made by Mildren, seconded by Corcoran to approve Pay Package in the amount of \$68,839.57 (Water– \$22,130.44, Sewer - \$46,709.13) to Jake’s Excavating & Landscaping, LLC for the City of Ironwood – 2021 Water and Sewer Project and authorize Mayor to sign all applicable documents. Unanimously passed by roll call vote.

NEW BUSINESS

- M1. Discuss and consider approving Resolution #021-015 Declaration of Ironwood Pride Diversity & Inclusivity June 2021 Celebration Month.

Motion was made by Semo, seconded by Mildren to approve Resolution #021-015 Declaration of Ironwood Pride Diversity & Inclusivity June 2021 Celebration Month. Unanimously passed by roll call vote.

M. Discuss incorporating fluoridation into the design of the new water treatment plant.

A brief discussion regarding fluoridation took place, and the City Commission requested more information be brought back to them at their next regular meeting.

N. Discuss and consider approving cost of living adjustment for non-union employees.

***Motion** was made by Semo, seconded by Mildren to approve a 2% cost of living adjustment for non-union employees excluding the City Manager. Unanimously passed by roll call vote.*

O. Manager's Report.

City Manager Scott B. Erickson verbally gave the Manager's report noting the following items:

- *The insurance company will be meeting at the Civic Center on Wednesday to finalize the project.
- *Public Works Department has been working on getting the splash pad in operation by tomorrow at 1:00 P.M.
- *The Memorial Day Parade will start at 10:00 a.m. from the Memorial Building. The Ironwood Area Schools will be participating, and it is a scaled down version from past Memorial Day Celebrations.
- *Riverside Cemetery will be mowed on Wednesday.
- *Flags downtown will be going up and the ones at the Downtown City Square will be replaced.
- *He listed several new businesses: Suffolk Street Eatery, Domino's, UP-N-Smoke, V's Piano Bar, Armata Small Engine, Wild Wild West Tobacco, Cup It, Garden Tech, and an expansion to Contrast Coffee.
- *Installation of the new City entrance signs on the east and west ends of US-2 are complete.
- *Pavement Striping is being completed this week.
- *Friends of the Miners' Memorial Heritage Park have been busy working on their new storage garage located in the composite area.

P. Other Matters.

Commissioner Cayer questioned if there was a combined meeting with the Planning Commission this week. City Staff noted currently there is not a combined meeting scheduled.

Commissioner Mildren congratulated all the graduates and stated how proud he was of each and everyone of them.

Commissioner Semo noted the Theatre was reopening with a dance recital. He also questioned when the City could go back to open public meetings. Further discussion of this matter took place.

Q. Adjournment.

***Motion** was made by Semo, seconded by Corcoran to adjourn the meeting at 6:47 P.M.
Unanimously passed by roll call vote.*

Annette Da Lio-Burchell, Mayor

Karen M. Gullan, City Clerk



IRONWOOD
MICHIGAN | *Find Your North*

PROCEEDINGS OF THE IRONWOOD PLANNING COMMISSION
Thursday, February 4, 2021

A Regular Meeting of the Planning Commission was held on Thursday, February 4, 2021 via Zoom video conferencing.

1. Call to Order: Chair Davey called the meeting to Order at 5:00 p.m.
2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Mark Surprenant	X			
Scott Bissell	X			
Stephanie Holloway	X			
Sam Davey	X			
David Andresen	X			
Nancy Korpela		X	X	
Joe Cayer ex-officio, non-voting member		X	X	
Mark Silver	X			
	6	2	Quorum	

Also present: Community Development Director Tom Bergman and Community Development Assistant Tim Erickson.

3. Approval of the January 7, 2021 Meeting Minutes:

Motion by Surprenant to approve the January 7, 2021 Meeting Minutes. Second by Holloway. Motion Carried 5 to 0.

4. Approval of the Agenda:

Motion by Surprenant to approve the Agenda. Second by Holloway. Motion Carried 6 to 0.

5. Citizens wishing to address the Commission regarding Items on the Agenda (three-minute limit): None.
6. Citizens wishing to address the Commission regarding Items not on the Agenda (three-minute limit): None.
7. Items for Discussion and Consideration.
 - A. Discuss Marihuana Establishment Conditional Use and Site Plan review process and schedule (Audience with Tim Dean, City of Ironwood Attorney)
 - I. Director Bergman discussed what the Commission can do when they receive a conditional use or site plan review. Attorney Dean addressed the Commission and talked about the role of a Planning Commissioner.
 - B. Discuss and Consider recommendation of the 2021-2027 Capital Improvement Plan (CIP).
 - I. Bergman gave an explanation about what the CIP is and what it is used for. They discussed priorities for parks and asked various questions regarding how the City uses the Plan.

Motion by Surprenant to recommend approval of the Capital Improvement Plan. Second by Bissell. Motion Carried 6 to 0.

- C. Comprehensive Plan Implementation Status of Priority Action items.
 - I. Strategy 3.1(a) Update the Zoning Ordinance
 - a. Director Bergman gave an update on the status of the revision. He discussed doing some text amendments to the current ordinance (to lessen conflict between the marijuana ordinance) before the new ordinance is adopted.
 - II. Strategy 4.2 Prepare Wayfinding Master Plan.
 - a. Erickson gave an update on the entrance signs on US2.
 - III. Downtown Development Plan and TIF Plan Project (Downtown Blueprint Plan).
 - a. Director Bergman gave an update and stated that the Redevelopment Ready Communities Program is receiving an update that will effect how quick the City will be able to pursue the TIF plan.
 - IV. Strategy 6.8(a) Update on Master Arts Plan.

a. No update.

8. Other Business.

A. None.

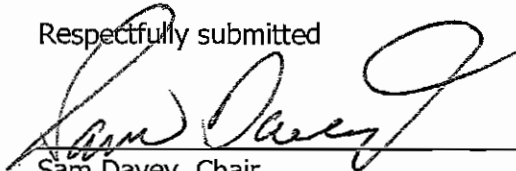
9. Next Meeting: Thursday, March 4, 2021.

10. Adjournment:

Motion by Surprenant to adjourn the meeting. Second by Andresen. Motion Carried 6 to 0.

Adjournment at 5:47 p.m.

Respectfully submitted



Sam Davey, Chair

Tim Erickson, Community Development Assistant



IRONWOOD
MICHIGAN | *Find Your North*

PROCEEDINGS OF THE IRONWOOD PLANNING COMMISSION
Thursday, March 4, 2021

A Regular Meeting and Public Hearing of the Planning Commission was held on Thursday, March 4, 2021 via Zoom video conferencing.

1. Call to Order: Chair Davey called the meeting to Order at 5:00 p.m.
2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Mark Surprenant	X			
Scott Bissell	X			
Stephanie Holloway	X			
Sam Davey	X			
David Andresen	X			
Nancy Korpela	X			
Joe Cayer ex-officio, non-voting member		X	X	
Mark Silver	X			
	7	1	Quorum	

Also present: Community Development Director Tom Bergman and Community Development Assistant Tim Erickson.

3. Approval of the February 4, 2021 Meeting Minutes:

Motion by Silver to approve the February 4, 2021 Meeting Minutes. Second by Surprenant. Motion Carried 7 to 0.

4. Approval of the Agenda:

Motion by Bissell to approve the Agenda. Second by Andresen. Motion Carried 7 to 0.

5. Citizens wishing to address the Commission regarding Items on the Agenda (three-minute limit): None.
6. Citizens wishing to address the Commission regarding Items not on the Agenda (three-minute limit): None.
7. Items for Discussion and Consideration.

A. Public Hearing and Consideration of PC Case 2021-003 Zoning Text Amendment to the City of Ironwood's Zoning Ordinance regarding conditional uses in the C-2 Downtown Commercial, C-3 Highway Commercial, and I-1 Industrial Districts.

- I. Chair Davey read the public comment procedures and opened up for public comment, there was none.

Director Bergman introduced the text amendment. The amendment needs to be changed in order to be in compliance with the Marihuana Establishment Ordinance.

Motion by Silver to recommend to the City Commission to adopt the amendments as written. Second by Bissell. Motion Carried 7 to 0.

B. Public Hearing and Consideration of PC Case 2021-002 Site Plan Review for 138 West Ayer Street, Marijuana Microbusiness.

- I. Chair Davey read the public comment procedures and opened up for public comment.

Director Bergman gave an overview of site plan review and conditional use procedures. He described Marijuana Microbusinesses and discussed the location and project of Three Twins proposed project.

Three Twins presented their site plan and Commissioners addressed the Commission.

Davey opened up for public comment.

Ken Rausch located 631 E. McLeod St. had concerns with snow removal, size of the building and the proportions of the building associated with growing.

C. Public Hearing and Consideration of PC Case 2021-002 Conditional Use for 138 West Ayer Street, Marijuana Microbusiness.

- I. Director Bergman asked the Commission if Three Twins had anything to address.

Director Bergman introduced the Plan and asked for Commissioner comments or proposed conditions to be placed.

Davey opened for public comment.

Alan 110 West Ayer addressed the Commission with concerns of odor and asked if there was any way to force containment of odor being so close to a neighborhood. Bergman addressed the question and discussed the City of Ironwood odor ordinance and the State of Michigan can remove their license for noncompliance.

Alan asked if there was appropriate distance from the residential areas per the ordinance. Director Bergman addressed the question and discussed the details of the ordinance. Thompson addressed the question and talked about not using exhaust air. Fisher discussed having carbon filters.

Silver asked about any noise concerns with the project. Director Bergman referenced the nuisance ordinance that addresses noise issues. Joshua Norman addressed the question and said that there will be between 2 or 3 air handlers and noise buffering was included in the design.

Bergman asked what the hours of operation will be. Thompson said that production will be from 9:00-5:00 p.m. and doesn't have a set hours of operation for the retail aspect of the business. He said that it will not go against what the ordinance allows.

Holloway asked if on site consumption will be allowed. Bergman said that it is currently illegal to have on site consumption areas. Holloway was concerned that people will be consuming in the public areas. Thompson said that they would want to work the City if anything arises.

Director Bergman said that the decisions to move forward will be at the next meeting.

All decisions will be deferred to the April 1st meeting.

8. Other Business.

A. None.

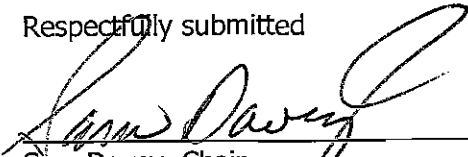
9. Next Meeting: Thursday, March 18, 2021.

10. Adjournment:


Motion by Silver to adjourn the meeting. Second by Surprenant. Motion Carried 7 to 0.

Adjournment at 6:18 p.m.

Respectfully submitted



Sam Davey, Chair



Tim Erickson, Community Development Assistant



IRONWOOD
MICHIGAN | *Find Your North*

PROCEEDINGS OF THE IRONWOOD PLANNING COMMISSION
Thursday, April 1, 2021

A Regular Meeting and Public Hearing of the Planning Commission was held on Thursday, April 1, 2021 via Zoom video conferencing.

1. Call to Order: Chair Davey called the meeting to Order at 5:00 p.m.
2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Vacant				
Scott Bissell	X			
Stephanie Holloway	X			
Sam Davey	X			
David Andresen	X			
Nancy Korpela	X			
Joe Cayer ex-officio, non-voting member		X	X	
Mark Silver		X	X	
	5	2	Quorum	

Also present: Community Development Director Tom Bergman and Community Development Assistant Tim Erickson.

3. Approval of the March 18, 2021 Meeting Minutes:

Motion by Andresen to approve the March 18, 2021 Meeting Minutes. Second by Bissell. Motion Carried 4 to 0.

4. Approval of the Agenda:

Motion by Bissell to approve the Agenda. Second by Andresen. Motion Carried 4 to 0.

5. Citizens wishing to address the Commission regarding Items on the Agenda (three-minute limit): None.
6. Citizens wishing to address the Commission regarding Items not on the Agenda (three-minute limit): None.
7. Items for Discussion and Consideration.

A. Public Hearing and Consideration of PC Case 2021-006 Site Plan Review for 255 Cloverland Drive, Marihuana Microbusiness.

I. Davey read the public hearing rules and opened the public hearing.

Ken Rausch made his presentation and introduced the site plan. Bergman asked about his odor control mitigation plan. Dustin Stevens discussed having black box filters and carbon charcoal filters which will be placed throughout the ceiling. Bissell asked if the façade of the building will be changed. Rausch indicated that the façade will not be changed. Andresen asked if the entry from the highway is a shared driveway and if it will be primarily used for trucks. Rausch said that they would like to have traffic primarily run through Greenbush street and that trucks could use that location.

Davey opened up for public comment.

Shaunti with Legacy Commercial Property representing the owner addressed the Commission. She stated that the property owner fully supports the project and any improvements to the site.

Joanne Fleming located at 221 E. Francis St. asked if there was any indication of devaluing property values surrounding the project site. She asked if the dumpster could be moved closer to the building to prevent odor from impacting the residences and asked what the size of the dumpster enclosure will be. Rausch indicated that dumpster can be moved and that they won't have a large amount of waste from the location. Fleming asked what the size of the fence will be to hide the dumpster. Rausch said that it will be adequate height to hide the two dumpsters. Fleming asked if there was a proposed fence along Francis street to protect the residential neighbors. Bergman indicated that staff will recommend to the Planning Commission to place a fence along the Francis street boundary to prevent light pollution and buffering.

Davey closed the public comment.

Bissell asked what the lease determination will be. Rausch said that they are looking at a 10 year lease. He also asked if the lease will allow the property owner to sell the property with the new owner having the ability to remove them

from occupancy upon sale. Rausch indicated that it was in the current lease but will most likely be redrafted to address that concern. Bissell asked if the lease will be completed prior to approval. Rausch said that it won't be signed until the approval process with City is complete.

B. Public Hearing and Consideration of PC Case 2021-006 Conditional Use for 255 Cloverland Drive, Marihuana Microbusiness.

I. Davey opened the public hearing.

Director Bergman introduced the Planning Commissions responsibility.

Davey opened for public comment, there was no public comment.

Davey closed the public hearing.

The Commission will wait until the next meeting to present some options.

C. Public Hearing and Consideration of PC Case 2021-007 Site Plan Review for Marihuana Retail at 100 W. Cloverland Drive.

I. Davey read the Public Hearing Procedures and opened the Public Hearing.

Director Bergman stated that the applicant couldn't make the meeting, which they have requested that the Planning Commission defer any decisions until the next meeting. Director Bergman presented an overview of the project.

David Leclair from Livingston Engineering presented the site plan. Bergman asked about temporary snow storage in the front. Leclair addressed the question.

Bissell asked what is happening with the façade and use of the rest of the unoccupied building. The applicant said that the exterior will be changed but the interior will not.

Andresen asked if the parking lot will be paved. The applicant indicated that it will be a newly paved parking lot.

Davey opened for public comment, and there was none.

Davey closed the public hearing.

D. Public Hearing and Consideration of PC Case 2021-007 Conditional Use for Marihuana Retail at 100 W. Cloverland Drive.

I. Davey opened the Public Hearing.

Davey asked about the need for a fence to be placed in the back of the parking lot. Bissell asked if the property will be purchased or leased. The applicant discussed a fence being installed on the West side of the back parking lot. Bergman addressed the other question and stated that the applicant's intent is to purchase the property.

Davey opened for public comment, there were no comments.

The Commission will wait until the next meeting to make a decision.

8. Old Business.

A. Consideration of PC Case 2021-002 Site Plan Review for 138 West Ayer Street, Marihuana Microbusiness.

- I. Director Bergman presented the project and discussed the updated site plan. He discussed some items that have changed on their site plan from the last meeting: The applicant has increased the snow storage area by 330 sq. ft. They changed the location of the AC units to increase the snow storage area. They have indicated the water drainage area so that no water goes toward the neighboring property.

Bergman read through the optional conditions for the site plan. Options include:

1. Applicant needs to work with City Staff and the City Commission to determine how to use the right of way in a way that will not hinder City snow storage and will enhance access to Trail 2 and the Iron Belle Trail.
2. Clear signage in outdoor areas surrounding the business stating that onsite consumption of marijuana and smoking is prohibited.
3. All drainage should be directed to the North and South, not onto adjacent properties.
4. East side driveway should be paved or concrete.
5. Upgrade water line to copper from main.
6. Verify sewer line is functional and replace as necessary from main.

Andresen asked who has control over what the signage says. Director Bergman said that the City will need to approve any signage.

Motion by Bissell to approve the site plan with conditions listed by Director Bergman. Second by Korpela. Motion Carried 5 to 0.

B. Consideration of PC Case 2021-002 Conditional Use for 138 West Ayer Street, Marihuana Microbusiness.

- I. The Commission discussed the conditions to carry over from the site plan.

Motion by Andresen to approve the Conditional Use with the previous conditions listed in the site plan review motion. Second by Holloway. Motion Carried 5 to 0.

C. Consideration of PC Case 2021-004 Site Plan Review for Marihuana Retail at 507 N Lake Street and Class C Grow at 122-124 Luxmore Street.

I. Director Bergman discussed changes that the applicant made to the retail and grow site plans from the previously presented site plans.

Retail:

- a. Fence is placed along the South boundary of the NW parking lot.
- b. Additional snow storage has been added along the West boundary.
- c. Addition of paved parking areas.

Grow:

- a. New front façade.
- b. Locked dumpster enclosure.

Recommended conditions for the retail establishment.

- a. Access agreement with neighbor regarding SW corner of building where building is encroaching on setback.
- b. Snow storage is based on total parking lot area (not just parking spaces). Paved parking lots require 20% snow storage. This requires 3680 sq. f. of snow storage.
- c. All lighting should be approved by City Staff, so it does not negatively impact neighboring residential properties.
- d. Dumpster should be lockable not just the enclosure.
- e. Paint block on building (can be the same color or new).
- f. The South and East side of the parking lot should have removed pavement with a grass section planted along with re plant grass in the boulevard. This will create a green buffer between the parking lot and sidewalk.
- g. The South East corner square should have grass and other plantings which may require curbing installed around the green area.

Recommended conditions for the grow establishment.

- h. Require paved parking and driveways.
- i. Dumpsters should be lockable, not just the enclosure.
- j. Additional plantings along North and South building walls to help break up the wall.
- k. Variation in wall pattern on North and South building walls.

- I. Recommend 2' overhangs on building. (snow can destroy lights on buildings if the overhangs are small.)

Davey discussed having a better façade to the sides of the steel structure.

Bissell asked how many retail establishments are allowed. Bergman stated that 2 are available.

Motion by Andresen to approve the site plan as listed by Director Bergman with the inclusion of green space on the East and South side of the parking lot including the SE corner to the retail site and include an upgraded façade and plantings to the North and South side of the grow building to be approved by City staff and all conditions indicated in the memo. Second by Bissell. Motion Carried 5 to 0.

- D. Consideration of PC Case 2021-004 Conditional Use for Marihuana Retail at 507 N Lake Street and Class C Grow at 122-124 Luxmore Street.

- I. The Commission discussed the conditions.

Motion by Korpela to approve the Conditional Use with the same conditions that were stated in the Site Plan Review. Second by Holloway. Motion Carried 5 to 0.

9. Other Business.

- A. Director Bergman gave an update of what the next meetings will look like.

10. Next Meeting: Thursday, April 15, 2021.

11. Adjournment:

Motion by Holloway to adjourn the meeting. Second by Korpela. Motion Carried 5 to 0.

Adjournment at 6:32 p.m.

Respectfully submitted



Sam Davey, Chair



Tim Erickson, Community Development Assistant



**Proceedings of the Downtown Ironwood Development Authority
Thursday, February 25, 2021**

A regular meeting of the Downtown Ironwood Development Authority (DIDA) was held on Thursday, February 25, 2021 at 8:00 A.M. via Zoom video conferencing software.

1. Call to Order: Chairperson Amy Nosal called the meeting to order at 8:03 A.M.
2. Recording of the Roll.

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Cathy Flory	X			
Nancy Korpela, Vice	X			
Annette Burchell	X			
Jake Ring	X			
Amy Nosal	X			
Darrin Kimbler	X			
Ivan Hellen	X			
Anna Lovelace	X			
Bruce Greenhill	X			
	9	0	Quorum	

Also, present: Community Development Director, Tom Bergman, and Community Development Assistant, Tim Erickson.

3. Approval of the January 28, 2020 Meeting Minutes:

Motion by Hellen to approve the meeting minutes. Second by Korpela. Motion carried 9 to 0.
4. Approval of the Agenda:

Motion by Greenhill to approve the agenda. Second by Korpela. Motion carried 9 to 0.
5. Citizens wishing to address the Authority on Items on the Agenda (Three-Minute Limit):
Michael Meyer with the Ironwood Chamber addressed the Authority. He discussed some marketing opportunities with the Wakefield and Lake Gogebic Chambers. Meyer talked about Festival Ironwood and some of the thoughts of moving forward as normally as they can.

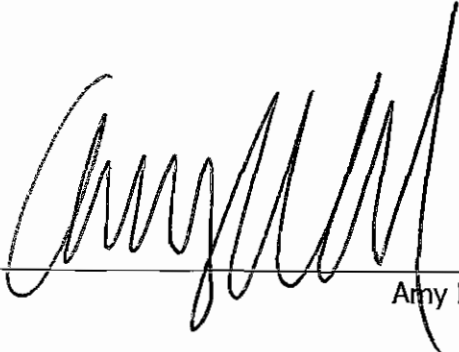
6. Citizens wishing to address the Authority on Items not on the Agenda (Three-Minute Limit): None.
7. Discuss and Consider 21/22 DIDA Budget and the Monthly Budget Report (Audience with Paul Linn, Finance Director): Director Linn addressed the Authority and discussed the balance sheet and the proposed budget. The DIDA discussed looking into different options for the downtown light pole wreaths. Staff will figure out some pricing alternatives. Burchell suggested forming a sub group to tackle the problem.

Motion by Burchell to accept the January Budget Report. Second by Lovelace. Motion carried 9 to 0.

8. Items for Discussion and Consideration.
 - A. Goal Setting: Director Bergman discussed the previous goals from the previous meeting.
 - B. Update on Marihuana Establishments Ordinance: Director Bergman said that they are reviewing an applications from an applicant looking to locate downtown.
 - C. Update on TIF District and Downtown Development and TIF Plan: The topic was discussed during the a previous item.
 - D. First Friday Update: Erickson discussed the next First Friday and discussed doing a First Friday event at the Downtown Art Place with a couple of the DAP artists. The Authority discussed using Travel Ironwood Facebook page to host the event.
9. Other Business: Hellen brought up the historical walking tour sample signage. Erickson brought it up on the screen. The documents will be included for the next meeting.
10. Next Meeting: Thursday, March 25, 2021 at 8:00 a.m.

Motion by Burchell to adjourn, second by Kimbler, to adjourn the meeting. Motion carried 9 to 0.

11. Adjournment.



Amy Nosal, Chair



Tim Erickson, Community Development Assistant



**Proceedings of the Downtown Ironwood Development Authority
Thursday, April 22, 2021**

A regular meeting of the Downtown Ironwood Development Authority (DIDA) was held on Thursday, April 22, 2021 at 8:00 A.M. via Zoom video conferencing software.

1. Call to Order: Chairperson Amy Nosal called the meeting to order at 8:07 A.M.
2. Recording of the Roll.

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Cathy Flory	X			
Nancy Korpela, Vice	X			
Annette Burchell		X	X	
Jake Ring		X		X
Amy Nosal	X			
Darrin Kimbler	X			
Ivan Hellen	X			
Anna Lovelace	X			
Bruce Greenhill	X			
	6	2	Quorum	

Also, present: Community Development Director, Tom Bergman, and Community Development Assistant, Tim Erickson.

3. Approval of the March 25, 2021 Meeting Minutes:
Motion by Korpela to approve the meeting minutes. Second by Flory. Motion carried 5 to 0 with Kimbler abstaining.
4. Approval of the Agenda:
Motion by Lovelace to approve the agenda. Second by Greenhill. Motion carried 6 to 0.
5. Citizens wishing to address the Authority on Items on the Agenda (Three-Minute Limit):
None.
6. Citizens wishing to address the Authority on Items not on the Agenda (Three-Minute Limit): Chamber Director Meyer discussed about a marketing partnership between Ironwood, Wakefield, and Lake Gogebic with Five Star Marketing.

7. Discuss and Consider the Monthly Budget Report: Director Bergman presented the Balance Sheet and Revenue and Expenditures Report.

Motion by Greenhill to receive and place on file the Financial Report. Second by Kimbler. Motion carried 6 to 0.

8. Items for Discussion and Consideration.

- A. Approval of the Flower Basket Donation Letter: Director Bergman presented the flower basket donation letter.

Motion by Korpela to approve and send the letter. Second by Nosal. Motion carried 6 to 0.

- B. Goal Update – (Short Term Goals (Downtown Historical Signage, Downtown Business COVID-19 Support Plan) Long Term Goals (TIF District, Water Trail Project)): Director Bergman stated that the DIDA will put a committee together to help move the project forward.

Director Bergman discussed a new grant for restaurant and restaurant type businesses. The Community Development office will be working directly with businesses to get them to apply. He discussed events that will be happening for the Summer of 2021.

Director Bergman discussed the RRC Certification and how that relates to the TIF District funding. He is starting to reach out to partners about what it will mean.

Director Bergman discussed the Water Trail Project and said that he is waiting for a grant to come through from the DNR. He discussed the timing of the project and the hope to start in 2022. The Miners Park Mountain bike trail was discussed and what the impact may be to the downtown.

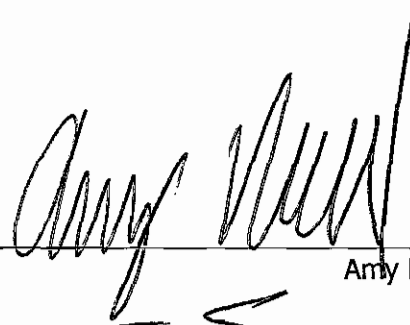
- C. Update on Marihuana Establishments Licensing: Director Bergman talked about the process and where the City of Ironwood is currently at with the site plan and conditional use process. The next steps is the licensing process where applicants will be chosen. The process will be wrapping up soon.
- D. Update on TIF District and Downtown Development and TIF Plan: Updated in item B in the goal updates.
- E. First Friday Update: Director Bergman discussed the May First Friday. Darrin discussed having community volunteers with the master gardeners for the May First Friday.
- F. Downtown Cleanup Day: Discussed in item B.

9. Other Business: The Authority discussed some new businesses opening and also the repairs to the Historic Ironwood Theatre marquee and programming activities moving forward. Greenhill discussed adding to the capital improvement plan for the front entrance of the theatre and the Men's bathroom.

10. Next Meeting: Thursday, May 27, 2021 at 8:00 a.m.

**Motion by Flory to adjourn, second by Kimbler, to adjourn the meeting.
Motion carried 6 to 0.**

11. Adjournment.



Amy Nosal, Chair



Tim Erickson, Community Development Assistant

CITY COMMISSION RESOLUTION AUTHORIZING THE 2021 CITY TAX LEVY,
AUTHORIZING A GENERAL APPROPRIATION ACT FOR FISCAL 2021-2022,
AND AUTHORIZING THE COLLECTION OF A 1% TAX ADMINISTRATION FEE.

At a Regular Meeting of the City Commission of the City of Ironwood held on the 14th of June 2021, the following Resolution was offered by Commissioner _____ and supported by Commissioner _____.

WHEREAS, Act 621 of the Michigan Public Acts of 1978, known as the "Uniform Budgeting and Accounting Act", requires that an Appropriation Act be passed by the City Commission authorizing the expenditure of City funds, and to provide for the disposition of all income received by the City; and

WHEREAS, pursuant to Section 14 (1) of said Act, the City Manager, as the Chief Administrative Officer has prepared and presented the City Commission with a budget; and

WHEREAS, the recommended budget includes the requirements of Section 15 (1) of said Act and is a balanced budget as required by Section 15 (2); and

WHEREAS, pursuant to Act 197 of the Michigan Public Acts of 1975, the Downtown Development Authority has submitted a budget request indicating their required revenues and expenditures for Fiscal 2021-2022 and

WHEREAS, Act 503 of the Michigan Public Acts of 1982 requires that the collection of a Property Tax Administrative Fee (PTAF) and a Late Penalty Fee (LPF) be by resolution of the governing body;

NOW THEREFORE BE IT RESOLVED, that the proposed budget for Fiscal 2021-2022 is hereby approved and the City Assessor and City Treasurer are hereby authorized to levy the following millage rates for the 2021-2022 Fiscal Year, beginning July 1, 2021 through June 30, 2022:

General Fund	19.2000	Mills
Library Fund	0.9611	Mills
Police & Fire Pension Fund	6.5000	Mills
2015 Street Bond Debt Service	1.9904	Mills
Civic Center Fund	<u>0.9952</u>	Mills
TOTAL	29.6467	Mills

BE IT FURTHER RESOLVED, that in accordance with Act 197, of the Michigan Public Acts of 1975, an amount equivalent to 1.9414 mills is hereby levied against the C-2 Zoned Downtown Commercial District and appropriated for the financing of the Downtown Development Authority; and

BE IT FURTHER RESOLVED, that in accordance with Section 44 of Act 503 of the Michigan Public Acts of 1982, that the City Assessor and the City Treasurer be authorized to impose a 1% Property Tax Administrative Fee (PTAF) and a 3% Late Penalty Fee (LPF) and that a separate activity account be established for pursuant to said Act, and

BE IT FURTHER RESOLVED, that the City Manager, serving as Chief Administrative Officer of the City, is hereby authorized and permitted, pursuant to Section 19 (2) of Act 621, to execute transfers up to 30% between appropriations (budget centers); and

BE IT FURTHER RESOLVED, that the charges for City Services for Fiscal 2021-2022 shall be as indicated in the attached Fee Schedule, and

BE IT FURTHER RESOLVED, that this General Appropriations Act hereby appropriates City Revenues to be expended in the amounts and for purposes as set forth below:

<u>Revenues</u>	
<u>General Fund</u>	
<u>Description</u>	
Property Taxes	\$1,953,000
Licenses and Permits	125,000
Federal Grants	0
State Grants	1,190,000
Charges for Services	207,000
Interest and Rents	183,000
Other Revenues	2,000
Total General Fund Revenues	\$3,660,000
Use of Fund Balance	<u>1,716,000</u>
Total General Fund Revenues and Use of Fund Balance	\$5,376,000
Major Street Fund	1,709,000
Local Street Fund	1,028,000
Volunteer Fire Department	2,000
Library Fund	149,000
Neighborhood Enhancement Program	46,000
Debt Service Fund (2015 Street Bond)	180,000
Memorial Building Debt Service Fund	1,000

Civic Center Fund	199,000
Equipment Fund	725,000
Water Utility Fund	2,607,000
Sewer Utility Fund	2,142,000
Cemetery Fund	94,000
Downtown Development Authority Fund	50,000
Total Revenues, Transfers and Use of Fund Balance/Net Assets – All Funds	<u>\$14,308,000</u>
<u>Expenditures</u>	
<u>General Fund</u>	
Legislative	\$45,000
General Government	965,000
Public Safety	1,089,000
Health and Welfare	377,000
Public Works	211,000
Recreation and Culture	179,000
Other Functions	54,000
Capital Outlay	950,000
Total General Fund Expenditures	\$3,870,000
Transfer Out	1,506,000
Total General Fund Expenditures and Transfers Out	\$5,376,000
Major Street Fund	1,709,000
Local Street Fund	1,028,000
Volunteer Fire Department	2,000
Library Fund	149,000
Neighborhood Enhancement Program	46,000
Debt Service Fund (2015 Street Bond)	180,000
Memorial Building Debt Service Fund	1,000
Civic Center Fund	199,000
Equipment Fund	725,000
Water Utility Fund	2,607,000
Sewer Utility Fund	2,142,000
Cemetery Fund	94,000
Downtown Development Authority Fund	50,000
Total Expenditures and Transfers Out – All Funds	<u>\$14,308,000</u>

YES: Commissioner(s), _____

NO: Commissioner(s), _____

ABSENT: Commissioner(s), _____

RESOLUTION DECLARED ADOPTED

I, Karen M. Gullan, do hereby certify that I am the duly appointed acting and qualified Clerk of the City of Ironwood, and do further certify that the above and foregoing Resolution is a true and correct copy of the Resolution passed by the City of Ironwood City Commission, at a Regular Meeting held June 14, 2021.

KAREN M. GULLAN, CITY CLERK



IRONWOOD

MICHIGAN | *Find Your North*

FEE SCHEDULE

Fiscal Year 2021 - 2022

<u>SECTIONS</u>	<u>DESCRIPTION</u>	<u>PAGES</u>
I	Amusements	1
II	Bicycles	1
III	Required City Licenses & other charges	1
IV	Housing Code	1
V	Zoning Fees	2
VI	Site Plan Review Fee	2
VII	Building Permits	2-3
VIII	Engineering Fee	3
IX	Water Rates	3-4
X	Water Line Thawing/Winter Let Run Policy	4
XI	Sewage Rates	4-5
XII	Garbage/Recycling	5
XIII	Curry Park Rates	6
XIV	Ironwood Memorial Building Rental Rates	6
XV	Pavilion Reservation Rates	6
XVI	Public Safety Fees & fire Prevention Permits	7
XVII	Cemetery Charges	8

Revised & Adopted: 6/14/21

CITY FEES - Effective July 1, 2021 (unless noted otherwise)

SECTION I - AMUSEMENTS

Exhibition license	\$25.00 per day \$150.00 per week
Show Licenses Circus and carnivals	\$250.00 per day \$1,500.00 per week
Other Shows	\$25.00 per day
	\$150.00 per week

SECTION II - BICYCLES

Permanent Registration	\$2.00 fee \$1.00 transfer \$1.00 replacement
------------------------	---

SECTION III - REQUIRED CITY LICENSES & OTHER CHARGES

IFT Application Fee for Processing	\$500.00
Bank Overdraft Charges	\$45.00
Charter (copy)	\$10.00
Photocopies or FAX	\$0.10 per page
Business License	\$30.00
Late Business License Fee (after April 1st)	\$15.00
Going Out Of Business (Per License)	\$50.00
Transient Photographer Fee	\$100.00 per event
Special Curb Loading Zone Fee	\$150.00 plus sign
Transient Merchants Fee	\$100.00 per event
Arts & Crafts Fair or Festival Sponsor Fees (1 day sponsor fee)	\$100.00
Tax/Assessing Inquiries (Title Co., Realtor, & Lawyers)	\$10.00 per request
Placement of Special Assessments (Delinquent bills) on taxes	\$50.00
Skunk Removal	\$40.00
Blight Grass Mowing	\$175.00 per lot
C-2 Sidewalk Snow Removal	\$175.00 per lot
Notarization Fee (per signature)	\$3.00 resident \$5.00 non-resident
Freedom of Information Request (form & policy located in City Clerk's Office)	\$0.10 per page
Passport Processing Fee	\$35.00
Outdoor Furnace Permit	\$25.00
Ordinance Violation – 2nd notice	\$75.00
Ordinance Violation - 3rd notice	\$150.00
Marihuana Establishment License	\$5,000.00 Annual
Late fee on account balances over thirty (30) days old	1% Monthly

SECTION IV - HOUSING CODE

Certificate of Registration	
Rental units include - single-family dwellings, multi-dwelling units, rooming houses, hotels, & motels	
Rental Housing Registration	\$25.00
Re-Inspection	\$10.00
Multi-Dwelling Units (Initial Inspection)	\$25.00 plus \$5 per unit
Re-Inspection	\$10.00
Rooming Housing (Initial Inspection)	\$40.00
Re-Inspection	\$10.00
Hotels & Motels (initial Inspection)	\$50.00
Re-Inspection	\$10.00
Housing Annual Fee	\$25.00

SECTION V - ZONING FEES

Appeal - residential/commercial/industrial	\$300.00
Variance - Residential	\$300.00
Variance - Commercial or Industrial	\$350.00
Rezoning Request	\$300.00
Conditional Use Permit	\$350.00
Zoning Amendment	\$300.00
Administrative Approvals	\$250.00
Temporary Structure for Storage & Sales (Ref 34-134 (9))	\$100.00
Planned Unit Development (PUD)	\$500.00

SECTION VI - SITE PLAN REVIEW FEE

Residential Zone	\$400.00
Commercial/Industrial zone	\$400.00
Construction Codes/Plan Review (See Section 8)	
Vacation of subdivision or right-of-way	\$300.00
Revisions to approved plans for major development	\$150.00
Revisions to approved plans for regular development	\$100.00

SECTION VII - BUILDING PERMITS

New Commercial Building Construction for buildings up to 1800 sq. ft. for all useable area	\$475.00
New Home Construction for homes up to 1800 sq. ft. of living area	\$450.00
Prefab Home Construction (includes foundation)	\$250.00
Residential Garage Construction up to 576 sq. ft.	\$85.00
Residential Garage Construction over 576 sq. ft.	\$100.00
Room additions up to 200 sq. ft.	\$70.00
Room additions up to 300 sq. ft.	\$80.00
Room additions over 300 sq. ft.	\$90.00
Sundry repairs, remodeling and alterations (limited to replacement of windows, doors, roof, siding) under \$1,000.00 cost (materials and labor)	\$60.00
Sundry repairs, remodeling and alterations (limited to replacement of windows, doors, roof, siding) cost (materials & labor)	
\$1,000-\$20,000	\$60.00*
\$20,001-\$50,000	\$75.00*
\$50,001-\$100,000	\$125.00*
over \$100,000	\$175.00*
*Construction without permit (plus permit fee)	\$100.00+
Reinspection Fee	\$25.00

Room Addition over 500 sq. ft. & any other type construction, repair, remodeling, & alteration not otherwise specified. (Fees to be determined by Building Inspector based upon the Bureau of Construction Codes sq. ft. construction cost table

Fees for plan review are to be determined by Building Inspector based upon the Bureau of Construction Codes Plan Review Fee schedule.

\$50.00 Min.

Fence Permit:

Value (material & labor) up to \$500	\$20.00
Value (material & labor) over \$500	\$20.00

SECTION VII - BUILDING PERMITS (continued)

Construction or erection of sign:	
Value (material & labor) up to \$1,000	\$40.00
Value (material & labor) over \$1,000	\$60.00

Demolition and Moving Permits

With respect to a building which is under ten (10) feet wide and does not contain over 2,500 cubic feet, the fee for moving permit	\$15.00
With respect to a building which is over 2,500 cubic feet	\$30.00
The fee for a demolition permit for a building having less than 500 sq. ft	\$40.00
The fee for a demolition permit for a building having 501-10,000 sq. ft. shall be	\$60.00
The fee for a demolition permit for a building having more than 10,000 sq. ft. shall be	\$75.00
Sidewalk Construction or Repair - Permit Fee	\$50.00

SECTION VIII - ENGINEERING FEE

Demolition Related Obstruction ROW Fee (Ref. 29-41) Sidewalk	
Sidewalk Obstruction Permit	\$25.00
Deposit	\$200.00

SECTION IX - WATER RATES - MONTHLY

Variable Usage Charge:

Effective **7/1/2021**: \$5.97 per cf(x100) of all water used
 Effective **9/1/2021**: \$6.62 per cf(x100) of all water used

Minimum Service Charge (Equivalent meter & service ratio per AWWA Manual Water rates)

	<u>Meter Size (in.)</u>	<u>Equivalent Meter & Service Ratio</u>	<u>Effective 7/1/2021 Monthly Service Charge</u>	<u>Effective 9/1/2021 Monthly Service Charge</u>
	5/8	1	\$22.82	\$25.30
	3/4	1.15	\$25.81	\$28.61
	1	2.2	\$46.90	\$51.99
	1 1/2	5.5	\$117.25	\$129.99
	2	10.3	\$219.50	\$243.36
	3	23.5	\$500.89	\$555.22
	4	42.7	\$902.82	\$1,000.95
	6	95.5	\$2,037.64	\$2,259.12
Hydrant Meter		daily Min., plus usage	\$250.00	
		daily Min., plus usage	\$50.00	
Hydrant Meter Deposit			\$1,000.00	
Hydrant use without approval		plus prosecution	\$500.00	

<u>Water Tap-in Fees</u>	<u>City</u>	<u>Township</u>
3/4" Line	\$2,500.00	\$3,500.00
1" Line	\$2,500.00	\$3,500.00
1 1/4" Line	\$2,500.00	\$3,500.00
1 1/2" Line	\$2,500.00	\$3,500.00
2" Line	\$4,000.00	\$5,000.00
3" Line	\$6,000.00	\$7,000.00
4" Line	\$6,000.00	\$7,000.00
6" Line	\$7,500.00	\$8,500.00
8" Line	\$9,000.00	\$10,000.00
Water Turn On/Off Charges & Turn Off/On Charges for Repairs (during regular business hours)		
April-October		\$75.00*
November-March		\$150.00*
Special event water rate - 50% of current water rate (per approval Ironwood City Commission Resolution #08-018)		
Contractor Assistance	\$70.00 hr./1 man	
Overtime rate minimum 2 hrs.	\$75.00 hr./1 man	
	\$125.00 hr./2 men	
	or actual cost	
*Winter/Summer turn-on/turn-off rates will depend on the use of snow removal equipment		
New Account Charge	\$20.00	
Delinquent Reconnect Fee	\$150.00 Summer	
	\$300.00 Winter	
Water and Sewer Deposit	\$550.00	
Leak Adjustment - Adjustment to water and sewer charge will be 1/2 of excess usage above monthly average.		
Disconnecting lateral from main	\$250.00	
New Meter Charge	\$150.00	
Illegal by Pass (does not include projected cost and prosecution)	\$1,000.00	
Delinquent Trip Charge	\$75.00	
Meter Test	\$30.00	
Excavation without Permit	\$500.00 plus damages	
O.T. call out	\$75.00 hr./minimum 2 hrs.	
SECTION X - WATER LINE THAWING/WINTER LET RUN POLICY		
As per water service "thawing" policy 10/13/14		
As per Winter "Let Run" policy 10/13/14		

SECTION XI - SEWAGE RATES - MONTHLY

Variable Usage Charge:

Effective **7/1/2021**: \$7.65 per cf(x100) of all water used

Minimum Service Charge:

<u>Meter Size (in.)</u>	<u>Effective 7/1/2021 Monthly Service Charge</u>
5/8	\$34.56
3/4	\$38.92
1	\$73.76
1 1/2	\$185.68
2	\$344.95
3	\$786.33

NOTE: Township residents on City water and sewer will pay minimum monthly charge to Township and variable monthly charge to City.

Sewer Tap Inspection Fee

Resident

4" sewer line	\$600.00
6" sewer line	\$850.00
8" sewer line	\$1,100.00
10" sewer line	\$1,600.00

****Fee for Street Repair/City Right of Way** \$800.00 Minimum

Anything over \$800 will be charged at actual cost of labor & material. Rates shall be double for Township. Fee does not include sidewalk, curb, or gutter. \$80/ft. linear ft (4' Wide Trench)

****Sidewalk/curb/gutter only, at current cost.**

Cleaning grease from sanitary sewer mains Cost + 15%

Televising Sewer - City Use No Charge

Assisting Contractor/Owner \$150.00 hr.

Evaporation Allowance for Commercial laundries 10.00% current usage rate

Contractor Assistance/Tracing Lines \$60.00 hr.

Normal Sewer Lateral Maintenance (Steaming) \$125.00 hr.
\$100.00 OT (2 hr. min.)

Vactor service \$45.00 hr./man
plus Vactor rental fee at current State of MI Schedule C rate

Smoke Machine (City operator required) \$60.00 hr.

Damage to barricades & lights will be billed appropriately

*Exception - City Involved Special Events

SECTION XII - GARBAGE/RECYCLING - MONTHLY

Effective 9/1/21

\$13.58

SECTION XIII - CURRY PARK RATES

Full hookup	\$25.00
Electricity only	\$15.00
Basic only	\$10.00
Weekly Fee (any site)	\$125.00
Monthly Fee	\$375.00
Dumping Costs	\$10.00
Tenting (up to two tents on site)	\$10.00
Fill Tanks with water	\$10.00

SECTION XIV - IRONWOOD MEMORIAL BUILDING RENTAL RATES

Rules & Regulations:

Loss of key to any facility \$50.00 Not to exceed

The City requires renters to provide liability insurance naming the City as an additional insured

Schedule of Charges -- Payable in Advance:

Rental of Auditorium/Foyer	
Not-for-Profit Organization - must be a 501(c)	\$125.00*
For-Profit Organization (M-F, 8AM-4PM)	\$400.00*
Private Social Event	\$800.00* Resident
	\$900.00* Non-Resident
Bingo Organizations	\$175.00*

*The City requires a security deposit of \$300.00. The renter is required to do the breakdown, set up and clean-up of the auditorium.

If a custodian is needed, a fee of \$60/hr. (min. 2 hr. call out) will be charged for off-duty custodial hours.

*The City of Ironwood requires an event insurance certificate in the amount of \$1,000,000 naming the City of Ironwood as an additional insured when renting the Memorial Building.

The person/organization renting the auditorium for dances will provide police protection at their own expense. A diagram for the set-up of the auditorium will be provided to the renter.

The use of the facility will not, in any way, interfere with the operations or activity of the City.

Commission Chambers/conference Room (during business hrs.)	\$5.00 per hour
	\$25.00 per day

The use of this room will not, in any way, interfere with the operations or activity of the City.

SECTION XV - PAVILION RESERVATION RATES (Daily Rates)**

Not-for-Profit/Community Organization - Must be a 501(c)	No Charge
Reserving Pavilion - Norrie Park	\$25.00 Resident
	\$50.00 Non-resident
Reserving Pavilion - Depot Park	
(Pavilion only)	\$25.00 Resident
(Pavilion only)	\$50.00 Non-resident
Additional Days	\$20.00 Per Day/Resident
Additional Days	\$45.00 Per Day/Non-Res.
(Pavilion & Food Preparation Area)	\$35.00 Resident
(Pavilion & Food Preparation Area)	\$75.00 Non-resident
Additional Days	\$30.00 Per Day/Resident
Additional Days	\$70.00 Per Day/Non-Res.

**The City requires a security deposit of \$75.00. The renter is required to clean-up and remove all garbage after event.

SECTION XVI - PUBLIC SAFETY FEES & FIRE PREVENTION PERMITS

Fire Engine	\$250.00 hr.
Aerial Platform	\$500.00 hr.
Hazmat Response Vehicle	\$500.00 hr.
Quick Attack Fire Response Vehicle	\$150.00 hr.
Pick-up Truck	\$95.00 hr.
Passenger Vehicle	\$50.00 hr.
Hazmat Trailer (Decontamination and/or Clean-up)	\$100.00 hr.
Personnel: Appropriate hourly rate, plus cost of benefits per person/per hour (i.e. hourly, overtime or holiday)	

Equipment & materials: Billed according to consumable use, contamination clean-up, destruction, or replacement

Outside Contractors or Departments: Billed based on fees charged to IPSD plus 10% administrative fee

**This list is not all inclusive and all costs associated with a hazardous materials response will be billed accordingly.

Conference Room Fees:	\$25.00 day
Accident Report	No Charge- Not-for-Profit
(per copy per vehicle or pedestrian involved)	\$7.00
VIN # Checks	\$8.00 fax copy
Commercial	.50 per page
Bank Escorts	\$3.00 ea. Resident-free
Fire Reports	\$5.00 ea. Non-Resident
Preliminary Breathalyzer Test (PBT)	\$25.00 per time
Drug Testing	\$7.00
Taxicab Vehicle Inspection	\$8.00 Fax copy
General precautions against fire:	\$3.00 per time
A permit is required for open burning	\$25.00
Heated/Secured Storage at IPSD	\$20.00 1st 2 vehicles
Cold Storage at IPSD	\$10.00 additional
	\$10.00 2-day limit
	\$5.00 each additional day
	\$20.00 per day
	\$10.00 per day

SECTION XVII - CITY OF IRONWOOD CEMETERY CHARGES

<u>Adult</u>	<u>Resident</u>	<u>Non-Resident</u>	<u>Indigent</u>
Opening & Closing Grave 7:00 am - 3:00 pm Mon. - Fri.	\$900	\$1,200.00	\$150.00
Overtime Charges	\$1,300.00	\$1,575.00	
 <u>Infant</u>			
Opening & Closing Grave 2 to 3 1/4 feet 7:00 am - 3:00 pm Mon. - Fri.	\$400.00	\$600.00	
 Opening Grave (ashes) ea. 7:00 am - 3:00 pm Mon. - Fri.	\$575.00	\$775.00	\$100.00
Overtime Charges (ashes)	\$850.00	\$1,050.00	
Disinterment of ashes	\$350.00	\$450.00	
Crypt Opening (OT \$600/\$800)	\$350.00	\$450.00	
Ash Crypt recording fee (per name)	\$125.00	\$150.00	
Ash Burial recording fee (2nd occupant-same urn)	\$125.00	\$150.00	
			<u>FEE</u>
Transfer of body from one lot to another			\$1,575.00
Transfer of body out of cemetery (digging grave-not responsible for moving body)			\$1,000.00
Space in mausoleum for bodies to be interred in cemeteries outside the City of Ironwood (per season)			\$175.00
Body delivered (only) to mausoleum on Saturday, Sunday, & Holiday, or after 3 pm weekdays			\$250.00
Drop off Fee - Winter		per employee	\$125.00
Pallbearer Assistance		per employee	\$125
Mausoleum Storage			\$200.00
 SALE OF NEW LOTS--PER SPACE	<u>Resident</u>	<u>Non-Resident</u>	<u>Indigent</u>
Sale of New Lots - per space	\$350.00	\$650.00	\$160.00
Future Care per space on lots purchased AFTER JULY 1, 1996	<u>\$275.00</u>	<u>\$475.00</u>	<u>\$130.00</u>
	\$625.00	\$1,125.00	\$290.00

PERPETUAL CARE (future care) on lots purchased BEFORE JULY 1, 1996 will be charged on family parcels or grave spaces on which future care has not been paid at the time the next grave opening is made. Residents will pay \$30 per space if never paid, or \$20 more if \$10 was paid. Non-Residents will pay \$60 per space if never paid, or \$50 per space if \$10 was previously paid.

ALL BURIALS must be in a concrete grave box or vault.
No graveside services in winter (November 1st thru May 1st).

RESOLUTION #021-014

**A RESOLUTION ADOPTING A FINAL
PROJECT PLAN
FOR LEAD SERVICE LINE REPLACEMENT
AND
DESIGNATING AN AUTHORIZED PROJECT
REPRESENTATIVE**

WHEREAS, the City of Ironwood, Michigan recognizes the need to replace lead water service lines; and

WHEREAS, the City of Ironwood, Michigan authorized Coleman Engineering Company, Inc. to prepare a Project Plan, which recommends lead service line replacement in designated areas; and

WHEREAS, said Project Plan was presented at a Public Hearing held on June 14, 2021 and all public comments have been considered and addressed;

NOW THEREFORE BE IT RESOLVED, that the City of Ironwood, Michigan (*legal name of applicant*) formally adopts said Project Plan and agrees to implement the selected alternative (Alternative 2).

BE IT FURTHER RESOLVED, that the City Manager, a position currently held by Scott Erickson, is designated as the authorized representative for all activities associated with the project referenced above, including the submittal of said Project Plan as the first step in applying to the State of Michigan for a Drinking Water Revolving Fund’s Disadvantaged Community Lead Service Line Replacement Program to assist in the implementation of the selected alternative.

The foregoing resolution was offered by _____ and supported by _____.

Upon roll call vote, the following voted:

Yeas:

Nays:

Absent:

Annette Da Lio-Burchell, Mayor

STATE OF MICHIGAN)

) ss

GOGEBIC COUNTY)

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Ironwood City Commission, County of Gogebic, State of Michigan, at a regular meeting held

on June 14, 2021 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Act of Michigan, 1967, and that the minutes of said meeting were kept and will be or have been made available as required by said act.

Karen M. Gullan, City Clerk



IRONWOOD

MICHIGAN | *Find Your North*

MEMO

To: Mayor Burchell and the City Commission

From: Tom Bergman, Community Development Director

Date: June 1, 2021

Meeting Date: June 14, 2021

Re: Neighborhood Enhancement Program (NEP) Housing Development Fund Grant Agreement

The City of Ironwood had previously applied for the Michigan State Housing Development Authority (MSHDA) Neighborhood Enhancement Program. The grant allows the City of Ironwood to provide support for rehabilitation of single-family owner-occupied houses in the Douglas neighborhood. The grant funding is \$30,000 with City of Ironwood leveraged funds of \$1,000, and any additional funding needed provided by the homeowner.

We are requesting authorization to sign the grant agreement.



STATE OF MICHIGAN
MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY

May 26, 2021

TO: Neighborhood Enhancement Program (NEP) Grant Recipient

RE: Announcement of Funding Award, Required Documentation and Matt 2.0 Instructions

Dear NEP Grantee:

Congratulations! The Michigan State Housing Development Authority (MSHDA) Neighborhood Housing Initiatives Division (HID) has approved your request for MSHDA Housing Development Funds (HDF). The purpose of this letter is to inform you of the documentation needed to initiate this grant, and how to manage it on the Matt 2.0 System.

Enclosed you will find the following documents necessary to initiate your grant:

- NEP Housing Development Fund (HDF) Grant Agreement and Exhibits A and B
- Certified Board Resolution (Non-Profit ONLY)
- Grant Closing Statement (Non-Profit ONLY)
- Authorized Signer (Local Unit of Government ONLY)

Return a signed NEP HDF Grant Agreement document (all pages). In addition to the executed grant agreement, return the completed applicable documents (Non-Profit Agencies: Certified Board Resolution and the Grant Closing Statement) or (Local Units of Government the Authorized Signer Form). Please e-mail a copy of the documents to the hidmailbox@michigan.gov with a cc: to your Champion **no later than two weeks from the date of this letter electronically.**

Note: If fully executed grants between the Agency and MSHDA are not in place prior to June 21, 2021 then no NEP funding will be available and all awards are immediately rescinded by the MSHDA Neighborhood Housing Initiatives Division.

Executing the NEP Grant Agreement and Exhibits

Your agency's Board Chairperson must sign the NEP Grant Agreement before a witness. Others are permitted to sign IF they have been specifically designated by your agency's governing body to act on their behalf. If someone other than the Board Chairperson signs the Agreement, that person must be designated by the Board Chair, and that person's name must be entered as an Authorized Signer on the Certified Board Resolution and the Grant Closing Statement or the Authorized Signer form if you are a local government.

Certified Board Resolution (Non-Profit ONLY)

Your governing board must formally adopt, by resolution, acceptance of the terms and conditions of the NEP Grant Agreement. The Certified Board Resolution also designates those persons authorized to sign and/or submit grant related documents on behalf of your governing body. The persons identified as authorized signatories on the Certified Board Resolution should be the same as those identified as signers on the Grant Closing Statement.

Grant Closing Statement (Non-Profit ONLY)

The Grant Closing Statement formally identifies the officers of your organization and designates the officer and/or officers authorized to sign and/or submit related reports, forms, and documents. Each officer must sign beside his or her typed or printed name in the appropriate spaces on the statement. The persons identified as authorized signatories on the Grant Closing Statement should be the same as those identified as signers on the Certified Board Resolution.

Authorized Signature Designation Form (Local Unit of Government ONLY)

The Authorized Signature Designation Form formally identifies and designates the person or persons authorized to sign and/or submit grant related reports, forms, and documents on behalf of the governing board. Each signatory must sign in the appropriate spaces on the form next to his or her printed or typed name.

MANAGING YOUR GRANT USING MATT 2.0

MSHDA's Neighborhood Housing Initiatives Division utilizes MATT 2.0 to manage the application and grant process on-line. MSHDA has identified you, the recipient of this letter, as your agency's Authorized Official. If this isn't correct, please contact your Housing Initiatives Champion.

Logging onto MATT 2.0

Using your Internet web-browser, use the following address to access MATT 2.0: <https://mshda-matt.org>

Upon entering your name and password you will be taken to the "Start Menu". Please log-in to familiarize yourself with the system.

Under no circumstances should users share their passwords or log onto MATT 2.0 using another person's user name and password. DOING SO MAY JEOPARDIZE THE SECURITY OF THE SYSTEM AND THESE GRANT FUNDS. FAILURE TO COMPLY WITH THIS RULE MAY RESULT IN THE RECAPTURE OF GRANT FUNDS. If you need assistance you may contact your Housing Initiatives Champion.

May 26, 2021

Page Three

Utilizing the Resources

HRF Grant User Guide: It is recommended that anyone using MATT 2.0 consult the HRF Grant User Guide. A copy of the guidance has been provided as part of this mailing.

MATT 2.0 Help Desk: Should you experience technical difficulties with MATT 2.0, you should contact the Help Desk at (800) 820-1890 or via email at helpdesk@agatesoftware.com.

Your NEP Champion(s): You should always feel free to contact your NEP Champion(s) a list of the assigned staff and a contact list of e-mails and phone numbers has been provided.

Assigning Staff to Administer This Grant

When this grant was awarded, MSHDA assigned a member of your agency as the Grant Administrator. Once the grant documents are returned, MSHDA will enter the Authorized Signers into Matt 2.0. The Grant Administrator and Authorized Signers have the ability to give other agency members or other people outside of the agency, access to the grant. To be given access to a grant, that person must already exist on Matt 2.0 and be active within the system. Please refer to Section 5 of the Grant User Guide - Add/Edit People to the Grant to complete this process. If you have any technical difficulties with the Matt 2.0 system please contact Jodi Mackie at 517-335-0099.

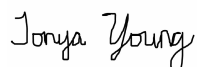
Financial Status Report (FSR) / Payment Request

Payment Requests will be submitted on-line through Matt 2.0. Both the Grant Administrator and Authorized Signer(s) are permitted to create an FSR, however, only an Authorized Signer is permitted to submit an FSR.

Payment Requests must be submitted at least quarterly, but not more frequently than monthly. The request should cover expenses for the previous quarter or month and should be submitted by the 15th of the month following the report period.

Keep in mind that any deviations from the terms or conditions of the NEP Grant Agreement, including budget allocation, must be requested and approved by the Neighborhood Housing Initiatives Division staff through Matt 2.0. I congratulate you on receiving this award.

Sincerely,



Tonya Young, Portfolio Manager
Neighborhood Housing Initiatives Division

HOUSING DEVELOPMENT FUND GRANT AGREEMENT
Grant #HDF-2021-72-NEP

MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY
735 East Michigan Avenue, Lansing, Michigan 48912

THIS GRANT AGREEMENT made and entered into as of _____, 2021, by and between City of Ironwood, a Local Unit of Government, whose address is 213 South Marquette St., Ironwood, Michigan 49938-0000 (the "Grantee"), and the Michigan State Housing Development Authority, a public body corporate and politic of the State of Michigan, whose address is 735 East Michigan Avenue, Lansing, Michigan 48912 ("the Authority").

R E C I T A L S:

A. Section 23 of Public Act 346 of 1966, as amended (the "Act"), creates and establishes a housing development fund under the jurisdiction and control of the Authority, and further provides that the Authority may use the monies held in the housing development fund to make grants to local communities, as defined by the Authority in rules promulgated under the Act, or to public or private nonprofit organizations or local governmental agencies organized to provide assistance to persons and families of low or moderate income, in any amounts as the Authority determines, not to exceed the net costs, exclusive of any federal aid or assistance, incurred by the recipient in planning for or implementing housing assistance or community or housing development.

B. The Grantee has represented to the Authority that it fully intends to undertake or continue a program planning for or implementing housing assistance or community or housing development.

C. The Housing Development Fund Grant, HDF-2021-72-NEP, in an amount not to exceed Thirty Thousand Dollars (\$30,000) (the "Grant") is for a program more specifically described in Exhibit A attached hereto (the "Program").

D. The Authority, as a public body, is charged with the responsibility of regulating the use of funds advanced by it to assure that such funds are being used for purposes and in a manner that are in accordance with the Act and the Authority's General Rules.

E. The Authority has agreed to make the Grant to the Grantee on the condition that the Grantee agrees to the terms and conditions set forth below.

NOW, THEREFORE, in consideration of and as a condition to receiving the Grant, the Grantee agrees that:

1. The terms and conditions set forth herein are a reasonable and appropriate means to assure the use of funds in accordance with the Act and the Authority's General Rules, and the Resolutions.

2. All aspects of the Grantee's plan for the use of the Grant are specifically described in the Program attached hereto as Exhibit A, which Program is incorporated herein, and the Grantee will operate the Program as described in Exhibit A.

3. All actions of the Grantee and requirements of the Grantee's Program are subject to the terms of this Agreement, the provisions of the Act and the Rules of the Authority, being R 125.101, et seq.

4. The activities of the Grantee will be subject to the review of and, in the discretion of the Authority, audit by Authority staff to ensure compliance with this Agreement, the Act and the Authority's Rules, and the Grantee will provide any books, records or documents in such form and at such place as the Authority may request.

5. The Grantee agrees to draw down Grant proceeds only when and in such amounts as may be necessary to pay for the activities described in Exhibit A.

6. All requests for the disbursement of Grant proceeds shall be submitted to the Executive Director of the Authority or his designee, shall be made in writing, and shall include the amount of Grant proceeds to be disbursed, a description of the purposes for which the proceeds are to be used, copies of invoices, billings, or such other documentation as may be necessary to demonstrate project costs, and such other information as the Executive Director or his designee may request.

7. If an advance or a portion of the Grant for a specific purpose is not used for that purpose due to conditions that make it impossible to use as provided herein, or if the Grantee decides not to use the money, upon such decision, the sum shall be returned to the Authority immediately.

8. If any of the Grant proceeds are to be used for the construction or rehabilitation of housing, then:

- a. prior to disbursement of funds, the Grantee shall prepare and submit to the Authority a detailed budget of the work to be done, including the cost per unit to be rehabilitated;
- b. all housing units rehabilitated under the Grant will be maintained in good repair; and
- c. Grant proceeds shall only be used in areas where at least 51% of the residents are persons or families whose income does not exceed 120% of area median income, as determined by the U.S. Department of Housing and Urban Development ("HUD"), adjusted for family size. All units rehabilitated with Grant funds shall be occupied by persons or families whose income does not exceed 120% of area median income, as determined by HUD, adjusted for family size.

9. Any of Grantee's activities that are assisted by the use of Grant proceeds and the selection of persons for participation in the Program shall not discriminate against any person on the grounds of race, color, creed, religion, height, weight, sex, age (except for a Development specifically designed for elderly occupants), national origin, handicap, or marital or familial status except as provided by law. The Grantee shall comply with all requirements imposed by Title VIII of the Civil Rights Act of 1968 (as amended by the Fair Housing Amendments Act of 1988), the Americans with Disabilities Act, the Elliott-Larsen Civil Rights Act, and the Michigan Persons with Disabilities Civil Rights Act.

10. The Grantee assumes responsibility for any and all costs to implement the Grantee's Program exceeding the amount of the Grant.

11. In the event of a violation of any of the provisions of this Agreement, the Authority will notify the Grantee in writing of the violation and the Grantee will have a 30-day period in which to correct the violation. In the event the violation is not corrected to the satisfaction of the Authority within the time prescribed herein, the Authority may:

- a. immediately terminate the Grant, without further notice, in a writing signed by the Authority's Executive Director; and
- b. pursue any other remedy provided at law or in the Act.

The Grantee hereby agrees that an election by the Authority to pursue any one remedy shall not be construed to preclude or be a waiver of the right to pursue any other remedy available to it.

12. The term of this Agreement shall commence on 06/01/2021 and shall terminate, unless extended by the Authority, on 12/31/2021.

13. If any advance or portion of Grant funds used for the specific purpose assented to within this Agreement is not used for that specific purpose, the Grantee will reimburse the Authority for the full amount of the advance (or portion) not used for the specific purpose. Grant proceeds that have not been used for Grant purposes by 12/31/2021 will, within 30 days, be returned to the Authority.

14. The invalidity of any clause, part, or provision of this Agreement shall not affect the validity of the remaining portion hereof.

15. This Agreement may be signed in several counterparts and all so executed shall constitute one agreement, binding on all parties hereto.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year shown above.

City of Ironwood,
A LOCAL UNIT OF GOVERNMENT

By: _____
Date

Its:

MICHIGAN STATE HOUSING
DEVELOPMENT AUTHORITY

By: _____
Gary Heidel Date

Its: Director of Neighborhood Housing
Initiatives Division

**NEIGHBORHOOD ENHANCEMENT PROGRAM (NEP)
HOUSING DEVELOPMENT FUND GRANT AGREEMENT**

NONPROFIT AGENCY NAME: City of Ironwood

PROJECT DESCRIPTION

Please refer to the staff report for the program description, an attachment to the grant agreement.

BUDGET

Grant Date

Begin Date: 06/01/2021

End Date: 12/31/2021

Component - Activity	Approved Funds	HRF Units	Non-HRF Units	Leverage Funds
Residential HDF Assistance				
HDF Activity	\$30,000	2		\$1,000
Administrative Costs				
Administrative Costs				
GRAND TOTAL	\$30,000	2	0	\$1,000

BY MY SIGNATURE BELOW, my agency agrees to the following:

- 1. NEP funding will only be disbursed on a reimbursement basis via the Matt system. No advances will be authorized. Only expenses incurred after the execution date of the grant agreement are permitted.**
- 2. NEP funding will only be disbursed for activities that have been pre-approved in writing by MSHDA. All decisions on funding are at the discretion of MSHDA.**
- 3. NEP funding will only be disbursed to the Agency awarded the funds and the funds may be recaptured in the event that they are not used for the intended purposes.**
- 4. The Certified Resolution or authorized signer form and Program guidelines will need to be approved prior to incurring costs.**
- 5. Notification of any, real or perceived, Conflict of Interest issues needs to be provided to MSHDA within three (3) business days and prior to any action being taken at the local level.**
- 6. Administration expenses are limited to up to 10% of the grant award and must be tracked, itemized, and approved by MSHDA HID staff.**
- 7. Bi-weekly progress reports/updates which give a detailed description of the accomplishments and related outcomes are required to be provided to your assigned HID Champion.**
- 8. Payment request submissions should include detailed documentation, including invoices, itemized receipts, and other such documentation that the Michigan State Housing Development Authority deems necessary to make a reasonable determination for eligible cost reimbursements in accordance with the Authority's Act and Rules regarding Housing Development Fund grants. Note: travel, if necessary to the delivery of programming outlined within the Request for Proposals and Grant Agreement shall be reimbursed as administrative costs up to the limits set annually by the Michigan Department of Technology, Management and Budget.**
- 9. The Agency will be required to submit a final report at the end on the grant term of December 31, 2020 outlining how many people were assisted, a description of the assistance provided, and the final outcomes/measurables of the assistance.**

10. MSHDA staff will review all reports and advise the Agency in a timely manner if any problems arise that may affect the terms of this agreement.

11. Verification provided for lead testing of assisted properties, if applicable.

12. Verification that energy audits were completed on assisted properties, if applicable.

I CERTIFY ALL THE INFORMATION PROVIDED VIA THE REQUEST FOR PROPOSALS SUBMISSION AND THE MATT APPLICATION AND SUPPORTING DOCUMENTATION IS TRUE AND COMPLETE TO THE BEST OF MY BELIEF AND ACKNOWLEDGE THAT THE AGENCY WILL MEET ALL CRITERIA OUTLINED ABOVE.

SIGNATURE OF AGENCY OFFICIAL: _____ **DATE:** _____

**MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY
NEIGHBORHOOD HOUSING INITIATIVES DIVISION**

**AUTHORIZED SIGNATURE
DESIGNATION FORM**

As the highest elected official of City of Ironwood, I designate the following individual(s) as Authorized Signer(s) for Grant #: HDF-2021-72-NEP to sign the associated Grant Agreement, submit FSR payment requests and Grant Amendments, if applicable, for the aforementioned grant.

Authorized Signer Printed Name:
Title:

Date: _____

Authorized Signer Printed Name:
Title:

Date: _____

APPROVED BY HIGHEST ELECTED OFFICIAL:

Authorized Official Printed Name:
Title:

Date: _____

2021 PAVEMENT STRIPING - Pay Application #1 - 6/14/21

P.K. Contracting					
		Original Bid	Quantity	Unit	Amount
Item No.	Item Description	Quantity	This Estimates	Price	Paid this Est.
1	White Edge Line (Fogline)	38000.00	27836	\$0.078	\$2,171.21
2	Double Yellow (Centerline)	65000.00	59428	\$0.156	\$9,270.77
3	Bicycle symbols (various sizes)	25.00	0	\$44.000	\$0.00
4	Turn Arrows (various sizes)	45.00	0	\$49.000	\$0.00
5	White Crosswalks (6 inch)	6500.00	0	\$0.720	\$0.00
6	White Crosswalks (12 inch)	1500.00	0	\$0.980	\$0.00
7	School Zone Crosswalks (12 inch)	100.00	0	\$5.500	\$0.00
8	White Stop Bars (18 inch)	1800.00	0	\$1.500	\$0.00
9	"ONLY" text	4.00	0	\$82.000	\$0.00
10	Yellow Painted Curbing	5000.00	0	\$0.880	\$0.00
11	Charging Parking Stall	1.00	0	\$27.500	\$0.00
12	Parking Stalls	150.00	0	\$8.800	\$0.00
	TOTAL				\$11,441.98

Total Due This Estimate \$11,441.98

CITY OF IRONWOOD Date

PK CONTRACTING Date

ORDINANCE NO. 532, BOOK 5

CHAPTER 6—ANIMALS

**AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF IRONWOOD,
MICHIGAN BY AMENDING CHAPTER 6, ARTICLE II, DOGS AND CATS**

CITY OF IRONWOOD

The City of Ironwood Ordains

Section 1. The City of Ironwood Code of Ordinances is hereby amended by adding Section 6-33 and 6-34 to read as follows:

Sec. 6-33 – Limitation on number of dogs and cats.

- (a) Purpose. The keeping of a large number of dogs and cats within the city for a considerable period of time detracts from and, in many instances, is detrimental to healthful and comfortable life in such areas. The keeping of a large number of dogs and cats is, therefore, declared a public nuisance.
- (b) Limitation on number of dogs or cats. It shall be unlawful and a public nuisance for any person to keep or allow to be kept at a single residence more than three (3) dogs, three (3) cats, or any combination of such animals exceeding five (5) in number, over six (6) months of age.
- (c) Miscellaneous. This section shall not apply to kennels, veterinary hospitals and facilities, animal humane societies, pet stores, and animal shelters.

Sec. 6-34 Enforcement and penalties.

Any person who violates any of the provisions of this article shall be responsible for a municipal civil infraction. In addition, the City shall have the right to proceed in any court of competent jurisdiction for the purpose of obtaining an injunction, restraining order, or other appropriate remedy to compel compliance with this article.

Section 2. Repealer. Any ordinance that is in conflict is hereby repealed.

Section 3. Severability. If any word, clause, sentence, paragraph, or provision of this ordinance is deemed to be invalid by a court of competent jurisdiction, such word, clause, sentence, paragraph or provision so designated shall be deemed severable and the remaining provisions of the ordinance shall be deemed fully enforceable.

Section 4. Effective Date. This ordinance shall take effect 30 days after adoption and publication in accordance with law.

Adopted and approved by the City Commission of the City of Ironwood, Michigan, this _____ day of June 2021. This Ordinance shall be effective upon its adoption and publication as required by law. A copy of this Ordinance may be inspected or purchased at the City Clerk's office in the Memorial Building, 213 S. Marquette Street, Ironwood, Michigan during normal business hours.

Effective: June , 2021

ANNETTE DA LIO-BURCHELL, MAYOR

ATTEST:

KAREN M. GULLAN, CITY CLERK

RESOLUTION #021-016

Resolution to Transfer Delinquent Invoices for Ordinance Violations to the July 2021 City Tax Roll

This Resolution is to approve the transfer of delinquent invoices for ordinance violations to the July 2021 tax roll. This process provides a mechanism for the City to collect unpaid fees provided for in Chapter 28, Section 12. Passage of this Resolution will permit the inclusion of these fees on the July 2021 tax roll thereby allowing the City to recover the cost of providing these services. Passage of this Resolution is recommended.

Prepared by: Paul Linn, Finance Director/Treasurer

Reviewed and approved by: Scott Erickson, City Manager

WHEREAS, there are unpaid charges for ordinance violations as of December 31, 2020;

WHEREAS, in accordance with Chapter 28, Section 12 of the Ironwood City Code, expenses incurred by the City upon or in respect to any single lot or premises shall be billed immediately to the owner thereof;

WHEREAS, the City Manager shall annually direct the City Treasurer to prepare a special assessment roll covering all such charges which have not been paid;

WHEREAS, such assessment roll shall be reported to the City Commission;

WHEREAS, the City Treasurer has prepared a list of the unpaid charges, a copy of which is attached and incorporated as Schedule A;

NOW THEREFORE BE IT RESOLVED, that the unpaid charges be levied as special assessments against such owners and premises according to the attached Schedule A, as provided for in Chapter 28, Section 12 of the Ironwood City Code; and

BE IT FUTHER RESOLVED, that the delinquent charges and fees be placed on the July 2021 tax roll of the City, and that such charges and fees be collected in the same manner as general City taxes.

YES: Commissioner(s), _____

NO: Commissioner(s), _____

ABSENT: Commissioner(s), _____

RESOLUTION DECLARED ADOPTED

I, Karen M. Gullan, do hereby certify that I am the duly appointed acting and qualified Clerk of the City of Ironwood, and do further certify that the above and foregoing Resolution is a true and correct copy of the Resolution passed by the Ironwood City Commission, at a Regular Meeting held on June 14, 2021.

KAREN M. GULLAN, CITY CLERK

SCHEDULE A

CITY OF IRONWOOD

SPECIAL ASSESSMENT ROLL - CHARGES FOR SERVICES - DELINQUENT ACCOUNTS TO BE PLACED ON THE 2021 SUMMER TAX ROLL

<u>NAME</u>	<u>PARCEL #</u>	<u>SERVICE DATE</u>	<u>TOTAL</u>
CLEARY, DAVID AND MEGAN	52-22-182-110	6/25/2020	\$ 185.50
DEININGER, BRYAN	52-15-354-110	6/30/2020	\$ 183.75
DETROIT DENOVO LLC	52-27-204-260	7/16/2020	\$ 79.50
DETROIT DENOVO LLC	52-27-204-260	8/31/2020	\$ 159.00
DSV SPV3, LLC	52-22-181-060	6/25/2020	\$ 185.50
GRESSICK, ANDREW	52-22-260-250	6/25/2020	\$ 185.50
HARTELOO, JOHN	52-22-253-050	8/19/2020	\$ 78.75
HARTELOO, JOHN	52-22-253-050	8/18/2020	\$ 4,295.83
HUMPHREY, GARRY	52-24-310-060	9/17/2020	\$ 79.50
HUMPHREY, GARRY	52-24-310-060	10/8/2020	\$ 594.92
JOYCE SMITH	52-15-481-105	6/30/2020	\$ 185.50
MCNEILLY, SEAN PAUL	52-24-307-100	6/26/2020	\$ 185.50
MERRILL, PATRICK	52-27-130-160	6/25/2020	\$ 185.50
MILLER, JUSTIN	52-15-481-070	6/30/2020	\$ 185.50
SANDY, COREY & CYNTHIA	52-24-178-240	9/28/2020	\$ 79.50
SCHAAF, RONALD	52-15-456-100	6/25/2020	\$ 185.50
SINGLETON, CHRISTOPHER	52-24-333-040	6/26/2020	\$ 742.00
SKG HOLDINGS, LLC	52-15-478-090	6/25/2020	\$ 185.50
TG BOTANICALS, LLC	52-14-485-010	6/26/2020	\$ 185.50
VETTERNECK, CHASE	52-22-428-060	6/25/2020	\$ 185.50
VIVIFY, LLC	52-22-280-120	6/25/2020	\$ 185.50
WISTH, CATHERINE	52-24-307-150	6/26/2020	\$ 371.00
ZANI, LAWRENCE & PATRICIA	52-22-455-050	6/30/2020	\$ 185.50
TOTAL			\$ 9,075.25

ORDINANCE NO. 531, BOOK 5

An Ordinance to amend Chapter 9-Cemeteries.

THE CITY OF IRONWOOD HEREBY ORDAINS:

Section 1. Section 9-30 and 9-32 is amended to read as follows:

1. Amend **Section 9-30 Funeral and interments**, by amending subsection (g) to read as follows:

(g) No interment of three (3) or more containers of cremated remains shall be made in one (1) above ground columbarium (ash crypt), which must be located in Block 46, Lots ~~66-72~~ 65-72. ~~A maximum of two (2) containers of cremated remains will be allowed per columbarium.~~ Unauthorized burials of ashes is prohibited. All burial arrangements must be made and recorded in the City Clerk's Office.

2. Amend **Section 9-32 Monuments, Flush Markers or Individual Grave Markers**, by amending subsection (g) to read as follows:

(g) All above ground columbaria (ash crypts) must be located in Block 46, lots ~~66-72~~ 65-72 and shall be constructed of standard bronze, granite or marble, of nonartificial or nonperishable material, and cannot be of sandstone, limestone or soapstone bases....

Section 2. Repealer. Any ordinance that is in conflict is hereby repealed.

Section 3. Severability. If any word, clause, sentence, paragraph or provision of this ordinance is deemed to be invalid by a court of competent jurisdiction, such word, clause, sentence, paragraph or provision so designated shall be deemed severable and the remaining provisions of the ordinance shall be deemed fully enforceable.

Section 4. Effective Date. This ordinance shall take effect 30 days after adoption and publication in accordance with law.

Adopted and approved by the City Commission of the City of Ironwood, Michigan, this ____ day of June, 2021. This Ordinance shall be effective upon its adoption and publication as required by law. A copy of this ordinance may be inspected or purchased at the City Clerk's office in the Memorial Building, 213 S. Marquette Street, Ironwood, Michigan during normal business hours.

Effective: June , 2021

ANNETTE DA LIO-BURCHELL, MAYOR

ATTEST:

KAREN M. GULLAN, CITY CLERK

Gogebic County

Board of County Road Commissioners

ROY D'ANTONIO

Chairman

WATERSMEET

KEVIN HAUSTEIN

Commissioner

IRONWOOD

DENNIS SKINNER

Commissioner

WAKEFIELD

200 NORTH MOORE STREET

Courthouse Annex

Bessemer, MI 49911

P: (906) 667-0233

F: (906) 663-4807

www.gogebiccountyroadcommission.org

DAN PETERSON

Vice-Chairman

BESSEMER

JOHN MATONICH

Commissioner

MARENISCO

BARRY BOLICH

Manager

IRONWOOD

City of Ironwood and Gogebic County Road Commission Reimbursement Agreement

The City of Ironwood and the Gogebic County Road Commission (GCRC) have combined their 2021 Chip Seal projects, for better bid pricing from perspective contractors due to economy of scale. GCRC bid out the combined chip and fog sealing. Fahrner Asphalt of Iron River, MI was the successful bidder for this work.

It is our understanding that the City plans to have the following roadways chip sealed and fog sealed with this project:

- Ayer Street from Lake Street to South Davis Road (City limits)
- Bonnie Road from Ayer Street to Southwest Street

The estimated value of the City portion of the chip seal work is \$57,575. Based on estimated quantities and Contract Unit Prices with Fahrner Asphalt.

- Final reimbursement will be based on actual final construction costs.
- Upon pay estimates with the Contractor, the GCRC will pay the bills and request the City of Ironwood to reimburse the GCRC for City of Ironwood's share.
- A written request along with the invoices shall be sent to the City of Ironwood.
- The City of Ironwood shall reimburse the GCRC within 30 days of receiving the request(s).

Gogebic County Road Commission

By: _____ (signature) Date: _____

Print Name: _____

City of Ironwood, MI

By: _____ (signature) Date: _____

Print Name: _____

City of Ironwood
213 S. Marquette St.
Ironwood, MI 49938



IRONWOOD
MICHIGAN | *Find Your North*

Phone: (906) 932-5050
Fax: (906) 932-5745
CityofIronwood.org

City of Ironwood and Gogebic County Road Commission Reimbursement Agreement

The City of Ironwood and the Gogebic County Road Commission (GCRC) have agreed to participate in a joint project for the roadway restoration work of Van Buskirk Road from Norrie Park Road to Midway Avenue. The roadway restoration is related to a City water main improvement project in this area. This portion of Van Buskirk Road is a GCRC Act 51 certified roadway. The City is responsible for the roadway restoration due to the water main work on the east side of the road and for the two water service crossings to the west.

As part of the City's water / sewer project, the western portion of Van Buskirk Road in this area will also be restored with sand, gravel and asphalt – at the GCRC's expense.

The estimated value of the GCRC portion of the roadway restoration in this area is \$30,929.85. Based on estimated quantities and Contract Unit Prices with Jake's Excavating.

- Final reimbursement will be based on actual final construction costs.
- Upon pay estimates with the Contractor, the City of Ironwood will pay the bills and request GCRC to reimburse the City of Ironwood for GCRC's share.
- A written request along with the invoices shall be sent to GCRC.
- GCRC shall reimburse the City of Ironwood within 30 days of receiving the request(s).



This Institution is an Equal Opportunity Provider, Employer and Housing Employer/Lender



Gogebic County Road Commission

By: _____ (signature) Date: _____

Print Name: _____

City of Ironwood, MI

By: _____ (signature) Date: _____

Print Name: _____

VanBuskirk Road - GCRC					
	Item Description	Unit	GCRC Qtys	Unit Price	Total Cost
60	Excavation, Earth	CY	880	\$ 5.50	\$ 4,840.00
69	Subbase, CIP	CY	501	\$ 11.50	\$ 5,761.50
71	Aggregate Base, 6 inch	SY	947	\$ 3.90	\$ 3,693.30
74	Shoulder, Class II, 3-inch	SY	229	\$ 5.00	\$ 1,145.00
75	HMA (4E1, Leveling, 165#/syd)	SY	869	\$ 7.95	\$ 6,908.55
77	HMA (5E1, Surface, 165#/syd)	SY	869	\$ 6.50	\$ 5,648.50
78	HMA (5E1, Driveway, 275#/syd)	SY	49	\$ 18.10	\$ 886.90
84	Slope Restoration, Type A	SY	790	\$ 2.59	\$ 2,046.10
Total Project Cost					\$ 30,929.85