

City of Ironwood
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Ironwood, MI 49938



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AGENDA
REGULAR IRONWOOD CITY COMMISSION MEETING
MONDAY, JULY 12, 2021
Regular Meeting - 5:30 P.M.
LOCATION: COMMISSION CHAMBER MEMORIAL BUILDING

ZOOM OPTION AVAILABLE

(Please visit the City website at www.cityofironwood.org or the notice posted at the Memorial Building for Zoom Webinar login instructions.)

5:30 P.M.

- A. Regular Meeting Called to Order.
Pledge of Allegiance.
- B. Recording of the Roll.
- C. Approval of the Consent Agenda.*

All items with an asterisk () are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of those items unless a Commission member or citizen so requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*

- *1) Approval of Minutes – Regular City Commission Meeting Minutes of June 28th.
- *2) Review and Place on File:
 - a. Special Ironwood City Commission and Planning Commission combined meeting of June 24.
 - b. Planning Commission Meeting Minutes of March 18, April 15, and May 6.
 - c. Park & Recreation Committee Meeting Minutes of Feb. 1, March 1, and April 22.

- D. Approval of the Agenda
- E. Update on COVID-19 Response.
- F. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).
- G. Citizens wishing to address the Commission on Items not on the Agenda (Three Minute Limit)



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H. PRESENTATION: Andrew DiGiorgio, Ironwood Public Safety Director
(RE: IPSD updated Mission, Vision and Core Value Statement)

OLD BUSINESS

- I. Discuss and consider retaining the Michigan Rural Water Association to provide a Comprehensive Water Rate Analysis for the City of Ironwood.
- J. Discuss and Consider authorizing pay application #2 to P.K. Contracting, Inc. for the 2021 Street Pavement Markings in the amount of \$13,613.19.
- K. Discuss and Consider authorizing pay application #1 to Snow Country Contracting in the amount of \$52,951.75 for the Miners' Memorial Heritage Park Mountain Bike Trail Head Parking Lots and Connector Trail Project.
- L. Discuss and Consider the City of Ironwood Planning Commission recommendation to increase the number of available Marihuana Retail Establishment Licenses.
- M. Discuss and Consider awarding bid to Angelo Luppino, Inc. for the 2021 local street paving project.

NEW BUSINESS

- N. Discuss and Consider approving quote from Bucklin Tree Service, LLC to provide tub grinding services in the City of Ironwood compost site in the amount of \$37,550.00.
- O. Discuss and consider authorizing Ironwood Public Safety Department to purchase the annual software for Power DMS in the amount of \$5,207.46.
- P. Discuss and Consider granting a request for a "Special Event" water rate to the Gogebic County Fair for August 12-15, 2021.
- Q. Discuss and consider waiving all Vendor Fees for the 2021 Festival Ironwood.
- R. Mayor's appointments.
- S. Manager's Report.
- T. Other Matters.
- U. Adjournment.

Proceedings of the Ironwood City Commission Meeting

A Regular Meeting of the Ironwood City Commission was held via Zoom on Monday, June 28, 2021 at 5:30 P.M.

A. Mayor Burchell called the regular meeting to order at 5:30 P.M.

B. Recording of the Roll.

The following members who were in attendance indicated the physical location from which they were remotely participating in the meeting were as follows: Commissioner Cayer (City of Ironwood, Gogebic County, State of Michigan), Commissioner Corcoran (City of Ironwood, Gogebic County, State of Michigan), Commissioner Mildren (City of Ironwood, Gogebic County, State of Michigan), Commissioner Semo (City of Ironwood, Gogebic County, State of Michigan), and Mayor Burchell (City of Ironwood, Gogebic County, State of Michigan).

PRESENT: Commissioner Cayer (entered meeting at 5:41 p.m.), Corcoran, Mildren, Semo, and Mayor Burchell.

ABSENT: None.

C. Approval of the Consent Agenda.*

*1) Approval of Minutes – Regular City Commission Meeting of June 14th.

*2) Review and Place on File:

- a. Pat O'Donnell Civic Center Board Meeting Minutes of June 7.
- b. Downtown Ironwood Development Authority Meeting Minutes of February 25 and April 22.
- c. Ironwood Housing Commission Meeting Minutes of June 8.

Motion was made by Corcoran, seconded by Mildren to approve the Consent Agenda as presented. Unanimously passed by roll call vote.

D. Approval of the Agenda

Motion was made by Corcoran, seconded by Mildren to approve the Agenda as presented. Unanimously passed by roll call vote.

E. Review and Place on File:

1. Revenue & Expenditure Report.
2. Cash and Investment Summary Report.

Motion was made by Corcoran, seconded by Mildren to receive and place on file the Statement of Revenue & Expenditures Report for the month ending May 31, 2021 and the Cash and Investment Summary Report for May 2021. Unanimously passed by roll call vote.

F. Approval of Monthly Check Register Report.

Motion was made by Mildren, seconded by Corcoran to approve the Monthly Check Register Report for May 2021. Unanimously passed by roll call vote.

G. COVID-19 Update.

City Manager Erickson noted there were no big changes other than the next City Commission Meeting will be in person along with a zoom.

H. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

There were none.

I. Citizens wishing to address the Commission on Items not on the Agenda (Three Minute Limit)

Jacie Duranso, of 74 Midway Dr., Negaunee, Michigan addressed the City Commission stating how grateful the Fire Station was to have successfully obtain a Class C Growers license from the City of Ironwood. Ms. Duranso urged the City Commission to allow two (2) more retail licenses.

OLD BUSINESS

Commissioner Cayer came into the zoom meeting at 5:41 P.M. and was asked to state where he was attending the meeting from. Commissioner Cayer then stated he was in the City of Ironwood, Gogebic County, State of Michigan.

J. Discuss and Consider approving Resolution #021-018 Amending the General Appropriations Act for Fiscal Year 2020-2021.

Motion was made by Mildren, seconded by Cayer to approve Resolution #021-018 Amending the General Appropriations Act for Fiscal Year 2020-2021 and correcting the approval date of the General Appropriations Act from June 18th to June 8th. Unanimously passed by roll call vote.

K. Discuss and consider adopting Ordinance 531, Book 5, an Ordinance to amend Chapter 9-Cemeteries amending sections 9-30 Funeral and interments and Section 9-32 Monuments, Flush Markers or Individual Grave Markers (changing Ash Crypt location from Lots 66-72 to 65-72).

Motion was made by Corcoran, seconded by Semo to adopt Ordinance 531, Book 5, an Ordinance to amend Chapter 9-Cemeteries amending sections 9-30 Funeral and interments and Section 9-32 Monuments, Flush Markers or Individual Grave Markers (changing Ash Crypt location from Lots 66-72 to 65-72). Unanimously passed by roll call vote.

- L. Consider scheduling Public Hearing for July 26, 2021 at 5:20 P.M. to introduce Ordinance No. 532, Book 5, an Ordinance to amend the Code of Ordinances, City of Ironwood, Michigan by Amending Chapter 6, Article II, Dogs and Cats by adding Sections 6-33 Limitation on number of dogs and cats and 6-34 Enforcement and penalties.

Motion was made by Semo, seconded by Mildren to schedule a public hearing for July 26, 2021 at 5:20 P.M. to introduce Ordinance No. 532, Book 5, an Ordinance to amend the Code of Ordinances, City of Ironwood, Michigan by Amending Chapter 6, Article II, Dogs and Cats by adding Sections 6-33 Limitation on number of dogs and cats and 6-34 Enforcement and penalties. Unanimously passed by roll call vote.

- M. Consider approval of Change Order No. 2 for the City of Ironwood – 2021 Water and Sewer Project to Jake’s Excavating & Landscaping, LLC. in the amount of \$22,326.50 (Water – \$9,108.00, Sewer - \$13,218.50) and authorize Mayor to sign all applicable documents.

Motion was made by Mildren, seconded by Corcoran to approve Change Order No. 2 for the City of Ironwood – 2021 Water and Sewer Project to Jake’s Excavating & Landscaping, LLC. in the amount of \$22,326.50 (Water – \$9,108.00, Sewer - \$13,218.50) and authorize Mayor to sign all applicable documents. Unanimously passed by roll call vote.

- N. Consider approval of Pay Estimate No. 2 in the amount of \$378,321.20 (Water – \$202,379.99, Sewer - \$175,941.21) for the City of Ironwood – 2021 Water and Sewer Project and authorize Mayor to sign all applicable documents.

Motion was made by Corcoran, seconded by Mildren to approve Pay Estimate No. 2 in the amount of \$378,321.20 (Water – \$202,379.99, Sewer - \$175,941.21) for the City of Ironwood – 2021 Water and Sewer Project and authorize Mayor to sign all applicable documents. Unanimously passed by roll call vote.

- O. Discuss and Consider approving Partial Pay Application #1 to JCS, Inc. for Mine Shaft Safety Fencing and Jessieville Elevated Storage Tank Fencing to JCS, Inc. in the amount of \$23,000.00.

Motion was made by Semo, seconded by Corcoran to approve the partial pay application #1 to JCS, Inc. for Mine Shaft Safety Fencing and Jessieville Elevated Storage Tank Fencing to JCS, Inc. in the amount of \$23,000.00. Unanimously passed by roll call vote.

- P. Discuss and Consider change order #1 Memorial Building Tuck Pointing Project.

Motion was made by Semo, seconded by Corcoran to approve change order #1 Memorial Building Tuck Pointing Project. Unanimously passed by roll call vote.

NEW BUSINESS

- Q. Discuss and Consider authorizing advertisement to bid for 2,000 tons of winter street sand.

***Motion** was made by Corcoran, seconded by Mildren to authorize advertisement to bid for 2,000 tons of winter street sand. Unanimously passed by roll call vote.*

R. Discuss and Consider authorizing advertisement to bid for 3,000 tons of 22A road gravel.

***Motion** was made by Mildren, seconded by Corcoran to authorize advertisement to bid for 3,000 tons of 22A road gravel. Unanimously passed by roll call vote.*

S. Discuss and Consider authorizing advertisement to bid for replacement of water main fittings and valves in the neighborhood of U.S. Hwy 2 and Harrison Street.

***Motion** was made by Corcoran, seconded by Semo to authorize advertisement to bid for replacement of water main fittings and valves on U.S. Hwy 2 and Harrison Street. Unanimously passed by roll call vote.*

T. Discuss and Consider approving use of city vehicle for the Superior Alliance for Independent Living (SAIL) “Work Based Learning Program” adult mentor, Larry Coron.

***Motion** was made by Mildren, seconded by Corcoran to approve use of city vehicle for the Superior Alliance for Independent Living (SAIL) “Work Based Learning Program” adult mentor, Larry Coron. Unanimously passed by roll call vote.*

U. Manager’s Report.

City Manager Scott B. Erickson verbally gave the Manager’s report noting the following items:

- *The Lake Avenue project is moving along nicely.
- *The chip sealing project is being done, the contractor was sweeping the streets today and will be placing a fog seal on top. City Manager Erickson urged everyone to take a look at Norrie Park Road since that was done with the same process.
- *The parking lot in the Mountain Bike Project has been completed along Bonnie Rd.
- *Local Street Paving Project is out for bids.
- *First Friday event will take place this Friday with a band in the pavilion.
- *City Offices are closed on Monday, July 5th.
- *Water Treatment Plant Project is currently being designed.

V. Other Matters.

Mayor and City Commission requested an update on the commercial building to be torn down by Gogebic County and the building on Ayer Street that is an eyesore by the Memorial Building.

Commissioner Mildren stated how busy the downtown was on a Sunday and noted how nice everything looks.

Commissioner Corcoran had a few questions for City Staff on the City Square Project and COVID relief funds.

Commissioner Cayer requested port-a-potties be installed in the Downtown City Square.

Mayor Burchell suggested additional signs be installed to direct people to the public bathrooms across the street at the Public Safety Department.

W. Adjournment.

***Motion** was made by Mildren, seconded by Semo to adjourn the meeting at 6:20 P.M. Unanimously passed by roll call vote.*

Annette Da Lio-Burchell, Mayor

Karen M. Gullan, City Clerk

Proceedings of the Ironwood City Commission Combined Special Meeting with the Planning Commission

A combined special meeting with the Ironwood City Commission and Planning Commission took place on Thursday, June 24, 2021, at 5:30 P.M. in the auditorium of the Memorial Building, 213 S. Marquette Street, Ironwood, MI 49938 to consider approval of the recommended ranking of the marihuana establishment scoring rubrics.

- A. Mayor Burchell called the special combined meeting to order at 5:30 P.M. along with Chairman Sam Davey for the Planning Commission.

Recording of the Roll:

CITY COMMISSION

PRESENT: Commissioners Corcoran, Cayer, Mildren, Semo, and Mayor Burchell.

ABSENT: None.

PLANNING COMMISSION

PRESENT: Scott Bissell, Stephanie Holloway, Sam Davey, David Andresen, Nancy Korpela, Mark Silver. (Stephanie Holloway & Nancy Korpela attending the Special Meeting via Zoom and confirmed they were in the City of Ironwood Gogebic County, State of Michigan)

ABSENT: None.

OTHERS PRESENT: City Manager Scott Erickson, City Clerk Karen Gullan, Community Development Director Tom Bergman, Assistant Community Development Director Tim Erickson, Public Safety Director DiGiorgio, City Attorney Tim Dean, and others in the audience.

- B. Citizens wishing to address the Commission on Items on the Agenda (Three Minutes Limits)

Jeff Barker, from Free World Farms, 151 W. Cloverland Dr. and Mill Street thanked the City Commission and Planning Commission for the time they spent on the process.

Jean Saari, of 123 Luxmore Street addressed the City Commission about the road work on Ayer Street. Ms. Saari was instructed to attend the meeting on Monday, June 28 to address her matter. The City Manager informed Ms. Saari he would follow up with her at a later time to answer any questions.

- C. Discuss and consider approval of the recommended ranking of the marihuana establishment scoring rubrics.

Community Development Director Tom Bergman addressed the City Commission, Planning Commission, and others present giving them an overview of the process. He stated everyone must still follow up with getting their state licensing once approved.

The Planning Commission recommendations based upon the rubric scoring was as follows, two (2) of each: Retail – Higher Love and Rize UP, Class B – Ottawa Innovations and Free World Farms; Class C – Fire Station and Rize UP; Processor – Free World Farms and Cultivatd; Micro Business - Three Twins and Raush Company.

Mr. Bergman also noted all applicants have been approved for a conditional use and site plan except for Free World Farms (FWF). They are still in the process. There were no applicants for Class A Grow, Secure Transport, or Safety Compliance licenses.

Commissioner Semo thanked Community Development Director Tom Bergman for all his time in rating these applicants.

Mr. Bergman stated these recommendations were preliminary because the applicants still require a state license, development agreement with the City based on the scoring rubric, and final signed site plans. After these items are received the City Clerk will issue the final license based on the requirement of the Marihuana Establishment Ordinance.

CITY COMMISSION

Motion was made by Semo, seconded by Corcoran to approve the recommendation based upon the rubric scoring for two (2) Retail Businesses (Higher Love & Rize UP), two (2) Class B Growers (Ottawa Innovations & Free World Farms), two (2) Class C Growers (Fire Station and Rize UP), two (2) Processors – (Free World Farms and Cultivatd), and two (2) Micro Businesses (Three Twins and Raush Co.).

ROLL CALL:

Yes (4): Commissioner Corcoran, Mildren, Semo, and Mayor Burchell.

No (1): Commissioner Cayer.

Motion carried on a 4 to 1 vote.

PLANNING COMMISSION

Motion was made by Silver, seconded by Bisell to approve the recommendation based upon the rubric scoring for two (2) Retail Businesses (Higher Love & Rize UP), two (2) Class B Growers (Ottawa Innovations & Free World Farms), two (2) Class C Growers (Fire Station and Rize UP), two (2) Processors – (Free World Farms and Cultivatd), and two (2) Micro Businesses (Three Twins and Raush Co.). Unanimously passed by roll call vote.

Community Development Director Tom Bergman mentioned he will get back to the City Commission regarding the final site plans of each business.

D. Adjournment.

CITY COMMISSION

Motion was made by Mildren, seconded by Semo and carried to adjourn the meeting at 5:52 p.m.

PLANNING COMMISSION

Motion was made by Silver, seconded by Korpela and carried to adjourn the meeting at 5:52 p.m.

Karen M. Gullan, City Clerk



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PROCEEDINGS OF THE IRONWOOD PLANNING COMMISSION
Thursday, March 18, 2021

A Regular Meeting and Public Hearing of the Planning Commission was held on Thursday, March 18, 2021 via Zoom video conferencing.

1. Call to Order: Chair Davey called the meeting to Order at 5:00 p.m.
2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Mark Surprenant		X	X	
Scott Bissell	X			
Stephanie Holloway		X	X	
Sam Davey	X			
David Andresen	X			
Nancy Korpela	X			
Joe Cayer ex-officio, non-voting member		X	X	
Mark Silver	X			
	5	3	Quorum	

Also present: Community Development Director Tom Bergman and Community Development Assistant Tim Erickson.

3. Approval of the March 4, 2021 Meeting Minutes:

Motion by Bissell to approve the March 4, 2021 Meeting Minutes. Second by Andresen. Motion Carried 5 to 0.

4. Approval of the Agenda:

Motion by Silver to approve the Agenda. Second by Korpela. Motion Carried 5 to 0.

5. Citizens wishing to address the Commission regarding Items on the Agenda (three-minute limit): None.
6. Citizens wishing to address the Commission regarding Items not on the Agenda (three-minute limit): None.
7. Items for Discussion and Consideration.

A. Public Hearing and Consideration of PC Case 2021-004 Site Plan Review for Marihuana Retail at 507 N Lake Street and Class C Grow at 122-124 Luxmore Street.

- I. Davey read the public hearing procedures and then Bergman introduced the applicants and the site. The applicants gave a presentation of the site plan for the retail establishment.

Bergman addressed a letter that was provided by the adjacent residential property owner and discussed their requests for the site plan.

Bissell asked about what kind of lighting will be installed on site. He was concerned about light pollution for the residential neighbor.

The applicants gave a presentation of the site plan for the Class C Grow operation.

Silver asked the applicant to address the façade of the building. The applicant described a more decorative front than the sides.

Bissell asked if the applicant had any other grow facilities, this operation will be their first. He also asked if this would supply other facilities. The applicant said that the local grow operation will supply their retail store only.

Bergman stated that things that need to be changed to the site plan will need to address in the final site plan at the next meeting.

Davey opened for public comment.

Jim Somerville 639 Lake Ave. addressed the Chairperson. He stated that he is opposed to the retail establishment due to proximity to single family residents. He was concerned of the growing number of marijuana facilities within the neighborhood and had more concerns about mitigating the odor of existing facilities. He addressed concerns with long lines on Lake Ave. for the drive through.

Silver asked about the current facilities that are under the medical marijuana law. Bergman discussed mechanisms that are in place to take care of odor nuisances. The applicant addressed the question from 639 Lake Ave.

B. Public Hearing and Consideration of PC Case 2021-004 Conditional Use for Marihuana Retail at 507 N Lake Street and Class C Grow at 122-124 Luxmore Street.

- I. Director Bergman discussed the difference between a site plan and conditional use. The applicant addressed the odor question from the previous applicant and made sure to emphasize the care taken with odor mitigation.

Davey opened for public comment. Jim Somerville at 639 Lake Ave. addressed the Commission and was pleased with the applicant's response to his odor concerns. He said that it would be in the applicant's best interest to mitigate the neighborhood odor issues.

C. Public Hearing and Consideration of PC Case 2021-005 Site Plan Review for Marihuana Retail at 824 E. Cloverland Drive and Class B Grow at NE corner of Luxmore Street and E. Ayer Street.

- I. Davey read the public hearing procedures and then Bergman introduced the applicant and the site.

The applicant introduced the site plan for the retail facility.

Silver had concerns with the drainage flowing onto Wemple street. The applicant is addressing this situation with a retention pond along with a slight slope. There was also concern with the entrance and exit. Bergman said that the City would like engineering specs for review. Bergman read aloud a letter from 15 addresses in the area, which was received by the Planning Commission.

The applicant introduced the site plan for the grow facility.

Davey asked about having the parking access on Ayer Street versus Luxmore Street. There was concern of which street would be better for traffic flow. They discussed having a traffic study. Davey suggested that the Ayer Street entrance has a blind spot. The applicant discussed lowering the site by about five feet which will help with the blind spot. There was discussion about the traffic speeds on each street. Bissell was more concerned with pedestrian traffic because of proposed park locations.

Bergman addressed the need for the applicant to show landscaping and façade of the building.

Davey opened up for public comment, there was none.

D. Public Hearing and Consideration of PC Case 2021-005 Conditional Use of Marihuana Retail at 824 E. Cloverland Drive and Class B Grow at NE corner of Luxmore Street and E. Ayer Street.

I. Davey opened up for public comment, there was none.

8. Other Business.

A. None.

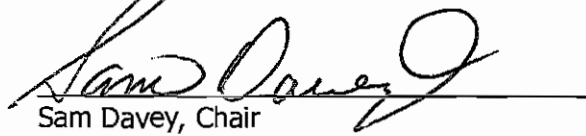
9. Next Meeting: Thursday, April 1, 2021.

10. Adjournment:

Motion by Silver to adjourn the meeting. Second by Andresen. Motion Carried 5 to 0.

Adjournment at 6:41 p.m.

Respectfully submitted



Sam Davey, Chair



Tim Erickson, Community Development Assistant



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PROCEEDINGS OF THE IRONWOOD PLANNING COMMISSION
Thursday, April 15, 2021

A Regular Meeting and Public Hearing of the Planning Commission was held on Thursday, April 15, 2021 via Zoom video conferencing.

1. Call to Order: Chair Davey called the meeting to Order at 5:00 p.m.
2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Vacant				
Scott Bissell	X			
Stephanie Holloway		X	X	
Sam Davey	X			
David Andresen	X			
Nancy Korpela	X			
Joe Cayer ex-officio, non-voting member		X	X	
Mark Silver	X			
	5	2	Quorum	

Also present: Community Development Director Tom Bergman and Community Development Assistant Tim Erickson.

3. Approval of the April 1, 2021 Meeting Minutes:

Motion by Korpela to approve the April 1, 2021 Meeting Minutes. Second by Bissell. Motion Carried 5 to 0.

4. Approval of the Agenda:

Motion by Silver to approve the amended Agenda. Second by Andresen. Motion Carried 5 to 0.

5. Citizens wishing to address the Commission regarding Items on the Agenda (three-minute limit): None.
6. Citizens wishing to address the Commission regarding Items not on the Agenda (three-minute limit): None.
7. New Business.

A. Public Hearing and Consideration of PC Case 2021-008 Site Plan Review for 411 E. Cloverland Drive Retail Marihuana Establishment and SE Corner of Commerce Street and Iron King Road Class C Grower Marihuana Establishment.

I. Davey read the public hearing procedure.

Director Bergman gave an overview of the project.

Myron Barry, Bill Wentworth and Julie Wentworth introduced themselves, their company, and their project for the retail facility.

Bergman addressed the need for additional snow storage.

Silver asked if there could be more green space in the front of the parking area. He was in favor of increased green space with added trees and shrubs.

Bissell asked if the façade will be changed.

Andresen asked if there would be adequate access to Copper Cup from the parking lot.

The applicant went over the site plan for the grow facility.

Davey opened for public comment.

Ken Raush addressed the Commission and asked if the retail establishment needs to be in a standalone building.

B. Public Hearing and Consideration of PC Case 2021-008 Conditional Use for 411 E. Cloverland Drive Retail Marihuana Establishment and SE Corner of Commerce Street and Iron King Road Class C Grower Marihuana Establishment.

I. Director Bergman asked if the planning commission had any suggested conditions.

Bissell stated that the concerns that he had have been answered in the current plan.

8. Old Business.

- A. Consideration of PC Case 2021-007 Site Plan Review for Retail Marihuana Establishment at 100 W. Cloverland Drive.

- I. Ankur Rungta (applicant) addressed the Commission and presented his company.
Director Bergman presented the proposed conditions.

Motion by Silver to approve the site plan with the conditions outlined in the attached memo. Second by Korpela. Motion Carried 5 to 0.

- B. Consideration of PC Case 2021-007 Conditional Use for Retail Marihuana Establishment at 100 W. Cloverland Drive.

- I. There was no additional discussion.

Motion by Bissell to approve the site plan with the same conditions as the site plan. Second by Korpela. Motion Carried 5 to 0.

- C. Consideration of PC Case 2021-005 Site Plan Review for 824 E. Cloverland Drive, Retail Marihuana Establishment and NE Corner of Ayer Street and Luxmore St. Class B Grower Marihuana Establishment.

- I. Director Bergman shared his screen and presented the attached memo.

Joanie Moore addressed the Commission and introduced her company and stated that she has been working with the neighborhood to address any issues.

U.P. Engineers and Architects discussed some of the changes based on the previous meeting and the meeting with neighborhood representatives.

Director Bergman discussed having storm water redirected so that it doesn't flow onto adjoining properties.

Motion by Andresen to approve the site plans with the no water runoff to adjacent properties and a locked dumpster on both locations. Second by Bissell. Motion Carried 5 to 0.

- D. Consideration of PC Case 2021-005 Conditional Use for 824 E. Cloverland Drive, Retail Marihuana Establishment and NE Corner of Ayer Street and Luxmore St. Class B Grower Marihuana Establishment.

- I. There was no additional discussion.

Motion by Korpela to approve the conditional use with the two conditions listed in the previous item. Second by Andresen. Motion Carried 5 to 0.

E. Consideration of PC Case 2021-006 Site Plan Review for 255 E. Cloverland Drive, Microbusiness Marihuana Establishment.

I. Director Bergman went over the potential conditions from the attached memo.

Motion by Silver to approve the site plan with the conditions listed in the memo, as well as additional fence along southern green space and paved parking lot. Second by Bissell. Motion Carried 5 to 0.

F. Consideration of PC Case 2021-006 Conditional Use for 255 E. Cloverland Drive, Microbusiness Marihuana Establishment.

I. There was no additional discussion.

Motion by Andresen to approve the site plan with the conditions listed in the memo, as well as additional fence along Southern green space and paved parking lot. Second by Silver. Motion Carried 5 to 0.

9. Other Business.

A. Director Bergman gave an update of what the next meetings will look like.

10. Next Meeting: Thursday, April 15, 2021.

11. Adjournment:

Motion by Silver to adjourn the meeting. Second by Korpela. Motion Carried 5 to 0.

Adjournment at 6:25 p.m.

Respectfully submitted



Sam Davey, Chair

Tim Erickson, Community Development Assistant



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PROCEEDINGS OF THE IRONWOOD PLANNING COMMISSION Thursday, May 6, 2021

A Regular Meeting and Public Hearing of the Planning Commission was held on Thursday, May 6, 2021 via Zoom video conferencing.

1. Call to Order: Chair Davey called the meeting to Order at 5:00 p.m.
2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Vacant				
Scott Bissell	X			
Stephanie Holloway	X			
Sam Davey	X			
David Andresen	X			
Nancy Korpela	X			
Joe Cayer ex-officio, non-voting member		X	X	
Mark Silver		X	X	
	5	2	Quorum	

Also present: Community Development Director Tom Bergman and Community Development Assistant Tim Erickson.

3. Approval of the April 15, 2021 Meeting Minutes:

Motion by Davey to approve the April 15, 2021 Meeting Minutes. Second by Korpela. Motion Carried 5 to 0.

4. Approval of the Agenda:

Motion by Bissell to approve the Agenda. Second by Korpela. Motion Carried 5 to 0.

5. Citizens wishing to address the Commission regarding Items on the Agenda (three-minute limit): None.
6. Citizens wishing to address the Commission regarding Items not on the Agenda (three-minute limit): None.
7. Items for Discussion and Consideration.
 - A. Public Hearing and Consideration of PC Case 2021-009 Site Plan Review for 326 W. McLeod Ave. Retail Marihuana Establishment and 1700 Iron King Road Class C Grower and Processor Marihuana Establishment.

- I. Holloway read through the public hearing procedure.

Mark Ryan presented his site plan for the retail establishment.

Bissell asked about the façade of the building and where the main entrance is located. Bissell mentioned that the parking lot entrance would be better off of Scott Ave.

Director Bergman said that the future revised plan will need to have a topographical layout of the site with drainage patterns and runoff. He mentioned the need for the snow storage calculation will need to be placed on the site plan. He would also like a photo of the existing building to be included in the next revision.

Holloway opened for public comment.

Ben Thompson 404 Silver Street stated that he was in favor of the project. He mentioned that he is in favor of moving the parking lot entrance to Scott St. He would like to see another retail location downtown as opposed to US2.

Jake Bailey 2111 S. Oakville Ave, Janesville, WI addressed the Commission as an AFL CIO union representation. He said that they have National jurisdiction for the Cannabis industry and he said that no employee would be forced to join.

Mark Ryan presented his site plan for the growing facility.

Director Bergman said that the site plan will need to include snow storage calculations. He also asked if the façade will be improved. The applicant presented what the façade will look like. Bergman asked for a time frame for the applicant to provide for the façade improvements.

Holloway opened for public comment.

Matt Rodenbeck owner of Lost Leaf LLC 732 M 37 Baldwin, MI was in full support of the project. He mentioned that he is excited to have another processor that his company can use.

- B. Public Hearing and Consideration of PC Case 2021-009 Conditional Use Hearing for 326 W. McLeod Ave Retail Marihuana Establishment and 1700 Iron King Road Class C Grower and Processor Marihuana Establishment.

- I. Holloway opened up for public comment.

No public comment was received. Holloway closed public comment.

- C. Public Hearing and Consideration of PC Case 2021-010 Site Plan Review for 220 and 260 East Cloverland Drive Convenience Store, Carwash, and Fueling Station.

- I. Holloway read the public hearing procedures.

Nate Byrom a representative of Quick Trip presented the site plan.

Director Bergman presented questions from the attached memo.

Holloway asked about the decision to have snow storage in the front of the site. Nate stated that it was designed that way to prevent car back up. Bergman asked if the snow storage would be impeding the view from the access points. Nate believed that the snow storage would go half way through the green space.

Holloway opened for public comment.

There was no public comment. Holloway closed public comment.

Bissell asked what the anticipated time for construction. Nate stated that they will begin construction in Summer of 2022

**Motion by Korpela to approve the site plan. Second by Andresen.
Motion Carried 4 to 0, with Davey abstaining.**

8. Old Business.

- A. Consideration of PC Case 2021-008 Site Plan Review for 411 E. Cloverland Drive Retail Marihuana Establishment and SE Corner of Commerce Street and Iron King Road Class C Grower Marihuana Establishment.

- I. Director Bergman discussed changes to the site plan from the memo that was presented in the agenda packet.

Bissell asked if the conditions will be completed when starting. Director Bergman said that they will be required to be completed when the establishment opens.

Motion by Bissell to approve the site plan as presented with any conditions listed. Second by Korpela. Motion Carried 5 to 0.

B. Consideration of PC Case 2021-008 Conditional Use for 411 E. Cloverland Drive Retail Marihuana Establishment and SE Corner of Commerce Street and Iron King Road Class C Grower Marihuana Establishment.

I. Director Bergman didn't have any additional conditions that weren't already on the presented site plan.

Motion by Korpela to approve the Conditional Use. Second by Davey. Motion Carried 5 to 0.

9. Other Business.

A. Director Bergman stated the next items for the next meeting.

Hollow asked if the meeting time change can be added to the next agenda.

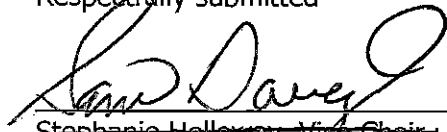
10. Next Meeting: Thursday, May 20, 2021.

11. Adjournment:

Motion by Davey to adjourn the meeting. Second by Bissell. Motion Carried 5 to 0.

Adjournment at 6:29 p.m.

Respectfully submitted



~~Stephanie Holloway, Vice-Chair~~

Sam Davey, chair



Tim Erickson, Community Development Assistant



**Proceedings of the Parks and Recreation Committee
Monday, February 1, 2020, 5:00 p.m.**

A regular meeting of the Parks and Recreation Committee was held on Monday, February 1, 2021 at 5:00 P.M. via Zoom Meeting Virtual Application.

1. Call to Order:

Chair Davey called the meeting to order at 5:00 p.m.

2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Paul Kostelnik	X			
Sam Davey	X			
Tom Kangas – Vice Chair	X			
Kim Corcoran, ex-officio, non-voting	X			
Mary Grace Loreti	X			
Linda Jindrich	X			
Randy Kirchhoff	X			
Jake Ring	X			
	8	0		

Also present; Community Development Director Tom Bergman and Community Development Specialist Tim Erickson.

3. Approval of the January 4, 2021 Meeting Minutes:

Motion by Jindrich to approve the January 4, 2021 Meeting Minutes. Second by Kostelnik. Motion carried 8 to 0.

4. Approval of the Agenda:

Motion by Kostelnik to approve the Agenda. Second by Jindrich. Motion carried 8 to 0.

5. Citizens wishing to address the Committee on Items on the agenda (Three-Minute Limit): None.

6. Citizens wishing to address the Committee on items not on the Agenda (Three-minute limit): None.

7. Items for discussion and consideration:

A. Discussion on DNR Trust Fund Grant 2021 (outdoor fitness station prices, lighted ski trail).

1. Director Bergman said that the original group that was going to donate for this equipment, is moving in a different direction. He then discussed some general pricing. The Committee discussed putting it off. Loreti discussed a different location other than the Iron Belle Trail. Loreti asked about pursuing memorial funding from individuals who pass away to go toward a good cause.

Bergman discussed doing multiple smaller phases of the project to get a better application for the DNR. The Committee discussed prioritizing playground equipment at either the Little League Field or Hiawatha. Kangas and Davey suggested talking to Xcel Energy to fund the lighted ski trail.

B. Capital Improvement Plan Review.

- I. Director Bergman discussed the Capital Improvement Plan (CIP) and discussed process. Kangas asked about including Miners Memorial Heritage Park projects into the CIP.

Motion by Kangas to recommend to the Planning Commission to recommend adoption of the CIP. Second by Kostelnik. Motion carried 8 to 0.

C. 2021 Goals.

- I. Develop Playground Priority List.
- II. Annual Workshop with City Commission.
- III. Parks and Rec User Summit.
- IV. Invasive Species Grant Opportunities.
- V. Volunteer Coordination.
- VI. Lighted Ski Trail.

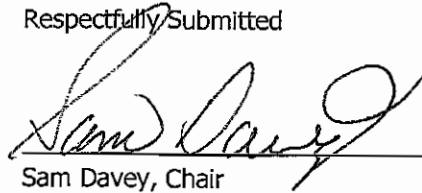
- a. Director Bergman discussed the playground priority list and the Committee discussed options and priorities. The Committee decided to prioritize Longyear Park, Hiawatha Park, the Little League Field, and Norrie Park School location.

D. Comprehensive/Park and Recreation Plan Implementation Status of Priority Action Items:

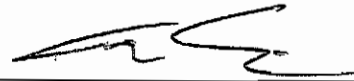
- I. Strategy 4.5 Define and Construct Priority Trail Improvements (Regional Trail to Miners and Beltline).
 - a. Update on Southern Beltline Trail Acquisition Project.

- i. Director Bergman said that he is waiting for the title search information from the DNR. Erickson is working on the project agreement.
 - b. Update on Mountain Bike Trail Development in Miners Memorial Heritage Park.
 - i. The bid spec is at the DNR and the City will be going out for bids immediately.
 - c. Update on Curry Park upgrade phase 2
 - i. Erickson is working on the project agreement.
 - II. Playground North of US Hwy 2.
 - a. The project is out for bid.
 - III. Strategy 5.4(a) Strengthen and Implement the Master Plan for Miners Memorial Heritage Park (MMHP).
 - a. Davey said that they are moving forward with the plan.
8. Other Business: Loreti asked staff to make a safe route to have a pedestrian crossing at US2.
9. Next Meeting: Monday, March 1, 2021 at 5:00 p.m.
10. **Adjournment: Motion by Jindrich to adjourn the meeting. Second by Kostelnik. Motion Carried 8 to 0. Adjournment at 6:15 p.m.**

Respectfully Submitted



Sam Davey, Chair



Tim Erickson, Community Development Specialist



**Proceedings of the Parks and Recreation Committee
Monday, March 1, 2020, 5:00 p.m.**

A regular meeting of the Parks and Recreation Committee was held on Monday, March 1, 2021 at 5:00 P.M. via Zoom Meeting Virtual Application.

1. Call to Order:

Chair Davey called the meeting to order at 5:00 p.m.

2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Paul Kostelnik	X			
Sam Davey	X			
Tom Kangas – Vice Chair	X			
Kim Corcoran, ex-officio, non-voting	X			
Mary Grace Loreti	X			
Linda Jindrich		X	X	
Randy Kirchhoff		X		X
Jake Ring	X			
	6	2		

Also present; Community Development Director Tom Bergman and Community Development Assistant Tim Erickson.

3. Approval of the January 4, 2021 Meeting Minutes:

Motion by Kostelnik to approve the February 1, 2021 Meeting Minutes. Second by Loreti. Motion carried 4 to 0.

4. Approval of the Agenda:

Motion by Kostelnik to approve the Agenda. Second by Loreti. Motion carried 4 to 0.

5. Citizens wishing to address the Committee on Items on the agenda (Three-Minute Limit): None.

6. Citizens wishing to address the Committee on items not on the Agenda (Three-minute limit): None.

7. Items for discussion and consideration:

A. Discussion on DNR Trust Fund Grant 2021 (Playground Project Longyear Park/Little League Field).

1. Director Bergman addressed the Committee and discussed placing a zip line or a climbing wall at Longyear Park. Bergman asked if the Longyear Park project was the priority versus finalizing the Little League Field playground.

Motion by Kostelnik to pursue a small playground at the Little League Field. Second by Kangas. Motion Carried 5 to 0.

B. 2021 Goals.

I. Develop Playground Priority List (Complete).

- a. Director Bergman said that the playground list has been complete and will keep it on the agendas. Davey talked about visiting all of the playgrounds and parks during the summer to take inventory of the equipment.

II. Annual Workshop with City Commission (Schedule for Summer).

- a. Director Bergman would like to let the City Commission get past their budgeting process.

III. Parks and Rec User Summit.

- a. Director Bergman stated that he is waiting to plan it.

IV. Invasive Species Grant Opportunities.

- a. A funding opportunity is opening up in the Fall. Bergman is researching grants.

V. Volunteer Coordination.

- a. Bergman said that this is an ongoing issue. He suggested sitting down together to brainstorm some ideas. Kostelnik brought up a website that people use to advertise volunteer opportunities. Look into the FELiveLife.org site as a place to advertise opportunities. Corcoran brought up incentivizing volunteers.

VI. Lighted Ski Trail.

- a. Director Bergman said that he hasn't talked with Xcel Energy yet.

C. Comprehensive/Park and Recreation Plan Implementation Status of Priority Action Items:

- I. Strategy 4.5 Define and Construct Priority Trail Improvements (Regional Trail to Miners and Beltline).

- a. Update on Southern Beltline Trail Acquisition Project.
 - i. Director Bergman said that Phase 2 resolution will be on the next City Commission agenda. The DNR title review will be coming for Phase 1.
- b. Update on Mountain Bike Trail Development in Miners Memorial Heritage Park.
 - i. Director Bergman said that the trails building is out for bid. The DNR has a few more comments that need to be addressed. The project completion will be pushed to 2022.
- c. Update on Curry Park upgrade phase 2
 - i. Director Bergman said that the resolution for project agreement was approved by the City Commission. The project will be out for bid this year.

II. Playground North of US Hwy 2.

- a. The project is out for bid.

III. Strategy 5.4(a) Strengthen and Implement the Master Plan for Miners Memorial Heritage Park (MMHP).

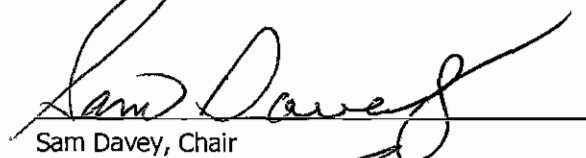
- a. Davey said that the MMHP is working on the comp plan.

8. Other Business: None.


9. Next Meeting: Monday, April 5, 2021 at 5:00 p.m.

10. **Adjournment: Motion by Kostelnik to adjourn the meeting. Second by Kangas. Motion Carried 5 to 0. Adjournment at 5:30 p.m.**

Respectfully Submitted



Sam Davey, Chair



Tim Erickson, Community Development Assistant



**Proceedings of the Parks and Recreation Committee
Monday, April 22, 2020, 5:00 p.m.**

A regular meeting of the Parks and Recreation Committee was held on Monday, April 22, 2021 at 5:00 P.M. via Zoom Meeting Virtual Application.

1. Call to Order:

Chair Davey called the meeting to order at 5:00 p.m.

2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Paul Kostelnik	X			
Sam Davey	X			
Tom Kangas – Vice Chair	X			
Kim Corcoran, ex-officio, non-voting		X	X	
Mary Grace Loreti	X			
Linda Jindrich	X			
Randy Kirchhoff	X			
Jake Ring		X	X	
	6	2		

Also present; Community Development Director Tom Bergman and Community Development Assistant Tim Erickson.

3. Approval of the March 1, 2021 Meeting Minutes:

Motion by Kostelnik to approve the Meeting Minutes. Second by Kangas. Motion carried 6 to 0.

4. Approval of the Agenda:

Motion by Jindrich to approve the Agenda. Second by Kirchhoff. Motion carried 6 to 0.

5. Citizens wishing to address the Committee on Items on the agenda (Three-Minute Limit): None.

6. Citizens wishing to address the Committee on items not on the Agenda (Three-minute limit): None.

7. Items for discussion and consideration:

A. Update on Little League Field Playground Project.

I. Director Bergman turned in the application to the DNR. Supplemental information is being accepted on the project.

B. Recommend selection of contractor for playground North of US2.

1. Erickson presented the top four playgrounds.

Motion by Davey to recommend to the City Commission to accept the bid for Option 3 of Penchura with looking into the cost of an ADA swing to be added to the project. Second by Kirchoff. Motion Carried 6 to 0.

C. Update on mountain bike trail along Iron Belle Trail.

I. Director Bergman discussed partnering with various organizations to build a mile trail along the Iron Belle Trail. He discussed a planning project being worked on for Mt. Zion.

D. 2021 Goals.

I. Develop Playground Priority List (Complete).

a. Complete.

II. Annual Workshop with City Commission (Schedule for Summer).

a. Director Bergman stated that this can be looked at when the City allows in person public meetings.

III. Parks and Rec User Summit.

a. Director Bergman talked about revisiting this when social distancing regulations are relaxed. He discussed the potential to do a survey. Davey suggested adding it to the City's quarterly newsletter.

IV. Invasive Species Grant Opportunities.

a. Director Bergman said that he will be looking for a grant opportunity in the Fall. He discussed doing removal along with the mountain bike trail construction. Loreti asked about the Montreal River trail as a potential project. Kangas brought up a buckthorn infestation along the Norrie Park board walk. Bergman discussed doing a walkthrough of the parks to identify priority sites. Bergman said that he will contact Ian Shackleford and invite him to a meeting to discuss what it takes to remove buckthorn.

V. Volunteer Coordination.

- a. Director Bergman said that this item needs to be discussed more. The Committee discussed finding more younger volunteers by identifying projects and organizations and marketing those needs to the public.

VI. Lighted Ski Trail.

- a. Director Bergman received contact information to an Xcel Energy representative.

E. Comprehensive/Park and Recreation Plan Implementation Status of Priority Action Items:

I. Strategy 4.5 Define and Construct Priority Trail Improvements (Regional Trail to Miners and Beltline).

a. Update on Southern Beltline Trail Acquisition Project.

- i. Director Bergman said that the items have been completed but need to be uploaded to the web portal. He has been in contact with the property owners.

b. Update on Mountain Bike Trail Development in Miners Memorial Heritage Park.

- i. Director Bergman said that the City has awarded a bid to flow track from Marquette, Michigan. The project will be complete in 2022. The parking lot and connector trails bids have been received. He stated that the project is close to budget and will be constructed in 2021.

c. Update on Curry Park upgrade phase 2

- i. Director Bergman said that he needs to upload the project agreement into the web portal.

II. Strategy 5.4(a) Strengthen and Implement the Master Plan for Miners Memorial Heritage Park (MMHP).

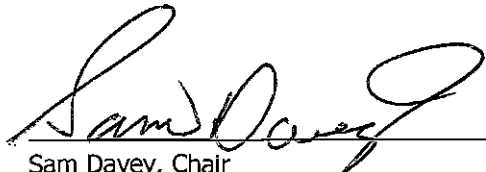
- a. No update

8. Other Business: None.

9. Next Meeting: Monday, June 7, 2021 at 5:00 p.m.

10. **Adjournment: Motion by Jindrich to adjourn the meeting. Second by Kostelnik. Motion Carried 6 to 0. Adjournment at 5:36 p.m.**

Respectfully Submitted



Sam Davey, Chair



Tim Erickson, Community Development Assistant

Michigan Rural Water Association is a non-profit federal contractor that provides onsite technical, financial and managerial assistance to communities under 10,000 in population. Staff are former operators and are trained by National Rural Water Association in Utility Management and Utility Finance.

Scope of Work: MRWA can provide a comprehensive rate analysis for the city. MRWA does not make any decisions as to the policies or rate structure, this is up to city staff and elected officials. Data is to be provided by the city staff and MRWA works closely with them to complete the analysis. The studies will take approximately 2 to 3 days to compete.

The following city staff/commissioners will be needed, however, not all of these staff will be required at the same time:

- City Manager
- Operator in Charge / DPW Director
- Treasurer
- Billing Clerk or Clerk
- 2- City Commissioners

The following data will be required to be provided by the city:

- Capital Improvement Plans
- Asset Management Plans
- Gallons of water sold for the last three years
- Any water included in the ready to serve (fixed) fee
- Gallons of residential water sold for the last year
- Number of meters by size (example $\frac{3}{4}' = 123$ meter, $1' = 43$ meter and so forth)
- Number of residential customers
- Loan Payments (both principal and interest)
- Bond Reserve Payments (RRI and Bond Reserve)
- Reserve fund balances
- Budget – this can be the next upcoming budget or current one)
- Current rates and time billed (monthly or quarterly)
- Any proposed new debt
- Non-billed income (turn on / off fees, GO or SA bonds, water tower rental, etc.)

This data can be provided ahead of time but needs to be reviewed by city staff to ensure accuracy of the information.

Cost of Service: There is no cost to the system. This is a FREE service provided by MRWA.

2021 PAVEMENT STRIPING - Pay Application #2 - 7/12/21

P.K. Contracting					
		Original Bid	Quantity	Unit	Amount
Item No.	Item Description	Quantity	This Estimates	Price	Paid this Est.
1	White Edge Line (Fogline)	38000.00	27836	\$0.078	\$2,171.21
2	Double Yellow (Centerline)	65000.00	59428	\$0.156	\$9,270.77
3	Bicycle symbols (various sizes)	25.00	24	\$44.000	\$1,056.00
4	Turn Arrows (various sizes)	45.00	44	\$49.000	\$2,156.00
5	White Crosswalks (6 inch)	6500.00	6500	\$0.720	\$4,680.00
6	White Crosswalks (12 inch)	1500.00	1500	\$0.980	\$1,470.00
7	School Zone Crosswalks (12 inch)	100.00	100	\$5.500	\$550.00
8	White Stop Bars (18 inch)	1800.00	1800	\$1.500	\$2,700.00
9	"ONLY" text	4.00	4	\$82.000	\$328.00
10	Yellow Painted Curbing	5000.00	4671	\$0.880	\$4,110.48
11	Charging Parking Stall	1.00	1	\$27.500	\$27.50
12	Parking Stalls	150.00	144	\$8.800	\$1,267.20
	TOTAL				\$29,787.16
				Less Amount Previously Pd	\$11,441.98
				Total Due this Estimate	\$13,613.19

CITY OF IRONWOOD Date

PK CONTRACTING Date

PAY APPLICATION #1 (July 12, 2021)

MINERS' MEMORIAL HERITAGE PARK MOUNTAIN BIKE TRAIL PROJECT - TRAILHEAD PARKING LOT(S) CONNECTOR TRAIL CONSTRUCTION PROJECT - PROJECT NUMBER: TF18-0014

		Pay	BID	QTY THIS	Unit	Amount
Item No.	Item Description	Unit	QTY	EST.	Price	Paid
1000	Mobilization	LS	1	0.5	\$1,944.00	\$972.00
1050	Construct Gravel Parking Lot	SF	13,000	12,960	\$0.85	\$11,016.00
1060	Construct HMA Paved Parking Lot	SF	2,500	1,000	\$2.62	\$2,620.00
1070	HMA Paving for Handicap Parking stalls in Gravel Parking Lot	SF	600	0	\$2.59	\$0.00
1090	Clear & Grub 20 ft. wide trail	LF	1,200	1,030	\$4.22	\$4,346.60
2000	Construct 10 ft. Wide Asphalt Trail (Cross Section A)	LF	1,500	600	\$27.88	\$16,728.00
2010	Construct 10' wide Gravel Trail w/compacted crushed ...(Cross Sec E)	LF	600	304	\$17.67	\$5,371.68
3000	Install 6" thick reinforced concrete viewing platform & porta-potty...	SF	1,400	1,000	\$8.81	\$8,810.00
4060	Install ADA detectable warning devices	SF	80	0	\$48.97	\$0.00
6000	Construct Kiosk (Type I)	EA	3	0	\$3,973.30	\$0.00
6010	Place Kiosk (type II)	LS	1	0	\$788.40	\$0.00
6020	Construct Iron Belle Trail Parking Lot Sign	EA	1	0	\$783.00	\$0.00
6030	Provide & Install Combination Trash Receptacle/Recycling Container	EA	1	0	\$2,390.80	\$0.00
6031	Provide & Install Surface Mount Bench	EA	1	0	\$1,386.81	\$0.00
6032	Provide & Install In-ground Mount Park Grill	EA	1	0	\$652.99	\$0.00
6040	Provide & Install ADA Picnic Table	EA	3	0	\$2,225.99	\$0.00
7010	Install trail warning signs w/posts (Stop, No Motor Vehicle, etc.)	EA	6	0	\$178.20	\$0.00
7020	Install Trail Crossing Signs at Street crossing location	EA	10	0	\$189.00	\$0.00
8000	Provide & install 24" corrugated plastic, smooth wall interior storm..	LF	80	80	\$39.95	\$3,196.00
8001	Provide & install Bike Repair Station & outdoor pump w/guage	EA	1	0	\$2,293.49	\$0.00
8020	Install high velocity erosion control fabric	SYD	50	0	\$4.02	\$0.00
8030	Parking Lot Handicap Striping (Bonnie St. Lot)	EA	1	0	\$405.00	\$0.00
8031	Parking Lot Handicap Striping (Leo St. Lot)	EA	1	0	\$405.00	\$0.00
8033	Provide & Install Handicap Signs and posts	EA	3	0	\$135.00	\$0.00
9000	Provide & Install Ironwood Tree	EA	2	0	\$372.87	\$0.00
9050	Place, grade, & compact mine rock fill between grades	LS	1	1	\$2,678.40	\$2,678.40
TOTAL AMOUNT						\$55,738.68

Snow Country Contracting

Date

Less 5% \$2,786.93
AMOUNT DUE: \$52,951.75

City of Ironwood

Date

City of Ironwood
213 S. Marquette St.
Ironwood, MI 49938



IRONWOOD
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Fax: (906) 932-5745
www.cityofironwood.org

MEMO

To: Mayor Burchell, City Commission

From: Tom Bergman, Community Development Director

Date: July 7, 2021

Meeting Date: July 12, 2021

Re: Planning Commission Recommendation to increase Marihuana Establishment Retail Licenses

Background/Request

On June 24, 2021 the City Commission and Planning Commission met in a combined meeting to preliminarily approve the Marihuana Establishment Licenses. In that process 2 licenses were selected for Marihuana Retail Establishment Licenses. On July 1, 2021 the Planning Commission discussed the idea of increasing the number of retail licenses to 6 licenses. This memo is to communicate the Planning Commissions recommendation to increase the number of retail licenses to as many as 6 licenses total.

Recommendation

The recommendation of the Planning Commission is to have up to 6 Marihuana Retail Licenses. That is the equal to the number of applications that were received for retail licenses. The Planning Commission believes that this is a unique opportunity to redevelop a number of dilapidated and functionally obsolete buildings in the community. After the Planning Commission reviewed all the site plans for these locations, they saw that there is going to be significant investment by all the applicants and an opportunity to create a large number of well-paying jobs. They also noted that the state delivers tax revenue to the city based on the number of retail facilities located in the community. Attached is the "Recreational Marijuana Payments Based on Marijuana Revenues Collected in the Fiscal Year 2020". In this document the tax revenue for each municipality is listed based on number of retail licenses.

Included in this memo is a brief summary of the investment and job creation associated with the 4 applicants that were not selected.

Fire Station LLC (Score on Rubric 135)

Location: Retail, 507 N lake Street (Old Auto Parts Store) and Grow, 122-124 Luxmore Street

Capital Investment of \$2,517,146,13 in retail and grow facilities.

Employment: 14 Full Time employees, 10 Part Time employees. Salary ranges from \$35,000 to \$70,000 with benefits.

Building impacts: Removal of two blighted buildings and redevelopment of functionally obsolete building.

This Institution is an Equal Opportunity Provider, Employer and Housing Employer/Lender



QPS Michigan Holdings (Score on Rubric 130)

Location: Retail, 100 W. Cloverland Drive (The old Black Bear Sports)

Capital Investment of \$1,400,000.00

Employment: 12 Full Time employees, 9 Part Time employees. Full Time Salaries ranges from \$45,000 to \$60,000 with benefits.

Building impacts: Renovation of a blighted, functionally obsolete building.

Cultivatd (Score on Rubric 110)

Location: Retail, 326 W. Mcleod Ave. and Grow and Process, 1700 Iron King

Capital Investment of \$3,000,000 to \$4,000,000 (4 year plan)

Employment: 10 Full Time employees, 4 Part Time employees. Full Time Salaries ranges from \$40,000 to \$60,000 with benefits.

Building impacts: Renovation of two Functionally obsolete buildings.

Free World Farms (Score on Rubric 90)

Location: Retail, 151 East Cloverland Drive (Old Ink RX) and Grow and Process, 90 Mill Street (Ahonen Lumber Mill)

Capital Investment of \$2,600,000

Employment: Approximately 40 Full Time employees, 10 Part Time employees. Full Time wages ranges from \$18 to \$25 per hour with benefits.

Building impacts: Renovation of a functionally obsolete building and development of a blighted brownfield property.

Recreational Marijuana Payments
Based on Marijuana Revenues Collected in Fiscal Year 2020
March 2021

Amount Available Per Marijuana Retail Store/Microbusiness **\$ 28,001.32**

<u>Municipality</u>	<u>Municipality</u>	<u>Municipality Type</u>	<u>County</u>	<u>Number of Licenses</u> ⁽¹⁾	<u>Payment Amount</u> ⁽²⁾
<u>Number</u>	<u>Name</u>				<u>\$</u>
46-3010	Addison	Village	Lenawee	2	56,002.64
46-2010	Adrian	City	Lenawee	6	168,007.92
03-0000	Allegan	County	Allegan	1	28,001.32
80-1010	Almena	Township	Van Buren	1	28,001.32
81-2010	Ann Arbor	City	Washtenaw	17	476,022.44
35-1030	Baldwin	Township	Iosco	2	56,002.64
08-1020	Baltimore	Township	Barry	1	28,001.32
80-2010	Bangor	City	Van Buren	2	56,002.64
09-1010	Bangor	Township	Bay	10	280,013.20
08-0000	Barry	County	Barry	1	28,001.32
13-2020	Battle Creek	City	Calhoun	5	140,006.60
09-0000	Bay	County	Bay	15	420,019.80
09-2020	Bay City	City	Bay	3	84,003.96
10-0000	Benzie	County	Benzie	3	84,003.96
10-1020	Benzonia	Township	Benzie	3	84,003.96
11-0000	Berrien	County	Berrien	5	140,006.60
54-2010	Big Rapids	City	Mecosta	3	84,003.96
12-0000	Branch	County	Branch	1	28,001.32
80-3020	Breedsville	Village	Van Buren	1	28,001.32
11-2030	Buchanan	City	Berrien	3	84,003.96
25-2005	Burton	City	Genesee	5	140,006.60
13-0000	Calhoun	County	Calhoun	13	364,017.16
73-1100	Chesaning	Village	Saginaw	2	56,002.64
20-0000	Crawford	County	Crawford	2	56,002.64
70-1040	Crockery	Township	Ottawa	2	56,002.64
22-0000	Dickinson	County	Dickinson	1	28,001.32
03-2015	Douglas	City	Allegan	1	28,001.32
33-2010	East Lansing	City	Ingham	1	28,001.32
59-3010	Edmore	Village	Montcalm	1	28,001.32
13-1100	Emmett	Township	Calhoun	7	196,009.24
67-2010	Ewart	City	Osceola	1	28,001.32
63-2060	Ferndale	City	Oakland	2	56,002.64
25-2040	Flint	City	Genesee	3	84,003.96
20-1020	Frederic	Township	Crawford	2	56,002.64
25-0000	Genesee	County	Genesee	10	280,013.20
62-2015	Grant	City	Newaygo	1	28,001.32
80-2030	Hartford	City	Van Buren	1	28,001.32
63-2070	Hazel Park	City	Oakland	3	84,003.96
30-0000	Hillsdale	County	Hillsdale	2	56,002.64
31-0000	Houghton	County	Houghton	1	28,001.32
31-2020	Houghton	City	Houghton	1	28,001.32
33-0000	Ingham	County	Ingham	11	308,014.52
82-2170	Inkster	City	Wayne	1	28,001.32
35-0000	Iosco	County	Iosco	2	56,002.64

Recreational Marijuana Payments
Based on Marijuana Revenues Collected in Fiscal Year 2020
March 2021

Amount Available Per Marijuana Retail Store/Microbusiness

\$ 28,001.32

<u>Municipality Number</u>	<u>Municipality Name</u>	<u>Municipality Type</u>	<u>County</u>	<u>Number of Licenses⁽¹⁾</u>	<u>Payment Amount⁽²⁾</u>
22-2010	Iron Mountain	City	Dickinson	1	28,001.32
37-0000	Isabella	County	Isabella	1	28,001.32
38-0000	Jackson	County	Jackson	8	224,010.56
39-0000	Kalamazoo	County	Kalamazoo	12	336,015.84
39-2020	Kalamazoo	City	Kalamazoo	6	168,007.92
39-1070	Kalamazoo	Township	Kalamazoo	4	112,005.28
40-0000	Kalkaska	County	Kalkaska	3	84,003.96
40-3010	Kalkaska	Village	Kalkaska	3	84,003.96
41-0000	Kent	County	Kent	1	28,001.32
43-0000	Lake	County	Lake	1	28,001.32
33-2020	Lansing	City	Ingham	10	280,013.20
46-0000	Lenawee	County	Lenawee	12	336,015.84
38-1070	Leoni	Township	Jackson	6	168,007.92
41-1130	Lowell	City	Kent	1	28,001.32
51-0000	Manistee	County	Manistee	1	28,001.32
51-2010	Manistee	City	Manistee	1	28,001.32
52-0000	Marquette	County	Marquette	4	112,005.28
52-2020	Marquette	City	Marquette	1	28,001.32
54-0000	Mecosta	County	Mecosta	3	84,003.96
58-0000	Monroe	County	Monroe	1	28,001.32
59-0000	Montcalm	County	Montcalm	1	28,001.32
46-2030	Morenci	City	Lenawee	4	112,005.28
61-0000	Muskegon	County	Muskegon	5	140,006.60
61-2020	Muskegon	City	Muskegon	4	112,005.28
61-1120	Muskegon	Township	Muskegon	1	28,001.32
52-1100	Negaunee	Township	Marquette	2	56,002.64
62-0000	Newaygo	County	Newaygo	2	56,002.64
11-2060	Niles	City	Berrien	2	56,002.64
63-0000	Oakland	County	Oakland	7	196,009.24
71-2010	Onaway	City	Presque Isle	1	28,001.32
67-0000	Osceola	County	Osceola	1	28,001.32
70-0000	Ottawa	County	Ottawa	2	56,002.64
78-2040	Owosso	City	Shiawassee	2	56,002.64
38-1110	Parma	Township	Jackson	1	28,001.32
58-2040	Petersburg	City	Monroe	1	28,001.32
09-1120	Pinconning	Township	Bay	2	56,002.64
43-1110	Pleasant Plains	Township	Lake	1	28,001.32
39-2040	Portage	City	Kalamazoo	2	56,002.64
71-0000	Presque Isle	County	Presque Isle	2	56,002.64
38-1120	Pulaski	Township	Jackson	1	28,001.32
12-3010	Quincy	Village	Branch	1	28,001.32
30-2030	Reading	City	Hillsdale	2	56,002.64
82-2230	River Rouge	City	Wayne	4	112,005.28
71-1140	Rogers	Township	Presque Isle	1	28,001.32

Recreational Marijuana Payments
Based on Marijuana Revenues Collected in Fiscal Year 2020
March 2021

Amount Available Per Marijuana Retail Store/Microbusiness

\$ 28,001.32

<u>Municipality Number</u>	<u>Municipality Name</u>	<u>Municipality Type</u>	<u>County</u>	<u>Number of Licenses⁽¹⁾</u>	<u>Payment Amount⁽²⁾</u>
73-0000	Saginaw	County	Saginaw	2	56,002.64
52-1140	Sands	Township	Marquette	1	28,001.32
78-0000	Shiawassee	County	Shiawassee	2	56,002.64
13-1200	Tekonsha	Village	Calhoun	1	28,001.32
25-1170	Thetford	Township	Genesee	2	56,002.64
79-0000	Tuscola	County	Tuscola	3	84,003.96
80-0000	Van Buren	County	Van Buren	5	140,006.60
79-2010	Vassar	City	Tuscola	2	56,002.64
79-1200	Vassar	Township	Tuscola	1	28,001.32
63-2240	Walled Lake	City	Oakland	2	56,002.64
81-0000	Washtenaw	County	Washtenaw	22	616,029.04
82-0000	Wayne	County	Wayne	9	252,011.88
82-2300	Wayne	City	Wayne	4	112,005.28
62-2030	White Cloud	City	Newaygo	1	28,001.32
37-1160	Wise	Township	Isabella	1	28,001.32
81-1200	Ypsilanti	City	Washtenaw	5	140,006.60
				Total	<u>\$ 9,968,469.92</u>

Totals by Municipality Type

<u>Municipality Type⁽³⁾</u>	<u>Number of Municipalities</u>	<u>Number of Licenses</u>	<u>Total Amount Paid</u>
City	38	115	\$ 3,220,151.80
Village	7	11	308,014.52
Township	21	52	1,456,068.64
County	38	178	4,984,234.96
		Total	<u>\$ 9,968,469.92</u>

⁽¹⁾ Number of Marijuana Retail Stores or Marijuana Microbusinesses located and licensed in the Municipality as of 9/30/2020. There were 178 Licenses as of 9/30/2020.

⁽²⁾ Payments based on Michigan Regulation and Taxation of Marijuana Act, Section 14 (3)(a) and (3)(b) (MCL 333.27964).

⁽³⁾ Tribal Governments do not qualify for distibtuions under MCL 333.27964.

Memo

To: Mayor & City Commission
From: Scott Erickson, City Manager/City Engineer
CC:
Date: July 12, 2021
Re: Discuss and Consider Awarding Bid to Angelo Luppino, Inc. for the 2021 Local Street Overlay Project.

Introduction

The Ironwood City Commission previously authorized bids to be received for the 2021 local street paving project.

Analysis & Background

The City of Ironwood received two (2) bids for the 2021 Local Street Paving Project. The bids were as follows:

Angelo Luppino, Inc. \$594,862.85

Northwood's Paving Co. \$653,472.70

The low bidder for the project was Angelo Luppino, Inc. in the amount of \$594,862.85. The proposed paving plan is attached (see attached map for locations of proposed street overlays). This project also includes miscellaneous utility street patches and miscellaneous concrete curb & sidewalk replacement.

The funding for this project will be from a combination of budgeted street funds, Major Street Fund "fund" balance, general fund "fund" balance and water funds.

Recommendation


It is recommended to award the City of Ironwood 2021 Local Street Paving project to Angelo Luppino, Inc. in the amount of \$594,862.85.

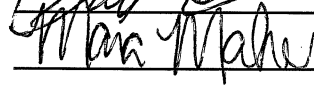
2021 Asphalt Paving Program

BID OPENING: Wednesday, July 7, 2021 @ 10:00 AM

Name of Bidder		5% Bid Bond			Total Amount
Angelo Lippino, Inc.		✓			\$ 594,862.85
Northwoods Paving		✓			\$ 646,272.70

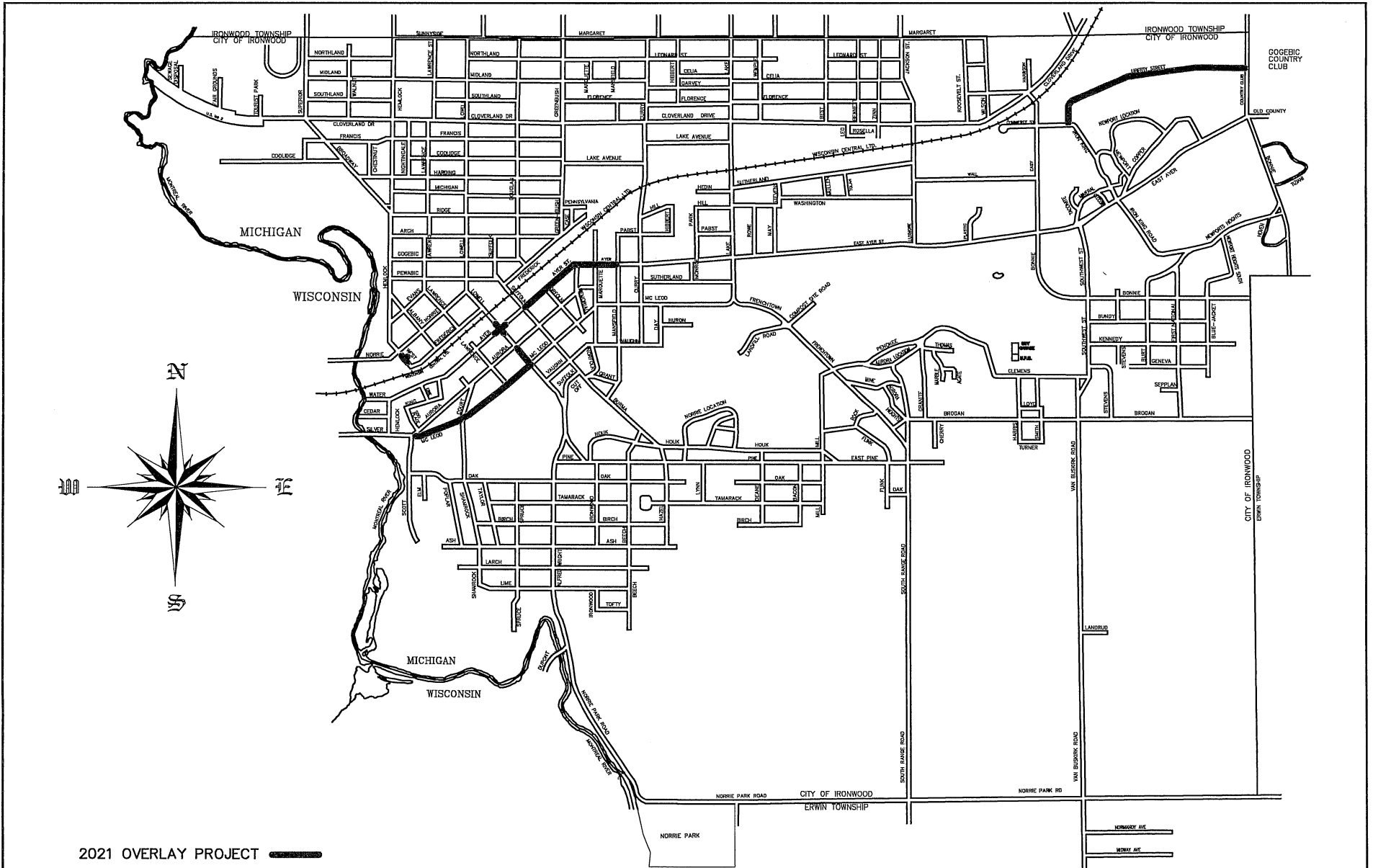
Witnesses to Bid Opening:





Bid Award

Action Taken:



IRONWOOD
 MICHIGAN | *Find Your North*

213 S. MARQUETTE ST.
 IRONWOOD, MI 49938
 PH: (906) 932-5050
 FAX: (906) 932-5745

TITLE: MILL & OVERLAY
 PROJECT LIMITS

REVISION: A
 DATE: 2/15/2021

DRAWN BY:
 J. ALONEN
 APPROVAL BY:
 S. ERICKSON

DRAWING NO.
 S-1

Memo

To: Mayor & City Commission
From: Scott Erickson, City Manager/City Engineer
CC:
Date: July 12, 2021
Re: Discuss and Consider Approving quote from Bucklin's Tree Service, LLC for Tub Grinding Compost Site Wood/Stumps

Over the past few years there has been numerous discussions on how to improve the management of the limited space at the Ayer Street Compost Site. The ability to improve the ongoing management of this site is subject to the site being improved through the removal (tub grinding) of the existing wood debris and stumps that are currently there. The existing woody debris and stumps, not covered by soil, would be chipped, loaded and removed from the site.

The City DPW Supervisor has recently contacted four of our neighboring communities who currently manage compost facilities. The communities contacted were Manitowish Waters, Town of St. Germaine, City of Mercer and Lac Du Flambeau. These four communities all utilize Bucklin's Tree Service for their tub grinding and removal services. The City of Ironwood site has numerous years of accumulation and will require a significant amount of tub grinding to get the site into a manageable state. Bucklin's Tree Service will be mobilized to the area in the next few weeks and would be able to provide this service when they are here.

It is recommended to contract with Bucklin's Tree Service in the amount of \$37,550.00 to grind and remove the existing wood debris and stumps from this site. The funding for this work will come from the General Fund, fund balance.



Phone 920-486-7043
Fax 888-700-7730

936 Appleton Rd, Menasha, WI 54952

June 28, 2021

City of Ironwood
213 S Marquette St
Ironwood, MI 49938
Bob Richards @ 906-364-9044
Richardsr@cityofironwood.org

TUB GRINDING SERVICE

- Bucklin Tree Service, LLC will provide tub grinder service to include all labor, tools, fuel and equipment needed to complete the job.
- \$37,550.00 to grind and haul away brush pile at designated site.

Terms of Payment: All accounts are net payable upon receipt of the invoice. A service charge of 1.67% will be added to accounts not fully paid 30 days subsequent to the invoice date.

If outside assistance is used to collect the account, the customer is responsible for all costs associated with the collection, including, but not limited to, attorney fees and court cost.

Acceptance of proposal. The above price, specifications, and conditions are satisfactory and hereby accepted. Bucklin Tree Service, LLC is authorized to do the work as specified. Payment within 30 days upon completion.

Authorized Signature: _____ Date: _____

Contractor Signature: _____ Date: _____

bucklinsllc.net

office@bucklinsllc.net

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INVOICE

101 S. Garland Ave, Ste 300
Orlando, FL 32801
P: 1.800.749.5104
F: 407.210.0113
Receivables@powerdms.com
EIN: 59-3668885

Invoice No.: INV-6832
Invoice Date: 05-29-2021
Due Date: 07-28-2021
Payment Terms: Net 60
Purchase Order No.
Customer No. A-12860

Billing Information
Andrew DiGiorgio Ironwood Public Safety Department (MI) 123 W. McLeod Ave. Ironwood, MI 49938

Prepared for
Ironwood Public Safety Department (MI) 123 W. McLeod Ave Ironwood, MI 49938

Product	Description	Start Date	End Date	Quantity	Total Price
MACP0001	Michigan Association of Chiefs of Police Accreditation Manual	07-28-2021	07-27-2022	1	\$0.00
PDMSProfessional	PowerDMS Professional	07-28-2021	07-27-2022	11	\$4,241.96
MACP0002	PowerDMS Standards for Michigan Association of Chiefs of Police Accreditation	07-28-2021	07-27-2022	1	\$850.00
PDMSTrainingSolution	PowerDMS Training Solution	07-28-2021	07-27-2022	11	\$115.50

SUBTOTAL	\$5,207.46
Sales Tax	\$0.00
TOTAL	\$5,207.46
Payments/Credits	\$0.00
Balance Due	\$5,207.46

Questions or concerns regarding this invoice? Please contact receivables@powerdms.com or call (800) 749-5104.

Need a W-9? Click here on the electronic version of this invoice: [PowerDMS W-9 PDF](#)

<p>Please remit checks to: PowerDMS, Inc. 101 S. Garland Ave, Ste 300 Orlando, FL 32801</p> <p>Want to pay by credit card? Click here</p>	<p>Please remit electronic payments to: PNC Bank East Brunswick, NJ 08816</p> <p>Routing #: 031207607 Account #: 8026392336</p>
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648 W. Cloverland Dr, Ironwood, MI 49938
fair@gogebiccountymi.gov
(906) 932-2700

July 6, 2021

Mr. Bob Tervonen
Ironwood Memorial Building
213 South Marquette Street
Ironwood, MI 49938

Dear Bob:

This year's Gogebic County Fair will be held August 12-15, 2021. We are once again requesting City of Ironwood consideration for the discounted water rate for the duration of our event.

We appreciate your consideration of our request and look forward to hearing from you at any of the above contacts or email at fair@gogebiccountymi.com. Thank you.

Sincerely,

A handwritten signature in black ink that reads "James A. Lorenson". The signature is written in a cursive style.

James Lorenson
Chairperson

July 7, 2021

Ms. Annette Burchell, Mayor
Ironwood City Commission
213 S. Marquette Street
Ironwood, MI 49938

RE: Festival Ironwood 2021

Dear Mayor Burchell and City Commissioners;

Festival Ironwood 2021 is scheduled for July 14-17, 2021, located at the Depot Park in the City of Ironwood. Much planning and preparation has begun after all the COVID 19 restrictions were adjusted or completely removed. We are currently trying to cover all our requirements to host this excellent event.

This year the Liability insurance will be provided by the Ironwood Chamber of Commerce at no cost to Festival Ironwood. Director Michael Meyer has been incredible in obtaining this insurance for us at no cost, and he has been great in working directly with us coordinating the completion of our activity schedule and related matters. We have a great board of volunteers that spend lots of hours making sure the events are successful and enjoyable.

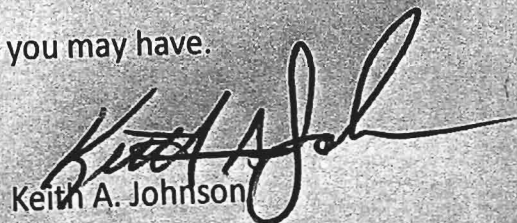
We would again like to ask the City require one vendor fee for Festival Ironwood and then waive that fee amount. Besides the assistance from the Parks and Recreation Department and the Ironwood Public Safety Department, we try and take care of all our events with our volunteers so there is no additional burden to the City of Ironwood.

Thank you and please contact us with any questions you may have.



Will Corcoran

Co-Chairman



Keith A. Johnson

Co-Chairman