

City of Ironwood
213 S. Marquette St.
Ironwood, MI 49938



IRONWOOD

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Phone: (906) 932-5050
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AGENDA
REGULAR IRONWOOD CITY COMMISSION MEETING
AUGUST 8, 2022

LOCATION: IRONWOOD MEMORIAL BUILDING
COMMISSION CHAMBERS
213 S. MARQUETTE ST.
IRONWOOD, MI 49938

Public Hearing – 5:25 P.M.
Regular Meeting - 5:30 P.M.

ZOOM OPTION AVAILABLE FOR THE PUBLIC
(Please visit the City website at www.cityofironwood.org or the notice posted at the Memorial Building for Zoom Webinar login instructions.)

5:25 P.M.

1. Open Public Hearing.
2. Recording of the Roll.
3. Public Hearing: to receive a final report and closeout on the completion of the Downtown City Square Project CDBG Grant (MSC218001-CPF) and receive public comment.
4. Close Public Hearing.

5:30 P.M.

- A. Regular Meeting Called to Order.
Pledge of Allegiance of the United States of America.
- B. Recording of the Roll.
- C. Approval of the Consent Agenda.*
All items with an asterisk () are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of those items unless a Commission member or citizen so requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*



This Institution is an Equal Opportunity Provider, Employer and Housing Employer/Lender



- *1) Approval of Minutes:
 - a. Regular City Commission Meeting Minutes of July 25, 2022.
 - b. Special City Commission Meeting Minutes of July 26, 2022.

- *2) Review and Place on File:
 - a. DIDA Meeting Minutes of March 24, 2022.
 - b. DIDA Meeting Minutes of May 26, 2022.
 - c. DIDA Meeting Minutes of June 23, 2022.

- D. Approval of the Agenda.
- E. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit)
- F. Citizens wishing to address the Commission on Items not on the Agenda. (Three Minute Limit)
- G. City Engineer Project Updates.

OLD BUSINESS

- H. Discuss and consider approval of Pay Application # 1 for the City of Ironwood – Intersection Replacement Project to Ruotsala Concrete, Inc., in the amount of \$161,243.50 and authorize Mayor to sign all applicable documents.
- I. Discuss and consider authorizing Payment #5 to Flowtrack Mountain Bike Trails, LLC in the amount of \$13,592.84 for the MDNR Trust Fund Mountain Bike Trail Project in Miners Memorial Park.
- J. Discuss and consider awarding bid to Chicago Iron & Supplies for the sale of surplus miscellaneous brass and scrap iron.

NEW BUSINESS

- K. Discuss and consider authorizing proposal from Nasi Construction, LLC Garage Door Division for purchase and installation of an overhead garage door at the Department of Public Works Utilities and Storage Facility in the amount of \$5,541.00 using Water and Sewer Funds.
- L. Discuss and consider engineering services agreement with Coleman Engineering in the amount of \$17,750.00 for the Margaret Street storm water culvert replacement using Major Street Funds.
- M. Discuss and consider approving \$500.00 payments to Applicant # 2, Applicant # 7, and Applicant # 9, for a total cost of \$1,500.00 related to travel expenses for the Executive Search /Ironwood City Manager interviews scheduled on August 25th and 26th, 2022.
- N. Discuss and consider authorizing payment to PowerDMS, Inc. in the amount of \$5,221.72 for the Ironwood Public Safety Department’s annual subscription for digital record-keeping services, to be paid with grant funds.

- O. Discuss and consider authorizing Automated Comfort Control's proposal in the amount of \$3,561.00 to design a bid specification to include replacement of two (2) boilers, hot water pumps, control system, and one (1) roof top unit for the Ironwood Municipal Memorial Building using budgeted funds.
- P. Mayor's Appointments.
- Q. Manager's Report.
- R. Other Matters.
- S. Consider Closed Session pursuant to MCL 15.268(h).
- T. Return to Open Session
- U. Discuss and consider Water Treatment Plant bids.
- V. Adjournment.

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CITY OF IRONWOOD

NOTICE OF CLOSEOUT PUBLIC HEARING FOR MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING FOR (DOWNTOWN CITY SQUARE PROJECT)

The City of Ironwood will conduct a closeout public hearing on Monday, August 8, 2022 at 5:25 P.M. at the Ironwood Memorial Building, 2nd Floor – City Commission Chambers, for the purpose of affording citizens an opportunity to submit comments and receive a final report on the completion of the Downtown City Square Project CDBG Grant (MSC218001-CPF).

The CDBG grant provided up to \$1,475,927 toward administration, property acquisition, engineering, and construction of the Downtown City Square Project. An additional \$201,100 in project funding was provided by the City of Ironwood. The CDBG project benefited at least 51% low to moderate income persons; zero persons were displaced as a result of the project.

Interested parties are invited to comment on the project in person at the public hearing or in writing through Monday, August 8, 2022, and addressed to Andrew DiGiorgio, Interim City Manager, 213 S. Marquette Street, Ironwood, MI 49938.

Citizen views and comments on the CDBG Project are welcome.

City of Ironwood

Andrew DiGiorgio, Interim City Manager

906-932-5050 x116



This Institution is an Equal Opportunity Provider, Employer and Housing Employer/Lender



Proceedings of the Ironwood City Commission Meeting

A Regular Meeting of the Ironwood City Commission was held in person and via Zoom at 5:30 P.M. on Monday, July 25, 2022.

A. Mayor Corcoran called the regular meeting to order at 5:30 P.M.

B. Recording of the Roll.

PRESENT: Commissioner Andresen, Korpela, Mildren, Semo, and Mayor Corcoran

ABSENT: None.

C. Approval of the Consent Agenda.*

*1) Approval of Minutes – Regular City Commission Meeting of June 27, 2022

*2) Review and Place on File: Ironwood Housing Commission Meeting Minutes of July 12, 2022.

Motion was made by Semo, seconded by Korpela, to approve the Consent Agenda. Unanimously passed by roll call vote.

D. Approval of the Agenda.

Motion was made by Mildren, seconded by Andresen, and carried unanimously to approve the Agenda.

E. Review and Place on File:

1. Revenue & Expenditure Report.
2. Cash and Investment Summary Report.

Financial reports from the Agenda Packet were presented by Finance Director/Treasurer, Paul Linn for the month ending June 30, 2022.

Motion was made by Semo, seconded by Korpela, and carried to receive and place on file the Statement of Revenue & Expenditures Report for the month ending June 30, 2022 and the Cash and Investment Summary Report for June 2022.

F. Approval of Monthly Check Register Report.

Motion was made by Mildren, seconded by Korpela, to approve the Monthly Check Register Report for June 2022. Unanimously passed by roll call vote.

G. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

There were none.

H. Citizens wishing to address the Commission on Items not on the Agenda. (Three Minute Limit)

Sid Rosen of 741 Cass Avenue, Kingsford, Michigan addressed the Commission. He noted there are three (3) different types of licenses we are looking at in this city. He presented information on the retail license process and ended with the microbusiness that is selling products it grows and processes. As of March 7th, a new Class A was started. It is functioning more as a dispensary than a microbusiness. You can purchase from any wholesaler and function as a retail business, causing an almost inequity in the numbers and projections. It will cause an undue strain. He is strongly recommending maintaining the two (2) licenses. Mayor Corcoran thanked him and stated the Commission, along with the City Attorney, will be doing their due diligence and review what is going on.

Michelle Willis of 1580 North Stephenson Avenue in Iron Mountain, Michigan addressed the Commission, stating she is the training manager at RIZE. She is looking forward to being in the community and felt very strongly that anyone who does open up a dispensary holds responsibility of educating the community. There is a responsibility to focus on that part and the important medicinal value. She admitted there are construction setbacks, but she values this business and is excited for the opportunity going forward.

Myron Berry of 329 Doraland Street in Kingsford, Michigan addressed the City Commission. He did the site plan and engineering for the RIZE building here in town. In reading newspapers, he saw concerns expressed with traffic flow and people getting through the existing dispensary. They have a larger parking lot as well as a drive-thru and will be able to accommodate 35 – 40 people through the inside of the building so problems of traffic will disappear. He suggested when they open it will alleviate the congestion because there will be adequate parking.

Tom Turcotte of 87 Wisconsin Avenue stated he had a concern. Lume has eleven (11) dispensaries. They are talking about shutting down 3, possibly 4. It is too congested in little towns. They can't keep up. After the stores close, those 25-30 people are out of work, and now you have a vacant building. It would look terrible, and you should keep the numbers down.

Randy Kashich of 342 Lake Avenue stated he was present to make an official complaint regarding a recently hired public safety officer, Kevin "Roberts", noting he made an illegal traffic stop.

Mayor Corcoran along with Public Safety Director and Interim City Manager Andrew DiGiorgio directed the conversation to the correct process of filling out a citizen's complaint form. Public Safety could then look into the complaint, or he could opt to have an outside agency look into it.

Bromley Hall of Munising, Michigan spoke *via Zoom*. He is the Contractor for RIZE. He gave a schedule update on the RIZE location in Ironwood. The exterior is close to completion, and an update on interior construction was given. He commented on comparisons between projects of the two awarded applicants. It is unfair to make a comparison, stating RIZE is far above in complexity and local investment.

Julie Wentworth of Petoskey, Michigan addressed the Commission *via Zoom* and thanked the Commission for the opportunity to speak. She noted she is the owner of RIZE. She applied for the license in Ironwood because of the limit of two (2) retail licenses, and it was built on the premise the Commission would allow two (2). Their plan would look different if she thought more licenses would be looked at. She quoted the former Mayor's comments when two (2) retail licenses were approved. She noted she has a dispensary in Marquette. She leases the building there and can pull out at any time she wants. She urged the Commission to limit the number of licenses. More is not always better. She stated she needs assurance from the Commission to continue.

Mayor Corcoran stated the Commission needs some education and will be working with the City Attorney for the correct path to take. She thanked everyone for their comments. Commissioner Mildren also thanked everyone for their comments. He requested that Ms. Wentworth's notes be sent to the Mayor and Community Development Director. He would appreciate it. Julie Wentworth did comment further to note she has emailed the Commission all her information.

I. City Engineer Project Updates.

City Engineer Scott Erickson spoke to the Commission on the status of active construction projects in the City of Ironwood as well as those projects in the preliminary design stage. The water treatment plant project was addressed, noting options will be discussed at the next meeting as the bids came in significantly over budget.

OLD BUSINESS

- J. Discuss and consider approval of Contractor's Application for Payment # 1 in the amount of \$21,584.43 to P K Contracting for Pavement Striping.

Interim City Manager Andrew DiGiorgio noted information Scott Erickson had presented to the Commission during the Engineer's Project Updates. This item is to request approval for Payment #1.

Motion was made by Semo, seconded by Korpela, to approve Contractor's Application for Payment # 1 in the amount of \$21,584.43 to P K Contracting for Pavement Striping. Unanimously passed by roll call vote.

- K. Discuss and consider authorizing Payment # 4 to Flowtrack Mountain Bike Trails, LLC in the amount of \$19,951.14 for the MDNR Trust Fund Mountain Bike Trail Project in Miners Memorial Park.

Interim City Manager Andrew DiGiorgio stated that FlowTrack continues to make progress on the bike trail project. This is the request for the fourth payment to Flowtrack. Project completion is anticipated at the end of September.

Motion was made by Mildren, seconded by Korpela, to authorize Payment # 4 to Flowtrack Mountain Bike Trails, LLC in the amount of \$19,951.14 for the MDNR Trust Fund Mountain Bike Trail Project in Miners Memorial Park. Unanimously passed by roll call vote.

- L. Discuss and consider awarding bid for playground equipment at the Krznarich Little League Field in the amount of \$25,000 with \$22,500 in funding from the MSHDA Neighborhood Enhancement Program and \$2,500 from donations and local funds.

Interim City Manager Andrew DiGiorgio noted that two bids were received. Penchura Option 3 was the recommendation from the Parks and Recreation Committee in the total amount of \$25,000. Funds need to be spent by the end of this year, so this was put on the fast track. The playground is anticipated to be completed by this fall.

***Motion** was made by Semo, seconded by Andresen, to award a bid to Penchura in the amount of \$25,000 for installation of the playground equipment at the Krznarich Little League Field, with \$22,500 in funding from the MSDHA Neighborhood Enhancement Program and \$2,500 from donations in local funds. Unanimously passed by roll call vote.*

- M. Discuss and consider awarding bid on Variable Frequency Drive (VFD) for Jessieville Booster Station to Binz Brothers, Inc. for \$14,100 using Water Funds.

Department of Public Works Supervisor Bob Richards confirmed with the City Commission there was only one bid submitted for the VFD that came from Binz Brothers, Inc. He stated he knows they are qualified, and they have done good work in the past for the City of Ironwood.

***Motion** was made by Mildren, seconded by Korpela, to award a bid to Binz Brothers, Inc., in the amount of \$14,100 using Water Funds. Unanimously passed by roll call vote.*

- N. Discuss and consider authorizing Payment # 2 to Jake's Excavating in the amount of \$53,779.50 for the Drinking Water Asset Management (DWAM) Grant Project, using a combination of grant funding and local funding from the City Water Fund.

Interim City Manager Andrew DiGiorgio stated this is the service line work. They are requesting payment for work done. He noted what a nice job Jake's Excavating is doing, they have started to identify material type, and this project is underway. He recommended approval of the payment.

***Motion** was made by Andresen, seconded by Mildren, to authorize Payment # 2 to Jake's Excavating in the amount of \$53,779.50 for the Drinking Water Asset Management (DWAM) Grant Project, using a combination of grant funding and local funding from the City Water Fund. Unanimously passed by roll call vote.*

NEW BUSINESS

- O. Discuss and consider recommendation from Civic Center Board to hire Civic Center Manager.

Mayor Kim Corcoran addressed the full City Commission regarding the interviews and candidates for Civic Center Manager. She was part of the board that interviewed four candidates. It then went to a discussion with the Civic Center Board, and the Board would like to recommend hiring Jay Kivisto, who presented a great vision and ideas for the Civic Center going forward. She would like to follow through with a motion to hire Jay Kivisto.

***Motion** was made by Korpela, seconded by Mildren, to hire Jay Kivisto for the position of Civic Center Manager. Unanimously passed by roll call vote.*

- P. Discuss and consider purchasing Michigan DNR Surplus Properties in the total amount of \$12,660.

Interim City Manager Andrew DiGiorgio addressed the Commission regarding the surplus properties the DNR is offering for sale. Two of the parcels available are located adjacent to Phase 2 of the Southern Beltline Railroad grade acquisition and with the Water Trail Project that will stretch from Norrie Park to the City lot on Hemlock Street along the Montreal River.

At the Parks and Recreation Committee meeting on July 14th, the Committee reviewed the property locations and recommended the City move forward with purchasing the two DNR parcels described in the letter included in the Agenda Packet.

***Motion** was made by Korpela, seconded by Semo, to purchase the two Michigan DNR Surplus Properties as described in Item P in the total amount of \$12,660. Unanimously passed by roll call vote.*

- Q. Discuss and consider approving easements with Northern States Power Company for powerline improvement.

City Engineer Scott Erickson noted the format has been re-worked and presented to the Commission. Changes were noted, and it was further stated this easement runs through Miners Memorial Park.

Commissioner Semo noted he cannot support the easements until he understands more about them. They are scattered. City Engineer Scott Erickson stated Northern States Power can come in and walk through this with everyone or come to a meeting to address it. Commissioner Semo further stated we need time to review and know what we are saying yes to.

No action was taken on this matter.

- R. Discuss and consider approving a License Agreement with Northern States Power for the installation and maintenance of fencing within city right-of-way.

City Engineer Scott Erickson noted it is a related agreement, but separate. The area they would be fencing is off of Elm Street and Scott Avenue. There is a mine shaft there that has settled and is a safety issue. Northern States Power is asking for a license agreement to put it in the city's right-of-way. It was further noted by Interim City Manager Andrew DiGiorgio that one correction will need to be made to the license agreement document, to correct State of "Wisconsin" in the document to "Michigan".

***Motion** was made by Mildren, seconded by Korpela, to approve a License Agreement with Northern States Power for the installation and maintenance of fencing within city right-of-way, noting a correction to change "Wisconsin" to "Michigan" in the document language. Unanimously passed by roll call vote.*

- S. Discuss and consider authorization to purchase five (5) runs of custom outdoor stair railing for three (3) entrances in the amount of \$5,756.00 for the Ironwood Municipal Memorial Building, using budgeted funds.

Interim City Manager Andrew DiGiorgio stated that U.P. Fabricating Co., Inc. has presented a quote to create custom stair railing. This is to follow-up on the budgeted projects to update and maintain the Memorial Building. He requested authorization to purchase the custom railing from U.P. Fabricating.

***Motion** was made by Semo, seconded by Korpela, to authorize the purchase of five (5) runs of custom outdoor stair railing for three (3) entrances from U. P. Fabricating Co., Inc. in the amount of \$5,756.00 for the Ironwood Municipal Memorial Building using budgeted funds. Unanimously passed by roll call vote.*

- T. Discuss and consider authorizing bids for an upgrade in electrical lighting for the Ironwood Municipal Memorial Building gymnasium, locker rooms and showers using budgeted funds.

Interim City Manager Andrew DiGiorgio noted this project has been budgeted for, and it is another capital improvement scheduled for the Memorial Building.

***Motion** was made by Mildren, seconded by Semo, and carried to authorize bids for an upgrade in electrical lighting for the Ironwood Municipal Memorial Building gymnasium, locker rooms, and showers using budgeted funds.*

- U. Discuss and consider authorizing bids for tuck pointing the top half of southwest wall and westerly front doorway of the Ironwood Municipal Memorial Building using budgeted funds.

Interim City Manager Andrew DiGiorgio noted once again, a maintenance item to the building that has been budgeted for, and if bids are authorized, we're able to move forward

***Motion** was made by Semo, seconded by Korpela, and carried to authorize bids for tuck pointing the top half of southwest wall and westerly front doorway of the Ironwood Municipal Memorial Building using budgeted funds.*

- V. Discuss and consider authorizing bids for courtyard resurfacing of Ironwood Municipal Memorial Building using budgeted funds.

Interim City Manager Andrew DiGiorgio noted this is another budgeted item. There is leaking in the basement. This will address this issue by maintaining outside areas.

***Motion** was made by Semo, seconded by Korpela, and carried to authorize bids for courtyard resurfacing of Ironwood Municipal Memorial Building using budgeted funds.*

- W. Discuss and consider authorizing proposal from Ahern Fire Protection in the amount of \$11,997.00 to design and engineer a new code-compliant fire alarm system for the Ironwood Municipal Memorial Building using budgeted funds.

Interim City Manager Andrew DiGiorgio noted the City Clerk has reached out to three (3) different fire protection service companies. We need to bring a new system in and design a whole new alarm system. Ahern is charging for the design. This company is one of the few who will design. Once we receive the design, we will put it out for bid. This is a necessary step to get to the next step. They wanted to come in and do a full design.

***Motion** was made by Semo, seconded by Mildren, to authorize the proposal from Ahern Fire Protection in the amount of \$11,997.00 to design and engineer a new code-compliant fire alarm system for the Ironwood Municipal Memorial Building using budgeted funds. Unanimously passed by roll call vote.*

- X. Discuss and consider granting a request for a “Special Water Rate” for the Gogebic County Fair from August 11, 2022 – August 14, 2022.

Interim City Manager Andrew DiGiorgio noted this is a past practice to offset their costs at the Gogebic County Fair, and to continue a great event.

***Motion** was made by Mildren, seconded by Andresen to grant the request for a “Special Water Rate” for the Gogebic County Fair from August 11, 2022 – August 14, 2022. Unanimously passed by roll call vote.*

- Y. Discuss and consider authorizing payment of Miller-Bradford Invoice in the amount of \$5,700.08 for repairs to Front End Loader #74 using funds from the Vehicle Maintenance Fund.

Department of Public Works Supervisor Bob Richards stated they had called in Miller-Bradford to repair a seal on the front-end loader, but there was more damage to the area, so the extra charge created the total price of \$5,700.08 that needs authorization to pay.

***Motion** was made by Semo, seconded by Mildren, to authorize payment of Miller-Bradford Invoice in the amount of \$5,700.08 for repairs to Front End Loader #74 using funds from the Vehicle Maintenance Fund. Unanimously passed by roll call vote.*

- Z. Discuss and consider authorization to bid for 3,000 tons of street sand.

Department of Public Works Supervisor Bob Richards asked for authorization to bid as it is needed every year and is added to salt for maintaining roads during the winter.

***Motion** was made by Semo, seconded by Mildren, and carried to authorize bids for 3,000 tons of street sand.*

- A1. Discuss and consider authorization to bid for 1,000 tons of ditch sand.

Department of Public Works Supervisor Bob Richards stated the ditch sand is used to fill utility digs for sewers, water, and product installations.

***Motion** was made by Mildren, seconded by Andresen, and carried to authorize bids for 1,000 tons of ditch sand.*

- B1. Discuss and consider authorization to bid for 1,500 tons of road gravel.

Department of Public Works Supervisor Bob Richards stated the road gravel is used for alleys and roadsides, and he is requesting authorization to bid.

***Motion** was made by Mildren, seconded by Semo, and carried to authorize bids for 1,500 tons of road gravel.*

C1. Manager's Report.

Interim City Manager Andrew DiGiorgio verbally gave the Manager's report noting the following items:

- * The water treatment plant project bids were well over budgeted dollars. The City Staff and Coleman Engineering have been working hard with this challenge, and hopefully there will be some positive options to continue to move forward within the next few weeks.
- * An update on the blight on Tamarack Street. City Assessor and Blight Officer Jason Alonen stated the owner is making significant progress and remediating. The process is working, and Jason Alonen will continue to monitor.
- * Finance Director Paul Linn has confirmed the city has received the final payment of American Rescue Plan Act (ARPA) funds of \$255,000.00, so that money is now available.
- * Property taxes were mailed out and are due August 10th, 2022.
- * The Lake Avenue sewer and water project has been completed. Restoration of landscaping will take place, having Jake's Excavating come back in and do the restoration work.
- * There is a request to move the City Commission meetings back into the Chambers upstairs. Complaints are ongoing regarding citizens being able to hear. The strategy in August will be to move meetings back upstairs.

D1. Other Matters.

Commissioner Semo requested an excused absence for the next City Commission meeting.

***Motion** was made by Mildren, seconded by Andresen, and carried to excuse Commissioner Semo from the August 8, 2022 Regular City Commission Meeting.*

Commissioner Mildren wanted to note that hopefully prices and costs will come down for the water treatment plant. He suggested re-bidding it all. Interim City Manager Andrew DiGiorgio stated that is an option being considered, and again noted options and recommendations will be brought back to the Commission in the weeks to follow.

E1. Adjournment.

***Motion** was made by Semo, seconded by Mildren, and carried to adjourn the meeting at 6:40 P.M.*

Kim S. Corcoran, Mayor

Wendy L. Hagstrom, City Clerk

Proceedings of the Special Ironwood City Commission Meeting

A Special Meeting of the Ironwood City Commission was held on Tuesday, July 26, 2022, at 2:30 P.M. in person and via Zoom.

The purpose of the special meeting is to conduct the second group session with the Ironwood City Commission and the Michigan Municipal League (MML) Search Facilitator for the Executive Search, City of Ironwood, City Manager Position.

1. Mayor Corcoran called the Special Meeting to Order at 2:30 P.M.

Recording of the Roll.

PRESENT: Commissioner Andresen, Korpela, Mildren, Semo, and Mayor Corcoran.

ABSENT: None.

2. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit)

There were none.

3. Discuss and consider going into Closed Session pursuant to section 8(f) of the Michigan Open Meetings Act.

Motion was made by Semo, seconded by Mildren, to enter closed session at 2:31 p.m. Unanimously passed by roll call vote.

4. Return to Open Session

Motion was made by Semo, seconded by Korpela, and carried to return to open session at 4:32 p.m.

5. Discuss and consider directing the Michigan Municipal League (MML) Facilitator to contact Applicant Number 2, Applicant Number 7, Applicant Number 8, Applicant Number 9, and Applicant Number 10 to determine their interest in interviewing for the position of Ironwood City Manager, with interviews to be held August 25, 2022 and August 26, 2022 at Special Meetings of the City Commission, both to begin at 3:30 p.m.

Motion was made by Semo, seconded by Mildren, to direct the Michigan Municipal League (MML) Facilitator to contact Applicant Number 2, Applicant Number 7, Applicant Number 8, Applicant Number 9, and Applicant Number 10 to determine their interest in interviewing for the position of Ironwood City Manager, with interviews to be held August 25, 2022 and August 26, 2022 at Special Meetings of the City Commission, both to begin at 3:30 p.m. Unanimously passed by roll call vote.

6. Adjournment.

***Motion** was made by Mildren, seconded by Semo, and carried to adjourn the meeting at 4:40 p.m.*

Kim S. Corcoran, Mayor

Wendy L. Hagstrom, City Clerk



**Proceedings of the Downtown Ironwood Development Authority
Thursday, March 24, 2022**

A regular meeting of the Downtown Ironwood Development Authority (DIDA) was held on Thursday, March 24, 2022 at 8:00 A.M. via Zoom video conferencing software.

1. Call to Order: Chairperson Amy Nosal called the meeting to order at 8:01 A.M.
2. Recording of the Roll.

| MEMBER | PRESENT | | EXCUSED | NOT EXCUSED |
|---------------------|----------|----------|---------------|-------------|
| | YES | NO | | |
| Cathy Flory | X | | | |
| Nancy Korpela, Vice | X | | | |
| Kim Corcoran | X | | | |
| Vacant | | | | |
| Amy Nosal | X | | | |
| Vacant | | | | |
| Ivan Hellen | X | | | |
| Anna Lovelace | X | | | |
| Bruce Greenhill | | X | X | |
| | 6 | 1 | Quorum | |

Also, present: Community Development Director, Tom Bergman, and Community Development Assistant, Tim Erickson.

3. Approval of the February 24, 2022 Meeting Minutes:
Motion by Korpela to approve the meeting minutes. Second by Hellen. Motion carried 6 to 0.
4. Approval of the Agenda:
Motion by Corcoran to approve the agenda. Second by Korpela. Motion carried 6 to 0.
5. Citizens wishing to address the Authority on Items on the Agenda (Three-Minute Limit):
None.
6. Citizens wishing to address the Authority on Items not on the Agenda (Three-Minute Limit): None.

7. Receive and place on file the Monthly Financial Report: The Authority reviewed the report. Linn discussed the need for a budget amendment.

Motion by Hellen to receive and place on file the Financial Report. Second by Korpela. Motion carried 6 to 0.

8. Discuss and Consider 2022-2023 budget (Audience with Paul Linn, Finance Director): Director Linn gave an update on the budget and some of the big item expenses. Taxable revenue has increased since the last fiscal year. Bergman brought up expenses for the Art Park and for the historical project. Corcoran brought up purchasing artificial lights. Linn recommended that the DIDA keep a minimum of \$5,000 in fund balance. The fund balance will be reducing by \$4,500 for the Downtown Development Plan. The DIDA decided to wait to approve for the next meeting.

Motion by Cocoran to table this item. Second by Korpela. Motion carried 6 to 0.

9. Items for Discussion and Consideration.

- A. Update on Zoning Ordinance Revision: Director Bergman gave an update on the medical marijuana ordinance.

- B. 2022 Goals – Short Term

- Downtown Development Plan and TIF Plan (Upcoming meetings): The consultants will be coming to the next DIDA meeting.
- Historic Signage Downtown Project (Update): Director Bergman met with the group and which decided to get Sandy Sharp involved. \$4,000 out of fund balance would be able to cover the design and production. Volunteers or city crews may be installing the signs. Some of the signs will require posts.

Motion by Flory to move forward with the project. Second by Korpela. Motion carried 6 to 0.

- Support businesses with snow removal procedures: Nothing to report.
- Develop First Friday scheduling and Committee outreach: Nosal talked about moving forward with poster revisions.
- Promote Downtown cleanliness: Trash cleanup and weed pulling could be scheduled as part of the May First Friday.
- Improve parking information: Director Bergman discussed having public parking as part of the historic signage map. Parking information and restrooms could be a part of any new downtown maps.
- Downtown Entrances (Discussion with City Commission): This will be brought up to the City Commission for their goal setting process. There may be the opportunity to extend the downtown boundaries down Douglas Boulevard.

- C. 2022 Goals – Long Term

- Connect and Develop Montreal River Trail: The beltline acquisition projects are in process. This project will be connecting Norrie Park to the downtown.
- Downtown Improvement with MEDC:
- Support efforts to improve housing analysis and development:

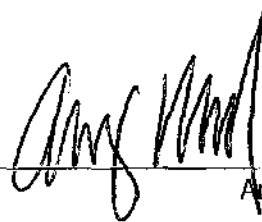
D. First Friday Update – Approval of 2022 First Friday Schedule: No update.

10. Other Business: Hellen brought up the ice rink in the City square. Hellen asked about the marijuana microbusiness in the downtown. He brought up the First Friday pride fashion show. Corcoran asked about filling the vacancies.

11. Next Meeting: Thursday, April 28, 2022 at 8:00 a.m.

12. Adjournment.

Motion by Korpela to adjourn the meeting, second by Corcoran. Motion carried 6 to 0.



Amy Nosal, Chair



Tim Erickson, Community Development Assistant



**Proceedings of the Downtown Ironwood Development Authority
Thursday, May 26, 2022**

A regular meeting of the Downtown Ironwood Development Authority (DIDA) was held on Thursday, May 26, 2022 at 8:00 A.M. via Zoom video conferencing software.

1. Call to Order: Chairperson Amy Nosal called the meeting to order at 8:01 A.M.
2. Recording of the Roll.

| MEMBER | PRESENT | | EXCUSED | NOT EXCUSED |
|---------------------|----------|----------|---------------|-------------|
| | YES | NO | | |
| Cathy Flory | X | | | |
| Nancy Korpela, Vice | X | | | |
| Kim Corcoran | X | | | |
| Robert Alexander | X | | | |
| Amy Nosal | X | | | |
| Molly Gardner | X | | | |
| Ivan Hellen | X | | | |
| Anna Lovelace | X | | | |
| Bruce Greenhill | X | | | |
| | 9 | 0 | Quorum | |

Also, present: Community Development Director, Tom Bergman, and Community Development Assistant, Tim Erickson.

3. Approval of the March 24, 2022 Meeting Minutes:
Motion by Korpela to approve the meeting minutes. Second by Corcoran. Motion carried 8 to 0.
4. Approval of the Agenda:
Motion by Korpela to approve the agenda. Second by Greenhill. Motion carried 8 to 0.
5. Citizens wishing to address the Authority on Items on the Agenda (Three-Minute Limit):
None.
6. Citizens wishing to address the Authority on Items not on the Agenda (Three-Minute Limit): Ryan Gobats addressed the Authority and asked for the City to allow consumption areas in the downtown.

Michael Meyer with the Ironwood Chamber of Commerce mentioned that he will be having an event for employers and employees within the area.

7. Receive and place on file the Monthly Financial Report: The Authority reviewed the report.

Motion by Corcoran to receive and place on file the Financial Report. Second by Hellen. Motion carried 9 to 0.

8. Discuss and Consider 2022-2023 budget: No discussion.

Motion by Corcoran to approve the budget. Second by Flory. Motion carried 9 to 0.

9. Items for Discussion and Consideration.

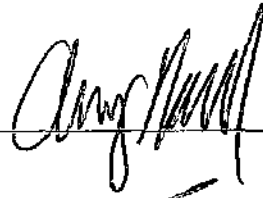
- A. Ironwood Chamber Funding Request: Director Meyer gave an update on the newly published Ironwood Art Guide.
- B. Downtown Development Plan Round Table Discussion (Audience with McKenna via Zoom): Danielle Bouchard from McKenna presented before the Authority. The Authority was given the opportunity to provide ideas for Downtown Ironwood. Greenhill asked about what acquisition strategy meant. Flory discussed the need for parking wayfinding and separately discussed the need for housing downtown. Alexander discussed the need to keep short term rentals to make building rehabilitation financially feasible. TIF and DIDA funding can address physical building improvements. Alexander discussed making a true core downtown intersection along with potential opportunities for public parking lot on Suffolk St. Bergman asked about expanding the downtown area. Lynne Wiercinski with the Carnegie library addressed the Authority and discussed having a place for community gathering. Danielle went over the project schedule to discuss next steps. Hellen asked how preserving history will be dealt with in the plan.
- C. First Friday Update: Erickson gave an update on the Summer events and the Committee contributed to the conversation.

10. Other Business:

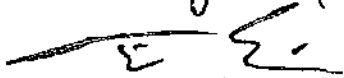
11. Next Meeting: Thursday, June 23, 2022 at 8:00 a.m.

12. Adjournment.

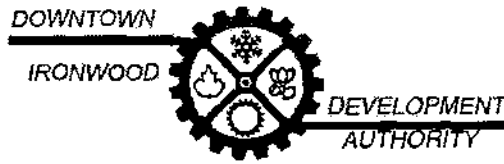
Motion by Corcoran to adjourn the meeting, second by Korpela. Motion carried 9 to 0.



Amy Nosal, Chair



Tim Erickson, Community Development Assistant



**Proceedings of the Downtown Ironwood Development Authority
Thursday, June 23, 2022**

A regular meeting of the Downtown Ironwood Development Authority (DIDA) was held on Thursday, June 23, 2022 at 8:00 A.M. via Zoom video conferencing software.

1. Call to Order: Vice-Chairperson Amy Nosal called the meeting to order at 8:01 A.M.
2. Recording of the Roll.

| MEMBER | PRESENT | | EXCUSED | NOT EXCUSED |
|---------------------|----------|----------|---------------|-------------|
| | YES | NO | | |
| Cathy Flory | X | | | |
| Nancy Korpela, Vice | X | | | |
| Kim Corcoran | X | | | |
| Robert Alexander | X | | | |
| Amy Nosal | X | | | |
| Molly Gardner | X | | | |
| Ivan Hellen | X | | | |
| Anna Lovelace | X | | | |
| Bruce Greenhill | X | | | |
| | 9 | 0 | Quorum | |

Also, present: Community Development Director, Tom Bergman, and Community Development Assistant, Tim Erickson.

3. Approval of the May 26, 2022 Meeting Minutes:
Motion by Korpela to approve the meeting minutes. Second by Korpela. Motion carried 8 to 0.
4. Approval of the Agenda:
Motion by Korpela to approve the agenda. Second by Flory. Motion carried 8 to 0.
5. Citizens wishing to address the Authority on Items on the Agenda (Three-Minute Limit):
None.
6. Citizens wishing to address the Authority on Items not on the Agenda (Three-Minute Limit): Ryan Gobats addressed the Authority and asked what the authority is doing to get people into the downtown. The Authority discussed meeting protocol. They

discussed consumption licenses as part of the Planning Commission's decision. Bergman will reach out to Higher Love to see if they would include a brochure rack at their location.

Director Meyer with the Ironwood Chamber of Commerce addressed the Authority discussed a planning meeting that he attended. The meeting discussed housing which has been a need for the Ironwood area. Alexander would like to move from a short-term rental problem to a vacancy problem.

7. Receive and place on file the Monthly Financial Report: Bergman presented the financial report.

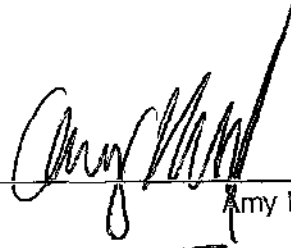
Motion by Korpela to receive and place on file the Financial Report. Second by Flory. Motion carried 9 to 0.

8. Items for Discussion and Consideration.
 - A. Downtown Development Plan (Audience with McKenna via Zoom): Danielle from McKenna addressed the Authority and presented the TIF District boundary map. The Authority discussed areas of the map that should be included.
 - B. First Friday Update: Nosal updated the Authority with June's First Friday.
 - C. Discussion on Downtown Decorative Pole Lighting: Erickson brought up the need for purchasing and installing more decorative lighting on the downtown light poles.
9. Other Business: Greenhill mentioned that the Historic Ironwood Theatre is looking at providing weekly movies. Alexander said that his wine bar is opening soon. Flory mentioned that she is being a part of the farmers market.
10. Next Meeting: Tuesday, July 26, 2022 at 8:00 a.m.

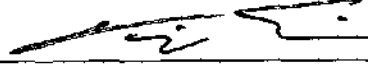
Motion by Korpela to move the next meeting to July 26. Second by Greenhill. Motion carried 9 to 0.

11. Adjournment.

Motion by Corcoran to adjourn the meeting, second by Korpela. Motion carried 9 to 0.



Amy Nosal, Chair



Tim Erickson, Community Development Assistant



Contractor's Application for Payment No. 1

| | | |
|---|--|--|
| Application Period: 7/18/22 - 7/30/22 | | Application Date: 8/8/2022 |
| To Owner: The City of Ironwood | From (Contractor): Ruotsala Concrete, Inc. | Via (Engineer): Coleman Engineering Company |
| Project: 2022 Water Main Intersection Replacement Project | Contract: 2022 Water Main Intersection Replacement Project | |
| Owner's Contract No.: | Contractor's Project No.: | Engineer's Project No.: 220288 |

**Application For Payment
Change Order Summary**

| Approved Change Orders | | | | |
|------------------------|-----------|------------|--|---------------|
| Number | Additions | Deductions | | |
| | | | 1. ORIGINAL CONTRACT PRICE..... | \$ 239,675.00 |
| | | | 2. Net change by Change Orders..... | \$ |
| | | | 3. Current Contract Price (Line 1 ± 2)..... | \$ 239,675.00 |
| | | | 4. TOTAL COMPLETED AND STORED TO DATE | |
| | | | (Column F total on Progress Estimates)..... | \$ 169,730.00 |
| | | | 5. RETAINAGE: | |
| | | | a. 5% X \$169,730.00 Work Completed..... | \$ 8,486.50 |
| | | | b. X Stored Material..... | \$ |
| | | | c. Total Retainage (Line 5.a + Line 5.b)..... | \$ 8,486.50 |
| | | | 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... | \$ 161,243.50 |
| | | | 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... | \$ |
| | | | 8. AMOUNT DUE THIS APPLICATION..... | \$ 161,243.50 |
| | | | 9. BALANCE TO FINISH, PLUS RETAINAGE | |
| | | | (Column G total on Progress Estimates + Line 5.c above)..... | \$ 78,431.50 |
| TOTALS | | | | |
| NET CHANGE BY | | | | |
| CHANGE ORDERS | | | | |


Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

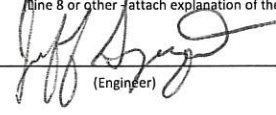
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature: 

By: _____ Date: 8.2.2022

Payment of: \$ 161,243.50
(Line 8 or other - attach explanation of the other amount)

is recommended by:  8/2/22
(Engineer) (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding or Financing Entity (if applicable) (Date)



Construction Pay Estimate Amount Balance Report

Estimate: 1

8/2/2022 2:46 PM

Coleman Engineering Company

FieldManager 5.3c

Contract: .220288, Watermain Intersection Replacement

| Item Description | Item Code | Prop. Line | Project | Category | Authorized Quantity | Quantity This Estimate | Qty. Paid To Date | Total Qty. Placed | % Cpt | Unit Price | Dollar Amt. Paid To Date |
|------------------------------------|-----------|------------|---------|----------|---------------------|------------------------|-------------------|-------------------|-------|-------------|--------------------------|
| _ 12-inch Gate Valve and Box | 8507050 | 0115 | 220288 | 0000 | 7.000 | 7.000 | 7.000 | 7.000 | 100% | 6,000.00000 | \$42,000.00 |
| _ 12-inch Plug | 8507050 | 0120 | 220288 | 0000 | 1.000 | 1.000 | 1.000 | 1.000 | 100% | 400.00000 | \$400.00 |
| _ 12-inch Watermain | 8507001 | 0005 | 220288 | 0000 | 170.000 | 127.000 | 127.000 | 127.000 | 75% | 150.00000 | \$19,050.00 |
| _ 12x12x12X12 Cross | 8507050 | 0100 | 220288 | 0000 | 1.000 | 1.000 | 1.000 | 1.000 | 100% | 1,700.00000 | \$1,700.00 |
| _ 12x12x6 Tee | 8507050 | 0105 | 220288 | 0000 | 4.000 | 2.000 | 2.000 | 2.000 | 50% | 1,000.00000 | \$2,000.00 |
| _ 12x12x8 Tee | 8507050 | 0110 | 220288 | 0000 | 4.000 | 4.000 | 4.000 | 4.000 | 100% | 1,100.00000 | \$4,400.00 |
| _ 15-inch HDPE Culvert Pipe | 8507001 | 0010 | 220288 | 0000 | 52.000 | 52.000 | 52.000 | 52.000 | 100% | 75.00000 | \$3,900.00 |
| _ 18-inch HDPE Culvert Pipe | 8507001 | 0015 | 220288 | 0000 | 72.000 | 68.000 | 68.000 | 68.000 | 94% | 80.00000 | \$5,440.00 |
| _ 4-inch Bend | 8507050 | 0125 | 220288 | 0000 | 6.000 | 2.000 | 2.000 | 2.000 | 33% | 300.00000 | \$600.00 |
| _ 4-inch Watermain | 8507001 | 0020 | 220288 | 0000 | 30.000 | 13.000 | 13.000 | 13.000 | 43% | 100.00000 | \$1,300.00 |
| _ 6-inch Bend | 8507050 | 0130 | 220288 | 0000 | 4.000 | | 0.000 | | | 325.00000 | |
| _ 6-inch Gate Valve and Box | 8507050 | 0135 | 220288 | 0000 | 4.000 | 2.000 | 2.000 | 2.000 | 50% | 1,000.00000 | \$2,000.00 |
| _ 6-inch Watermain | 8507001 | 0025 | 220288 | 0000 | 20.000 | 20.000 | 20.000 | 35.000 | 175% | 90.00000 | \$1,800.00 |
| Quantity Withheld: 15.000 | | | | | | | | | | | |
| _ 8-inch Bend | 8507050 | 0150 | 220288 | 0000 | 3.000 | 3.000 | 3.000 | 4.000 | 133% | 1,100.00000 | \$3,300.00 |
| Quantity Withheld: 1.000 | | | | | | | | | | | |
| _ 8-inch Gate Valve and Box | 8507050 | 0155 | 220288 | 0000 | 5.000 | 5.000 | 5.000 | 5.000 | 100% | 5,000.00000 | \$25,000.00 |
| _ 8-inch Watermain | 8507001 | 0030 | 220288 | 0000 | 135.000 | 104.000 | 104.000 | 104.000 | 77% | 100.00000 | \$10,400.00 |
| _ 8x4 Reducer | 8507050 | 0140 | 220288 | 0000 | 3.000 | 2.000 | 2.000 | 2.000 | 67% | 300.00000 | \$600.00 |
| _ 8x6 Reducer | 8507050 | 0145 | 220288 | 0000 | 2.000 | 2.000 | 2.000 | 3.000 | 150% | 350.00000 | \$700.00 |
| Quantity Withheld: 1.000 | | | | | | | | | | | |
| _ Aggregate Base, 9 inch | 8507011 | 0055 | 220288 | 0000 | 1,060.000 | 530.000 | 530.000 | 530.000 | 50% | 8.00000 | \$4,240.00 |
| _ Aggregate Surface Cse, 9 inch | 8507011 | 0060 | 220288 | 0000 | 50.000 | 25.000 | 25.000 | 25.000 | 50% | 8.00000 | \$200.00 |
| _ Connect to Existing 12 Watermain | 8507050 | 0160 | 220288 | 0000 | 11.000 | 11.000 | 11.000 | 13.000 | 118% | 1,450.00000 | \$15,950.00 |
| Quantity Withheld: 2.000 | | | | | | | | | | | |
| _ Connect to Existing 4 Watermain | 8507050 | 0165 | 220288 | 0000 | 3.000 | 2.000 | 2.000 | 2.000 | 67% | 300.00000 | \$600.00 |
| _ Connect to Existing 6 Watermain | 8507050 | 0170 | 220288 | 0000 | 2.000 | 2.000 | 2.000 | 3.000 | 150% | 350.00000 | \$700.00 |
| Quantity Withheld: 1.000 | | | | | | | | | | | |



Construction Pay Estimate Amount Balance Report

Estimate: 1

8/2/2022 2:46 PM

Coleman Engineering Company

FieldManager 5.3c

| Item Description | Item Code | Prop. Line | Project | Category | Authorized Quantity | Quantity This Estimate | Qty. Paid To Date | Total Qty. Placed | % Cpt | Unit Price | Dollar Amt. Paid To Date |
|---|-----------|------------|---------|----------|---------------------|------------------------|-------------------|-------------------|-------|--------------|--------------------------|
| _ Culvert End Section, 15-inch | 8507050 | 0175 | 220288 | 0000 | 2.000 | 2.000 | 2.000 | 2.000 | 100% | 300.00000 | \$600.00 |
| _ Culvert End Section, 18-inch | 8507050 | 0180 | 220288 | 0000 | 2.000 | 2.000 | 2.000 | 2.000 | 100% | 400.00000 | \$800.00 |
| _ Curb and Gutter, Conc, Det C-4 | 8507001 | 0035 | 220288 | 0000 | 60.000 | | 0.000 | | | 50.00000 | |
| _ Curb and Gutter, Rem | 8507001 | 0040 | 220288 | 0000 | 60.000 | 60.000 | 60.000 | 75.000 | 125% | 5.00000 | \$300.00 |
| Quantity Withheld: 15.000 | | | | | | | | | | | |
| _ Erosion Control, Silt Fence | 8507001 | 0045 | 220288 | 0000 | 75.000 | 75.000 | 75.000 | 75.000 | 100% | 1.00000 | \$75.00 |
| _ Excavation, Earth | 8507021 | 0085 | 220288 | 0000 | 355.000 | 355.000 | 355.000 | 355.000 | 100% | 25.00000 | \$8,875.00 |
| _ HMA (4EML, Leveling, 220 #/syd) | 8507011 | 0065 | 220288 | 0000 | 1,090.000 | | 0.000 | | | 20.00000 | |
| _ HMA (5EML, Surface, 165#/syd) | 8507011 | 0070 | 220288 | 0000 | 1,090.000 | | 0.000 | | | 15.00000 | |
| _ Insulation Board, 2-inch | 8507010 | 0050 | 220288 | 0000 | 150.000 | | 0.000 | | | 2.00000 | |
| _ Replace Bolts - Hydrant and Hydrant Valve | 8507050 | 0185 | 220288 | 0000 | 4.000 | 4.000 | 4.000 | 4.000 | 100% | 1,000.00000 | \$4,000.00 |
| _ Slope Restoration, Type A | 8507011 | 0075 | 220288 | 0000 | 500.000 | | 0.000 | | | 1.00000 | |
| _ Slope Restoration, Type C | 8507011 | 0080 | 220288 | 0000 | 185.000 | | 0.000 | | | 1.00000 | |
| _ Subbase, CIP | 8507021 | 0090 | 220288 | 0000 | 50.000 | | 0.000 | | | 10.00000 | |
| _ Subgrade Undercutting, Type I | 8507021 | 0095 | 220288 | 0000 | 100.000 | 40.000 | 40.000 | 40.000 | 40% | 25.00000 | \$1,000.00 |
| _ Traffic Control | 8507051 | 0195 | 220288 | 0000 | 1.000 | 0.750 | 0.750 | 0.750 | 75% | 10,000.00000 | \$7,500.00 |
| _ Utility Exploration | 8507050 | 0190 | 220288 | 0000 | 5.000 | 3.000 | 3.000 | 3.000 | 60% | 100.00000 | \$300.00 |

Percentage of Contract Completed(curr): 71%
 (total paid to date / total of all authorized work)

Total Amount Paid This Estimate: \$169,730.00

Total Amount Paid To Date: \$169,730.00

Pay Application #5

MINERS' MEMORIAL HERITAGE PARK MOUNTAIN BIKE TRAIL PROJECT-MOUNTAIN BIKE CONSTRUCTION AND WAYFINING SIGNS (PHASE II) - PROJECT NUMBER: TF18-0014

| Engineering Estimate of Costs | | | | | | |
|-------------------------------|---|----------|-----------------------|-------------------------|------------|-----------------------|
| | | | | | | |
| Item No. | Item Description | Pay Unit | Original Bid Quantity | Quantity This Estimates | Unit Price | Amount Paid this Est. |
| 1000 | Mobilization | LS | 1 | 1 | \$1,000.00 | \$1,000.00 |
| 1050 | Construct Pump Track/Hand Cycle Track | LF | 1000 | 0 | \$1.00 | \$0.00 |
| 1060 | Construct Cross Country/Flow Single-track trails in Miners' | LF | 52800 | 24,980 | \$4.73 | \$118,155.40 |
| 1070 | Construct 3 ft. width Board Walk trails(s) | LF | 1000 | 0 | \$6.46 | \$0.00 |
| 7000 | Install Trail Directional Signs and posts | EA | 100 | 0 | \$56.98 | \$0.00 |
| 8001 | Provide-Install 12" corrugated plastic, smooth wall, storm sewer pipe | EA | 80 | 0 | \$5.78 | \$0.00 |
| TOTAL | | | | | | \$119,155.40 |

Less 5% Retainage \$5,957.77

Total This Estimate \$113,197.63

Less Amount Previously Paid \$99,604.79

Total Due \$13,592.84

CITY OF IRONWOOD
Date

Flow Track
Date

Surplus Miscellaneous Brass & Scrap Iron

BID OPENING: Friday, July 22, 2022 @ 11:00 AM

| Name of Bidder | Item 1 | Item 2 | Item 3 | Item 4 | Total Amount |
|-------------------------|--------------|-------------|------------|------------|--------------|
| Chicago Iron & Supplies | \$100.00/ton | \$50.00/ton | \$2.06/lb. | \$1.75/lb. | |
| Western U.P. Recycling | — | \$75.00/ton | — | .75/lb | |
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| | | | | | |

Witnesses to Bid Opening:

Wendy L. Hagstrom

 Robert J. Lewon

 Mara Mahu

Bid Award
 Action Taken:

City of Ironwood
213 S. Marquette St.
Ironwood, MI 49938



Phone: (906) 932-5050
Fax: (906) 932-5745
www.cityofironwood.org

August 1, 2022

MEMO

TO: Andrew DiGiorgio, Ironwood City Commission
FROM: Bob Richards, DPW Supervisor
RE: DPW Storage Facility Winterization Improvement

The City of Ironwood Department of Public Works (DPW) is seeking authorization to hire Nasi Construction for the cost of \$5,541.00 to conduct work for winterization improvements at the DPW Storage Facility and Utilities Parking Storage. Presently, Nasi Construction is repairing the DPW Garage that was authorized by the City Commission earlier this year.

The work for the Storage Facility is necessary to reduce heat loss and protect the equipment that is used by the Water & Sewer Departments. Funds for this improvement would come from the Water & Sewer Funds.



This Institution is an Equal Opportunity Provider, Employer and Housing Employer/Lender



NASI CONSTRUCTION LLC GARAGE DOOR DIVISION

700 Granite Street

P.O. Box 244

Hurley, WI 54534

Phone: 715-561-5153 Fax: 715-561-3065

Proposal

PROPOSAL SUBMITTED TO: City of Ironwood

DATE: 7-11-2022

ADDRESS: 220 Penokee Rd.

CITY: Ironwood

STATE: MI

ZIP: 49938

JOB NAME: CHI Overhead door, Water Department Garage

TELEPHONE: 906-932-3911

EMAIL: richardsb@cityofironwood.org

ATTN: Bob Richards

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR TIME AND MATERIALS CONTRACT FOR:

- (1) Ribbed Steel Model 3252, No Windows, Size 12 ft. x 2 In. wide, 12 ft. x 6 In. high, Color White, Pan w/Polystyrene Insulation & Steel Back, 1-Sided Steel with Steel Back, Polystyrene Insulation, R-8.0, (1) operator bracket, (1) strut on each panel, top seal, outside jamb seal, Installation and disposal included.
- Installed at The Water Department Garage

***The price does not include any mechanical work other than the overhead door and opener. Electrical for the opener needs to be readably available for installation of the opener. The price of this door project does not include any alterations to the header or jamb material, this would be an added time and material basis at an added cost. The overhead door needs to be installed within 30 days of delivery to Nasi Construction due to limited storage.**

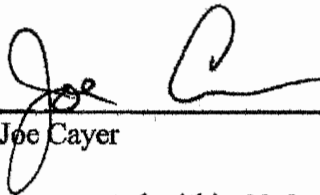
DOES NOT INCLUDE: Anything not listed above.

ESTIMATE TOTAL:

\$5,541.00, tax incl. FIVE THOUSAND FIVE HUNDRED FORTY-ONE DOLLARS and no cents

***DUE TO THE VOLITILE MARKET, PRICING IS SUBJECT TO CHANGE WITHOUT NOTICE.**

Payment to be made as follows: **Upon Completion**

AUTHORIZED SIGNATURE: 
Joe Cayer

This proposal may be withdrawn by us if not accepted within 30 days.

***NASI CONSTRUCTION LLC
GARAGE DOOR DIVISION***

*700 Granite Street
P.O. Box 244
Hurley, WI 54534
Phone: 715-561-5153 Fax: 715-561-3065*

Proposal

Notice of Lien Rights

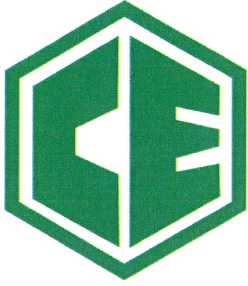
As required by the Wisconsin and Michigan Construction Lien Law, Nasi Construction, LLC (NC) hereby notifies owner that persons or companies furnishing labor or materials for the construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled to lien rights, in addition to Nasi Construction, LLC are those who contract directly with the owner or who give the owner notice within 20 days after they furnish labor or materials for construction. Accordingly, owner probably will receive notices from those who furnish labor or materials for the construction, and should give a copy of each notice received to the mortgage lender, if any. Nasi Construction, LLC agrees to cooperate with the owner and his lender, if any, to see that all potential lien claimants are duly paid.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed will become an extra charge over and above the estimate. All agreements contingent upon accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

ACCEPTANCE OF PROPOSAL: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

DATE OF ACCEPTANCE: _____ **SIGNATURE:** _____

TERMS: Net 30 Days. Past due charge 1.5% monthly (18% APR).



COLEMAN ENGINEERING COMPANY

CIVIL ENGINEERING • ENVIRONMENTAL ENGINEERING • GEOTECHNICAL ENGINEERING • SURVEYING

200 EAST AYER STREET • IRONWOOD, MI 49938 • PHONE: 906-932-5048

July 27, 2022

Mr. Scott Erickson, City Engineer
City of Ironwood
213 S. Marquette Street
Ironwood, MI 49938

Re: Professional Engineering Services
Margaret Street Culvert Replacement
Ironwood, Michigan

Dear Mr. Erickson:

Coleman Engineering Company (CEC) appreciates the opportunity to provide this proposal for Professional Engineering Services for the Margaret Street Culvert Replacement. The City of Ironwood has identified the larger culvert on Margaret Street at the Clarke Street right-of-way as needing to be replaced and stated that the smaller, overflow culvert can remain in place. We understand that this project will be funded by the City of Ironwood and there will not be outside public funding requirements.

Base Scope of Services

CEC will perform engineering design, bidding and construction phase services for the above referenced project.

- Engineering design includes preparation of construction documents for culvert replacement as required, as well as applying for any necessary permits. It is assumed that a wetland permit will be needed, but that a full wetland delineation will not be necessary.
- Bidding includes CEC leading a public bidding process using the Engineering Joint Contract Document Committee (EJCDC) documents that CEC typically uses for bidding City of Ironwood projects.
- Construction phase services include providing a Resident Project Representative to provide oversight and inspection services, as well as leading the process for contractor pay applications, change orders, RFIs, shop drawing review, and other contracting paperwork. CEC will also provide quality control testing services for the City of Ironwood for earthwork, gravel, concrete, and asphalt construction materials.

Survey Scope of Services

- Survey cross sections of the north-south unnamed creek crossing Margaret Street between Clarke Street and N Best Street. Cross sections will be surveyed at the end of the culvert, 50 feet from the end of the culvert and every 100 feet thereafter for 300 feet south of the culvert and to Welch Creek north of the culvert. Cross sections will be taken 100 east and west of the centerline of the creek.
- Complete a topographic survey of Margaret Street 150 feet each side of the culvert. Survey limits will go to the face of the houses on the north and south side of Margaret Street within the 150-foot limit.
- Establish two horizontal control points and one vertical benchmark for the site.
- Locate underground utilities as marked by MISS DIG, along with any utilities visible at the time of the survey.

Assumptions

- Hydraulic Modelling will not be required because the drainage area is under 2 square miles. If the drainage area turns out to be over 2 square miles, we will negotiate a fair increase in our fees.
- The culvert size will be equal to or greater than the existing culvert and will need to comply with bank-full width requirements.
- A wetland permit will be obtained through the EGLE Transportation program. If the project does not qualify for the transportation program, an equitable adjustment to our fees will be negotiated.

Fee

Our fee for the services described above is proposed to be a lump sum amount of \$17,750.

Schedule

CEC anticipates to begin work after receiving a signed Work Order. It is our understanding the project will be bid this winter with construction in the summer of 2023. Please be advised that costs and material availability are extremely uncertain in the construction industry. We cannot guarantee that contractors will be able to obtain materials in the stated timeframes. After bids, we will need to evaluate the costs and schedules based on feedback from the bidders.

Acceptance

If this proposal is acceptable, please sign the attached Work Order and return a signed copy to our office.

Page 3
July 27, 2022

We appreciate the opportunity to submit this proposal. If you have any questions or comments, please feel free to contact me at (906) 932-5048.

Sincerely,

COLEMAN ENGINEERING COMPANY

A handwritten signature in black ink, appearing to read "Jeff Sjoquist". The signature is fluid and cursive, with a large, sweeping flourish at the end.

Jeff Sjoquist, P.E.

Principal

JSS/map

AGREEMENT NO. 200575
PROJECT NO. 220642
WORK ORDER NO. 220642-01

EXHIBIT "A"
WORK ORDER

COLEMAN ENGINEERING COMPANY and its directors, officers, shareholders, employees, agents, affiliates, independent professional associates, consultants and subcontractors, as the case may be, (collectively, "COLEMAN") agree to perform for CLIENT, on this specific Project, the Services described below. The services shall be performed subject to and upon the terms and conditions set forth in the Professional Services Agreement (the "Agreement") dated August 18, 2020, by and between COLEMAN and CLIENT, which Agreement is hereby amended to incorporate this Work Order.

It is agreed that this Agreement, and such other documents required by it during the term of this Agreement, may be approved by a signed copy transmitted by fax or .pdf copy containing all signatures in lieu of the original signed copy, and that a copy transmitted by fax or .pdf shall be legally binding upon the parties to said Agreement(s)."

PROJECT: Professional Engineering Services
Margaret Street Culvert Replacement
Ironwood, Michigan

SERVICES: As described in our proposal letter dated July 27, 2022, a copy of which is attached and made part of this contract.

FEES: Services will be completed for a lump sum fee of \$17,750.00 for the scope of work, the assumptions and the conditions set forth in our proposal dated July 27, 2022, a copy of which is attached and made part of this contract.

SPECIAL TERMS AND CONDITIONS:

During completion of this work, Coleman Engineering Company will not accept responsibility for the safety of individuals other than Coleman Engineering Company employees.

AUTHORIZATION

This Work Order and the scope of services (the "Services") defined herein are approved and COLEMAN is hereby directed and authorized to proceed with the Services for the designated Project in accordance with the terms and conditions of the above-referenced Agreement.

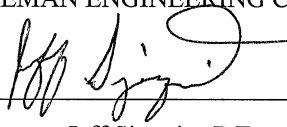
Requested By:

Accepted By:

CITY OF IRONWOOD

COLEMAN ENGINEERING COMPANY

By: _____

By:  _____
Jeff Sjoquist, P.E.

Title: _____

Title: Principal

Date: _____

Date: July 27, 2022

101 S. Garland Ave, Ste 300
Orlando, FL 32801
P: 1.800.749.5104
F: 407.210.0113
Receivables@powerdms.com
EIN: 59-3668885

Invoice No.: INV-20291
Invoice Date: 05-29-2022
Due Date: 07-28-2022
Payment Terms: Net 60
Purchase Order No.
Customer No. A-12860

| Billing Information |
|--|
| Andrew DiGiorgio Ironwood Public Safety Department (MI) 123 W. McLeod Ave. Ironwood, MI 49938 |

| Prepared for |
|---|
| Ironwood Public Safety Department (MI) 123 W. McLeod Ave Ironwood, MI 49938 |

| Product | Description | Start Date | End Date | Quantity | Total Price |
|----------------------|---|------------|------------|----------|-------------|
| MACP0001 | Michigan Association of Chiefs of Police Accreditation Manual | 07-28-2022 | 07-27-2023 | 1 | \$0.00 |
| MACP0003 | PowerDMS Standards for MACP (Michigan) <50 employees | 07-28-2022 | 07-27-2023 | 1 | \$550.00 |
| PDMSProfessional | PowerPolicy Professional Subscription | 07-28-2022 | 07-27-2023 | 19 | \$4,538.90 |
| PDMSTrainingSolution | PowerTraining | 07-28-2022 | 07-27-2023 | 19 | \$132.82 |

| | |
|--------------------|-------------------|
| SUBTOTAL | \$5,221.72 |
| Sales Tax | \$0.00 |
| TOTAL | \$5,221.72 |
| Payments/Credits | \$0.00 |
| Balance Due | \$5,221.72 |

Questions or concerns regarding this invoice? Please contact receivables@powerdms.com or call (800) 749-5104.

Need a W-9? Click here on the electronic version of this invoice: [PowerDMS W-9 PDF](#)

| Please remit checks to: | Please remit electronic payments to: |
|--|---|
| PowerDMS, Inc. 101 S. Garland Ave, Ste 300 Orlando, FL 32801 | PNC Bank East Brunswick, NJ 08816 Routing #: 031207607 Account #: 8026392336 |



*HVAC Service, Sales, and Controls
Serving Wisconsin and Upper Michigan*

2085 West Packard Street, Appleton, WI 54914
info@automatedcomfort.com | 920.997.0780

August 1, 2022

**To: The City of Ironwood
Atten: Wendy Hagstrom**

Subject: Hvac Upgrade Design Proposal

For the sum of \$ 3,561.00 we propose to provide design services for bid specifications, this quote includes:

- **Boilers and hot water pumps**
- **Replacement of control system**
- **Replacement of Roof top units per owner's schedule**

Excludes:

- Any additional work not listed above

Our proposal is based on reaching an equitable contract agreement, working a normal 40-hour workweek: Monday through Friday, excluding Saturday, Sunday and Holidays and will not be withdrawn for a period of thirty (30) days. If obvious errors alert to a potential mistake, we reserve the right to withdraw this proposal at any time. Please incorporate our proposal into the terms of all contracts or purchase orders.

Paul Kreiling
920-378-2440

Acceptance of Proposal:

By: _____ Date: _____ P.O. No. _____

