

City of Ironwood
213 S. Marquette St.
Ironwood, MI 49938



IRONWOOD

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AGENDA
REGULAR IRONWOOD CITY COMMISSION MEETING
DECEMBER 12, 2022
LOCATION: IRONWOOD MEMORIAL BUILDING
COMMISSION CHAMBERS
213 S. MARQUETTE ST.
IRONWOOD, MI 49938

Regular Meeting - 5:30 P.M.

ZOOM OPTION AVAILABLE FOR THE PUBLIC

(Please visit the City website at www.ironwoodmi.gov or the notice posted at the Memorial Building for Zoom Webinar login instructions.)

5:30 P.M.

- A. Regular Meeting Called to Order.
Pledge of Allegiance of the United States of America.
- B. Oath of Office – New City Clerk
- C. Recording of the Roll.
- D. Approval of the Consent Agenda. *

All items with an asterisk () are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of those items unless a Commission member or citizen so requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*

***1) Approval of Minutes:**

- a. Regular City Commission Meeting Minutes of November 28, 2022.

***2) Review and Place on File:**

- a. Pat O'Donnell Civic Center Board Meeting Minutes of January 3, 2022; February 7, 2022; March 7, 2022; April 27, 2022 (special meeting); May 2, 2022; June 6, 2022; July 5, 2022; July 22, 2022 (special meeting); August 18, 2022; and September 6, 2022.
- b. Downtown Ironwood Development Authority Meeting Minutes of October 27, 2022.
- c. Economic Development Corporation Meeting Minutes of October 5, 2022.
- d. Ironwood Planning Commission Meeting Minutes of November 3, 2022.



This Institution is an Equal Opportunity Provider, Employer and Housing Employer/Lender



- E. Approval of the Agenda.
- F. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit)
- G. Citizens wishing to address the Commission on Items not on the Agenda. (Three Minute Limit)

OLD BUSINESS

- H. Discuss and Consider authorizing bids for boilers, roof top unit, and controls for the Ironwood Memorial Building.
- I. Discuss and consider authorizing Coleman Engineering Work Order for Professional Engineering Services not to exceed \$390,750.00 for \$3.0 Million Lead Service Line Replacement (DWSF).
- J. Discuss and Consider approving Pay Application No. 5 to Jake's Excavating & Landscaping LLC., in the amount of \$41,305.65 for the City of Ironwood – 2022 Sewer and Water Project and authorize Mayor to sign all applicable documents.
- K. Discuss and Consider approving Pay Application No. 6 to Jake's Excavating & Landscaping LLC., in the amount of \$11,716.67 for the City of Ironwood – Drinking Water Asset Management (DWAM) Project and authorize Mayor to sign all applicable documents.
- L. Discuss and Consider Downtown City Square Ice Rink implementation.

NEW BUSINESS

- M. Discuss and Consider repairs to Department of Public Works (DPW) Backhoe in the amount of \$9,590.00.
- N. Discuss and Consider Resolution #022-033, Resolution for Zoning Ordinance Amendments.
- O. Discuss and Consider Resolution #022-034 to comply with the provisions of PA 152.
- P. Discuss and Consider a grant application in the amount of \$110,250 to the Gogebic County Land Bank Authority and to commit \$56,750 of budgeted matching funds for the demolition of four properties.
- Q. Discuss and Consider sending out request for qualification for engineering firms for the EGLE Clean Water State Revolving Fund Phase V Utility Project.
- R. Discuss and Consider the City Employee Gratuity for the Holiday Season.
- S. Manager's Report.
- T. Other Matters.

- U. Consider going into closed session pursuant to MCL 15.268(a), personnel evaluation of the Finance Director/Treasurer.
- V. Return to Open Session.
- W. Discuss and Consider salary adjustment for the Finance Director/Treasurer.
- X. Adjournment.

Proceedings of the Ironwood City Commission Meeting

A Regular Meeting of the Ironwood City Commission was held on November 28, 2022 at 5:30 P.M., in the Commission Chambers, Second Floor of the Municipal Memorial Building in the City of Ironwood.

A. Mayor Corcoran called the regular meeting to order at 5:30 P.M.

***Motion** was made by Mildren, seconded by Andresen and carried to excuse Commissioner Korpela from tonight's meeting.*

B. Recording of the Roll.

PRESENT: Commissioner Andresen, Mildren, Semo, and Mayor Corcoran.

ABSENT: Commissioner Korpela (excused).

C. Approval of the Consent Agenda. *

*1) Approval of Minutes:

a. Regular City Commission Meeting Minutes of November 14, 2022.

*2) Review and Place on File:

a. Pat O'Donnell Civic Center Board Meeting Minutes of October 3, 2022.

b. Carnegie Library Board Meeting Minutes of August 17, 2021, September 21, 2021, October 19, 2021, August 16, 2022, and October 18, 2022.

c. Human Relations and Equity Committee Meeting Minutes of September 7, 2022.

***Motion** was made by Semo, seconded by Mildren, to approve the Consent Agenda as presented. Unanimously passed by roll call vote.*

D. Approval of the Agenda.

***Motion** was made by Mildren, seconded by Semo, and carried to approve the agenda as presented.*

E. Review and Place on File:

1. Revenue & Expenditure Report.

2. Cash and Investment Summary Report.

***Motion** was made by Semo, seconded by Mildren, and carried to receive and place on file the Statement of Revenue & Expenditures Report for the month ending October 31, 2022 and the Cash and Investment Summary Report for October 31, 2022.*

F. Approval of Monthly Check Register Report.

***Motion** was made by Semo, seconded by Andresen, to approve the Monthly Check Register Report for October 31, 2022. Unanimously passed by roll call vote.*

G. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit)

Randall Kashich, of 342 Lake Avenue addressed the City Commission expressing his dismay with snowmobiles not being able to get to the Pat O'Donnell Civic Center and felt there should be a trail. Mr. Kashich also noted a cast iron pipe in front of his daughter's residence that should be repaired.

H. Citizens wishing to address the Commission on Items not on the Agenda. (Three Minute Limit)

Randall Kashich, of 342 Lake Avenue expressed his dismay with City Staff not returning his call when a business had a sewer problem.

I. City Engineer Project Updates.

Paul Anderson, City Manager/Engineer gave a project update to the City Commission noting the following:

- *City Staff will be attending webinars with EGLE moving forward on the 3-million-dollar grant for lead service line replacement.
- *Gogebic-Iron Wastewater Authority (GIWA) Sewer Plant 25-million-dollar project is currently being designed by C2AE and a tentative schedule for plans being completed is April, with bids in late June.
- *Jake's Excavating is working on the punch list to complete the Francis Street Project.
- *Water Plant design revisions for splitting the project into two phases is being completed by HDR and they are hoping to get permits by December 5th.
- *Emergency work on the 16" fitting should be completed in early December by KBK out of Ashland.
- *DWAM Project for lead service line replacement has been trying to get in touch with the last 5 residents about material type to complete the project.
- *Mountain Bike Trail Construction Project with Flowtrack is done for the year and will be finishing up next year.
- *Historic Ironwood Theatre basement ceiling/sidewalk project meetings have occurred to scope out the design and are working on getting a preliminary budget together to work on funding source.
- *Hemlock Street South Project with Ruotsala will be 2023 with a preconstruction meeting taking place this winter with the neighborhood.
- *Margret Street culvert is being designed.
- *Many thanks to Scott Erickson for his help in transitioning me into the Manager/Engineering role this past month. Scott's last day is Thursday, December 1st.

J. Code Enforcement Abatement Update.

Code Enforcement Officer Jason Alonen addressed the City Commission updating them on the abatement of the blight located at 127 and 123 E. Oak Street. Mr. Alonen handed the City Commission pictures from today and noted nothing has been done. The City Commission after a brief discussion all agreed that abatement needs to happen, and the Code Enforcement Officer shall report back to the City Commission by their next regular meeting.

OLD BUSINESS

- K. Consider approval of the Pay Application No. 4 in the amount of \$117,070.76 for the City of Ironwood – 2022 Sewer and Water Project and authorize Mayor to sign all applicable documents.

***Motion** was made by Mildren, seconded by Semo to approve Pay Application No. 4 in the amount of \$117,070.76 for the City of Ironwood – 2022 Sewer and Water Project and authorize Mayor to sign all applicable. Unanimously passed by roll call vote.*

- L. Discuss and consider approving Change Order #1 for the Miners' Memorial Heritage Park Mountain Bike Trail Project Phase II.

***Motion** was made by Semo, seconded by Andresen to approve Change Order #1 for the Miners' Memorial Heritage Park Mountain Bike Trail Project Phase II. Unanimously passed by roll call vote.*

- M. Discuss and Consider scheduling workshop regarding Planning Commission's recommendation for Marihuana Establishment Licensing Process.

After a brief discussion the City Commission agreed that the Community Development Director Tom Bergman would schedule a joint workshop with the Planning Commission and City Commission to discuss the Planning Commission's recommendation for the Marihuana Establishment Licensing Process.

- N. Discuss and consider authorizing Payment #12 to Flowtrack Mountain Bike Trails, LLC in the amount of \$5,949.39 for the MDNR Trust Fund Mountain Bike Trail Project in Miners' Memorial Heritage Park.

***Motion** was made by Mildren, seconded by Semo to authorize Payment #12 to Flowtrack Mountain Bike Trails, LLC in the amount of \$5,949.39 for the MDNR Trust Fund Mountain Bike Trail Project in Miners' Memorial Heritage Park. Unanimously passed by roll call vote.*

- O. Discuss and consider adopting Resolution #022-032, a Community Development Block Grant Authorizing Resolution.

***Motion** was made by Mildren, seconded by Semo to adopt Resolution #022-032, a Community Development Block Grant Authorization Resolution. Unanimously passed by roll call vote.*

NEW BUSINESS

- P. Discuss and Consider adopting Resolution #022-031 Michigan Department of Natural Resource (MDNR) Sparks Grant Application for Mt. Zion Mountain Bike Trail System.

***Motion** was made by Semo, seconded by Andresen to adopt Resolution #022-031 Michigan Department of Natural Resource (MDNR) Sparks Grant Application for Mt. Zion Mountain Bike Trail System. Unanimously passed by roll call vote.*

- Q. Discuss and Consider Downtown City Square Ice Rink implementation.

City Manager Paul Anderson updated the City Commission on the Downtown City Square Ice Rink implementation. Mayor Corcoran after a brief discussion requested a proposal with all the costs be presented to the City Commission.

- R. Manager's Report.

City Manager Paul Anderson verbally gave the Manager's report noting the following items:

- *Reminded everyone the no parking ban is in effect from 2:00 A.M. to 7:00 A.M. and downtown businesses should be keeping their sidewalks cleared.
- *Jennifer Jacobson the new City Clerk's first day was today and she was traveling downstate to attend Clerk's training.
- *Jack Frost Parade is this weekend on Saturday, December 3rd starting at 6:00 P.M.
- *Historic Ironwood Theatre had a great showing last Saturday for the Warren Miller movie and raising money for Team Z.
- *Urged everyone to check out the Theatre's schedule to see more movies and upcoming shows.
- *Winter taxes will be going out in the mail this week.
- *The boat downtown will be removed this week.
- *A workshop is being scheduled with the City Commission in the upcoming weeks to discuss funding options for the front-line fire truck.

- S. Other Matters.

Commissioner Semo felt with the Miners' Memorial Heritage Park Cross Country Skiers in town helped with the additional business at the marihuana places this past weekend.

Commissioner Mildren and the City Commission thanked our department of public works for the great job they did during the recent storm.

T. Adjournment.

Motion was made by Mildren, seconded by Semo, and carried to adjourn the meeting at 6:41 P.M.

Kim S. Corcoran, Mayor

Karen M. Gullan, Interim City Clerk

Civic Center Meeting Minutes

1/3/22

1. Meeting called to order by Gullan at 5:01 pm
2. Roll Call: Collins, Gullan, Mildren, Re, Sommer, and Mgr. Sivula present. Moderson absent. One seat open.
3. Motion to approve the agenda with the amendment to item 8. Old Business, “B. Banner Installation” was made by Collins, seconded by Mildren. Motion approved.
4. Motion to approve the December minutes was made by Collins, seconded by Sommer. Motion approved.
5. Motion to accept the financials and place them on file was made by Mildren, seconded by Collins. Roll call vote was as follows: Gullan-yes, Re-yes, Sommer-yes, Collins-yes, Mildren-yes. Motion approved.
6. Citizens wishing to address the Board on items on the agenda: N/A
7. Citizens wishing to address the Board on items not on the agenda: N/A
8. Old Business:
 - A. Employee Christmas Bonus: Discussion about the employee Christmas bonus was held. Discussion included but wasn’t limited to not being open Christmas weekend; former employees; and bonus amounts for current employees.
 - i. Motion to approve \$100.00 bonuses for Michelle and Bill, along with \$25.00 bonuses for Darryl, Isabelle, and Hannah was made by Mildren, seconded by Collins. Roll call vote was as follows: Gullan-yes, Re-yes, Sommer-yes, Collin-yes, Mildren-yes. Motion approved.
 - B. Banner Installation: Discussion about the installation of the banners was held. Discussion included but wasn’t limited to having five new advertisement banners to hang; club banners to hang; Forslund’s Building Supply will loan us a lift free of charge to hang the banners; and having a process/system in place so that we won’t need a lift each time we need to install a new banner.
9. New Business:
 - A. Manager’s Report: Discussion and update of the manager’s report was held. Discussion included but wasn’t limited to our electric bill from Excel Energy being \$23,000.00—charges go back to when the building was under construction, Mgr. Sivula will discuss this with the insurance company; and door/handle/locking issues persist—this should be covered under warranty and will be fixed/replaced.
10. Other Matters:
 - A. Gullan: Michelle and Bill should have employee jackets.
 - B. Mildren: Civic Center needs to have a regular schedule for hours of operation; advertising on social media; communication with GCC to update the reader board sign needs to be better.
 - C. Sommer:
 - i. Reader board sign needs to be utilized better—schedules of games, practices, open skating hours, etc.

- ii. PBHC needs to know if there has been any progress with the food license from the state; something needs to be done soon; potential need for catering options.

D. Collins:

- i. Concession stand is losing money during practice times.
- ii. Home, yard, and sport show has been contacted for the spring.
- iii. Ruotsala Construction has been contacted about replacing damaged wall panels.
- iv. Glass panels are not secure enough—caps are being ordered to hold glass in place.

11. Next meeting Monday 2/7/22 at 5:00 pm at the Civic Center.

12. Motion to adjourn at 6:04 pm was made by Collins, seconded by Re. Motion approved.

9. New Business:

- A. Insurance Update: Discussion about insurance update was held.
- B. Wall Repairs and Options: Discussion about wall repairs was held. Discussion included but wasn't limited to options for repairs; getting prices on insulation; getting prices on plywood and paint; and creating a dry-land training/ shooter trainer area which will be purchased by the PBHC. Further investigation will be needed and will be discussed at the next meeting.
- C. Front Entrance Repairs and Options: Discussion about the front entrance repairs was held. Discussion included but wasn't limited to options for repairing front entrance doors; new equipment needing to be installed inside the doors' bars; and cost of repairs.
 - i. Motion to purchase equipment for \$3,761.08 for the necessary repairs and installation was made by Sommer, seconded by Collins. Roll call vote was as follows: Gullan-yes, Mildren-yes, Moderson-yes, Re-N/A, Collins-yes, Sommer-yes. Motion approved.

10. Other Matters:

- A. Electric Bill: Discussion about the electric bill was held. Discussion included but wasn't limited to the current bill of \$7,000.00.
- B. Sommer: Matt is resigning from the Board; letter of resignation was read; last meeting will be 6/7/22.
- C. Moderson: Mae is resigning from the Board; verbal resignation was given; last meeting will be 6/7/22.

11. Next meeting Monday 3/7/22 at 5:00 pm at the Civic Center.

12. Motion to adjourn at 7:00 pm was made by Collins, seconded by Sommer. Motion approved.

9. New Business:

- A. Insurance Update: Discussion about insurance update was held.
- B. Wall Repairs and Options: Discussion about wall repairs was held. Discussion included but wasn't limited to options for repairs; getting prices on insulation; getting prices on plywood and paint; and creating a dry-land training/ shooter trainer area which will be purchased by the PBHC. Further investigation will be needed and will be discussed at the next meeting.
- C. Front Entrance Repairs and Options: Discussion about the front entrance repairs was held. Discussion included but wasn't limited to options for repairing front entrance doors; new equipment needing to be installed inside the doors' bars; and cost of repairs.
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10. Other Matters:

- A. Electric Bill: Discussion about the electric bill was held. Discussion included but wasn't limited to the current bill of \$7,000.00.
- B. Sommer: Matt is resigning from the Board; letter of resignation was read; last meeting will be 6/7/22.
- C. Moderson: Mae is resigning from the Board; verbal resignation was given; last meeting will be 6/7/22.

11. Next meeting Monday 3/7/22 at 5:00 pm at the Civic Center.

12. Motion to adjourn at 7:00 pm was made by Collins, seconded by Sommer. Motion approved.

Civic Center Meeting Minutes

3/7/22

1. Meeting called to order by Gullan at 5:08 pm.
2. Roll Call: Collins, Gullan, Mildren, Re, Stempihar, Thomason, and Mgr. Sivula present. Anderson absent.
3. Motion to approve the agenda was made by Mildren, seconded by Collins. Motion approved.
4. Motion to approve the minutes was made by Collins, seconded by Mildren. Motion approved.
5. Motion to accept the financials and place them on file was made by Collins, seconded by Re. Roll call vote was as follows: Gullan-yes, Mildren-yes, Stempihar-yes, Thomason-yes, Re-yes, Collins-yes.
6. Citizens wishing to address the Board on items on the agenda: N/A
7. Citizens wishing to address the Board on items not on the agenda: N/A
8. Old Business:
 - A. Wall Repairs: Discussion about the wall repairs was held. Discussion included but wasn't limited to puck marks in hallway/locker room areas is not coming off and will probably need to be repainted; replacement insulation panels have been ordered; minimum order for the panels was 13 at price of \$127/each; and the PBHC will be responsible for the cost.
 - B. Door Accessories: Discussion about the front entrance doors was held. Discussion included but wasn't limited to the parts being ordered; and questions about the warranty expiration
9. New Business:
 - A. Extended Ice into April: Discussion about extending the ice season into April was held. Discussion included but wasn't limited to the Civic Center not hosting the Home, Yard, and Sport Show this spring—no need to remove ice immediately after the ICFSC show; possibility of getting the Home Show back next spring; and no definite timeline for April ice—Mgr. Sivula will make the decision as she sees fit.
 - B. Cabin Fever Craft Fair: Discussion about a Cabin Fever Craft Fair was held. Discussion included but wasn't limited to Mgr. Sivula working and coordinating with potential vendors; and the craft fair tentatively being held the second weekend in May.
 - C. Graduation Parties: Discussion about the Civic Center being rented for graduation parties was held. Discussion included but wasn't limited to the Civic Center being reserved for two (2) graduation parties at the end of May.
10. Other Matters:
 - A. Thomason: locker room concerns for the state tournament this weekend; overflow of players will probably be using the adjacent bathrooms; concerns about the locker rooms not being ADA compliant.
 - B. Collins: ticket window is broken—the screws weren't counter sunk and end up splitting the glass; doors to bleacher area should have windows for visibility.
 - C. Mgr. Sivula: has a special use permit to use the concessions area for the state tournament; some catering will still be done through Rigoni's.
11. Next meeting Monday, 4/4/22 at 5:00 pm at the Civic Center.
12. Motion to adjourn at 6:01 pm was made by Collins, seconded by Re. Motion approved.

Civic Center Special Meeting Minutes

4/27/22

1. Meeting called to order by Gullan at 5:00 pm.
2. Roll Call: Collins, Gullan, Mildren, Re, Stempihar, Thomason, and Mgr. Sivula present.
Anderson absent. COI Mgr. Erickson and COI Treasurer Linn also present.
3. Motion to approve the agenda was made by Re, seconded by Collins. Motion approved.
4. Motion to approve the minutes: N/A
5. Motion to accept the financials and place them on file: N/A
6. Citizens wishing to address the Board on items on the agenda: N/A
7. Citizens wishing to address the Board on items not on the agenda: N/A
8. Old Business:
 - A. Review Budget: Review and discussion of the proposed 2022-2023 budget was held. Paul Linn presented the budget; explained line items; and answered any questions.
 - B. Manager Sivula's Resignation: Discussion about Mgr. Sivula's resignation was held. Motion to accept her resignation and post for the manager's position was made by Mildren, seconded by Collins. Motion approved.
9. New Business:
 - A. Manager Position: Discussion about the manager's position was held. Discussion included but wasn't limited to reviewing the job description; duties; responsibilities; requirements; and salary vs. hourly wage.
10. Other Matters: N/A
11. Next meeting Monday 5/2/22 at 5:00 pm at the Civic Center
12. Motion to adjourn at 6:41 pm was made by Re, seconded by Collins. Motion approved.

Civic Center Meeting Minutes
5/2/22

1. Meeting called to order by Gullan at 5:02 pm
2. Roll Call: Collins, Gullan, Mildren, Stempihar, Thomason, and Mgr. Sivula present. Re late. Anderson absent.
3. Motion to approve the agenda with the addendum to item 9. New Business, "E. Approval of Amended Budget" was made by Collins, seconded by Mildren. Motion approved.
4. Motion to approve the minutes:
 - A. Motion to approve the Regular March meeting minutes (3/7/22) was made by Mildren, seconded by Collins. Motion approved.
 - B. Motion to approve the Special April meeting minutes (4/27/22) was made by Collins, seconded by Mildren. Motion approved.
5. Motion to accept the financials and place them on file was made by Mildren, seconded by Collins. Roll call vote was as follows: Gullan-yes, Re-N/A, Stempihar-yes, Thomason-yes, Collins-yes, Mildren-yes.
6. Citizens wishing to address the Board on items on the agenda: N/A
7. Citizens wishing to address the Board on items not on the agenda: N/A
8. Old Business:
 - A. Approve Material and Labor Costs to Damaged Walls: Discussion about the materials and labor costs for repairing the damaged walls was held. Discussion included but wasn't limited to materials: less expensive materials to fix walls with than originally discussed--white panel tileboard, tileboard divider, tileboard trim, and adhesive; cost of materials: \$77.56; costs of labor: Bill's doing the work (\$15/hour?); and the Polar Bear Hockey Club to reimburse the Civic Center for total cost of the repair project.
 - i. Motion to approve spending up to \$600.00 on the wall repairs was made by Mildren, seconded by Collins. Roll call vote was as follows: Gullan-yes, Re-yes, Stempihar-yes, Thomason-yes, Collins-yes, Mildren-yes. Motion approved.
 - B. Front Doors: Discussion about the front door handles and locks was held. Discussion included but wasn't limited to replacement of handles and locks being completed.
 - C. Ticket Window: Discussion about the ticket window was held. Discussion included but wasn't limited to replacement glass arriving and ready to install; and making sure there is a cut-out big enough to fit rental skates through.
9. New Business:
 - A. Water Leaks: Discussion about water leaks was held. Discussion included but wasn't limited to toilets that were leaking have been fixed; locker room sinks that are leaking should be fixed under warranty; water around the exterior of the building not draining properly; and looking into bids for the re-landscaping near the building's exterior to provide proper drainage.

- B. Zamboni Batteries: Discussion about the Zamboni's batteries was held. Discussion included but wasn't limited to Zamboni batteries approaching the end of their lifespan; the need to have the batteries tested and possibly replaced; the charger for the Edger needing to be fixed/replaced; and the costs of new Zamboni batteries--\$10,600.00 (for 6 in two-block set-up).
 - C. Special Meeting for Transition of Manager: Discussion about setting up a special meeting for the transition plan for the manager was held. Discussion included but wasn't limited to reviewing job description, duties, responsibilities, payment, and the time and date of the meeting.
 - i. Motion to hold a special meeting to discuss the transition of the manager's position on Monday 5/16/22 at 5:00 pm at the Civic Center was made by Collins, seconded by Mildren. Motion approved.
 - D. Electrical Work: Discussion about electrical work was held. Discussion included but wasn't limited to the need for replacing the sensors in the hallway and fixing the flagpole electrical work.
 - E. Approval of Amended Budget: Discussion about the amended budget present by Treasurer Linn was held. Discussion included but wasn't limited to the approval of the budget.
 - i. Motion to approve the amended budget as presented by Treasurer Linn was made by Mildren, seconded by Gullan. Roll call vote was as follows: Gullan=yes, Re=yes, Stempihar=yes, Thomason=yes, Collins=yes, Mildren=yes. Motion approved.
10. Other Matters:
- A. Gullan: a raise for Bill before fall in accordance with the other City of Ironwood employees needs to be considered.
11. Next meetings:
- A. Special Meeting 5/16/22 at 5:00 pm at the Civic Center.
 - B. Regular June Meeting 6/6/22 at 5:00 pm at the Civic Center.
12. Motion to adjourn at 5:58 pm was made by Re, seconded by Collins. Motion approved.

Civic Center Meeting Minutes
6/6/22

1. Meeting called to order at 5:04 pm by Gullan.
2. Roll Call: Collins, Gullan, Mildren, Re, Thomason, and Former Mgr. Sivula present. Stempihar absent. One seat open.
3. Motion to approve the agenda with the following amendments was made by Mildren, seconded by Collins. Motion approved:
 - A. Item 8: Old Business: C. Manager Advertisement
 - B. Item 9: New Business: B. Lawn Care and Equipment
 - C. Item 9: New Business: C. Michelle's Compensation.
4. Motion to approve the minutes:
 - A. Motion to approve the Regular meeting minutes (5/2/22) was made by Mildren, seconded by Collins. Motion approved.
 - B. Motion to approve the Special meeting minutes (5/16/22) was made by Mildren, seconded by Collins. Motion approved.
5. Motion to accept the financials and place them on file was made by Collins, seconded by Mildren. Roll call vote was as follows: Gullan-yes, Re-yes, Thomason-yes, Mildren-yes, Collins-yes. Motion approved.
6. Citizens wishing to address the Board on items on the agenda: N/A
7. Citizens wishing to address the Board on items not on the agenda: N/A
8. Old Business:
 - A. Edger Charger: Discussion about the charger for the edger was held. Discussion included but wasn't limited to it be ordered, paid for (\$161.50), and should be arriving soon.
 - B. Zamboni Maintenance: Discussion about the Zamboni and maintenance concerns was held. Discussion included but wasn't limited to having the Zamboni shipped out for detailed maintenance; review of R&R Specialties maintenance program which includes new batteries and labor for a total of \$15,544.50, but their quote also stated that the price could possibly increase \$1,000.00-\$5,000.00 depending on what's found.
 - i. Motion to spend up to \$20,550.00 for Zamboni maintenance was made by Mildren, seconded by Re. Roll call vote was as follows: Collins-yes, Gullan-yes, Thomason-yes, Re-yes, Mildren-yes. Motion approved.
 - C. Manager Advertisement: Discussion about the proposed manager job description and advertisement for application was held.
 - i. Motion to approve the job description and application as proposed was made by Re, seconded by Mildren. Motion approved. Collins opposed.
9. New Business:
 - A. Early Ice: Discussion about having early ice was held. Discussion included but was limited to having a referee clinic at the end of September; PBHC and ICFSC to potentially start seasons early; and open skating starting earlier. Further information will be gathered.

- B. Lawn Care and Equipment: Discussion about lawn care and equipment was held. Discussion included but wasn't limited to GCC no longer taking care of their grounds; Joe Saari being contracted by GCC; Joe not being able to feasibly cut the Civic Center's lawn due to current landscaping and risk to injury; and purchasing a weed eater for the Civic Center.
 - i. Motion to spend up to \$300.00 on a weed eater for the Civic Center was made by Re, seconded by Collins. Roll call vote was as follows: Gullan-yes, Mildren-yes, Thomason-yes, Collins-yes, Re-yes. Motion approved.
 - C. Michelle's Compensation: Discussion about Michelle's compensation was held. Discussion included but wasn't limited to extending her contract on a monthly basis.
 - i. Motion to extend Michelle's contract on a monthly basis was made by Mildren, seconded by Collins. Roll call vote was as follows: Gullan-yes, Re-yes, Thomason-yes, Collins-yes, Mildren-yes. Motion approved.
10. Other Matters:
- A. Transportation for Zamboni Maintenance: Discussion about transporting the Zamboni to Somerset, WI for R&R Specialties to conduct the maintenance was held. Discussion included but wasn't limited to inquiring local businesses (Lahti's Greg's, Ramme's, etc.) about the cost for transporting the Zamboni to and from Somerset.
11. Next meeting Tuesday, 7/5/22 at 5:00 pm at the Civic Center.
12. Motion to adjourn at 5:57 pm was made by Re, seconded by Thomason. Motion approved.

Civic Center Meeting Minutes

7/5/22

1. Meeting was called to order at 5:02 pm by Gullan.
2. Roll call: Gullan, Mildren, Re, Stempihar, Thomason, Mgr. Sivula, COI Treasurer Linn, Interim COI Mgr. DiGiorgio present. Two seats open.
3. Motion to approved the agenda was made by Mildren, seconded by Re. Motion approved.
4. Motion to approve the regular meeting (6/9/22) and special meeting (6/15/22) minutes was made by Mildren, seconded by Thomason. Motion approved.
5. Motion to accept and place on file the monthly financial statements was made by Mildren, seconded by Stempihar. Roll call vote was as follows: Gullan-yes, Re-yes, Thomason-yes, Stempihar-yes, Mildren-yes. Motion approved.
6. Citizens wishing to address the Board on items on the agenda: N/A
7. Citizens wishing to address the Board on items not on the agenda: N/A
8. Old Business:
 - A. Retirement Benefits for Civic Center Manager: Discussion about the retirement benefits for the manager was held. Discussion included but wasn't limited to the defined contribution plan, up to a 3% match in a 457, and the vesting period.
 - i. Motion for the manager to be 100% vested after one (1) year of employment was made by Mildren, seconded by Thomason. Roll call vote was as follows: Gullan-yes, Re-yes, Stempihar-yes, Thomason-yes, Mildren-yes. Motion approved.
 - ii. Motion to use Box 1 of the W2 wages as eligible for the 3% match was made by Thomason, seconded by Stempihar. Roll call vote was as follows: Gullan-yes, Mildren-yes, Re-yes, Stempihar-yes, Thomason-yes. Motion approved.
 - B. Crown Battery Company: Discussion about the Crown Battery Company was held. Discussion included but wasn't limited to having communications with the company in order to set up a time for them to test the Zamboni batteries.
9. New Business:
 - A. Closed Session to Review and Discuss Applications for Manager Position: Motion to move into closed session to discuss employment applications for the manager's position was made by Mildren, seconded by Stempihar. Motion approved.
 - i. Discussion was held.
 - B. Return to Open Session: Motion to return to open session was made by Re, seconded by Mildren. Motion approved.
 - C. Selection of Applicants for Manager Position: Motion to interview applicants 2, 3, and 6 was made by Stempihar, seconded by Mildren. Roll call vote was as follows: Gullan-yes, Re-yes, Thomason-yes, Mildren-yes, Stempihar-yes. Motion approved.

- D. Two Board Seats Open: Discussion about the two open Civic Center Board of Directors seats was held. Discussion included but wasn't limited to the City of Ironwood's advertisement in the Ironwood Daily Globe.
10. Other matters:
- A. Reorganizational Meeting: Discussion about the reorganizational meeting was held. Discussion included but wasn't limited to setting the meeting for Wednesday 7/13/22 at 5:00 pm at the Civic Center.
11. Next Meetings:
- A. Regular: Monday 8/1/22 at 5:00 pm at the Civic Center.
 - B. Special: Wednesday 7/13/22 at 5:00 pm at the Civic Center.
12. Motion to adjourn at 6:12 pm was made by Re, seconded by Mildren. Motion approved.

Civic Center Special Meeting Minutes

7/22/22

1. Meeting was called to order at 12:15 pm by Gullan.
2. Roll call: Gullan, Mildren, Re, Stempihar, and Thomason present. COI Mgr. DiGiorgio, COI Treasurer Linn, and COI Mayor Corcoran also present. Two seats open.
3. Motion to approved the agenda was made by
4. Motion to approve the minutes/financials: N/A
5. Citizens wishing to address the Board on items on the agenda: N/A
6. Citizens wishing to address the Board on items not on the agenda: N/A
7. Old Business: N/A
8. New Business:
 - A. Consider Closed Session to Discuss Applicants for the Civic Center Manager Position: Motion to enter closed session was made by Mildren, seconded by Thomason. Motion approved.
 - i. Discussion was held.
 - B. Consider Returning to Open Session: Motion to return to open session was made by Re, seconded by Mildren. Motion approved.
 - C. Candidate Selection: Discussion about candidate selection for the Civic Center Manager position was held.
 - i. Motion to hire Jay Kivisto as the Civic Center Manager contingent on background check and drug screening at a rate of \$32.50/hour was made by Mildren, seconded by Stempihar. Roll call vote was as follows: Gullan-yes, Re-yes, Thomason-yes, Stempihar-yes, Mildren-yes. Motion approved.
9. Other matters: N/A
10. Next meeting Monday 8/1/22 at 5:00 pm at the Civic Center.
11. Motion to adjourn at 12:42 pm was made by Re, seconded by Mildren. Motion approved.

Civic Center Meeting Minutes

8/18/22

1. Meeting was called to order at 5:02 pm by Gullan.
2. Roll Call: Gullan, Re, Stempihar, and Thomason and Mgr. Sivula present. Mildren absent. Two seats open. COI Mgr. DiGiorgio and COI Treasurer Linn also present.
3. Motion to approve the agenda with the following amendments was made by Re, seconded by Stempihar. Motion approved:
 - A. Item 9: New Business: E. Review and Discuss Draft Employee Agreement for Manager Position.
4. Motion to approve the minutes:
 - A. Motion to approve the Regular meeting minutes (7/5/22) was made by Stempihar, seconded by Thomason. Motion approved.
 - B. Motion to approve the Special meeting minutes (7/12/22) was made by Stempihar, seconded by Thomason. Motion approved.
 - C. Motion to approve the Special meeting minutes (7/22/22) was made by Stempihar, seconded by Thomason. Motion approved.
5. Motion to accept the financials and place them on file was made by Stempihar, seconded by Re. Roll call vote was as follows: Gullan-yes, Thomason-yes, Re-yes, Stempihar-yes. Motion approved.
6. Citizens wishing to address the Board on items on the agenda: N/A
7. Citizens wishing to address the Board on items not on the agenda: N/A
8. Old Business:
 - A. Crown Battery: Discussion was held about Crown Battery. Discussion included but wasn't limited to still waiting to hear back from them for the testing of the Zamboni batteries.
9. New Business:
 - A. Freezing the Rink: Discussion about freezing the rink was held. Discussion included but wasn't limited to when to make ice for the season; tentatively set for the first weekend in October depending on when the clubs would like to start their seasons.
 - B. Schedule Club Contracts: Discussion about scheduling the clubs' contracts was held. Discussion included but wasn't limited to setting dates to review and discuss contracts, formation of the negotiation committee (Stempihar and Mgr.), and discussion of previous rates and possible rate increases.
 - C. December 16th Girls Hockey Game: Discussion about hosting a girls hockey game on December 16th was held. Discussion included but wasn't limited to adjusting open skating hours to accommodate the hockey game if needed.
 - D. Expectations for Manager: Discussion about the expectations for the new manager was held. Discussion included but wasn't limited to payroll, timecards, work logs, handling of money and till, scheduling of employees, establishing relationships with organizations, and meeting the expectations and goals of the Civic Center.
 - E. Review and Discuss Draft Employee Agreement for Manager Position: Discussion and review of the draft of the employee agreement for the manager position was held. Discussion included but wasn't limited to reviewing items of the agreement with COI Treasurer Linn and COI Mgr. DiGiorgio.
10. Other Matters: N/A
11. Next meeting Tuesday 9/6/22 at 5:00 pm at the Civic Center.
12. Motion to adjourn at 6:54 pm was made by Re, seconded by Stempihar. Motion approved.

Civic Center Meeting Minutes

9/6/22

1. Meeting was called to order at 5:03 pm by Gullan
2. Roll Call: Mildren, Gullan, Stempihar, Thomason, Kivisto. Re absent. Two seats open. COI Mgr. DiGiorgio and COIO Treasurer Linn also present.
3. Motion to approve the agenda was made by Mildren, seconded by Stempihar.
4. Motion to approve the 8/18/22 minutes was made with amendment by Mildren, Seconded by Gullan.
5. There we no financials to receive.
6. Citizens wishing to address the Board on items on the agenda: N/A
7. Citizens wishing to address the Board on items not on the agenda: N/A
8. Old Business:
 - a. Manager expectations discussion included but wasn't limited to manager keeping a work log, upkeep of the facility, maintenance plan for the facility and Zamboni, scheduling employees, use of the timeclock, ensuring safety of staff and guests, promotion of advertising banners, using Facebook and GCC's digital signs to promote events.
 - b. It was decided to schedule ice to be ready 10/7/22
 - c. Rental and admissions rates were discussed for Polar Bears, Ice Crystals, open hockey and open skating. Discussion included but was not limited to needing to raise rates for ice rental/admission.
 - d. Discussion about Crown Battery included but was not limited to having Michelle update Jay about the status of Crown checking the Zamboni's battery.
9. New business
 - a. Bill's hourly wage. Discussion included but was not limited to when should Bill's wage be increased.
10. Other matters
 - a. It was approved to allow Jay to do the "School to Work" program with his son. Mildren made the motion to approve, seconded by Stempihar.
11. Next meeting 10/3/22 at 5:00 pm at the Civic Center
12. Motion to adjourn at 6:39 pm was made by Mildren, seconded by Stempihar



**Proceedings of the Downtown Ironwood Development Authority
Thursday, October 27, 2022**

A regular meeting of the Downtown Ironwood Development Authority (DIDA) was held on Thursday, October 27, 2022 at 8:00 A.M. in the City of Ironwood Commission Chambers

1. Call to Order: Vice-chair Korpela called the meeting to order at 8:00 A.M.
2. Recording of the Roll.

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Cathy Flory	X			
Nancy Korpela, Vice	X			
Kim Corcoran	X			
Robert Alexander	X			
Amy Nosal		X	X	
Molly Gardner	X			
Ivan Hellen		X	X	
Vacant				
Bruce Greenhill	X			
	6	2	Quorum	

Also, present: Community Development Director, Tom Bergman, and Community Development Assistant, Tim Erickson.

3. Approval of the August 25, 2022 Meeting Minutes:
Motion by Corcoran to approve the meeting minutes. Second by Gardner. Motion carried 5 to 0.
4. Approval of the Agenda:
Motion by Corcoran to approve the Agenda. Second by Gardner. Motion carried 5 to 0.
5. Citizens wishing to address the Authority on Items on the Agenda (Three-Minute Limit):
None.
6. Citizens wishing to address the Authority on Items not on the Agenda (Three-Minute Limit): Meyer with the Ironwood Chamber of Commerce addressed the Authority and

discussed some things that the chamber is doing. He discussed the volunteer fair coming to the memorial building, Jack Frost Festival, Chamber banquet at the Aurora Club, Career Exploration Fair at Gogebic Community College, and the Window Decorating Contest.

7. Receive and place on file the financial reports for the period ending 9/30/2022:

Motion by Greenhill to receive and place on file the financial report, second by Gardner. Motion carried 6 to 0.

8. Items for Discussion and Consideration.

- A. Downtown Development Plan Update: Director Bergman gave an update of the plan. The Assessor is doing some work to be able to present to the taxing jurisdictions. The Narrative Plan will be reviewed after that.
- B. First Friday Update: Round 1 of the MACC Mini Grant was missed. Round 2 is available for applying and will come back to the DIDA for consideration. November First Friday is in motion with HOPE Animal Shelter. Erickson asked for any assistance from DIDA members to help pass out posters.
- C. Update on Downtown Historical Signage Project: The signs are in and we are waiting for installation.
- D. Pocket Park and Art Park snow shoveling proposals:

Motion by Greenhill to approve 906 Tree Service at \$1,100 for the season, second by Korpela. Motion carried 6 to 0.

- E. Downtown Trees Update: Staff is waiting to hear back from Darrin Kimbler on the best route to take.
- F. Wreath lights purchase: Erickson asked for funding to purchase downtown wreath lights.

Motion by Flory to purchase \$200 worth of Christmas lights for the wreaths, second by Alexander. Motion carried 6 to 0.

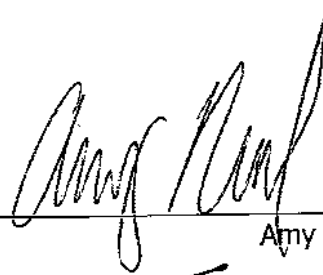
9. Other Business: Greenhill discussed the success with the Historic Ironwood Theatre movie series that they are providing.

Flory updated on the progress with the Northwind Natural Foods Co-op renovations.

10. Next Meeting: Tuesday, November 17, 2022 at 8:00 a.m.

11. Adjournment.

Motion by Corcoran to adjourn the meeting, second by Gardner. Motion carried 6 to 0.



Amy Nosal, Chair



Tim Erickson, Community Development Assistant



**Proceedings of the Economic Development Corporation Meeting
Wednesday, October 5, 2022**

A Regular Meeting of the Economic Development Corporation (EDC) was held on Wednesday, October 5, 2022 at 10:00 A.M. in the Memorial Building Commission Chambers.

1. Chairman Meyer called the meeting to order at 10:00 a.m.
2. Recording of the Roll

MEMBER	Present		EXCUSED	NOT EXCUSED
	YES	NO		
Thorsen, Gina		X	X	
Lemke, Joseph		X		X
Korpela, Nancy	X			
Meyer, Michael	X			
Kim Corcoran	X			
Ruppe, Mark	X			
Schonberg, Bob		X	X	
Glen Ackerman-Behr	X			
Carolyn Libby	X			
Quorum	6	3	Quorum	

Also Present: Community Development Assistant Tim Erickson.

3. Approval of the August 3, 2022 Meeting Minutes:
Motion by Corcoran to accept the meeting minutes. **Second** by Korpela. **Motion Carried 6 to 0.**
4. Approval of the Agenda.
Motion by Corcoran to approve the Agenda. **Second** by Korpela. **Motion Carried 6 to 0.**
5. Citizens wishing to address the Corporation regarding Items on the Agenda (Three-minute limit):
None.

6. Citizens wishing to address the Corporation regarding items not on the Agenda (Three-minute limit): Steve Lehto gave an update on Michigan Works.
7. Items for Discussion and Consideration.
 - A. 2022 Goals – Housing Discussion – update from Housing Subcommittee: Ackerman-Behr updated the committee's progress. The Committee discussed accessory dwelling units and infill development. The State of Michigan has made a statewide housing plan that is now available. The missing middle housing production program is another program that will be coming available. Local authority controlling short term rentals may be taken away from the state legislators.
 - B. Update on Downtown Development Plan and TIF Plan: The map is being finalized with slight revision. The Citizen council will review the draft plan. Meyer asked if the map comes before the EDC. Ackerman-Behr would like it shared either after finalization or before.
 - C. Zoning Ordinance Update: Final revisions are being completed. There are a few revisions to highway signage and solar panels.
8. Other Business: Meyer discussed the coming career exploration fair at Gogebic Community College and the volunteer fair at the Ironwood Memorial Building. Corcoran brought up the old Wells Fargo project. Erickson brought up Plaidurday and asked everyone to come to the event.
9. Next Meeting: November 2, 2022 at 10:00 a.m.
10. Adjournment. **Motion** by Korpela to adjourn at 10:20 a.m. **Second** by Ruppe. **Motion Carried 6 to 0.**



Michael Meyer, President



Tim Erickson, Community Development Assistant



PROCEEDINGS OF THE IRONWOOD PLANNING COMMISSION
Thursday, November 3, 2022

A Regular Meeting and Public Hearing of the Planning Commission was held on Thursday, November 3, 2022 in the City of Ironwood Memorial Building Commission Chamber.

1. Call to Order: Chair Davey called the meeting to Order at 6:00 p.m.
2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Sam Davey	X			
Scott Bissell	X			
Stephanie Holloway	X			
Mark Silver	X			
John Spence	X			
Rich Jenkins	X			
Anne Lawrence	X			
David Andresen ex-officio, non-voting member	X			
	8	0		

Also present: Community Development Director Tom Bergman and Community Development Assistant Tim Erickson.

3. Approval of the October 6, 2022 Meeting Minutes: Jenkins mentioned a clerical error than needs to be changed.

Motion by Bissell to approve the Meeting Minutes with the correction. Second by Holloway. Motion Carried 7 to 0.

4. Approval of the Agenda:

Motion by Spence to approve the Agenda. Second by Silver. Motion Carried 7 to 0.

5. Citizens wishing to address the Commission regarding Items on the Agenda (three-minute limit): None.
6. Citizens wishing to address the Commission regarding Items not on the Agenda (three-minute limit): None.
7. Items for Discussion and Consideration.

A. Discussion: Marihuana Establishment Licensing process.

- I. Director Bergman introduced the topic and the Commission discussed the options. Bissell recommended checking with McKenna (the consultant preparing the downtown development plan) to see if they could help with the process.

Motion by Lawrence to recommend to the City Commission to proceed with option 3 and to hire a third party to help with the process. Second by Jenkins. Motion Carried 7 to 0.

B. Comprehensive Plan Implementation Status of Priority Action Items.

I. Strategy 4.2 Prepare a Wayfinding Master Plan.

- a. Director Bergman presented the draft map. The Commission discussed adding symbols to the locations. The Commission would like to form a committee with Jenkins, Lawrence, and Spence to help figure out the best way to proceed.

II. Downtown Development Plan and TIF Plan Project.

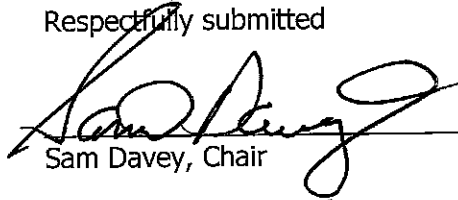
- a. Director Bergman gave an update with the plan. The assessor is getting information together to determine the value for the district which is expanding North to US2 and East to Curry St. Bergman will send out the map for the Commission to see. The downtown area citizens committee made up of downtown residents will review the plan and make a recommendation.

8. Other Business: Silver asked about the zoning ordinance. The ordinance should be on the agenda for November 28th City Commission meeting.
9. Next Meeting: Thursday, December 1, 2022 at the Ironwood Memorial Building.
10. Adjournment:

Motion by Jenkins to adjourn the meeting. Second by Silver. Motion Carried 7 to 0.

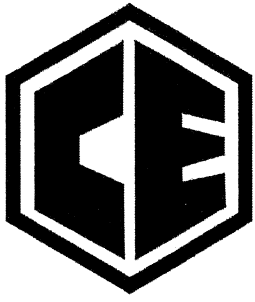
Adjournment at 6:35 p.m.

Respectfully submitted



Sam Davey, Chair

Tim Erickson, Community Development Assistant



COLEMAN ENGINEERING COMPANY

CIVIL ENGINEERING • ENVIRONMENTAL ENGINEERING • GEOTECHNICAL ENGINEERING • SURVEYING

200 EAST AYER STREET • IRONWOOD, MI 49938 • PHONE: 906-932-5048

December 5, 2022

Mr. Paul Anderson, P.E., City Engineer
City of Ironwood
213 S. Marquette Street
Ironwood, MI 49938

Re: Professional Engineering Services
\$3.0 Million Lead Service Line Replacement (DWSRF)
Ironwood, Michigan

Dear Mr. Anderson:

Coleman Engineering Company (CEC) appreciates the opportunity to provide this proposal for professional engineering services for the upcoming Lead Service Line Replacement Project. The City of Ironwood (City) is under state mandate to replace all galvanized water services that are considered "lead" services within the next 20 years. We understand this project will be 100% funded by the EGLE Drinking Water Revolving Fund in the form of a \$3.0 million grant. Specifically, the grant funds will be provided by American Recovery Act-State Revolving Fund program. We further understand that engineering costs are eligible for grant reimbursement thru this funding program.

We are uniquely familiar with the project since we prepared the DWSRF Application, Project Plan and led the Public Hearing in 2021 in our application for fiscal year 2022 funding. When the project was not funded in fiscal year 2022, we provided updates to EGLE to keep the project eligible for fiscal year 2023 funding. The goal of the project will be to replace as many of the public and private side galvanized water services as possible with the funds available.

Base Scope of Services

CEC will perform engineering design, bidding and construction phase services for the above referenced project.

- Engineering design includes preparation of construction documents for lead service line replacement on both the public and private side of the customers curb box as required, as well as applying for any necessary permits. It is assumed that no wetland permit will be needed, and that wetland delineation will not be necessary.
- Bidding includes CEC leading a public bidding process using the Engineering Joint Contract Document Committee (EJCDC) documents that CEC typically uses for bidding City of Ironwood projects.

- Construction phase services include providing a Resident Project Representative to provide oversight and inspection services, as well as leading the process for contractor pay applications, change orders, RFIs, shop drawing review and other contracting paperwork. CEC will also provide quality control testing services for the City for earthwork, gravel, concrete and asphalt construction materials, as needed. We have included 186 days for a full-time inspector (10-hour days) and another 90 days (10-hour days) for a part-time inspector, if the contractor uses two crews.
- After completion of construction, CEC will provide service cards for each service completed. as well as updating the City's existing GIS database.

Assumptions

- Hydraulic modelling will not be required by EGLE for any permitting.
- The City will fill out and submit the Financial Status Reports (FSRs). Paul Linn, City Treasurer, completed these recently for the DWAM grant.
- This proposal assumes that individual plumbing permits will not be needed at each service. If individual plumbing permits are needed, we will work out a system with the City for obtaining said permits and will negotiate a fair adjustment to our fees, if needed.

Fee

Our fee for the services described above is proposed to be time and materials Not-to-Exceed amount of \$390,750. Please note our proposed cost is the same as the budget cost presented in the approved EGLE Project Plan.

Schedule

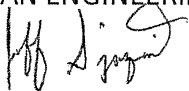
CEC anticipates to begin work after receiving a signed Work Order. It is our understanding the project will be bid in the spring of 2023 with construction in the summer of 2023. Please be advised that costs and material availability are extremely uncertain in the construction industry. We cannot guarantee that contractors will be able to obtain materials in the stated timeframes. After bids, we will need to evaluate the costs and schedules based on feedback from the bidders.

Acceptance

If this proposal is acceptable, please sign the attached Work Order and return a signed copy to our office.

We appreciate the opportunity to submit this proposal. If you have any questions or comments, please feel free to contact me at (906) 932-5048.

Sincerely,
COLEMAN ENGINEERING COMPANY



Jeff Sjoquist, P.E.
Principal

JSS/gp

Attachment

AGREEMENT NO. 07044
PROJECT NO. 221079
WORK ORDER NO. 01

EXHIBIT "A"
WORK ORDER

COLEMAN ENGINEERING COMPANY and its directors, officers, shareholders, employees, agents, affiliates, independent professional associates, consultants and subcontractors, as the case may be, (collectively, "COLEMAN") agree to perform for CLIENT, on this specific Project, the Services described below. The services shall be performed subject to and upon the terms and conditions set forth in the Professional Services Agreement (the "Agreement") dated February 16, 2007, by and between COLEMAN and CLIENT, which Agreement is hereby amended to incorporate this Work Order.

It is agreed that this Agreement, and such other documents required by it during the term of this Agreement, may be approved by a signed copy transmitted by fax or .pdf copy containing all signatures in lieu of the original signed copy, and that a copy transmitted by fax or .pdf shall be legally binding upon the parties to said Agreement(s)."

PROJECT: Lead Service Line Replacement Project

SERVICES: As described in our proposal letter dated December 5, 2022, a copy of which is attached and made part of this contract.

FEES: Services will be completed for a not to exceed fee of \$390,750.00 for the scope of work, the assumptions and the conditions set forth in our proposal dated December 5, 2022, a copy of which is attached and made part of this contract.

Please understand that services will be invoiced on a time and materials basis using our current standard fee schedule(s) and that our estimate of cost is based on our current understanding of the project requirements and the level of effort needed to complete the services. We will make every effort to not exceed our estimate but if the scope of services and the associated assumptions or conditions of our estimate change, we will need to discuss how the changes will affect our estimate. Out of scope services will not be completed until our estimate is adjusted and approved. In addition, if our understanding of the service changes, we will also cease work until we discuss and agree to proceed.

SPECIAL TERMS AND CONDITIONS:

During completion of this work, Coleman Engineering Company will not accept responsibility for the safety of individuals other than Coleman Engineering Company employees.

AUTHORIZATION

This Work Order and the scope of services (the "Services") defined herein are approved and COLEMAN is hereby directed and authorized to proceed with the Services for the designated Project in accordance with the terms and conditions of the above-referenced Agreement.

Requested By:
CITY OF IRONWOOD

Accepted By:
COLEMAN ENGINEERING COMPANY

By: Paul Anderson, P.E.

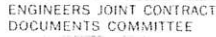
By: Jeff Sjoquist, P.E.

Title: City Engineer

Title: Principal

Date: _____

Date: December 5, 2022



Application For Payment
Change Order Summary

1. ORIGINAL CONTRACT PRICE.....	\$	\$946,995.05
2. Net change by Change Orders.....	\$	-\$56,958.18
3. Current Contract Price (Line 1 ± 2).....	\$	\$890,036.87
4. TOTAL COMPLETED AND STORED TO DATE		
(Column F total on Progress Estimates).....	\$	\$890,036.87
5. RETAINAGE:		
a. X _____ Work Completed.....	\$	\$5,000.00
b. X _____ Stored Material.....	\$	
c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$5,000.00
6. AMOUNT EUGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$885,036.87
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$843,731.22
8. AMOUNT DUE THIS APPLICATION.....	\$	\$41,305.65
9. BALANCE TO FINISH, PLUS RETAINAGE		
(Column G total on Progress Estimates + Line 5.c above).....	\$	\$5,000.00

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:

Date:

(Engineer)

(Date)

(Owner)

(Date)

Funding or Financing Entity (if applicable)

(Date)

Item No.	Item Description	Unit	Contract Quantity (Thru CO 1)	Unit Price	Original Contract Amount	Qtys thru 12/05	Eligible for Payment	Amount due This Estimate
1	6-inch Watermain	LF	14	\$68.00	\$952.00	14	14	\$952.00
2	8-inch Watermain	LF	1584.5	\$74.00	\$117,253.00	1584.5	1584.5	\$117,253.00
3	8-inch Gate Valve and Box	EA	7	\$2,520.00	\$17,640.00	7	7	\$17,640.00
4	8" x 8" x 6" Tee	EA	5	\$780.00	\$3,900.00	5	5	\$3,900.00
5	8" x 8" x 8" Tee	EA	1	\$815.00	\$815.00	1	1	\$815.00
6	8" x 8" x 8" x 8" Cross	EA	1	\$1,150.00	\$1,150.00	1	1	\$1,150.00
7	8" x 6" Reducer	EA	2	\$500.00	\$1,000.00	2	2	\$1,000.00
8	6-inch Bend	EA	3	\$525.00	\$1,575.00	3	3	\$1,575.00
9	8-inch Bend	EA	9	\$550.00	\$4,950.00	9	9	\$4,950.00
10	Connect to Ex. 6" Watermain	EA	2	\$750.00	\$1,500.00	2	2	\$1,500.00
11	Connect to Ex. 8" Watermain	EA	3	\$1,100.00	\$3,300.00	3	3	\$3,300.00
12	1-inch Corporation Stop	EA	32	\$400.00	\$12,800.00	32	32	\$12,800.00
13	1-inch Curb Stop and Box	EA	31	\$390.00	\$12,090.00	31	31	\$12,090.00
14	1-inch Type K Copper Water Service (City Side)	LF	950	\$36.00	\$34,200.00	950	950	\$34,200.00
15	1-inch Type K Copper Water Service (Private Side)	LF	97	\$39.00	\$3,783.00	97	97	\$3,783.00
16	1 ½ - inch Corporation Stop	EA	2	\$875.00	\$1,750.00	2	2	\$1,750.00
17	1 ½ - inch Curb Stop and Box	EA	2	\$675.00	\$1,350.00	2	2	\$1,350.00
18	1 ½ - inch Type K Copper Water Service	LF	37	\$60.00	\$2,220.00	37	37	\$2,220.00
19	Water Service - Interior Plumbing Connection	EA	4	\$500.00	\$2,000.00	4	4	\$2,000.00
20	6" x 12" Grade Offset Adapter	EA	1	\$750.00	\$750.00	1	1	\$750.00
21	6-inch Ductile Iron Hydrant Lead	LF	64	\$60.00	\$3,840.00	64	64	\$3,840.00
22	Fire Hydrant Assembly	EA	5	\$6,690.00	\$33,450.00	5	5	\$33,450.00
23	Salvage Existing Hydrant	EA	2	\$250.00	\$500.00	2	2	\$500.00
24	8" SDR 35 PVC Gravity Sewer	LF	1428	\$43.00	\$61,404.00	1437	1428	\$61,404.00
25	18" SDR 35 PVC Gravity Sewer	LF	20	\$105.00	\$2,100.00	20	20	\$2,100.00
26	4' Dia. Stand. San MH & Cover	VF	52.15	\$452.00	\$23,571.80	52.15	52.15	\$23,571.80
27	Connect to Ex Sanitary Sewer	EA	3	\$650.00	\$1,950.00	3	3	\$1,950.00
28	6" SDR 35 PVC Sewer Lateral	LF	785.5	\$37.50	\$29,456.25	785.5	785.5	\$29,456.25
29	Connect to Ex Sewer Lateral	EA	31	\$150.00	\$4,650.00	31	31	\$4,650.00
30	6"x 8" Sanitary Sewer Wye	EA	32	\$185.00	\$5,920.00	32	32	\$5,920.00
31	12-inch HDPE Storm Sewer	LF	993	\$33.85	\$33,613.05	993	993	\$33,613.05
32	12-inch RCP Storm Sewer	LF	73	\$50.00	\$3,650.00	73	73	\$3,650.00
33	18-inch RCP Storm Sewer	LF	20	\$60.00	\$1,200.00	20	20	\$1,200.00
34	24-inch RCP Storm Sewer	LF	24	\$74.00	\$1,776.00	24	24	\$1,776.00
35	Storm Sewer Catch Basin 2' Dia.	EA	6	\$2,350.00	\$14,100.00	6	6	\$14,100.00
36	Storm Sewer Manhole 4' Dia.	EA	7	\$3,350.00	\$23,450.00	7	7	\$23,450.00
37	Connect to Ex Storm Sewer	EA	3	\$650.00	\$1,950.00	3	3	\$1,950.00
38	Drainage Structure Cover	EA	1	\$900.00	\$900.00	1	1	\$900.00
39	Video Taping Sanitary, Storm, and Culvert Pipe	LF	2536.6	\$2.75	\$6,975.65	2536.6	2536.6	\$6,975.65
40	Non-Structural Flowable Fill	CY	0	\$100.00	\$0.00	0	0	\$0.00
41	Excavation, Earth	CY	1627	\$9.75	\$15,863.25	1627	1627	\$15,863.25
42	Excavation, Rock	CY	0	\$0.01	\$0.00	0	0	\$0.00
43	Subgrade Undercutting, Type I	CY	748	\$23.00	\$17,204.00	748	748	\$17,204.00
44	Special Backfill	CY	0	\$16.00	\$0.00	0	0	\$0.00
45	Stone Refill (MDOT 6A)	CY	4.5	\$28.00	\$126.00	4.5	4.5	\$126.00
46	Curb and Gutter, Rem	LF	3145	\$3.00	\$9,435.00	3145	3145	\$9,435.00
47	Sidewalk, Removal	SY	830	\$3.25	\$2,697.50	830	830	\$2,697.50
48	Utility Exploration	EA	4	\$150.00	\$600.00	4	4	\$600.00
49	Subbase, CIP	CY	62	\$20.00	\$1,240.00	62	62	\$1,240.00
50	Aggregate Base, 4 inch	SY	664	\$4.00	\$2,656.00	664	664	\$2,656.00
51	Aggregate Base, 9 inch	SY	5010	\$6.60	\$33,066.00	5010	5010	\$33,066.00
52	Aggregate Surface Cse, 9 inch	SY	66.5	\$13.75	\$914.38	66.5	66.5	\$914.38
53	HMA (4EML, Leveling, 220#/syd)	SY	4351.1	\$11.50	\$50,037.65	4351.1	4351.1	\$50,037.65
54	HMA (5EML, Surface, 165#/syd)	SY	4351	\$7.45	\$32,414.95	4351	4351	\$32,414.95
55	HMA (5EML, Driveway, 275#/syd)	SY	1300	\$18.50	\$24,050.00	1300	1300	\$24,050.00
56	Curb and Gutter, Conc, Det C-2	LF	2998	\$23.50	\$70,453.00	2998	2998	\$70,453.00
57	Sidewalk, Concrete, 4 inch	SF	6543	\$8.30	\$54,306.90	6543	6543	\$54,306.90
58	Driveway, Non-reinf. Concrete, 6 inch	SY	491	\$75.50	\$37,070.50	491	491	\$37,070.50
59	Detectable Warning Surface	LF	48.5	\$55.00	\$2,667.50	48.5	48.5	\$2,667.50
60	Slope Restoration, Type A	SY	3056	\$2.90	\$8,862.40	3056	3056	\$8,862.40
61	Insulation Board, 2-Inch	SF	322	\$1.75	\$563.50	322	322	\$563.50
62	Tree Removal, 12 inch or larger	EA	7	\$1,000.00	\$7,000.00	7	7	\$7,000.00
63	Traffic Control	LS	1	\$15,000.00	\$15,000.00	1	1	\$15,000.00
64	Erosion Control, Silt Fence	LF	0	\$4.60	\$0.00	0	0	\$0.00
65	Erosion Control, Inlet Protection, Fabric Drop	EA	18	\$60.00	\$1,080.00	18	18	\$1,080.00
66	Temporary Driveway, Gogebic Range Bank	LS	1	\$1,500.00	\$1,500.00	1	1	\$1,500.00
67	HMA, Removal – 4-6" thick	SY	345	\$5.00	\$1,725.00	345	345	\$1,725.00
68	Concrete Removal - 8" Thick	SY	345	\$7.00	\$2,415.00	345	345	\$2,415.00
69	Sawcut, HMA	LF	76	\$7.00	\$532.00	76	76	\$532.00
70	Sawcut, Concrete	LF	76	\$12.00	\$912.00	76	76	\$912.00
71	Watermain Adjustment	LS	1	\$6,000.00	\$6,000.00	1	1	\$6,000.00
72	Mulch Blanket	SY	3056	\$2.85	\$8,709.60	3056	3056	\$8,709.60
73	Replacement of Survey Monumentation Box	LS	1	\$1,500.00	\$1,500.00	1	1	\$1,500.00
					\$890,036.88	Total to Date:		\$890,036.88
					Retainage:		\$5,000.00	
					Prev Pay:		\$843,731.22	
					Amount Due:		\$41,305.66	

Contractor's Application for Payment No.

6

Application Period: 10/9/22 - 12/7/22		Application Date: 12/12/2022
To (Owner): The City of Ironwood	From (Contractor): Jake's Excavating & Landscaping LLC	Via (Engineer): Coleman Engineering Company
Project: Drinking Water Asset Management Project	Contract: Drinking Water Asset Management Project	
Owner's Contract No.: N/A	Contractor's Project No.: N/A	Engineer's Project No.: 210440

**Application For Payment
Change Order Summary**

Approved Change Orders			1. ORIGINAL CONTRACT PRICE.....	\$ 401,350.20
Number	Additions	Deductions	2. Net change by Change Orders.....	\$ -167,016.79
1		\$144,283.20	3. Current Contract Price (Line 1 ± 2).....	\$ 234,333.41
2		\$22,733.59	4. TOTAL COMPLETED AND STORED TO DATE	
			(Column F total on Progress Estimates).....	\$ 234,333.41
			5. RETAINAGE:	
			a. X \$234,333.41 Work Completed.....	\$
			b. X Stored Material.....	\$
			c. Total Retainage (Line 5.a + Line 5.b).....	\$ -
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 234,333.41
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 222,616.74
			8. AMOUNT DUE THIS APPLICATION.....	\$ 11,716.67
			9. BALANCE TO FINISH, PLUS RETAINAGE	
			(Column G total on Progress Estimates + Line 5.c above).....	\$ -
TOTALS		\$167,016.79		
NET CHANGE BY CHANGE ORDERS	-\$167,016.79			

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: _____ Date: _____

Payment of: \$ 11,716.67
(Line 8 or other - attach explanation of the other amount)

is recommended by: _____
(Engineer) (Date)

Payment of: \$ 11,716.67
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding or Financing Entity (if applicable) (Date)

6 | tractor's Application

EJCDC® C-620 Contractor's Application for Payment
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Page 2 of 3

Progress Estimate - Unit Price Work

6 Contractor's Application

For (Contract): Drinking Water Asset Management Project						Application Number: 6				
Application Period: 10/9/22 - 12/7/22						Application Date: 12/12/22				
A					B	C	D	E	F	
Item			Contract Information (Through CO #1)			Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total % (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)					
Totals					\$233,202.41		\$234,333.41		# 100.5%	-\$1,131.00



To: Mayor Corcoran and City Commission

From: Paul Anderson, City Manager

Date: December 6, 2022

Meeting Date: December 12, 2022

Re: City Square Ice Rink Implementation Costs

Update

As requested at the last City Commission meeting, the following are the estimated costs to be considered by the City Commission for implementing the City Square ice-skating loop for the 2022/2023 winter season:

Glenn Hupp to Water Down Rink to create ice: \$200 / time * 1.5 times / week (average) * 8 weeks = **\$2,400 for icing services**

City Crew Member w/ benefits is \$48.08/hr

Kubota Tractor with blower is \$62.04/hr

Total: \$110.12 / hr

Assume 4 hours per week * 8 weeks * \$110.12/hr = **\$3,523.84 for snow removal**

Total \$5,923.84

If approved, this funding would need to come out of the Downtown Square budget. That budget is currently at approximately \$50,000 spent out of \$80,000 and will likely be expired in the remainder of the FY (by June 30). We would therefore need to pull funds from another general fund line item that is expected to be under budget this FY.

City of Ironwood
213 S. Marquette St.
Ironwood, MI 49938



Phone: (906) 932-5050
Fax: (906) 932-5745
www.cityofironwood.org

December 12, 2022

MEMO

TO: Paul Anderson, City Manager
Kim Corcoran, Ironwood City Mayor and City Commission

FROM: Bob Richards, DPW Supervisor

RE: Repairing our 2002 Case Backhoe #82

The City of Ironwood Department of Public Works (DPW) Vehicle Maintenance Division reviewed all options and feel repairing our Case Backhoe, with 6,200 working hours, is the best option. The DPW is requesting the Commission authorize the purchase of a new Reman front axle from Miller-Bradford & Risberg, Inc., in the amount of \$9,590. Attached is a quote and a picture of the new front axle. The funds for this job will come from the Vehicle Maintenance Fund.

Once repaired, Backhoe #82 will continue being used for loading sand and salt. It is also used by our Sewer Department for all repairs and maintenance.

Thank you for your consideration.



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www.miller-bradford.com

Corporate Office:
W250 N6851 Hwy 164
P.O. Box 904
Sussex, WI 53089
1-800-242-3115

DeForest, WI 1-800-585-7219
De Pere, WI 1-800-638-7448
Eau Claire, WI 1-800-585-7232
Marathon, WI 1-888-886-4410
Negaunee, MI 1-800-562-9770
Rockford, IL 1-800-585-7231

Ship To: IN STORE PICKUP

Invoice To: CITY OF IRONWOOD
213 S. MARQUETTE ST
IRONWOOD MI 49938

Branch 07 - NEGAUNEE		
Date 12/05/2022	Time 10:58:25 (O)	Page 1
Account No IRONW013	Phone No 9069325050	Quote No 001576
Ship Via	Purchase Order AXLE QUOTE	
Tax ID No		
		Salesperson SB2

ESTIMATE EXPIRY DATE: 01/04/2023

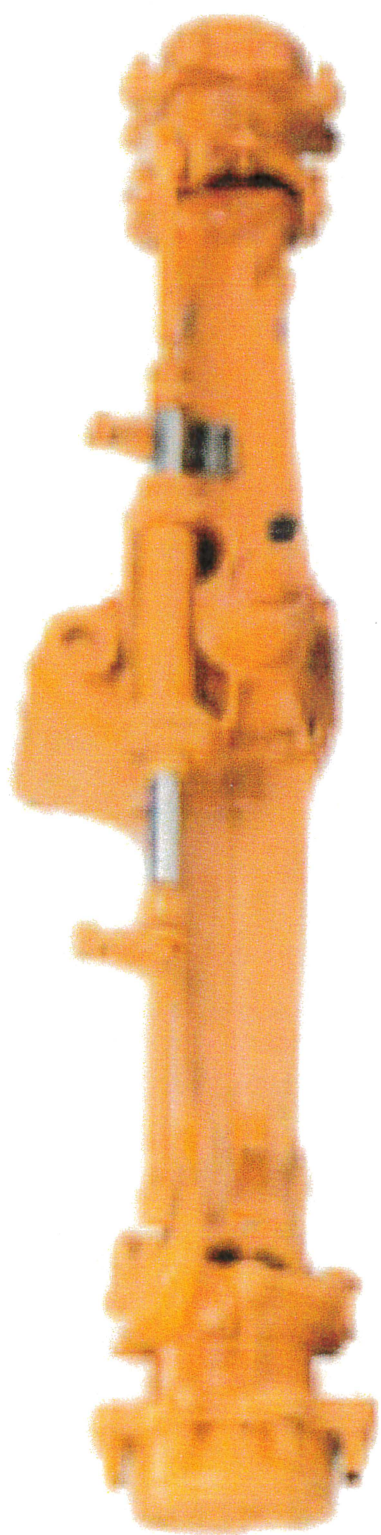
PARTS QUOTE - NOT AN INVOICE

Your salesperson was SCOTT BEAUDOIN

Part#	Description	U	Qty	Price	Amount
87417389R	REMAN-FRONT AXL		1	9090.00	9090.00
FRT0	FREIGHT OUT		1	500.00	500.00
Subtotal:					9590.00
Your total savings will be:				Tax:	.00
Authorization:				TOTAL:	9590.00

1. Items classified non-returnable by our vendor not acceptable for credit.
2. No returns without permission.
3. Returns must include packing list or invoice no. and items must be in saleable condition.
4. Returns must be shipped to MBR office from which the item was purchased.
5. 20% handling charge on all returns - 25% after 90 days.
6. Service charge will be charged after 30 days.

Thank You For Your Business!



City of Ironwood
213 S. Marquette St.
Ironwood, MI 49938



Phone: (906) 932-5050
Fax: (906) 932-5745
www.cityofironwood.org

MEMO

To: Mayor Corcoran and City Commission

From: Tom Bergman, Community Development Director

Date: December 1, 2022

Meeting Date: December 12, 2022

Re: Adoption of the City of Ironwood Zoning Ordinance and Zoning Map

Background

In December of 2021 and July of 2022 the Planning Commission held public hearings on the new zoning ordinance. After workshopping changes to the ordinance with the Planning Commission a few changes were made to the draft. These changes are reflected in the general provisions section of the ordinance.

Considerations

Recommend adoption of resolution adopting the City of Ironwood Zoning Ordinance and Zoning Map.



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RESOLUTION #022-033

THE CITY OF IRONWOOD ZONING ORDINANCE CHAPTER 34 OF THE CODE OF ORDINANCES

WHEREAS, the Planning Commission held public hearings on December 2nd, 2021 and July 7th, 2022 and recommended adoption of a new and reformatted Zoning Ordinance called *THE CITY OF IRONWOOD ZONING ORDINANCE*, and zoning map, called *THE CITY OF IRONWOOD ZONING MAP*. The zoning ordinance has been substantially rewritten, reorganized, and reformatted based on the recommended goals of the previously adopted City of Ironwood Comprehensive Plan. The City of Ironwood Zoning Ordinance provides new definitions, creates a few new zoning districts and deletes one existing district, updates the list of permitted and special land uses for each zoning district, provides new requirements and regulations for lot sizes, buildings, and other regulations for structures and uses, including new development options for the C-2 downtown commercial district.

WHEREAS, The City of Ironwood Zoning Map has been modified to reflect the deleted zoning districts and to rezone those same areas to the districts proposed by the City of Ironwood Zoning Ordinance. Changes to the Zoning Map are consistent with the recommended policies and Future Land Use Map included in the City of Ironwood Comprehensive Plan. Upon adoption, the City of Ironwood Zoning Map will become the official zoning map of the City of Ironwood. Every property in the City will be reclassified according to the districts in the City of Ironwood Zoning Ordinance as represented on the City of Ironwood Zoning Map.

WHEREAS, the city commission has determined that the zoning ordinance amendments are consistent with the goals and objectives of the City's Comprehensive Plan and has received the record of public comments taken at the public hearings held at the Planning Commission meetings on December 2nd, 2021 and July 7th, 2022.

THEREFORE, BE IT RESOLVED that Ordinance 537, Book 5, December 12, 2022, titled the City of Ironwood Zoning Ordinance, Chapter 34, of the City of Ironwood Code of Ordinances, is hereby adopted on the second reading.

The City of Ironwood ordains:

Section 1 Amendment. Pursuant to the provisions of the Michigan Zoning Enabling Act, P.A. 110 of 2006, as amended, and pursuant to all applicable provisions of law, Chapter 34, Zoning, as amended, of the City of Ironwood Code of Ordinances, is further amended in its entirety to read as described in Exhibit A attached hereto.

Section 2 Severability. If any section, subsection, clause, phrase or portion of this ordinance is for any reason held invalid or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent portion of this ordinance, and such holding shall not affect the validity of the remaining portions of this ordinance.

Section 3 Savings. All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect are saved and may be consummated according to the law in force when they are commenced.

Section 4 Repealer. All Ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 5 Effective Date. The terms and provisions of this ordinance shall become effective upon adoption and publication in accordance with law.

The following yes votes were recorded: _____

The following no votes were recorded: _____

Kim Corcoran, Mayor

I, Jennifer Jacobson, the duly appointed City Clerk of the City of Ironwood, Michigan, do hereby certify that the foregoing is a true copy of a Resolution adopted by the City Commission of the City of Ironwood at its Regular Meeting on December 12, 2022.

Jennifer Jacobson, City Clerk

Exhibit A

CITY OF IRONWOOD

ZONING ORDINANCE

Effective XXX

DRAFT October 2022

How to use this Interactive Zoning Ordinance

Document Features

The navigation buttons at the top of each page direct you to

- Back to Previous View,
- Start of Article,
- Table of Contents,
- Definitions,
- Zoning Map, and
- Table of Uses.

Use	C-1	C-2A Store-front	C-2	C-3	Additional Requirements
Retail businesses with adult novelties				SLU	<i>Article 5, Division 3</i>
Marihuana establishment: retailer, microbusiness, and safety compliance facility			SLU	SLU	<i>Chapter 37 of Code of Ordinances</i>
Office and Service Uses					
Personal and business services	P	P	P	P	
Professional and Business Offices	P	P	P	P	
Bank, Financial Institution		P	P	P	
Studio, such as art, dance, health, music or other similar place of instruction	P	P	P		
Funeral homes and mortuaries			P*	P*	<i>Article 5, Division 4</i>
Self-service laundry and dry cleaning establishments			P	P	
Medical Uses					
Hospitals				P	
Medical and dental offices and clinics	P		P		
Medical laboratories			P	P	
Urgent care center				P	
Lodging					
Hotels and motels		P	P	P	
Bed and breakfast inns	P*		P*	P*	
Food and Drink Establishments					
Bars, taverns, lounges		P*	P*	P*	<i>Article 5, Division 4</i>
Microbreweries, brew-pubs		P*	P*	P*	<i>Article 5, Division 4</i>
Drive-through window facilities for banks, restaurants, or other permitted uses			SLU	SLU	<i>Article 5, Division 3</i>
Restaurants, standard		P	P	P	
Restaurants with an open front window		P	P	P	<i>Article 5, Division 4</i>
Restaurant, Drive-In				P	
Restaurant, Fast-Food				P	

References to Articles, Sections, Tables and Figures are italicized to indicate the hyperlink. After you have read the referenced section, you can click on the Previous View button to return to the page you were reading.

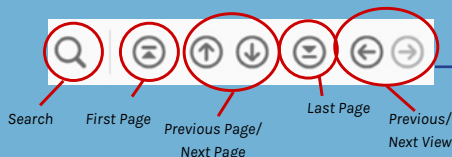
Words that are linked to their definition in Article 2 are not italicized, but when you hover over them with your mouse you will see the cursor changes to a finger, allowing you to click and jump to the definition.

The buttons on the side of the page take you to commonly used features:

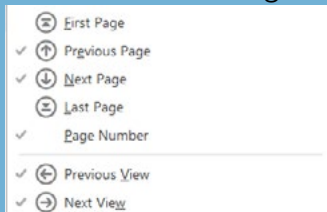
- General Provisions,
- Site Plan Review,
- Special Land Uses,
- Landscape, and
- Parking.

Note: The interactive features are optimized for Acrobat Reader and may not be as functional on a mobile device.

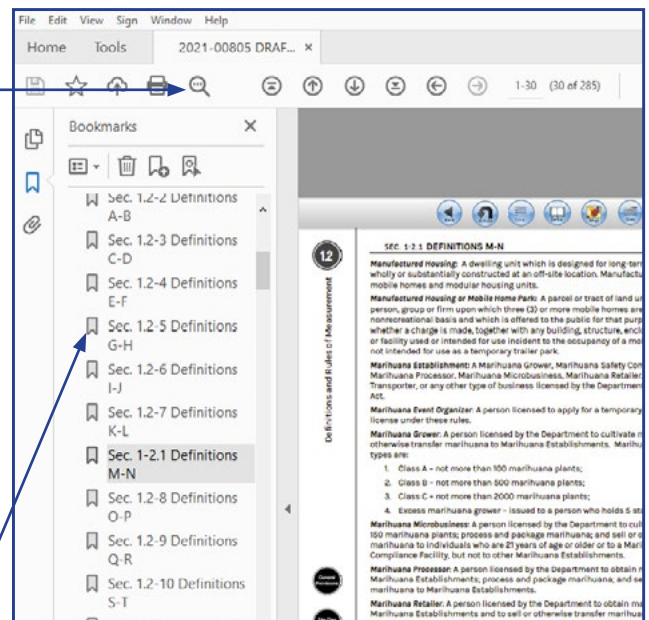
Acrobat Reader Features



Locate your navigation tools by right clicking on View> Show Hide> Toolbar items> Page Navigation Tools.



Click on bookmarks or anywhere in the Table of Contents to jump between sections.



ARTICLE I: INTRODUCTION

1.1	TITLE, PURPOSE, AND AUTHORITY	1-1
SEC. 1.1-1	TITLE	1-2
SEC. 1.1-2	PURPOSE	1-2
SEC. 1.1-3	CONFLICTING REGULATIONS	1-3
SEC. 1.1-4	VESTED RIGHTS	1-3
SEC. 1.1-5	AUTHORITY	1-4
SEC. 1.1-6	VALIDITY AND SEVERABILITY	1-4
SEC. 1.1-7	EFFECTIVE DATE	1-4
SEC. 1.1-8	REPEAL OF PRIOR ORDINANCE	1-4
1.2	DEFINITIONS & RULES OF MEASUREMENT	1-5
SEC. 1.2-1	CONSTRUCTION OF LANGUAGE	1-6
SEC. 1.2-2	DEFINITIONS A-B	1-6
SEC. 1.2-3	DEFINITIONS C-D	1-13
SEC. 1.2-4	DEFINITIONS E-F	1-20
SEC. 1.2-5	DEFINITIONS G-H	1-25
SEC. 1.2-6	DEFINITIONS I-J	1-27
SEC. 1.2-7	DEFINITIONS K-L	1-27
SEC. 1.2-8	DEFINITIONS M-N	1-30
SEC. 1.2-9	DEFINITIONS O-P	1-32
SEC. 1.2-10	DEFINITIONS Q-R	1-35
SEC. 1.2-11	DEFINITIONS S-T	1-37
SEC. 1.2-12	DEFINITIONS U-V	1-42
SEC. 1.2-13	DEFINITIONS W-Z	1-43

ARTICLE 2: ZONING DISTRICTS

2.1	RESIDENTIAL DISTRICTS	2-1
SEC. 2.1-1	ENUMERATION OF DISTRICTS	2-2
SEC. 2.1-2	MAP	2-2
2.2	RESIDENTIAL DISTRICTS	2-5
SEC. 2.2-1	R-1 RESIDENTIAL DISTRICT	2-6
SEC. 2.2-2	R-2 MULTIPLE FAMILY RESIDENTIAL DISTRICT	2-6
SEC. 2.2-3	R-3 RURAL RESIDENTIAL DISTRICT	2-6
SEC. 2.2-4	R-4 HIGH DENSITY RESIDENTIAL DISTRICT	2-6
SEC. 2.2-5	SCHEDULE OF REGULATIONS	2-7
SEC. 2.2-6	RESIDENTIAL USE TABLE	2-7
SEC. 2.2-7	RESIDENTIAL BUILDING DESIGN	2-9
2.3	COMMERCIAL/MIXED-USE DISTRICTS	2-19
SEC. 2.3-1	COMMERCIAL/MIXED-USE USE TABLE	2-20
SEC. 2.3-2	PROVISIONS APPLICABLE TO COMMERCIAL DISTRICTS	2-24
SEC. 2.3-3	C-1 NEIGHBORHOOD COMMERCIAL DISTRICT	2-28
SEC. 2.3-4	C-2 DOWNTOWN MIXED-USE DISTRICT	2-29
SEC. 2.3-5	C-3 HIGHWAY MIXED-USE DISTRICT	2-32



2.4	INDUSTRIAL DISTRICT	2-33
SEC. 2.4-1	INTENT	2-34
SEC. 2.4-2	INDUSTRIAL USE TABLE	2-34
SEC. 2.4-3	PROVISIONS APPLICABLE TO INDUSTRIAL DISTRICTS	2-35
SEC. 2.4-4	DISTRICT SITE AND BUILDING REQUIREMENTS	2-36
2.5	OPEN AREA DISTRICT	2-39
SEC. 2.5-1	INTENT	2-40
SEC. 2.5-2	OPEN AREA USE TABLE	2-40

ARTICLE 3: GENERAL PROVISIONS

3.1	GENERAL PROVISIONS	3-1
SEC. 3.1-1	ACCESSORY BUILDINGS, STRUCTURES, AND USES	3-2
SEC. 3.1-2	ADULT AND CHILD CARE FACILITIES	3-4
SEC. 3.1-3	ANTENNAS AND TOWERS	3-6
SEC. 3.1-4	BUILDING GRADES	3-8
SEC. 3.1-5	DETERMINATION OF SIMILAR USE	3-8
SEC. 3.1-6	DONATION BOXES	3-8
SEC. 3.1-7	ELECTRIC DISTRIBUTION AND SERVICE LINES	3-9
SEC. 3.1-8	ESSENTIAL PUBLIC SERVICES	3-9
SEC. 3.1-9	FENCES AND WALLS	3-9
SEC. 3.1-10	FLAGPOLES	3-10
SEC. 3.1-11	FRONT YARD REQUIREMENTS	3-10
SEC. 3.1-12	GRADING, EXCAVATION, FILLING, SOIL REMOVAL, CREATION OF PONDS, AND CLEARING OF TREES	3-11
SEC. 3.1-13	HEIGHT EXPECTATIONS AND LIMITATIONS	3-11
SEC. 3.1-14	HOME OCCUPATIONS	3-11
SEC. 3.1-15	INTERSECTION VISIBILITY	3-12
SEC. 3.1-16	KEEPING OF ANIMALS	3-13
SEC. 3.1-17	LOT AREA ALLOCATION	3-13
SEC. 3.1-18	LOT WIDTH/DEPTH RATIO	3-13
SEC. 3.1-19	MECHANICAL EQUIPMENT AND UTILITIES	3-13
SEC. 3.1-20	MEDICAL MARIHUANA	3-14
SEC. 3.1-21	OUTDOOR SEATING FOR RESTAURANTS AND CAFES	3-19
SEC. 3.1-22	PERFORMANCE STANDARDS	3-20
SEC. 3.1-23	PRINCIPAL BUILDINGS, STRUCTURES, AND USES	3-22
SEC. 3.1-24	PRIVATE ROAD STANDARDS	3-22
SEC. 3.1-25	PROJECTIONS INTO YARDS	3-24
SEC. 3.1-26	RECREATIONAL EQUIPMENT AND VEHICLE PARKING AND STORING	3-25
SEC. 3.1-27	RESIDENTIAL RECREATIONAL AREA	3-26
SEC. 3.1-28	SIDEWALKS, BIKEPATHS, AND WALKWAYS	3-26
SEC. 3.1-29	SOLAR PANEL ENERGY SYSTEMS	3-27
SEC. 3.1-30	STORAGE AND REPAIR OF VEHICLES	3-28
SEC. 3.1-31	STREET ACCESS AND DESIGN	3-29
SEC. 3.1-32	SWIMMING POOLS	3-30
SEC. 3.1-33	TEMPORARY BUILDINGS, STRUCTURES, SEASONAL/SPECIAL EVENTS, AND USES	3-30
SEC. 3.1-34	VOTING PLACE	3-33
SEC. 3.1-35	WASTE RECEPTACLES AND ENCLOSURES	3-33

ARTICLE 4: SITE DEVELOPMENT

4.1	OFF-STREET PARKING & LOADING STANDARDS	4-1
SEC. 4.1-1	PURPOSE	4-2
SEC. 4.1-2	GENERAL REQUIREMENTS	4-2
SEC. 4.1-3	PARKING UNITS OF MEASUREMENT.....	4-4
SEC. 4.1-4	PARKING SPACE NUMERICAL REQUIREMENTS.....	4-5
SEC. 4.1-5	BARRIER-FREE PARKING REQUIREMENTS.....	4-11
SEC. 4.1-6	OFF-STREET PARKING SPACE DESIGN AND SETBACK REQUIREMENTS.....	4-11
SEC. 4.1-7	PARKING LOT CONSTRUCTION AND MAINTENANCE	4-14
SEC. 4.1-8	OFF-STREET LOADING AND UNLOADING REQUIREMENTS.....	4-14
4.2	ACCESS MANAGEMENT	4-17
SEC. 4.2-1	STATEMENT OF PURPOSE	4-18
SEC. 4.2-2	APPLICATION OF STANDARDS.....	4-18
SEC. 4.2-3	NUMBER OF DRIVEWAYS	4-18
SEC. 4.2-4	SHARED ACCESS-JOINT DRIVEWAYS, FRONTAGE ROADS, PARKING LOT CONNECTIONS, AND REAR SERVICE DRIVES.....	4-19
SEC. 4.2-5	ADEQUATE SIGHT DISTANCE.....	4-19
SEC. 4.2-6	DRIVEWAY SPACING FROM INTERSECTIONS.....	4-20
SEC. 4.2-7	DRIVEWAY SPACING FROM OTHER DRIVEWAYS.....	4-20
SEC. 4.2-8	DRIVEWAY DESIGN, CHANNELIZED DRIVEWAYS, DECELERATION LANES AND TAPERS, AND BYPASS LANES.....	4-21
SEC. 4.2-9	DESIGN OF FRONTAGE ROADS, REAR SERVICE DRIVES AND PARKING LOT CONNECTIONS....	4-22
4.3	LANDSCAPE STANDARDS	4-25
SEC. 4.3-1	PURPOSE	4-26
SEC. 4.3-2	TREE PROTECTION: REMOVAL AND REPLACEMENT, PERMIT REQUIRED.....	4-26
SEC. 4.3-3	REPLACEMENT OF REMOVED TREES.....	4-29
SEC. 4.3-4	TREE HEALTH CONDITION RANKING MATRIX.....	4-30
SEC. 4.3-5	INCENTIVES TO PRESERVE EXISTING TREES.....	4-31
SEC. 4.3-6	LANDSCAPE PLAN SPECIFICATIONS	4-32
SEC. 4.3-7	DESIGN STANDARDS	4-32
SEC. 4.3-8	SPECIFICATIONS FOR LANDSCAPE IMPROVEMENTS AND PLANT MATERIALS	4-35
SEC. 4.3-9	MINIMUM STANDARDS FOR INSTALLATION, IRRIGATION AND MAINTENANCE.....	4-37
SEC. 4.3-10	STANDARDS FOR COMPLIANCE FOR EXISTING SITES	4-37
4.4	SIGNS	4-39
SEC. 4.4-1	PURPOSE	4-40
SEC. 4.4-2	SIGN DEFINITIONS.....	4-40
SEC. 4.4-3	PROHIBITED SIGNS	4-43
SEC. 4.4-4	EXEMPTIONS TO PERMITTING.....	4-44
SEC. 4.4-5	GENERAL STANDARDS FOR PERMITTED SIGNS.....	4-45
SEC. 4.4-6	SPECIFIC SIGN STANDARDS	4-46
SEC. 4.4-7	ADDITIONAL SIGN STANDARDS.....	4-48
SEC. 4.4-8	NON-CONFORMING SIGNS.....	4-50
SEC. 4.4-9	DANGEROUS, UNSAFE, ABANDONED, AND ILLEGALLY ERECTED SIGNS.....	4-51
SEC. 4.4-10	PERMITS AND APPLICATION PROCEDURES.....	4-51
SEC. 4.4-11	LICENSE AND INSURANCE	4-52
SEC. 4.4-12	ADMINISTRATION, ENFORCEMENT, VIOLATIONS, AND PENALTIES	4-52
SEC. 4.4-13	APPEALS AND VARIANCES.....	4-53
SEC. 4.4-14	GROUND SIGN VARIANCES FOR BUSINESS CENTERS.....	4-54
SEC. 4.4-15	SUBSTITUTION CLAUSE	4-54
SEC. 4.4-16	SEVERABILITY CLAUSE.....	4-54



4.5	LIGHTING STANDARDS	4-55
SEC. 4.4-1	PURPOSE.....	4-56
SEC. 4.5-2	APPLICABILITY.....	4-56
SEC. 4.5-3	LIGHTING DEFINITIONS.....	4-56
SEC. 4.5-4	SUBMITTAL REQUIREMENTS.....	4-57
SEC. 4.5-5	LIGHTING STANDARDS.....	4-57
SEC. 4.5-6	EXEMPTIONS.....	4-59
SEC. 4.5-7	LAMP OR FIXTURE SUBSTITUTION	4-60

ARTICLE 5: APPROVAL

5.1	SITE PLAN REVIEW	5-1
SEC. 5.1-1	PURPOSE.....	5-2
SEC. 5.1-2	USES REQUIRING SITE PLAN REVIEW.....	5-2
SEC. 5.1-3	PLANNED UNIT DEVELOPMENTS, SITE CONDOMINIUMS, AND CONDOMINIUM SUBDIVISIONS	5-5
SEC. 5.1-4	PROJECTS EXEMPT FROM SITE PLAN REVIEW	5-5
SEC. 5.1-5	PROJECTS ELIGIBLE FOR SKETCH PLAN REVIEW AND ADMINISTRATIVE APPROVAL.....	5-5
SEC. 5.1-6	(OPTIONAL) CONCEPTUAL SITE PLAN REVIEW.....	5-6
SEC. 5.1-7	SITE PLAN SUBMITTAL REQUIREMENTS.....	5-7
SEC. 5.1-8	STANDARDS FOR SITE PLAN APPROVAL.....	5-9
SEC. 5.1-9	SITE PLANS WITH MULTIPLE PHASES.....	5-11
SEC. 5.1-10	CONDITIONS OF SITE PLAN APPROVAL	5-12
SEC. 5.1-11	VALIDITY OF APPROVED SITE PLAN.....	5-12
SEC. 5.1-12	DEVIATIONS FROM APPROVED SITE PLAN.....	5-12
SEC. 5.1-13	PROPERTY MAINTENANCE AFTER APPROVAL	5-13
SEC. 5.1-14	AS-BUILT DRAWINGS.....	5-14
5.2	PLANNED UNIT DEVELOPMENT (PUD) OVERLAY	5-17
SEC. 5.2-1	INTENT.....	5-18
SEC. 5.2-2	PRINCIPAL PERMITTED USES.....	5-18
SEC. 5.2-3	SPECIAL LAND USES AND CONDITIONAL USES	5-19
SEC. 5.2-4	QUALIFYING CONDITIONS.....	5-19
SEC. 5.2-5	APPLICATION AND REVIEW PROCEDURE FOR PRELIMINARY PUD SITE PLAN AND FINAL PUD SITE PLAN	5-20
SEC. 5.2-6	PRELIMINARY PUD SITE PLAN SUBMITTAL REQUIREMENTS.....	5-21
SEC. 5.2-7	STANDARDS FOR APPROVAL OF PRELIMINARY PUD SITE PLAN.....	5-23
SEC. 5.2-8	FINAL PUD SITE PLAN SUBMITTAL REQUIREMENTS.....	5-24
SEC. 5.2-9	STANDARDS FOR APPROVAL OF FINAL SITE PLAN.....	5-25
SEC. 5.2-10	CONDITIONS OF APPROVAL.....	5-25
SEC. 5.2-11	VALIDITY OF APPROVED FINAL PUD SITE PLAN.....	5-25
SEC. 5.2-12	DEVIATIONS FROM APPROVED FINAL PUD SITE PLAN	5-25
SEC. 5.2-13	APPEALS AND VARIANCES.....	5-26
SEC. 5.2-14	PUDS APPROVED PRIOR TO THIS ORDINANCE	5-26
5.3	SPECIAL LAND USE	5-27
SEC. 5.3-1	PURPOSE.....	5-28
SEC. 5.3-2	STANDARDS FOR APPROVAL	5-28
SEC. 5.3-3	APPLICATION PROCEDURE.....	5-28
SEC. 5.3-4	DESIGNATED REVIEW AUTHORITY AND APPROVAL PROCEDURE.....	5-29
SEC. 5.3-5	CONDITIONS OF APPROVAL.....	5-29
SEC. 5.3-6	VALIDITY OF SPECIAL LAND USE APPROVAL	5-29
SEC. 5.3-7	SPECIAL LAND USE AMENDMENTS AND EXPANSIONS.....	5-30
SEC. 5.3-8	SPECIAL LAND USE SPECIFIC REQUIREMENTS.....	5-30

5.4	PERMITTED WITH USE STANDARDS	5-47
SEC. 5.4-1	PURPOSE.....	5-48
SEC. 5.4-2	STANDARDS FOR APPROVAL	5-48
SEC. 5.4-3	REQUIREMENTS AND STANDARDS OF APPROVAL	5-48
SEC. 5.4-4	VALIDITY OF PERMITTED WITH USE STANDARDS APPROVAL	5-48
SEC. 5.4-5	PERMITTED USES WITH USE STANDARDS SPECIFIC REQUIREMENTS	5-48
5.5	CONDOMINIUM DEVELOPMENT STANDARDS	5-57
SEC. 5.5-1	PURPOSE.....	5-58
SEC. 5.5-2	DEFINITIONS	5-58
SEC. 5.5-3	APPLICATION AND AUTHORITY	5-58
SEC. 5.5-4	APPROVAL OF PLANS.....	5-59
SEC. 5.5-5	STREETS AND NECESSARY EASEMENTS.....	5-59
SEC. 5.5-6	SETBACKS AND BOUNDARIES.....	5-59
SEC. 5.5-7	COMMON ELEMENTS	5-59
SEC. 5.5-8	ENCROACHMENT.....	5-59
SEC. 5.5-9	SUBDIVISION OF UNIT SITES.....	5-59
SEC. 5.5-10	CONFORMANCE WITH SUBDIVISION REGULATIONS.....	5-60
SEC. 5.5-11	RESIDENTIAL RECREATIONAL AREA.....	5-60
SEC. 5.5-12	WATER AND WASTE WATER.....	5-60
SEC. 5.5-13	EXPANSION AND CONVERSION.....	5-60
SEC. 5.5-14	MASTER DEED.....	5-60
SEC. 5.5-15	AS-BUILT PLAN AND OCCUPANCY.....	5-60
SEC. 5.5-16	FINAL BYLAWS, CONSOLIDATED MASTER DEED, AND SITE PLAN.....	5-60
SEC. 5.5-17	COMPLIANCE WITH OTHER STATUTES AND ORDINANCES.....	5-60
SEC. 5.5-18	VIOLATION AND PENALTY.....	5-61

ARTICLE 6: ADMINISTRATIVE

6.1	NON-CONFORMING USES, STRUCTURES, AND LOTS	6-1
SEC. 6.1-1	NON-CONFORMING USES, STRUCTURES, AND LOTS, IN GENERAL.....	6-2
SEC. 6.1-2	NON-CONFORMING LOTS.....	6-2
SEC. 6.1-3	NON-CONFORMING USES.....	6-3
SEC. 6.1-4	NON-CONFORMING STRUCTURES.....	6-4
SEC. 6.1-5	CONTINUANCE OF NON-CONFORMING USES OF STRUCTURES AND LAND	6-5
SEC. 6.1-6	NON-CONFORMING SITES.....	6-6
SEC. 6.1-7	REPAIRS AND MAINTENANCE	6-6
SEC. 6.1-8	CHANGE OF TENANCY OR OWNERSHIP	6-7
SEC. 6.2-1	AUTHORITY OF ZONING ADMINISTRATOR.....	6-10
SEC. 6.2-2	CERTIFICATES OF ZONING COMPLIANCE.....	6-10
SEC. 6.2-3	APPLICATION PROCEDURES IN GENERAL	6-11
SEC. 6.2-4	PERFORMANCE GUARANTEES.....	6-12
SEC. 6.2-5	PUBLIC HEARINGS	6-13
SEC. 6.2-6	VIOLATIONS	6-13
SEC. 6.2-7	PENALTIES.....	6-13
SEC. 6.3-1	ESTABLISHMENT.....	6-16
SEC. 6.3-2	MEMBERSHIP, QUORUM, AND ALTERNATE MEMBERS.....	6-16
SEC. 6.3-3	QUALIFICATIONS OF MEMBERS	6-16
SEC. 6.3-4	PROCEDURAL MATTERS, PUBLIC HEARINGS, AND VOTE REQUIRED.....	6-16
SEC. 6.3-5	JURISDICTION, DUTIES AND RESPONSIBILITIES	6-17
SEC. 6.3-6	GRANTING OF VARIANCES	6-17
SEC. 6.3-7	APPEALS.....	6-19
SEC. 6.3-8	DECISIONS	6-19



SEC. 6.3-9 ORDERS, VALIDITY, AND LIMITATIONS 6-19

SEC. 6.4-1 INITIATION OF REZONING, ZONING ORDINANCE TEXT, AND COMPREHENSIVE PLAN
AMENDMENTS 6-22

SEC. 6.4-2 APPLICATION PROCEDURE 6-22

SEC. 6.4-3 REZONING, ZONING ORDINANCE, AND COMPREHENSIVE PLAN AMENDMENT PROCEDURE 6-23

SEC. 6.4-4 CRITERIA FOR AMENDMENT OF THE OFFICIAL ZONING MAP (REZONING) 6-23

SEC. 6.4-5 AMENDMENTS REQUIRED TO CONFORM TO COURT DECREE 6-24

SEC. 6.4-6 CONDITIONAL REZONING 6-24

AA: APPENDIX

AA	APPENDIX	A-1
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USE TABLE A-2

ARTICLE 1, DIVISION 1
**TITLE, PURPOSE,
AND AUTHORITY**

1

SEC. 1.1-1 TITLE

This Ordinance shall be known and may be cited as the "City of Ironwood Zoning Ordinance."

SEC. 1.1-2 PURPOSE

- a. The purpose of this Ordinance is to promote the public health, safety, and general welfare of the community as a welcoming, serviceable, and attractive municipality, by having regulations and restrictions that:
 1. Promote compatibility of existing and future land uses.
 2. Increase the safety and security of home life.
 3. Preserve and create a favorable quality of life for a diverse population.
 4. Develop good citizenship.
 5. Protect and enhance property and diverse values.
 6. Facilitate efficient traffic operations, minimize congestion, and accident potential.
 7. Enhance the environment for pedestrians and other non-motorized types of transportation.
 8. Restrict building in floodplain areas as a means of protecting property owners.
 9. Protect wetlands in recognition of their irreplaceable environmental value.
 10. Promote aesthetics and minimize blight.
 11. Provide for convenient vehicular parking.
 12. Provide parks, recreation, schools, religious institutions, and community facilities.
 13. Encourage a variety of quality housing.
 14. Encourage preservation of environmental features through flexible design standards.
 15. Promote clean air and water, access to sunlight, sufficient infrastructure, and public services.
 16. Assist in implementing and accomplishing the objectives of the City's adopted Comprehensive Plan.
 17. Provide reasonable means of protecting and safeguarding the City's economic structure.
 18. Provide each property owner with a reasonable and economic use of their land.
 19. Lessen congestion, disorder and infringement on property values, safety, and quality of life which are often aggravated due to unregulated development.
 20. Prevent overcrowding of land and undue concentration of population.
- b. In order to effectively meet this purpose, the City is divided into districts of such number, shape, and area, and of such common unity of purpose, adaptability, or use, that are deemed most suitable to provide for the best general civic use, protect the common rights and interests within each district, and the City as a whole, preserve the property owners right to use their land, and to promote quality of life and business vitality. The regulations of this Ordinance accomplish these purposes by controlling land uses within each district; acknowledging the unique impacts of special land uses through specific standards for their development in appropriate locations within selected districts; promoting quality by limiting the location, height, bulk, occupancy, and uses of buildings, and other structures; defining maximum residential density, specifying the

percentage of a site available for a building; and requiring building and parking setbacks from property lines and public street rights-of-way.

SEC. 1.1-3 CONFLICTING REGULATIONS

- a. Where any condition imposed by any provision of this Ordinance, upon the use of any lot, building, or structure, is either more restrictive or less restrictive than any comparable condition imposed by any other provision of this Ordinance or by the provision of any Ordinance adopted under any other law, the provision which is more restrictive or which imposes the higher standard or requirement shall govern.
- b. This Ordinance is not intended to abrogate or annul any easement, covenant, or other private agreement, provided that where any provision of this Ordinance is more restrictive or imposes a higher standard or requirement than such easement, covenant, or other private agreement, the provision of this Ordinance shall govern.
- c. Except as may otherwise be provided in this Ordinance, every building and structure erected; every use of any lot, building, or structure; every structural alteration or relocation of an existing building or structure and every enlargement of, or addition to, an existing use, building, or structure shall be subject to all regulations of this Ordinance which are applicable in the zoning district in which such use, building, or structure is located.
- d. No setback area or lot existing at the time of adoption of this Ordinance shall be reduced in dimensions or area below the minimum requirements set forth herein. Yards or lots created after the effective date of this Ordinance shall meet at least the minimum requirements established herein.
- e. The regulations herein established shall be considered the minimum regulations for promoting and protecting the public health, safety, and welfare.

SEC. 1.1-4 VESTED RIGHTS

- a. Site Plans Submitted Prior to Effective Date
 - 1. Construction Begun. Nothing in this Ordinance shall be deemed to require any change in the plans, construction, or designated use of any building upon which actual construction was begun prior to the enactment of this Ordinance, provided construction has lawfully begun, is being diligently carried on, and shall be completed within one (1) year of the effective date of this Ordinance. The Zoning Board of Appeals (ZBA) may permit an extension of up to one (1) year for completion.
 - 2. Application Submitted. An application shall meet the requirements of the Ordinance effective on the date of submission. An application submitted before the effective date of this Ordinance must be approved by the Planning Commission by the date that the Ordinance takes effect or the requirements of this Ordinance shall be followed.
 - 3. Application Approved. If an application has been approved within twelve (12) months of the effective date of this Ordinance, it shall remain valid if construction is begun within one (1) year and completed within two (2) years of the effective date of this Ordinance.
- b. For projects not subject to site plan approval, a building permit must be issued prior to the effective date of this Ordinance; otherwise the requirements of this Ordinance take

effect.

- c. If the conditions of this Section are not met, the standards and provisions of this Zoning Ordinance shall govern.
- d. Nothing in this Ordinance should be interpreted or construed to give rise to any permanent vested rights in the continuation of any particular use, district, zoning classification or any permissible activities therein; and, they are hereby declared to be subject to subsequent amendment, change or modification as may be necessary to the preservation or protection of public health, safety, and welfare.

SEC. 1.1-5 AUTHORITY

This Ordinance is enacted in accordance with the Michigan Zoning Enabling Act (Public Act 110 of 2006), as amended.

SEC. 1.1-6 VALIDITY AND SEVERABILITY

If any court of competent jurisdiction shall declare any part of this Ordinance to be invalid, such ruling shall not affect any other provisions of this Ordinance not specifically included in such ruling. Further if any court of competent jurisdiction shall declare invalid the application of any provision of this Ordinance to a particular parcel, lot, use, building, or structure, such ruling shall not affect the application of such provision to any other parcel, lot, use, building, or structure not specifically included in such ruling.

SEC. 1.1-7 EFFECTIVE DATE

This Ordinance shall become effective seven (7) days from the date of publication of notice of adoption.

SEC. 1.1-8 REPEAL OF PRIOR ORDINANCE

The zoning ordinance previously adopted by the City of Ironwood prior to the adoption of the ordinance from which this chapter is derived and all amendments thereto are hereby repealed. The repeal of such Ordinances shall not have the effect of releasing or relinquishing any penalty, forfeiture, or liability incurred under such Ordinance, or any part thereof, and such Ordinance shall be treated as still remaining in force for the purpose of instituting or sustaining any proper action for the enforcement of such penalty, forfeiture, or liability.

Adopted: , 2020

Published: , 2020

Effective: , 2020

ARTICLE 1, DIVISION 2
DEFINITIONS
& RULES OF MEASUREMENT



SEC. 1.2-1 CONSTRUCTION OF LANGUAGE

The following rules of construction apply to the text of this Ordinance:

- a. The particular shall control the general.
- b. In case of any difference of meaning or implication between the text of this Ordinance and any caption or illustration, the text shall control.
- c. The word "shall" is always mandatory and not discretionary. The word "may" is permissive, with the decision made by the Planning Commission, City Commission, or Zoning Board of Appeals, as indicated.
- d. Words used in the present tense shall include the future; and words used in the singular number shall include the plural, and the plural the singular, unless the context clearly indicates the contrary.
- e. The words "used" or "occupied" include the words "intended", "designed", or "arranged to be used or occupied"; the word "building" includes the word "structure" and any part thereof; the word "dwelling" includes the word "residence"; the word "lot" includes the words "plot" or "parcel."
- f. The word "person" includes an individual, a corporation, a partnership, an incorporated or unincorporated association, or any other entity recognizable as a "person" under the laws of Michigan.
- g. Unless the context clearly indicates the contrary, where a regulation involves two (2) or more items, conditions, provisions, or events connected by the conjunction "and", "or", "either...or", the conjunction shall be interpreted as follows:
 1. "And" indicates that all the connected items, conditions, provisions, or events shall apply.
 2. "Or" indicates that the connected items, conditions, provisions, or events may apply singly or in any combination (i.e., "or" also means "and/or").
 3. "Either...or" indicates that the connected items, conditions, provisions or events shall apply singly but not in combination.
 - (a) The terms "abutting" or "adjacent to" include property along the lot lines of the subject site including those in another community, but do not include lands separated by a public street right-of-way.
 - (b) The term "this Zoning Ordinance" or "this Ordinance" includes the City of Ironwood Zoning Ordinance and any amendments thereto.
 - (c) Terms not herein defined shall have the meaning customarily assigned to them.

SEC. 1.2-2 DEFINITIONS A-B

The following words, terms and phrases, when used in this Ordinance, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Access Management (Access Control): A technique to improve traffic operations along a major roadway and decrease the potential for accidents through the control of driveway locations and design; consideration of the relationship of traffic activity for properties adjacent to, and across from, one another; and the promotion of alternatives to direct access.

Access to Property, Reasonable: A property owner's legal right, incident to property ownership, to access a public road right-of-way. Reasonable access to property may be indirect or

certain vehicle turning movements prohibited for improved safety and traffic operations.

Accessory Building, Structure, or Use: A building, structure, or use which is clearly incidental to, customarily found in connection with, devoted exclusively to, subordinate to, and located on the same lot as the principal use to which it is related.

Accessory Dwelling Unit (ADU): A smaller secondary home on the same lot as a primary dwelling, having total square footage between 200 and 600. ADUs are independent, habitable, and provide basic requirements of shelter, heating, cooking, water, and sanitary services. There are (2) types of ADUs: Garden Cottage and Accessory Suite or In-law apartment.

Accessory Suite/Mother-in-law Apartment: a type of Accessory Dwelling Unit (ADU). A smaller secondary home on the same lot as a primary dwelling, having total square footage between 200 and 600. ADUs are independent, habitable, and provide basic requirements of shelter, heating, cooking, water, and sanitary services. Accessory Suites are attached or are part of the primary dwelling (converted living space, apartment over a garage, basement apartment, etc.).

Adequate Lateral Support: The control of soil movement on a site as determined by accepted engineering standards.

Adult Day-Care Facility: A facility other than a private residence, which provides care for more than six (6) adults for less than twenty-four (24) hours a day.

Adult Care Facility, State-Licensed: Any structure constructed for residential purposes that is licensed by the State of Michigan pursuant to Public Act 218 of 1979. These acts provide for the following types of residential structures:

- a. **Adult Foster Care Small Group Home:** A facility with the approved capacity to receive twelve (12) or fewer adults who are provided supervision, personal care, and protection in addition to room and board, for twenty-four (24) hours a day, five (5) or more days a week, and for two (2) or more consecutive weeks for compensation.
- b. **Adult Foster Care Large Group Home:** A facility with approved capacity to receive at least thirteen (13) but not more than twenty (20) adults to be provided supervision, personal care, and protection in addition to room and board, for twenty four (24) hours a day, five (5) or more days a week, and for two (2) or more consecutive weeks for compensation.
- c. **Adult Foster Care Family Home:** A private residence with the approved capacity to receive six (6) or fewer adults to be provided with foster care for twenty four (24) hours a day for five (5) or more days a week and for two (2) or more consecutive weeks. The adult foster care family home licensee must be a member of the household and an occupant of the residence.
- d. **Congregate Facility:** Residence for more than twenty (20) adults.

Adult Entertainment Regulated Uses: See [Sec. 5.3-8 Special Land Use Specific Requirements](#)

Agricultural businesses. Agricultural retail or operations accessory to residential uses, such as stables, commercial dog kennels, nurseries, keeping of livestock, produce stands, but does not include agritourism uses such as tours, dining, or event rentals.

Alley: Any dedicated public way affording a secondary means of access to abutting property, and not intended for general traffic circulation.

Alteration: Any change, addition or modification in construction or type of occupancy, any change in the structural members of a building, such as walls or partitions, columns, beams or girders, the consummated act of which may be referred to herein as “altered” or “reconstructed.”

Animal, Domesticated: An animal that is commonly considered capable of being trained or is capable of adapting to living in a human environment and being of use to human beings, and which is not likely to bite without provocation, nor cause death, maiming or illness to human beings, including by way of example: bird (caged), fish, turtle, rodent (bred, such as a gerbil, rabbit, hamster or guinea pig), cat (domesticated), lizard (non-poisonous), dog, and chicken. Wild, vicious, or exotic animals shall not be considered domesticated.

Animal, Exotic: Any animal of a species not indigenous to the State of Michigan and not a domesticated animal, including any hybrid animal that is part exotic animal.

Animal, Non-Domesticated (Wild): Any living member of the animal kingdom, including those born or raised in captivity, except the following: human beings, domestic dogs (excluding hybrids with wolves, coyotes, or jackals), domestic cats (excluding hybrids with ocelots or margays), farm animals, rodents, any hybrid animal that is part wild, and captive-bred species of common cage birds.

Animal, Vicious: Any animal that attacks, bites, or injures human beings or domesticated animals without adequate provocation, or which because of temperament, conditioning, or training, has a known propensity to attack, bite, or injure human beings or domesticated animals.

Antennae, Reception: See “Reception Antennae.”

Aquifer: A geologic formation, group of formations or part of a formation capable of storing and yielding a significant amount of groundwater to wells or springs.

Arcade, Game or Video: The use of a building or a portion of a building for the location, operation, and placement of five (5) or more mechanical amusement devices. Mechanical amusement devices shall mean any device, apparatus, mechanical equipment or machine operated as amusement for required compensation. The term does not include vending machines used to dispense foodstuffs, toys, or other products for use and consumption.

Arterial Street: A street defined in the Comprehensive Plan or City’s Act 51 Plan as “major traffic routes” and/or as an arterial or major street by the Michigan Department of Transportation where the movement of through traffic is the primary function, with service to adjacent land uses a secondary function.

As-Built Plans: Construction plans in accordance with all approved field changes.

Auto (Automobile): Any motorized vehicle intended to be driven on roads or trails, such as cars, trucks, vans, and motorcycles.

Automobile Gasoline Station: An establishment which includes buildings and premises for the primary purpose of retail sales of gasoline. An automobile gasoline service station may also include an area devoted to sales of automotive items and convenience goods (mini-mart) primarily sold to patrons purchasing gasoline. An establishment which provides vehicle maintenance or repair is not included within this definition.

Automobile or Vehicle Dealership: A building or premises used primarily for the sale of new and used automobiles and other motor vehicles such as motorcycles, boats, and recreational vehicles. Such a dealership may include outdoor display and accessory indoor maintenance and repair.

Automobile Repair Establishment (Major Repair): A motor vehicle or boat repair establishment which may conduct, in addition to activities defined below as "minor repairs", one (1) or more of the following: general repair, engine rebuilding, rebuilding or reconditioning of motor vehicles, collision service, such as body, frame, or fender straightening and repair; overall painting and undercoating of automobiles, major overhauling of engine requiring removal of cylinder-head or crank case pan, recapping or retreading of tires, steam cleaning and similar activities.

Automobile Service Establishments (Routine Maintenance and Minor Repair): A building or premises used primarily to provide general maintenance on automobiles, boats, or other motor vehicles such as oil changes and lubrication; servicing and repair of spark plugs, batteries, pumps, belts, hoses, air filters, windshield wipers and distributors; replacement of mufflers and exhaust systems, brakes and shock absorbers; radiator cleaning and flushing; sale and installation of automobile accessories such as tires, radios and air conditioners; wheel alignment, balancing and undercoating; but excluding tire recapping or grooving or any major mechanical repairs, collision work, or painting. An automobile maintenance/service establishment may also sell gasoline, but is distinct from an automobile gasoline station.

Automobile Wash: Any building or structure or portion thereof containing facilities for washing motor vehicles using production line methods with a conveyor, blower, steam cleaning device or other mechanical washing devices; and shall also include coin and attendant operated drive-through, automatic self-serve, track mounted units and similar high volume washing establishments, but shall not include hand washing operation.

Base Flood: A flood event having a one percent (1%) chance of being equaled or exceeded in any one (1) given year.

Basement: The portion of a building which is partly or wholly below grade but so located that the vertical distance from the average grade to the floor is greater than the vertical distance from the average grade to the ceiling. A basement shall not be counted as a story.

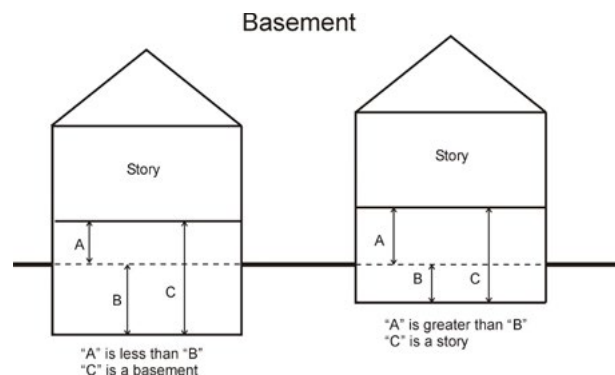
Bed and Breakfast Inn: Any dwelling in which overnight accommodations are provided or offered for transient guests for compensation. A bed and breakfast is distinguished from a motel in that a bed and breakfast establishment shall have only one (1) set of kitchen facilities and be architecturally consistent with surrounding homes.

Berm: A mound of earth graded, shaped and improved with landscaping in such a fashion as to be used for visual and/or audible screening purposes.

Block: The property abutting one (1) side of a street and lying between the two (2) nearest intersecting streets, or between the nearest such street and railroad right-of-way, unsubdivided acreage, lake, river or live stream; or between any of the foregoing and any other barrier to the continuity of development.

Boulevard: The landscaped area between the sidewalk and street in the right-of-way, sometimes known as a curb lawn.

Brewpub: A restaurant or drinking establishment which includes the brewing of beer as an accessory use.



Buffer Zone: A strip of land often required between certain zoning districts reserved for plant material, berms, walls, or fencing singularly or in combination to serve as a visual and noise barrier.

Building: Any structure, either temporary or permanent, having a roof and walls, and intended for the shelter or enclosure of persons, animals, or property of any kind. A building shall include tents, mobile homes, manufactured housing, sheds, garages, greenhouses, pole barns, semi-trailers, vehicles situated on a parcel and used for the purposes of a building and similar structures. A building shall not include such structures as storage containers, signs, fences, shipping containers, smokestacks, canopies, or overhangs but shall include structures such as storage tanks, produce silos, coal bunkers, oil cracking towers, or similar structures.

Building Coverage: The percentage of the lot area that is covered by building area, which includes the total horizontal area when viewed in plan.

Building Official: An individual or company appointed by the City Commission delegated to administer the City Building Code and City Zoning Ordinance.

Building Department: The Department charged with enforcing this Ordinance. The term "Building Department" shall also include "Planner", "Planning Consultant", "Engineer", "Engineering Consultant", "Building Administrator", "Building Official", "Building Inspector", "Director of Community & Economic Development" or "Community Development Director."

Building depth. The horizontal distance at the ground floor measured perpendicular from the exterior of the street facing building wall at the build-to line to the opposite exterior wall enclosing the permitted street level active uses.

Building Envelope: The ground area of a lot which is defined by the minimum setback and spacing requirements within which construction of a principal building and any attached accessory structures (such as a garage) is permitted by this Ordinance. For condominium developments, the building envelope shall be illustrated on a site plan.

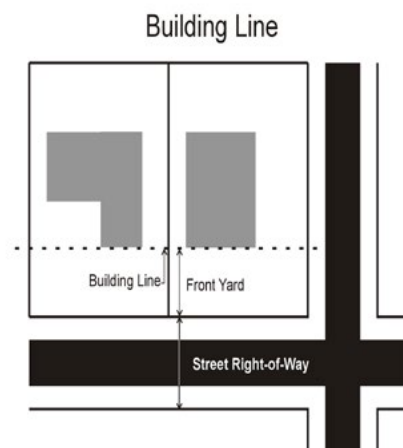
Building Height: The vertical distance measured from the finished grade to the highest point of the roof surface for flat roofs; to the deck line of mansard roofs; and to the average height between eaves and ridge for gable, hip and gambrel roofs. Where a building is located on sloping terrain, the height shall be measured from the average grade.

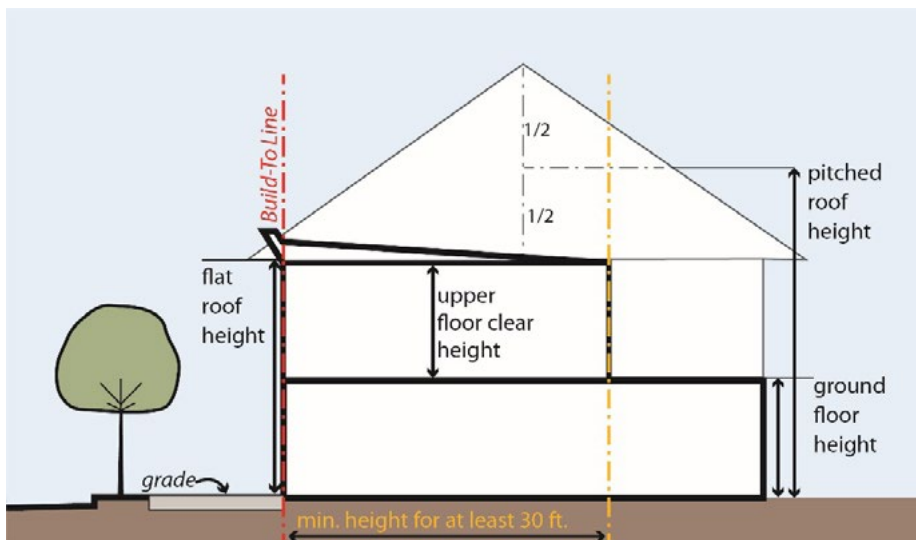
(a) **Ground floor height** shall be measured from the average fronting sidewalk grade to the second story finished floor elevation.

(b) **Upper floor clear height** shall be measured from finished floor elevation to finished ceiling elevation.

(c) **Sill height** shall be measured from the average fronting sidewalk grade to the top of the ground floor window sill.

Building Line: A horizontal line generally parallel to a front, rear, or side lot line which is located at the point of the foundation of a principal building nearest to the front, rear, or side lot line.



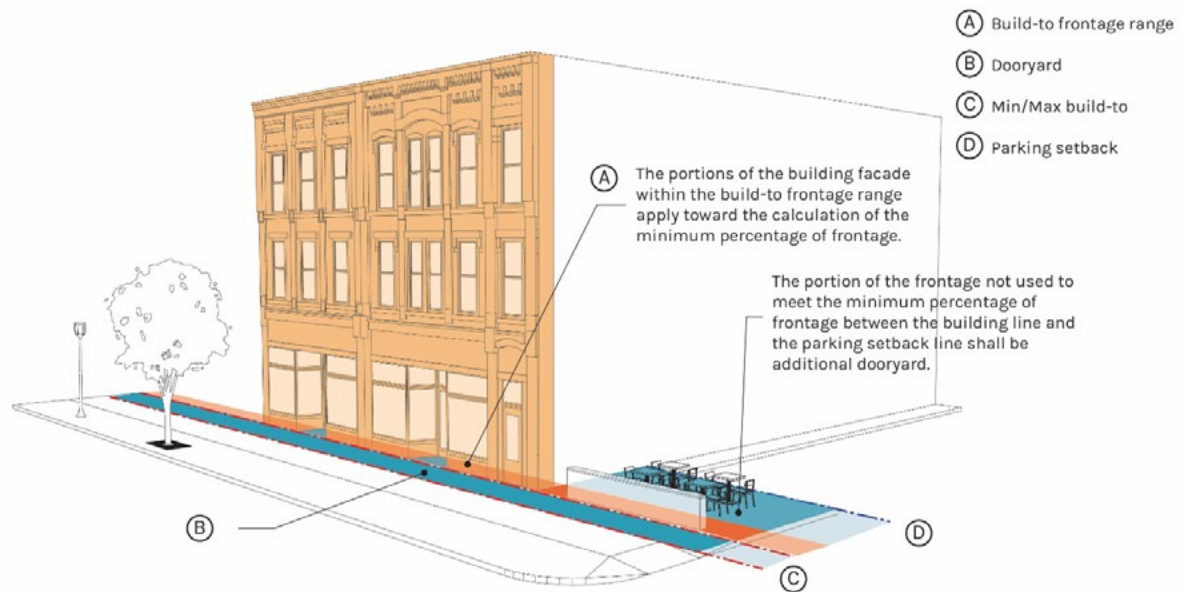
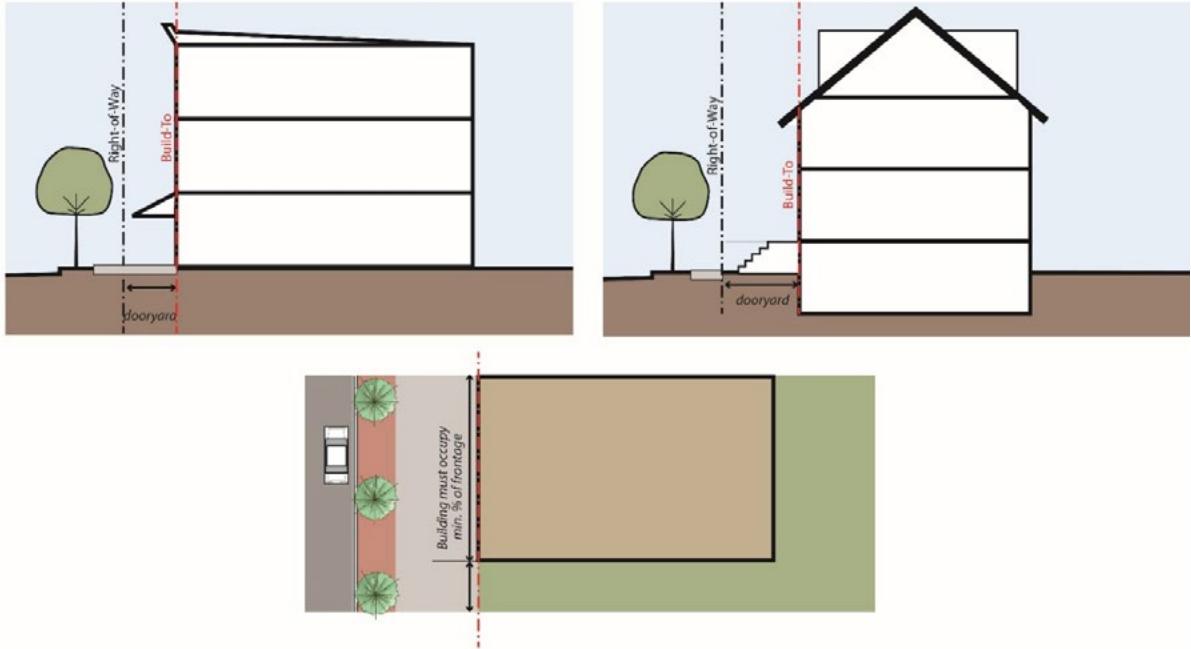


Building Permit: An authorization issued by the Building Official to move, erect or alter a structure within the City.

Building, Principal: A building in which is conducted the principal uses of the lot on which such building is located.

Build-to: Build-to is a line parallel to the public street right-of-way to which buildings must be constructed.

- (a) Build-to measurement. Build-to is measured from and perpendicular to the lot line abutting a street. Where a public access easement abuts the public street right-of-way on a lot, the build-to shall be measured from the easement rather than the lot line.
- (b) Percentage of frontage. Required build-to is calculated as a percentage using the length of the primary building wall divided by the total lot width, as measured at the lot line abutting the subject street right-of-way. Buildings shall be built at or within the build-to requirement for at least the minimum percentage (%) required along the primary and/or secondary frontage.
- (c) Build-to frontage range. Architectural features, such as pilasters or recesses, utilized for building wall articulation that are within two feet of the primary building wall may be utilized in the length of applicable building wall meeting the build-to percentage of frontage.
- (d) Dooryard. The area between the right-of-way and the build-to line is the dooryard and is intended as a transitional area between the public and private realms for pedestrian-oriented amenities.
 - (1) The dooryard shall accommodate entrances, outdoor seating, and projections such as awnings, balconies, bay windows, stoops and porches.
 - (2) The dooryard shall contain urban-style landscape (concrete pavement, brick pavers, planters, street furniture). Lawns are only permitted in the dooryard of residential buildings.
 - (3) The portion of the frontage not used to meet the minimum percentage of frontage between the building line and the parking setback line shall be additional dooryard.



Business Service Establishment: A business which provides business type services to patrons including but not limited to copy centers, postal centers, data centers and computer repair establishments.

SEC. 1.2-3 DEFINITIONS C-D

Caliper: The diameter of a trunk measured as follows:

- (a) Existing trees are measured at four and one-half (4.5) feet above the average surrounding grade; and,
- (b) Trees which are to be planted shall be measured twelve (12) inches above the average surrounding grade if the tree caliper is more than four (4) inches, or if the tree caliper is less than four (4) inches, it shall be measured at six (6) inches above the average surrounding grade.

Canopy Tree: A deciduous tree whose mature height and branch structure provide foliage primarily on the upper half of the tree. The purposes of a canopy tree are to provide shade to adjacent ground areas and to enhance aesthetics.

Caretaker (Living Quarters): An independent residential dwelling unit or living area designed for and occupied by no more than two (2) persons, where at least one (1) is employed to provide services or to look after goods, buildings, or property on the parcel on which the living quarters are located.

Carport: A shelter for vehicles consisting of a roof extended from a wall of a building or a partially open structure consisting of a roof and possibly walls.

Cemetery: Land used or intended to be used for burial of the human dead and dedicated for such purposes. Cemeteries include accessory columbaria and mausoleums, but exclude crematories.

Certificate of Zoning Compliance: A document signed by the Director of Community & Economic Development as a condition precedent to the commencement of a use or the construction/reconstruction of a structure or building which acknowledges that such use, structure or building complies with the provisions of this Ordinance.

Child Care Organization: A facility for the care of children under 18 years of age, as licensed and regulated by the state under Act No. 116 of the Public Acts of 1973 and the associated rules promulgated by the State Department of Social Services. Such care organizations are classified below:

- (a) **Child Care Center or Day-Care Center:** A facility other than a private home, receiving more than six (6) preschool or school age children for group Day-Care for periods of less than twenty four (24) hours a day, and where the parents or guardians are not immediately available to the child. It includes a facility which provides care for not less than two (2) consecutive weeks, regardless of the number of hours of care per day.

The facility is generally described as a child care center, Day-Care center, day nursery, preschool, nursery school, parent cooperative preschool, play group, or drop-in center. "Child care center" or "Day-Care center" does not include a Sunday school conducted by a religious institution or a facility operated by a religious organization where children are cared for during short periods of time while persons responsible for such children are attending religious services.

- (b) **Child Caring Institution:** A child care facility which is organized for the purpose of receiving minor children for care, maintenance, and supervision, usually on a 24 hour basis, in a building maintained for that purpose, and operates throughout the year. It includes a maternity home for the care of unmarried mothers who are minors, an agency group home, and institutions for mentally disabled or emotionally disturbed minor children. It does not include hospitals, nursing

homes, boarding schools, or an adult foster care facility in which a child has been placed.

- (c) **Foster Family Home:** A private home in which at least one (1) but not more than four (4) minor children, who are not related to an adult member of the household by blood, marriage, or adoption, are given care and supervision for twenty four (24) hours a day, for four (4) or more days a week, for two (2) or more consecutive weeks, unattended by a parent or legal guardian.
- (d) **Foster Family Group Home:** A private home in which more than four (4) but less than seven (7) children, who are not related to an adult member of the household by blood, marriage, or adoption, are provided care for twenty four (24) hours a day, for four (4) or more days a week, for two (2) or more consecutive weeks, unattended by a parent or legal guardian.
- (e) **Family Day-Care Home:** A private home in which one (1) but less than seven (7) minor children are received for care and supervision for periods of less than twenty four (24) hours a day, unattended by a parent or legal guardian, except children related to an adult member of the family by blood, marriage, or adoption. It includes a home that gives care to an unrelated child for more than (4) weeks during a calendar year.
- (f) **Group Day-Care Home:** A private home in which more than six (6) but not more than twelve (12) children are given care and supervision for periods of less than twenty four (24) hours a day unattended by a parent or legal guardian except children related to an adult member of the family by blood, marriage, or adoption. It includes a home that gives care to an unrelated child for more than four (4) weeks during a calendar year.

Church or Temple: A building, the primary use of which is regular assembly of persons for religious worship or services, together with accessory uses.

City Attorney: The duly licensed person or firm employed by the City Commission and representing the City in legal matters.

City Commission: The City of Ironwood City Commission.

City Engineer: The duly licensed person or firm employed by the City Commission and representing the City in engineering matters such as drainage, grading, paving, storm water management and control, utilities, and other related site engineering and civil engineering issues.

City Planner: The person or firm employed by the City Commission and representing the City in planning, zoning and development related matters.

Clerk: The Clerk of the City of Ironwood.

Clinic, Medical or Dental: An establishment where human patients who are not lodged overnight are admitted for examination and treatment by a group of physicians, dentists, or similar professionals. A medical clinic may incorporate customary laboratories and pharmacies incidental to or necessary for its operation or to the service of its patients, but may not include facilities for overnight patient care or major surgery.

Club or Fellowship Organization: An organization of persons for special purposes or for the promulgation of sports, arts, science, agriculture, literature, politics, or similar activities, but not operated for profit or to espouse beliefs or further activity that is not in conformance with the constitution of the United States or any laws or ordinances. The facilities owned or

used by such organization may be referred to as a "club" in this Ordinance.

Co-Location: Location by two (2) or more wireless communication providers of wireless communication facilities on a common structure, tower, or building, to reduce the overall number of structures required to support wireless communication antennas within the City.

Commercial Use: An occupation, employment, or enterprise that is carried on for profit by the owner, lessee, or licensee for more than seven (7) days during a calendar year.

Commercial Vehicle: Any vehicle bearing or required to bear commercial license plates and which falls into one (1) or more of the categories listed below:

- (a) Truck tractor.
- (b) Semi-trailer, which shall include flat beds, stake beds, roll-off containers, tanker bodies, dump bodies and full or partial box-type enclosures.
- (c) Vehicles of a type that are commonly used for the delivery of ice cream, milk, bread, fruit or similar vending supply or delivery trucks. This category shall include vehicles of a similar nature which are also of a type commonly used by electrical, plumbing, heating and cooling, and other construction-oriented contractors.
- (d) Tow trucks.
- (e) Commercial hauling trucks.
- (f) Vehicle repair service trucks.
- (g) Snow plowing trucks.
- (h) Any other vehicle with a commercial license plate having a gross vehicle weight in excess of ten thousand (10,000) pounds or a total length in excess of twenty-two (22) feet.

Common Elements: The portions of the condominium project other than the condominium units are defined as follows:

- (a) General Common Elements means and includes:
 - (1) The land in the condominium project.
 - (2) The foundations, main walls, roofs, halls, lobbies, stairways entrances, exits, or communication ways.
 - (3) The basements, flat roofs, yards and gardens, except as otherwise provided or stipulated;
 - (4) The premises for the use of janitors or persons in charge of the condominium project, including lodging, except as otherwise provided or stipulated.
 - (5) The compartments or installations of central services such as heating, power, light, gas, cold and hot water, refrigeration, air-conditioning, reservoirs, water tanks, and pumps and the like.
 - (6) The elevators, incinerators and, in general, all devices or installations existing for common use.
 - (7) All other elements of the condominium project owned in common and intended for common use or necessary to the existence, upkeep and safety of the project.

- (b) **Limited Common Elements** means and includes those common elements which are reserved in the master deed for the exclusive uses of less than all of the co-owners.

Common Land: A parcel or parcels of land with the improvements thereon, the use, maintenance and enjoyment of which are intended to be shared by the owners and/or occupants of individual building units in a subdivision or a planned unit development.

Common Open Space: An unoccupied area within a planned unit development which is reserved primarily for the leisure and recreational use of all the planned unit development residents, owners and occupants, and generally owned and maintained in common by them, often through a homeowners association.

Community Centers: A building to be used as a place of meeting, recreation, or social activity and not operated for profit and in which alcoholic beverages are not normally dispensed or consumed.

Condominium: A system of separate ownership of individual units and/or multi-unit projects according to Public Act 59 of 1978, as amended. In addition to the interest acquired in a particular unit, each unit owner is also a tenant in common in the underlying fee and in the spaces and building parts used in common by all the unit owners.

Condominium Act: Michigan Act 59 of 1978, as amended.

Condominium, Consolidating Master Deed: The final amended master deed for a contractible condominium project, an expandable condominium project, or a condominium project containing convertible land or convertible space, which final amended master deed fully describes the condominium project as completed. See also "Condominium, master deed."

Condominium, Contractible: A condominium project from which any portion of the submitted land or building may be withdrawn in pursuant to express provisions in the condominium documents and in accordance with the Ironwood Code of Ordinances and the Condominium Act, Act 59 of the Public Acts of 1978, as amended.

Condominium, Conversion: A condominium project containing condominium units, some or all of which were occupied before the establishment of the condominium project.

Condominium, Convertible Area: A unit or a portion of the condominium referred to in the condominium documents within which additional condominium units or general or limited common elements may be created pursuant to express provisions in the condominium documents and in accordance with the Ironwood Code of Ordinances and the Condominium Act.

Condominium, Expandable: A condominium project to which additional land may be added pursuant to express provision in the condominium documents and in accordance with the Ironwood Code of Ordinances and the Condominium Act.

Condominium, General Common Element: The common elements other than the limited common elements. See also "Common Elements."

Condominium, Limited Common Element: A portion of the common elements reserved in the master deed for the exclusive use of less than all of the co-owners. See also "Common Elements."

Condominium, Master Deed: The condominium document recording the condominium project as approved by the Community Development Director to which is attached as exhibits and incorporated by reference the approved bylaws for the project and the approved condominium subdivision plan for the project. See also "Condominium, Consolidating Master Deed."

Condominium, Project: The equivalent to “subdivision,” as used in this Ordinance and the subdivision regulations.

Condominium Project, Mobile Home: A condominium project in which mobile or manufactured homes are intended to be located upon separate sites which constitute individual condominium units.

Condominium Setbacks: Setbacks shall be measured as follows:

- (a) **Front Yard Setback:** The distance between the public street right-of-way or private road easement line and the foundation of the unit site. Where there is no public right-of-way or access easement, the front yard setback required in the district shall be measured from fifteen (15) feet from the nearest pavement edge to the foundation of the unit.
- (b) **Side Yard Setback:** The distance between the side of a condominium building unit and the side unit (lot) line. Where no unit (lot) lines are provided, the distance between the closest points of two units shall be double the side yard setback required in the zoning district.
- (c) **Rear yard setback:** The perimeter shall be the distance between the limit of the development and the rear of the unit; within the development, rear yard setbacks shall be measured as the distance between the rear building line and the rear site (lot) line, or where lot lines are not defined, the space between the rear building lines of two buildings shall be double the rear yard setback required in the zoning district.

Condominium, Site Condominium Project: A condominium project designed to function in a similar manner, or as an alternative to, a platted subdivision. A residential site condominium project shall be considered equivalent to a platted subdivision for purposes of regulation of this Ordinance.

Condominium Subdivision Plan: The site, survey and utility plans, and sections as appropriate showing the existing and proposed structures and improvements including the location thereof on the land. The condominium subdivision plan shall show the size, location, area, vertical boundaries, and volume for each unit comprised of enclosed air space. A number shall be assigned to each condominium unit. The condominium subdivision plan shall include the nature, location, and approximate size of common elements and any other information required by Section 66 of Michigan Public Act 59 of 1978, as amended.

Condominium Unit: That portion of the condominium project designed and intended for separate ownership as described in the master deed, regardless of whether it is intended for residential, office, industrial, business, recreational, use as a time-share unit, or any other type of use.

Condominium Unit Site: The area designating the perimeter within which the condominium unit must be built. After construction of the condominium unit, the balance of the condominium unit site shall become a limited common element. The term “condominium unit site” shall be equivalent to the term “lot,” for purposes of determining compliance of a site condominium subdivision with provisions of this Ordinance pertaining to minimum lot size, minimum lot width, maximum lot coverage and maximum floor area ratio.

Contractor Yard: A site on which a building or construction contractor stores equipment, tools, vehicles, building materials, and other appurtenances used in or associate with building or construction. A contractor’s yard may include outdoor storage, or a combination of both.

Convalescent Home or Nursing Home: A nursing care facility, including a county medical care facility, but excluding a hospital or a facility created by Act No. 152 of the Public Acts of 1985, as amended, being Sections 36.1 to 36.12 of the Michigan Compiled Laws, which provides organized nursing care and medical treatment to seven (7) or more unrelated individuals suffering or recovering from illness, injury, or infirmity. See also “Housing for the elderly.”

Cottage: A small, single-family dwelling of conventional or modern construction, built on a foundation. A cottage is independent, habitable, and provides the basic requirements of shelter, heating, cooking, water, and sanitary service and must be connected to water, well, sewer, or septic. A cottage must be on legally created parcel and is subject to setbacks of the underlying zoning requirements.

County Drain Commission: The Gogebic County Drain Commission.

County Health Department: The Gogebic County Health Department.

County Road Commission: Gogebic County Road Commission.

Court: An open space bounded on two (2) or more sides by a building or buildings.

Cul-de-sac: A dead-end public or private street, generally short in distance, which terminates in a circular or semicircular section of street which allows for vehicle turnaround.

Curb Cut: The entrance to or exit from a property provided for vehicular traffic to or from a public or private thoroughfare.

Dangerous or Hazardous Materials: Any substances or materials that, by reason of their toxic, caustic, corrosive, abrasive, explosive or otherwise injurious properties, may be detrimental or deleterious to the environment or the health of any person handling or otherwise coming into contact with such material or substance.

Day-Care Center: See "Child care organization."

Deceleration Lane: An added roadway lane that permits vehicles to slow down and leave the main vehicle stream before turning.

Deck: A platform, commonly constructed of wood, which is typically attached to a house and which is used for outdoor leisure activities.

Dedication: The intentional appropriation of land by the owner to public use.

Density: The number of dwelling units situated on or to be developed per net or gross acre of land. For purposes of calculating maximum density, only twenty-five percent (25%) of the acreage determined to be wetlands protected by the Goemaere-Anderson Wetland Protection Act, PA 203 of 1979, shall be calculated toward the total site acreage. All open bodies of water, land within the 100 year floodplain elevation, public rights-of-way and areas within overhead utility line easements are excluded from this calculation. Actual density shall also be determined by compliance with all setbacks, parking, open space and other site design requirements.

Designated Consumption Establishment: A commercial space that is licensed by the Department and authorized to permit adults 21 years of age and older to consume Marihuana products at the location indicated on the state license.

Detention Basin or Facility: An artificial or natural water collector facility designed to collect surface water in order to impede its flow and to release the water gradually at a rate not greater than that prior to the development of the property, onto natural or artificial outlets.

Development: Any human-made change to improved or unimproved real estate, including, but not limited to, buildings or other structures, mining, dredging, filling, grading, paving, excavation, or drilling operations. A development may include a site plan, a plot (building) plan, a condominium plan, a plat or a manufactured housing community.

Diameter at Breast Height (dbh): The diameter measured at a height of four and one-half (4.5) feet above the natural grade.

District, Zoning: An area of land for which there are uniform regulations governing the use of buildings and premises, density of development, yard requirements and height regulations, and other appropriate regulations.

Dooryard: See BUILD-TO.

Drainageways and Streams: Existing permanent or intermittent watercourses.

Drive-in: A business establishment so developed that its retail or service character is dependent on providing a driveway approach or parking spaces for motor vehicles so as to serve patrons while in the motor vehicle rather than within a building or structure, including customer communication facilities for banks or other uses. A drive-in restaurant is distinct from a drive-through restaurant in that the majority of drive-in patrons consume food and beverages while in the vehicle and parked on the premises.

Drive-through Window Facilities: A business establishment in which all or at least ten (10) percent of the business consists of providing goods and services from a drive-through window to patrons in motor vehicles.

Dumpster or Waste Receptacle: Any accessory exterior container used for the temporary storage of rubbish, pending collection, having the capacity of at least one cubic yard. Recycling stations and exterior compactors shall be considered to be dumpsters or waste receptacles.

Dwelling Unit: A building, or enclosed portion thereof, designed for occupancy by one (1) family for residential purposes and having independent living, eating, sleeping, cooking, and sanitary facilities. A dwelling unit shall include both manufactured units (mobile homes and modular homes) and site built units.

Dwelling Unit, Attached: A dwelling unit attached to one (1) or more dwelling units by common major structural elements.

Dwelling Unit, Detached: A dwelling unit which is not attached to any other dwelling unit by any means.

Dwelling Unit, Efficiency Apartment: A dwelling unit of not more than one (1) room in addition to a kitchen and a bathroom.

Dwelling Unit, Flats: A type of multiple-family housing comprised of attached dwelling units placed side-by-side or stacked, typically with one shared entry. It is appropriately scaled to fit adjacent to single-family units.

Dwelling Unit, Manufactured: A dwelling unit which is substantially built, constructed, assembled, and finished off the premises upon which it is intended to be located.

Dwelling Unit, Multiple-Family: A building designed exclusively for, and containing three (3) or more dwelling units.

Dwelling Unit, Single-Family: A detached building designed exclusively for, and containing one (1) dwelling unit only.

Dwelling Unit, Site Built: A dwelling unit which is substantially built, constructed, assembled, and finished on the premises which are intended to serve as its final location. Site built dwelling units include dwelling units constructed of precut materials and panelized wall, roof and floor sections when such sections require substantial assembly and finishing on the premises which are intended to serve as its final location.

Dwelling Unit, Three-family or Triplex: A detached building designed exclusively for, and containing three (3) dwelling units only

Dwelling Unit, Two-family or Duplex: A detached building designed exclusively for, and containing two (2) dwelling units only.

Dwelling Unit, Townhouse: A type of multiple-family housing comprised of attached dwelling units placed side-by-side. Townhouses are typically narrow, 2-3 story residential buildings with each unit having access directly to the street.

SEC. 1.2-4 DEFINITIONS E-F

Easement: A right-of-way granted, but not dedicated, for limited use of private land for private, public or quasi-public purpose, such as for franchised utilities, a conservation easement or an access easement for a private road or service drive, and within which no permanent structures may be erected.

Endangered Species Habitat: An area where a plant or animal listed as an endangered species by state or federal agencies naturally grows or lives, or identified habitat sites designated on the Michigan Natural Features Inventory.

Entertainment Facilities: An establishment which provides for activities such as but not limited to: bowling alleys, billiard and pool halls, game and video arcades, and tag games. This definition does not include those uses defined in 5.3-8c. [Adult Entertainment Regulated Uses](#)

Entrance, Pedestrian.

- (a) An entrance is a functional door that remains unlocked and unobstructed during business hours. The entrance shall be a door parallel to a street frontage within 15 feet of the building face; or a door at approximately a 45-degree angle to the intersecting streets of a corner lot.
- (b) The entrance shall be a door parallel to a street frontage within 15 feet of the building face; or a door at approximately a 45-degree angle to the intersecting streets of a corner lot.
- (c) The distance between entrances shall be measured from the center of the door or set of doors.

Environmental Contamination: The presence or release of a hazardous substance or other substance in a quantity that is or may become injurious to the environment or to the public health, safety, or welfare.

Erected: Built, constructed, altered, reconstructed, moved upon, or any physical operations on the premises which are required for the construction. Excavation, fill, drainage and the like shall be considered a part of erection.

Essential Public Services: The erection, construction, alteration or maintenance by the public utilities or municipal department of underground, surface or overhead gas, electrical, cable television, steam, fuel or water transmission or distribution systems, collection, communication, supply or disposal systems, including poles, wires, mains, drains, sewers, pipes, conduits, transformers, splice boxes, cables, fire alarm and police call boxes, traffic signals, hydrants and similar accessories in connection therewith, but not including buildings or storage yards, which are necessary for the furnishing of adequate service by such utilities or municipal departments for the general health safety or welfare. Essential services shall not include cellular telephone towers, commercial reception towers, air quality monitoring stations, school bus parking yards, sales or business offices, or commercial buildings or activities. Radio and television towers and cellular phone antennas are defined under “Wireless Communication Facilities.”

Essential Public Service Building: A building or structure principal to an essential public service, such as a drop-off stations for residential recyclables, vehicle garages, telephone exchange buildings, electricity transformer stations or substations, gas regulator stations.

Essential Public Service Building Storage Yard: An outdoor storage area used as a principal or accessory use for an essential public service.

Excavation: Any breaking of ground, except common household gardening and ground care.

Existing Use: The use of a lot, parcel, or structure at the time of the enactment of the ordinance.

Facade: The exterior wall of a building exposed to public view.

Family: Family means any of the following:

- (a) A domestic family which is one (1) or more persons living together and related by the bonds of blood, marriage or adoption, together with caretaker of the principal occupants and not more than one (1) additional unrelated person, with all of such individuals being domiciled together as a single, domestic housekeeping unit in a dwelling, or
- (b) The functional equivalent of the domestic family which is persons living together in a dwelling unit whose relationship is of a permanent and distinct character with a demonstrable and recognizable bond which render the persons a cohesive unit. All persons must be otherwise operating as a single housekeeping unit.
- (c) This definition shall not include any society, club, fraternity, sorority, association, lodge, coterie, organization or group where the common living arrangement and/or the basis for the establishment of the functional equivalency of the domestic family is likely or contemplated to exist for a limited or temporary duration.

Family Day-Care Home: See “Child care organization” or “Adult foster care facility.”

Family Foster Care Home: See “Adult foster care facility or “Child care organization.”

Farm: All of the contiguous neighboring or associated land operated as a single unit on which bona fide farming with acceptable farming practices is carried on directly by the owner-operator, manager or tenant farmer, by his own labor or with the assistance of members of his household or hired employees; provided, however, that land to be considered a farm hereunder shall include a continuous parcel of five (5) acres or more in area; provided further, farms may be considered as including establishments operated as bona fide greenhouses, nurseries, orchards, chicken hatcheries, poultry farms and apiaries; but establishments keeping or operating fur-bearing animals, public or private stables, commercial kennels, stone quarries or gravel or sand pits, shall not be considered farms hereunder unless combined with bona fide farm operations on the same continuous tract of land of not less than twenty (20) acres. No farms shall be operated as piggeries, or for the disposal of garbage, public sewage, or rubbish, or as rendering plants, or for the slaughtering of animals except animals raised on the premises or maintained on the premises for at least one (1) year for the consumption by persons residing on the premises. Under no circumstances shall wild, vicious or exotic animals be considered farm animals or products.

Farm Building: Any structure or building other than a dwelling used or built on a farm.

Fence: An accessory structure constructed of wood, masonry, stone, wire, metal or any other material or combination of materials approved by the Building Department, intended for use as a barrier to property ingress or egress, a screen from objectionable vista, noise, and/or for decorative use.

Filling: The depositing or dumping of any matter onto, or into, the ground, except common household gardening and ground care.

Filling Station: Bulk storage tanks of flammable and combustible liquids, compressed gases or liquefied petroleum gas (LP gas) for business use, retail use, wholesale, or wholesale distribution.

Fitness Center or Health Club: A facility which provides indoor exercise facilities, such as exercise machines and weight-lifting equipment, usually in a structured physical activity program supervised by professional physical fitness instructors or specialists in sports medicine. As defined herein, "personal fitness center" shall not include spectator seating for sports events. A personal fitness center may or may not be enclosed within a gym.

Flood or Flooding: A general and temporary condition of partial or complete inundation of normally dry land areas from the overflow of inland waters or the unusual and rapid accumulation or runoff of surface waters from any source.

Flood Hazard Area: Land which on the basis of available floodplain information is subject to a one (1) percent or greater chance of flooding in any given year.

Flood Insurance Rate Map (FIRM): An official map of a community, on which the Federal Insurance Administration has delineated both the areas of special flood hazards and the risk premium zones applicable to the community.

Flood Insurance Study: The official report provided by the Federal Insurance Administration. The report contains flood profiles, the water surface elevation of the base flood, and may include a flood hazard boundary-floodway map.

Floodplain: Land at a specified elevation subject to periodic flooding that have been defined by the Federal Emergency Management Agency (FEMA) as flood hazard areas (i.e., lands within the 100 year flood boundary) in the flood insurance study for the City of Ironwood.

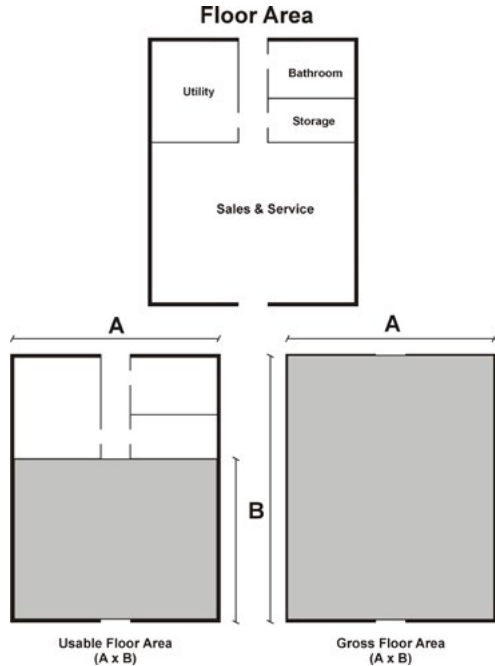
Floodway: The channel of a river or other watercourse and the adjacent land areas which must be reserved in order to discharge the base flood.

Floor Area, Gross or Total: The sum of all gross horizontal areas of all floors of a building or buildings, measured from the outside dimensions of the outside face of the outside wall. Unenclosed porches, courtyards, or patios shall not be considered as part of the gross area except where they are utilized for commercial purposes such as the outdoor sale of merchandise.

Floor Area, Residential: For the purpose of computing the minimum allowable floor area in a residential dwelling unit, the sum of the horizontal areas of each story of the building shall be measured from the exterior faces of the exterior walls or from the centerline of walls separating two (2) dwellings. The floor area measurement excludes areas of basements, unfinished attics, attached garages, breezeways, and enclosed and unenclosed porches.

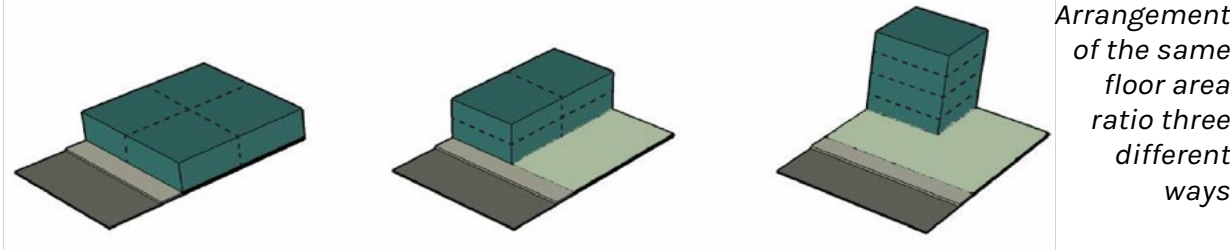
Floor Area, Useable: For the purposes of computing parking requirements, the useable floor area shall be considered as that area to be used for the sale of merchandise or services, or for use to serve patrons, clients, or customers. Such floor area which is used or intended to be used principally for the storage or processing of merchandise, hallways, stairways, and elevator shafts, or for utilities for sanitary facilities, shall be excluded from this computation of useable floor area. Useable floor area shall be measured from the interior faces of the exterior walls, and total useable floor area for a building shall include the sum of the useable floor area for all floors.

Floor Area Ratio (FAR): The floor area ratio is calculated as the principal building's total floor area divided by total lot area. The purpose of utilizing FAR is to regulate the bulk of buildings based on lot size. Examples of features included or excluded in the calculation are listed below:



Include in FAR	Exclude in FAR
First story	Accessory structures
Upper story	Carports
Attached garage	Basements
Detached garages located in front of the rear building line	Unfinished/uninhabitable attics
Architectural projections with floor area	Detached garages located behind the rear building line
Unenclosed porches, decks, and stoops	

Features not specifically listed in the table will be evaluated for inclusion or exclusion by the Zoning Administrator for a determination



Foot candle: A unit of illuminance or illumination, equivalent to the illumination produced by a source of one candle at a distance of one foot and equal to one lumen incident per square foot.

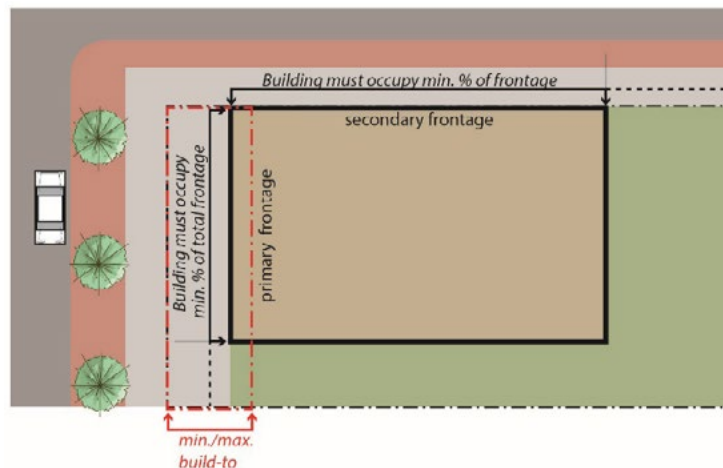
Forestry Practices: Any action intended to improve forestland or forest resources and includes, but is not limited to any of the following:

1. The improvement of species of forest trees.
2. Reforestation
3. The harvesting of species of forest trees
4. Road construction associated with the improvement or harvesting of forest tree species or reforestation.

Foster Family Home and Foster Family Group Home: See "Child Care Organization" or "Adult Foster Care Facility".

Frontage: The linear dimension measured along the public street right-of-way line or along the private road access easement.

- a. Primary frontage is located along the front lot line.
- b. Corner lots, through lots, or any lot with more than one street frontage shall have a secondary frontage on every lot line abutting a street other than the front lot line.



Frontage Road: A public or private drive which generally parallels a public street between the right-of-way and the front building setback line. Frontage roads can be one-way or bidirectional in design. The frontage road provides specific access points to private properties while maintaining separation between the arterial street and adjacent land uses. A road which allows parking or is used as a maneuvering aisle within a parking area is generally not considered a frontage road.

Funeral Home or Mortuary Establishment: An establishment where the dead are prepared for burial or cremation and where wakes or funerals may be held. A funeral home or mortuary establishment shall not include crematoria.

SEC. 1.2-5 DEFINITIONS G-H

Garage, Private or Public: An accessory building or portion of a principal building designed or use solely for the storage of motor vehicles, boats, and similar vehicles owned and used by the occupants of the building to which it is accessory.

Garden Center: An establishment with retail sales of trees, fruits, vegetables, shrubbery, plants, seeds, topsoil, humus, fertilizer, trellises, lawn furniture, playground equipment and other home garden supplies and equipment.

Garden Cottage: A type of Accessory Dwelling Unit (ADU). A smaller secondary home on the same lot as a primary dwelling, having total square footage between 200 and 600. ADUs are independent, habitable, and provide basic requirements of shelter, heating, cooking, water, and sanitary services. Garden Cottages are detached structures.

Glare: The effect produced at the lot line by brightness sufficient to cause annoyance, discomfort, or loss in visual performance and visibility.

Golf Course: A public or private open area of fairways, greens and rough and may include a clubhouse and related accessory uses provided that all structures and activities shall be an integral part of the intended main recreational land use. Further, all clubhouses, restaurants, pro-shop facilities, etc., shall be secondary in nature to the golf course and may not be continued if the principal golf course activity shall cease or become the minor activity of the facility.

Grade, Average: The arithmetic average of the lowest and highest grade elevations in an area within five (5) feet of the foundation line of a building or structure.

Grade, Finished: The lowest point of elevation between the exterior wall of the structure and a line five (5) feet from the exterior wall of the structure.

Grade, Natural: The elevation of the ground surface in its natural state, before construction begins.

Greenbelt: A landscaped area between the property line and the front yard building or parking setback line, this area also includes a front yard parking lot setback area.

Ground Cover: The herbaceous plants that grows over an area of ground.

Group Day-Care Home: See "Child Care Organization" or "Adult Foster Care Facility."

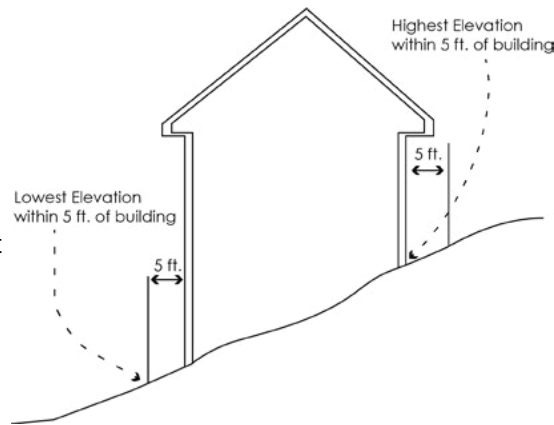
Group Foster Care Home: See "Child Care Organizations" or "Adult Foster Care Facility."

Hard Surface: For a single-family home, hard-surface consists of MDOT 22A or 23A gravel, brick, asphalt or concrete meeting the construction specifications of the City of Ironwood.

Harmful Increase: An unnaturally high stage on a river, stream, or lake which causes, or may cause damage to property, threat to life, personal injury, or damage to land or water resources.

Hazardous Substance: A chemical or other material that is or may become injurious to the public health, safety, or welfare, or to the environment. The term "hazardous substance" includes, but is not limited to, any of the following:

- a. Hazardous Substances as defined in the Comprehensive Environmental Response,



Compensation, and Liability Act of 1980, Public Law 96.510, 94 State. 2767.

- b. Hazardous Waste as defined in Part 111 of the State of Michigan Natural Resources and Environmental Protection Act, 1994 Public Act 451, as amended.
- c. Regulated Substance as defined in Part 213 of the State of Michigan Natural Resources and Environmental Protection Act, 1994 Public Act 451, as amended.
- d. Hazardous Substance as defined in Part 201 of the State of Michigan Natural Resources and Environmental Protection Act, 1994 Public Act 451, as amended.
- e. Used oil.
- f. Animal waste or byproducts, or carcasses.

Hazardous Uses and Materials: Any uses which involve the storage, sale, manufacture, or processing of materials which are dangerous, combustible and/or produce either poisonous fumes or explosions in the event of fire. These uses include all high hazard uses listed in Section 306 of the Basic Building Code/1990 edition, as amended or updated, prepared by the Building Officials & Code Administrators International, Inc.

Hazardous or Toxic Waste: Waste or a combination of waste and other discarded material (including but not limited to solid, liquid, semisolid, or contained gaseous material) which because of its quantity, concentration, or physical, chemical, or infectious characteristics may cause or significantly contribute to the following if improperly treated, stored, transported, disposed of, or otherwise managed: an increase in mortality, or an increase in serious irreversible illness, or serious incapacitating but reversible illness, or substantial present or potential hazard to human health or the environment.

Home Occupation: An occupation for gain or support conducted within a residence solely by members of a family residing on the premises and conducted entirely within the dwelling; provided that no article is sold or offered for sale except such as may be produced by members of the immediate family residing on the premises.

Hospital: A building, structure or institution in which sick or injured persons are given medical or surgical treatment and operating under license by the Health Department and the State of Michigan, and is used for primarily in-patient services, and including such related facilities as laboratories, out-patient departments, central service facilities and staff offices.

Hotel: A series of attached, semidetached, or detached rental units which provide lodging on a temporary basis, and are offered to the public for compensation. The term "hotel" shall include tourists cabins and homes, motor courts, and motels. A hotel shall not be considered or construed to be a multiple-family dwelling.

SEC. 1.2-6 DEFINITIONS I-J

Incinerator Facilities: A facility that uses thermal combustion processes to destroy or alter the character or composition of medical waste, sludge, soil or municipal solid waste, not including animal or human remains.

Impact Assessment: An assessment of the ecological, social, economic, and physical impacts of a project on and surrounding the development site.

Impervious Surface: an constructed material which covers the surface of land and substantially reduces the infiltration of storm water to a rate of five percent (5%) or less. Impervious surface shall include , but not limited to: pavement, buildings, structures, decks, patios, gazebos, and pools.

Industrial, Heavy: The basic processing and manufacturing of materials or products predominately from extracted or raw materials, or a use engaged in storage of, or manufacturing processes using flammable or explosive materials, or storage or manufacturing processes that potentially involve hazardous or commonly recognized offensive conditions.

Industrial, Light: The manufacture, predominately from previously prepared materials, of finished products or parts, including processing, fabrication, assembly, treatment, packaging, incidental storage, sales, and distribution of such products, but excluding basic industrial processing.

In-Home Office: Meeting the same conditions as a home occupation, an office utilized by members of a family residing on the premises, and conducted entirely within the dwelling, for an occupation where no customers or clients are seen at the office.

Junk: Any motor vehicles, machinery, appliances, products or merchandise with parts missing, or other scrap materials that are damaged, deteriorated, or are in a condition which prevents their use for the purpose for which the product was manufactured.

SEC. 1.2-7 DEFINITIONS K-L

Kennel, Commercial: Any lot or premises on which more than three (3) pets (but not including wild, vicious or exotic animals), four (4) months of age or older, are kept, either permanently or temporarily, for the purposes of breeding, boarding, training, sale, protection, hobby, pets or transfer.

Laboratory: An establishment devoted to research and experimental studies, including testing and analyzing, but not including manufacturing of any nature.

Landfill: A tract of land that is used to collect and dispose of "solid waste" as defined and regulated in Michigan Public Act 641 of 1979, as amended.

Livestock: Horses, cattle, sheep, goats, and other domestic animals normally kept or raised on a farm. Chicken nor wild, vicious, or exotic animals shall not be considered livestock.

Live/Work: A live/work unit is defined as a single unit (e.g., studio, loft, or one bedroom) consisting of both a commercial/office and a residential component that is occupied by the same resident. The live/work unit shall be the primary dwelling of the occupant.

Loading Space: An off-street space on the same lot with a building, or group of buildings, for the temporary parking of a commercial vehicle while loading and unloading merchandise or materials.

Lodging House: See "Boarding house."

Log Yard: An industrial facility for storing or sorting logs, which does not include

manufacturing, processing, harvesting, or splitting.

Lot: A parcel of land occupied, or intended to be occupied, by a main building or a group of such buildings and accessory buildings, or utilized for the principal use and uses accessory thereto, together with such yards and open spaces as are required under the provisions of this Ordinance.

A lot may or may not be specifically designated as such on public records. For purposes of meeting the dimensional standards of this Ordinance, a lot does not include public rights-of-way or private road easements, but does include access easements for a service drive.

A lot may be a single lot of record, a portion of a lot of record, a combination of contiguous lots of record, contiguous portions of lots of record, a parcel of land described by metes and bounds or a condominium lot. A lot will have one identification number. Note: A separate definition is provided for site condominiums.

Lot Area, Gross: The area contained within the lot lines or property boundary including street right-of-way if so included.

Lot Area, Net: The total area of a horizontal plane within the lot lines of a lot, exclusive of any public street rights-of-way or private road easements, or the area of any lake. The lot area shall be used in determining compliance with minimum lot area standards. See definition for "Density."

Lot Area, Net Buildable: The net lot area less areas devoted to floodplains or surface water bodies; water bodies being defined as areas greater than five (5) acres in size (either before or after project implementation) which are periodically or permanently covered with water.

Lot, Corner: Any lot having at least two (2) contiguous sides abutting upon one (1) or more streets, provided that the interior angle at the intersection of such two (2) sides is less than one hundred thirty-five (135) degrees. A lot abutting a curved street(s) shall be a corner lot if the arc has a radius less than one hundred fifty (150) feet.

Lot, Coverage: The part or percent of a lot occupied by buildings and accessory buildings.

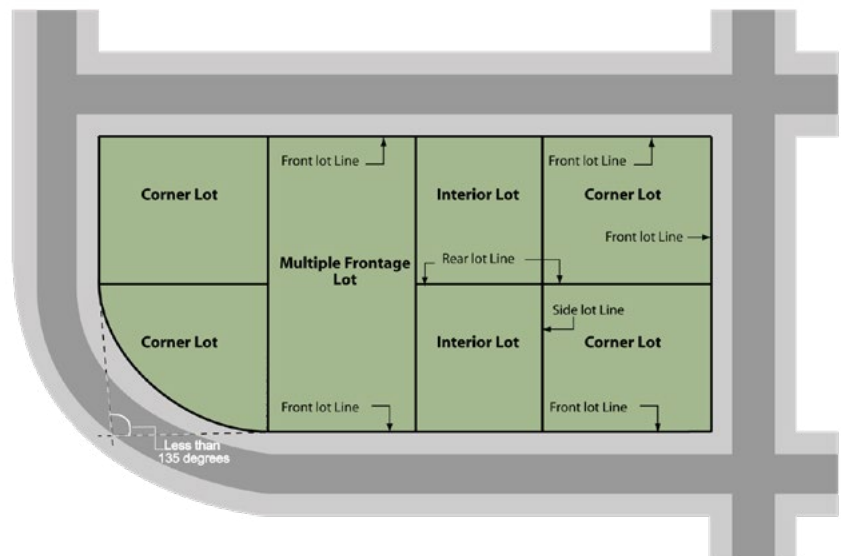
Lot, Depth: The horizontal distance between the front and rear lot lines, measured along the midpoint between side lot lines.

Lot, Flag: A lot which is located behind other parcels or lots fronting on a public road, but which has a narrow extension to provide access to the public road.

Lot Frontage: The length of the front lot line.

Lot, Interior: A lot other than a corner lot which, with the exception of a "through lot," has only one (1) lot line fronting on a street.

Lot Line: A line bounding a lot, parcel, or general common element if there is no limited common



element, which separates the lot, parcel, or general common element if there is no limited common element, from another lot, parcel, general common element if there is no limited common element, existing street right-of-way, approved private road easement, or ordinary high water mark.

Lot Line, Front: The lot line which separates the lot from the existing street right-of-way or approved private road easement that provides access to the lot.

Lot Line, Rear: The lot line opposite and most distant from the front lot line. In the case of a triangular or otherwise irregularly shaped lot or parcel, it means an imaginary line ten (10) feet in length entirely within the lot or parcel, parallel to and at a maximum distance from the front lot line.

Lot Line, Side: Any lot line other than a front or rear lot line.

Lot, Nonconforming: A lot of record which does not meet the dimensional requirements of this Ordinance.

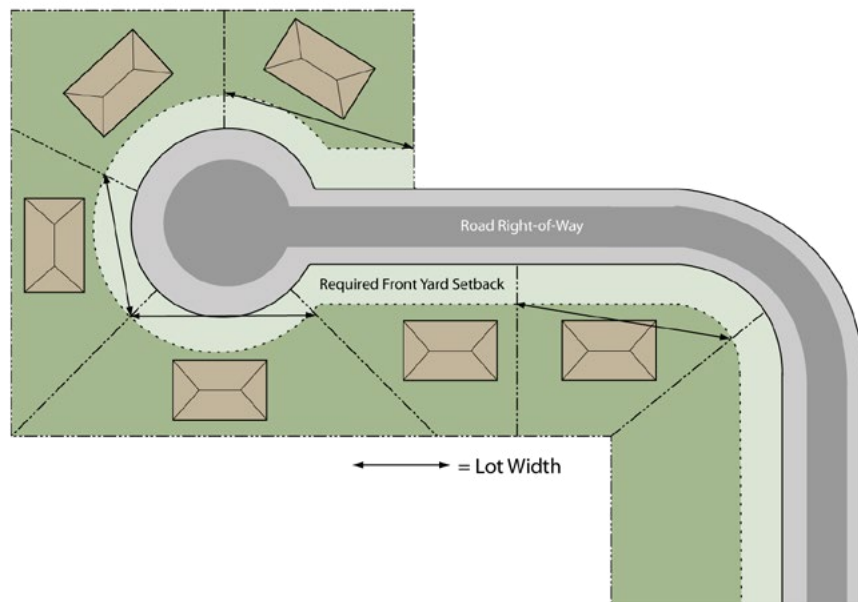
Lot of Record: A tract of land which is part of a subdivision shown on a plat or map which has been recorded in the Office of the Register of Deeds for Gogebic County, Michigan; or a tract of land described by metes and bounds which is the subject of a deed or land contract which is likewise recorded in the Office of the Register of Deeds. When two (2) lots in a recorded plat have been combined into a single building site, said lots shall be deemed a single lot of record for the purposes of this Ordinance.

Lot, Through (also called a double frontage lot): An interior lot having frontage on two (2) more or less parallel streets. In the case of a row of double frontage lots, all yards of said lots adjacent to streets shall be considered frontage, and front yard setbacks shall be provided as required.

Lot Width: The horizontal distance between side lot lines measured parallel to the front lot line at the minimum required front setback line.

Lot, Zoning: A single tract of land, located within a single block, which, at the time of filing for a building permit, is designated by its owner or developer as a tract to be used, developed, or built upon as a unit, under single ownership or control. A zoning lot shall satisfy this Ordinance with respect to area, size, dimensions, and frontage as required

in the district in which the zoning lot is located. A zoning lot, therefore, may not coincide with a lot of record as filed with the County Register of Deeds, but may include one (1) or more lots of record, or portions thereof.



SEC. 1.2-8 DEFINITIONS M-N

Manufactured Housing: A dwelling unit which is designed for long-term residential use and is wholly or substantially constructed at an off-site location. Manufactured housing includes mobile homes and modular housing units.

Manufactured Housing or Mobile Home Park: A parcel or tract of land under the control of a person, group or firm upon which three (3) or more mobile homes are located on a continual nonrecreational basis and which is offered to the public for that purpose regardless of whether a charge is made, together with any building, structure, enclosure, street, equipment or facility used or intended for use incident to the occupancy of a mobile home and which is not intended for use as a temporary trailer park.

Marihuana Establishment: A Marihuana Grower, Marihuana Safety Compliance Facility, Marihuana Processor, Marihuana Microbusiness, Marihuana Retailer, Marihuana Secure Transporter, or any other type of business licensed by the Department to operate under the Act.

Marihuana Event Organizer: A person licensed to apply for a temporary marihuana event license under these rules.

Marihuana Grower: A person licensed by the Department to cultivate marihuana and sell or otherwise transfer marihuana to Marihuana Establishments. Marihuana grower license types are:

1. Class A – not more than 100 marihuana plants;
2. Class B – not more than 500 marihuana plants;
3. Class C – not more than 2000 marihuana plants;
4. Excess marihuana grower – issued to a person who holds 5 stacked Class C licenses.

Marihuana Microbusiness: A person licensed by the Department to cultivate not more than 150 marihuana plants; process and package marihuana; and sell or otherwise transfer marihuana to individuals who are 21 years of age or older or to a Marihuana Safety Compliance Facility, but not to other Marihuana Establishments.

Marihuana Processor: A person licensed by the Department to obtain marihuana from Marihuana Establishments; process and package marihuana; and sell or otherwise transfer marihuana to Marihuana Establishments.

Marihuana Retailer: A person licensed by the Department to obtain marihuana from Marihuana Establishments and to sell or otherwise transfer marihuana to Marihuana Establishments and to individuals who are 21 years of age or older.

Marihuana Safety Compliance Facility: A person licensed by the Department to test marihuana, including certification for potency and the presence of contaminants.

Marihuana Secure Transporter: A person licensed by the Department to obtain marihuana from Marihuana Establishments in order to transport marihuana to Marihuana Establishments.”

Master Deed, and Consolidating Master Deed: See “Condominium, master deed.”

Comprehensive Plan: The City of Ironwood Comprehensive Plan including graphic and written proposals indicating the general location for streets, parks, schools, public buildings and all physical development of the municipality, and includes any unit or part of such plan, and any amendment to such plan or parts thereof, as adopted by the City of Ironwood Planning Commission and City Commission.

Mezzanine: An intermediate floor in any story occupying not to exceed one-third (1/3) of the floor area of such story.

Microbrewery or Microbrewer: A brewery that produces beer and ale for on-site consumption and retail and wholesale distribution. A microbrewery may be permitted as an accessory use to a restaurant or a bar, tavern or lounge. See “Restaurant” and “Bar, tavern, lounge.”

Mini- or Self-Storage Warehouse or Facility: A building or group of buildings in a compound that contains varying sizes of individual, compartmentalized, and controlled-access stalls or lockers for the storage of customer’s goods or wares.

Mobile Home: A structure, transportable in one (1) or more sections, which is built on a chassis and designed to be used with or without a permanent foundation as a dwelling when connected to the required utilities, and includes the plumbing, heating, air-conditioning, and electrical systems contained in the structure. A mobile home shall not include modular homes, motor homes, or travel trailers.

Modular Home: A dwelling which consists of prefabricated units transported to the site on a removable undercarriage or flat-bed and assembled for permanent location on the lot.

Motel: A series of attached, semi-detached, or detached rental units containing a bedroom, bathroom and closet space which provide for overnight lodging and are offered to the public for compensation and cater primarily to the public traveling by motor vehicle. A motel may include a restaurant or cocktail lounge, public banquet halls, ballrooms or meeting rooms.

Natural Features: Features including soils, wetlands, floodplain, water bodies, topography, vegetative cover, and geological formations.

Non-Conforming Building or Structure: A building or portion thereof, existing at the effective date of this Ordinance, as amended, and that does not conform to the provisions of this Ordinance in the district in which it is located.

Non-Conforming Lot: A lot lawfully existing at the effective date of this Ordinance, or amendments thereto, that does not conform to the dimensional standards for the district in which it is located.

Non-Conforming Use: A use which lawfully occupied a building or land at the effective date of this Ordinance, as amended, and that does not conform to the use regulations of the district in which it is located.

Nuisance Factors: An offensive, annoying, unpleasant, or obnoxious thing or practice, a cause or source of annoyance, especially a continuing or repeating invasion of any physical characteristics of activity or use across a property line which can be perceived by or affects a human being, or the generation of an excessive or concentrated movement of people or things, such as, but not limited to: noise, dust, smoke, odor, glare, fumes, flashes, vibration, shock waves, heat, electronic or atomic radiation, objectionable effluent, noise of congregation of people and traffic.

Nursery: A space, building or structure, or combination thereof, for the storage of live trees, shrubs or plants offered for wholesale or retail sale on the premises including products used for gardening or landscaping. The definition of nursery within the meaning of this Ordinance does not include any space, building or structure used for the sale of fruits, vegetables or Christmas trees.

SEC. 1.2-9 DEFINITIONS O-P

Obscuring Screen: A visual barrier between adjacent areas or uses. The screen may consist of structures, such as a wall or fence, or living plant material.

Occupancy, Change Of: A discontinuance of an existing use and the substitution of a use of a similar or different kind or class, or the expansion of a use.

Occupied: Used in any manner at the time in question.

Office: A building or portion of a building wherein services are performed involving predominantly administrative, professional, or clerical operations.

Offset: The distance between the centerlines of driveways or streets across the street from one another.

Off-Street Parking Lot: A facility providing vehicular parking spaces along with adequate drives and aisles, for maneuvering, so as to provide access for entrance and exit for the parking of more than two (2) vehicles.

Open Front Store or Restaurant Window: A business establishment so developed that service to the patron may be extended beyond the walls of the structure, not requiring the patron to enter the structure, such as ice cream and yogurt restaurants serving to patrons through a walk-up window. The term "open front store" shall not include automobile repair establishments or automobile service stations. See also "Restaurant."

Open Space: An area that is intended to provide light and air, and is designed for either environmental, scenic, or recreational purposes. Open space may include, lawns, decorative planting, walkways, gazebos, active and passive recreation areas, playgrounds, fountains, swimming pools, woodlands, wetlands and water courses. Open space shall not be deemed to include driveways, parking lots or other surfaces designed or intended for vehicular travel, but may include a recreational clubhouse or recreation center.

Ordinary High Water Mark: The line between upland and bottomland which persists through successive changes in water levels below which the presence and action of the water is so common or recurrent that the character of the land is marked distinctly from the upland and is apparent in the soil itself, the configuration of the surface soil, and the vegetation.

Outdoor Display, Sales, or Storage: Outdoor display, sales, or storage that is accessory to a permitted commercial use or a business operated substantially outside of any building, including: retail sales of garden supplies and equipment (including but not limited to, trees, shrubbery, plants, flowers, seed, topsoil, trellises, and lawn furniture); sale of building and lumber supplies; automobiles, recreational vehicles, boats, mobile homes, garages, swimming pools, playground equipment, mowing equipment, farm implements, construction equipment and similar materials or equipment; rental and leasing establishments; and year-round flea markets farmer's markets, roadside stands, and auctions.

Parapet Wall: An extension of a building wall above the roof which may serve to screen roof-mounted mechanical equipment.

Parcel or Tract: A continuous area of acreage of land which can be described as provided for in the Michigan Land Division Act.

Parking Lot, Off-Street: A facility providing vehicular parking spaces, along with adequate drives and aisles for maneuvering to provide access for entrance and exit for the parking of more than three (3) vehicles.

Parking Setback: A line measured perpendicular to the lot line. Surface and structured parking and loading spaces are not permitted within a parking setback on the ground level.

Parking Space: An area of definite length and width, said area shall be exclusive of drives, aisles or entrances giving access thereto, and which is accessible for the parking of permitted vehicles.

Pawnshop: Any business that loans money on deposit of personal property or deals in the purchase or possession of personal property on condition of selling the same back again to the pledger or depositor, or loans or advances money on personal property by taking chattel mortgage security thereon, and takes or receives such personal property.

Performance Guarantee: A financial guarantee to ensure that all improvements, facilities, or work required by this Ordinance will be completed in compliance with the Ordinance, regulations and the approved plans and specifications of a development.

Person: Any individual, partnership, corporation, trust, firm, joint stock corporation, association or other organization; any governmental body including federal, state, county or local agencies.

Personal Services Establishment: A business providing personal services to patrons including but not limited to: small electronics and appliance repair shops; shoe repair; dressmakers and tailors; hair styling, piercing, and tanning salons; licensed massage and tattoo parlors; travel agencies; and decorating and upholstery shops.

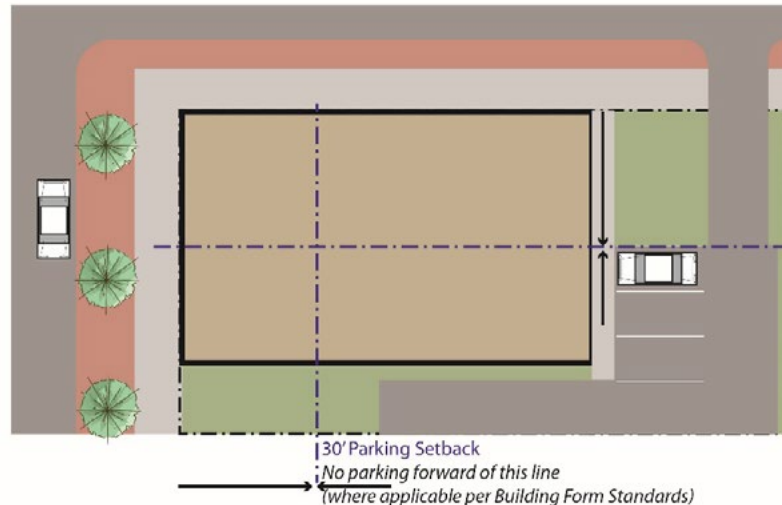
Pet: A domesticated dog, cat, bird, gerbil, hamster, guinea pig, turtle, fish, rabbit, or other similar animal that is commonly available and customarily kept for pleasure or companionship.

Pet Boarding Facility: A facility for the daily observation and care of dogs, cats, or other household pets, but not including farm animals or livestock, which may provide ancillary services such as grooming and training, adoption and rescue, but not breeding. The facility may be operated for profit and may offer overnight stays but does not include the long-term raising of animals more commonly associated with a kennel.

Petitioner, Applicant or Developer: A person, as defined herein, who may hold any recorded or unrecorded ownership or leasehold interest in land. This definition shall be construed to include any agent of the person.

Planned Unit Development: A form of land development comprehensively planned as a single development which permits flexibility in building, siting, useable open spaces, and the preservation of significant natural features. A PUD may contain a mix of housing types and non-residential uses.

Planning Commission: The City of Ironwood Planning Commission, as duly created under the Michigan Planning Enabling Act, Act 33 of 2008.



Plat: A map or chart of a subdivision of land which has been approved with the Michigan Land Division Act, Michigan Public Act 288 of 1967, as amended.

Playscape: A set of playground equipment that is designed in an integrated pattern.

Pool or Billiard Hall: An establishment wherein the substantial or significant portion of all useable floor area is devoted to the use of pool or billiard tables. See “Recreation Facility (Indoor)”.

Ponds and Lakes: Natural or artificial impoundments that retain water year round.

Porches, Stoops, and Porticos:

- a. A stoop is a small staircase ending in a platform and leading to the entrance of the building.
- b. A porch is a covered stoop.
- c. An enclosed porch is a covered stoop that has walls enclosing the platform on all sides.
- d. A portico is a defined entry landing or platform that serves a similar architectural purpose as a porch or stoop as defining a clear entryway, but with a ramp or at-grade entrance instead of steps.
- e. Depth shall be measured perpendicular from the building facade to the opposite edge of the platform. Steps shall not be included in the measurement.

Primary Containment Facility: A tank, pit, container, pipe, or vessel for first containment of a hazardous substance.

Principal Building or Structure: A building or structure in which is conducted the primary use of the lot upon which it is situated.

Principal Use: The primary use to which the premises are devoted and the purpose for which the premises exist.

Private open area. Private open area is defined as an unenclosed occupiable area within the buildable area, which is accessible only to occupants of the particular development. A private or semi-private usable open is defined as a percentage of the total buildable area. This requirement may be satisfied in a variety of configurations, at or above grade. A minimum private open area, within, and equal to a percentage of, the total buildable area, is prescribed in the districts.

Public and Quasi-Public Institutional Buildings, Structures, and Uses: Buildings, structures, and uses of governmental agencies and nonprofit organizations including, but not limited to, office buildings, police stations, fire stations, municipal parking lots, post offices, libraries, museums, and community centers.

Public Park: Any developed land intended for active recreational pursuits, within the jurisdiction and control of a governmental agency.

Public Open Space: Any primarily undeveloped land, intended for passive recreational pursuits, within the jurisdiction and control of a governmental agency.

Public Utility: Any person, firm or corporation, municipal department, board or commission duly authorized to furnish and furnishing under federal, state or municipal regulations to the public: gas, steam, electricity, sewage disposal, public water, telephone lines, cable television services, communication, telegraph, and construction and maintenance of streets.

SEC. 1.2-10 DEFINITIONS Q-R

Reception Antenna: An exterior apparatus capable of receiving communications for radio or television purposes including satellite dishes and other satellite reception antennae but excluding facilities considered to be essential public services or those preempted from City regulation by applicable state, Federal Communication Commission (FCC), or Federal laws or regulations.

Recognizable and Substantial Benefit: A clear benefit, both to the ultimate users of the property in question and to the community, which would reasonably be expected to accrue, taking into consideration the reasonably foreseeable detriments of the proposed development and uses(s). Such benefits may include: long-term protection or preservation of natural resources and natural features, historical features, or architectural features; and elimination of or reduction in the degree of nonconformity of a non-conforming use or structure.

Recreational Equipment and Vehicles: Portable structures, machines or devices, self-propelled or towable by another vehicle, capable of moving upon the highways without special movement permits; primarily designed, constructed or modified to provide temporary living quarters or for recreational camping, or travel use and such trailers and other devices as shall be primarily intended for such transporting of all such structures, machines, or devices. Motorcycles, bicycles, minibikes and such vehicles as jeeps, four-wheel drives and pickup trucks with attached cabs which do not exceed the roofline of the vehicle are specifically excluded from the provisions of this Ordinance. This does not include a temporary building, structure or use, permitted to exist during periods of construction of the principal building, structure or use. Recreational equipment and vehicles include but are not limited to:

- a. **Travel Trailer:** A portable vehicle on a chassis, which is designed to be used as a temporary dwelling during travel, recreational, and vacation uses, and which may be identified as a "travel trailer" or a "fifth wheel" by the manufacturer. Travel trailers generally include self-contained sanitary, water, and electrical facilities. On an industry-wide basis, this type of recreational vehicle is classified as a non-motorized recreational vehicle.
- b. **Pickup Camper:** A structure designed to be mounted on a pickup or truck chassis with sufficient equipment to render it suitable for use as a temporary dwelling during the process of travel, recreational, and vacation uses. On an industry-wide basis, this type of recreational vehicle is classified as a non-motorized recreational vehicle.
- c. **Motor Home:** A recreational vehicle intended for temporary human habitation, sleeping, and/or eating, mounted upon a chassis with wheels and capable of being moved from place to place under its own power. Motor homes generally contain sanitary, water, and electrical facilities. On an industry-wide basis, this type of recreational vehicle is classified as either a Class A or Class B recreational vehicle. A Class A or bus type recreational vehicle has the luggage compartment below the living quarter. The Class C recreational vehicle is a van with the bed over the cab and is much larger than a passenger van due to the bed over the cab.

- d. **Van/Camper:** A recreational vehicle intended for temporary human habitation, sleeping and/or eating. This class of recreational vehicles includes conversion vans and camper vans which may contain refrigerator as well as water and electrical facilities. This class closely resembles passenger vans, but some models may be taller to allow for extra head room. On an industry-wide basis, this type of recreational vehicle is classified as a Class B recreational vehicle.
- e. **Folding Tent Trailer:** A folding structure, mounted on wheels and designed for travel and vacation use.
- f. **Boats and Boat Trailers:** Boats, floats, rafts, canoes, plus the normal equipment to transport them on the highway.
- g. **Other recreational equipment:** includes snowmobiles, jet skis, all terrain or special terrain vehicles, utility trailers, plus the normal equipment used to transport them on the highway.

Recreation Facility (Indoor): An establishment which provides indoor exercise facilities and/or indoor court and field sports facilities, and which may include spectator seating in conjunction with the sports facilities such as skating rinks, swimming pools, indoor golf facilities and bowling alleys. Auditoriums and stadiums are not included.

Recreation Facility (Outdoor): A publicly or privately owned facility designed and equipped for the conduct of sports activities and other customary recreational activities outside of an enclosed building such as, but not limited to tennis courts, swimming pools, archery ranges, golf courses, miniature golf courses, golf driving ranges, skating rinks, baseball fields, batting cages, soccer fields, and campgrounds.

Recreational Vehicle Park: A campground designed to accommodate those recreational vehicles which are used as a temporary dwelling and are not parked more than six (6) consecutive months in any one (1) recreational vehicle park.

Recycling Center: A building in which used material is separated and processed prior to shipment to for use in the manufacturing of new products. A recycling center is distinct from a junkyard or a salvage yard.

Refuse Collection Station: Any exterior space which is not a principal use for containers, structures, or other receptacle intended for temporary storage of solid waste materials.

Restaurant: Any establishment whose principal business is the sale of food and beverages to the customer in a ready-to-consume state, and whose method of operation is characteristic of a carry-out, drive-in, drive-through, fast food, standard restaurant, or bar/lounge, or combination thereof, as defined below:

- a. **Restaurant, Carry-Out:** A business establishment whose method of operation involves sale of food, beverages, and/or frozen desserts in disposable or edible containers or wrappers in a ready-to-consume state for consumption primarily off the premises.
- b. **Restaurant, Drive-In:** A business establishment whose method of operation involves delivery of prepared food so as to allow its consumption in a motor vehicle or elsewhere on the premises, but outside of an enclosed building. A drive-in restaurant may also have interior seating.
- c. **Restaurant, Drive-Through:** A business establishment whose method of operation involves the delivery of the prepared food to the customer in a motor vehicle, typically through a drive-through window, for consumption off the premises.
- d. **Restaurant, Fast-Food:** A business establishment whose method of operation involves minimum waiting for delivery of ready-to-consume food to the customer at a counter

or cafeteria line for consumption at the counter where it is served, or at tables, booths, or stands inside the structure or out, or for consumption off the premises, but not in a motor vehicle at the site.

- e. **Restaurant, Open Front Window:** See “Open front store or restaurant.”
- f. **Restaurant, Standard:** A business establishment whose method of operation involves either the delivery of prepared food by waiters and waitresses to customers seated at tables within a completely enclosed building or the prepared food is acquired by customers at a cafeteria line and is subsequently consumed by the customers at tables within a completely enclosed building.
- g. **Bar/Lounge/Tavern:** A type of restaurant which is operated primarily for the dispensing of alcoholic beverages, although the sale of prepared food or snacks may also be permitted. If a bar or lounge is part of a larger dining facility, it shall be defined as that part of the structure so designated or operated. The hours of operation may extend beyond 11:00 p.m.; thereby differentiating it from a standard restaurant. A brewpub or microbrewery that operates beyond 11:00 p.m. is considered a bar, tavern or lounge.

Retail Businesses with Adult Novelty Items: An establishment having less than ten percent of all usable interior, retail, wholesale, or warehouse space dedicated to the distribution, display, or storage of books, magazines, and other periodicals and/or photographs, drawings, slides, films, video tapes, recording tapes, and/or novelty items, including adult novelty items as defined in Sec. 5.3-8 *n. Retail Businesses with Adult Novelty Items*, which are distinguished or characterized by their emphasis on matters depicting, describing, or relating to specified sexual activities or specified anatomical areas as defined and regulated under Sec. 5.3-8 *c. Adult Entertainment Regulated Uses*. If an establishment has ten percent or more of all usable interior, retail, wholesale, or warehouse space dedicated as provided above, such use is subject to the regulations in Sec. 5.3-8 *c. Adult Entertainment Regulated Uses*

Retail Store: Any building or structure in which goods, wares, or merchandise are sold to the consumer for direct consumption and not for resale.

Retention Basin: A pond, pool, or basin used for the permanent storage of storm water runoff.

Right-of-Way: A street, alley or other thoroughfare or easement intended to be occupied by a street, crosswalk, railroad, paved paths, electric transmission line, oil or gas pipeline, water main, sanitary or storm sewer main, shade trees, or other facility or use, permanently established for passage of persons or vehicles and under the legal authority of the agency having jurisdiction over the right-of-way.

Riparian: Relating to or living or located on the bank of a natural watercourse, such as a river or lake.

SEC. 1.2-11 DEFINITIONS S-T

Satellite Dish Antenna: A device incorporating a reflective surface that is solid, open mesh, or bar configured; is in the shape of a shallow dish, parabola, cone or horn. Such a device shall be used to transmit and/or receive television, radio, or other electromagnetic communication signals between terrestrially and/or extra terrestrially based sources. This definition includes, but is not limited to, what are commonly referred to as satellite earth stations, TVRO's (television reception only satellite antennas), and satellite microwave antennas.

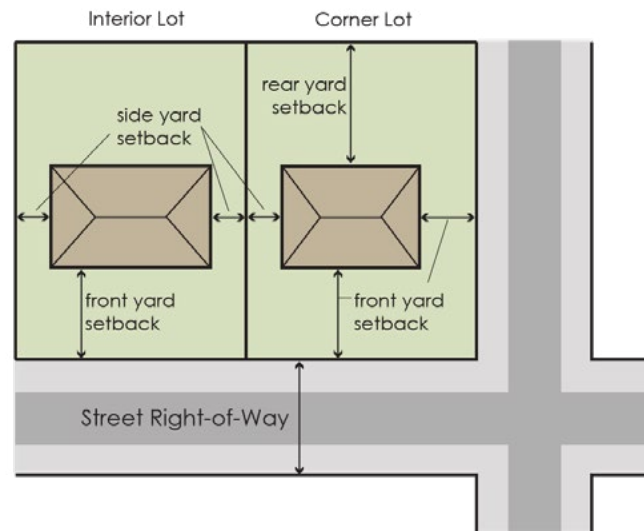
Screening: The method by which a view of one (1) site from an adjacent site is shielded, concealed, or hidden. Screening techniques include fences, walls, hedges, berms, or other features.

Secondary Containment Facility: A second tank, catch basin, pit, or vessel that limits and contains a liquid or hazardous substance leaking or leaching from a primary containment area. Containment systems shall be constructed of materials of sufficient thickness, density and composition to prevent future environmental contamination of land, ground water or surface water.

Service Drive: A drive which generally parallels the public right-of-way but runs along the back of a land use which fronts on the public street. A service drive may provide access to properties on both sides, and vary in width and design.

Setback, Required: The required minimum horizontal distance between a front, rear, or side lot line and a building line, for the purpose of defining limits within which no building or structure, or any part thereof, shall be erected or permanently maintained. Separate definitions for condominium projects are listed under “condominium, setbacks.”

Setback, Parking Lot: The minimum horizontal distance between the street right-of-way or property line and the near edge of a parking lot, excluding necessary and/or approved driveways, frontage roads and landscaping areas. This setback shall remain as open space as defined herein, unless otherwise provided for in this Ordinance.



Sewer: A public sanitary sewage disposal system approved by the Michigan Department of Public Health.

Significant Natural, Historical, and Architectural Features: Significant architectural features, drainageways and streams, endangered species habitat, floodplains, hedgerows, significant historical features, landmark trees, ponds and lakes, steep slopes, wetlands, and woodlots.

Sight Distance: The length of roadway visible to the driver. Generally related to the distance or time (perception/reaction time) sufficient for the driver to execute a maneuver (turn from driveway or side street, stop or pass) without striking another vehicle or object in the roadway. Required sight distance shall be based on the standards of the Gogebic County Road Commission.

Sign: See Definitions in [Article 4, Division 4](#)

Site Condominium: See “Condominium, site condominium project.”

Site Plan: A scaled drawing(s) illustrating existing conditions and containing the elements required herein as applicable to the proposed development to ensure compliance with zoning provisions.

Small Scale Production Establishment: An establishment where shared or individual tools, equipment, machinery are used to make or grow products on a small scale, including design, production, processing, printing, assembly, treatment, testing, repair, packaging as well as incidental storage, retail or wholesale sales and distribution of products. Included, but not limited to: vegetable farming, making of electronics, food products, prints, leather products, jewelry, clothing/apparel, metal work, furniture, glass, ceramic, and craft beverages. Small scale establishments must have an accessory use, such as retail sales, wholesale trade, and training or education.

Solar Panels: An energy system which converts solar energy to usable thermal, mechanical, chemical or electrical energy to meet all or a significant part of a structures energy requirements.

Special Land Use: A use of land for an activity which, under usual circumstances, could be detrimental to other land uses permitted within the same district but which may be permitted because of circumstances unique to the location of the particular use and which use can be conditionally permitted without jeopardy to uses permitted within such district. A special land use requires that a special land use approval be obtained.

Stable, Private: A stable for the keeping of horses for the use of the residents of the principal use and shall not include the keeping of horses for others, or for commercial boarding, and with a capacity for not more than two (2) horses; provided, however, that the capacity of a private stable may be increased if the lot whereon such stable is located contains at least one (1) acre of land for each additional horse stabled thereon.

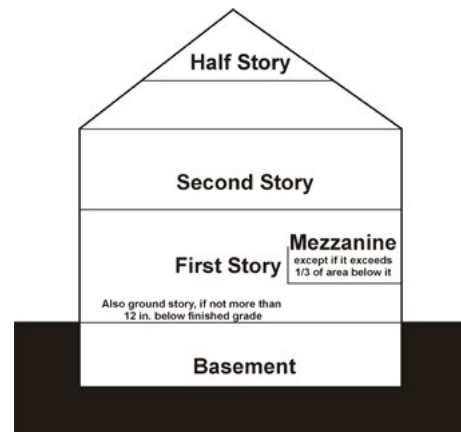
Stable, Public or Commercial: A stable other than a private stable, with a capacity for more than two (2) animals, and carried on within an unplatted tract of land of not less than forty (40) acres for the purposes of rearing and housing horses, mules, ponies or for riding and training academies.

State-Licensed Adult and Child Residential Care Facility: See “Adult Care Facility” or “Child Care Organization.”

Steep Slopes: Slopes with a grade of twelve percent (12%) or more.

Stoop, see Porches.

Story: That part of a building, except a mezzanine as defined herein, included between the surface of one (1) floor and the surface of the next floor, or if there is no floor above, then the ceiling next above. A story thus defined shall not be counted as a story when more than fifty percent (50%), by cubic content, is below the height level of the adjoining ground. A basement shall not be counted as a story.



Street: Any public or private thoroughfare or right-of-way, other than a public or private alley, dedicated to or designed for travel and access to any land, lot or parcel, whether designated as a road, avenue, highway, boulevard, drive, lane, place, court, or any similar designation. Various types of streets are defined below.

- a. **Arterial Street or Roadway:** A street or roadway which carries high volumes of traffic at relatively high speeds, and serves as an avenue for circulation of traffic onto, out of, or around the Ironwood area. An arterial roadway may also be defined as a major thoroughfare, major arterial or minor arterial roadway. Since the primary function of the regional arterial roadway is to provide mobility, access to adjacent land uses may be controlled to optimize capacity along the roadway. Arterial roadways are listed in the City Comprehensive Plan.
- b. **Collector Street:** A street or road whose principal function is to carry traffic between minor and local roads and arterial roadways but may also provide direct access to abutting properties. Collector streets are classified in the City Comprehensive Plan.
- c. **Cul-de-Sac:** A street or road that terminates in a vehicular turnaround.
- d. **Expressways:** Limited access interregional arterial routes, including US-2, designed exclusively for unrestricted movement, have no private access, and intersect only with selected arterial roadways or major streets by means of interchanges engineered for free-flowing movement.
- e. **Highways:** Streets and roadways which are under the jurisdiction of the Michigan Department of Transportation. Highways may also be classified as expressways or arterial roadways.
- f. **Local or Minor Street:** A street or road the principal function of which is to provide access to abutting properties and is designed to be used or is used to connect minor and local roads with collector or arterial roadways. Local streets are designed for low volumes and speeds of twenty-five (25) mph or less, with numerous curb cuts and on-street parking permitted.
- g. **Private Road:** Any road or thoroughfare for vehicular traffic which is to be privately owned and maintained and has not been accepted for maintenance by the City, Gogebic County, the State of Michigan or the federal government, but which meets the requirements of this Ordinance or has been approved as a private road by the City under any prior ordinance.
- h. **Public Street:** Any road or portion of a road which has been dedicated to and accepted for maintenance by the City, Gogebic County, State of Michigan, or the Federal government.

Structure: Anything constructed or erected, the use of which requires location on the ground or attachment to something having location on the ground.

Structural Addition: Any alteration that changes the location of the exterior walls or area of a building.

Subdivision: A subdivision as defined in the City of Ironwood Subdivision Control Ordinance.

Subdivision Plat: The division of a tract of land for the purpose of sale or building development, in accordance with the Subdivision Control Act, Michigan Public Act 288 of 1967, as amended.

Substantial Improvement: Any repair, reconstruction, or improvement of a structure, the cost of which equals or exceeds fifty percent (50%) of the market value of the structure either, (1) before the improvement or repair is started, or (2) if the structure has been damaged and is being restored, before the damage occurred. For the purposes of this definition, “substantial improvement” is considered to occur when the first alteration of any wall, ceiling, floor, or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure. The term does not, however, include either (1) any project for improvement of a structure to comply with existing state or local health, sanitary, or safety code specifications which are solely necessary to assure safe living conditions, or (2) any alteration of a structure listed on the national register of historic places or the state inventory of historic places.

Swimming Pool: Any permanent, non-portable structure or container located either above or below grade designed to allow holding of water to a depth of greater than twenty-four (24) inches, intended for swimming, bathing or relaxation. The definition of swimming pool includes spa, hot tubs and similar devices. A swimming pool shall be considered an accessory structure for purposes of computing lot coverage.

Temporary Building, Structure, or Use for Construction: A building, structure or use permitted to exist for a specified period during periods of construction or renovations on the principal building, structure or use.

Temporary Uses and Seasonal Events: Seasonal outdoor events intended for a limited duration within any zoning district. Such a temporary use shall not be interpreted to be a continuance of a nonconforming use. Temporary uses and seasonal sales events may include carnivals, circuses, farmers market, art fairs, craft shows, sidewalk sales, antique sales, fresh cut flower and tree sales, flea markets and similar events, and may also include temporary residential uses.

Theatre: An enclosed building used for presenting performances or motion pictures which are observed by paying patrons from seats situated within the building. (“Theatre” is distinct from adult theater defined separately under adult regulated uses).

Therapeutic Massage: The application of various techniques to the muscular structure and soft tissues of the human body performed by a massage practitioner. A massage practitioner must satisfy two (2) or more of the following requirements:

- a. The person is a member of the current Professional Level in the American Massage Therapy Association (AMTA), Associated Bodywork and Massage Professionals (ABMP), International Myomassethics Federation (IMF) or other recognized massage association with equivalent professional membership standards consisting of at least five-hundred (500) hours of training including: theory, practice and techniques of massage (minimum three-hundred (300) hours); human anatomy and physiology (minimum one-hundred (100) hours); and professionalism (minimum one-hundred (100) hours). Instruction in this area shall include training in contraindications, benefits, ethics and legalities of massage, building and marketing a practice and other electives as appropriate.
- b. The person is a graduate of a school of massage licensed by the State of Michigan or holder of a current license from another state which requires, at a minimum, the training set forth in paragraph a. above.
- c. The person has completed a massage training program at a community college, college, university or technical school located in the United States, where such program requires at a minimum, the training set forth in a. above.
- d. The person has passed the National Certification Exam for Massage and Bodywork Practitioners.

Topographical Map: A map showing existing physical characteristics, with contour lines at sufficient intervals to permit determination of proposed grades and drainage.

Townhouse: A residential structure or group of structures, each of which contains three or more attached dwelling units placed side by side with each unit having access directly to the street.

Traffic Impact Study: The analysis of the potential traffic impacts generated by a proposed project. This type of study and level of analysis will vary dependent upon the type and size of the project.

- a. **Rezoning Traffic Impact Study:** A traffic impact study which contrasts typical uses permitted under the current and requested zoning or land use classification. This study usually includes a trip generation analysis and a summary of potential impacts on the street system.
- b. **Traffic Impact Assessment:** A traffic impact study for land uses which are not expected to have a significant impact on the overall transportation system but will have traffic impacts near the site. This type of study focuses on the expected impacts of a development at site access points and adjacent driveways.
- c. **Traffic Impact Statement:** A traffic impact study which evaluates the expected impacts at site access points and intersections in the vicinity.
- d. **Regional Traffic Impact Study:** A comprehensive traffic impact study for land uses expected to have a significant long term impact on the street system. Such a study evaluates the impacts over a long period and may involve analyses of alternate routes. This type of study is typically prepared using a computer model which simulates traffic patterns.

Truck Terminal: A structure to which goods, except raw or unprocessed agricultural products, natural minerals, or other natural resources, are delivered for immediate distribution to other parts of the City, for delivery to other intrastate or interstate destinations, or for distribution involving transfer to other modes of transportation.

SEC. 1.2-12 DEFINITIONS U-V

Underground Storage Tank System: A tank or combination of tanks, including underground pipes connected to the tank or tanks, which is, was, or may have been used to contain an accumulation of hazardous substances, as defined in Part 213 of the State of Michigan Natural Resources and Environmental Protection Act, 1994 Public Act 451, as amended.

Urgent Care Center or Emergency Medical Station: A facility offering immediate or emergency health care treatment and can be considered either a principal or accessory use.

Use: The purpose for which land or a building is arranged, designed or intended, or for which land or a building is or may be occupied.

Used Oil: Any oil that had been refined from crude oil, used, and as a result of such use contaminated by physical or chemical impurities.

Variance: A relaxation or modification of the requirements of this Ordinance as authorized by the ZBA under the provisions of this Ordinance and Act 207 of the Public Acts of 1921, as amended.

Veterinary Clinic, Office or Hospital: A facility which provides diagnosis, treatment, surgery and other veterinary care for domestic animals, horses and livestock provided that all activities are conducted within a completely enclosed building.

SEC. 1.2-13 DEFINITIONS W-Z

Wall: A structure constructed of masonry or brick of definite height and location to serve as an obscuring screen in carrying out the requirements of this Ordinance.

Warehouse: A building used primarily for storage of goods and materials.

Well: A permanent or temporary opening in the surface of the earth for the purpose of removing fresh water, testing water quality, measuring water characteristics, liquid recharge, waste disposal, or dewatering purposes during construction, as defined in the Michigan Water Well Construction and Pump Installation Code, Part 127, Act 368 of the Public Acts of 1978, as amended, and the rules promulgated pursuant thereto.

Wellhead Protection Area (WHPA): The area around and upgradient from the public water supply wells delineated by the ten-year travel time contour capture boundary.

Wellhead Protection Overlay Zone: The area outlined on the Wellhead Protection Overlay Zone Map.

Wetland: Land characterized by the presence of water at a frequency and duration sufficient to support, and that under normal circumstances does support wetland vegetation or aquatic life and is commonly referred to as a bog, swamp, or marsh. Locations of wetlands are generally shown on the natural features map of the Comprehensive Plan.

Wetland, Regulated: Certain wetlands regulated by the Michigan Department of Environment, Great Lakes, and Energy, EGLE, under the provisions of Act 203 of the Public Acts of 1979, as amended, and generally defined as land characterized by the presence of water at a frequency and duration sufficient to support, and that under normal circumstances does support wetland vegetation or aquatic life and is commonly referred to as a bog, swamp, or marsh and which is any of the following:

- a. Contiguous to an inland lake or pond, or a river or stream.
- b. Not contiguous to an inland lake, pond, river or stream, and more than five (5) acres in size.
- c. Not contiguous to an inland lake or pond, or a river or stream; and five (5) acres or less in size if the EGLE determines that protection of the area is essential to the preservation of the natural resources of the state from pollution, impairment, or destruction and the department has so notified the property owner.

Wholesale Sales: The sale of goods generally in large quantities and primarily to customers engaged in the business of reselling the goods.

Wind Energy System, Large: a tower mounted wind energy system that converts wind energy into electricity through the use of equipment which includes any base, blade, foundation, generator, nacelle, rotor, tower, transformer, vane, wire, inverter, batteries, or other components used in the system.

Wind Energy System, Medium: is a tower mounted wind energy system that converts wind energy into electricity through the use of equipment which includes any includes any base, blade, foundation, generator, nacelle, rotor, tower, transformer, vane, wire, inverter, batteries, or other components used in the system and does not exceed two hundred fifty (250) kilowatts. The total height does not exceed one hundred fifty (150) feet.

Wind Energy System, Small: is a tower mounted wind energy system that converts wind energy into electricity through the use of equipment which includes any includes any base, blade, foundation, generator, nacelle, rotor, tower, transformer, vane, wire, inverter, batteries, or other components used in the system. It does not exceed thirty (30) kilowatts. The total height does not exceed one hundred twenty (120) feet.

Wireless Communication Facilities: All structures and accessory facilities relating to the use of the radio frequency spectrum for the purpose of transmitting or receiving radio signals. This may include, but shall not be limited to, radio towers, television towers, telephone devices, personal communication transmission equipment and exchanges, microwave relay towers, telephone transmission equipment building and commercial mobile radio service facilities. This definition does not include “reception antenna” for an individual lot as otherwise defined and regulated in this Ordinance.

Woodlot: An area of one-fourth (1/4) acre or more containing eight (8) or more trees per one-fourth (1/4) acre, such trees having a four-inch (4) or greater diameter at a four-foot (4) height.

Yard, Required: A required open space on the same lot with a principal building, unoccupied and unobstructed by any building or structure or portion thereof from the ground upward, except as otherwise provided in this Ordinance.

Yard, Front: A required front yard is an open space extending the full width of the lot, the uniform depth of which is the minimum prescribed horizontal setback distance measured at right angles to the front lot line and is unoccupied space between the front lot line and the nearest line of the principal building, excepting steps and unenclosed porches.

Yard, Rear: A required rear yard is an open area extending across the full width of the lot, the uniform depth of which is the minimum prescribed horizontal setback distance measured at right angles to the rear lot line, describing an unoccupied space between the rear lot line and the nearest line of the principal building. In the case of a corner lot, the rear yard may be opposite either street frontage, but there shall be only one rear yard.

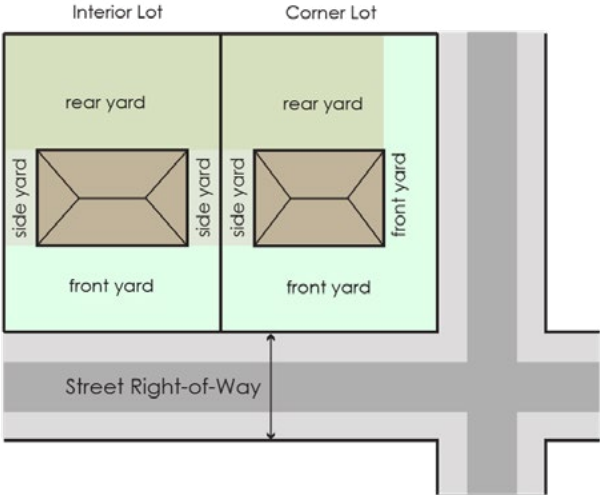
Yard, Side: A required side yard is an open unoccupied area between a principal building and the side lot lines, extending from the front yard area to the rear yard area. The width of the required side yard shall be measured from the center of the nearest wall of the building or structure to the nearest point of the side lot line.

Zero Lot Line: The location of a building on a lot in such a manner that one or more of the buildings sides rests directly on the lot line.

Zoning Act: The Michigan Zoning Enabling Act, Public Act 110 of 2006.

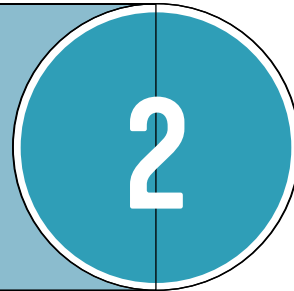
Zoning Board of Appeals (ZBA): The City of Ironwood Zoning Board of Appeals created under The Michigan Zoning Enabling Act, Public Act 110 of 2006, as amended.

Zoning District: A portion of the incorporated area of the municipality within which certain regulations and requirements or various combinations thereof apply under the provisions of this Ordinance.



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ARTICLE 2, DIVISION 1
ZONING DISTRICTS
& MAP



SEC. 2.1-1 ENUMERATION OF DISTRICTS

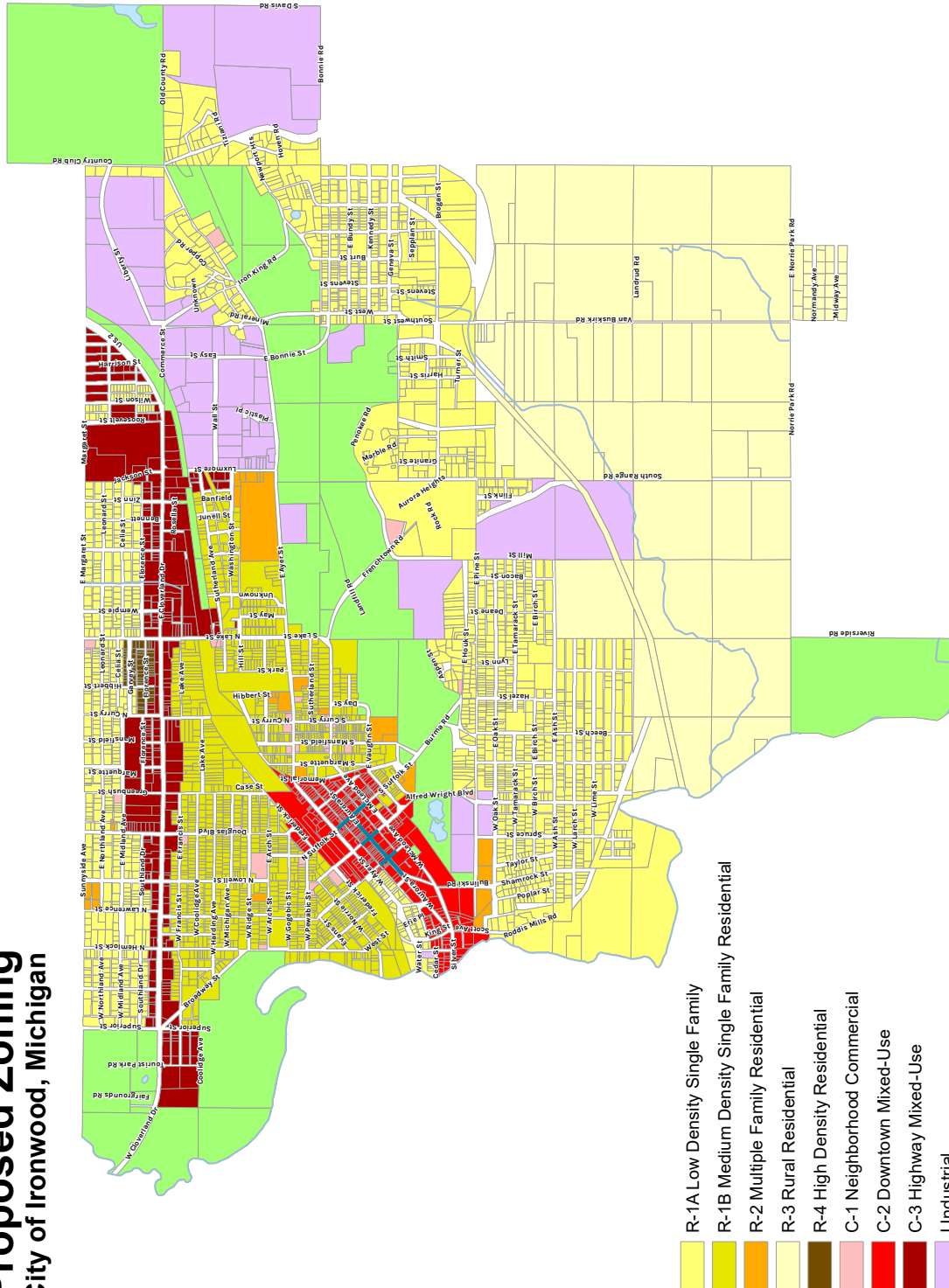
For the purpose of this chapter, the city is hereby divided into zone districts known as the following:

- a. R-1 Residential
- b. R-1A Low Density Residential
- c. R-1B Medium Density Residential
- d. R-2 Multiple-family Residential
- e. R-3 Rural Residential
- f. R-4 High Density Residential
- g. C-1 Neighborhood Commercial
- h. C-2 Downtown Mixed-Use
- i. C-2A Downtown Storefronts
- j. C-3 Highway Mixed-Use
- k. I Industrial
- l. O Open Land

SEC. 2.1-2 MAP

The boundaries of the zoning districts are hereby established as shown on the map entitled "The Zoning Map of the City of Ironwood, Michigan 2000," as amended, which accompanies and is made a part of this chapter. Except where referenced on the map to a street line or other designated line by dimensions shown on the map, the district boundary lines follow lot lines or the center of streets or alleys as they existed at the time of the enactment of this chapter, but where a district line does not coincide with such lot lines or such street centerlines or where it is not designated by dimensions, it shall be deemed to be one hundred seventy-five (175) feet back from the center of the nearest parallel street.

Proposed Zoning City of Ironwood, Michigan



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ARTICLE 2, DIVISION 2
RESIDENTIAL
DISTRICTS

2

SEC. 2.2-1 R-1 RESIDENTIAL DISTRICT

- a. Intent.** The intent of the R-1 residential district is to provide a stable and sound family residential environment with its appropriately related level of urban utilities, facilities and services. The essential difference between this and any other residential district is that a moderate density of urban-type residential development will be permitted through the construction and occupancy of attached and detached dwellings that match the character of a historic, walkable residential neighborhood.
1. *R-1A Low Density Single Family Residential.* The intent of R-1A sub-classification is to be a low-density predominately single-family district serving as a transition between R-1B and R-3. R-1A neighborhoods are served by City of Ironwood utilities with a transitional urban/rural character.
 2. *R-1B Medium Density Single Family Residential.* The intent of the R-1B sub-classification is to provide a district that permits a moderately dense urban residential neighborhood character defined by a mixture of housing types to complement the proximity to downtown.
- b. Applicable Building Types:** Detached single-family; duplex/triplex (R1-B only)

SEC. 2.2-2 R-2 MULTIPLE FAMILY RESIDENTIAL DISTRICT

- a. Intent.** The R-2 district is intended for a mixture of housing types along corridors, adjacent to single-family detached neighborhoods, near the downtown, and for mixed-residential redevelopment sites. Infill development consisting of urban-style detached and attached residential units including duplexes, triplexes, townhouses, and flats should be designed to fit the context of the adjacent residential neighborhoods.
- b. Applicable Building types:** Detached single-family; duplex/triplex, townhouses, flats, cottage cluster

SEC. 2.2-3 R-3 RURAL RESIDENTIAL DISTRICT

- a. Intent.** The purpose of the R-3 rural residential district is to provide for very low density one-family residences, while preserving the rural character of the district. Another purpose is to delay intensive development until city utilities and services can adequately be provided.
- b. Applicable Building types:** Detached single-family; cottage cluster

SEC. 2.2-4 R-4 HIGH DENSITY RESIDENTIAL DISTRICT

- a. Intent.** The R-4 district is intended to provide an opportunity for small lot single-family residential to accommodate manufactured and small dwelling units.
- b. Applicable Building types:** Detached single-family; manufactured housing; tiny homes

SEC. 2.2-5 SCHEDULE OF REGULATIONS

	Lot Size				Floor Area Ratio (FAR) max.	Height (max.)		Yard Setbacks (min. ft.)				Floor Area
District	Min. Area (min. sq. ft.)	Lot Width (min. ft.)	Lot Width (max. ft.)	Lot Depth (min. ft.)		Stories	Feet	Front	Side		Rear	(min sq.ft.)
									Least	Total		
R-1B Med. Density	5,000	40	70	120	.36	2	35	25	8	16	30*	650
R-1A Low Density	8,400	75 average, 70 at road	100	120	.36	2	35	35	8	20	30*	650
R-2 Multiple- Family	5,000	50	N/A	N/A	.5	3	50	25	8		40	600
R-3 Rural	435,600 (10 acres)	330 at road	N/A	N/A	N/A	2	35	50	50		100	N/A
R-4 High Density	4,000	30	60	75	.5	2	35	15	5	10	10	600
Cottage/ Cottage Cluster	N/A	Per Dwelling Unit			N/A	2	18	10	10		10	700 max.
		18	30	50- 100								

SEC. 2.2-6 RESIDENTIAL USE TABLE

In the Residential Districts, land, buildings, and other structures shall be used only for one or more of the uses specified in the table below. Uses denoted by a "P" are permitted by right, "P*" as permitted uses with use standards, "A" as accessory to a principal use, and "SLU" are considered special land uses and may be approved by the Planning Commission subject to the applicable general and specific standards in [Article 5, Division 3](#). Additional applicable use standards are listed in the column at right.

Use	R-1A	R-1B	R-2	R-3	R-4	Additional Requirements
Residential						
Detached single-family dwellings	P	P	P	P	P	Sec. 2.2-7b1. Single-Family Detached
Duplex/Triplex		P	P			Sec. 2.2-7b2. Duplex/Triplex
Townhouses			P			Sec. 2.2-7b3. Townhouses
Multi-family residential dwellings (flats)			P			Sec. 2.2-7b4. Flats
Manufactured housing units	P*	P*	P*	P*	P	Comply with Sec 621 of the BOCA National Building Code, cross section length, roof pitch

Use	R-1A	R-1B	R-2	R-3	R-4	Additional Requirements
Cottage Court			PUD	PUD		5. Cottage Courts and Sec. 5.2-1 Intent
Cottages (Tiny Homes)	SLU	SLU	SLU	SLU	P	
Accessory Dwelling Units	P*	P*	P*	P*		a. Accessory Dwelling Unit
Human Care Facilities	Sec. 3.1-1 Accessory buildings, Structures, and Uses					
Live/work		P*				in R-1B, non-residential uses may only be those permitted in C-1 and along minor arterials
Industrial, Construction & Storage						
Outdoor storage				P*		Sec. 5.4-5j. Outdoor Storage
Solar energy collectors	P*	P*	P*	SLU	P*	Sec. 5.3-8p. Solar Energy Collectors (rooftop only in R-1, R-2, R-4)
Wind Energy Systems				SLU		
Animals & Agricultural						
Agriculture				A		
Agricultural businesses				A		
Farms				A		
Stables				P*		Sec. 5.4-5m. Stables.
Kennels				SLU		Sec. 5.4-5k. Kennels
Keeping of livestock				A		
Pet boarding facilities				SLU		Sec. 5.4-5k. Pet Boarding Facilities
Veterinary clinic, office, hospitals				P*		Sec. 5.4-5n. Veterinary Hospitals
Recreation & Entertainment Use						
Parks	P		P	P	P	
Institutional, Educational, and Assembly Uses						
Places of assembly, including places of worship	SLU		SLU	SLU	SLU	
Schools (K-12)	P		P	P	P	
Public utilities	SLU		SLU	SLU	SLU	
Essential public service buildings and structures	SLU		SLU	SLU	SLU	Sec. 5.3-8 h. Essential Public Service Buildings and Structures
Wireless Communications Facilities				SLU		
Cemeteries				SLU		

SEC. 2.2-7 RESIDENTIAL BUILDING DESIGN

- a. General Residential Design Standards. The general standards in Table 2.2-7.a apply to all residential buildings.

Table 2.2-7.a Residential General Building Standards		
1. Fenestration		The primary facade shall have no less than 25% of the total facade comprised of windows and doorways. First story windows shall be taller than second story windows
2. Facade Articulation		Blank walls over 30' in length are not permitted
3. Front Porch or Stoop		<ul style="list-style-type: none"> a. Front porches and stoops shall not extend into the public right-of-way. b. Front porches may be covered by a roof or an open stoop. c. Finished floor height shall be no more than 7 inches below the first interior finished floor level of the building. d. Each residential unit with a separate entrance shall include a stoop of not more than 5' deep and 6' wide (not including steps or ramp) or a porch between 7' and 9' deep
4. Allowed building materials	Primary Facade	Brick (natural, glazed) Stone (natural, synthetic) Engineered or Fiber Cement Board Siding (eg Hardie Panel or LP SmartSide) Metal siding Wood Siding (natural, composite) Vinyl Siding
	Secondary Facade and up to 50% of Primary Facade	Stucco (traditional cementitious, EIFS) Architectural Metal Panel (insulated, composite) Decorative cast concrete screens
5. Utility Services		Services and utility hookups shall not be visible from the primary street frontage.
6. Garage/Parking		<ul style="list-style-type: none"> a. Garages or carports may only occupy a maximum of 40% of the front facade. b. Temporary carports are not permitted. See also Sec. 3.1-1 Accessory buildings, Structures, and Uses. Driveways and parking areas shall be setback at least five (5) feet from the side or rear lot lines. c. Construction of any new or expanded off-street parking and loading areas shall be surfaced with asphalt, bituminous or concrete pavement, brick or other permanent material as approved by the City. All parking areas shall be graded and drained to dispose of all surface water.

- b. **Building Type Standards.** In addition to the General Standards in Table 2.2-7.a, the following building standards apply to specific residential building types according to permitted uses as defined in the District Articles.



1. Single-Family Detached

(a) Description. The Single-Family building type consists of a detached structure incorporating one unit.

(b) Building Entrance Orientation

- (1) Garages, carports, and overhead doors may not apply as the primary entrance.

The following standards apply to R-1B and R-2 only:

- (2) All buildings shall provide at least one primary entrance facing the front lot line. A door may face a side lot line when the porch or stoop faces the front lot line.
- (3) A walkway must extend from each dwelling primary entry to the sidewalk.
- (4) All buildings shall include a stoop, porch, or portico.

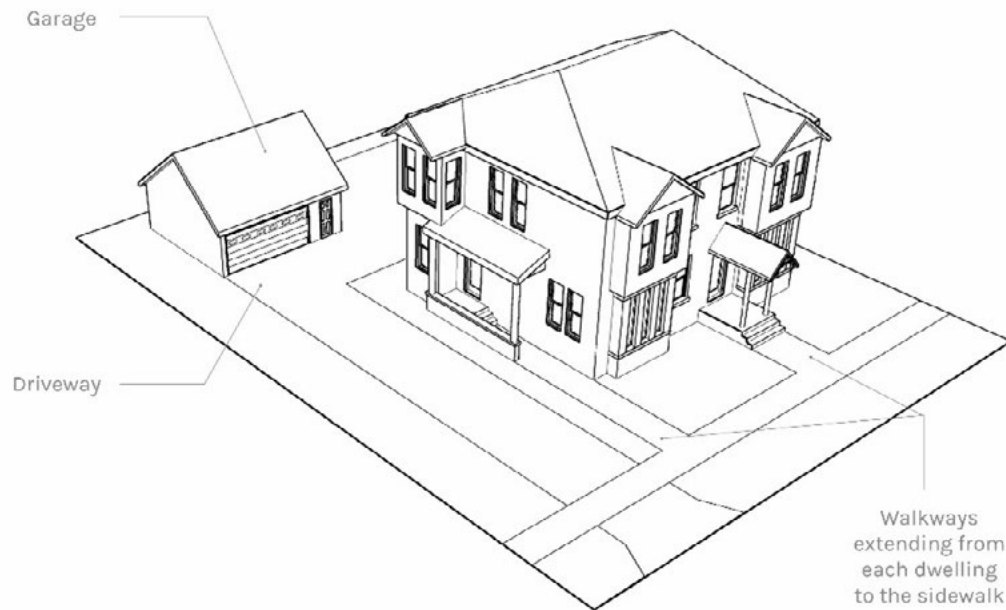
(c) Parking Access and Location

- (1) Driveways may be located adjacent to the building.
- (2) Parking may be provided on-street or on a driveway, garage, or carport in the rear or side yard.
- (3) Parking areas shall not be located in any required front or side street yard, except in the case of a dwelling with a driveway leading to a garage or parking area the drive may be used for parking.
- (4) Multiple driveway entrances off the street or alley are prohibited.

The following standards apply to R-1B and R-2 only:

- (5) The driveway should be less than 50% of the front yard area.
- (6) Garages shall not extend farther into the front yard than the rest of the front facade.
- (7) Garage may be located no closer to the front property line than the garages of dwellings typically found in the surrounding neighborhood.

(d) Applicable Districts: R-1A, R-1B, R-2, R-3, R-4



2. Duplex/Triplex

(a) Description. The Duplex/Triplex building type consists of structures that contain two or three dwelling units stacked or placed side by side with each unit having access directly to the street. This type has the appearance of a medium-sized family home and is appropriately scaled to fit within primarily single-family neighborhoods.

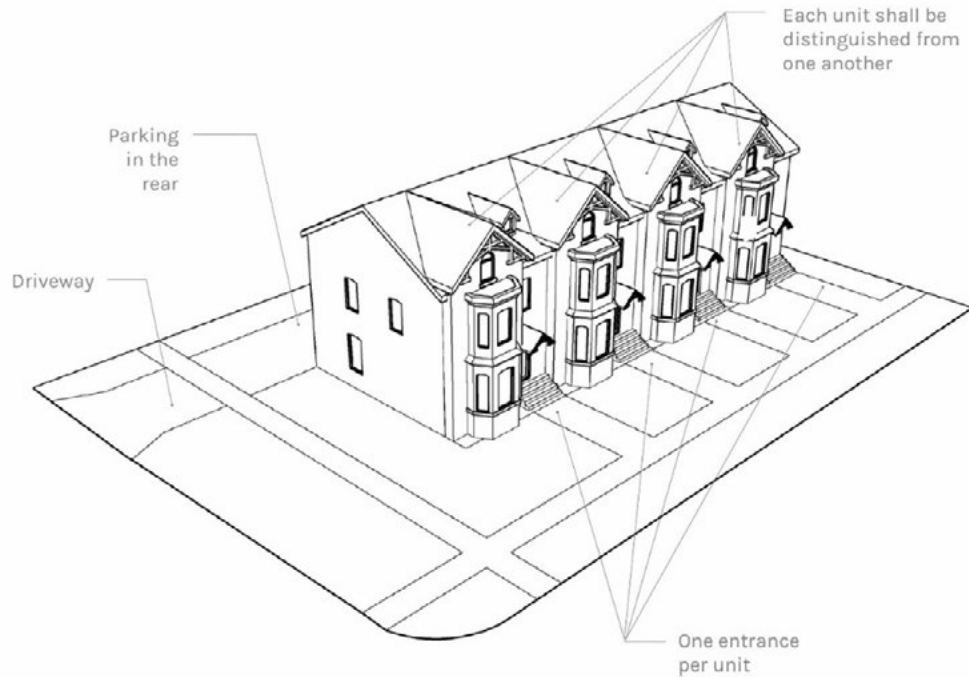
(b) Building Entrance Orientation

- (1) All buildings shall provide at least one pedestrian door facing the front lot line. Additional attached units may have doors on the side.
- (2) Garages, carports, and overhead doors may not apply as the primary entrance.
- (3) A walkway must extend from each dwelling primary entry to the sidewalk.
- (4) A porch or stoop is required.

(c) Parking Access and Location

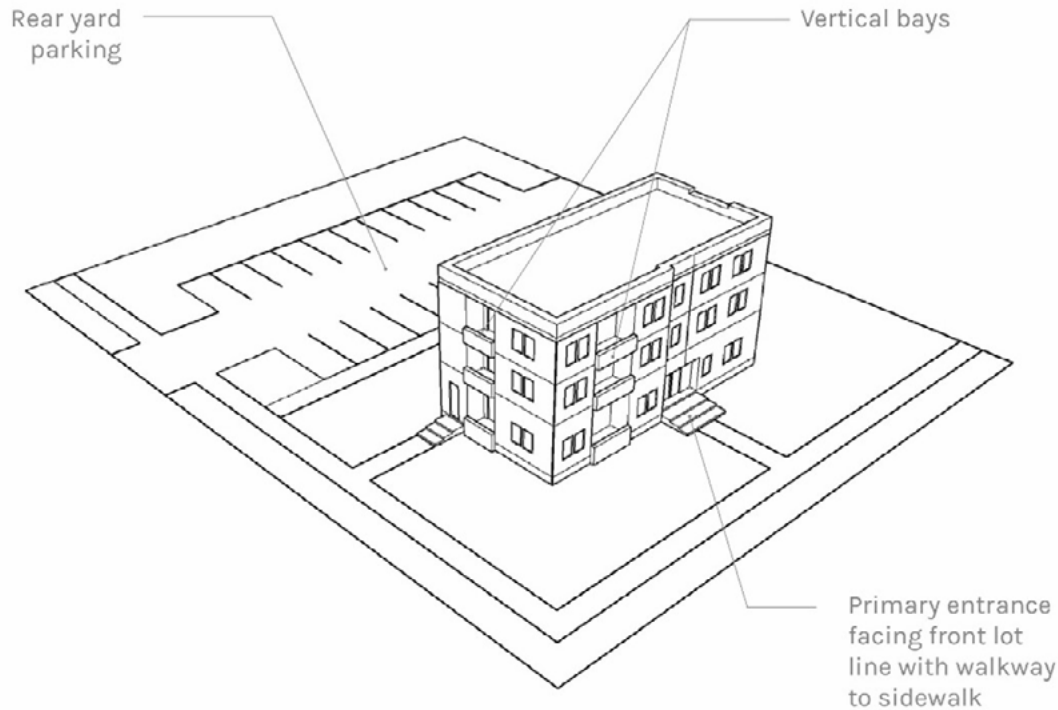
- (1) Driveways may be located adjacent to the building.
- (2) Parking may be provided on-street or on a driveway, garage, or carport in the rear or side yard.
- (3) Garages shall not extend farther into the front yard than the rest of the front facade.
- (4) The garage may be located no closer to the front property line than the garages of dwellings typically found in the surrounding neighborhood.
- (5) Parking areas shall not be located in any required front or side street yard, except in the case of a dwelling with a driveway leading to a garage or parking area the drive may be used for parking.
- (6) Driveways and parking areas shall be setback at least five (5) feet from the side or rear lot lines.
- (7) The driveway should be less than 50% of the front yard area.

(d) Applicable Districts: R-2; R-1B



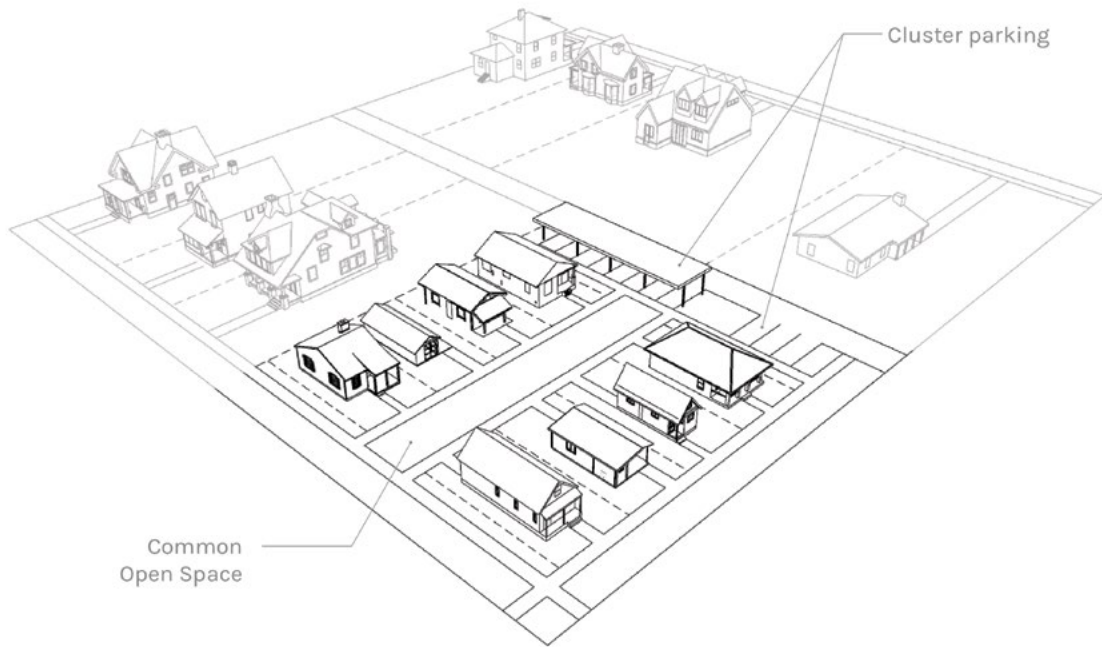
3. Townhouses

- (a) Description. The Townhouse building type consists of structures that contain three or more dwelling units placed side by side. Townhouses are typically narrow, 2-3 story residential buildings with each unit having access directly to the street.
- (b) Building Entrance Orientation
 - (1) Each dwelling shall provide a separate pedestrian entryway facing the front lot line with direct access to the sidewalk by way of a front porch or stoop with steps.
 - (2) Primary entry for each unit or separated occupancy must face onto and connect to the primary street. The corner unit may face the secondary street. Secondary entries permitted from the side or rear.
- (c) Parking Access and Location
 - (1) Garages or carports must be accessed from the rear yard via an alley.
 - (2) Parking may be provided on a driveway, garage, or carport located in the rear yard.
- (d) Articulation. Adjoined dwelling units shall be distinguishable through a change in plane, change in material, or architectural expression.
- (e) Applicable Districts: R-2



4. Flats

- (a) Description. This building type consists of multiple dwelling units placed side by side or stacked, typically with one shared entry.
- (b) Building Entrance Orientation
 - (1) All buildings shall provide at least one pedestrian door facing the front lot line.
 - (2) Secondary entries permitted from the side or rear.
- (c) Parking Access and Location
 - (1) Building integrated parking permitted in rear of building.
 - (2) Off-street parking shall be in rear yard.
 - (3) Masonry screen wall required between parking and property line
 - (4) Driveways must be located in the side or rear yard.
- (d) Articulation. Employ vertical bays- through change in material, transparency, or plane- to distinguish building entrance, dwelling units, or unit layouts.
- (e) Applicable Districts. R-2



5. Cottage Courts

(a) Description. Cottage courts are a grouping of small, single-family dwelling units (tiny homes) clustered around a common area and developed with a coherent plan for the entire site.

(b) Purpose. The purpose of Cottage Courts is to:

- (1) Provide a housing type that responds to changing household sizes, ages and financial security (e.g., retirees, small families, single-person households, young professional);
- (2) Provide opportunities for ownership of small, detached units within a neighborhood;
- (3) Encourage creation of more shared usable space for residents of the development through flexibility in density and lot standards;
- (4) Contribute to a strong sense of community through cluster arrangement;
- (5) Provide guidelines to ensure compatibility with surrounding uses; and
- (6) Allow for residential development in areas with environmental constraints like woodlands.

(c) Definition. A cottage shall be defined as:

- (1) A single-family dwelling of conventional modern construction and built to all Michigan building and sanitary codes;
- (2) Placed on a permanent foundation;
- (3) Is sited on legally created parcel, subject to setbacks of this ordinance; and
- (4) Is connected to water or well and sewer or septic.

(d) Accessory dwelling units. Accessory dwelling units (ADUs) shall not be permitted in cottage cluster developments.

(e) House Site Arrangement.

- (1) Cottage courts shall contain a minimum of four cottages, with a maximum of 12 cottages per grouping. A development may contain multiple groupings.
- (2) Groups of cottages shall be arranged on at least two sides of a common open space, or a configuration as otherwise approved by the director.
- (3) On a lot to be used for a cottage court, existing detached single-family residential structures, which may be nonconforming with respect to the standards of this section, shall be permitted to remain, but the extent of the nonconformity may not be increased. Such nonconforming dwelling units shall be included in the maximum permitted cottage density.

(f) Floor Area.

- (1) The maximum first floor area is 1000 square feet.
- (2) The total floor area of each cottage shall not exceed either one and one-half times the area of the main level or 1,200 square feet, whichever is less. Enclosed space in a cottage located either above the main level and more than 12 feet above finished grade, or below the main level, shall be limited to no more than 50 percent of the enclosed space of the main level, or 400 square feet, whichever is less. This restriction applies regardless of whether a floor is proposed in the enclosed space, but shall not apply to attic or crawl spaces (less than six feet in height).
- (3) Attached garages shall be included in the calculation of total floor area.
- (4) Areas that do not count as total floor area are:
 - i. Unheated storage space located under the main floor of the cottage
 - ii. Attached roofed porches.
 - iii. Detached garages or carports.
 - iv. Spaces with the ceiling height of six feet or less measured to the exterior walls, such as a second floor area under the slope of a roof.
 - v. The total square foot area of a cottage dwelling unit may not be increased under any circumstance.

(g) Setbacks and Yards. See [Sec. 2.2-5 Schedule of Regulations](#)**(h) Required Open Space.**

- (1) Quantity of Open Space. A minimum of 400 square feet per unit of landscaped open space is required. This quantity shall be allotted as follows
 - i. A minimum of 200 square feet per unit shall be private usable open space (setbacks and common open space shall not be counted as private open space); and
 - ii. A minimum of 150 square feet per dwelling unit shall be provided as common open space. (Setbacks and private open space shall not be counted as common open space.)
- (2) Setbacks, stormwater management facilities, parking areas, buffers, and driveways do not qualify as open space area.
- (3) Each house shall abut its private open space. A fence or hedge not to exceed three feet may separate private open space from common open space.
- (4) Private usable open space shall be provided in one contiguous area with a

minimum area of 200 square feet. No horizontal dimension of the open space shall be less than 10 feet and shall be oriented toward the common open space, as much as possible.

- (5) Required common open space shall be provided at ground level in one contiguous parcel. Each cottage shall abut the common open space, and the common open space shall have cottages abutting at least two sides.

- (6) The minimum horizontal dimension for common open space shall be 10 feet.

(i) Building Entrance Orientation.

- (1) Primary entry shall be oriented towards the common open space area.
- (2) Sidewalk connections shall be provided from primary entrances to sidewalks.
- (3) Covered front porches are required with a minimum area of 60 square feet with a minimum dimension of six feet on any side.
- (4) Secondary entrances facing a street or sidewalk shall have a five-foot by five-foot porch.
- (5) Five-foot-wide pedestrian pathways (sidewalks) must be included to provide for movement of residents and guests from parking areas to homes and other amenities.

(j) Building Design.

- (1) Separation of Identical Building Elevations. Units of identical elevation types must be separated by at least two different elevations. This will result in at least three different elevation plans per cluster. No two adjacent structures shall be built with the same building size or orientation (reverse elevations do not count as different building elevations), facade, materials, or colors.
- (2) Variety in Building Design. A variety of building elements and treatments of cottages and garage or carport must be incorporated. Structures must include articulation, change in materials or texture, windows, or other architectural feature as shown in the city's design standards. No blank walls are allowed.

(k) Parking. Parking shall be:

- (1) Located on the cottage court development property.
- (2) Located in clusters of not more than five adjoining spaces.
- (3) Screened from public streets and adjacent residential uses by landscaping or architectural screening.
- (4) Parking is allowed between or adjacent to structures only when it is located toward the rear of the principal structure and is served by an alley or private driveway.
- (5) Not located in the front yard.
- (6) Off-street parking requirements are as follows:
 - i. Units under 700 square feet: one space per unit;
 - ii. Units between 700 and 1,200 square feet: one and one-half spaces per unit
 - iii. At least one parking stall per dwelling will be enclosed or covered.
- (7) Access to parking shall be from a private drive that is accessible from a public road. The private drive must meet the city's engineering design and development standards.

(l) Covered Parking. Covered parking areas should be located so their visual presence is minimized, and associated noise or other impacts do not intrude into public spaces. These areas should also maintain the single-family character along public streets.

- (1) For shared detached garages, the design of the structure must be similar and compatible to that of the dwelling units within the development.
- (2) Shared detached garage structures shall be reserved for the parking of vehicles owned by the residents of the development. Storage of items which precludes the use of the parking spaces for vehicles is prohibited.
- (3) The design of carports must include rooflines similar and compatible to those of the dwelling units within the development.

(m) Screening Requirements.

- (1) Boundaries between cottages and neighboring properties shall be screened with landscaping to reduce the appearance of bulk or intrusion onto adjacent properties, or otherwise treated (i.e., through setbacks or architectural techniques) to meet the intent of this section.
- (2) Common waste and other storage receptacles shall not be placed in the front yard setback area.
- (3) Common waste and other storage receptacles shall be architecturally screened and/or screened with landscaping so as to mask their appearance to residents, adjacent property owners, and the public rights-of-way.

(n) Permitted Districts. R-2, R1-B, and R-3 as PUD. See Article 5, Division 2 Planned Unit Development.

6. Manufactured housing units

Any manufactured single-family dwelling, constructed and erected on a lot outside a manufactured housing development, shall be permitted only if it complies with all of the following requirements:

- (a) If the dwelling unit is a manufactured home, it must either be:
 - (1) New and certified by the manufacturer and/or appropriate inspection agency as meeting the Manufactured Home Construction and Safety Standards of the U.S. Department of Housing and Urban Development, as amended, or any similar successor or replacement standards which may be promulgated.
 - (2) Used and certified by the manufacturer and/or appropriate inspection agency as meeting the standards referenced in subsection (1) above, and found, on inspection by the Zoning Administrator or his designee, to be in excellent condition and safe and fit for residential occupancy.
- (b) If the dwelling unit is a manufactured home, the manufactured home shall be installed with the wheels and tongue removed.
- (c) If the dwelling unit is a manufactured home, it shall be installed pursuant to the manufacturer's setup instructions and shall be secured to the building site by an anchoring system or device complying with the rules and regulations, as amended, of the Michigan Manufactured Home Commission, or any similar or successor agency having regulatory responsibility for manufactured home parks or manufactured housing communities.
- (d) The dwelling unit shall comply with all applicable building, electrical, plumbing,

fire, energy, and other similar codes adopted by the City, provided, that where a dwelling unit is required by law to comply with any Federal or State standards or regulations for construction, and where such standards or regulations for construction are stricter than those imposed by City codes, then and such Federal or State standards or regulations shall apply. Appropriate evidence of compliance with such standards or regulations shall be provided to the Zoning Administrator.

- (e) The dwelling unit shall comply with all restrictions and requirements of this Ordinance, including, without limitation, the minimum lot area, minimum lot width, minimum residential floor area, yard requirements, lot percent coverage and maximum building height requirements of the zoning district in which it is located.
- (f) The dwelling unit shall have a minimum horizontal dimension across any side or rear elevation of twenty (20) feet.
- (g) The dwelling unit shall be placed on the lot so that the portions nearest the principal street frontage are at least thirty (30) feet in dimension parallel to the street.
- (h) The dwelling unit shall be firmly attached to a permanent continuous foundation constructed on the building site. Such foundation must have a wall of the same perimeter dimensions as the dwelling unit and be constructed of such materials and type as required by the building code for on-site constructed single-family dwellings. If the dwelling unit is a manufactured home, its foundation and skirting shall fully enclose the chassis, undercarriage, and towing mechanism.
- (i) A storage area within a building not less than one hundred twenty (120) square feet in an area shall be provided. This storage area may consist of a basement, closet area, attic, or attached garage in a principal building, or in a detached accessory building which is in compliance with all other applicable provisions of this Ordinance pertaining to accessory buildings.
- (j) Permanently attached steps or porch areas at least three (3) feet in width shall be provided where there is an elevation difference greater than eight (8) inches between the first floor entry of the dwelling unit and the adjacent grade. Railings shall be provided in accordance with the City building code.
- (k) The main roof of the dwelling unit shall have a minimum pitch of four (4) feet of rise for each twelve (12) feet of horizontal run.
- (l) The exterior finish of the dwelling unit shall not cause glare or reflection that is greater than that from siding coated with clean, white, gloss exterior enamel.
- (m) The dwelling unit shall not contain any additions of rooms or other areas which are not permitted and constructed with similar quality workmanship and materials as the original structure, including permanent attachment to the principal structure and construction of a foundation as required herein.
- (n) The above standards may be modified by the Zoning Administrator upon determination that the proposed design is consistent with the predominant standard in the surrounding area.

ARTICLE 2, DIVISION 3
**COMMERCIAL/
MIXED-USE DISTRICTS**



SEC. 2.3-1 COMMERCIAL/MIXED-USE USE TABLE

In the Commercial/Mixed-Use Districts, land, buildings, and other structures shall be used only for one or more of the uses specified in the table below. Uses denoted by a "P" are permitted by right, "P*" as permitted uses with use standards, "A" as accessory to a principal use, and "SLU" are considered special land uses and may be approved by the Planning Commission subject to the applicable general and specific standards in [Article 5, Division 3](#). Additional applicable use standards are listed in the column at right.

Use	C-1	C-2A Store-front	C-2	C-3	Additional Requirements
Residential					
Detached single-family dwellings				P	
Duplex/Triplex				P	
Townhouses				P	
Multi-family residential dwellings			P	P	
Upper floor residential dwellings	P	P	P	P	
Live/work	P		P	P	
Retail Uses					
Retail sales and services	P*	P	P	P	C-1 Footnote
Outdoor retail display and sales				P*	Sec. 5.4-5i. Outdoor Retail Display and Sales
Garden Centers				P*	Sec. 5.4-5h. Garden Centers
Retail businesses with adult novelties				SLU	Sec. 5.3-8 c. Adult Entertainment Regulated Uses
Office and Service Uses					
Personal and business services	P	P	P	P	
Professional and Business Offices	P	P	P	P	
Bank, Financial Institution		P	P	P	
Studio, such as art, dance, health, music or other similar place of instruction	P	P	P		
Funeral homes and mortuaries			P*	P*	Sec. 5.4-5g. Funeral Homes and Mortuary Establishments

Use	C-1	C-2A Store- front	C-2	C-3	Additional Requirements
Self-service laundry and dry cleaning establishments			P	P	
Medical Uses					
Hospitals				P	
Medical and dental offices and clinics	P		P		
Medical laboratories			P	P	
Urgent care center				P	
Lodging					
Hotels and motels		P	P	P	
Bed and breakfast inns	P*		P*	P*	
Food and Drink Establishments					
Bars, taverns, lounges		P*	P*	P*	Sec. 5.4-5e. <i>Bars, Taverns, Lounges, Microbreweries (Accessory), and Brewpubs</i>
Microbreweries, brew-pubs		P*	P*	P*	Sec. 5.4-5e. <i>Bars, Taverns, Lounges, Microbreweries (Accessory), and Brewpubs</i>
Drive-through window facilities for banks, restaurants, or other permitted uses			SLU	SLU	Sec. 5.3-8g. <i>Drive-through Window Facilities for Banks, Restaurants or Other Permitted Uses</i>
Restaurants, standard		P	P	P	
Restaurants with an open front window		P	P	P	Sec. 5.4-5l. <i>Restaurants with an Open Front Window</i>
Restaurant, Drive-In				P	
Restaurant, Fast-Food				P	
Restaurant, Carry-out		P	P	P	

Use	C-1	C-2A Store- front	C-2	C-3	Additional Requirements
Auto-related Uses					
Auto dealerships, new and used			SLU	P*	Sec. 5.3-8 <i>d. Automobile or Vehicle Dealerships</i>
Automobile gasoline stations			SLU	SLU	Sec. 5.3-8 <i>d. Automobile Gasoline Stations</i>
Automobile washes, automatic or self-service			P*	P*	Sec. 5.4-5 <i>c. Automobile Washes, Automatic or Self-service</i>
Automobile and vehicle dealerships		P*	P*	P*	Sec. 5.3-8 <i>d. Automobile or Vehicle Dealerships</i>
Passenger terminals			P	P	
Automobile repair establishments, (major repair)				SLU	Sec. 5.3-8 <i>e. Automobile Repair Establishments (Major Repair)</i>
Automobile service establishments, (minor repair)				P*	Sec. 5.4-5 <i>b. Automobile Service Establishments (Routine Maintenance and Minor Repair)</i>
Industrial, Construction & Storage					
Research and testing laboratories		P	P	P	
Outdoor storage			SLU	SLU	Sec. 5.3-8 <i>m. Outdoor Storage</i>
Small scale production, manufacturing and processing establishments		P*	P*	P	If located in C-2 or C-2A must provide an accessory retail use facing the building's front yard
Animals & Agricultural					
Veterinary clinic, office, hospitals			P*	P*	Sec. 5.4-5 <i>n. Veterinary Hospitals</i>

Use	C-1	C-2A Store- front	C-2	C-3	Additional Requirements
Recreation and Entertainment Uses					
Fitness center or health club	P	P	P	P	
Recreational facility (indoor)				P	
Recreational facility (outdoor)				P	
Multiplex and outdoor theatres (drive-in theatres)				P	
Theatres	P	P	P	P	
Adult Entertainment Regulated Uses			SLU	SLU	Sec. 5.3-8 <i>c. Adult Entertainment Regulated Uses</i>
Institutional, Educational, and Assembly Uses					
Places of assembly, including places of worship	P	A	P	P	
Post-secondary education, colleges, or vocational schools			P	P	
Community centers	P				
Public buildings		P	P	P	
Public utilities	SLU	SLU	SLU	SLU	
Essential public service buildings and structures	SLU	SLU	SLU	SLU	Sec. 5.3-8 <i>h. Essential Public Service Buildings and Structures</i>
Wireless Communications Facilities				SLU	

- a. C-1 Retail: Retail sales and services in C-1 shall be limited to neighborhood shopping that provides family, food, and household services such as the following:
1. Establishments selling all types of foodstuffs for consumption off premises, including those which produce or manufacture foodstuffs exclusively for sale on the premises; however, no slaughtering or killing of any live animal shall be permitted
 2. Services such as dry-cleaning agencies, self-service laundries, shoe repair shops, beauty parlors and barbershops;
 3. Drugstores, bookstores, and apparel stores
 4. Lunch counters, dairy bars, restaurants without dancing, entertainment nor alcoholic beverages, but excluding drive-in eating establishments

SEC. 2.3-2 PROVISIONS APPLICABLE TO COMMERCIAL DISTRICTS**a. Building Materials.**

1. The following exterior finish materials shall be required for walls visible from streets or an adjacent residential district:
 - (a) Primary Materials must be used to compose a minimum of 75% of wall area of the building base and 50% of wall area for the upper floors.
 - (b) Secondary Materials are allowed to compose a maximum of 25% of wall area in the building base and 50% of wall area for the upper floors.
2. The exterior finish materials shall consist of no more than four (4) unique materials, excluding architectural detail, accent, or trim; and balconies and railings. A change in color, pattern, or profile shall constitute a unique material.

**Table 2.3-2
Permitted Building Materials**

Material	Primary	Secondary
Masonry - Brick (natural, glazed, painted) - Stone (natural, synthetic) - Terra Cotta	X	X
Concrete - Cast-in-Place - Precast	X	X
Siding - Wood (natural, composite) - Fiber Cement Board (eg. Hardie Panel)	X	X
Stucco (upper floors only) - Traditional cementitious - Synthetic EIFS	X	X
Architectural Metal Panel - Insulated metal panel - Composite metal panel	X	X

b. Design Standards

1. Buildings shall have architectural variety but enhance the overall cohesive community character. Buildings shall possess a unified and cohesive design intent demonstrated through the basic attributes of form, symmetry, proportion, height, scale, and repetition. Building additions should be compatible to the attributes of the existing building.
2. Facade Articulation.
 - (a) Walls visible from the public right-of-way shall include architectural features customarily found on the front facade of a building, such as windows, awnings, cornice work, columns, edge detailing or other decorative finish materials. Wall massing shall be broken up with vertical pilasters or other architectural elements to reduce scale.
 - (b) Buildings greater than two stories or taller than 30 feet shall be designed to reduce apparent mass by including a clearly identifiable base, body, and top, with horizontal elements separating these components.
 - (c) Blank walls over 30 feet in length are not permitted.
 - (d) Balconies shall not be located within 5 feet of any common lot line and shall not encroach into the public right-of-way without prior approval from road agency. The balcony support structure shall be integrated with the building facade.
 - (e) The Zoning Administrator may grant flexibility up to 5% in the build-to location when facade articulation is used to create an extended dooryard space used for a semi-public purpose such as outdoor dining.
3. All Windows
 - (a) Fenestration shall be measured as a percentage of openings per total wall area.
 - (b) Windows may be grouped horizontally if each grouping is separated by a mullion, column, pier or wall section.
 - (c) Exterior shutters, if applied, shall be sized and mounted appropriately for the window (one-half the width), even if inoperable.
 - (d) Window area shall make up at least twenty percent (20%) or more of the exterior wall area facing the principal street(s) from which access is gained, unless otherwise regulated elsewhere in this Division.
4. Upper-Story Windows
 - (a) Upper-story windows shall be oriented vertically.
 - (b) Windows may be triple-hung, double-hung, single-hung, hopper, awning or casement windows.
 - (c) Fixed windows are permitted only as part of a window grouping that includes an operable window.
 - (d) Egress windows may be installed as required by the applicable building code.
5. Entrances.
 - (a) Storefront entries shall be recessed to accommodate door swing.
 - (b) Double-height entryways are prohibited.
 - (c) Customer entrances shall be clearly defined and highly visible. Features such as canopies, porticos, arcades, arches, wing walls, and integral planters are highly

encouraged to identify such entrances. Entrances facing the street must be functional.

- (d) Overhead loading doors shall not face a public street or residential district. The planning commission can waive this requirement upon a determination that there is no reasonable alternative, it is essential to the operation of the business, and the visual impact will be moderated through use of building materials, architectural features or landscaping. This provision is not intended to regulate retail customer access or outdoor café windows on tracks; however, overhead vehicular access doors facing a public street are discouraged.
- 6. Awnings.
 - (a) Awnings may project over a sidewalk; however, there must be a minimum of 8-foot clearance provided from the sidewalk.
 - (b) Awnings shall be positioned immediately above the ground floor window and have a straight shed that projects from the building at a straight angle.
 - (c) Awnings shall not be internally illuminated, and any signs shall be illuminated by fixtures located above the awning and directed downward.
 - (d) Awnings shall not interfere with street trees.
 - (e) Awnings shall be constructed of durable materials such as canvas or metal that will not fade or tear easily. Plasticized, cubed, or curved awnings or mansard style canopies are prohibited.
- 7. Building Height. The minimum height shall be satisfied from the build-to line back to a depth of at least 30 feet for the specified build-to percentage of frontage.
- 8. Building-mounted mechanical equipment shall be screened.
- 9. Private open area.
 - (a) Where located at grade, such private open area shall not include any required side or rear setbacks.
 - (b) At least 20 percent of the private open area shall be in no more than two contiguous areas.
 - (c) Up to 80 percent of the required private open area may be satisfied through individual balconies or decks.
 - (d) Any development on a lot that is exclusively reusing existing structures (without external expansion) is exempt from the private open area requirement.
- c. **Existing buildings.** The following shall apply to additions or remodeling of existing buildings or to accessory buildings on existing sites:
 - 1. Where a new wall material is proposed for an existing building wall, only that portion of the building being altered shall be subject to this Section. However, in considering the proposed alteration, the City may modify the material requirements of this Section to ensure consistency with the architecture of the remainder building.
 - 2. Where an addition is proposed to an existing building, the Planning Commission or Community Development Director may allow the use of existing or compatible wall materials for the addition; provided that the design of the alteration is consistent with the existing building wall design.

d. Modification Requiring Planning Commission Approval

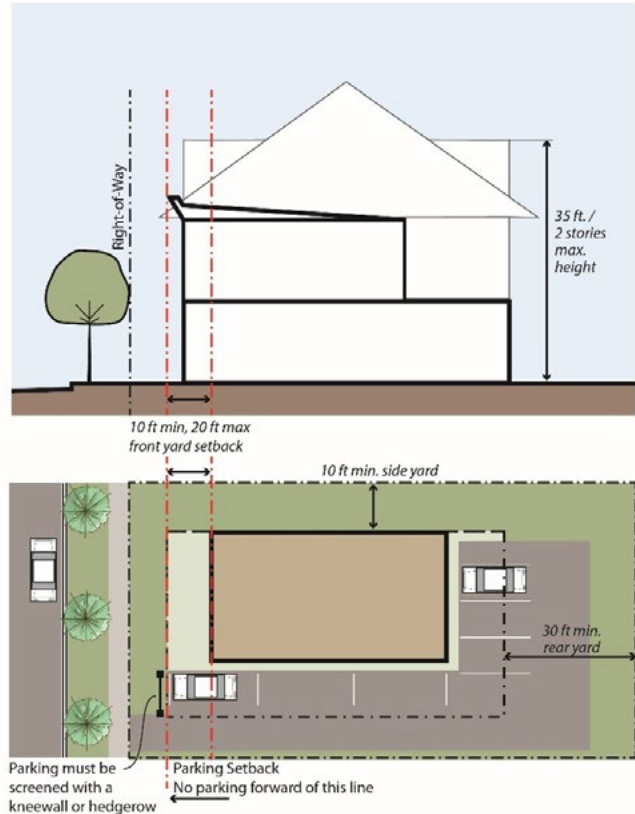
1. Modifications to the standards of *Sec. 2.3-2 Provisions Applicable to Commercial Districts* may be approved by the Planning Commission. A modification shall require an application that includes a site plan and a front elevation drawing of the proposed building superimposed on a color drawing or photograph of the entire block showing the relationship of the proposed building to other buildings on the block. The application shall be reviewed by the Planning Commission based upon the following criteria:
 - (a) The design of the building shall be in keeping with the architectural character of Ironwood, as articulated in the Master Plan. This shall not prevent innovation and creativity in design that is in keeping with the Master Plan, as determined by the Planning Commission.
 - (b) The building shall be oriented toward the front sidewalk, have a functioning entrance and enhance the continuity of the pedestrian-oriented environment. A modification shall not result in increasing the dominance of vehicular parking or garage doors along the front of the building.
 - (c) The design of the roof shall be compatible with character of other buildings along the block and shall meet district height requirements.
 - (d) The exterior finish materials shall be of equal or better quality, in terms of durability and appearance/texture similar to brick, stone, or wood, as those permitted in the district. The intent is to accommodate new technologies and building material while maintaining the desired character of Ironwood, as defined in paragraph 1, above.
 - (e) Ground floor windows shall be provided along the front sidewalk to maintain the pedestrian-orientation of the streetscape and upper story windows and shall not be incompatible with the rhythm and proportions of windows on other buildings along the block.

SEC. 2.3-3 C-1 NEIGHBORHOOD COMMERCIAL DISTRICT

a. Intent and Applicability. The purpose of the C-1 neighborhood commercial district is to accommodate those retail sales and service facilities that are an indispensable function of residential neighborhoods. Commercial activities for neighborhood commercial are those which primarily offer goods and services which generally are required by a family on a daily or less than weekly basis. In view of this primary purpose, it is important that such neighborhood shopping developments be built around family, food, and household services. C-1 Neighborhood Commercial shall only be permitted along minor arterials, as defined on the functional classification map in the Comprehensive Plan.

b. Siting and Building Requirements

Height	
Maximum	2 stories/35 ft.
Siting	
Front Setback (min.)	10 ft.
Front Setback (max.)	20 ft.
Side Setbacks (min.)	10 ft.
Rear Setback (min.)	30 ft.
Parking Setback (min.)	10 ft.
Lot Width (min.)	60 ft.
Lot Area (min.)	7,200 sq. ft.
Building Footprint (max.)	2,000 sq. ft.
Architectural Elements	
Ground Floor Fenestration	25 to 90%
Upper Story Fenestration	25-70%



C-1 Siting and Building Requirements

SEC. 2.3-4 C-2 DOWNTOWN MIXED-USE DISTRICT

a. Intent and Applicability. The intent of the Downtown District is to create a pedestrian-friendly, compact, mixed-use district. Downtown is characterized by a mixture of uses, which include retail, offices, attached residential, and civic uses. The Downtown Storefronts, as designated on the regulating plan as C-2A, is intended for the greatest density in Ironwood - a mixed-use, walkable, "Main Street" - and is required to meet the additional storefront regulations in Section 2.3-4 *c. C-2A Downtown Storefronts*. C-2 areas outside the Storefronts are encouraged to continue storefronts where possible but these areas are also suitable for greater flexibility in building siting and uses as the district transitions to adjacent residential districts.

b. Siting and Building Requirements.

Height

Minimum	1 story	25 ft.
Maximum	4 stories	60 ft.
Ground Floor Elevation - Residential Units (min.)		3 ft.
Second Floor Finished Elevation		16 ft. to 22 ft.
Upper Stories Clear Height (min.)		9 ft.

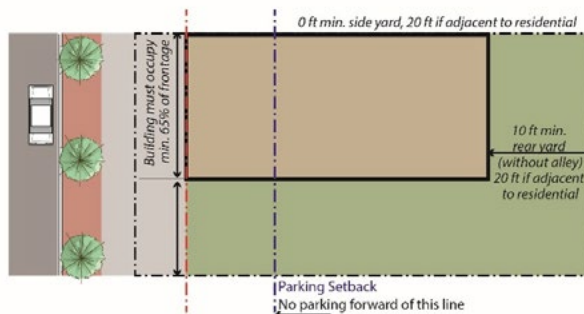
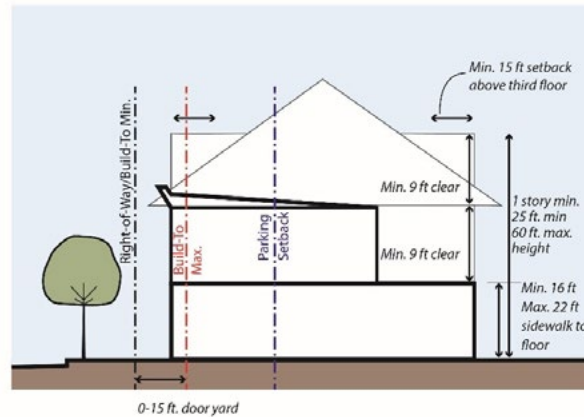
Siting

C-2A

Build-To/Dooryard	0-15 ft.	0 ft.
Frontage Build-To (min.)	65%	85%
Parking Setback (1)	30 ft.	30 ft.
Side Setbacks (min.)	0 ft.	0 ft.
Rear Setback (min.)	With alley 3 ft.	3 ft.
	Without alley 10 ft.	10 ft.
Adjacent single-family residential setback (side and rear)	20 ft.	20 ft.
Upper story setback, above third story	15 ft.	15 ft.

Architectural Elements

Ground Floor Fenestration	25 to 90%	70 to 90%
Upper Story Fenestration	25 to 70%	25 to 70%
Private Open Area (min.)	10%	10%



C-2 Siting and Building Requirements

(1) Surface parking is not allowed directly between a building facade and a street frontage.

c. C-2A Downtown Storefronts

1. Intent. This additional designation in the C-2 Downtown District requires ground floor storefront uses and architectural requirements in order to preserve the walkable, active downtown interface with the public realm. Storefront buildings shall also meet the design specifications for the Downtown district in the previous section, except as provided herein:

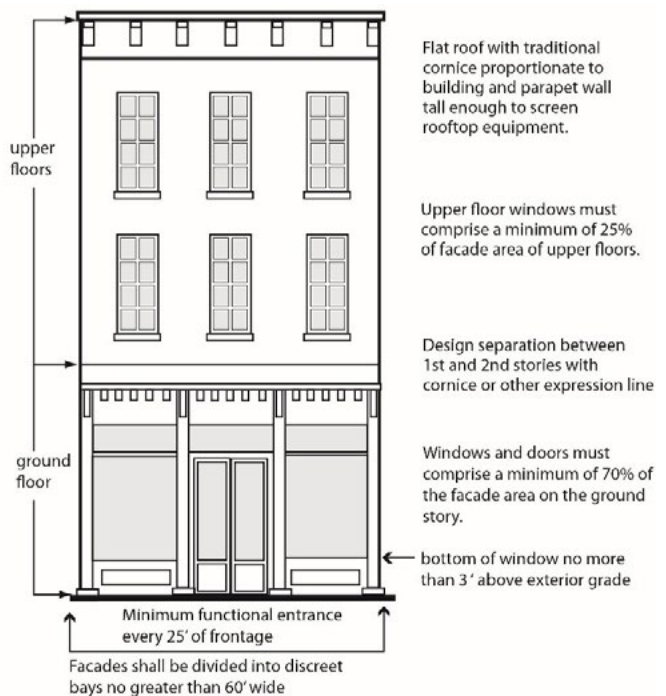
2. Fenestration

- (a) Ground floor windows may not be made opaque by window treatments (except operable sunscreen devices). A minimum of 80% of the window surface shall allow a view into the building interior for a depth of at least 12 feet. Window displays showcasing goods that are oriented to the front facade may contribute to the 80% transparency requirement.
- (b) The bottom of the window must be no more than 3 feet above the adjacent exterior grade.
- (c) The horizontal dimension of the opening shall not exceed the vertical dimension except for transom windows.

3. Horizontal Articulation

- (a) Buildings shall be designed to reduce apparent mass by dividing facades into a series of smaller vertical components or bays. Bays shall extend continuously from base to top. Components shall be distinguished from one another through a combination of the following:

- (1) Variations in overall massing. Changes in parapet projection height shall only occur with a corresponding change in plan
- (2) Vertical bays defined by pronounced changes in plan to create recesses and projections, a minimum of three feet (3'-0") from build to line of the facade;



The above drawing is intended to illustrate the application of the design standards in this ordinance, but not require a specific architectural style.

(3) Distinct changes in exterior finish material corresponding to a change in the building plan- a minimum of three feet (3'-0") from build-to line of the facade- or a distinct organizing architectural feature with a projection a minimum of 8".

4. Ground floor Articulation

(a) Storefront buildings shall be designed to create a distinct and separated ground floor area through the use of a horizontal expression line, such as a string course, change in material or textures, awnings or canopies, or sign band between the first and second stories.

5. Building Materials

(a) Primary Building Materials: Brick, stone, and synthetic equivalents

(b) Secondary/Trim Materials: Wood siding and synthetic equivalents; metal; synthetic stucco such as EIFS above ground floor only.

Wall materials visible from streets	Primary Building Materials (min.)	Secondary Building Material and Trim
First and Second Floor Elevations	75%	25%
Above second floor	50%	50%

6. Uses

Only Active Ground Floor Uses are permitted within the first 30 feet of building depth:

(a) Retail sales and services

(b) Restaurants

(c) Bar/Lounge

(d) Office

(e) Residential and Lodging Uses: Support functions such as lobbies, rental offices, and club rooms may be located on the ground floor.

SEC. 2.3-5 C-3 HIGHWAY MIXED-USE DISTRICT

- a. Intent.** The C-3 Highway Mixed-Use District is intended to provide a mixture of community-serving general commercial uses and residential uses. The intent is to transform this mixture of housing and strip-style commercial into a mixed-use quality gateway into the City.
- b. Siting and Building Requirements.** The table below defines the standards applicable to uses in the C-3 Highway Mixed-Use District. In order to account for existing and incorporate future residential-only building types such as houses and townhouses, separate standards are provided when a development is only residential. Any proposed development with a non-residential use shall conform with the Commercial/Mixed-Use standards.

C-3 Highway Mixed Use Siting and Building Requirements		
	Residential	Commercial/Mixed-Use
Height		
Maximum	3 stories/50 ft.	3 stories/50 ft.
Siting		
Front Setback (min.)	15 ft.	15 ft.
Front Setback (max.)	100 ft.	100 ft.
Side Setbacks (min.)	10 ft.	10 ft.
Rear Setback (min.)	10 ft.	10 ft.
Parking Setback (min.)	(1)	10 ft. (2)
Front parking screening		8 ft. landscape buffer, which may be reduced to 5 ft. with a 3 ft. masonry knee wall
Adjacent single-family residential setback (side and rear)	-	20 ft.
Adjacent single-family screening (side and rear)	-	6 ft. opaque screenwall or fencing within 1 ft. of common lot line
Lot Width (min.)	50 ft.	150 ft.
Lot Coverage (max.)	75%	75%
Architectural Elements		
Ground Floor Fenestration	20% min.	25 to 90%
Upper Story Fenestration	20% min.	20 to 70%

(1) No parking between building facade and right of way

(2) Only one double-loaded bay of front-yard parking

ARTICLE 2, DIVISION 4
INDUSTRIAL
DISTRICT



SEC. 2.4-1 INTENT

The I industrial district is established for the purpose of encouraging within it the development of manufacturing, processing, storage and office establishments as ones in which the principal use of land is for industrial activities wholly compatible with all other uses permitted in this district. In general, the permitted uses include those which are a type not requiring the customer to call at the place of business, but normally having contact only by mail or agent.

SEC. 2.4-2 INDUSTRIAL USE TABLE

In the Industrial District, land, buildings, and other structures shall be used only for one or more of the uses specified in the table below. Uses denoted by a "P" are permitted by right, "P*" as permitted uses with use standards, "A" as accessory to a principal use, and "SLU" are considered special land uses and may be approved by the Planning Commission subject to the applicable general and specific standards in Article 5, Division 3: Special Land Uses. Additional applicable use standards are listed in the column at right.

Use	I	Additional Requirements
Retail Uses		
Wholesale businesses	P	
Accessory Retail	A	Limited to 20% of the total floor area of principal industrial use
Medical Uses		
Medical laboratories	P	
Food and Drink Establishments		
Microbreweries, brew-pubs	P*	Sec. 5.4-5e. <i>Bars, Taverns, Lounges, Microbreweries (Accessory), and Brewpubs</i>
Drive-through window facilities for banks, restaurants, or other permitted uses	SLU	Sec. 5.3-8g. <i>Drive-through Window Facilities for Banks, Restaurants or Other Permitted Uses</i>
Auto-related Uses		
Automobile repair establishments, (major repair)	P	Sec. 5.3-8e. <i>Automobile Repair Establishments (Major Repair)</i>
Automobile service establishments, (minor repair)	P*	Sec. 5.4-5b. <i>Automobile Service Establishments (Routine Maintenance and Minor Repair)</i>
Industrial, Construction & Storage		
Any production, processing, cleaning, testing, repairing, storage and distribution of materials, goods, foodstuffs and products	P	
Contractor's establishments not engaging in any retail activities on the site	P	
Log yards (sorting and/or storage)	SLU	Sec. 5.3-8 i. <i>Log Yards</i>

Use	I	Additional Requirements
Research and testing laboratories	P	
Stone cutting and monuments	P	
Building supply and equipment stores and yards	P	
Storage facilities/units	SLU	
Outdoor storage	P*	Sec. 5.4-5j. <i>Outdoor Storage</i>
Marihuana establishment: grower, processor, secure transporter, safety compliance facility	SLU	Chapter 37 of Code of Ordinances
Truck terminal	P	
Medical Marihuana Caregiver Growing Facility	SLU	
Animals & Agricultural		
Kennels	SLU	Sec. 5.4-5k. <i>Kennels</i>
Pet boarding facilities	P*	Sec. 5.4-5k. <i>Pet Boarding Facilities</i>
Veterinary clinic, office, hospitals	P*	Sec. 5.4-5n. <i>Veterinary Hospitals</i>
Recreation and Entertainment Uses		
Recreational facility (outdoor)	P	
Institutional, Educational, and Assembly Uses		
Public buildings	P	
Public utilities	SLU	
Essential public service buildings and structures	SLU	Sec. 5.3-8 h. <i>Essential Public Service Buildings and Structures</i>
Wireless Communications Facilities	SLU	

SEC. 2.4-3 PROVISIONS APPLICABLE TO INDUSTRIAL DISTRICTS

- a. *Site Plan Review.* Any application for a building permit for a use located in the industrial district shall comply with [Article 5, Division 5](#) and the following:
 1. A description of the operations proposed in sufficient detail to indicate the effects of those operations on producing traffic congestion, noise, glare, air pollution, water pollution, fire or safety hazards or the emission of any potentially harmful or obnoxious matter or radiation;
 2. Engineering and architectural plans for the pretreatment and disposal of sewage and industrial waste, tailings or unusable byproducts;
 3. Engineering or architectural plans for the handling of any excess traffic congestion, noise, glare, air pollution, water pollution, fire hazard or harmful or obnoxious matter or radiation;
- b. *Use requirements:*
 1. Activities in this district shall be carried on in completely enclosed buildings except as permitted as a conditional use.
 2. Noise emanating from a use in this district shall not exceed the level of ordinary conversation at the boundaries of the lot. Short intermittent noise peaks may be expected.

3. Uses in this district shall be such that they:
 - (a) Emit no obnoxious, toxic or corrosive fumes or gases, except for those produced by internal combustion engines under design and operating conditions;
 - (b) Emit no odorous gases or other odorous matter in such quantities as to be offensive at or beyond any point on the boundary of the use parcel, provided that any process which may involve the creation or emission of any odors shall be provided with a secondary safeguard system so that control will be maintained if the primary safeguard system should fail and shall meet the requirements of Chapters 17 and 38 of the City Code;
 - (c) Emit no noxious smoke, but excluding steam;
 - (d) Discharge into the air no dust or other particulate matter created by any industrial operation or emanating from any products stored prior to or subsequent to processing;
 - (e) Produce no heat or glare humanly perceptible at or beyond the lot boundaries;
 - (f) Utilize all lighting in a manner which produces no glare on public streets or any other parcel;
 - (g) Produce no physical vibrations humanly perceptible beyond the lot boundaries;
 - (h) Produce no electromagnetic radiation or radioactive emission injurious to human beings, animals or vegetation or of any intensity that interferes with the lawful use of any other property; and
 - (i) Do not engage in the production or storage of any material designed for use as an explosive, nor in the use of such material in production.
4. *General use requirements.* No use in this district shall produce any objectionable noise, odor, smoke, fumes, heat, glare or vibration beyond its lot line.

SEC. 2.4-4 DISTRICT SITE AND BUILDING REQUIREMENTS

a. *Schedule of Regulations*

Table 2.4-4 Industrial Schedule of Regulations	
Height	
Maximum	3 stories/50 ft.
Siting	
Front Setback (min.)	30 ft.
Side Setbacks (min.)	30 ft.
Rear Setback (min.)	30 ft.
Lot Width (min.)	100 ft.
Lot Area (min.)	10,000 sq. ft.

1. The building height maximum may be exceeded with the provision of a state fire marshal approved on-site fire protection system.
2. Side and rear yards. No structure shall be less than one hundred (100) feet from any residential zoning district. Side and rear yards may be used for parking and loading, and, if they are, a strip twenty (20) feet in width along streets and highways and

adjacent to residential zoning districts shall be excepted and reserved as an open space or planting strip.

- b. *Lighting.* All lighting shall be accomplished in a manner such that no illumination source is directly visible beyond the property lines of the lot or parcel upon which a use is located. See also [Sec. 4.5-5 Lighting Standards](#)
- c. *Signs.* Signs may be displayed if they pertain exclusively to the business carried on within the building or upon the lot or parcel upon which a use is located. The following shall also apply:
 - 1. Signs may be placed flat against the main building on a permitted canopy and shall face only public street or parking areas which are a part of the development and shall not project above the cornice or roof lines, and no sign shall project into or over a public right-of-way.
 - 2. A sign shall not exceed in height twenty (20) percent of the building height, and the total sign area shall not exceed twenty (20) percent of the nearest building area face with which it is parallel. A sign perpendicular to the building shall not exceed forty (40) square feet in area on each face.
 - 3. Signs may be illuminated, but if intended to have moving illumination, such illumination must be approved in advance by the Zoning Administrator who shall make certain that light intensity, color, and movement will not likely be so distracting to motor vehicle operators as to constitute a traffic hazard.
 - 4. Signs not exceeding four (4) square feet, for traffic regulation and direction only within the development, may be utilized as required.
 - 5. One (1) additional sign may be placed freestanding near one (1) entrance on each street upon which the lot or parcel fronts. Such a sign shall convey only identification of the permitted use, shall be located so that the view of the traffic upon or outside the development is not obstructed for pedestrians or motorists and may not exceed one hundred (100) square feet in area, and, further, this additional sign may not extend over any public right-of-way.
 - 6. Temporary, sandwich board type signs are strictly prohibited in this district.
- d. *Motor vehicle access.* Motor vehicle access shall be designed and so located as to create minimum interference with traffic on surrounding public street, but no more than two (2) driveways, each not less than eighteen (18) feet nor exceeding thirty (30) feet in width at the property line, shall be permitted on each street frontage of the property. No motor vehicle driveway access to this district shall be through any other zoning district.
- e. *Off-street parking and loading requirements.* Off-street parking and loading for this district shall be as specified in [Article 4, Division 1](#)

Table 2-4.4.f
INDUSTRIAL BUILDING STANDARDS

Fenestration		The primary facade shall have no less than 30% comprised of windows and doorways.
Facade Articulation		Blank walls over 30' in length are not permitted facing the front lot line.
Allowed building materials	Primary Facade	Brick (natural, glazed) Stone (natural, synthetic) Concrete (precast, cast-in-place) Architectural Metal Panel Concrete Masonry
	Secondary	Decorative cast concrete screens
	Facade and up to 50% of Primary Facade	Glass block
Utility Service		Services and utility hookups shall not be visible from the primary street frontage, shall be located in the rear yard to the extent possible.
Building Entrance Orientation		<ul style="list-style-type: none"> i. One primary entrance shall face the front or side lot line and designed to be visually prominent and easily recognizable as the entrance. ii. If the primary entrance faces the side lot line, it shall be located within the first 30' from the front lot line. iii. No truck well, loading dock, overhead door or other type of service bay door shall face an abutting residential district. Pedestrian exits and emergency doors are permitted on such building facades.
Parking Access and Location		<p>Driveways must be located in the side or rear yard.</p> <p>Parking is preferred in the side or rear yard.</p> <p>Visitor parking may be located in the front yard. Visitor parking may not exceed 50% of the front yard.</p>
Permitted Districts		I

ARTICLE 2, DIVISION 5
OPEN AREA
DISTRICT



SEC. 2.5-1 INTENT

The primary intended use of the O open area district is for agriculture, forestry, recreation, public land use or similar use and only building incidental thereto.

SEC. 2.5-2 OPEN AREA USE TABLE

In the Open Area District, land, buildings, and other structures shall be used only for one or more of the uses specified in the table below. Uses denoted by a "P" are permitted by right, "P*" as permitted uses with use standards, "A" as accessory to a principal use, and "SLU" are considered special land uses and may be approved by the Planning Commission subject to the applicable general and specific standards in [Article 5, Division 3](#). Additional applicable use standards are listed in the column at right.

Use	O	Additional Requirements
Industrial, Construction & Storage		
Any modifying, altering, excavating, erecting or razing of structures or the natural characteristics of the land	SLU	
Solar energy collectors	SLU	Sec. 5.3-8 p. Solar Energy Collectors
Animals & Agricultural		
Forestry	P	
Recreation and Entertainment Uses		
Recreational facility (outdoor)	SLU	
Parks	P	
Institutional, Educational, and Assembly Uses		
Public buildings	P	
Public utilities	SLU	
Essential public service buildings and structures	SLU	Sec. 5.3-8 h. Essential Public Service Buildings and Structures

ARTICLE 3, DIVISION 1
GENERAL
PROVISIONS

3.1

SEC. 3.1-1 ACCESSORY BUILDINGS, STRUCTURES, AND USES

Accessory buildings, except as otherwise permitted in this title, shall be subject to the following regulations.

a. Relation to Principal Building

1. Accessory buildings, structures, and uses are permitted only in connection with, incidental to and on the same lot with, a principal building that is occupied by a use permitted in the particular zoning district.
2. No accessory building, structure, or use shall be occupied or utilized unless the principal structure to which it is accessory is occupied or utilized.
3. Detached accessory buildings shall be set back a minimum of ten (10) feet from the principal building.
4. A principal building must exist on the lot prior to the construction of accessory buildings.

b. Locations for Detached Accessory Buildings

1. Detached accessory buildings and structures shall only be located in the yards listed in Table 3-1.1
2. Accessory buildings shall not be located within a dedicated easement or right-of-way.
3. Temporary Car Ports/Tents and shipping/storage containers are not permitted as a detached accessory building.

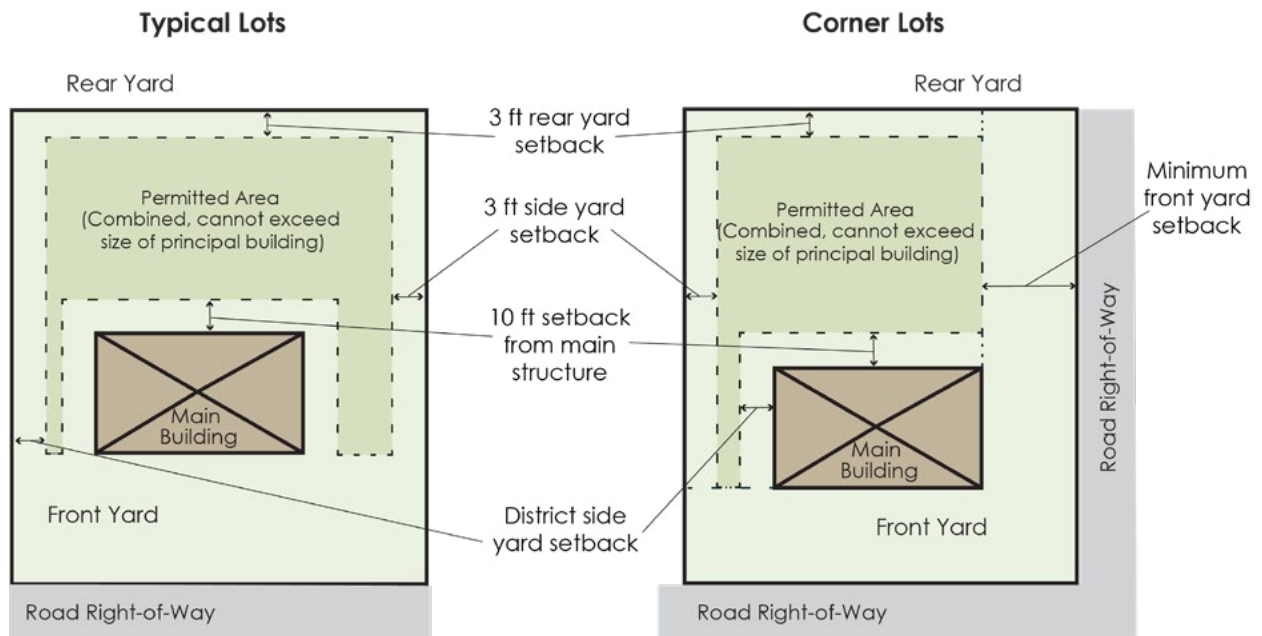


Table 3-1.1 Accessory Building Locations and Setbacks				
		Minimum Setback from Lot Line		
Location Permitted		R-1 & R-4	R-2	R-3
Front Yard		Not permitted		
Side Yard	Building Wall Setback	5 ft		50 ft
Rear Yard	Building Wall Setback	5 ft		100 ft
Side or Rear Yard	Drip Edge Setback	3 ft	10 ft	
Corner lot side-street yard		Front yard setback of zoning district		

- c. Size. In R-1, R-2, and R-4, a total of the combined buildings accessory to a residential building shall not exceed twice (2x) the ground floor area of the principal building. The total floor area of accessory buildings may not exceed 10% of the total lot area or the maximum listed below, whichever is greater.

Size of Accessory Structures	
R-1A and R-1B	
Parcel size	Max. Total Accessory Building Floor Area (sq ft)
10,000 sq ft and less	1,300
Greater than 10,000 sq ft to 1/2 acre	1,800
Greater than 1/2 acre (R-1A ONLY)	2,400
R-2 Accessory Structures	
Maximum	900

- d. Number. Maximum two accessory buildings are permitted in R-1, R-2, and R-4.
- e. Height Limitations. The maximum height of detached accessory buildings shall be two (2) stories but not to exceed twenty-four (24) feet. Detached accessory buildings in R-3 may not exceed 35 feet.
- f. Use. Accessory buildings shall not be occupied for dwelling purposes unless otherwise provided in this Ordinance. Accessory buildings used for a home occupation may not exceed 25% of the total square area is limited to homeowner use exclusively.
- g. Appearance. The design and building materials of any accessory building shall generally be consistent with the character of the principal building on the property (e.g., material, color), as determined by the Zoning Official.
- h. Roof. To alleviate ice dams sliding onto adjacent yards, snow guards shall be installed on any accessory building's roof located within 8 feet of a property line.

- i. Attached Garages. Garages that are structurally attached to a principal building by connection of walls or a roof shall be subject to, and must conform to, all regulations of this Ordinance applicable to the principal building, including setbacks and lot coverage, and not the regulations of this section. Attached garages shall not exceed the height of the living portion of the dwelling.
- j. Accessory Dwelling Units (ADU). Accessory Dwelling Units are permitted in Residential Districts, subject to the requirements of [Sec. 2.2-7 Residential Building Design](#).

SEC. 3.1-2 ADULT AND CHILD CARE FACILITIES

- a. Adult and child care facilities, as defined in Article 2, Division 2: Definitions, are allowed only as provided for in the following table. Applicable conditions are listed as footnotes to the table.

Table 3.1-2 Adult and Child Care Facilities				
Type of Facility	Zoning District			
	R-1A, R1-B, R-3, R-4	R-2	C-1, C-2, C-3	I
Adult Daycare Facilities	SLU as accessory	SLU	SLU	SLU
Adult Foster Care Family Home (6 or fewer adults 24 hours per day) (1)(2)(3)(4)(5)	P	P	NA	NA
Adult Foster Care Small Group Home (12 or fewer adults 24 hours per day) (1)(2)(3)(4)(5)(9)	SLU	SLU	NA	NA
Adult Foster Care Large Group Home (13 to 20 adults 24 hours per day) (1)(2)(3)(4)(5)(9)	NA	SLU	NA	NA
Congregate Facility (more than 20 adults 24 hours per day) (1)(2)(3)(4)(5)(9)	NA	SLU	NA	NA
Foster Family Home (4 or fewer children 24 hours per day)	P	P	NA	NA

Foster Family Group Home (5 to 6 children 24 hours per day) (1)(2)(3)(4)(5)	P	P	NA	NA
Family Day-Care Home (6 or fewer children less than 24 hrs. per day) (1)(2)(3)(4)(5)(6)(7)(8)(9)(10)	P	P	NA	NA
Group Day-Care Home (7 to 12 children less than 24 hours per day) (1)(2)(3)(4)(5)(6)(7)(8)(9)(10)	SLU	SLU	NA	NA
Child Care Center or Day-Care Center (more than 6 children less than 24 hours per day) (1)(2)(3)(4)(5)(6)(7)(8)(9)	SLU as accessory	SLU	SLU	SLU
Child Caring Institution (1)(2)(3)(4)(5)(6)(7)(8)(9)	NA	SLU	SLU	SLU
<p>P: Permitted use</p> <p>SLU: May be allowed upon review and approval of a special land use, in accordance with the general standards in Article 13 Special Land Uses.</p> <p>SLU as accessory: May be allowed as an accessory to an approved use, such as a church, school, office, or other place of employment, upon review and approval of a special land use.</p> <p>NA: Not allowed in zoning district.</p>				

Footnotes:

- 1 The use shall be registered with the City of Ironwood Clerk's Office and shall continually have on file with the City documentation of a valid license as required by the State.
- 2 Since the State law preempts in this area, the facility shall be brought into compliance with all State building and fire codes pursuant to State Licensing Rules R400.1831-R400.1835.
- 3 Documentation of such compliance with State requirements shall be provided.
- 4 The site shall comply with the sign provisions of [Article 4, Division 4](#).
- 5 Off-street parking shall be provided for the maximum number of employees on-site at any one (1) time.
- 6 The building shall have an appearance which is non-intrusive and consistent in color,

materials, roof-line, and architecture with the single-family or multiple-family residential district in which it is located, as determined by the Planning Commission.

7 Documentation of sufficient indoor classroom, crib, or play area meeting State requirements shall be provided. Documentation of approved areas, as licensed by the State, shall be provided.

8 There shall be sufficient outdoor play area to meet State regulations. All required outdoor play areas shall be fenced with a four (4) foot tall fence, provided that no fenced outdoor play area shall be located in a front yard.

9 There shall be sufficient drop-off parking spaces to allow maneuvers without creating a hazard to traffic flow.

10 The lot shall be at least one thousand five hundred (1,500) feet from another group day care home or similar facility. This may be reduced by the Planning Commission upon a finding by the Planning Commission that the proposed facility will not contribute to an excessive concentration of State licensed residential care facilities in the area.

11 The facility shall operate not more than sixteen (16) hours per day.

- b. A State-licensed residential adult or child care facility existing prior to the effective date of this Ordinance (, 2021), that has been operating under a valid State license and is registered with the City no later than sixty (60) days following the effective date of this Ordinance (, 2021), shall be considered an approved special land use, provided such use conforms with the conditions of this Section. Any change in class of the use to a larger care facility shall require approval in accordance with the requirements of this Ordinance. Any modification to the use shall require approval following the standards of [5.1 Site Plan Review](#) as applicable.

SEC. 3.1-3 ANTENNAS AND TOWERS

Radio or television antennas or towers, or similar devices, including satellite dish antennas and transmission or reception antennas (hereinafter referred to as "regulated reception antenna"), may be erected or installed in any zoning district as an accessory structure to a permitted use, and shall comply with the following requirements. Wireless communication facilities, such as cellular antenna, wireless internet antenna, and commercial broadcasting antenna, shall be subject to the requirements of Article 5, Division 3 Special Land Uses, Wireless Communication Facilities.

- a. Ground-Mounted Antennae. Regulated reception antenna exceeding one (1) meter (3.28 feet) in diameter in Residential Districts and three (3) meters (9.84 feet) in Non-Residential Districts, are permitted in all zoning districts subject to the following conditions:
 - 1. Regulated reception antenna shall be located only in a rear yard and shall not be within the required side yard setback. A satellite dish antenna shall be located only in a rear yard.
 - 2. No portion of an antenna, including a satellite dish antenna, shall be located closer than six (6) feet, measured on a horizontal plane, from any side or rear lot line, or placed on any easement.
 - 3. The site must be approved by the Planning Commission, which shall require a sketch plan in accordance with [Article 5, Division 1](#), indicating the location of the satellite dish and buildings, paved areas and other appropriate site features within one

hundred (100) feet of the proposed location.

4. The height of regulated reception antenna, with the exception of a satellite dish antenna, shall not exceed fifty (50) feet above mean grade or ten (10) feet above the peak of the roofline, in any Residential District, and shall not exceed one hundred (100) feet above mean grade in any other zoning district.
5. The height of a satellite dish antenna, including any platform or structure upon which the antenna is mounted, shall not exceed fifteen (15) feet in height at its maximum point above mean grade.
6. The diameter of a regulated reception antenna shall not exceed twelve (12) feet.
- b. Building-Mounted Antennae. Regulated reception antenna having a diameter of one (1) meter (3.28 feet) or less in Residential Districts and two (2) meters (6.56 feet) in Non-Residential Districts may be attached to the roof of a building, provided that no portion of the satellite dish antenna extends more than thirty-six (36) inches above the highest point of the roof.
- c. Roof-mounted regulated reception antenna over two (2) meters (6.56 feet) in diameter are permitted in Non-Residential Districts only, provided that the antenna complies with the height requirements of the district in which they are located. Roof-mounted regulated reception antenna shall not be placed on the front of any primary structure.
- d. General
 1. No advertising or identification display shall be placed on any portion of an antenna or tower, including a satellite dish antenna, except for the name of the manufacturer and serial number.
 2. No more than two (2) antennas, including a maximum of one (1) satellite dish antenna, shall be located on the same lot as a principal building. Antennae are permitted only in connection with, incidental to, and on the same lot as a principal building, structure, or use.
 3. The color of the antennae shall be of tones similar to the surroundings.
 4. All electrical and antenna wiring shall be placed underground where applicable.
 5. Antennas shall be securely mounted and anchored in accordance with manufacturer's specifications and building code requirements.
 6. The antenna shall be located and designed to meet the manufacturer's specifications to withstand a wind force of one hundred (100) miles per hour.
 7. The installation of an antenna, including a satellite dish antenna, shall require issuance of a building permit by the Zoning Official prior to erection.
 8. If a usable signal cannot be obtained by locating the ground-mounted antenna in the rear yard, the antenna may be located in the side yard of the property subject to the submission of a written affidavit and approval of the Zoning Board of Appeals (ZBA) provided the placing of an antenna in a side yard shall remain subject to all other conditions set forth in this section.

SEC. 3.1-4 BUILDING GRADES

All new buildings and structures constructed on vacant lots adjacent to and in between existing buildings shall be constructed at the elevation of the average grade unless otherwise approved by the Planning Commission or Zoning Official. New grades shall not be established that would permit an increase in the runoff or surface water onto adjacent properties.

SEC. 3.1-5 DETERMINATION OF SIMILAR USE

Since every type of potential use cannot be addressed in this Ordinance, each district provides for similar uses, referencing this Section. All applications for a use not specifically addressed in any zoning district shall be submitted to the Zoning Official for review and decision, based on the following standards. The Zoning Official may refer the review and decision to the Planning Commission.

- a. A finding is made that the proposed use is not listed as a named permitted or special land use in any zoning district.
- b. If the use is not addressed in this Ordinance, the Zoning Official or Planning Commission may attempt to select a named use listed in this Ordinance which most closely resembles the proposed use. Such named use shall be determined using criteria such as potential impact on property values, nature of use, traffic generated, aesthetics, noise, vibration, dust, smoke, odor, glare, and other objectionable impacts on the health, safety, and welfare in the City.
- c. If a use is determined to be similar to a named use, the proposed use shall comply with any special land use standards or other Ordinance requirements that apply to the named use.
- d. Where the Zoning Official or Planning Commission determines a proposed use is not similar to any named use addressed in this Ordinance, the applicant may petition for an amendment to this Ordinance.
- e. The determination as to whether a proposed use is similar in nature and class to another named permitted or special land use within a district shall be considered as an interpretation of the use regulations, and not as a use variance. Any use determined by the Zoning Official Planning Commission to be similar shall thereafter be deemed to be included in the enumeration of the uses.

SEC. 3.1-6 DONATION BOXES

In all nonresidential districts donation boxes shall be allowed with the following conditions:

- a. Approval must be obtained from the Zoning Administrator or other official designated by the City.
- b. Donation boxes can only be located to the rear of a building.
- c. They cannot cause the elimination of required parking spaces.
- d. They cannot impede the orderly flow of traffic in the site.
- e. In those instances where donation boxes cannot be located in the rear of the building, a location in the side yard may be allowed but cannot be highly visible to any abutting residential district or from a public street.

- f. There must be proof that unique circumstances exist that make compliance with items a through d above impractical.

SEC. 3.1-7 ELECTRIC DISTRIBUTION AND SERVICE LINES

The electric distribution system for new residential developments shall be placed underground in accordance with the rules of the Michigan Public Service Commission (Michigan Administrative Code Rules 460.511 - 460.512.) Electric lines servicing new office, commercial, and industrial developments shall be located underground in accordance with the rules of the Michigan Public Service Commission (Michigan Administrative Code Rule 460.513) unless the practical difficulty associated with such action shall result in an undue burden to the customer as determined by the City Commission.

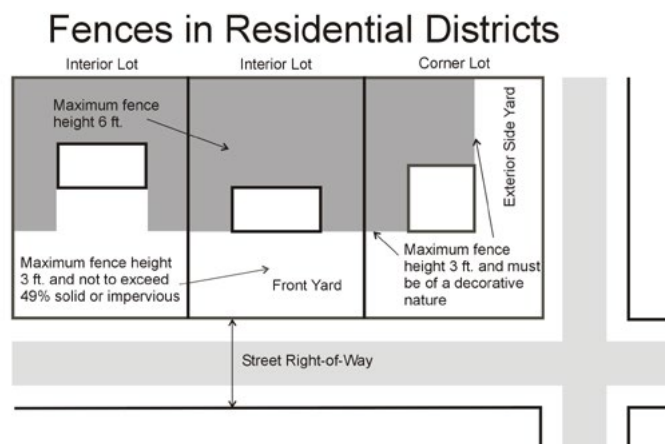
SEC. 3.1-8 ESSENTIAL PUBLIC SERVICES

The erection, construction, alteration, or maintenance of essential public services and essential public service buildings, as defined in [Article 1, Division 2](#), authorized under any franchise in effect within the City shall be permitted subject to regulation as provided in any law in the State of Michigan or in this Ordinance or any City Ordinance. It is the intention of this Ordinance to ensure conformity of all structures and uses to the requirements of this Ordinance wherever such conformity shall be practical and not in conflict with the specific requirements of such franchise, State legislation, or City Ordinance. In absence of such conflict, the standards of this Ordinance shall prevail.

SEC. 3.1-9 FENCES AND WALLS

(also see [Article 4, Division 3: Landscape Standards and Tree Replacement](#))

- a. All Districts
1. Unless specifically authorized elsewhere in this Ordinance, fences and walls located within the side yard or rear yard in any district shall not exceed a height of six (6) feet.
 2. Fences and walls shall not be erected within any public right-of-way or easement.
 3. Fences or walls shall not be erected or maintained in such a way as to obstruct the vision of motorists exiting driveways.
 4. Chain link fences shall not be erected in any non-residential front or exterior side yard, except the Industrial District, unless enclosing a retention pond approved by the Zoning Official or Planning Commission. The chain link fence must be black vinyl coated.
 5. Electronic fences buried beneath the ground are permitted in all districts.
 6. All supporting posts, cross members and protruding bolts, screws and/or hardware of all fences shall be inside the lot and faced toward the interior lot or be centered between the two vertical exterior surfaces of the fence



b. Residential Districts

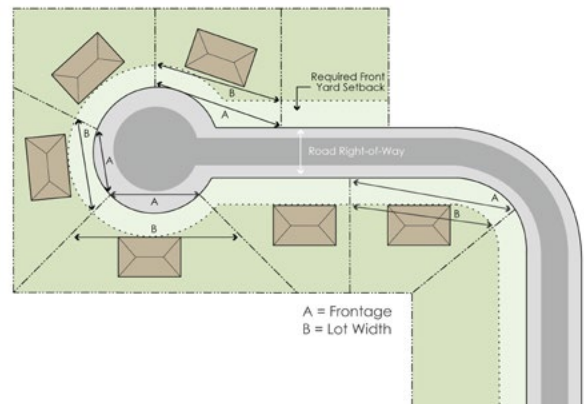
1. Unless specifically authorized elsewhere in this Ordinance, fences may be located within the required exterior side yard for corner lots but shall not exceed four (4) feet in height, be in excess of forty-nine percent (49%) solid or impervious, and shall be tubular aluminum, black vinyl-coated chain link fence, or similar, as determined by the Zoning Administrator. It must also be determined that the fence will not be detrimental to the property or its surroundings including neighboring properties, streetscape, or intersection visibility.
2. Any fence in the required front yard shall be:
 - (a) No more than three (3) feet in height or be in excess of forty-nine (49%) solid or impervious;
 - (b) Constructed of wrought iron (tubular aluminum), wood or vinyl "picket", or similar as determined by the Zoning Administrator, per the adopted design guidelines.

c. Non-Residential Districts

1. Any fence in a front yard in a Non-Residential District shall be of a decorative nature as determined by the Zoning Administrator or Planning Commission. The Zoning Administrator or Planning Commission may require landscaping to obscure the visual impact of the fencing in such situations as noted above.
2. A security fence for a permitted non-residential use may include a maximum of one (1) additional foot of height to accommodate the barbed wire.

SEC. 3.1-10 FLAGPOLES

- a. The maximum height of flagpoles shall not exceed forty (40) feet, except in residential district where the maximum height shall not exceed twenty (20) feet, measured from the average surrounding grade.
- b. A maximum of one (1) flagpole per property is allowed in single-family residential districts and two (2) flagpoles are allowed per site in all other zoning districts.
- c. Flagpoles shall be set back a minimum of ten (10) feet from any public right-of-way, private road access easement, access drive, or property line.
- d. A maximum of two (2) flags per flagpole shall be permitted.



SEC. 3.1-11 FRONT YARD REQUIREMENTS

- a. Front yard requirements along rights-of-way shall be measured from the public road right-of-way line, private road access easement line, or the curb of any access road, drive, or internal driveway where no right-of-way or easement exists
- b. Corner lots and through lots in all zoning districts must provide the required front yard setback on each side of the lot which abuts a public street, private road, or access drive.
- c. All references to front yard requirements include the exterior side yard of corner lots unless otherwise notes

- d. On curvilinear streets, the minimum front yard setback is measured along the curve parallel to the front lot line.

SEC. 3.1-12 GRADING, EXCAVATION, FILLING, SOIL REMOVAL, CREATION OF PONDS, AND CLEARING OF TREES

- a. The grading, excavation, filling, soil removal, creation of ponds, or clearing of trees within an area of less than one hundred (100) square feet, shall be permitted activities on any lot provided such activity is incidental to the uses on the lot and in accordance with applicable County and State regulations. Properties within the Floodplain Zone must have permission from the State to conduct any construction on a property in the Floodplain Zone.
- b. Grading, excavation, filling, soil removal, creation of ponds, or tree clearing within an area over one hundred (100) square feet, on a one-time basis, on properties NOT in the Floodplain Zone, may be permitted after review and approval of a sketch plan by the Zoning Official in accordance with Article 5, Division 1: Site Plan Review and with applicable County and State regulations.
- c. Excavation and site preparation for building foundations is excepted from the excavating provisions of this Ordinance provided that such work is considered incidental to building construction and all necessary permits have been obtained.
- d. Excavation required for swimming pools is excepted from excavating provisions of this Ordinance provided that all necessary permits are obtained and the pool is completely constructed within six (6) months of the excavation.
- e. Any clearing of trees of over one-hundred (100) square feet on lots prior to site plan approval in accordance with Article 5, Division 1: Site Plan Review shall be prohibited.

SEC. 3.1-13 HEIGHT EXPECTATIONS AND LIMITATIONS

The building height restrictions of all zoning districts shall not apply to the following: parapet walls and cornices not exceeding four (4) feet in height, chimneys, cooling towers, elevator bulkheads, fire towers, gas tanks, grain elevators, silos, stacks, stage towers and scenery lofts, water tanks, public monuments, church spires, belfries, cupolas, domes, ornamental towers, and penthouses or roof structures housing necessary mechanical appurtenances.

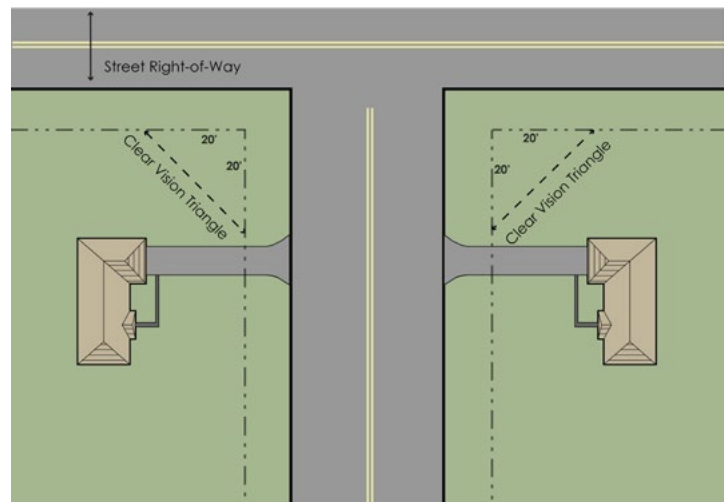
SEC. 3.1-14 HOME OCCUPATIONS

- a. All home occupations must comply, and remain in continuous compliance with, the following standards:
 - 1. A home occupation permit must be obtained from the City and include a floor plan indicating the area(s) within the house or garage where the home occupation will be conducted.
 - 2. No person, other than members of the family residing in the dwelling, shall be engaged in the conduct of the home occupation.
 - 3. The use of the dwelling or garage for the home occupation shall be clearly accessory, incidental, and subordinate to its use for residential purposes, and not more than twenty percent (25%) of the gross floor area of the dwelling or garage shall be used for the conduct of the home occupation.
 - 4. There shall be no change in the outside appearance of the dwelling or garage or any

- other visible evidence of the conduct of the home occupation.
5. There shall be no signs on any structure, in the windows or anywhere on the property.
 6. Traffic generated by the home occupation shall not be greater than would normally be expected in a residential neighborhood, or no more than an average of ten (10) vehicular trips per day.
 7. The home occupation shall be conducted entirely within the confines of the dwelling or garage, but shall not be conducted in other accessory structure (i.e. pole barn, shed).
 8. There shall be no sale of products or service on the premises where the home occupation is located. A retail showroom, sales area, outlet, or similar facility is prohibited as is outdoor display of goods.
 9. Any necessary parking spaces for vehicles generated by the conduct of the home occupation shall be provided on the site in a normal driveway, but not within any required yard.
 10. No equipment or process shall be used in the home occupation which creates noise, vibration, glare, fumes, or odors detectable to the normal senses off the premises on which the home occupation is located. In addition, no equipment or process shall be used in the home occupation which causes visual or audible interference in any radio or television receivers off the premises or causes fluctuation in the line voltage off the premises.
- b. In-Home Office. An in-home office is permitted by-right in any residential zoning district when in compliance with the following standards:
1. Clients or customers shall not make visits to the office.
 2. The above conditions 2 and 4 through 6 shall be met.

SEC. 3.1-15 INTERSECTION VISIBILITY

- a. No fence, wall, sign, hedge, screen, or any planting shall be erected or maintained to obstruct vision between a height of three (3) feet and eight (8) feet within the triangular area formed by the intersection of the street right-of-way lines and a line connecting two (2) points which are located on those intersecting right-of-way lines twenty (20) feet from the point of intersection of the right-of-way lines. If the road is an access drive, these dimensions shall be measured from the pavement edge.
- b. The three (3) foot and eight (8) foot height limit shall be measured from the lowest elevation of the segment of the intersecting roads centerline which lies between the point of the intersection of the other centerline and the extension of the line drawn through the points twenty (20) feet from the intersection of the right-of-way lines.



SEC. 3.1-16 KEEPING OF ANIMALS

- a. The keeping of household pets, including dogs, cats, rabbits, fish, birds, hamsters, and other animals generally regarded as household pets is permitted as an accessory use in any Residential District. However, no more than three (3) dogs or cats, four (4) months of age or older, in any combination, nor more than a total of five (5) animals, shall be kept or housed in or at one (1) dwelling unit.
- b. The keeping of chickens or ducks is permitted in residential districts, however, no more than five (5) chickens or ducks may be kept on a residential property (unless designated as a farm). Chickens or ducks must be kept in an enclosure on the resident's property, and not closer than 15 feet to a neighboring property's residence. No roosters are permitted. City Nuisance Laws are applicable to residents keeping chickens or ducks.
- c. The keeping of more than three (3) dogs on one premises shall be deemed to be a kennel and must follow the regulations set forth in [Article 5, Division 3](#) Special Land Uses.
- d. The keeping of animals not normally considered domesticated including, but not limited to, horses, sheep, cattle, is restricted to rural residential zoning districts, as specified on the Consolidated Use Table.

SEC. 3.1-17 LOT AREA ALLOCATION

- a. No portion of a lot can be used more than once for determining compliance with the provisions for lot area and yard dimensions for construction or alteration of buildings.
- b. No lot, adjacent lots in common ownership, required yard, parking area, or other required open space shall be created, divided, or reduced in dimensions or area below the minimum requirements of this Ordinance. If already less than the minimum requirements of this Ordinance, a lot, adjacent lots in common ownership, required yard, parking area, or other open space shall not be divided or reduced in dimensions or area so as to increase its noncompliance with the minimum requirements of this Ordinance. Lots or yards created after the effective date of this Ordinance shall comply with the requirements of this Ordinance.

SEC. 3.1-18 LOT WIDTH/DEPTH RATIO

Lots created after the effective date of this Ordinance having a lot area of less than ten (10) acres shall have a lot width which is equal to, or greater than, one fourth (1/4) the depth of the lot.

SEC. 3.1-19 MECHANICAL EQUIPMENT AND UTILITIES

- a. Ground mounted mechanical equipment, such as blowers, ventilating fans, and air conditioning units are permitted only in non-required side yards and in any rear yard, as determined by the Zoning Official.
- b. Mechanical equipment shall be placed no closer than three (3) feet to any lot line in the CBD.
- c. Any ground, building, or roof mounted mechanical equipment or utilities, including water and gas meters, utility boxes, transformers, elevator housings, stairways, tanks, heating, ventilation and air conditioning equipment (HVAC), and other similar equipment, shall comply with the following standards:

1. All such equipment shall be screened by a solid wall, fence, landscaping, and/or architectural features that are compatible in appearance with the principal building.
2. For all commercial and industrial buildings, roof-mounted equipment shall not exceed a height of ten (10) feet above the surrounding roof surface, and shall occupy no more than fifteen percent (15%) of the total roof area. All roof-mounted mechanical units must be screened so they are not visible from ground level, even if not specifically addressed as part of site plan review.

SEC. 3.1-20 MEDICAL MARIHUANA

a. Intent.

1. The City of Ironwood recognizes that the citizens of the State of Michigan, by initiative, approved the medical use of marihuana and the possession of marihuana for such purposes by persons suffering from debilitating conditions defined in the Michigan Medical Marihuana Act, Initiated Law 1 of 2008, MCL 333.26421 to 333.26430 (the "Act"). In addition, the Act authorizes registered qualifying patients to be assisted in such use by registered primary caregivers. The medical use of marihuana is a unique land use with ramifications not addressed by more traditional zoning regulations. This Ordinance is intended to address the medical use of marihuana and related land uses and activities within the City and to provide appropriate and reasonable zoning regulations of the medical use of marihuana allowed by the Act.
2. Also, although some specific medical uses of marihuana are allowed by the Act, marihuana remains a class 1 controlled substance under federal law, and the use, possession, and manufacture of marihuana remains illegal. Nothing in this Ordinance grants, nor shall anything in this Ordinance be construed as granting, immunity from or affirmative defenses against criminal or other prosecution under state laws or local ordinances, including without limitation this Ordinance, for the acquisition, cultivation, manufacture, use, internal possession, delivery, transfer or transportation, sale, distribution, or possession of marihuana not in strict compliance with the Act and the General Rules of the Michigan Department of Licensing and Regulatory Affairs (LARA), or other applicable department of the State of Michigan. Also, since federal law is not affected by the Act or LARA's General Rules, nothing in this Ordinance is intended to grant, nor shall anything in this Ordinance be construed as granting, immunity from or an affirmative defense against criminal prosecution under federal law. Moreover, nothing in this Ordinance shall be construed or interpreted as endorsing, aiding, or abetting violations of federal, state, or local laws. The Act and this Ordinance do not protect qualifying patients, primary caregivers, users, or the owners of properties on which the medical use of marihuana occurs from federal prosecution, or from having property seized by federal or state authorities under the federal Controlled Substances Act or other federal laws.
3. Nothing in this Ordinance allows, nor shall anything in this Ordinance be construed as allowing, persons to engage in conduct that endangers others or causes a public nuisance, or to allow use, possession, control, or the manufacture of marihuana for non-medical purposes or to allow activity relating to cultivation, manufacture, distribution, use or consumption of marihuana that is otherwise illegal.

b. Definitions. The following words and phrases shall have the following definitions when used in this Ordinance.

1. Words and phrases contained in the Act. This Ordinance contains some words and phrases that are defined in the Act. As used in this Ordinance, they have the same

meaning as provided in the Act, except that if at any time the definition of a word or phrase set forth below conflicts with the definition in the Act, then the definition in the Act shall apply. These words and phrases are as follows:

- (a) "Department" means the State of Michigan department of licensing and regulatory affairs.
- (b) "Marihuana" means that term as defined in Section 7106 of the Public Health Code, 1978 PA 368, MCL 333.7106.
- (c) "Medical use" means the acquisition, possession, cultivation, manufacture, use, internal possession, delivery, transfer, or transportation of marihuana or paraphernalia relating to the administration of marihuana to treat or alleviate a registered qualifying patient's debilitating medical condition or symptoms associated with the debilitating medical condition.
- (d) "Primary caregiver" means a person who is at least 21 years old and who has agreed to assist with a patient's medical use of marihuana and who has never been convicted of a felony involving illegal drugs, as defined in the Act.
- (e) "Qualifying patient" means a person who has been diagnosed by a physician as having a debilitating medical condition in accordance with the Act.
- (f) "Registry identification card" means a document issued by the State of Michigan that identifies a person as a registered qualifying patient or a registered primary caregiver.
- (1) Other words and phrases. The words and phrases in this subsection, as used in this Ordinance, shall have the following meanings:
 - i. "Child care organization" means a governmental or non-governmental organization having as its principal function receiving minor children for care, maintenance, training, and supervision. Child care organizations include organizations commonly described as child care institutions, child placing agencies, children's camps, children's campsites, children's therapeutic group homes, child care centers, day care centers, nursery schools, parent cooperative preschools, foster homes, group homes or child care homes as defined in 1973 PA 116, MCL722.111, as amended.
 - ii. "Marihuana" or "medical marihuana" means that term as defined in Section 7106 of the Public Health Code, 1978 PA 368, MCL 333.7106, as amended.
 - iii. "Medical marihuana caregiver growing facility" means a property, parcel, premises, building or structure from where no more than one (1) primary caregiver cultivates, grows, manufactures, processes and/or stores or holds medical marihuana for up to five (5) qualifying patients to whom he or she is connected through the department's registration process in compliance with the Act and this Ordinance.
 - iv. "Michigan Medical Marihuana Act" and "Act" mean the Michigan Medical Marihuana Act, MCL 333.26421 et seq.
- c. Compliance with State Rules and Regulations. The medical use of marihuana shall comply at all times and in all circumstances with the Act and the general rules of the Department and this Ordinance, as amended from time to time.

d. Locations.

1. A medical marihuana caregiver growing facility shall be allowed only in the Industrial and Rural Residential districts as a use permitted subject to special conditions as provided for in this Ordinance and subject to review and approval by the Planning Commission pursuant to the special land use procedures provided for in [Article 5, Division 3](#) as amended from time to time.
2. No medical marihuana caregiver growing facility shall be located within one thousand (1,000) feet of a parcel on which a public or private elementary or secondary school, child care organization, place of worship, public or private park, or another medical marihuana caregiver growing facility is located.
3. No medical marihuana caregiver growing facility shall be located within three hundred (300) feet of a parcel on which a residential use or residential dwelling is located.

e. Additional Special Land Use Application Information. In addition to the information and documentation to be submitted pursuant to [Article 5, Division 3](#) for a special land use application, a primary caregiver shall also submit the following:

1. Proof of his or her valid, unexpired registry identification card(s) identifying him or her as a primary caregiver and/or qualifying patient.
2. Proof of Michigan residency in the form of a valid lawfully obtained Michigan driver license or a valid Michigan voter registration.
3. Photographic identification in the form of a valid Michigan driver license, photo identification card issued by a state or federal or state agency, passport, current military identification card, current student identification card with a photograph, or an equivalent photographic identification.
4. Medical marihuana history of the applicant registered primary caregiver.
5. A statement whether such person has had a business license revoked or suspended, the reason(s) therefore, and the business activity or occupation subsequent to such action of suspension or revocation.
6. A description of the proposed medical marihuana caregiver growing facility, detailed specifications of equipment, lights, and other electrical, plumbing and mechanical equipment or improvements to be used in the growing, cultivation, manufacturing, harvesting, or processing of marihuana for medical use.
7. A list or description of any fertilizers, herbicides, pesticides and any hazardous materials that will be used at the medical marihuana caregiver growing facility.
8. A description of security measures or plans designed to ensure that the premises is secure at all times, including lighting, alarms, locks, barriers, recording or monitoring devices, or security services.
9. Proof of insurance for the premises, building and contents thereof in an amount equal to or greater than the value thereof, and general commercial liability insurance or other equivalent insurance in a minimum amount of \$100,000.

f. Medical Marihuana Caregiver Growing Facility Regulations.

1. Only a registered primary caregiver who is an individual person is eligible for a special land use approval for a medical marihuana caregiver growing facility.
2. The medical use of marihuana and the amount of marihuana and marihuana plants in the possession of the primary caregiver on the premises in connection with a

medical marihuana caregiver growing facility shall comply, at all times and in all circumstances, with the Act and general rules of the Department, as amended from time to time.

3. Marihuana on or at the premises shall be limited to the number of plants and the amount of usable marihuana permitted under the Act for each registered qualifying patient connected to the primary caregiver through the department's registration process as receiving assistance from the registered primary caregiver, plus an amount which may be legally possessed by the registered primary caregiver, if he or she is also a qualifying patient. But, in no event shall more than seventy-two (72) marihuana plants be grown on the premises.
4. All medical marihuana shall be contained within the main building in a secure, enclosed, locked facility inaccessible on all sides, including top and bottom, and equipped with locks or other security devices that permit access only by the primary caregiver.
5. No person shall reside in or permit any person to reside in a medical marihuana caregiver growing facility.
6. No one under 18 years of age shall be allowed to enter a medical marihuana caregiver growing facility unless accompanied by his or her parent or guardian.
7. No smoking, inhalation, or consumption of marihuana shall take place on the premises.
8. All activities shall be conducted indoors.
9. No equipment or process shall be used which creates noise, dust, vibration, glare, fumes, odors or electrical interference detectable to the normal senses beyond the property boundary.
10. The premises, including any building(s) and structure(s), shall be designed, operated and maintained, at all times, consistent with responsible business practices and so that no excessive demands are placed on public services, including public safety services, nor any excessive risk of harm to the public health, safety, welfare, sanitation, interference with vehicular or pedestrian traffic or parking, or the continuance of maintenance of any unlawful conduct or public nuisance.
11. No delivery, distribution, dispensing, or transfer of marihuana shall occur on the premises. The primary caregiver shall deliver medical marihuana to his or her qualifying patients off premises, at the residence of the qualifying patient, or elsewhere.
12. A medical marihuana caregiver growing facility shall comply with all applicable fire, building, plumbing, electrical and mechanical codes, regulations and statutes and obtain required permits.
13. A medical marihuana caregiver growing facility shall be subject to inspection from time to time by authorized officials of the City of Ironwood, including the Public Safety Department, to ensure compliance with applicable laws, codes, and rules.
14. Information treated as confidential under the Act, including the primary caregiver registry identification card, and any information about qualifying patients connected with the primary caregiver which is received by the City, shall be treated as confidential and maintained separate from the public information submitted in support of the application, shall not be distributed or otherwise made available to the public, and shall not be subject to disclosure under the Freedom of Information Act.

15. A medical marihuana caregiver growing facility shall comply with all other regulations of the zoning district in which it is located, except when they are in conflict with this Ordinance, in which case this Ordinance shall prevail.
 16. A zoning compliance certificate from the City Zoning Office is required.
 17. A primary caregiver who receives approval for a medical marihuana caregiver growing facility shall immediately notify the City of any change regarding any action, determination or other event affecting the validity or invalidity of his or her status as a primary caregiver and his or her registry identification card including its revocation, suspension, expiration, and non-renewal.
- g. Qualifying Patient Regulations.
1. An individual residing in the City who is a registered qualifying patient with valid registry identification card who is not also a registered primary caregiver may grow up to twelve (12) marihuana plants for his or her own use at his or her residential dwelling in compliance with the Act and the conditions of this Section.
 2. The principal use of a qualifying patient's dwelling unit shall be residential occupancy, and it shall be in actual use as such.
 3. A qualifying patient's use of his or her residential dwelling for the cultivation or growing or other lawful activity relating to the medical use of marihuana for solely personal use shall comply at all times and under all circumstances with the Act, the general rules of the Department and this section, and the requirements of the zoning district in which his or her dwelling is located.
 4. All required fire, building, electrical, plumbing and mechanical permits shall be obtained for any portion of the dwelling in which electrical wiring, lighting, or watering devices used to support the cultivation, growing, harvesting, and processing of marihuana are located, and for any improvements to the dwelling relating to the medical use of marihuana.
 5. If a room with windows is utilized as a location for growing and cultivation marihuana, any lighting methods associated with or required by or for growing and cultivation that exceed typical residential periods between the hours of 11 p.m. and 7 a.m. shall employ shielding methods, without alteration to the exterior of the dwelling, to prevent ambient light spillage that may create a distraction for adjacent dwellings and residential properties.
 6. The portion of the dwelling where energy usage and heat exceeds typical levels for residential use, such as a grow room, and the storage of chemicals such as fertilizers, herbicides and pesticides shall be subject to inspection and approval by the Ironwood Fire Department to ensure compliance with the Fire Prevention and Protection Code and other applicable fire codes and regulations.
 7. The cultivation and growing of marihuana is prohibited in an accessory structure.
 8. A qualifying patient shall not use equipment or a process in connection with the medical use of marihuana, including the cultivation, growing, harvesting or processing of marihuana plants, which creates noise, dust, vibration, glare, fumes, odors or electrical interference detectable to the normal senses outside the dwelling.
- h. Uses.
1. The cultivation and growth of more than twelve (12) marihuana plants by a primary caregiver is prohibited in any zoning district except the Industrial and Rural Residential (R-3) zoning districts.

2. Medical marihuana dispensaries are prohibited in all zoning districts in the City.
3. Collective, cooperative, joint, or shared medical marihuana growing facilities are prohibited in all zoning districts in the City.
4. Medical marihuana provisioning centers are prohibited in all zoning districts in the City.

SEC. 3.1-21 OUTDOOR SEATING FOR RESTAURANTS AND CAFES

Outdoor restaurants and cafes in the public right-of-way for café or restaurant service, shall be reviewed and approved administratively by the Zoning Administrator, subject to the following requirements:

- a. An application, application fee, and site plan drawing detailing the proposed plan of the outdoor restaurant or café shall be administratively approved by the City. The City will review the site plan in order to ensure the following traffic and pedestrian safety measures:
 1. Any sidewalk or open space used for the outdoor restaurant or café is immediately adjacent to the applicant restaurant, provided that the café may be separated from the restaurant by the main pedestrian walkway along the public sidewalk.
 2. The use of a sidewalk or open space for the outdoor restaurant or café allows a minimum pedestrian walkway of four (4) feet.
 3. Any tables, chairs, umbrellas or other equipment shall not extend into or over the four (4) foot wide pedestrian walkway, and there shall be no barriers to pedestrian visibility. The number, size and location of tables, chairs, and equipment shall be administratively approved by the City.
 4. If alcohol is to be served in conjunction with the proposed outdoor restaurant or café, barriers designating the service area, as required by the Michigan Liquor Control Commission, will be utilized. If no alcohol is to be served, a barrier approved by the City will be utilized between the service area and the pedestrian right-of-way. In either instance, the design of the barrier must be in keeping with the zoning ordinance and any applicable design guidelines.
- b. The outdoor restaurant or café must be part of a licensed full-service restaurant and it must meet all of the requirements of, and secure all of the necessary permits from, the Gogebic County Health Department and the Michigan Liquor Control Commission.
- c. Liability insurance and property damage coverage, naming the City of Ironwood as an insured party, in an amount approved by the City, must be provided before an outdoor restaurant or café extending into the right-of-way may be set up.
- d. Final approval by the appropriate City department(s) is required for any seating placed within the public right-of-way.
- e. The Zoning Administrator may submit the request to the Planning Commission for review and action, if deemed necessary.

SEC. 3.1-22 PERFORMANCE STANDARDS

No land use otherwise allowed shall be permitted within a zoning district that does not conform to the following standards of use, occupancy, and operation. These performance standards are hereby established as the minimum requirements to be maintained.

- a. Smoke
 1. Generally. It shall be unlawful for any person to permit the emission of any smoke from any source, excepting smoke from a chimney for a fireplace or wood/coal burning stove in a residential structure, to a density greater than that density described as No. 1 of the Ringelmann Chart; provided that the following exceptions shall be permitted: smoke, the shade or appearance of which is equal to, but not darker than No. 2 of the Ringelmann Chart, for a period, or periods, aggregating four (4) minutes in any thirty (30) minute period. The provisions set forth in Chapter 35, Outdoor Furnaces, of the City Code, shall also be adhered to.
 2. Method of Measurement. For the purpose of grading the density of smoke, the Ringelmann Chart, as now published and used by the United States Bureau of Mines, which is hereby made a part of this Ordinance, shall be the standard. However, the umbra scope readings of smoke densities may be used when correlated with the Ringelmann's Chart.
- b. Radioactive, Toxic and Hazardous Materials. Radioactive materials and wastes, including electromagnetic radiation such as X-ray machine operation, shall not be emitted in excess of quantities established as safe by the American National Standards Institute, when measured at the property line. All transportation, including by rail, of radioactive materials, hazardous waste, and toxic waste shall be within permissible standards set by the Federal government.
- c. Noise. Operations or activities which exceed the maximum sound intensity levels defined below shall be prohibited. A sound level meter and an octave band analyzer shall be used to measure the intensity and frequency of the sound or noise levels. Sounds with very short duration, which cannot be accurately measured with a sound level meter, shall be measured by an impact noise analyzer; and the maximum levels indicated in the following table may be exceeded by no more than five (5) decibels. Where questions on noise arise, the current standards recognized by the American National Standards Institute shall apply.

Table 3.1-22 Maximum Permitted Sound Intensity Levels		
Center Frequency (Cycles per second)	Sound Pressure Level in Decibels (0.0002 dyne/cm ²)	
	Residential Districts	Non-Residential Districts
31.5	72	77
63	71	76
125	65	70
250	57	62
500	51	56
1,000	45	50
2,000	39	44
4,000	34	39
8,000	32	37

Source: American National Standards Institute

1. The following sources of noise are exempt:
 - (a) Transportation vehicles not under the control of an on-site use.
 - (b) Occasionally used safety signals, warning devices and emergency pressure-relief valves.
 - (c) Temporary construction activity between 6:00 a.m. and 7:00 p.m.
 - (d) Warning or alarm devices that have the purpose of signaling unsafe or dangerous situations or calling for police.
 - (e) Noises resulting from authorized public activities such as parades, fireworks displays, sports events, musical productions, and other activities that have the approval of the City Commission or its designee.
 2. The requirements of Chapter 16, Noise Control, of the City Code, shall also be met.
- d. Dust, Dirt, and Fly Ash
1. Generally. No person, firm, or corporation shall operate or maintain any process, furnace, or combustion device for the burning of coal or other fuels, unless such processes or devices are equipped with recognized and approved equipment, methods, or technology to effectively reduce the quantity of gas-borne or airborne solids or fumes emitted into the open air, which is operated in conjunction with the process, furnace, or combustion device so that the quantity of gas-borne or air-borne solids shall not exceed 0.20 grains per cubic foot of carrying medium at a temperature of five hundred (500) degrees Fahrenheit. These standards are not intended to apply to residential uses, such as chimneys for a fireplace or wood/coal burning stove.
 2. Method of Measurement. For the purpose of determining the adequacy of such devices, these conditions are to be conformed to when the percentage of excess air in the stack does not exceed fifty percent (50%) at full load. The foregoing requirement shall be measured by the A.S.M.E. Test Code for dust-separating apparatus. All other forms of dust, dirt, and fly ash shall be completely eliminated insofar as escape or emission into the open air is concerned. The Zoning Administrator may require such additional data as is deemed necessary to show that adequate and approved provisions for the prevention and elimination of dust, dirt, and fly ash have been made.

- e. Fire and Explosive Hazards. The storage, utilization, or manufacture of materials, goods, or products ranging from free or active burning to intense burning, as determined by the Fire Chief, is permitted subject to compliance with these performance standards and all other standards of this Ordinance, and providing that the following conditions are met:
 1. Such materials or products shall be stored, utilized, or produced within completely enclosed buildings or structures having incombustible exterior walls, which meet the requirements of the building code.
 2. All such buildings or structures shall be set back at least forty (40) feet from lot lines and all buildings or structures shall be protected throughout by an automatic sprinkler system complying with installation standards prescribed by NFIPA prevention codes.
 3. The storage and handling of flammable liquids, liquefied petroleum, gases, and explosives shall comply with the State rules and regulations as established by the Michigan Zoning Enabling Act (Public Act 110 of 2006), as amended, and the NFIPA.

SEC. 3.1-23 PRINCIPAL BUILDINGS, STRUCTURES, AND USES

- a. No lot may contain more than one (1) principal building, structure, or use.
- b. Groups of multiple-family dwellings, site condominiums, retail business buildings, or other groups of buildings contained within a single, integrated complex, sharing parking, signs, access, and other similar features which together form a unified function and appearance may be deemed a principal use collectively, by the Zoning Administrator.
- c. In cases where there is more than one (1) use, the use comprising the greatest floor area shall generally be considered the principal use, except in cases where a use comprising a secondary amount of floor area is considered to have greater impact in terms of traffic generated, noise levels, disruption of views, and similar impacts, as determined by the Zoning Administrator.

SEC. 3.1-24 PRIVATE ROAD STANDARDS

- a. The City may allow private roads only when meeting the standards of this Section. The regulations for private roads contained herein shall not apply to approved private roads within platted subdivisions regulated by the [Chapter 29 Streets, Sidewalks, and other public places, Article IV: Complete Street of the City Ironwood Code of Ordinances](#), as amended, or internal access drives to parking within approved site plans for multiple-family developments or commercial access drives.
- b. Private roads are reviewed and approved by the City Commission after a recommendation from the Planning Commission. Documentation accepted by the City Commission, must support that the property possesses unusual configuration and/or topography which would render construction of public streets under City standards for grades, radii, width, and/or materials impractical.
- c. An easement for private road access shall be provided of not less than twenty-four (24) feet in width for roads and utilities serving two (2) or fewer lots or single-family residential units and not less than sixty (60) feet in width for roads serving more than two (2) homes. This easement shall be recorded with the Tuscola County Register of Deeds office and a copy of the recorded easement provided to the Zoning Administrator.
- d. Any lot gaining access from a private road shall have at least the minimum lot frontage required herein for the zoning district in which the lot is located. The frontage for the lot shall be measured at the point between the lot lines designated by the Zoning

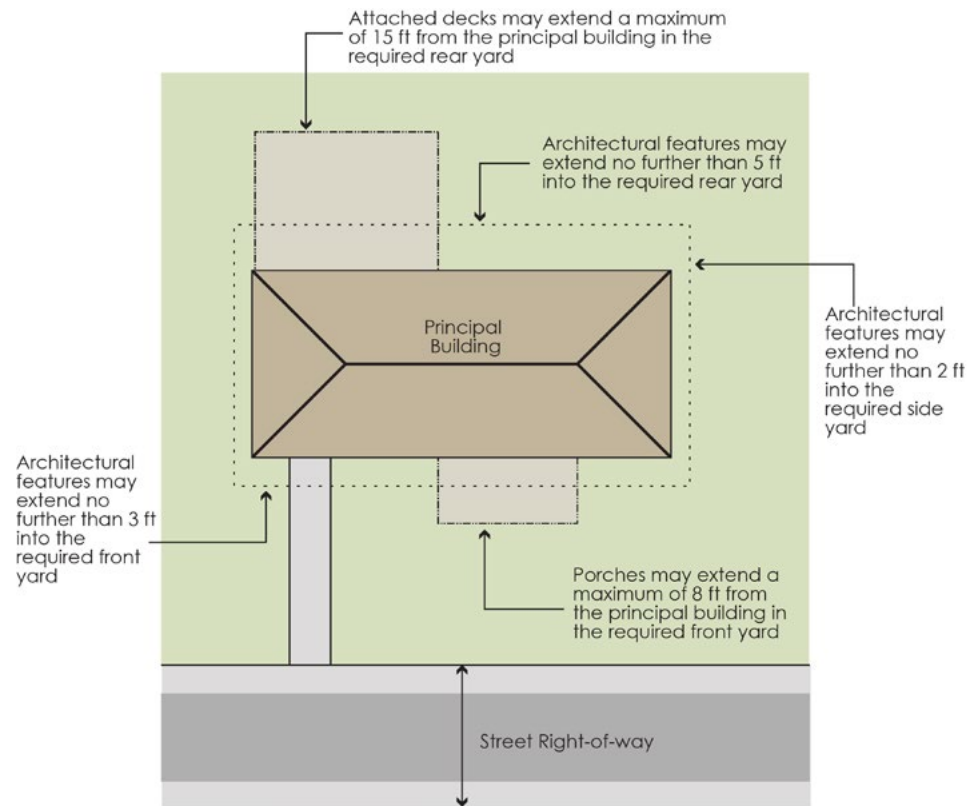
Administrator as the side lot lines.

- e. Any lot created on a private road, along with accompanying buildings, shall comply with all site development standards applicable to the zoning district in which it is located. The easement for the private road shall not be included in the minimum lot width and lot area requirements.
- f. The maximum length of any private road cul-de-sac shall not exceed the City standard for public roads.
- g. The minimum roadway width of any private road shall be at least eighteen (18) feet, however if such roadway is within three hundred (300) feet of a fire hydrant, such width may be reduced to fourteen (14) feet upon approval of the City of Ironwood Fire Department.
- h. The surface and base material and construction of any private road shall be approved by the City Engineer and City of Ironwood Fire Department as being sufficient to accommodate emergency vehicles.
- i. Issuance of a building permit for the placement of buildings/structures on lots and/or parcels on a private road shall not be considered a guarantee or warranty that adequate access exists to the lot for emergency vehicles. The City assumes no responsibility for the maintenance of or improvements to private roads.
- j. The applicant shall submit a joint maintenance agreement or master deed in recordable form that runs with the land, binds benefiting parcels, and allows the City to make any repairs or conduct any maintenance it deems necessary, and charge the property owners or homeowners association served by the private road for such service.
- k. The applicant shall provide a recorded statement running with the land informing purchasers of lots accessed by the private road that the access road is private.

SEC. 3.1-25 PROJECTIONS INTO YARDS

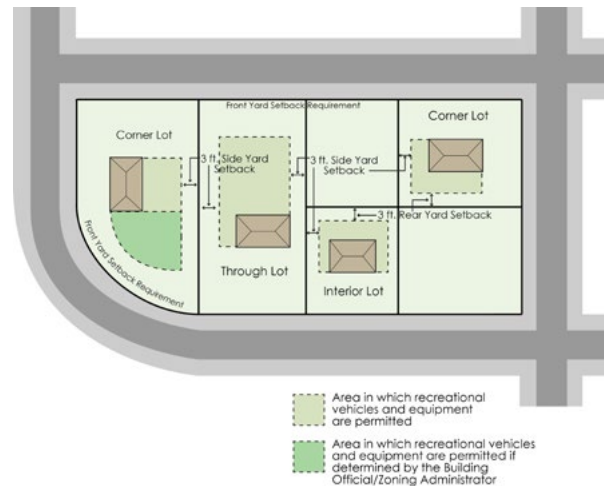
(see also [Sec. 3.1-1 Accessory buildings, Structures, and Uses on page 3-2](#))

- a. Certain architectural features, such as cornices, eaves, gutters, chimneys, pilasters, and similar features may project no farther than:
 1. Three (3) feet into a required front yard.
 2. Five (5) feet into a required rear yard.
 3. Two (2) feet into a required side yard.
- b. Projection of building appurtenances such as unenclosed porches, patios, decks, balconies, stoops, window awnings, or similar features which are elevated six (6) inches or more above grade, into a required side yard shall be prohibited. An unenclosed porch, patio, deck, stoop, balcony, or window awning may project no farther than:
 1. Eight (8) feet into a required front yard.
 2. Maximum of 33% into required rear yard setback.
 3. Five (5) feet into the right-of-way in the B-1 if such feature is located at least eight (8) feet above ground level.
 4. At-grade patios can extend into required side and rear yards but must meet the accessory structure setback.



SEC. 3.1-26 RECREATIONAL EQUIPMENT AND VEHICLE PARKING AND STORING

- a. The purpose of these standards is to regulate and control the parking and storage of recreational vehicles and equipment on private property to promote the public health, safety, and welfare and to preserve property values.
- b. Location Standards



1. Generally. Recreational vehicles and/or recreational equipment shall be prohibited in the front yard unless otherwise permitted in this Section. Recreational vehicles or equipment shall be placed or parked in the rear yard or side yard behind the front building line, on a hard paved surface not closer than ten (10) feet from any structure and set back a minimum of three (3) feet from any lot line, except as provided in paragraphs 2. through 6. below.
2. Placement on Lot. Recreational vehicles and equipment are permitted to be parked or stored only on a lot with a principal building, structure, or use unless it is adjacent lot which is under the same ownership.
3. Time Limits. Recreational vehicles or recreational equipment may be stored, parked, or placed within any front yard or within a public right-of-way where on-site parking is permitted for a period not exceeding seventy-two (72) hours for loading and unloading or for normal maintenance and cleaning.
4. Corner Lots. In the case of corner lots, as defined in this Ordinance, the regulations of this Section shall apply to both the front yard and the exterior side yard.
5. Through Lots. In the case of through lots, as defined in this Ordinance, parking and storage shall be permitted in the rear yard, as determined by the Zoning Administrator, provided the parked vehicle meets the front and side yard principal building setback requirements of the zoning district.
6. Through Corner Lots. In the case of through lots on a corner (i.e. lots with frontage along three (3) streets), parking shall be allowed only in the side yard. The Zoning Administrator may permit parking in the rear yard, as noted in paragraph 5. above, upon determination that such parking is allowed on the adjacent lot.
- c. Owner or Legal Tenant. The owner of any recreational vehicle or equipment placed or parked on a lot shall be the owner of the lot or the legal tenant.

- d. Condition and Licensing Requirements. All recreational vehicles and/or recreational equipment stored or parked in any Residential District shall be in an operable condition, as determined by the Zoning Administrator.
- e. Detachable Camper Tops. Detachable camper tops shall not be stored in any Residential District except in accordance with above guidelines. Further, camper tops that are not installed on a licensed and operable vehicle must be placed on the ground and stabilized.
- f. Occupation of Stored Recreational Vehicles. At no time, except in conformance with Section 34- below, shall any stored, parked, or placed recreational vehicles and/or recreational equipment be occupied or used for living purposes. At no time shall any such recreational vehicle and/or equipment have fixed connections to water, gas, or a sanitary sewer. At no time shall any such recreational vehicles and/or equipment, other than those granted a temporary use permit in conformance with Section 34- below.
- g. Permanent Special Exceptions. A recreational vehicle and/or recreational equipment which is officially licensed as a vehicle for a disabled person in accordance with State law and which is used as the regular means of transportation by or for a disabled person may be parked within the required setback area. Appropriate landscaping must be provided to screen the recreational vehicle from adjacent residential structures.

SEC. 3.1-27 RESIDENTIAL RECREATIONAL AREA

- a. Any residential subdivision, condominium, or multiple-family development comprising twenty (20) or more lots or dwelling units, either as a single development or as a group of adjacent developments offered by a single proprietor, shall provide an active recreational area which shall contain an area equal in size to fifteen hundred (1,500) square feet for each lot or dwelling unit in the subdivision, condominium project, or multiple-family development. The Planning Commission may modify this requirement when it is determined that alternate recreation facilities are provided nearby.
- b. The recreational area shall be well-drained, graded, seeded or sodded, safe from hazard, accessible to all dwellings, and the location shall be approved by the Planning Commission as part of the site plan review.
- c. Preservation of the recreational area shall be achieved through deed restrictions or dedication to a subdivision homeowner's association.

SEC. 3.1-28 SIDEWALKS, BIKEPATHS, AND WALKWAYS

Any development shall provide pedestrian pathways meeting the following requirements:

- a. Sidewalks. Sidewalks shall be required on both sides of the street or road in accordance with City of Ironwood Code of Ordinances.
 - 1. All sidewalks shall be a minimum five (5) feet wide and constructed of concrete to the specifications of the American Society of Highway and Transportation Officials (ASHTO).
 - 2. Sidewalks abutting parking areas shall be a minimum of seven (7) feet wide to accommodate vehicle overhang.
 - 3. In lieu of concrete sidewalks, the Planning Commission may permit asphalt, stone or wood chip paths, or wooden boardwalks in open space areas or areas with sensitive environmental features such as wetlands. The path or boardwalk shall provide direct access to all lots where the Planning Commission waives the requirement for concrete sidewalks.

- b. Bikepaths. Bikepaths shall be at least eight (8) feet wide and constructed of concrete or asphalt in accordance with the specifications of the ASHTO.
- c. Walkways from the Sidewalk to Building Entrances
 - 1. A continuous pedestrian walkway shall be provided from any adjacent street sidewalk to building entrances.
 - 2. The walkways shall incorporate a mix of landscaping, benches, drop-off bays, and bicycle facilities for at least fifty percent (50%) of the length of the walkways.
 - 3. Walkways shall be connected to adjacent sites wherever practical and connect to other pedestrian systems.
- d. Walkways from Parking Areas to Building Entrances
 - 1. Internal pedestrian walkways shall be developed for persons who need access to the building(s) from internal parking areas. The walkways shall be located within the parking areas and shall be designed to provide safe, guided access from these areas to the entrances of the building(s).
 - 2. The walkways shall be designed to separate people from moving vehicles as much as possible.
 - 3. The walkways must be designed for disabled access according to the adopted building code for the City of Ironwood and other applicable laws.
 - 4. The walkways shall be distinguished from the parking and driving areas by use of any of the following materials: special pavers, bricks, raised elevation, scored concrete, or pavement markings. Other materials may be approved by the Planning Commission if appropriate to the overall design of the site and building.
- e. General. Unless otherwise permitted by this Ordinance, sidewalks, bikepaths, and walkways shall be installed by the developer or property owner within the dedicated street right-of-way or private road access easement. A special easement may be provided where grades or other factors prevent placement within the right-of-way or access easement.
- f. Crosswalk pavement markings and signs may be required in areas of potential vehicular and pedestrian conflict.

SEC. 3.1-29 SOLAR PANEL ENERGY SYSTEMS

Freestanding solar panels shall be considered an accessory building and shall be subject to the following requirements for such, together with all other applicable building codes and ordinances:

- a. Solar energy systems are a permitted use in all zoning districts except solar energy commercial operations, which are prohibited as a principle use except in the I-2 industrial district. (These are systems whose main purpose is to generate energy for sale back into the energy grid system, rather than being consumed on site.)
- b. Solar energy systems are subject to the following:
 - 1. Roof mounted systems on the principal building shall not exceed the height limits in the district, nor be more than three (3) feet higher than the finished roof to which it is mounted, whichever is less. In no instance shall any part of the system extend beyond the edge of the roof.
 - 2. Ground mounted systems and systems attached to accessory buildings shall adhere to the setback requirements in the district.

3. Solar energy systems are prohibited in front yards, and shall not be located past the front wall of the principle building.
4. The number of solar panels and supporting equipment shall be considered as one system.
5. Ground mounted solar energy systems shall not be categorized as accessory buildings.
6. If solar energy systems are attached to accessory buildings the number of accessory buildings allowed shall be regulated in accordance with the provisions set forth in [Sec. 3.1-1 Accessory buildings, Structures, and Uses](#)
7. The height of ground mounted solar energy systems and systems included on accessory buildings shall not exceed 10 feet in height.
8. No more than 20% of a lot may be covered with a solar energy system.
9. Ground mounted systems shall be located on lots of one half (1/2) acre or more.
10. Zoning and construction permits are required.

SEC. 3.1-30 STORAGE AND REPAIR OF VEHICLES

- a. The parking of commercial vehicles, as defined in [Article 1, Division 2](#), shall be prohibited in all zoning districts except Commercial and Industrial Districts, unless otherwise permitted.
- b. Commercial vehicles shall not be permitted in a Residential District except as permitted below:
 1. The vehicle shall be used as the principal means of transportation for a resident in the conduct of such resident's employment or profession or is the resident's sole means of motor vehicle transportation.
 2. The vehicle shall not be a commercial trailer, dump truck, stake truck, flat-bed truck, wrecker, or semi-tractor.
 3. No part of the vehicle may exceed ten (10) feet in overall height, measured from grade.
 4. The vehicle shall not have more than four (4) rear wheels.
 5. The vehicle shall not exceed eleven thousand (11,000) pounds gross weight.
- c. In any Multiple-Family Residential District, the property owner or the controlling association shall provide a designated area, approved by the Planning Commission, to park or store commercial vehicles. Parking spaces required to meet the parking requirements of this Ordinance shall not be used for the parking or storage of commercial vehicles.
- d. The parking or storage of essential public service vehicles where the vehicle is operated by the homeowner or the occupant is exempt from these provisions.
- e. Commercial vehicles which are employed in conjunction within a Non-Residential District shall be parked or stored in compliance with the following provisions:
 1. For sites with a site plan approved subsequent to the effective date of this Section, such vehicles shall be parked or stored in parking or loading spaces designated for that purpose on the site plan and per site plan approval.
 2. For situations not covered under 1. above, commercial vehicles shall not be parked or

stored in the front yard.

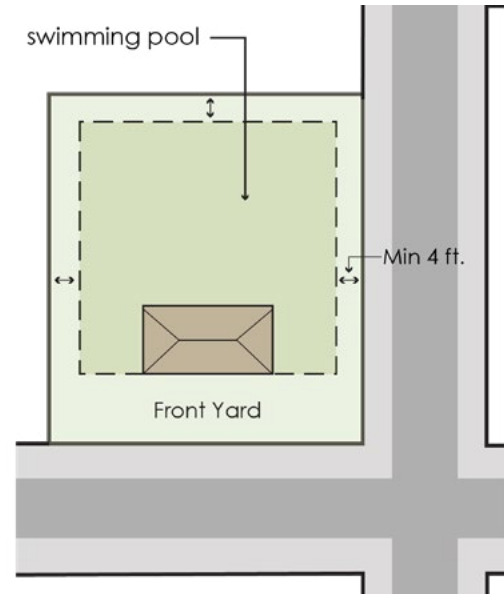
3. The parking or storage of commercial vehicles for residential, office, or storage purposes shall not be permitted.
4. The repair, restoration, and maintenance of vehicles in any Residential District, when such work is not conducted entirely within the interior of the vehicle, shall be subject to the following limitations:
 - (a) Procedures exceeding forty-eight (48) hours in duration or which require the vehicle to be immobile or inoperable in excess of forty-eight (48) hours shall be carried out within an enclosed building.
 - (b) Inoperable vehicles and vehicle parts shall be stored inside an enclosed building.
- f. The outdoor storage of inoperable and/or unregistered vehicles shall be prohibited, as regulated in the City of Ironwood Code of Ordinances.

SEC. 3.1-31 STREET ACCESS AND DESIGN

- a. Any lot created after the effective date of this Ordinance shall have frontage upon a public street right-of-way, at least sixty (60) feet in width, unless a private road of lesser width has been approved by the City Commission.
- b. A building permit shall not be issued for the construction of any principal building unless said lot has the minimum frontage required on an improved public street, at least sixty (60) feet in width, unless a private road of lesser width has been approved by the City Commission.
- c. Access driveways shall be surfaced with a durable pavement having an asphalt or cement binder and be constructed to the City standards.
- d. All street access shall meet the standards of [Article 4, Division 2](#)
- e. All streets shall be constructed in accordance with the City of Ironwood Code of Ordinances.
- f. All streets shall be constructed with curb and gutter unless waived by the City Commission.

SEC. 3.1-32 SWIMMING POOLS

- a. Swimming pools, spas, hot tubs, and similar devices shall be built in accordance with the Michigan Building Code.
- b. Swimming pools, spas, hot tubs, and similar devices shall not be located in any front yard.
- c. Swimming pools, spas, hot tubs, and similar devices shall not be located less than four (4) feet from any lot line.
- d. Swimming pools shall be considered in computing impervious surface calculations.
- e. All swimming pools, spas, hot tubs, and similar devices shall be enclosed by a barrier (i.e. fence or other enclosure) where required by State law and as approved by the Zoning Official.

**SEC. 3.1-33 TEMPORARY BUILDINGS, STRUCTURES, SEASONAL/SPECIAL EVENTS, AND USES**

Temporary principal or accessory buildings, structures, uses and special events may be permitted, subject to the following conditions:

- a. Temporary Construction, Buildings, and Structures/Offices. With the exception of moving/storage pods, temporary buildings and construction structures may only be used for the storage of construction materials, tools, supplies and equipment, for construction management and supervision offices, and for temporary on-site sanitation, solid waste, or fuel facilities, related to construction activity on the same lot.
- b. Moving pods are allowed without a permit for up to seven (7) days, no more than twice during a calendar year, and must be placed upon a hard surface such as a driveway.
- c. No temporary building or structure shall be used for dwelling purposes.
- d. The placement of temporary buildings and structures shall be in conformance with the requirements of [Article 5, Division 1](#). A building permit for such building or structure shall be issued by the Zoning Official prior to installation.
- e. Temporary buildings and structures shall be removed from the lot within fifteen (15) days after an occupancy permit is issued by the Zoning Official for the permanent structure on such lot, or within fifteen (15) days after the expiration of a building permit issued for construction on such lot.
- f. Seasonal, and Special Events. Seasonal or special events may be allowed in any district upon issuance of a permit by the Zoning Administrator, when meeting the standards listed below:
 1. Seasonal, and special events may be allowed on any lot with a permitted principal building.
 2. Seasonal, and specials events may be allowed on a vacant lot when providing

the minimum setback for all buildings, structures, and parking required for the appropriate zoning district.

3. The seasonal or special event must not prevent the continued use of sidewalks, rights-of-way, fire lanes, etc.
4. If the petitioner is not the owner of the property, the petitioner shall provide written permission of the owner of the property to allow such an event prior to beginning such seasonal or special event.
- g. A minimum of one (1) parking space shall be provided for each eight hundred (800) square feet of gross lot area used for the activity (not including storage areas) plus additional parking space for any structure utilized for retail sales computed in accordance with the requirements for retail stores.
- h. A sketch plan (to scale) shall be provided illustrating:
 1. Property lines.
 2. Adjacent uses and zoning districts.
 3. Existing and proposed buildings and structures.
 4. Location of any areas for storage such as inventory not being displayed.
 5. Fire hydrants.
 6. Layout of parking.
 7. Boundaries of proposed sales areas.
 8. Location and size of any proposed sign (off-premise signs shall also be mapped).
- i. All equipment, materials, goods, poles, wires, signs, and other items associated with the seasonal or special event shall be removed from the premises within five (5) days of the end of the event. Following the five (5) day period, the City shall use the escrow fee to clear such items from the property.
- j. The length of a seasonal or special event shall not exceed four (4) days, except seasonal sales of items such as Christmas trees, pumpkins, and seasonal road side stands which are permitted for up to sixty (60) days.
- k. Two (2) permits for a seasonal or special event by a single business or property are permitted each calendar year.
- l. Temporary Uses. Temporary uses may be allowed in any commercial, office, or industrial district upon approval by the Planning Commission, when meeting the standards listed below:
 1. Temporary uses may be allowed on any lot with a permitted principal building.
 2. Temporary uses may be allowed on a vacant lot when providing the minimum setback for all buildings, structures, and parking required for the appropriate zoning district.
 3. In no case shall the setbacks for any buildings, structures or parking be less than ten (10) feet except in the B-1.
 4. The temporary use must not prevent the continued use of sidewalks, rights-of-way, fire lanes, etc.
 5. If the petitioner is not the owner of the property, the petitioner shall provide written permission of the owner of the property to allow such an activity prior to beginning such a temporary use.
 6. A minimum of one (1) parking space shall be provided for each eight hundred (800)

square feet of gross lot area used for the activity (not including storage areas) plus additional parking space for any structure utilized for retail sales computed in accordance with the requirements for retail stores.

7. A sketch plan (to scale) shall be provided illustrating:
 - (a) Property lines.
 - (b) Adjacent uses and zoning districts.
 - (c) Existing and proposed buildings and structures.
 - (d) Location of any areas for storage such as inventory not being displayed.
 - (e) Fire hydrants.
 - (f) Layout of parking.
 - (g) Boundaries of proposed sales areas.
 - (h) Location and size of any proposed sign (off-premise signs shall also be mapped).
8. All equipment, materials, goods, poles, wires, signs, and other items associated with the temporary use shall be removed from the premises within five (5) days of the end of the activity. Following the five (5) day period, the City shall use the escrow fee to clear such items from the property.
9. The length of a temporary use shall not exceed three (3) months.
10. One (1) temporary use permit by a single business or property is permitted each year and there must be a minimum three (3) month gap between temporary uses on a property.
11. Special standards for carnivals, circuses, farmer's markets, flea markets, and similar events shall be as follows:
 - (a) Such uses shall be approved by the City Commission. The City Commission shall consider the intensity of the proposed use in relation to adjacent land uses and sufficiency of parking. The City Commission may require site improvements, such as fencing, increased setbacks, and restricted hours of operation to help ensure compatibility with surrounding land uses.
 - (b) The applicant shall provide information establishing that a reasonable amount of liability insurance coverage is carried, as determined by the City's insurance carrier.
 - (c) The sketch plan for the event shall include a description of traffic flow and parking management to ensure safe and efficient traffic operations without creating unreasonable congestion on City streets.
 - (d) Farmer's markets which are to occur on a regular schedule shall be permitted only in commercially zoned districts. The City Commission may extend the time period for the temporary use permit so that a separate permit is not required for each event within any one (1) calendar year, provided the number of dates and a schedule are established at the time of application and that the conditions and requirements of the City Commission are maintained.
- m. Review and Approval Procedures, Permit Fees, and Required Escrow for Temporary Uses and Sales Events
 1. Review. Except as otherwise noted above for carnivals, circuses, farmer's markets,

and similar events as defined by the Zoning Administrator, the Zoning Administrator shall review and approve requests for a temporary use or seasonal event. Where appropriate, the Zoning Administrator shall consult with the Public Safety Director and Fire Department official. If the request is denied, the Zoning Administrator shall state the reasons for denial in writing and provide a copy to the applicant.

2. Use Fee. The applicant shall pay a nonrefundable permit fee to the City Clerk. The fee shall be established and modified, from time to time, by the City Commission. The amount of the permit fee may vary depending upon the type of event.
3. Use Escrow. The proprietor of the temporary use or seasonal event shall deposit a cash bond or similar type of escrow, in an amount established by the Zoning Administrator, prior to the issuance of a permit. The escrow shall be used by the City to pay the cost of returning the property to its state prior to commencement of the event or refunded to the proprietor upon compliance with the requirements of this Ordinance and any other applicable ordinances.
4. Sign Fee and Escrow. The sign standards provided in [Article 4, Division 4](#) permits the use of temporary signs, to be reviewed concurrent with use permit.

SEC. 3.1-34 VOTING PLACE

The provisions of this Ordinance shall not be construed as to interfere with the temporary use of any property as a voting place in connection with a municipal or other public election.

SEC. 3.1-35 WASTE RECEPTACLES AND ENCLOSURES

- a. Waste receptacles, including dumpsters or compactors, shall be required for all nonresidential uses unless interior facilities are provided. Waste receptacles shall not be permitted as accessory to any single-family residential use.
- b. All outdoor waste receptacles shall be enclosed on three (3) sides and screened. The enclosure shall be constructed of brick or decorative concrete block material or solid wood fencing, consistent with the building materials of the principal building.
- c. The enclosure shall also include a gate, made of wood or other high-quality material, as determined by the Planning Commission, on the fourth side. The gates shall remain closed when not being emptied and must always be maintained as approved. If the waste receptacle is a dumpster it must have an enclosing lid or cover.
- d. The enclosure shall have a minimum height of six (6) feet or one (1) foot above the height of the waste receptacle, whichever is greater. The enclosure must be spaced at least three (3) feet from the waste receptacle.
- e. Waste receptacles and enclosures shall be located in the rear yard, not closer than three (3) feet from the rear lot line, or non-required side yard, unless otherwise approved by the Planning Commission and shall be as far as practical, but in no case be less than twenty (20) feet, from any residential district. If practical, the back side of the waste receptacle enclosure should be placed against the building. In this circumstance the wall may act as one side of the enclosure.
- f. Waste receptacles shall be easily accessed by refuse vehicles without potential to damage automobiles parked in designated parking spaces or interfering with the normal movement of vehicles on or off the site. If possible, the opening shall not directly face the driveway.
- g. The waste receptacle base shall be at least nine (9) feet by six (6) feet in area,

constructed of six (6) inches of reinforced concrete pavement. The base shall extend six (6) feet beyond the waste receptacle pad or gate to support the front axle of a refuse vehicle.

- h. The unloading of waste receptacles shall only occur between the hours of 7 a.m. and 11 p.m.
- i. The shared use of receptacles shall be allowed by adjoining businesses where sharing will not create a health or safety concern and where it does not result in the accumulation of visibly excessive quantities of waste. Necessary shared use agreements are required.

ARTICLE 4, DIVISION 1
OFF-STREET
PARKING & LOADING STANDARDS

4.1

SEC. 4.1-1 PURPOSE

The purpose of this Article is to ensure adequate and well-designed parking and loading areas are provided in all districts at the time of erection, enlargement or change in use, of any principal building or lot. Off-street parking and loading areas are to be designed, maintained and operated in a manner that will ensure their efficient use, promote public safety, improve aesthetics and, where appropriate, protect surrounding uses from undesirable impacts. Off-street parking spaces, in conjunction with all land or building uses, shall be provided prior to the issuance of a certificate of occupancy as hereinafter prescribed.

SEC. 4.1-2 GENERAL REQUIREMENTS**a. Residential Parking**

1. Single-family residential off-street parking spaces shall consist of a parking strip, driveway, garage, or combination thereof, and shall be located on the premises they are intended to serve.
2. No parking shall be permitted in required yards on a regular basis or on lawns, landscaped boulevard, sidewalks, or other unpaved areas on residential lots.
3. A minimum three (3) feet wide lawn or landscape strip shall be required between the edge of parking area pavement and all property lines to provide adequate room for drainage, snow storage and privacy screening.
4. Commercial and recreational vehicle parking in residential districts shall comply with the standards in [Article 3, Division 1](#)
5. Garage doors facing the front yard shall be setback twenty (20) feet from the road right-of-way.

b. Location

1. Except within the C-2, Downtown Mixed-Use District, off-street parking for multiple-family and nonresidential uses shall be either on the same lot or within lots under the same ownership and control within three hundred (300) feet of the building it is intended to serve, measured from the nearest point of the building or use entrance to the nearest point of the off-street parking lot, except as otherwise permitted in this chapter.
2. Within the C-2 District, off-street parking shall be either on the same lot, lot(s) under the same ownership and control, open public parking lots, or on the street within five hundred (500) feet of the building it is intended to serve, measured from the nearest point of the building entrance to the nearest point of the off-street parking lot. The Planning Commission may, however, require that some or all of the parking required by [Sec. 4.1-4 Parking Space Numerical Requirements](#), be provided outside of municipal parking lots or on-street if it is determined that sufficient capacity is unavailable within the municipal parking lot(s) or on-street. The Planning Commission can require a parking supply and demand study if necessary to make this determination.

c. Change in Use or Intensity

1. Whenever the use of a building or lot is changed, parking facilities shall be provided as required by this article for the new use.
2. If any building, structure, or lot is increased through the addition of dwelling

units, increase in floor area, increase in seating capacity, or through other means, additional off-street parking shall be provided to bring the site into compliance.

3. Any area once designated as required off-street parking shall not be changed to any other use unless and until equal facilities meeting the standards of this Article are provided elsewhere, or the parking requirements of the site change as determined by the City Manager.

d. Storage and Repair.

1. The use of required parking, drives and loading areas for material storage, refuse storage stations/dumpsters, storage or display of vehicles, trailers and/or merchandise, or for vehicle or machinery repair or maintenance is expressly prohibited.
2. Control of Off-Site Parking. It shall be unlawful to park or store any motor vehicle on private property without the expressed or implied consent of the owner, holder, occupant, lessee, agent, or trustee of such property.

e. Shared Parking.

The provision for shared off-street parking for two (2) or more buildings or uses is permitted subject to the following:

1. The total number of spaces provided collectively shall not be less than the sum of spaces required for each separate use. However, the Planning Commission may reduce the total number of spaces by up to twenty-five percent (25%) if they determine that the operating hours of the buildings or uses do not overlap.
2. Where buildings are located on separate lots, written easements which provide for continued use and maintenance of the parking shall be submitted to the city for approval. Such agreement shall include provisions to address any changes in use which shall be reviewed in accordance with [Sec. 5.3-7 Special Land Use Amendments and Expansions](#). Where shared parking between two or more lots is utilized, provisions for pedestrian connection(s) must be provided.

f. Parking Lot Deferment.

1. Where the property owner can demonstrate that the required amount of parking is excessive, the Planning Commission may approve a smaller parking area, provided that area of sufficient size to meet the parking space requirements of this article is retained as open space, and the owner agrees in writing to construct the additional parking based on observed usage within six (6) months of being informed of such request in writing by the City Manager.
2. The site plan shall note the area where parking is being deferred, including dimensions and dotted parking lot layout.
3. Stormwater calculations shall be provided based on the required amount of parking to verify adequate capacity if an expansion is necessary.

- g. Additional Parking. To minimize excessive areas of pavement which depreciate aesthetic standards and contribute to high rates of stormwater runoff, the number of spaces provided shall not exceed twenty percent (20%) beyond the number required by this Article, except as approved by the Planning Commission. In granting such additional space, the Planning Commission shall determine that such parking will be required, based on documented evidence of actual use and demand provided by the applicant.

- h. Construction. During construction, off-street parking shall be provided on-site for all

construction vehicles and employees. Gravel surfacing may be permitted by the City Manager for such temporary parking.

- i. Carports and Garages. Carports are not permitted in any single-family residential district. Carports and garages for multiple-family dwellings and other non-single family residential uses shall be calculated as parking spaces on a one-to-one (1:1) basis. Carports and garages in such developments shall have a maximum height of fourteen (14) feet, measured from the grade to the peak of the structure. Carports shall be enclosed or obscured at least twenty-five percent (25%) along sides visible from public streets, residential districts or vehicular drives within the site. All details must be provided on the site plan and reviewed and approved by the Planning Commission.
- j. Stacking Space Requirements
 1. Stacking spaces, as required by [Sec. 4.1-4 Parking Space Numerical Requirements](#), which block access to parking spaces shall not be included in calculating the required number of spaces.
 2. Each required stacking space shall be a minimum of twenty-four (24) feet long and nine (9) feet wide.
 3. Stacking space shall be designed so that an efficient circulation pattern is maintained on the site and a sufficient width is available to allow a vehicle to maneuver around another vehicle waiting in line.
- k. Uses Not Cited. For uses not specifically listed in [Sec. 4.1-4 Parking Space Numerical Requirements](#) the requirements for off-street parking facilities shall be in accordance with a similar use as determined by the City Manager based on documentation regarding the specific parking needs for the particular use, as determined by the Planning Commission.

SEC. 4.1-3 PARKING UNITS OF MEASUREMENT

The following standards shall be used in determining the required number of parking spaces:

- a. Floor Area
 1. Where floor area is the unit for determining the required number of off-street parking and loading spaces, such unit shall mean the gross floor area (GFA), unless otherwise noted.
 2. Where the floor area measurement is specified as gross leasable floor area (GLA), parking requirements shall apply to all internal building areas excluding the floor area used for incidental service, storage, mechanical equipment rooms, heating/cooling systems and similar uses, and other areas not intended for use by the general public. Where these areas are not yet defined, leasable floor area shall be considered to be eighty-five percent (85%) of the gross floor area.
- b. Bench Seating. In calculating bench seating for places of assembly, each twenty-four (24) inches of benches, pews or other such seating, shall be counted as one (1) seat.
- c. Employees. Where the number of spaces required is based on the number of employees, calculations shall be based upon the maximum number of employees likely to be on the premises at any one time and may include overlap of employees during shift changes.
- d. Fractional Spaces. When units of measurements determining the number of required

parking or loading spaces result in a fractional space, any fraction shall be counted as one (1) additional space.

SEC. 4.1-4 PARKING SPACE NUMERICAL REQUIREMENTS

The minimum number of off-street parking spaces shall be determined by the type of use in accordance with the following schedule:

Table 4.1-4 Parking Space Numerical Requirements	
Residential	
Mobile or Manufactured Homes in a Mobile Home or Manufactured Housing Park	2.0 spaces per dwelling unit plus 5.0 additional spaces for any office or clubhouse facility, plus 1 visitor space for every 3 homes
Multiple-family Dwellings	1.5 spaces per each efficiency or one-bedroom dwelling unit, 2.0 spaces per each unit with two bedrooms, 2.5 spaces per each unit with three or more bedrooms, plus 5.0 additional spaces for any office, plus 1.0 space per 200 sq. ft. of GFA of any clubhouse facility, plus visitor off-street parking equal to at least 20% of the total spaces required
Single and two-family dwellings	2.0 spaces per dwelling unit
Housing for the Elderly	
Congregate, Assisted Living or Interim Care Housing	1.0 space per each room or three beds, whichever is less,
Dependent Housing Facilities including convalescent homes, nursing homes, rest homes, etc.	1.0 space per each four beds or two rooms, whichever is less,
Senior Apartments	1.0 spaces per unit
Institutional/Public	
Adult & Child Care Facilities	1.0 space per 400 sq. ft. of GFA, plus 1.0 space per employee, plus adequate drop-off area
Auditoriums, Assembly Halls, Stadiums and Sports Arenas with Fixed Seating	1.0 space per each three seats or six lineal feet of bleachers
Churches, Temples & Other Places of Worship or Public Assembly	1.0 spaces per each three seats or six feet of pews in the main unit of worship, plus required spaces for any accessory uses such as a school, child care center, recreation facilities, etc.

Table 4.1-4 Parking Space Numerical Requirements

Community Centers Including Senior Centers, Cultural Centers & Teen Centers	1.0 space per each 250 sq. ft. of GFA, or 1.0 space per every four persons of capacity authorized by the Uniform Building Code, plus 1.0 space per employee, whichever is greater
Group Day-care Homes, Adult Foster Care Group Homes, & Adult Congregate Care Facilities	1.0 space per four residents, plus 1.0 space per employee, plus adequate drop-off spaces
Hospitals, Outpatient Service Centers, Urgent Care Centers, Emergency Medical Stations & Similar Uses	1.0 space per 175 sq. ft. of GFA plus 1.0 space per employee
Lodge & Union Halls; Private & Civic Clubs & Similar Uses	1.0 space per every three persons of capacity authorized by the Uniform Building Code
Municipal Office Buildings	1.0 space per 250 sq. ft. of GFA
Post offices, Public Libraries, Museums	1.0 space per 200 sq. ft. of GFA (available for public use) plus spaces for employees and delivery vehicles
Public Utility Use	1.0 space per employee
Schools, Elementary & Middle Schools	2.0 spaces per classroom plus 2.0 drop-off spaces per classroom plus spaces required for any assembly hall, auditorium, and/or outdoor arena or athletic fields
Schools, High Schools, Colleges, Business & Vocational Schools, & Technical Training Facilities	2.0 spaces per classroom plus 15.0 student spaces per classroom plus parking required for any assembly hall, auditorium, or outdoor arena
Office	
Banks, Credit Unions, Savings & Loans	1.0 space per 200 sq. ft. of GFA, plus 2.0 spaces per each 24-hour teller, plus 4.0 stacking spaces for the first drive-through window and 2.0 stacking spaces for each additional drive-through lane
Business Offices & Professional Services	1.0 space per 300 sq. ft. of GFA
Medical and Dental Clinic/Offices (where such use comprises at least 50% of the building or site)	1.0 space per 150 sq. ft. of GFA
Veterinary Offices, Clinics or Hospitals	1.0 space per 250 sq. ft. of GFA.

Table 4.1-4 Parking Space Numerical Requirements

Commercial	
Animal Grooming Establishments	1.0 space per 300 sq. ft. of GFA plus 1.0 space per employee
Appliance Stores	1.0 space per 250 sq. ft. of GFA
Automobile Gasoline Stations	1.0 spaces per each pump island and service bay (bay can be included as a space), plus 1.0 space per employee, plus plus 1.0 space for each 500 sq. ft. of GFA devoted to sales of automotive goods, plus required spaces for any convenience store (mini-mart), restaurant or auto wash
Automobile & Vehicle Service Centers & Auto Repair Establishments	3.0 spaces for each service bay (bay can be included as a space), plus 1.0 space per employee, plus 1.0 space for each tow truck. plus 1.0 stacking space per bay
Automobile & Vehicle Dealerships Including Recreational Vehicles, Boats, Motorcycles, & Mobile Homes	1.0 space per 400 sq. ft. of GFA of interior sales space plus 1.0 space per 600 sq. ft. of GFA of exterior display, plus 3.0 spaces per each service bay (bay can be included as a space)
Automobile Washes (Automatic)	2.0 spaces, plus 1.0 space per employee, plus 12.0 stacking spaces per bay for free-standing washes, 6.0 stacking spaces when accessory to a gas station
Automobile Washes (Self-service or Coin Operated)	2.0 spaces per bay for drying, plus 3.0 stacking spaces per wash bay
Bars, Taverns, Lounges, and Brewpubs (majority of sales consist of alcoholic beverages)	1.0 space per 75 sq. ft. of GFA
Barber Shops, Beauty Salons, and Tanning Facilities	1.0 space per 175 sq. ft. of GFA or 2.5 spaces per each barber or beautician's chair/station, whichever is greater
Bookstores	1.0 space per 200 sq. ft. of GFA
Business & Personal Service Establishments	1.0 space per 300 sq. ft. of GFA plus 1.0 space per employee

Table 4.1-4 Parking Space Numerical Requirements

Conference, Meeting or Banquet Rooms; Exhibit Halls & Similar Uses	1.0 space per every two persons of capacity authorized by the Uniform Building Code
Convenience Stores (Mini-marts), with or Without Gasoline Service	1.0 space per 250 sq. ft of GFA, plus spaces required for automobile gasoline stations plus 2.0 stacking spaces
Discount Stores & Department Stores	1.0 space per 200 sq.ft. of GFA
Dry Cleaners	1.0 space per 500 sq. ft. of GFA plus 2.0 stacking spaces per drop off station
Equipment Repair Establishments	1.0 space per 800 sq. ft. of GFA
Funeral Homes & Mortuary Establishments	1.0 space per 50 sq. ft. of GFA of service parlors, chapels and reception area, plus 1.0 space per each funeral vehicle stored on the premises
Furniture, Carpet & Flooring Stores	1.0 space per 500 sq. ft. of GFA
General Retail & Service Uses Not Otherwise Specified	1.0 space per 200 sq. ft. of GFA
Grocery Store & Retail Food Establishments	1.0 space per 250 sq. ft. of GFA
Hardware, Paint & Home Improvement Stores	1.0 space per 200 sq. ft. of GFA including outdoor sales space
Kennels, Commercial	1.0 space per 400 sq. ft. of GFA, plus 1.0 space per employee
Laundromats	1.0 space per each two (2) washing machines, plus 2.0 spaces for employees
Marinas	1.0 space per each boat slip during boating season, plus 1.0 space per each five (5) dry-docked boats during the winter season, plus additional access and maneuvering space as determined necessary by the Planning Commission, plus year-round parking spaces as required for other uses such as clubhouse, restaurant or retail store
Mini or Self-storage Warehouses	Minimum of 6.0 spaces
Motel, Hotel, Bed & Breakfast Inn, & Similar Uses	1.0 space per guest room, plus 1.0 space per employee, plus 75% of required spaces for restaurants, conference rooms, banquet halls and other uses

Table 4.1-4 Parking Space Numerical Requirements

Open Air Businesses including Nurseries, Garden Centers & Other Outdoor Display, Sales, & Storage Uses	1.0 space per 500 sq. ft. of GFA of outdoor display, sales and storage area, plus 1.0 space per 200 sq. ft. of GFA of indoor space, plus 1.0 space per employee
Pharmacies	1.0 space per 200 sq. ft. of GFA plus 3.0 stacking spaces for any drive-through windows
Restaurants, Standard, with Liquor License	1.0 space per 60 sq. ft. of GFA, or 0.6 spaces per seat, whichever is greater, plus spaces required for any banquet or meeting rooms
Restaurants, (Standard, Without Liquor License	1.0 space per 70 sq. ft. of GFA or 0.5 spaces per seat, whichever is greater, plus spaces required for any banquet or meeting
Restaurants, Fast Food with Drive-through Window, Including Coffee Shops, Cafes, Delicatessens, etc.	1.0 space per 80 sq. ft. of GFA, plus 10.0 stacking spaces
Restaurants, Fast Food Without Drive-through Window	1.0 space per 80 sq. ft. of GFA or 0.5 spaces per seat, whichever is greater
Restaurants, Drive-in	1.0 space per drive-in station, plus 1.0 space per employee
Restaurant Carry-out & Open Front Window, with fewer than 6 Tables and/or Booths	6.0 spaces plus 1.0 space per employee
Showroom of a Plumber, Decorator or Similar Trade	1.0 space per 800 sq. ft. of GFA
Shopping Centers with less than 100,000 Sq. Ft. Gross Leasable Floor	1.0 space per 225 sq. ft. of GFA, plus spaces required for any grocery store, bookstore or restaurant, if
Shopping Centers with 100,000 Sq. Ft. or More Gross Leasable Floor Area	1.0 space per 250 sq. ft. of GFA, plus spaces required for any grocery store, bookstore, or restaurant, if included
Studios for Art, Photography, Music, Dance & Similar Uses	1.0 space per 300 sq. ft. of GFA plus 1.0 space per employee
Video Rental Establishments	1.0 space per 200 sq. ft. of GFA, with a minimum of 8.0 spaces provided
Wholesale Establishments & Warehouse Clubs	1.0 space per 500 sq. ft. of GFA

Table 4.1-4 Parking Space Numerical Requirements

Recreation/Entertainment	
Arcades	2.0 spaces per machine plus 1.0 space per employee
Baseball & Softball Fields	25.0 spaces per field
Batting Cages	3.0 spaces per cage
Boat Marinas	1.5 spaces per boat berth, plus required spaces for winter boat storage and other uses
Bowling Centers	3.0 spaces per lane, plus 0.5 spaces per seat in spaces designated for any lounge or dining area
Golf Course Driving Ranges	1.0 space per tee
Golf Courses, Miniature & Par Three	2.0 spaces per each course hole, plus 1.0 space per employee
Golf Courses	6.0 spaces per each course hole, plus 1.0 space per employee, plus required spaces for restaurants, banquet rooms, pro shop, offices, and other uses
Health Clubs & Fitness Centers	1.0 space per 250 sq. ft. of GFA, plus required spaces for swimming pools, courts, restaurants and other uses
Ice/roller Skating Rinks	1.0 space per 170 sq. ft. of GFA, or 1.0 space for each 6.0 seats or feet of bench, whichever is greater, plus 50% of parking required for restaurants, pro shops and other uses
Pool & Billiard Halls	1.0 space per 70 sq. ft. of GFA or 1.0 space per every three persons of capacity authorized by the Uniform Building Code
Recreation Centers (Indoor) Commercial, Not Already Specified	1.0 space per 1,000 sq. ft. of GFA, plus required spaces for restaurants, banquet rooms, offices, sales area, and other uses
Recreation Centers (Outdoor) Public or Commercial	1.0 space per 200 sq. ft. of GFA
Soccer and Football Fields	30.0 spaces per field
Swimming Pools	1.0 space per each three persons of capacity authorized by the BOCA Code

Table 4.1-4 Parking Space Numerical Requirements

Tennis Courts & Racquetball Centers	1.0 space per 1,000 sq. ft. GFA or 6.0 spaces per court, whichever is greater, plus 50% of required spaces for restaurants, banquet rooms, offices, sales area, & other uses
Theaters, Cinemas	1.0 space per each three seats plus 1.0 space per two employees
Industrial	
Light Industrial, Manufacturing, Testing Labs, Research, Design & Development Centers	1.0 space per 700 sq. ft. GFA, or 1.2 spaces per employee, whichever is greater, plus 1.0 space for each corporate vehicle, plus spaces required for any office or sales area
Warehousing & Wholesale Establishments (Non-retail)	1.0 space per each 1,500 sq.ft. GFA, or 1.0 space per employee, whichever is greater; plus 1.0 space for each corporate vehicle plus spaces required for any office/sales area

SEC. 4.1-5 BARRIER-FREE PARKING REQUIREMENTS

Each parking lot that serves a building or use, with the exception of single and two-family dwelling units, shall provide barrier free spaces in compliance with the State Building Code.

SEC. 4.1-6 OFF-STREET PARKING SPACE DESIGN AND SETBACK REQUIREMENTS

Where required, off-street parking facilities containing more than five (5) parking spaces shall be designed, constructed, and maintained according to the following standards and regulations:

- a. Ingress and Egress
 1. Adequate ingress and egress to the parking facility shall be provided by clearly defined driveways in accordance with [Article 4, Division 2](#)
 2. All spaces shall be provided adequate access by means of maneuvering lanes.
 3. Spaces backing directly onto a street use of the street for maneuvering between parking rows shall be prohibited
 4. Access to off-street parking which serves a nonresidential use shall not be permitted across land that is zoned or used for residential purposes.
- b. Surfacing, Drainage, and Grading
 1. Grading, surfacing, and drainage plans shall comply with city engineering specifications and subject to the review and approval of the city engineer. All driveways, parking lots, access lanes and other vehicle maneuvering areas shall be

hard-surfaced with concrete or plant-mixed bituminous material, in accordance with specifications of the City.

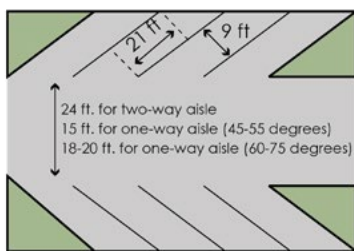
2. Off-street parking areas, access lanes, and driveways shall be graded and drained so as to dispose of surface waters. Surface water shall not be permitted to drain onto adjoining property, unless in accordance with an approved drainage plan.
 3. All driveways, parking lots, and loading-unloading areas shall not be less than one percent (1%) and not exceed a grade differentiation of four percent (4%).
 4. Curbs. A rolled concrete curb a least six (6) inches in height shall be installed with the construction of all driveways, parking lots, access lanes and other vehicle maneuvering areas to prevent motor vehicle conflicts with abutting landscape areas, sidewalks, streets, buildings or adjoining property. The use of bumper blocks is prohibited, except when associated with barrier-free parking spaces.
- c. Parking Lot Setbacks
1. From Street Rights-of-Way. In accordance with Section 34-, paragraph c. Location, the Planning Commission may determine that parking lots may be appropriate in the front yard. If such determination has been made, parking lots, including drives and maneuvering aisles but excluding driveways, must be set back a minimum of twenty (20) feet from any adjacent street right-of-way line in all zoning districts except the CBD, wherein the setback shall be a minimum of ten (10) feet. Required parking lot setback areas shall be landscaped according to the standards of [Article 4, Division 3](#) from Non-Residential Districts. Parking lots shall have a minimum setback of ten (10) feet from any nonresidential property line that is not a street right-of-way line. This requirement may be waived by the Planning Commission where a shared access driveway, connected parking lots, frontage road, or rear service drive, designed in accordance with [Article 4, Division 2](#), is provided.
 2. From Residential Districts. Parking lots shall have a minimum rear and side yard setback of ten (10) from any residential zoning district. This setback area shall include either berming, a wall and/or landscaping, designed according to the standards of [Article 4, Division 3](#).
 3. CBD District. The above setback requirements may be reduced in the CBD by the Planning Commission upon showing that adequate buffering and/or screening is provided.

- d. Dimensions. All spaces shall be designed and marked with dimensions described below and shown:

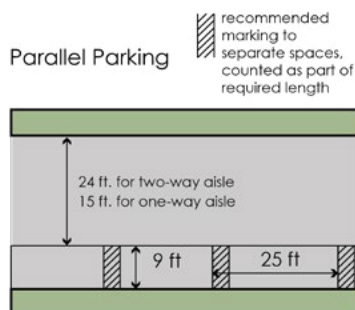
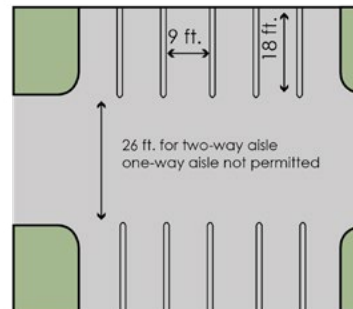
Table 4.1-6 Parking Dimensions			
Parking Pattern	Parking Space Dimension	2-Way Aisle Width	1-Way Aisle Width
80-90 degree	9 feet X 18 feet	26 feet	not permitted
60-75 degree	9 feet X 21 feet	24 feet	18 -20 feet
45-55 degree	9 feet X 21 feet	24 feet	15 feet
parallel parking	9 feet X 25 feet with 3-foot area striped for "no parking" between each two (2) spaces	22 feet	15 feet

- e. Parking Lot Marking. All parking spaces must be marked with double (or loop) stripes three (3) to four (4) inches wide and spaced not less than eighteen (18) inches apart and no greater than twenty-four (24) inches apart.
- f. Parking Lot Marking. All parking spaces must be marked with double (or loop) stripes three (3) to four (4) inches wide and spaced not less than eighteen (18) inches apart and no greater than twenty-four (24) inches apart.

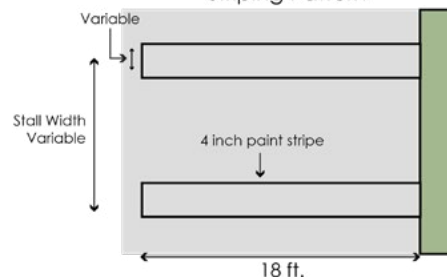
45 - 75 Degree Pattern



80 - 90 Degree Pattern



Double or Loop Striping Pattern



- g. Walkways. In accordance with [Sec. 3.1-28 Sidewalks, bikepaths, and walkways](#), shall be located within the parking areas and provide access to the entrances of the building(s).

SEC. 4.1-7 PARKING LOT CONSTRUCTION AND MAINTENANCE

- a. Plans and specifications for parking and loading areas shall be submitted to the City Manager prior to the issuance of a building permit. These plans shall at a minimum: Show existing and proposed grades.
 1. Be designed to ensure that stormwater runoff shall be accommodated on-site through approved drainage facilities, including catch basins, runoff calculations, pipe sizes and connections to existing drainage structures.
 2. Provide specifications on surface and base materials to be used for construction.
- b. Required parking lots shall be installed and completed within six (6) months of receipt of a building permit and before issuance of an occupancy permit. The City Manager may grant a single extension for an additional six (6) months in the event of adverse weather conditions or unusual delays beyond the control of the property owner.
- c. All parking areas shall be maintained free of dust, trash, and debris. Surfacing, curbing, lighting fixtures, signs, and related appurtenances shall be maintained in good condition.
- d. The visibility of pavement markings delineating parking spaces and directional control shall be maintained.
- e. All off-street parking and loading facilities required by this Article shall be maintained free of accumulated snow or standing water which prevent full use and occupancy of such facilities, except for temporary periods of no more than five (5) days in the event of heavy rainfall or snowfall.

SEC. 4.1-8 OFF-STREET LOADING AND UNLOADING REQUIREMENTS

- a. General Applicability. On-premises space for standing, loading and unloading vehicles shall be provided for each use involving the receipt or distribution of goods. Compliance with the loading space regulations set forth herein shall be required in order to avoid interference with the public use of streets, alleys, parking areas, driveways, sidewalks, and other public areas.
- b. Change in Use and Intensity. Whenever use of a building, structure, or lot is changed, loading space shall be provided as required by this article for the new use, regardless of any variance which may have been in effect prior to change of use.
- c. Location
 1. Loading/unloading areas and docks shall be prohibited in the front yard or on any building side facing and directly visible from a public street.
 2. Loading/unloading operations shall not interfere with traffic on public streets or off-street parking.
 3. The vehicular path and turning radii to the loading area must be shown on the site plan to verify truck maneuverability for the largest truck intended to serve the use.
- d. Size. The size of all required loading/unloading spaces shall be at least ten (10) feet by fifty (50) feet or five hundred (500) square feet in area for office uses and at least ten (10) feet by seventy (70) feet or seven hundred (700) square feet in area for commercial and industrial uses, with a clearance of at least fourteen (14) feet in height.

- e. **Surfacing and Drainage**
 - 1. Loading areas shall be hard-surfaced with concrete or plant-mixed bituminous material.
 - 2. Loading areas shall be graded and drained so as to dispose of surface waters.
 - 3. Surface water shall not be permitted to drain onto adjoining property, unless in accordance with an approved drainage plan.
 - 4. Grading, surfacing, and drainage plans shall be subject to review and approval by the engineer.
- f. **Storage and Repair.** The storage of merchandise, sale of motor vehicles, storage of inoperable vehicles, or repair of vehicles is prohibited in required loading space.
- g. **Central Loading.** Central loading facilities may be substituted for individual loading spaces serving businesses on separate lots provided that all of the following conditions are fulfilled:
 - 1. Each business served shall have direct access to the central loading area without crossing streets or alleys.
 - 2. Total loading space provided shall meet the minimum requirements specified herein, in consideration of total floor area of all businesses served by the central loading space.
 - 3. No building served shall be more than three hundred (300) feet from the central loading area.
- h. **Loading Space Requirements.** The minimum number of loading spaces shall be provided in accordance with the following table. The Planning Commission may modify these requirements upon making the determination that another standard would be more appropriate because of the number or type of deliveries experienced by a particular business or use.

Table 4.1-9 Loading Requirements

Institutional, Commercial and Office Uses	
Up to 5,000 sq. ft. GFA	1.0 space.
5,001-60,000 sq. ft. GFA	1.0 space, plus 1.0 space per each 20,000 sq. ft. GFA or fraction thereof
60,001 sq. ft. GFA and over	3.0 spaces, plus 1.0 space per each 50,000 sq. ft. GFA or fraction thereof
Industrial Uses	
Up to 1,400 sq. ft. GFA	0
1,401-20,000 sq. ft. GFA	1.0 space
20,001-100,000 sq. ft. GFA	1.0 space, plus 1.0 space per each 20,000 sq. ft. GFA in excess of 20,000 sq. ft. or fraction thereof
100,001 sq. ft. GFA and over	5.0 spaces

- i. Screening. When required off-street loading in a nonresidential district is visible from public view or abuts a residential district, the off-street loading shall be screened by a solid, ornamental masonry wall at least six (6) feet in height above the grade elevation at the residential district line, in addition to the landscape requirements of Article 4, Division 3: Landscape Standards and Tree Replacement.
- j. Calculations. Required loading areas shall not be included in calculations for off-street parking space requirements.

ARTICLE 4, DIVISION 2
ACCESS MANAGEMENT
& DRIVEWAY STANDARDS

4.2

SEC. 4.2-1 STATEMENT OF PURPOSE

The purpose of this Article is to provide access standards which will facilitate through traffic operations, ensure public safety along roadways, and protect the public investment in the street system; while providing property owners with reasonable, though not always direct, access. The standards are specifically designed for streets whose primary function is the movement of through traffic, as opposed to local streets whose primary function is access to adjacent properties.

SEC. 4.2-2 APPLICATION OF STANDARDS

- a. The standards of this Article shall be applied to the following major traffic routes (arterials) in the City of Ironwood Comprehensive Plan:
 1. US Highway 2
- b. The access standards contained herein shall be required in addition to, and where permissible shall supersede, the requirements of the Gogebic County Road Commission and the Michigan Department of Transportation (MDOT).
- c. The standards contained in this Article shall apply to all uses, except permitted single-family and two-family dwelling units.
- d. For expansion and/or redevelopment of existing sites where the Planning Commission determines that compliance with all the standards of this Article is unreasonable, the standards shall be applied to the maximum extent possible. In such situations, suitable alternatives which substantially achieve the purpose of this Article may be accepted by the Planning Commission, provided that the applicant demonstrates all of the following apply:
 1. Size of the parcel is insufficient to meet the dimensional standards.
 2. The spacing of existing, adjacent driveways or environmental constraints prohibit adherence to the access standards at a reasonable cost.
 3. The use will generate less than five hundred (500) total vehicle trips per day or less than seventy-five (75) total vehicle trips in the peak hour of travel on the adjacent street, based on the most recent rates developed by the Institute of Transportation Engineers (ITE).
 4. There are no other reasonable means of access.

SEC. 4.2-3 NUMBER OF DRIVEWAYS

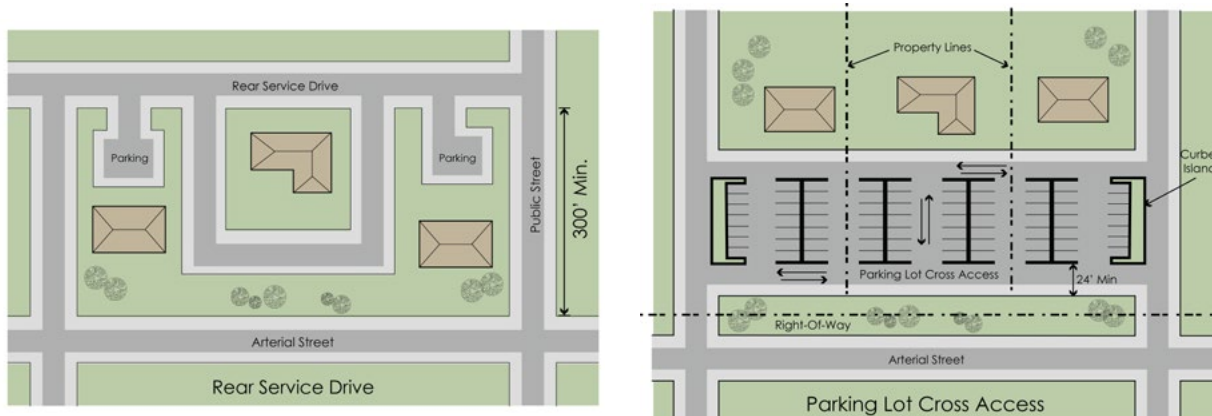
- a. Access to a parcel shall consist of either a single, two-way driveway or a pair of one-way driveways wherein one (1) driveway is designed and appropriately signed to accommodate ingress movements and the other egress movements.
- b. Where parcel frontage is insufficient to provide a driveway meeting the minimum driveway width and radii, a shared driveway or other means of access may be required.
- c. Where parcels of at least two (2) acres in area, have frontage along two (2) streets, access should be provided only along the street with the lower average daily traffic volume, unless the Planning Commission determines this would negatively affect traffic operations or surrounding land uses.
- d. Where the property has continuous frontage of over three hundred (300) feet and the applicant can demonstrate, using the Institute of Transportation Engineers Trip Generation Manual or another accepted reference, that a second access is warranted, the

Planning Commission may allow an additional access point. Where possible, this access should be spaced accordingly to the standards contained herein, located on a side street, shared with an adjacent property, and/or be constructed to restrict one (1) or both left turn movements.

- e. Where the property has continuous frontage of over six hundred (600) feet, a maximum of three (3) driveways may be allowed, with at least one (1) such driveway being constructed and signed for right-turns-in, right-turns-out only.

SEC. 4.2-4 SHARED ACCESS-JOINT DRIVEWAYS, FRONTAGE ROADS, PARKING LOT CONNECTIONS, AND REAR SERVICE DRIVES

- a. Shared use of access between two (2) or more property owners should be encouraged through use of driveways constructed along property lines, connecting parking lots and construction on-site of frontage roads and rear service drives; particularly within one-quarter mile of major intersections, for sites having frontage on two (2) or more streets, where frontage dimensions are less than three hundred (300) feet, at locations with sight distance problems, and/or along roadway segments experiencing congestion or accidents. In such cases, shared access of some type may be the only access design allowed.
- b. In cases where a site is adjacent to an existing frontage road, parking lot of a compatible use, or rear service drive, a connection to the adjacent facility may be required by the Planning Commission.
- c. In cases where a site is adjacent to undeveloped property, the site should be designed to accommodate a future frontage road, parking lot connection or rear service drive.
- d. The applicant shall provide the City with letters of agreement or access easements from all affected property owners.



SEC. 4.2-5 ADEQUATE SIGHT DISTANCE

- a. Requirements for minimum intersection or corner sight distance for driveways shall be in accordance with the American Association of State Highway and Transportation Officials (AASHTO) guidelines defined in Chapter 9 of A Policy on Geometric Design of Highways and Streets, 1994.
- b. The Planning Commission may adjust driveway location where there is inadequate sight distance.

SEC. 4.2-6 DRIVEWAY SPACING FROM INTERSECTIONS

- a. Driveway spacing from intersections shall be measured from the centerline of the driveway to the extended edge of the intersecting street's right-of-way line.
- b. In order to preserve intersection operations and safety, the minimum distance between a driveway and an intersecting street right-of-way shall be based on the following:
 1. For locations in the vicinity of intersections experiencing congestion (peak hour operations below level of service 'C' for one (1) or more movements) and/or a significant number of traffic accidents (five or more annually), the Planning Commission may require that access be constructed along the property line farthest from the intersection.
 2. For locations within two hundred (200) feet of any signalized or four-way stop intersection, driveways shall be spaced a minimum of one hundred fifty (150) feet from the intersection. Where this spacing cannot be provided, driveways designed for "right-turn in, right-turn out only" movements may be allowed, with a minimum spacing of seventy-five (75) feet from the intersecting street right-of-way.
 3. For locations not addressed by paragraph 2. above, not including single-family parcels, driveways shall be spaced one hundred (100) feet from the intersection.

SEC. 4.2-7 DRIVEWAY SPACING FROM OTHER DRIVEWAYS

- a. Driveway spacing from other driveways shall be measured from the centerline of each driveway at the point where it crosses the street right-of-way line.
- b. Minimum driveway spacing from other driveways along the same side of the street shall be determined based on posted speed limits along the parcel for each particular frontage, as follows:

Posted Speed (mph)	Minimum Driveway Spacing
25 mph	100 feet
30 mph	125 feet
35 mph	150 feet
40 mph	185 feet
45 mph	230 feet
50 mph	275 feet
55 mph	350 feet

- c. Driveways shall be directly aligned with those across the street or, where offset, the minimum driveway spacing from driveways across the street shall be a minimum of one hundred fifty (150) feet, as determined by the Planning Commission, excluding when one (1) or both driveways are designed and signed for right-turn-in, right-turn-out only.

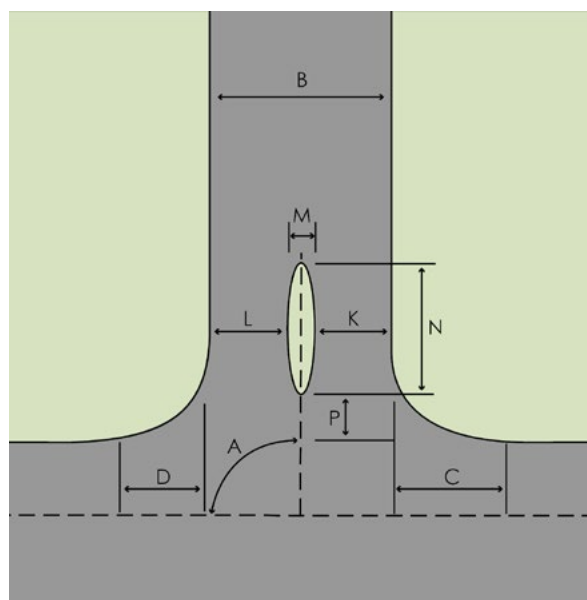
SEC. 4.2-8 DRIVEWAY DESIGN, CHANNELIZED DRIVEWAYS, DECELERATION LANES AND TAPERS, AND BYPASS LANES

- a. Standards. Driveways shall be designed to the standards of the Gogebic County Road Commission, except where stricter standards are included herein.
- b. Driveway Width and Radii:
1. The typical driveway design shall include one (1) ingress and one (1) egress lane, with a combined maximum throat width of thirty (30) feet, measured from face to face of curb.
 2. Wherever the Planning Commission determines that traffic volumes or conditions may cause significant delays for traffic exiting left, two (2) exit lanes may be required.
 3. For one-way paired driveway systems, each driveway shall be sixteen (16) feet wide, measured perpendicularly.
 4. In areas with pedestrian traffic, the exit and enter lanes may be separated by a median with a maximum width of ten (10) feet.
 5. Driveways shall be designed with a twenty-five (25) foot radii; thirty-foot radii where daily semi truck traffic is expected.
- c. Driveway Storage. Driveway storage shall be determined by the Planning Commission based on traffic volumes and conditions. A minimum of forty (40) feet of driveway storage shall be provided for less intense developments and a minimum of one-hundred and twenty (120) feet of driveway storage shall be required for larger developments. Driveway storage shall be measured from the right-of-way line.

Divided Commercial Driveway

Design Features		Required (feet)	Range* (feet)
Intersecting Angle	A	90	-
Driveway Width	B	48	46 to 78
Entering Radius	C	30	25 to 40
Existing Radius	D	25	20 to 35
Entrance Drive Width	K	16	16 to 27
Exit Driveway Width	L	22	20 to 27
Island Width	M	10	6 to 24
Island Length	N	12	6 to 18
Nose Offset	P	35	30 to 100

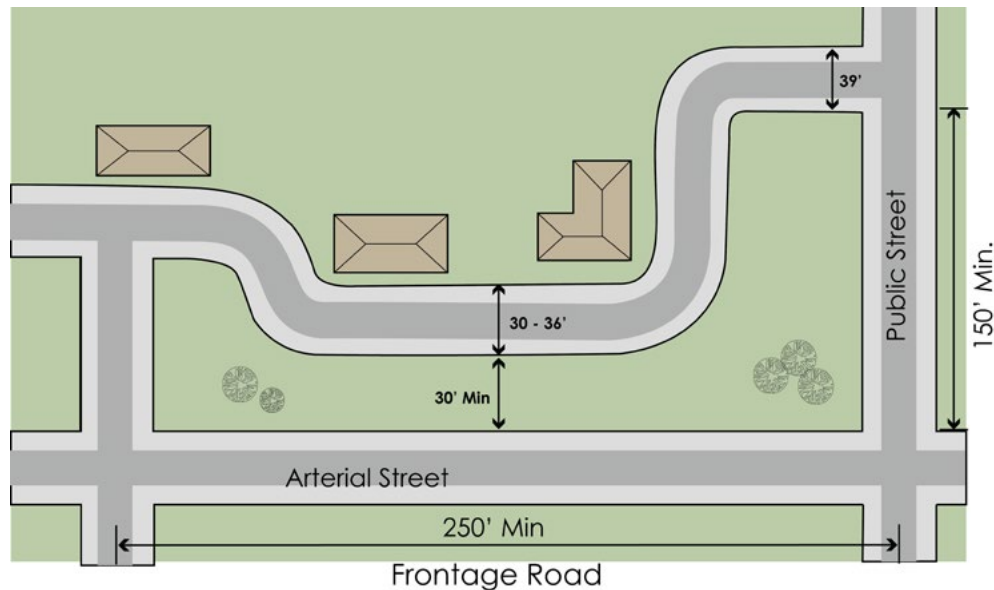
*The "required" dimension shall be used unless the City specifies, or the applicant demonstrates technical justification for a different value. The range in dimensions indicate the working values for each design feature.

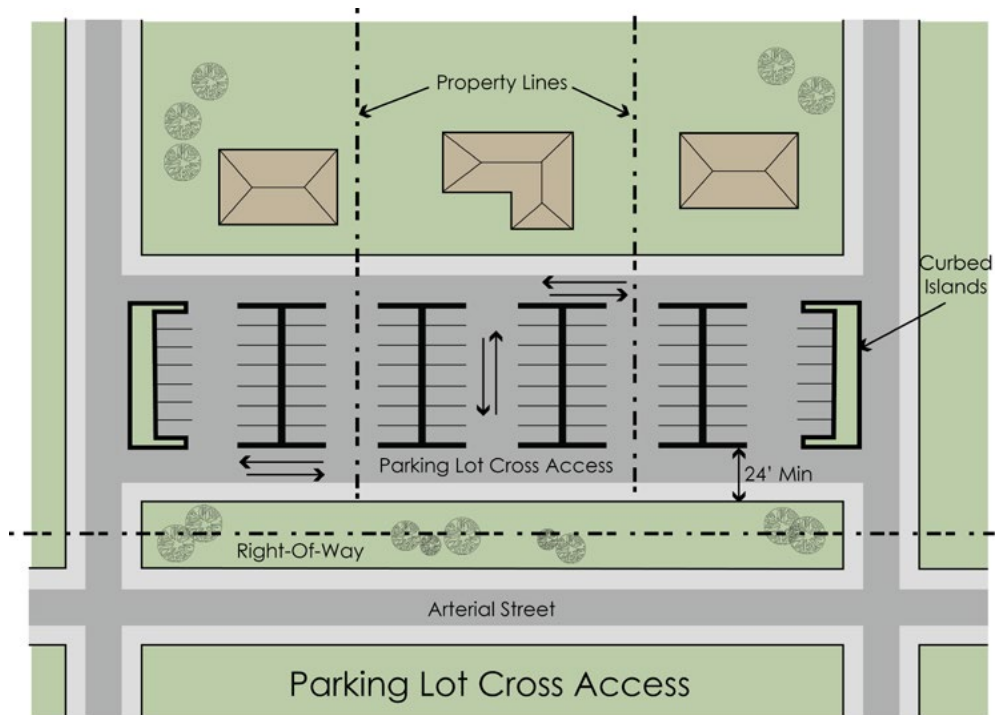


SEC. 4.2-9 DESIGN OF FRONTAGE ROADS, REAR SERVICE DRIVES AND PARKING LOT CONNECTIONS

Frontage roads, rear service drives and drives connecting two (2) or more parking lots shall be constructed in accordance with the following requirements:

- Pavement width shall be a maximum of thirty (30) feet, measured face of curb to face of curb; intersection approaches may be widened to thirty-nine (39) feet for a left turn lane.
- Frontage road access to public streets shall be spaced according to the standards of Section *Sec. 4.2-6 Driveway spacing from intersections* and *Sec. 4.2-7 Driveway Spacing From Other Driveways*
- Frontage roads shall have a minimum setback of thirty (30) feet between the outer edge of pavement and the right-of-way line, with a minimum sixty (60) feet of uninterrupted queuing (stacking) space at the intersections.
- Parking along or which backs into a frontage road shall be prohibited.
- For properties which are currently developed or adjacent to developed uses, and the standards of paragraphs a. through d. above are determined by the Planning Commission to be too restrictive, frontage roads can be defined through parking lots by a raised curb and/or painted islands, as shown, provided that at least every third island at the end of the parking row is a raised curbed island.





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ARTICLE 4, DIVISION 3
LANDSCAPE STANDARDS
& TREE REPLACEMENT

4.3

SEC. 4.3-1 PURPOSE

The intent of this Article is to promote the public health, safety and welfare by establishing minimum standards for the design, installation and maintenance of landscape improvements. Landscaping is viewed as a critical element contributing to the aesthetics, development quality, stability of property values, and the overall character of the City. The standards of this Article are intended to help achieve a number of functional and environmental objectives such as:

- a. Promoting the implementation of the City of Ironwood Comprehensive Plan and subarea studies.
- b. Defining and articulating outdoor spaces and architectural elements.
- c. Obscuring, integrating and complementing various site elements.
- d. Assisting in directing safe and efficient movement of vehicular and pedestrian circulation.
- e. Screening headlights to reduce glare and incidental pollution.
- f. Reducing the physical impact between adjacent land uses.
- g. Providing landscape treatments that are consistent with adjacent sites and parcels within the surrounding area.
- h. Providing incentives to preserve quality existing plant material and trees.
- i. Providing reasonable standards to bring developed sites, which existed prior to the adoption of these standards, into compliance with the requirements contained herein.
- j. Encourage drought-resistant species.
- k. The standards contained in this Article are considered the minimum necessary to achieve the objectives identified above. In several instances these standards are intentionally flexible to encourage flexibility and creative design. Additional landscaping beyond the minimum specified is encouraged to further improve the function, appearance and value of the property.
- l. The intent of the tree protection removal requirements set forth in this section is to protect to the extent practical, the existing tree cover in the city and when trees must be removed, to sustain tree cover in the city by replacing trees in the community that are removed.

SEC. 4.3-2 TREE PROTECTION: REMOVAL AND REPLACEMENT, PERMIT REQUIRED

- a. Permit Required. If more than 25% of the trees eight (8) inches in caliper or larger on a site are proposed for removal, the property owner must first notify the Zoning Administrator and obtain approval. The Zoning Administrator may require submittal of a proposed site plan for review and/or may send to the Planning Commission for approval.
- b. Normal Maintenance. This article is not intended to prevent the removal of dead or diseased trees on a site, after obtaining approval from the Zoning Administrator.
- c. Tree location survey. If a tree location survey is required by the Zoning Administrator, it shall be presented in a form acceptable to the city and shall include at least the following information:
 1. The scale of the tree location survey map shall be drawn at the same scale as the site plan, except a scale shall not be used that will make detail information illegible.

2. The shape and dimensions of the lot or parcel, together with the existing and proposed locations of structures and improvements, including existing and proposed utilities.
3. The location and related setback dimensions of all buildings, structures and off-street parking areas, along with all existing or proposed easements.
4. All such trees shall be tagged in the field with identifying numbers, using non-corrosive metal tags.
5. The location of all existing trees measuring six inches or more in diameter at breast height (DBH), including:
 - (a) All such trees within any adjoining street right-of-way, and
 - (b) All such trees on any abutting properties that are within 25 feet of the property lines of the subject property, and
 - (c) All such trees that may be affected by the development, including all such trees located in any off site right-of-way or utility easement or other easement in which improvements, including off site utility work necessary to serve the new development will be extended.
 - (d) All such trees that are proposed to remain, or which are proposed to be relocated, and all such trees that are proposed to be removed shall be clearly identified on the tree location survey map. The tree location survey map shall also contain a list of all of these trees. Their tag number will key the trees on the list to the trees on the survey map. The list shall include the common name of each tree, its DBH number, its condition, and the existing and proposed grade at the base of each tree. The condition of each such tree shall be determined by using the tree-rating matrix set forth in subsection (o)(2), in this section.
 - (e) All tree location surveys shall be performed on the site as field surveys. A registered land surveyor shall map the location of each such tree, and record the existing and proposed grades at the base of each such tree. The type, size, and condition of each such tree shall be determined in the field by a registered landscape architect, certified arborist or forester. The name, address, and the phone and fax number, and any email address of those performing these responsibilities shall be provided on the tree location survey map, along with the date the field information was obtained.
6. Identify existing trees that will be relocated, their new location on the property, along with a statement as to how they will be protected and/or stored during land clearance and construction, and how these trees will be maintained in a living and growing condition, as required by ordinance.
7. A statement explaining how trees not included in item (7), in this subsection, and which will remain on site will be protected during land clearance, construction, including the proposed use of tree wells, protective barriers, tunneling or retaining walls, and explaining thereafter, how these trees will be maintained as a permanent part of the site's landscaping.
8. Figures that represent the number of trees that are six inches in DBH that will be removed from:
 - (a) The property;
 - (b) The public rights-of-way along the property;

- (c) Any abutting property, if applicable;
 - (d) Any affected easements, if applicable; and
 - (e) Any rights-of-way and/or easements beyond the site in which such trees must be removed to extend services to the site, if applicable.
9. A tree location survey may be waived by the city for any area or areas of a development site that lie 50 feet or more outside of the development's construction zone. For the purpose of this section the construction zone shall mean any area of the property that will be disturbed in any way by any new development taking place on the property. Prior to receiving a waiver, the applicant shall submit a statement to the city identifying the most predominant species of trees in the waiver area, the total number of trees in the waiver area, and the estimated predominate tree size in the waiver area. A waiver area shall be physically separated from any designated construction zone on the property by a snow fence prior to any activity taking place on the property.
- d. Tree protection during site development.
1. Prior to the land clearing stage of development and before a tree permit will be issued, the owner, developer, or agent shall do the following:
 - (a) Clearly identify the on-site trees that are to be removed and those that are to be relocated by fluorescent orange spray paint or by red flagging tape. This responsibility shall be completed before any field inspection shall be conducted by the city or its designee.
 - (b) Erect barriers of four-foot high wooden fencing or orange snow with metal stakes ten feet on center (OC) which will shield and protect trees, no closer than six feet from the trunk or at the edge of the tree canopy, whichever is greater, of all such trees or groups of trees.
 - (c) Keep the area within the protective barrier clear of all debris or fill, and any equipment and material.
 2. During the construction stage of development, the owner, developer or agent shall not cause or permit any activity within the drip line of any protected tree or group of trees including but not limited to the storage of equipment, dumpsters, boulders, dirt and excavated material, building or waste material, or any other material harmful to the life of a tree.
 3. No damaging attachment, wires (other than cable wires for trees), signs or permits may be fastened to any tree protected by this section.
 4. The city or its designee shall conduct periodic inspections of the site during land clearing and construction in order to ensure compliance with this section.
- e. Emergency tree removal. When high winds, storms, tornadoes, floods, freezes, fires, or other manmade or natural disasters damage or destroy trees in the city, making it necessary to expedite the removal of these trees in the interest of promoting the public safety, health and general welfare of the city, the requirements of this chapter may be suspended by the city for a period of 30 days in the affected areas.
- f. Penalties. Each unauthorized removal of a tree that is protected by this section shall be deemed a separate offense. The city's zoning code, as amended, shall be applicable to violations and penalties involving the unauthorized removal of a protected tree.

SEC. 4.3-3 REPLACEMENT OF REMOVED TREES

A tree survey shall be submitted with any site plan for new development. The survey shall identify the location, species and size of existing trees on the proposed site that are to be removed, or are within ten (10) feet of the removal area. Existing landmark trees that are planned to be removed shall be replaced on the site in accordance with the following standards:

- a. Removed landmark trees between eight (8) and eighteen (18) caliper inches shall be replaced at a rate of 50% of the total diameter breast height (dbh).
- b. Removed landmark trees greater than eighteen (18) caliper inches shall be replaced at a rate of 75% of the total dbh.
- c. Removed landmark trees greater than thirty (30) caliper inches shall be replaced at a rate of 100% of the total dbh.
- d. Landmark trees that are dead or diseased, with no visible growth, as determined by the Zoning Administrator, are exempt from replacement requirements.
- e. A summary table of existing trees shall be provided, indicating those trees that will be removed.
- f. Landmark trees are defined by size and species, as listed in the table below:

Table 4.3-3 Landmark Trees

Common Name	Species	Minimum DBH (Inches)
American Beech	<i>Fagus grandifolia</i>	18
American Chestnut	<i>Castanea dentata</i>	8
Birch	<i>Betula</i> spp	18
Black Alder	<i>Alnus glutinosa</i>	12
Black Tupelo	<i>Nyssa sylvatica</i>	12
Black and White Walnut	<i>Juglans nigra</i> , <i>J. cinerea</i>	20
Buckeye	<i>Aesculus glabra</i>	18
Cedar, Red	<i>Juniperus</i> spp	12
Crabapple (cultivar)	<i>Malus</i> spp	12
Choke Cherry	<i>Prunus</i> spp	18
Douglas Fir	<i>Pseudotsuga menziesii</i>	18
Eastern Hemlock	<i>Nuga canadensis</i>	12
Flowering Dogwood	<i>Cornus florida</i>	8
Hickory	<i>Carya</i> spp	18
Horse-chestnut	<i>Aesculus camea</i>	18
Kentucky Coffeetree	<i>Bymnociadus diocius</i>	18
Larch/Tamarack	<i>Larix Laricina</i> (Eastern)	12
London Planetree/Sycamore	<i>Plantanus</i> spp	18
Maple	<i>Acer</i> spp	18
Oak	<i>Quercus</i> spp	16
Pine	<i>Pinus</i> spp	18
Sassafras	<i>Sassafins albidum</i>	15
Spruce	<i>Picea</i> spp	18
Tuliptree	<i>Liriodendron tulipifera</i>	18

SEC. 4.3-4 TREE HEALTH CONDITION RANKING MATRIX

Except as may be otherwise waived herein, the applicant shall be responsible for determining the condition (health) in the field of all trees that are to be removed or relocated. Compliance with the applicable requirements of this subsection may be waived by the city, provided the applicant has properly requested a waiver from the applicable requirements of this section, in the manner set forth in this section:

- The applicant or his designee shall evaluate the condition of the tree trunk, the growth rate of the tree, its general structure, identify any insect infestations and/or diseases, the crown development of the tree, and the life expectancy of the tree. From this evaluation the expert examining the trees shall assign a point value to each such tree using the tree condition rating matrix provided in subsection b, of this section. The rating number shall be placed in the column listing all the trees as outlined in subsection b. of this section.
- The ranking matrix that the expert shall use in the field to calculate the condition (health) of a tree is outlined below.

Table 4.3-4 Tree Helath Ranking

Factor	5 or 4	3 or 2	1
Trunk	Sound and solid	Sections of bark missing	Extensive and hollow
Growth/rate	More than 6" twig elongation	2"-6" twig elongation	Less than 2" twig elongation
Structure	Sound	1 major or several minor limbs dead	2 or more major limbs dead
Insects/disease	No pests present	1 pest present	2 or more pests present
Crown/development	Full and balanced	Full but unbalanced	Unbalanced and lacking a full crown
Life expectancy-remaining	Over 30 years	15-20 years	Less than 5 years

- c. When the city or its designee evaluates the applicant's tree condition data in the field, the rating matrix set forth in subsection b, of this section shall be used.

SEC. 4.3-5 INCENTIVES TO PRESERVE EXISTING TREES

- a. The standards listed below are intended to encourage the preservation of quality and mature landmark trees by providing credits toward required landscape components:
- b. Trees intended to be preserved shall be indicated on the site plan.
- c. To obtain credit, the preserved trees shall be arranged to meet the intent of this Article, be of high-quality, as confirmed by the City, and at least 2.5" caliper in size for deciduous trees, 6 ft. in height for evergreen trees.
- d. Each deciduous tree preserved that is between 2.5" to 7.9" caliper in size and evergreen tree that is between 6 ft. to 19 ft. shall be calculated as one (1) required tree, two (2) credits for deciduous trees with a caliper of 8" or greater and evergreen trees greater than 19 ft.
- e. The landscape plan shall include a matrix that lists required trees and credits for preserved trees.
- f. During construction, tree protection fencing shall be placed ten (10) feet beyond the drip-line of the tree. The ground area within the fence line shall be maintained with vegetative landscape material or pervious surface cover. The Planning Commission may allow pedestrian pathways, driveways or parking within the dripline upon determination that the setback from the trunk of the tree is suitable to reasonably ensure protection of the tree and the public. Storage of soils or other materials within the dripline is prohibited.
- g. If trees are lost within three (3) years after completion of the construction, the property owner shall replace with new trees equal to the number of tree credits granted.
- h. Tree credits may account for up to fifty percent (50%) of the required trees and be applied anywhere on the site.

SEC. 4.3-6 LANDSCAPE PLAN SPECIFICATIONS

- a. Applicability. A separate detailed landscape plan, prepared by a licensed/registered design professional, shall be submitted as part of the site plan review process for any new development or expansions of more than 20% for commercial and industrial uses.
- b. The landscape plan shall demonstrate that all requirements of this Article are met and shall:
 1. Illustrate location, spacing, species, and size of proposed plant material.
 2. Separately identify compliance with the minimum numeric requirements for greenbelts, buffer zones, parking lot trees, detention ponds, and interior landscaping; required trees or materials cannot be double counted.
 3. If applicable, identify compliance with the numeric requirements for tree replacement and preservation.
 4. Provide, as determined by the Planning Commission, typical cross sections to illustrate views from adjacent land uses and the slope, height and width of proposed berms or landscape elements.
 5. Identify trees and other landscape elements to be preserved.
 6. Delineate the location of tree protection fence and limits of grading at the perimeter of areas that to be preserved
 7. Provide significant construction details to resolve specific conditions such as limits of grading adjacent to areas with trees and vegetative cover to be preserved, tree wells to preserve existing trees or culverts to maintain natural drainage patterns.
 8. Provide details to ensure proper installation and establishment of proposed plant material.
 9. Identify grass areas and other methods of ground cover.
 10. Identify a landscape maintenance program including a statement that all diseased, damaged or dead materials shall be replaced in accordance with standards of this Ordinance.

SEC. 4.3-7 DESIGN STANDARDS

- a. Greenbelts. A greenbelt shall be planted or preserved along public rights-of-way, private road easements, and designated frontage roads and access drives. The greenbelt is intended to provide a transition between the roadway and an existing or proposed land use. Greenbelts shall be provided in accordance with the following requirements:
 1. The width of the greenbelt shall be thirty-five (35) feet in residential districts and twenty (20) feet in nonresidential districts.
 2. Greenbelts shall include only living materials and planting beds, except for approved sidewalks, bike paths, signs, driveways, and essential services.
 3. Where sidewalks are located within the greenbelt, plant material shall be provided on each side of the pathway to provide visual and physical separation between the vehicular and pedestrian circulation.
 4. The greenbelt shall contain a minimum of one (1) canopy tree and six (6) upright shrubs per thirty (30) linear feet, or fraction thereof, of street frontage including any openings for driveways, pathways, or easements. The Planning Commission may approve the substitution of evergreen trees for up to fifty percent (50%) of the

required canopy trees when appropriate in consideration of the land use and existing character of adjacent uses. A hedgerow with upright shrubs planted four (4) to five (5) feet on center along the entire road frontage may also be utilized.

5. Ornamental trees may be used to diversify greenbelt planting requirements, provided two (2) ornamental trees shall be provided for each one (1) required canopy tree.
 6. Greenbelt plantings shall be arranged to simulate a natural setting such as massing or staggered rows, except where the Planning Commission finds a more formal arrangement would be consistent with the established character of the area.
 7. Greenbelts shall be designed to ensure adequate sight visibility for motorists, adequate clearance for pedestrians and vehicles, clearance from overhead utility lines, adequate separation from underground utilities, and accessibility to fire hydrants. Where such conditions prohibit full compliance, the Planning Commission may adjust the location of the required materials so as long as the design intent is met.
- b. **Parking Lot Landscaping.** Parking lot landscaping shall be provided in accordance with the following standards:
1. Landscaping shall be dispersed evenly throughout the parking lot in order to break up large expanses of pavement and assist with vehicular and pedestrian flow.
 2. At least one (1) canopy tree shall be provided per eight (8) parking spaces provided.
 3. All of the required parking lots trees shall be placed within the parking lot envelope as described by the area including the parking lot surface and extending outward ten (10) feet from the edge of the parking lot.
 4. A minimum of one-third (1/3) of the trees shall be placed within parking islands located inside the perimeter of the parking lot.
 5. Parking lot islands shall be curbed and be at least one-hundred (100) square feet in area. Islands within parking lots having less than 100 spaces may be a minimum of ten (10) feet in width, parking areas with more than one-hundred (100) spaces shall have islands at least twenty (20) feet in width. The depth of the island shall be two (2) feet shorter than an adjacent parking space.
 6. Only trees, shrubs, grass or other living ground cover shall be used within parking lot islands.
 7. The design and layout of the parking lots shall provide appropriate pedestrian circulation and connections to perimeter pedestrian connections.
- c. **Buffer Zones.** A buffer shall be provided between the subject site and all adjacent properties, developed or undeveloped, in accordance with the table on the following page.
1. The Planning Commission shall use the table on the following page as the minimum requirements necessary and determine whether landscaping, a wall, a berm, or combination of these elements are needed to attain the intended screening.
 2. The use of canopy trees and associated understory are encouraged while walls and berms are discouraged.
 3. Buffer zones shall include only living materials and planting beds, except for approved sidewalks, bike paths, signs, driveways, and essential services.

Buffer Zone A	30 foot minimum width, along the property line with two (2) canopy trees and four (4) shrubs, or one (1) canopy tree, one (1) evergreen and four (4) shrubs per twenty (20) linear feet, rounded upward, and including a wall, berm or combination of these elements as determined by the Planning Commission
Buffer Zone B	10 foot minimum width, along the property line with one (1) canopy tree and four (4) shrubs, or one (1) evergreen tree and four (4) shrubs per twenty (20) linear feet, rounded upward

- d. Detention/Retention Pond Landscaping. Ponds shall be located outside required setbacks and designed to provide a natural appearance. Detention and retention ponds shall be provided in accordance with the following standards:
1. Side slopes shall be such that the perimeter of the pond shall not need to be fenced.
 2. The sides of the pond must be undulating to avoid an "engineered" appearance.
 3. One (1) canopy or evergreen tree and ten (10) shrubs are required per fifty (50) feet of pond perimeter, as measured along the top of the bank elevation. The required landscaping shall be planted in a random pattern, not limited to the top of the pond bank.
 4. Wild grasses and wetland plantings should be utilized on the side slopes and bottom of the pond to give it a more natural appearance, minimize on-going maintenance, and provide improved filtering of sediments.
 5. Where a natural landscape is found not to be particular or desirable the Planning Commission may require some type of decorative fencing.
- e. Interior Site Landscaping. Site landscaping shall be located near building entrances, along building foundations, along pedestrian walkways, near service areas or as landscaped plazas.

Table 4.3-7 Buffer Zones

Zoning or Proposed Use of Subject Site	Zoning or Use of Adjacent Site										
	Single Family	Multi-Family	Manufactured Housing	Office	Institutional, Medical or Municipal Use	Central Business District	Commercial	Industrial	Outdoor Storage Areas in any District	Utility and Structures in any District	Parking Lots
Single-Family	none	B	A	B	A	A	A	A	A	A	A
Multiple-Family	B	none	A	B	A	A	A	A	A	A	A
Manufactured Housing	A	A	none	A	A	A	A	A	A	A	A
Office	B	B	A	none	B	B	B	B	B	A	B
Institutional	A	A	A	B	none	B	B	A	B	A	B
Central Business District	A	A	A	B	B	none	B	A	A	A	B
Commercial	A	A	A	B	B	B	none	A	A	A	B
Industrial	A	A	A	B	A	A	A	none	B	B	B
Outdoor Storage Areas in Any District	A	A	A	B	B	A	A	B	none	B	B
Public Utility Buildings & Structures in Any District	A	A	A	A	A	A	A	B	B	none	B
Parking Lots	A	A	A	B	B	B	B	B	B	B	none

- f. Residential and Site Condominium Developments. Landscaping for single-family and multiple-family residential developments shall be provided in accordance with the following requirements:
1. Street trees shall be provided at a rate of one (1) tree per forty (40) linear feet of frontage, or thereof, along all interior roads. The Planning Commission may determine that existing trees preserved within ten (10) feet of the road edge may fulfill the street tree requirement for that portion of the road. Trees should generally be planted between the sidewalk and road curb, in consideration of intersection sight distance.
 2. The landscape plan shall also include details of the cul-de-sac islands, project entrances, accessory buildings and common open space areas.
- g. Right-of-Way Landscaping. Public rights-of-way shall be planted with grass or other suitable living plant material and maintained by the owner or occupant of the property. Trees and shrubs may be planted within the right-of-way with permission from the appropriate authority with jurisdiction over the street.
- h. Accessory Site Components. In addition to required screens or walls, site elements such as waste receptacles, air conditioner units, utility boxes and other similar components shall be appropriately screened with plant material.

SEC. 4.3-8 SPECIFICATIONS FOR LANDSCAPE IMPROVEMENTS AND PLANT MATERIALS

- a. Wall Standards. While walls are not necessarily encouraged, certain situations may be appropriate for provision of a wall. When provided, walls shall meet the following requirements:
1. Walls shall be located on the lot line or within the required setback when it is desired to have plant material on both sides of the wall.

2. Walls shall be continuous except for openings for pedestrian connections as approved by the Planning Commission.
 3. Walls shall be constructed of the primary building material of the principal structure as determined by the Planning Commission.
 4. The height of any wall shall be as determined by the Planning Commission based on the intended screening.
- b. **Berm Standards.** While berms are not necessarily encouraged, they may be appropriate in certain situations. In instances where wider open spaces are available between uses, the Planning Commission may allow the substitution of a berm with additional landscaping in place of the wall requirement. Berms shall be constructed with horizontal and vertical undulations so as to represent a natural appearance with a crest area at least four (4) feet in width. Berms shall be planted with trees, shrubs or lawn to ensure that it remains stable. The exterior face of the berm shall be constructed as an earthen slope. The interior face of the berm may be constructed as an earthen slope or retained by means of a wall, terrace or other similar method. The maximum slope of the berm shall not exceed one (1) foot of vertical rise to three (3) feet of horizontal distance.
- c. **Plant Material.** All plant material shall be hardy to the City of Ironwood, be free of disease and insects and conform to the American Standard for Nursery Stock of the American Nurserymen. Landscaped areas shall include only living plant materials and planting beds, no pebbles or stones are permitted.
- d. **Minimum Sizes and Spacing.** The minimum plant sizes and spacing shall be provided in accordance with the following:
1. Wherever screening is required, screening shall consist of closely spaced evergreen plantings which can be reasonably expected to form a complete visual barrier. Deciduous plant material may be used for variety to supplement evergreen plantings.

Table 4.3-8 Minimum Planting Sizes and Spacing

Type of Plant Material	Minimum Plant Sizes	Spacing Requirements
Deciduous canopy trees	2.5 in. caliper	25 ft. on-center
Ornamental trees	2 in. caliper 6 ft. height (clump form)	15 ft. on-center
Evergreen trees	8 ft. height	15 ft. on-center
Narrow evergreen trees	4 ft. heights	12 ft. on-center
Deciduous shrubs	3 ft. height	4 ft.-6 ft. on-center
Upright evergreen shrubs	3 ft. height	3 ft.-4 ft. on-center
Spreading evergreen shrubs	18 in.-24 in. spread	6 ft. on-center

2. **Mixing of Species.** The overall landscape plan shall not contain more than thirty-three percent (33%) of any one plant species. The use of native species and mixture of trees from the same species association is strongly encouraged.
3. **Trees Not Permitted.** The following trees are not permitted as they split easily, their wood is brittle, their roots clog drains and sewers, and they are unusually susceptible to disease or insects. The Planning Commission may however allow trees from this list when associated with an appropriate ecosystem. Trees not permitted are as follows: Box Elder, Elms, Tree of Heaven, Willows, Soft Maples (silver), Poplars, Horse Chestnut (nut bearing), Ash, Ginkgo (female), Cottonwood, Mulberry, Black Locust,

Honey Locust (with thorns).

4. Planting Beds. Bark used as mulch shall be maintained at minimum of two (2) inches deep. Planting beds shall be edged with plastic, metal, brick or stone in residential districts and metal edging in all other zoning districts.
5. Topsoil. Top soil shall consist of a 4" base for lawn areas and an 8"-12" base within planting beds.
6. Proximity to Utilities. Plant material shall not be located in a manner that will interfere with or cause damage to underground utility lines, public roads or other public facilities.
7. Lawn Grasses. Lawn grasses shall be planted in species normally grown as permanent lawns in Gogebic County. Grasses may be plugged, sprigged, seeded or sodded except that rolled sod, erosion reducing net or suitable mulch shall be used in swales or other areas susceptible to erosion and shall be staked where necessary for stabilization. When complete sodding or seeding is not used, nurse grass seed shall be sown and mulched for immediate protection until permanent coverage is achieved. Grass sod and seed shall be free of weeds and noxious pests or disease.

SEC. 4.3-9 MINIMUM STANDARDS FOR INSTALLATION, IRRIGATION AND MAINTENANCE

- a. Timing of Planting. All required plant material shall be planted prior to issuing a Final Certificate of Occupancy. In the event that the project is completed during a time of year when planting is impractical, a financial guarantee in the amount of the remaining improvements shall be provided in a form of payment acceptable to the City.
- b. Completion of Improvements. Tree stakes, guy wires and tree wrap shall be removed after completion of the initial growing season.
- c. Irrigation. All landscaped areas shall be provided with an underground irrigation system.
- d. Maintenance. Landscaped areas and plant materials required by this chapter shall be kept free from refuse and debris. Plant materials, including lawn, shall be maintained in a healthy growing condition, neat and orderly in appearance in accordance with the approved site plan. If any plant material dies or becomes diseased, it shall be replaced within thirty (30) days written notice from the City or within an extended time period as specified in said notice.

SEC. 4.3-10 STANDARDS FOR COMPLIANCE FOR EXISTING SITES

In any case where the building and/or parking area is being increased by at least twenty-five percent (25%) over the originally approved site plan or is being changed to a more intense use as determined by the Planning Commission, the site shall be brought into full compliance with the landscape standards herein. In instances where the increase in building and/or parking area is less than twenty-five percent (25%) over the original site plan, the extent of new landscaping shall be equal to four percent (4%) of compliance for every one percent (1%) of increase in building or parking footprint. For example, a building or parking area increase of ten percent (10%) requires forty percent (40%) compliance with the landscape standards.

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ARTICLE 4, DIVISION 4
SIGNS

4.4

SEC. 4.3-1 PURPOSE

- a. The purpose of this Chapter is to permit and regulate signs and to minimize outdoor advertising within the City so as to protect public safety, health and welfare; minimize abundance and size of signs to reduce visual clutter, motorist distraction, and loss of sight distance; promote public convenience; preserve property values; support and complement land use objectives as set forth in the City of Ironwood Comprehensive Plan and Zoning Ordinance; and enhance the aesthetic appearance and quality of life within the City. The standards contained herein are intended to be content neutral.
- b. These objectives are accomplished by establishing the minimum amount of regulations necessary concerning the size, placement, construction, illumination, and other aspects of signs in the City so as to:
 1. Recognize that the proliferation of signs is unduly distracting to motorists and non-motorized travelers, reduces the effectiveness of signs directing and warning the public, causes confusion, reduces desired uniform traffic flow, and creates potential for accidents.
 2. Prevent signs that are potentially dangerous to the public due to structural deficiencies or disrepair.
 3. Reduce visual pollution and physical obstructions caused by a proliferation of signs which would diminish the City's image, property values and quality of life.
 4. Enable the public to locate goods, services and facilities without excessive difficulty and confusion by restricting the number and placement of signs.
 5. Prevent placement of signs which will conceal or obscure signs of adjacent uses.
 6. The regulations and standards of this Chapter are considered the minimum necessary to achieve a substantial government interest for public safety, aesthetics, protection of property values, and are intended to be content neutral.
 7. Prevent off-premise signs from conflicting with other allowed land uses.
 8. Maintain and improve the image of the City by encouraging signs of consistent size which are compatible with and complementary to related buildings and uses, and harmonious with their surroundings. This includes preventing light trespass onto adjacent properties.
 9. Prohibit portable signs in recognition of their significant negative impact on traffic safety and aesthetics.
 10. Preserve and enhance the image of the City's downtown.

SEC. 4.4-2 SIGN DEFINITIONS

The following words, terms and phrases, when used in this Chapter, shall have the meanings ascribed to them in this Chapter, except where the context clearly indicates a different meaning.

Animated Sign: A sign which uses lights, moving parts, or other means to depict movement, motion, action, the impression or appearance thereof, or create an image of a living creature or person.

Awning or Canopy Sign: A non-rigid fabric marquee or awning-type structure which is attached to the building by supporting framework, which includes a business identification message, symbol and/or logo. See "wall sign."

Business Center: A grouping of two (2) or more business establishments on one (1) or more parcels of property which may share parking and access and are linked architecturally or otherwise present the appearance of a unified grouping of businesses. A business center shall be considered one (1) use for the purposes of determining the maximum number of ground signs. An automobile or vehicle dealership shall be considered a business center regardless of the number or type of models or makes available, however, used vehicle sales shall be considered a separate use in determining the maximum number of signs, provided that the used vehicle sales section of the lot includes at least twenty-five percent (25%) of the available sales area.

Changeable Message Sign: A sign or portion of a sign on which the message is changed mechanically, electronically or manually

Device Sign: Permanent signs on vending machines, gas pumps, ice containers and similar items indicating only the contents of such devices.

Directional Sign: A sign which assists motorists in determining or confirming a correct route such as, enter, exit and parking signs.

Entranceway Sign: A sign which marks the entrance to a subdivision, apartment complex, condominium development, senior housing complexes, manufactured housing communities, office and industrial parks and similar uses.

Flashing Sign: A sign which contains an intermittent or sequential flashing light source including color and intensity.

Ground or Monument Sign: A three dimensional, self-supporting, ground-mounted sign, consisting of two (2) or more sides extending up from the base, and upon which a message is displayed.

Illegal Sign: A sign which does not meet the requirements of this Chapter and does not have legal non-conforming status.

Legal Nonconforming Sign: An existing sign that does not meet current ordinance standards but did so at the time of installation.

Incidental Sign: A small sign, emblem, or decal informing the public of goods, facilities, or services available on the premises. Examples of incidental signs include credit card signs, signs indicating the hours of business, no smoking signs, signs used to designate bathrooms, and signs providing information on credit cards and business affiliations.

Mansard: A sloped roof or roof-like facade. Signs mounted on the face of a mansard roof shall be considered wall signs.

Marquee: A permanent roof-like structure or canopy, supported by and extending from the face of the building. A marquee sign is a sign attached to or supported by a marquee structure.

Memorial Sign or Tablet: A sign having the name of the building and/or the date of erection and cut, cast or engraved into a masonry or metal surface and made an integral part of the structure.

Moving Sign: A sign in which the sign itself or any portion of the sign moves or revolves. "Rotating signs" and "feather signs" are types of moving signs. This definition does not include "changeable message signs."

Nameplate: A non-electric, on-premise identification sign.

Non-conforming Sign: A sign that does not comply with the size, placement, construction or other standards or regulations of this Chapter, but were lawfully established prior to its adoption. Signs for which the Zoning Board of Appeals has granted a variance are exempt and shall not be defined as non-conforming.

Obsolete Sign: A sign for a business or use that has closed.

Off-Premise Advertising or Billboard Sign: A sign which identifies a use or advertises products and services not available on the site or parcel on which the sign is located; a sign which directs travelers or provides a message unrelated to the site on which the sign is located, e.g. billboards. Off-premise advertising signs also include video signs and similar technologies.

Portable Sign: A sign designed to be moved from place to place, whether or not it is permanently attached to the ground or structure. This includes hot-air and gas-filled balloons, pennants, streamers, festoons, ribbons, tinsel, pinwheels, non-government flags, and searchlights and signs mounted on a portable structure including those with wheels.

Projecting Sign: A sign, other than a wall sign, that is affixed to any building or wall and whose leading edge extends more than twelve (12) inches beyond such building or wall.

Pylon or Pole Sign: A sign supported on the ground by a pole or braces, without a monument base, and not attached to any building or other structure.

Regulatory Sign: A sign installed by a public agency to direct traffic flow, regulate traffic operations and provide information in conformance with the Michigan Manual of Uniform Traffic Control Devices.

Roof Sign: Any sign that extends above the roofline or is erected over the surface of the roof.

Sandwich Board Sign: Also known as a poster panel or "A" frame sign. a moveable nonpermanent sign placed within the pedestrian public right-of-way of a public sidewalk during regular business hours consisting of an "A" frame or "inverted T" frame or other temporary style, with not more than two flat surfaces containing messages, and not permanently affixed to any structure or to the sidewalk itself.

Sign: Any device, structure, fixture, figure, symbol, banner, pennant, flag, balloon, logo, or placard consisting of written copy, symbols, logos and/or graphics, designed for the purpose of conveying, bringing attention to, identifying or advertising an establishment, product, goods, services, or other message to the general public. Unless otherwise indicated, the definition of "sign" includes interior and exterior signs which are visible from any public street, sidewalk, alley, park, or public property, but not signs which are primarily visible to and directed at persons within the premises upon which the sign is located.

Snipe Sign: A snipe sign is a sign made on any material and attached to any object and having no application to the premises where located.

Temporary Sign: A sign not constructed or intended for long-term or permanent use. Examples of temporary signs include signs which announce a coming attraction, a new building under construction, a community or civic event or project, or other special events that occur for a limited period of time such as a garage, yard or estate sale.

Vehicle Sign: Signs affixed to a parked vehicle or truck trailer which is being used principally for displaying a message, rather than for transportation purposes.

Wall Sign: A sign attached parallel to and extending not more than twelve (12) inches from the wall of a building. Painted signs, signs which consist of individual letters, cabinet signs, and signs mounted on the face of a mansard roof shall be considered wall signs. Permanent signs which are not affixed directly to a window or are positioned next to a window so that

they are visible from the outside, shall also be considered wall signs.

Window Graphics: A type of window sign that is attached to a window and does not block visibility from inside the window but displays an image outside the window.

Window Sign: A sign located in or on a window which is intended to be viewed from the outside. Permanent window signs which are not affixed directly to a window or are positioned next to a window so that they are visible from the outside shall be considered wall signs.

SEC. 4.4-3 PROHIBITED SIGNS

The following signs are prohibited in all districts:

- a. Signs which obstruct free access or egress from any building, including those that obstruct any fire escape, required exit way, window, or door opening or that prevent free access to the roof by firefighters.
- b. Moving signs and signs having moving members or parts.
- c. Animated signs.
- d. Inflatable signs.
- e. Signs which in any way simulate or could be confused with the lighting of emergency vehicles or traffic signals; there shall be no flashing, oscillating or intermittent, or red, yellow, or green illumination on any sign located in the same line of vision as a traffic control system, nor interference with vision clearance along any highway, street, or road or at any intersection of two (2) or more streets.
- f. Signs which obstruct or impair the vision of motorists or non-motorized travelers at any intersection, driveway, within a parking lot or loading area.
- g. Snipe signs, including non-regulatory signs placed in any public right-of-way, as well as those attached to a utility pole, affixed to a tree, street furniture, fences, or waste receptacle.
- h. Off-premise signs, including video signs or similar technologies.
- i. Roof signs unless specifically permitted elsewhere in this Chapter.
- j. Portable signs, as defined, not provided for in this Chapter.
- k. Pylon or pole signs not provided for in this Chapter.
- l. Illegal signs.
- m. Obsolete signs and any sign or sign structure which:
 1. Is structurally unsafe.
 2. Constitutes a hazard to safety or health by reason of inadequate maintenance, dilapidation, or abandonment.
 3. Is capable of causing electric shock to person who come in contact with it.
 4. Is not kept in good repair, such that it has broken parts, missing letters, or non-operational lights.
- n. Flashing Signs.
- o. Any sign which makes use of the words "Stop", "Look", or "Danger", or any other words, phrases, symbols, or characters, in such a manner as to interfere with, mislead, or confuse traffic.
- p. Any sign not expressly permitted.

SEC. 4.4-4 EXEMPTIONS TO PERMITTING

The following signs shall not require a permit provided such signs are outside of the public street right-of-way, are located to ensure adequate sight distance, and meet the requirements of Section 86-215 of this ordinance:

- a. Address signs.
- b. In all single-family zoning districts, such sign shall not exceed two (2) square feet in area. In all other zoning districts, such signs shall not exceed six (6) square feet in area.
- c. Community owned or approved entrance or welcome signs.
- d. Construction signs meeting the size requirements for Temporary Signs under Section 86-215(c).
- e. Temporary signs meeting the requirements of Sec. 4.4 *c. Temporary Signs*
- f. Device signs with the following conditions:
 1. Sign area of each device shall not exceed three (3) square feet in area.
 2. Limit of one (1) sign per device, such as vending machines, gas pumps or ice containers.
- g. Directory signs. A building with business occupants on the upper floors or the interior space on the first floor of a building may have a directory sign plaque not to exceed ten (10) square feet in area at the street entryway.
- h. Essential service signs denoting utility lines, hazards and precautions or other similar information.
- i. Flags.
 1. Not to exceed three (3) per zoning lot; and
 2. Not to exceed four (4) feet by six (6) feet.
- j. Historic markers.
- k. Incidental signs shall not exceed a total of two (2) square feet, a total of two (2) signs per business. indicating acceptance of credit cards, the location of public telephones, restrooms, restrictions on smoking and restrictions on building entrances or describing business affiliations and are attached to a permitted sign, exterior wall, building entrance, or window.
- l. Interior signs including any sign which is located completely within an enclosed building, and which is not visible from outside the building or which is primarily directed at persons within the premises upon which the sign is located.
- m. Memorial signs or tablets shall not exceed four (4) square feet in area, having the name of the building and/or the date of erection and cut, cast or engraved into a masonry or metal surface and made an integral part of the structure.
- n. Nameplates.
- o. Real estate signs and real estate open house signs meeting the requirements of Sec. 4.4-6 *c. Temporary Signs*
- p. Real estate development signs meeting the requirements of Sec. 4.4-6 *c. Temporary Signs*, conditioned upon removal when the building or development is completed.
- q. Regulatory signs including traffic control and street identification signs.

- r. Traffic control signs.
- s. Vehicle signs.
- t. Warning signs that are publicly authorized, such as no trespassing, warning of electrical currents or animals provided such signs do not exceed two (2) square feet in area.

SEC. 4.4-5 GENERAL STANDARDS FOR PERMITTED SIGNS

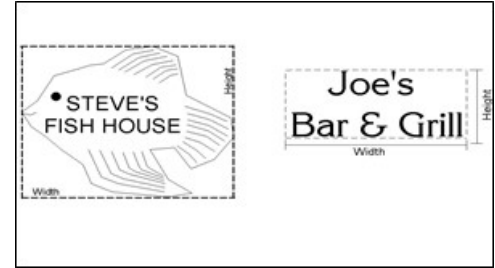
Signs which are permitted as on-premise accessory uses serving a commercial or informational purpose may be permitted subject to the requirements of this Chapter; provided, that no such sign shall be erected or altered until approved by the Building Official and until a sign permit has been issued.

- a. Sign Setbacks.
 - 1. All signs, unless otherwise provided for, shall be set back a minimum of ten (10) feet from any public or private street right-of-way line, access drive, or sidewalk located on private property, in all zoning districts. This distance shall be measured from the nearest edge of the sign, measured at a vertical line perpendicular to the ground to the right-of-way, access drive, or sidewalk. In no instance shall a sign be setback less than 25 feet from the curb line, or road surface when no curbing is present.
 - 2. Side yard setbacks for signs shall be the same as that required for the main structure or building, provided that all nonresidential signs shall be set back at least one hundred (100) feet from any Residential District.
- b. Clear Vision Area. In order to ensure adequate sight distance for motorists, bicyclists and pedestrians, a minimum clear vision area shall be maintained between a height of twenty-four (24) inches and six (6) feet within a triangular area measured twenty-five (25) feet back from intersection of public right-of-way lines. Furthermore, signs shall not be permitted where they obstruct motorist vision of regulatory signs, traffic-control devices or street signs.
- c. Design and Construction. Signs, as permitted in the various zoning districts, shall be designed to be compatible with the character of building materials and landscaping to promote an overall unified and aesthetic effect in accordance with the standards set forth herein. Signs shall not be constructed from materials that are remnants or manufactured for a different purpose.
- d. Illumination.
 - 1. Signs may be illuminated, but only by steady, stationary, shielded light sources directed solely at the sign or internal to it.
 - 2. Use of glaring undiffused lights, including bare bulbs, neon, or flames, is prohibited.
 - 3. Lighting shall be shielded and/or pointed downward so as not to project onto adjoining properties or thoroughfares.
 - 4. Underground wiring shall be required for all illuminated signs not attached to a building.
- e. Maintenance and Construction.
 - 1. Every sign shall be constructed and maintained in a manner consistent with the building code provisions and maintained in good structural condition at all times. All signs shall be kept neatly painted, stained, sealed or preserved including all metal, wood or other materials used for parts and supports.
 - 2. All signs erected, constructed, reconstructed, altered or moved shall be constructed

in such a manner and of such materials so that they shall be able to withstand wind pressure of at least twenty (20) pounds per square foot or seventy-five (75) mph.

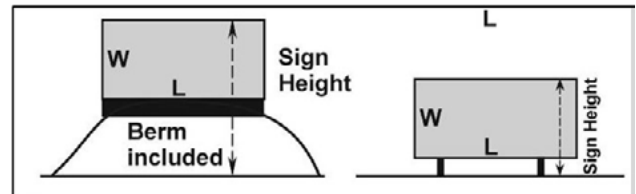
3. All signs, including any cables, guy wires, or supports shall have a minimum clearance of four (4) feet from any electric fixture, street light, or other public utility pole or standard.
- f. Sign Area. Measurement of allowable sign area is as follows:

1. The allowable area for signs shall be measured by calculating the square footage of the sign face and any frame or base of other material or color forming an integral part of the display or used to differentiate it from the background against which it is placed as measured by enclosing the most protruding points or edges of a sign within a parallelogram or rectangle.
2. When a sign has two (2) or more faces, the area of all faces shall be included in calculating the area of the sign except that where two (2) such faces are placed back to back, only larger face shall be considered, provided that both faces are part of the same structure and are separated by no more than two (2) feet.
3. For purposes of calculating sign area allowed as a wall sign, the wall sign square footage shall be determined by measuring a parallelogram (box) which includes the portion of the canopy which contains a message, symbol and/or logo.
4. When a sign consists solely of lettering or other sign elements printed, painted or mounted on a wall of a building without any distinguishing border, panel or background, the calculation for sign area shall be measured by enclosing the most protruding edges of the sign elements within a parallelogram or rectangle.



- g. Sign Height.

1. The permitted height of all signs supported by the ground shall be measured from the level of the ground, finished surface, adjacent to the sign.
2. Sign height shall not be measured from an area of the ground that has been built-up or constructed in a manner that would have the effect of allowing a higher sign height than permitted by these regulations (e.g. the height of signs erected on a berm shall be measured from the finished grade adjacent to the berm).



SEC. 4.4-6 SPECIFIC SIGN STANDARDS

The number, display area, and height of signs within the various zoning districts are provided in the Sign Dimensional Standards and Regulations Table and its accompanying footnotes. Additional standards for specific types of signs are given below.

Table 4.4-6

Sign Dimensional Standards and Regulations

	Wall, Canopy, or Projecting Sign		Ground Sign			Temporary Signs (c)		
District	Number #	Max. Size	Number # (b)	Max. Size per sign face	Max Height	Max. Size per sign	Total Area per Parcel	Max. Height
R-2, R-4		10% of front facade for all uses other than single-family residential units, duplexes, and attached condominiums	1	24 square feet	6 feet	6 square feet	14 square feet	4 feet
C-1, C-2, C-3	1 per business (a)	10% of front facade or 100 square feet, whichever is less (a)	1	48 square feet	10 feet	24 square feet	48 square feet	6 feet
I								

Footnotes to the Sign Dimensional Standards and Regulations Table:

- a. Wall Signs. One (1) wall sign shall be allowed per business, in addition to any other allowed ground signs. Businesses located on a corner lot shall be allowed up to two (2) wall signs, one (1) for each front facade. The maximum wall sign area shall not exceed ten percent (10%) of the front facade of the building (any facade which faces a public street), per use or business establishment. However, for a commercial structure containing one (1) use or business establishment, as determined by the Planning Commission, the size of the wall sign may be increased up to the maximum square footage as follows:

201-400 linear feet of building frontage facing a public street and having a public entrance	150 square feet
Greater than 400 linear feet of building frontage facing a public street and having a public entrance	Square feet

- Window Signs. Window signs shall be permitted not to exceed 25% of the window area of the facade, including window graphics
 - No wall sign shall extend above the roof or parapet of the structure to which it is attached by more than one (1) foot.
- b. Ground Signs. Ground signs are not permitted in the C-2, Downtown Mixed-Use District. Only one (1) ground sign is permitted per use, including uses which occupy more than one (1) parcel and business centers containing more than one (1) business or use, with additional signs permitted according to the following table, however, no site shall have more than two (2) ground signs, regardless of the number of street frontages or the amount of frontage. Single uses on a single parcel do not qualify for this consideration:

Frontage along 2 or more rights-of-way	1 sign up to the maximum sign face area shall be allowed along 2 frontages
300 feet of frontage along 1 right-of-way	1 ground sign along that frontage
Greater than 300 feet of frontage along 1 right-of-way	2 ground signs

c. Temporary Signs

1. All temporary signs must comply with the sign size and height standards as specified in the Sign Dimensional Standards and Regulations Table.
2. Location of Temporary Signs shall comply with the following:
 - (a) Temporary signs shall not be attached to any utility pole, tree, fence, or be located within any public right-of-way.
 - (b) Temporary signs shall not be erected in such a manner than they will or may reasonably be expected to interfere with, obstruct, confuse or mislead traffic.
 - (c) Temporary signs cannot be placed or constructed so as to create a hazard of any kind.
 - (d) Temporary signs may not be posted on private property without first obtaining the permission of the property owner
 - (e) Signs shall not be located within any clear vision triangle, as described in Sec. 4.4-5 b. *Clear Vision Area*.
3. Each temporary sign shall be removed within 60 days of placement. Furthermore, no sign may be erected on a single parcel for more than 60 calendar days out of every 120 calendar days. Although a permit is not required for temporary signs, property and business owners must maintain a log of dates when temporary sign(s) have been in place showing compliance with the above standard.

SEC. 4.4-7 ADDITIONAL SIGN STANDARDS

- a. Directional Signs. No more than one (1) directional sign shall be permitted for each approved driveway, with a maximum sign area of four (4) square feet per sign, and a maximum height of four (4) feet. Any directional sign which includes a business name, symbol or logo shall be calculated as part of the allowable ground sign square footage, as specified in the Sign Dimensional Standards and Regulations Table
- b. Off-Premise Advertising or Billboard Signs. New off-premise advertising or billboard signs are not permitted but existing ones may be maintained and repaired.
- c. Projecting, Awning and Canopy Signs. Projecting signs, awnings and canopy signs may be used as an alternative to wall signs listed in the Sign Dimensional Standards and Regulations Table, provided that they meet the following standards:
 1. Any sign area on a canopy shall be included in calculations of maximum wall sign square footage.
 2. Projecting or canopy signs in the C-2, Downtown Mixed Use District shall be set back at least two (2) feet from any street curb line, shall not extend more than six (6) feet over the public right-of-way, and shall leave a minimum clearance of eight (8) feet above the ground.
 3. Projecting, awning or canopy signs, other than those in the C-2 District, shall have a minimum ground clearance of ten (10) feet, shall be set back at least six (6) feet from any adjacent public right-of-way, nor project over an alley or private access lane. A projecting sign shall not extend for more than two (2) feet from the building to which it is attached.
 4. No awning, canopy or projecting sign shall extend above the roof or parapet of the structure to which it is attached by more than one (1) foot.
 5. Wood posts or supporting arms shall not be used in conjunction with any projecting

- sign, unless it is decorative in nature and part of the character of the sign.
6. Projecting signs shall not exceed ten (10) square feet in area on each side. The area of such sign shall be in addition to any permitted sign provided for herein.
 7. Canopy signs shall not be internally illuminated and must be blackened out on the underside.
- d. Entranceway Signs. One (1) permanent sign per vehicular entrance identifying uses such as subdivisions, apartment complexes, condominium communities, senior housing complexes, manufactured housing communities, office and industrial parks and similar uses, provided that the sign is set back a minimum of fifteen (15) feet from any property line or public right-of-way is permitted.
 - e. Changeable Message Signs. Changeable message signs may be permitted as a portion of, and accessory to, a ground or monument sign in the C-3 and I-1 Districts, in accordance with the following:
 1. One (1) changeable message sign or one (1) gasoline price sign shall be permitted per premises.
 2. Message or gasoline price may be changed electronically or manually.
 3. The area of a changeable message sign or gasoline price sign shall not exceed one-third (1/3) the allowable total area of the sign in that district.
 4. Glare shall be reduced/minimize in such a manner as to maintain an appropriate level of contrast during the day and an automatic dimmer shall be required to control brightness at night, reduce drive distraction and light trespass into residential areas. A photometric plan which identifies the proposed illumination levels (in footcandles) shall be provided. Illumination levels shall not exceed 1.0 footcandles measured ten (10) feet from the sign and five feet from the ground
 5. Electronic message signs shall not flash, fade in or out, or scroll.
 6. Electronic messages or gasoline prices shall be displayed for at least thirty (30) seconds, and changes shall take less than one (1) second.
 7. Any voids or burned out bulbs in an electronic display shall be replaced within seven (7) days and any malfunctioning signs must be turned off until repaired.
 8. Electronic changeable message signs shall be at least one hundred (100) feet from any residential district or use, except as modified in subsection 10 below.
 9. One electronic message sign, meeting the above requirements, may be approved by the Planning Commission for institutional uses, meaning a use by a public or quasi-public institution such as a religious organization, church, nonprofit organization, academic institution, library or hospital, located in a multiple-family residential zoning district when meeting the following requirements:
 - (a) The institutional use is located on a principal arterial, as designated in the City of Ironwood Comprehensive Plan;
 - (b) The sign will not create a nuisance for residential properties in the immediate vicinity of the sign, as determined by the Planning Commission and subject to any conditions; and
 - (c) The appropriate size of the sign shall be determined by the Planning Commission but shall be no greater than fifty (50) square feet in area.
 - f. Sandwich Board Signs. Sandwich board or portable A-frame signs are permitted in the

C-1 and C-2 Districts at the customer building entrances to businesses subject to the following requirements:

1. One (1) sign per customer entrance shall be permitted regardless of the number of tenants on the premises.
2. The sign is permitted only during operating business hours and must be stored inside when the establishment is not open to the general public.
3. Each sign shall not exceed an overall height of forty-two (42) inches and an overall width of twenty-four (24) inches.
4. The sign must be located adjacent to the building, no more than ten (10) feet from the customer entrance to the business, be a minimum of two (2) feet from the edge of the curb, and be located so that at least a five (5) foot wide sidewalk is maintained.
5. No sign shall be located in such a manner as to interfere with vehicular or pedestrian traffic flow or visibility.
6. All signs must be constructed of weather-proof, durable material and kept in good repair.
7. The sign shall not be illuminated in any manner.
8. Sandwich board signs within the public right-of-way may be moved/removed by the city for municipal purposes (i.e. code enforcement, snow removal, traffic issues, maintenance, etc).

SEC. 4.4-8 NON-CONFORMING SIGNS

Nonconforming signs are those signs that do not comply with the size, placement, construction or other standards or regulations of this Chapter, but were lawfully established prior to its adoption. Signs for which the Zoning Board of Appeals has granted a variance are exempt and shall not be defined as nonconforming. It is the intent of this Chapter to bring about, in an expeditious and timely manner, the eventual elimination of signs and their supporting structures that are not in conformity with the provisions of this Chapter. The following provisions apply to nonconforming signs, including the replacement of nonconforming signs with less nonconforming signs to encourage a quicker upgrade. A nonconforming sign may be continued and shall be maintained in good condition as described elsewhere in this Chapter, however, the following alterations are regulated:

- a. A nonconforming sign shall not be structurally altered so as to prolong the life of the sign or to change the shape, size, type or design of the sign unless the change shall make the sign conforming.
- b. A nonconforming sign shall not be replaced by another nonconforming sign with the exception of pole signs, which can be replaced with a ground or monument sign that is not in compliance with the requirements for ground signs in this Chapter, subject to review and approval by the Planning Commission.
- c. A nonconforming sign shall not be re-established after damage or destruction of the estimated expense of reconstruction exceeds fifty percent (50%) percent of the appraised replacement cost as determined by the Building Official or if fifty percent (50%) or more of the face of the sign is damaged or destroyed.
- d. A nonconforming sign shall not have any changes made in the words or symbols used or the message displayed on the sign unless the sign is designed for periodic change of message.

- e. Signs having a construction design that permits a complete change of the face portion of the sign display area shall not have any faces changed unless the change does not prolong the life of the total sign structure or alter the shape and size of the sign display area.
- f. A nonconforming sign shall not be re-established after the activity, business or usage to which it relates has been discontinued for a period of 90 days or longer as defined in Sec. 34-, Dangerous, Unsafe, Abandoned, and Illegally Erected Signs.

SEC. 4.4-9 DANGEROUS, UNSAFE, ABANDONED, AND ILLEGALLY ERECTED SIGNS

- a. Dangerous Signs. Any sign constituting an immediate hazard to health or safety shall be deemed a nuisance per se and may be immediately removed by the City without notice and the cost thereof charged against the owner of the property on which it was installed.
- b. Unsafe Signs. Any sign that becomes insecure, in danger of falling, or otherwise unsafe but not considered an immediate danger by the Building Official to the health or safety of the public shall be removed or repaired within thirty (30) days after written notice from the City Building Official.
- c. Abandoned Signs. Any sign that advertises a business that has been discontinued for at least ninety (90) days or that advertises a product or service that is not longer offered shall be deemed abandoned. Permanent signs applicable to a business temporarily suspended by a change in ownership or management shall not be deemed abandoned unless the structure remains vacant for at least six (6) months. An abandoned sign shall be removed by the owner or lessee of the premises within ten (10) days after written notice from the City Building Official.
- d. Illegally Erected Signs: Any sign erected or displayed illegally in violation of this Chapter shall be removed or made to comply with this Chapter within ten (10) days after written notice from the City Building Official.

SEC. 4.4-10 PERMITS AND APPLICATION PROCEDURES

- a. Required. Except as expressly provided in [Sec. 4.4-4 Exemptions to Permitting](#) relating to signs allowed without a permit, and [Sec. 4.4-6 Specific Sign Standards](#) relating to temporary signs, it shall be unlawful for any person to erect, alter, relocate, or maintain any sign or other structure designed to display a message without first obtaining a permit therefor from the city and payment of a fee provided for in this section.
- b. Application. Applications for permits to erect, construct, maintain, use, display, alter, convert, repair a sign shall be made upon forms provided for by the City, and shall contain or have attached thereto the following information:
 1. Name, address and telephone number of the applicant, property owner(s), and if applicable, the tenant(s) and occupant(s);
 2. Location of building, structure, or lot to which the sign is to be attached or erected;
 3. Position of the sign in relation to nearby buildings, structures, and property lines;
 4. Two (2) drawings of the plans and specifications and method of construction and attachment to the building or in the ground;
 5. Copy of stress sheets and calculations, if deemed necessary by the Building Official, showing the structure as designed for dead load and wind pressure in accordance with regulations adopted by the City;

6. Name and address of the person erecting the structure and any applicable licenses;
 7. Any electrical permit required and issued for such sign;
 8. Insurance policy or bond as required by this Chapter;
 9. Such other information as the Building Official, or his or her designee, may require to show full compliance with this and all other applicable laws of the City and the State;
 10. In the discretion of the Building Official, or his or her designee, when in his or her opinion the public safety requires it, the application containing the material required by this Section shall, in addition, bear the certificate or seal of a registered architect or engineer as a condition to the issuance of a permit;
 11. In all applications for entranceway signs, the Building Official, or his or her designee, shall require that appropriate provisions have been made to ensure continued maintenance of the sign.
- c. Fees. An application, permit, review and inspection fees shall be paid to the City for each permanent permit and each temporary permit required by this Chapter as shall be set by resolution of the City Commission from time to time.
 - d. Ordinary maintenance. No permit is required for the ordinary servicing or repainting of an existing sign message, the cleaning of a sign, the changing of information on a directory sign, or the changing of advertising on a permitted sign specifically designed for regular change of message without change in structure.

SEC. 4.4-11 LICENSE AND INSURANCE

- a. Every person who engages in the business of erecting, altering or dismantling signs in the City shall first submit proof of appropriate licenses and a liability insurance policy that indemnifies the City and its prior, present and future officials, representatives and employees from all damage suits or actions of every nature brought or claimed against the erector for injuries or damages to persons or property sustained by any person or persons through any act of omission or negligence of said erector, his servants, agents or employees. Said policy shall contain a clause whereby it cannot be canceled or changed until after written notice has been filed with the City Building Department at least thirty (30) days prior to the date of cancellation. The Building Official shall issue a permit for the sign upon determining that the proposed sign meets the provisions, standards and regulations of this Chapter and any other applicable City Ordinance and after payment of the prescribed fees and deposit.

SEC. 4.4-12 ADMINISTRATION, ENFORCEMENT, VIOLATIONS, AND PENALTIES

- a. Generally. The regulations of this Chapter shall be administered and enforced by the City Manager or his or her designee.
- b. Violations. It shall be unlawful for any person to erect, construct, maintain, use, display, enlarge, alter, convert, repair, or move, any sign in the City, or cause or permit the same to be done, contrary to or in violation of any of the provisions, standards and regulations of this Chapter. Each act of violation, and on each day upon which any such violation shall occur, shall constitute a separate offense.
- c. Public Nuisance Per Se. Any sign erected, constructed, maintained, used, displayed, enlarged, altered, converted, repaired, or moved in violation of any of the provisions, standards, and regulations of this Chapter, including the failure to remove a sign when directed under the authority of this Chapter, is hereby declared to be a public nuisance

per se, and may be abated by order of any court of competent jurisdiction,

- d. **Municipal Civil Infraction.** Any person, firm or corporation determined to have violated or been in violation of the provisions, standards or regulations of this Chapter shall be responsible for a municipal civil infraction and subject to the penalties and provisions contained in Sections 1-13, 1-14, 2-242 through 2-249 of the City's Code of Ordinances.
- e. **Other Relief.**
 - 1. In addition to the remedies otherwise provided for, the City may remove and dispose of an unlawful sign on public property.
 - 2. In addition to ordering the defendant determined to be responsible for a municipal civil infraction to pay a civil fine, costs, damages and expenses, the Judge or Magistrate shall be authorized to issue any judgment, writ or order necessary to enforce or enjoin violation of this chapter.
 - 3. In addition to any remedies provided for by the Code of Ordinances, any equitable or other remedies available may be sought and granted.

SEC. 4.4-13 APPEALS AND VARIANCES.

- a. **Appeals.** Appeal from the ruling of any officer, department, board or bureau of the City, including the Building Official, concerning the enforcement of the provisions, standards and regulations of this Chapter may be made by any aggrieved party within thirty (30) days of the ruling to the Zoning Board of Appeals, sitting as an administrative appeal board under this Chapter.
- b. **Variances.** With the exception of requests for variances for multi-tenant ground signs as contemplated in Section 70-14, which shall be considered by the Planning Commission, the Zoning Board of Appeals shall have the authority to grant variances from the requirements of this Chapter according to the criteria in Section 102-85(2). In making a decision on whether a practical difficulty exists, the Board may also consider the following for sign variance requests:
 - 1. In determining whether a variance is appropriate, the Zoning Board of Appeals shall study the sign proposal, giving consideration to any extraordinary circumstances, such as those listed below, that would cause practical difficulty in complying with the sign standards. The presence of any of the circumstances listed may be sufficient to justify granting a variance; however, the Zoning Board of Appeals may decline to grant a variance even if certain of the circumstances are present.
 - 2. In granting a variance the Zoning Board of Appeals may attach such conditions regarding the location, character, and other features of the proposed sign as it may deem reasonable. In granting or denying a variance, the Zoning Board of Appeals shall state the grounds and findings upon which it justifies granting or denying the variance based on the following criteria.
 - 3. Permitted signage could not be easily seen by passing motorists due to the configuration of existing buildings, trees, or other obstructions.
 - 4. Permitted signage could not be seen by passing motorists in sufficient time to permit safe deceleration and exit. In determining whether such circumstances exist, the Zoning Board of Appeals shall consider the width of the road, the number of moving lanes, the volume of traffic, and speed limits.
 - 5. Existing signs on nearby parcels would substantially reduce the visibility or identification impact of a conforming sign on the subject parcel.

6. Construction of a conforming sign would require removal or severe alteration to natural features on the parcel, such as but not limited to: removal of trees, alteration of the natural topography, filling of wetlands, or obstruction of a natural drainage course
7. Construction of a conforming sign would obstruct the vision of motorists or otherwise endanger the health or safety of passers-by.
8. Variance from certain sign regulations would be offset by increased building setback, increased landscaping, or other such enhancements, so that the net effect is an improvement in appearance of the parcel, compared to the result that would be otherwise achieved with construction of a conforming sign.
9. A sign which exceeds the permitted height or area standards of this Chapter would be more appropriate in scale because of the large size or frontage of the parcel or building.

SEC. 4.4-14 GROUND SIGN VARIANCES FOR BUSINESS CENTERS

The dimensional requirements (height and area) of Section 70-5, Specific Sign Standards, may be modified by the Planning Commission for business center or shopping center ground signs with multiple tenants and over 20,000 square of gross floor area when the following criteria have been met:

- a. Where the objectives and intent of this Chapter are better served by such modifications, rather than through the strict application of the requirements contained therein.
- b. The sign will provide clearer, uncluttered identification to passing motorists than would otherwise be possible under the dimensional requirements of this Chapter.
- c. The requested modification will improve the aesthetics of the site by minimizing the number of individual signs on the property.
- d. For larger centers, the sign will identify anchor tenants as opposed to all businesses.
- e. The area of a changeable message sign or gasoline price sign still cannot exceed one-third (1/3) the total area of the sign for which a modification is granted.

SEC. 4.4-15 SUBSTITUTION CLAUSE

Notwithstanding any provision, standard, or regulation in this Chapter to the contrary, a noncommercial message may be substituted, in whole or in part, for any commercial message on any sign permitted pursuant to this Chapter. If a noncommercial message is substituted, the sign must still comply with the provisions, standards, and regulations of this Chapter applicable to the original sign prior any substitution. The purpose of this provision is to prevent any inadvertent favoring of commercial speech or messages over noncommercial speech or messages.

SEC. 4.4-16 SEVERABILITY CLAUSE

If any provision, standard, or regulation of this Chapter, or the application thereof to any person or circumstance, shall be found invalid by a Court, such invalidity shall not affect the remaining portion or application, or validity of the remaining provisions, standards, or regulations of this Chapter as a whole, provided such remaining portions are not determined by the Court to be invalid. It is hereby declared to be the legislative intent that this Chapter would have been adopted, had such invalid provision not been included.

ARTICLE 4, DIVISION 5
LIGHTING STANDARDS

4

SEC. 4.4-1 PURPOSE

The purpose of this Article is to protect the health, safety and welfare of the public by recognizing that buildings and sites need to be illuminated for safety, security and visibility for pedestrians and motorists. To do so, this Article provides standards for various forms of lighting that will: minimize light pollution; maintain safe nighttime driver performance on public roadways; preserve the restful quality of nighttime by eliminating intrusive artificial light and lighting that unnecessarily contributes to "sky glow"; reduce light pollution and light trespass from light sources onto adjacent properties; conservation of electrical energy; and curtail the degradation of the nighttime visual environment.

SEC. 4.5-2 APPLICABILITY

The standards in this Article shall apply to any light source that is visible from any property line, or beyond, for the site from which the light is emanating. The Zoning Administrator (or his designee) may review any building or site to determine compliance with the requirements under this Article. Whenever a person is required to obtain a building permit, electrical permit for outdoor lighting or signage, a special land use approval, subdivision approval or site plan approval from the City, the applicant shall submit sufficient information to enable the Zoning Administrator to determine whether the proposed lighting will comply with this Article.

SEC. 4.5-3 LIGHTING DEFINITIONS

The following words, terms and phrases, when used in this Article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Canopy Structure: Any overhead protective structure which is constructed in such a manner as to allow pedestrians/vehicles to pass under.

Flood or Spot Light: Any light fixture or lamp that incorporates a reflector or refractor to concentrate the light output into a directed beam in a particular direction.

Glare: Direct light emitted by a lamp, luminous tube lighting or other light source.

Lamp: The component of the luminaire that produces the actual light including luminous tube lighting.

Light Fixture: The assembly that holds a lamp and may include an assembly housing, a mounting bracket or pole socket, a lamp holder, a ballast, a reflector or mirror, and a refractor or lens. A light fixture also includes the assembly for luminous tube and fluorescent lighting.

Light Pollution: Artificial light which causes a detrimental effect on the environment, enjoyment of the night sky or causes undesirable glare or unnecessary illumination of adjacent properties.

Light Trespass: The shining of light produced by a luminaire beyond the boundaries of the property on which it is located.

Luminaire: The complete lighting system including the lamp and light fixture.

Luminous Tube Lighting: Gas filled tubing which, when subjected to high voltage, becomes luminescent in a color characteristic of the particular gas used, e.g., neon, argon, etc.

Outdoor Light Fixtures: Outdoor artificial illuminating devices, outdoor fixtures, lamps and other similar devices, permanently installed or portable, used for flood lighting, general illumination or advertisement.

Shielded Fixture: Outdoor light fixtures shielded or constructed so that light rays emitted by the fixture are projected below the horizontal plane passing through the lowest point on the fixture from which light is emitted, e.g. "shoebox-type" fixtures. A luminaire mounted in a recessed fashion under a canopy or other structure such that the surrounding structure effectively shields the light in the same manner is also considered fully shielded for the purposes of this Article.

Wall Pack: An unshielded fixture that is typically wall-mounted and used to illuminate a large area.

SEC. 4.5-4 SUBMITTAL REQUIREMENTS

The following information must be included for all site plan submissions and where full site plan approval is not required, some or all of the items may be required by the Zoning Administrator:

- a. Location of all freestanding, building-mounted and canopy light fixtures on the site plan and building elevations.
- b. Photometric grid overlaid on the proposed site plan indicating the overall light intensity throughout the site (in footcandles).
- c. Specifications and details for the type of fixture being proposed including the total lumen output, type of lamp and method of shielding.
- d. Use of the fixture proposed.
- e. Any other information deemed necessary by the Zoning Administrator to determine compliance with provisions of this Article.

SEC. 4.5-5 LIGHTING STANDARDS

Unless exempted under Section: Exemptions, all lighting must comply with the following standards:

- a. Freestanding Pole Lighting.
 1. Exterior lighting shall be fully shielded and directed downward to prevent off-site glare. Fixed (not adjustable), downward directed, metal halide or LED, shoebox fixtures shall be used in an effort to maintain a unified lighting standard throughout the City and prevent "sky glow".
 2. The intensity of light within a site shall not exceed ten (10) footcandles within any site or one (1) footcandle at any property line, except where it abuts a service drive or other public right-of-way. The only exception is for automobile dealership lighting, where a maximum of twenty (20) footcandles is permitted in display areas within the site but the above standards shall apply to intensity at the property line. Footcandles abutting a residential district or use can be a maximum of 0.5 footcandles at the property line.
 3. The Planning Commission may approve decorative light fixtures as an alternative to shielded fixtures when it can be proven that there will be no off-site glare and the proposed fixtures are necessary to preserve the intended character of the site.
 4. The maximum height of parking lot light fixtures shall be twenty (20) feet, except that the Planning Commission may permit a maximum height of thirty (30) feet within commercial, industrial, and office zoning districts and for institutional uses in residential districts when the poles are no closer than one hundred fifty (150) feet to a residential district or use.

5. Parking lot poles shall be located in parking lot islands or in the periphery parking lot area. Light poles shall be prohibited in parking spaces.
 6. Except where used for security purposes, all outdoor lighting fixtures, existing or hereafter installed and maintained upon private property within non-residential zoning districts shall be turned off between 11:00 p.m. and sunrise, except where such use continues after 11:00 p.m. but only for so long as such use continues.
- b. Building-Mounted Lighting.
1. Building-mounted lighting shall be fully shielded and directed downward to prevent off-site glare. Fixed (not adjustable), downward directed, metal halide fixtures shall be used in an effort to maintain a unified lighting standard throughout the City and prevent "sky glow."
 2. The intensity of light within a site shall not exceed ten (10) footcandles within any site or one (1) footcandle at any property line, except where it abuts a service drive or other public right-of-way. Footcandles abutting a residential district or use can be a maximum of 0.5 footcandles at the property line.
 3. The Planning Commission may approve decorative light fixtures as an alternative to shielded fixtures when it can be proven that there will be no off-site glare and the proposed fixtures will improve the appearance of the site or is necessary for security purposes.
 4. The intensity of lighting under roof eaves, awnings, porticos, or other structural projections shall not exceed ten (10) footcandles. The internal illumination of building-mounted awnings is prohibited.
 5. Luminous tube, LED, and exposed bulb lighting is prohibited as an architectural detail on all buildings, e.g. along the roof line and eaves, around windows, etc. unless approved by the Planning Commission upon showing that the treatment will enhance the appearance of the building.
- c. Window Lighting.
1. Any light fixtures visible through a window must be shielded to prevent glare at the property line.
 2. Luminous tube, LED, and exposed bulb lighting (visible from the property line) is prohibited in the windows of a building unless it is part of a sign that meets the requirements of [Article 4, Division 4](#).
- d. Gas Station Canopy Lighting.
1. The intensity of lighting under gas station canopies shall not exceed 32 footcandles or have an average intensity greater than 22 footcandles for LED fixtures. Any other fixtures shall not have an intensity greater than 20 footcandles.
 2. All fixtures must be recessed into the canopy and the lens shall not extend below the lowest part of the fixture.
- e. Other Lighting
1. The internal illumination of building-mounted canopies is prohibited.
 2. Indirect illumination of signs and buildings is permitted provided there is no off-site glare.
 3. The use of laser light source, search lights or any similar high intensity light for outdoor advertisement or entertainment is prohibited.

4. Lighting shall not be of a flashing, moving, or intermittent type.
5. Luminous tube, LED, and exposed bulb fluorescent lighting is permitted as part of a sign meeting the requirements of [Article 4, Division 4](#)

SEC. 4.5-6 EXEMPTIONS

The following are exempt from the lighting requirements of this Article, except that the Zoning Administrator may take steps to eliminate the impact of the exempted items when deemed necessary to protect the health, safety and welfare of the public:

- (a) Sports field lighting, in use no later than 10:00 p.m., provided they are located at least 1000 feet away from any existing residential zone or use. Other sports field lighting may be approved by the Planning Commission after a determination that compliance with the standards in Section 102-214 have been met to the greatest extent possible, and that all efforts possible were made to minimize any negative impacts to surrounding uses.
- (b) Swimming pools.
- (c) Holiday decorations when removed within 15 days of said holiday.
- (d) Window displays without glare.
- (e) Shielded pedestrian walkway lighting.
- (f) Residential lighting with no off-site glare.
- (g) Street lights.
- (h) Search lights may be approved by the Zoning Administrator, under the following conditions:
 - (1) Such lighting must be associated with a public or private special event or annual sale.
 - (2) Search lights for private events may be approved for a maximum of two (2) such events per business, person or organization, per calendar year. The Zoning Administrator may grant exceptions to this maximum for community-wide events or for those that serve a general public purpose or that benefit the public.
 - (3) Search lights may not be used for a duration exceeding seven (7) consecutive calendar days.
 - (4) Location of all search lights must be in a non-residential district, and must be placed in such a way as to minimize any nuisance or glare onto any nearby residential property.
 - (5) Search lights may not be run by any power supply that creates noise or vibration that can be heard or felt by nearby residences at a level that is greater than 75 decibels, or roughly equivalent to the noise generated by city traffic.
 - (6) If it is determined necessary by the Zoning Administrator, a limit to the hours of search light usage may be imposed to prevent night glare.

SEC. 4.5-7 LAMP OR FIXTURE SUBSTITUTION

Should any light fixture regulated under this Article, or the type of light source therein, be changed after the permit has been issued, a change request must be submitted to the Zoning Administrator for approval, together with adequate information to assure compliance with this Ordinance, which must be received prior to substitution.

ARTICLE 5, DIVISION 1
SITE PLAN REVIEW

5.1

SEC. 5.1-1 PURPOSE

- a. It is the intent of this Article to require site plan review approval by the Planning Commission prior to issuance of a building permit for certain buildings, structures, and uses that can be expected to have an impact on natural resources, traffic patterns, adjacent parcels, and the character of future development, and for all special land uses, to ensure that all such buildings, structures, and uses are in conformity with the provisions of this Article.
- b. It is further the intent of this Article to require the eventual upgrade of existing sites that do not conform with current standards of this Article and ensure that the arrangement, location, design, and materials within a site are consistent with the character of the City and the goals and design guidelines in the City of Ironwood Comprehensive Plan.

SEC. 5.1-2 USES REQUIRING SITE PLAN REVIEW

Table 5.1-2 Uses Requiring Site Plan Review				
	Uses or Activity	Requires Site Plan Review	Sketch Plan Review (Administrative Approval)	Exempt
a.	New construction of any non-residential or multiple-family development.	X		
b.	All uses subject to special conditions.	X		
c.	Site condominium developments.	X		
d.	Planned Developments (PDs) in accordance with Article 5, Division 2: PUD, Planned Unit Development Overlay District Standards.	X		
e.	Erection of a tower, antenna, or other communication facility; essential public service buildings and storage yards.	X		
f.	Co-location of a communication antenna upon an existing tower.		X	
g.	Adult and child residential care facilities including day-care centers, foster care homes, family day-care homes and group homes.	In accordance with Sec. 3.1-2 Adult and Child Care Facilities		
h.	Home occupations.		X	
i.	Temporary uses, buildings, structures, and seasonal events.		X	
j.	An increase in floor area of uses subject to site plan review up to 1,000 square feet or 5% of existing floor area, whichever is less.		X	
k.	Change in use to one permitted in zoning district and requires no significant changes to building footprint, parking, landscaping, lighting, signs, bike paths, or sidewalks.		X	

Table 5.1-2 Uses Requiring Site Plan Review

	Uses or Activity	Requires Site Plan Review	Sketch Plan Review (Administrative Approval)	Exempt
l.	Improvements to outdoor recreational uses and parks.		X	
m.	Expansion, replacing or alteration of landscaping areas consistent with this Article.		X	
n.	Improvements or installation of walls, fences, or lighting.		X	
o.	Alterations to off-street parking layout or installation of pavement or curbing improvements provided total number of spaces does not change the number of parking spaces by more than five percent (5%) or to meet various Federal, State, or Americans with Disabilities Act requirements and the construction plans and lot construction are approved by the appropriate City staff.		X	
p.	Construction or relocation of a waste receptacle or enclosure.		X	
q.	Changes to facade, architectural features, or wall signs (elevation plan showing changes and construction materials is required) pursuant to design standards for the district.	X		
r.	Approved changes to utility systems.		X	
s.	Grading, excavation, filling, soil removal, creation of swimming pool, creation of ponds, or tree clearing over 100 square feet.		X	
t.	Grading, excavation, filling, soil removal, creation of ponds, installation of a swimming pool, or clearing of trees within an area of less than 100 square feet.			X
u.	Modifications to nonconforming uses, buildings or sites, including a change to a more conforming situation; modifications to nonconforming single-family dwelling units shall be in accordance with Article 6, Division 1: Nonconforming Uses, Structures, and Lots.		X	
v.	Modifications to upgrade a building to improve barrier free design, comply with Americans with Disabilities Act or other Federal, State or County regulations.		X	

Table 5.1-2 Uses Requiring Site Plan Review

	Uses or Activity	Requires Site Plan Review	Sketch Plan Review (Administrative Approval)	Exempt
w.	Construction or erection of permitted accessory buildings and structures accessory to a single- or two-family dwelling unit.			X
x.	Construction, reconstruction, erection and/or expansion of single-family or two-family dwelling on parcel zoned solely for residential purposes.			X
y.	Development regulated by the Land Division Act of 1997 (P.A. 112) and Chapter 70: Subdivisions of the Code of Ordinances, City of Ironwood.			X
z.	Erection of essential public service local distribution lines.			X
aa	Construction, erection or relocation of permitted accessory buildings and structures less than 100 square feet in area accessory to a multiple-family, commercial, office, essential service, municipal, or industrial use.			X
bb.	Keeping of animals as an accessory use without additional structures, except kennels under the Special Land Use requirements .			X
cc.	Construction of accessory building or structure for the keeping of animals.		X	
dd.	Accessory outdoor display of general retail items as determined by the Zoning Administrator.		X	
ee.	Internal construction or change in the floor plan for a conforming use that does not increase gross floor area, provided the construction cost over a 12 month period does not exceed 50% of the building SEV or affect parking requirements on a site.			X
ff.	Construction or erection of signs, antennas, cooling/heating or other mechanical equipment, telephone booth, newspaper boxes, or similar structures which conform to other City standards and where site plan review is not specifically required under other sections of this Article.			X
gg.	Any proposed building or use which does not qualify for sketch plan or exempt from any site plan review.	X		

SEC. 5.1-3 PLANNED UNIT DEVELOPMENTS, SITE CONDOMINIUMS, AND CONDOMINIUM SUBDIVISIONS

Site plans for planned unit developments shall be subject to the provisions of [5.2 Planned Unit Development \(PUD\) Overlay](#), and site condominiums and condominium subdivisions shall be subject to the provisions of [5.5 Condominium Development Standards](#), and the Condominium Act (MCLA 559.101 et seq.).

SEC. 5.1-4 PROJECTS EXEMPT FROM SITE PLAN REVIEW

Projects identified as exempt from site plan review must still meet all applicable zoning ordinance and code requirements and obtain a Certificate of Zoning Compliance prior to application for a building permit or construction.

SEC. 5.1-5 PROJECTS ELIGIBLE FOR SKETCH PLAN REVIEW AND ADMINISTRATIVE APPROVAL

- a. Intent. The intent of this section is to permit submittal of sketch plan in certain specific instances where a complete site plan is not considered essential to ensure compliance with the intent and standards of this Ordinance. The intent is to also provide for an administrative review by City staff or Planning Commission approved site plans for compliance with conditions as imposed by the Planning Commission.
- b. Eligibility. A sketch plan, rather than a complete site plan package, may be submitted for uses or activities identified in this [Sec. 5.1-2 Uses requiring site plan review](#).
- c. Procedure
 1. Sketch Plan. The process for administrative approval of a sketch plan shall involve submittal of the sketch plan and required application form, and fee to the Zoning Administrator. The Zoning Administrator shall review the sketch plan in accordance with the same standards used by the Planning Commission for a full site plan. The Zoning Administrator shall make a report of administrative reviews to the Planning Commission.
 2. The minimum contents of a sketch plan submitted for administrative review include:
 - (a) Cover sheet including:
 - (1) Completed application form and fee.
 - (2) Title block with sheet number/title; name, address, and telephone number of the applicant and firm or individual who prepared the plans; and date(s) of submission and any revisions (month, day, year).
 - (3) Scale and north-point.
 - (4) Location map drawn to a separate scale with north-point, showing surrounding land, water features, zoning, and streets within a quarter mile.
 - (5) Legal and common description of property including net acreage.
 - (6) Zoning classification of petitioner's parcel and all abutting parcels.
 - (7) A note on each plan sheet stating "Not to Be Used as Construction Drawings."
 - (b) Buildings and Structures
 - (1) Existing and proposed buildings and parking lots with dimensions, setbacks, and percent coverage.

- (2) Floor plan indicating existing and proposed uses.
- (3) Building elevations including materials and colors for all sides with proposed changes. Building material samples shall be submitted to the Zoning Administrator for approval.
- (c) Parking and Access
 - (1) Existing and proposed parking calculations.
 - (2) Existing and proposed driveways.
- (d) Site Data
 - (1) Existing and proposed landscaping illustrated on the plan and described in a plant list.
 - (2) Proposed changes to grading and other natural features.
 - (3) Existing and proposed lighting and screening.
 - (4) Proposed changes to utilities.
 - (5) Any other items requested by the Zoning Administrator to assist in the administrative review.
- 3. Planning Commission Approved Site Plan. If the administrative review consists of a review of an approved site plan with conditions by the Planning Commission, the complete site plan must be submitted with all revisions highlighted in such a manner that all modifications are easily identified.
- 4. Additional Information. The Zoning Administrator retains the option to require additional information or a complete site plan for review by the Planning Commission, particularly for sites which do not comply with previously approved site plans, sites with parking deficiencies, sites abutting residential districts, or sites experiencing problems with drainage, traffic, noise, aesthetics, or other general health and safety issues. If a full site plan is required, the Zoning Administrator shall inform the applicant to submit a set of plans in accordance with this Article within fourteen (14) days of receipt of the application.

SEC. 5.1-6 (OPTIONAL) CONCEPTUAL SITE PLAN REVIEW

The site plan approval process includes a review, at the option of the applicant, of a conceptual site plan by the Planning Commission. This option is recommended for site plans affecting locations designated in the City of Ironwood Comprehensive Plan as having significant natural features, sites containing floodplain or within the flood hazard zone, sites containing or potentially containing EGLE designated/regulated wetlands, special land uses, and complex developments. The review of a conceptual site plan allows the Planning Commission and City staff to review and comment on the project's compliance with the requirements of this Article prior to the preparation of all the required site plan review materials. The process is illustrated in Development Review Process below.

Development Review Process



SEC. 5.1-7 SITE PLAN SUBMITTAL REQUIREMENTS

The site plan shall include all the following information, unless the Zoning Administrator determines that some of the required information is not reasonably necessary:

- a. **Application, Form, and Fees.** A completed application form, supplied by the City, and an application fee; a separate escrow deposit may be required for administrative charges to review the site plan submittal. An application will not be placed on the Planning Commission agenda until the Zoning Administrator determines that the application is complete as reviewed by City staff and consultants.
- b. **Proof of Ownership.** Current proof of ownership of the land to be utilized or evidence of a contractual ability to acquire such land, such as an option or purchase agreement.
- c. **Project Schedule.** A narrative indicating the period of time within which the project will be completed.
- d. **Copies.** x) copies of the site plan:
 1. **Sheet Size.** Sheet size of submitted drawings shall be twenty-four (24) inches by thirty-six (36) inches, with graphics at an engineer's scale of one (1) inch equals twenty (20) feet for sites of twenty (20) acres or less; and one (1) inch equals one hundred (100) feet or less (i.e. one (1) inch equals twenty (20) to one hundred (100) feet) for sites over twenty (20) acres.
- e. **Cover Sheet.** Cover sheet providing:
 1. Applicant's name.
 2. Name of the development.
 3. Preparer's name and professional seal of architect, engineer, surveyor, or landscape architect indicating license in the State of Michigan.
 4. Date of preparation and revision dates.
 5. North arrow.
 6. Property lines and dimensions.
 7. Complete and current legal description and size of property in acres.
 8. Small location sketch of sufficient size and scale to determine the site's location within the City.
 9. Note on each plan sheet stating "Not to Be Used as Construction Drawings."
- f. **Site Plan.** Plan sheet(s) indicating:
 1. Zoning and current land use of applicant's property and all abutting properties and of properties across any public or private street from the site.
 2. Lot lines and all structures on the property and within one hundred (100) feet of the site's property lines.
 3. Location of any vehicle access points on both sides of the street within one hundred (100) feet of the site along streets where vehicle access to the site is proposed.
 4. Existing buildings and any public or private easements, noting those which will remain and which are to be removed.
 5. Layout and typical dimensions of proposed lots, footprints and dimensions of proposed buildings and structures; uses with the acreage allotted to each use; for residential developments, the number, type, and density of proposed housing units; if

a multi-phase development is proposed, identification of the areas included in each phase.

6. Elevations showing height, materials, and colors for all proposed structures, including any residential units, shall be provided and considered part of the approved site plan; the building elevations must show all rooftop mechanical units along with the proposed method of screening.
7. Building footprints, setbacks, typical floor plans, and a sketch of any ground mounted equipment to scale along with required screening.
8. Proposed lot coverage percentage and impervious surface percentage.
9. Existing and proposed locations of utility services (with sizes), including storm drainage, retention or detention ponds, fire hydrants, and any public or private easements; notes shall be provided clearly indicating which existing services will remain and which will be removed;
10. Locations of all natural, historical, and architectural features; natural features shall include all woodlands, trees (in accordance with [Sec. 4.3-5 Incentives to Preserve Existing Trees](#)), non-EGLE regulated wetlands, lakes, rivers, drainageways, topography, etc.
11. Location(s) of any EGLE- regulated wetland, including submission of a wetland delineation by a qualified wetland consultant, and indication of the status of application for an EGLE wetland permit or copy of permit received including description of any wetland mitigation required; and location of other non-regulated wetland areas over two (2) contiguous acres.
12. Location(s) of all properties within the Floodplain.
13. Location and method of screening for all waste receptacles including dumpsters and compactors, meeting the requirements of [Sec. 3.1-35 Waste Receptacles and Enclosures](#). Location and dimensions of parking lots and spaces, and loading/unloading areas (including vehicle pathway to access loading area), and calculations to meet the requirements of [Sec. 4.1-6 Off-Street Parking Space Design and Setback Requirements](#).
14. Details of exterior lighting meeting the requirements of [Sec. 4.5-5 Lighting Standards](#) including locations, height, method of shielding; and a photometric grid overlaid on the proposed site plan indicating the overall light intensity throughout the site (in footcandles);
15. Size, type, and location of proposed identification signs including:
 - (a) Location, type, height and method of lighting for identification signs.
 - (b) Location and type of any directional or regulatory/traffic control signs, with details for any sign not conforming to the Michigan Manual of Uniform Traffic Control Devices.
 - (c) Details of site circulation and access design, including:
 - (1) Dimensions of existing and proposed right-of-way lines, including those abutting the site, and names of abutting public streets.
 - (2) Indication of pavement widths and pavement type including internal service and access drives.
 - (3) Street horizontal and vertical dimensions, including curve radii.

- (4) Locations and dimensions of access points, including deceleration or passing lanes, distance from adjacent driveways or intersection streets, including those across a street.
- (5) Location of existing sidewalks and location and dimensions for proposed sidewalks and bicycle paths.
- (6) Written verification of access easements or agreements, if applicable.
- g. Landscape Plan. A landscape plan in accordance with [Article 4, Division 3](#), indicating proposed plant locations with common plant name, number, and size in caliper at installation. Berms, retaining walls or fences shall be shown with elevations from the surrounding average grade.
- h. Grading Plan. A site grading plan for all developments where grading will occur, with existing and proposed topography at a minimum of two-foot contour levels and with topography extending a minimum of fifty (50) feet beyond the site in all directions and a general description of grades within one hundred (100) feet, and further where required to indicate stormwater runoff into an approved drain or detention/retention pond.
- i. Stormwater Management Plan. A general description and location of stormwater management system shall be shown on the grading plan, including pre- and post-site development runoff calculations used for determination of stormwater management, and location and design (slope) of any retention/detention ponds. Stormwater outfall structures or basins constructed in an EGLE-regulated wetland may require an EGLE wetland permit; and, if constructed below the ordinary high water mark of an inland lake or stream, will require a permit under the Inland Lakes & Streams Act, PA 346 of 1972, as amended. Status of all such EGLE permit applications or copies of permits with attached conditions shall be provided as applicable.
- j. Additional Items. Any additional graphics or written materials requested by the Planning Commission or City Commission to assist the City in determining the compliance with the site plan standards, such as aerial photography, photographs, traffic impacts using trip generation rates recognized by the Institute of Transportation Engineers (ITE) for an average day and peak hour of the affected roadways, and impact on significant natural features and drainage.

SEC. 5.1-8 STANDARDS FOR SITE PLAN APPROVAL

Based upon the following standards, the Planning Commission may recommend approval, approval with conditions, or denial of the site plan:

- a. General. All elements of the site plan shall be designed to take into account the site's topography, existing historical and architectural features, the size and type of plot, the character of adjoining property, and the traffic operations of adjacent streets. The site shall be developed so as not to impede the normal and orderly development or improvement of surrounding property for uses permitted in this Article.
- b. Building Design. The building design shall relate to the surrounding environment in regard to texture, scale, mass, proportion, and color. High standards of construction and quality materials will be incorporated into the new development in accordance with the requirements of Article 2 District Standards.
- c. Preservation of Significant Natural Features. Judicious effort shall be used to preserve the integrity of the land, existing topography, and natural features, in particular woodlands, EGLE-designated/regulated wetlands, and, to a lesser extent, wetlands which are not regulated by the EGLE.

- d. Landscaping. The landscape shall be preserved in its natural state, insofar as practical, by removing only those areas of vegetation or making those alterations to the topography which are reasonably necessary to develop the site in accordance with the requirements of this Article. Landscaping shall be preserved and/or provided to ensure that proposed uses will be adequately buffered from one another and from surrounding public and private property. Landscaping, landscape buffers and greenbelts shall be provided and designed in accordance with the provisions of [Article 4, Division 3](#).
- e. Streets. All streets shall be developed in accordance with the City of Ironwood Subdivision Control Ordinance and construction standards, unless developed as a private road in accordance with the requirements of [Sec. 3.1-24 Private road standards](#)
- f. Access, Driveways, and Circulation. Safe, convenient, un-congested, and well defined vehicular and pedestrian circulation within and to the site shall be provided and shall meet the following criteria:
 - 1. Drives, streets, parking, and other elements shall be designed to discourage through traffic, while promoting safe and efficient traffic operations within the site and at its access points.
 - 2. All driveways shall meet the design and construction standards of the City.
 - 3. Access to the site shall be designed to minimize conflicts with traffic on adjacent streets, particularly left turns into and from the site.
 - 4. For uses having frontage and/or access on a major traffic route, as defined in the City of Ironwood Comprehensive Plan, the number, design, and location of access driveways and other provisions for vehicular circulation shall comply with the provisions of [Sec. 4.2-4 Shared Access-Joint Driveways, Frontage Roads, Parking Lot Connections, and Rear Service Drives](#)
- g. Emergency Vehicle Access. All buildings or groups of buildings shall be arranged so as to permit necessary emergency vehicle access as required by the City fire and public safety departments.
- h. Sidewalks, Pedestrian and Bicycle Circulation. The arrangement of public or common ways for vehicular and pedestrian circulation shall be connected to existing or planned streets and sidewalks/pedestrian or bicycle pathways in the area in accordance with [Sec. 3.1-28 Sidewalks, bikepaths, and walkways](#)
 - 1. A pedestrian circulation system shall be separated from vehicular circulation system.
 - 2. In order to ensure public safety, special pedestrian measures, such as crosswalks, crossing signals, and other such facilities may be required in the vicinity of primary and secondary schools, playgrounds, local shopping areas, fast food/service restaurants, and other high traffic areas of pedestrians or bicycles.
- i. Barrier-free Access. The site has been designed to provide barrier-free parking and pedestrian circulation.
- j. Parking. The number and dimensions of off-street parking spaces shall be sufficient to meet the minimum required by [Sec. 4.1-8 Off-Street Loading and Unloading Requirements](#). However, where warranted by overlapping or shared parking arrangements, the Planning Commission or City Commission may reduce the required number of parking spaces as permitted in [4.1-2e. Shared Parking](#), and [4.1-2f. Parking Lot Deferment](#).
- k. Loading and Storage. All loading and unloading areas and outside storage areas shall be screened as determined by the Planning Commission in accordance with [Article 4](#),

Division 3.

- l. Soil Erosion Control. The site shall have adequate lateral support so as to ensure that there will be no erosion of soil or other material. The final determination as to adequacy of, or need for, lateral support shall be made by the City Engineer.
- m. Utilities. Public water and sewer facilities shall be available or shall be provided for by the developer as part of the site development, where such systems are available.
- n. Stormwater Management. Appropriate measures shall be taken to ensure that removal of surface waters will not adversely affect neighboring properties or the public storm drainage system. Provisions shall be made to accommodate stormwater which complementss the natural drainage patterns and wetlands, prevent erosion, and the formation of dust. Sharing of stormwater facilities with adjacent properties shall be encouraged. The use of detention/retention ponds may be required. Surface water on all paved areas shall be collected at intervals so that it will not obstruct the flow of vehicular or pedestrian traffic or create standing water.
- o. Lighting. Exterior lighting, in accordance with Article 4, Division 5: Lighting Standards, shall be arranged so that it is deflected away from adjacent properties and so that it does not impede the vision of traffic along adjacent streets. Flashing or intermittent lights shall not be permitted.
- p. Noise. The site has been designed, buildings so arranged, and activities/equipment programmed to minimize the emission of noise, particularly for sites adjacent to residential districts.
- q. Mechanical Equipment and Utilities. Mechanical equipment and utilities, roof, building and ground mounted, shall be screened in accordance with the requirements of [Sec. 3.1-19 Mechanical equipment and utilities](#)
- r. Waste Receptacles. Waste receptacles shall be provided as required in [Sec. 3.1-35 Waste Receptacles and Enclosures](#)
- s. Signs. The standards of [Article 4, Division 4](#) must be met.
- t. Hazardous Materials or Waste. For businesses utilizing, storing, or handling hazardous material such as automobile service and automobile repair stations, automobile body repair stations, dry cleaning plants, metal plating industries, and other industrial uses, documentation of compliance with state and federal requirements shall be provided.
- u. Other Agency and Department Reviews. The applicant has provided documentation of compliance with other appropriate agency and department review standards, including, but not limited to, the EGLE, MDOT, Gogebic County Drain Commission, Gogebic County Health Department, Michigan Department of Floodplain Management, City of Ironwood Public Safety, Building, etc., and other Federal and State agencies, as applicable.

SEC. 5.1-9 SITE PLANS WITH MULTIPLE PHASES

- a. The Planning Commission shall review site plans with multiple phases as a site plan meeting the submission requirements of this [Sec. 5.1-7 Site Plan Submittal Requirements](#). Any future phases identified on a site plan must be reviewed by the Planning Commission in the form of a site plan submission. The Planning Commission may require that the conceptual layout for future phases and outlots be shown on site plans to ensure proper development of the overall site. When a future phase of development is identified on a site plan, however, the Planning Commission is not bound by any aspect of that portion of the plan until a site plan meeting the requirements of

this Article have been provided. In addition, any phase of a site plan where construction has not commenced within one (1) year from the date of approval must return to the Planning Commission for a new site plan approval.

SEC. 5.1-10 CONDITIONS OF SITE PLAN APPROVAL

- a. As part of an approval to any site plan, the Planning Commission may impose any additional conditions or limitations as in its judgment may be necessary to ensure that public services and facilities can accommodate the proposed site plan and its activities, to protect significant natural features and the environment, and to ensure compatibility with adjacent land uses. Such conditions shall be considered necessary by the Planning Commission to ensure compliance with the review standards of this [Sec. 5.1-8 Standards for Site Plan Approval](#) and necessary to meet the intent and purpose of this Article.
- b. Approval of a site plan, including conditions made as part of the approval, is attached to the property described as part of the application and not to the owner of such property or holder of the site plan.
- c. A record of conditions imposed shall be recorded on the site plan and maintained. The conditions shall remain unchanged unless an amendment to the site plan is approved in accordance with this [Sec. 5.1-12 Deviations from Approved Site Plan](#)
- d. A record of the decision of the Planning Commission, the reason for the decision reached and any conditions attached to such decision shall be kept and made a part of the minutes of the Planning Commission.
- e. The Zoning Administrator may require that the applicant revise and resubmit a site plan in compliance with the conditions imposed by the Planning Commission. Should resubmittal be required, all modifications shall be highlighted on the plan in such a manner that the modifications are easily identified. The Zoning Administrator shall have authority to approve the site plan.
- f. The Zoning Administrator may make periodic investigations of developments for which site plans have been approved. Noncompliance with the requirements and conditions of the approved site plan shall constitute grounds for the Planning Commission to terminate such approval following a public hearing.

SEC. 5.1-11 VALIDITY OF APPROVED SITE PLAN

- a. Approval of the site plan, including any phase of a multi-phased site plan, is valid for a period of eighteen (18) months. If actual physical construction of a substantial nature of the improvements included in the approved site plan has not commenced and proceeded meaningfully toward completion during that period, the approval of the site plan shall be null and void.
- b. Upon written application filed prior to the termination of the eighteen (18) month review period, the Planning Commission may authorize a single extension of the time limit for approval of a site plan for a further period of not more than eighteen (18) months. Such extension shall only be granted based on evidence from the applicant that the development has a likelihood of commencing construction within the extension period, the length of which shall be determined by the Planning Commission but which shall not exceed eighteen (18) months.

SEC. 5.1-12 DEVIATIONS FROM APPROVED SITE PLAN

- a. Amendments to the approved site plan may occur only under the following circumstances:
 1. An applicant or property owner who has been granted site plan approval shall notify the Zoning Administrator of any proposed amendment to such approved site plan.
 2. Minor changes may be approved by the Zoning Administrator. The Zoning Administrator must provide, in writing to the Planning Commission, documentation that the proposed revision does not alter the basic design, compliance with the standards of this Article, nor any specified conditions of the plan as agreed upon by the Planning Commission. In considering such a determination, the Zoning Administrator shall consider the following to be a minor change:
 - (a) Change in size of structures, for residential buildings by up to five percent (5%), provided that the overall density of units does not increase.
 - (b) Change in square footage of non-residential buildings by up to five percent (5%) or one thousand (1,000) square feet, whichever is smaller.
 - (c) Alterations to horizontal and/or vertical elevations by up to five percent (5%).
 - (d) Movement of a building or buildings by no more than ten (10) feet.
 - (e) Increase in designated "areas not to be disturbed."
 - (f) Replacement of plantings approved in the site plan landscape plan by similar types and sizes of landscaping which provides a similar screening effect on a one-to-one (1:1) or greater basis, with approval of the Zoning Administrator.
 - (g) Improvements to site access or circulation, such as inclusion of deceleration lanes, boulevards, curbing, pedestrian/bicycle paths, etc.
 - (h) Changes of building materials to another of higher quality, as determined by the Zoning Administrator.
 - (i) Changes in floor plans which do not alter the character of the use.
 - (j) Slight modification of sign placement or reduction of size.
 - (k) Relocation of sidewalks and/or refuse storage stations.
 - (l) Internal rearrangement of parking lot which does not change the number of parking spaces by more than five percent (5%) or alter access locations or design
 - (m) Changes required or requested by the City for safety reasons.
- b. Should the Zoning Administrator determine that the requested modification to the approved site plan is not minor, the Planning Commission shall be notified in writing that the site plan has been suspended, and, if construction has initiated, a stop work order shall be issued for the section of the project deemed not to be in compliance. Thereafter, the applicant may revise the site plan and submit to the Zoning Administrator for resubmission to the Planning Commission. All modifications must be highlighted in such a manner that the modifications to the approved plan are easily identified.
- c. Any deviation from the approved site plan, except as authorized in this [Sec. 5.1-12 Deviations from Approved Site Plan](#), shall be considered a violation of this Article.

SEC. 5.1-13 PROPERTY MAINTENANCE AFTER APPROVAL

- a. It shall be the responsibility of the owner of the property for which site plan approval has been granted to maintain the property in accordance with the approved site design on a continuing basis until the property is razed, or until new zoning regulations supersede the regulations upon which site plan approval was based, or until a new site design is approved. This maintenance requirement includes healthy landscaping, walls, fences, pavement, pavement markings, signs, building exterior, drainage facilities, and all other elements of a site.
- b. Any property owner who fails to so maintain an approved site plan shall be deemed in violation of the provisions of this Article and shall be subject to the same penalties appropriate for a violation.
- c. With respect to condominium projects, the master deed shall contain provisions describing the responsibilities of the condominium association, condominium owners, and public entities, with regard to maintenance of the property in accordance with the approved site plan on a continuing basis. The master deed shall further establish the means of permanent financing for required maintenance and improvement activities which are the responsibility of the condominium association.

SEC. 5.1-14 AS-BUILT DRAWINGS

- a. All projects within the City which go through site plan and/or construction plan review shall be required to submit record drawings. The drawings will need to be reviewed and approved by the City Engineer prior to final acceptance of the project by the City of Ironwood.
- b. The initial submittals shall be of two (2) sets of black line prints providing the applicable information shown on the checklist below. The minimum scale shall be 1"=50' and shall bear the seal of a registered professional engineer or surveyor licensed to practice within the State of Michigan. All record lengths and elevations must be labeled as record.
- c. After the record drawings have been approved by the City Engineer, the applicant shall submit two (2) mylar copies of the approved drawings. A CD shall also be provided which contains a .pdf version of each sheet of the plan set with the following attributes:
 1. Locations shall be shown on the plans in State Plane coordinates using the NAD83 Michigan South zone.
 2. Individual pipe sizes and structure types should be on separate layers.
 3. The scale shall be 1:1.
 4. Annotation should be snapped to the mid-point of lines. Lines should be snapped to the center of structures.
- d. As-Built Requirements Checklist

Additional specific information per site may be required at the discretion of the Engineer.

Sanitary Sewer - In Plan & Profile Show:	Completed	Outstanding	N/A
All invert & rim elevations to USGS Datum			
Actual laying length between structures			
Type of pipe used			
Actual slope of pipe			
Size of pipe			
Tie down all structures via coordinates			
Lead information (distance from downstream manhole, riser length, depth, tie down end, etc.)			

Storm Sewer - In Plan & Profile Show:	Completed	Outstanding	N/A
All invert & rim elevations to USGS Datum			
Actual laying length between structures			
Type of pipe used			
Actual slope of pipe			
Size of pipe			
Tie down all structures via coordinates			
Lead information (distance from downstream manhole, depth, tie down end, etc.)			

Water Mains - In Plan View:	Completed	Outstanding	N/A
Valve rim elevations			
Size & type of pipe			
Length of pipe			
Tie down all structures via coordinates			
Call out actual offset from pavement			

Detention Ponds	Completed	Outstanding	N/A
Letter required by the design engineer stating that the pond is properly sized according to approved plans and the outlets are properly located and sized			

Pavement	Completed	Outstanding	N/A
Sidewalks/bike paths require spot elevations every 50 feet			
Curbing and parking lot approach ramps require spot elevations			
Structures in parking lot require spot elevations			

Submittals	Approved – Submit To City	Submit w/ Revisions Noted Above
Two (2) Paper Copies		
Two (2) Mylar Copies		
Electronic Version		

ARTICLE 5, DIVISION 2
PLANNED UNIT
DEVELOPMENT (PUD) OVERLAY



SEC. 5.2-1 INTENT

- a. The Planned Unit Development (PUD) standards are a supplementary list of "overlay" zoning standards which apply to properties simultaneously with one (1) of the other zoning districts established in this Ordinance, hereinafter referred to as the "underlying" zoning district. For properties approved for PUD designation, these PUD standards replace the regulations listed for the underlying zoning district.
- b. The PUD standards are provided as a design option, intended to permit flexibility in the regulation of land development; to encourage innovation in land use, form of ownership (such as condominiums), and variety in design, layout, and type of structures constructed; to achieve economy and efficiency in the use of land; to preserve significant natural, historical, and architectural features and open space; to promote efficient provision of public services and utilities; to minimize adverse traffic impacts; to provide better housing, employment, and shopping opportunities particularly suited to residents of the City; to encourage development of convenient recreational facilities; and to encourage the use and improvement of existing sites when the uniform regulations contained in other zoning districts alone do not provide adequate protection and safeguards for the site or its surrounding areas.
- c. The standards are intended to accommodate development on sites with significant natural, historical, and architectural features, as noted in the City of Ironwood Comprehensive Plan, on land which exhibits difficult development constraints, and/or to provide the opportunity to mix compatible uses or residential types, and/or to allow clustering of residential units to preserve common open space and natural features. The PUD standards shall not be sought primarily to avoid the imposition of standards and requirements of other zoning classifications rather than to achieve the stated purposes herein set forth.
- d. In order to encourage PUD developments on specific properties, these standards relax or waive one (1) or more of the dimensional requirements of the underlying district. The PUD also allows the developer the opportunity to mix compatible uses or residential types on a single property, allows clustering to reduce construction costs, and may enhance marketability through the preservation of significant natural, historical, and architectural features.

SEC. 5.2-2 PRINCIPAL PERMITTED USES

- a. Principal uses permitted under the PUD standards are based on the underlying zoning district, as indicated below:
 1. Residential All principal uses of the underlying district shall be permitted. In addition to those uses, low density multiple-family dwellings or a mixture of single and multiple-family dwellings on a planned basis, through the use of attached dwellings, townhouses, apartment buildings, cottage cluster, zero lot line configurations, and/or other similar building configurations; or any combination of these residential uses may be permitted within the PUD.
 2. Commercial/Mixed Use. All business, service, professional office, retail, and other commercial uses, or any combination of these uses, listed as principal uses permitted in the underlying zoning district shall be allowed. In addition, other business, service, and residential uses may be permitted, if determined by the Planning Commission to be similar to other uses in the surrounding area.
 3. Industrial. All business, service, professional offices, light manufacturing, and other

commercial uses, or any combination of these uses, listed as principal permitted uses in the underlying zoning district shall be permitted. In addition, other business, service, office, and light manufacturing uses may be permitted, if determined by the Planning Commission to be compatible with other proposed PUD uses and surrounding uses.

SEC. 5.2-3 SPECIAL LAND USES AND CONDITIONAL USES

All uses listed as special land uses in the underlying district are considered as special land uses or conditional land uses within the planned unit development designation.

SEC. 5.2-4 QUALIFYING CONDITIONS

- a. In order to qualify for PUD approval, the applicant must demonstrate in writing that each of the following criteria will be met by the proposed PUD:
 1. Demonstrated Benefit. The PUD shall provide one (1) or more of the following benefits not possible under the requirements of another zoning district, as determined by the Planning Commission:
 - (a) Preservation of significant natural or historic features.
 - (b) A complementary mixture of uses or a variety of housing types.
 - (c) Common open space for passive or active recreational use.
 - (d) Mitigation to offset community impacts.
 - (e) Redevelopment of a nonconforming site where creative design can address unique site constraints.
 - (f) Implementation of a significant component of the Ironwood Comprehensive Plan.
- b. Availability and Capacity of Public Services. The proposed type and density of use shall not result in an unreasonable increase in the use of public services, public facilities, and utility capacities.
- c. Compatibility with the Comprehensive Plan. The proposed PUD shall be compatible with the overall goals and recommendations as proposed in the City of Ironwood Comprehensive Plan.
- d. Compatibility with the PUD Purpose. The proposed PUD shall be consistent with the purpose of this Division and spirit of this Ordinance.
- e. Development Impact. The proposed PUD shall not impede the continued use or development of surrounding properties for uses that are permitted in this Ordinance.
- f. Unified Control of Property. The proposed PUD shall be under single ownership or control such that there is a single entity having responsibility for completing the project in conformity with the PUD regulations. This provision shall not prohibit a transfer of ownership or control, provided that notice of such transfer is provided to the City.

SEC. 5.2-5 APPLICATION AND REVIEW PROCEDURE FOR PRELIMINARY PUD SITE PLAN AND FINAL PUD SITE PLAN

- a. The application process for a PUD involves a three (3) step process including: an optional pre-application workshop; review of a preliminary (conceptual) site plan by both the Planning Commission and City Commission; and review of a final PUD site plan by the Planning Commission. The procedures are described below and illustrated in [Sec. 6.2-3 Application Procedures in General](#).
- b. An optional pre-application workshop with the Planning Commission may be requested by the applicant to discuss the appropriateness of the PUD concept, solicit feedback, and receive requests for additional materials supporting the proposal. An applicant desiring such a workshop shall request placement on the Planning Commission agenda.
- c. The applicant shall prepare and submit copies to the City Clerk preliminary PUD site plan for a PUD, meeting the requirements of [Sec. 5.2-6 Preliminary PUD Site Plan Submittal Requirements](#), at least thirty (30) days prior to the meeting at which the Planning Commission shall first review the request; twenty-one (21) days for an applicant who has had a pre-application workshop on the proposal within sixty (60) days of the preliminary PUD site plan submittal. The City Manager shall promptly transmit this plan to the members of the Planning Commission.
- d. The Planning Commission shall review the preliminary PUD site plan, and shall conduct a public hearing in accordance with the Michigan Zoning Enabling Act, Section 125.3503(5). During this review, the Planning Commission may request additional materials supporting the PUD proposal, or recommend modifications or conditions based on the standards of Section 102-156: Standards for Approval of Preliminary PUD Site Plan. The Planning Commission shall then, within sixty (60) days of the submittal, make a recommendation on the preliminary PUD site plan to the City Commission. The applicant shall incorporate these modifications or conditions recommended by Planning Commission prior to the review by the City Commission.
- e. Following receipt of the Planning Commission recommendations, the City Commission shall take final action on said plan and petition within ninety (90) days of the date it receives a report from the Planning Commission or such reasonable extension of time as may be necessary for adequate review. A PUD rezoning is discretionary on the part of the City and the City Commission is not obligated to approve a PUD rezoning request unless, in its opinion, the proposal meets the purpose and requirements of this ordinance.
- f. If any conditions are imposed upon the approval of the preliminary PUD site plan by the City Commission, a list of those conditions shall be made part of the approval and shall be reflected in the final PUD site plan.
- g. Approval of the preliminary PUD site plan by the City Commission shall confer upon the owner the right to proceed through the subsequent PUD plan review phases for a period not to exceed three (3) years from date of approval. This period may be extended by the City Commission for one (1) additional three (3) year period.
- h. The applicant shall submit copies of detailed final site plans to the City Clerk, as described in Section 34-: Final PUD Site Plan Submittal Requirements, for all, or any phase of, the approved preliminary PUD site plan at least thirty (30) days prior to the Planning Commission meeting at which the Planning Commission shall first review the request.

- i. Upon submission of all required materials and fees, the Planning Commission shall review such and shall approve, deny, or approve with conditions, in accordance with the standards and regulations of this Zoning Ordinance, the final PUD site plan.
- j. If the final PUD site plan was approved with conditions, the applicant shall submit a revised site plan to the City Manager in accordance with [Sec. 5.1-5 Projects Eligible for Sketch Plan Review and Administrative Approval](#) for approval prior to the issuance of any building permits.
- k. If the approved preliminary PUD site plan indicated that the proposed development was to occur in phases, final site plan approval may be granted on each phase of the development, provided that each phase contains all the necessary components to insure protection of significant natural, historical, and architectural features, and the health, safety, and welfare of the users of the PUD and the residents of the surrounding area. Subsequent phases shall also follow the process for final PUD site plan outlined in this Division.
- l. In the Commercial District, the City Commission may, upon recommendation of the Planning Commission, approve an overall PUD plan for multiple sites and then require each subsequent developer to follow the process for final PUD site plan outlined in this Article. Depending upon the size and complexity of the project, the City Commission may then require each developer to enter into a separate PUD Agreement for each individual site or series of projects.

SEC. 5.2-6 PRELIMINARY PUD SITE PLAN SUBMITTAL REQUIREMENTS

- a. The preliminary PUD site plan shall set forth the proposed uses to be developed in the PUD. The following specific information shall be provided on a site plan:
 - 1. Proof of Ownership. Current proof of ownership of the land to be utilized or evidence of a contractual ability to acquire such land, such as an option or purchase agreement.
 - 2. Written Documentation. Written documentation that the proposal meets the standards of [Sec. 5.2-4 Qualifying Conditions](#).
 - 3. Application Form and Fees. A completed application form, supplied by the Building Official/Zoning Administrator, and an application/review fee; a separate escrow deposit may be required for administrative charges to review the PUD submittal.
 - 4. Sheet Size. Sheet size of submitted drawings shall be at least twenty-four (24) inches by thirty-six (36) inches, with graphics at an engineer's scale of one (1) inch equals twenty (20) feet for sites of twenty (20) acres or less; and one (1) inch equals one hundred (100) feet or less (i.e. one (1) inch equals twenty (20) to one hundred (100) feet) for sites over twenty (20) acres.
 - 5. Cover Sheet. Cover sheet providing:
 - (a) Applicant's name.
 - (b) Name of the development.
 - (c) Preparer's name and professional seal of architect, engineer, surveyor, or landscape architect indicating license in the State of Michigan.
 - (d) Date of preparation and any revisions.
 - (e) North arrow.
 - (f) Property lines and dimensions.

- (g) Complete and current legal description and size of property in acres.
 - (h) Small location sketch of the subject site and area within one-half (1/2) mile, and scale.
 - (i) Zoning and current land use of applicant's property and all abutting properties and of properties across any public or private street from the PUD site.
 - (j) Lot lines and all structures on the property and within one hundred (100) feet of the PUD property lines.
 - (k) Location of any vehicle access points on both sides of the street within one hundred (100) feet of the PUD site along streets where vehicle access to the PUD is proposed.
6. PUD Site Plan. A site plan sheet indicating:
 - (a) Existing locations of all natural, historical, and architectural features, existing drainage patterns, surface water bodies, floodplain areas, MDEQ designated or regulated wetlands with supporting documentation, wetland areas two (2) or more acres in size, and a tree survey indicating the location and diameter (in inches, measured four (4) feet above grade) of "landmark" trees.
 - (b) Existing and proposed topography at five (5) foot contour intervals, and a general description of grades within one hundred (100) feet of the site.
 - (c) Dimensions of existing and proposed right-of-way lines, names of abutting public streets, proposed access driveways and parking areas, and existing and proposed pedestrian and/or bicycle paths.
 - (d) Existing buildings, utility services (with sizes), and any public or private easements, noting those which will remain and which are to be removed.
 - (e) Layout and typical dimensions of proposed lots, footprints, and dimensions of proposed buildings and structures; uses with the acreage allotted to each use. For developments with residential components: the number, type, and density of proposed housing units.
 - (f) General location and type of landscaping proposed (evergreen, deciduous, berm, etc.) noting existing trees and landscaping to be retained.
 - (g) Size, type, and location of proposed identification signs.
 7. Site Analysis. A separate plan sheet indicating locations of significant natural, historical, and architectural features, including landmark trees, that will be designated as "areas not to be disturbed" and secured through installation of a snow fence, other fencing, or police line during development of the PUD, including acreage of designated areas.
 8. PUD Development Agreement. A draft written PUD Development Agreement specifying all the terms and understandings of the PUD development as prescribed in Section 86-57: Final PUD Site Plan Submittal Requirements may be required when deemed necessary by the Planning Commission.
 9. Multi-Phased PUD. If a multi-phase PUD is proposed, identification of the areas included in each phase; for residential uses identify the number, type, and density of proposed housing units within each phase.
 10. Additional Information. Any additional graphics or written materials requested by the Planning Commission or City Commission to assist the City in determining the appropriateness of the PUD such as, but not limited to: aerial photography; market

studies; impact on public primary and secondary schools and utilities; traffic impact using trip generation rates recognized by the Institute of Transportation Engineers (ITE) for an average day and peak hour of the affected roadways; impact on significant natural, historical, and architectural features and drainage; impact on the general area and adjacent property; description of how property could be developed under the regulations of the underlying district; preliminary architectural sketches; and estimated construction cost.

SEC. 5.2-7 STANDARDS FOR APPROVAL OF PRELIMINARY PUD SITE PLAN

- a. Based upon the following standards, the Planning Commission may recommend denial, approval, or approval with conditions, and the City Commission may deny, approve, or approve with conditions the proposed PUD.
- b. The uses proposed shall be consistent with the City's adopted Comprehensive Plan. Such uses must have a beneficial effect, in terms of public health, safety, welfare, or convenience, on present and future potential surrounding land uses. The uses proposed must not adversely affect the public utility and circulation system, surrounding properties, or the environment. The public benefit shall be one which could not be achieved under the regulations of the underlying district alone or that of any other zoning district.
- c. Any amendments to the dimensional standards of this Ordinance, such as lot sizes, setbacks, height limits, required facilities, buffers, open space, permitted sign area, and other similar dimensional standards shall be reviewed and approved by the Planning Commission.
- d. Any increase in the density requirements of the underlying zoning district must be approved by the City Commission upon recommendation of the Planning Commission and be included under preliminary review of the site plan.
- e. The number and dimensions of off-street parking shall be sufficient to meet the minimum required by [Sec. 4.1-8 Off-Street Loading and Unloading Requirements](#). However, where warranted by overlapping or shared parking arrangements, the Planning Commission or City Commission may reduce the required number of parking spaces in accordance with [Sec. 4.1-2 General Requirements](#).
- f. All streets and parking areas within the PUD shall meet the minimum construction and other requirements of City ordinances, unless modified by City Commission.
- g. Safe, convenient, uncongested, and well defined vehicular and pedestrian circulation within and to the site shall be provided. Drives, streets, and other elements shall be designed to discourage through traffic, while promoting safe and efficient traffic operations within the site and at its access points.
- h. Sidewalks shall be provided in accordance with [Sec. 3.1-28 Sidewalks, bikepaths, and walkways](#)
- i. Landscaping shall be preserved and/or provided to ensure that proposed uses will be adequately buffered from one another and from surrounding public and private property. Plantings and other landscape features shall exceed the standards of [Article 4, Division 3](#)
- j. Judicious effort shall be used to preserve significant natural, historical, and architectural features and the integrity of the land, including MDEQ regulated and nonregulated wetlands.
- k. Surface water shall be retained on the site wherever possible.

- l. The site shall have adequate lateral support so as to ensure that there will be no erosion of soil or other material. The final determination as to adequacy of, or need for, lateral support shall be made by the City Manager.
- m. Public water and sewer facilities shall be available or shall be provided by the developer as part of the site development.
- n. Building design shall be of a high quality, exceeding the underlying district's design standards.

SEC. 5.2-8 FINAL PUD SITE PLAN SUBMITTAL REQUIREMENTS

- a. The final PUD site plan shall include all the following information, unless the City Manager determines that some of the required information is not reasonably necessary for the consideration of the PUD:
 - 1. All information required for site plan submittal in accordance with [Sec. 5.1-7 Site Plan Submittal Requirements](#)
 - 2. Any additional graphics or written materials requested by the Planning Commission to assist in determining the impacts of the proposed site plan, including, but not limited to, economic or market studies; impact on public utilities; traffic impacts; impact on significant natural, historical, and architectural features and drainage; impact on the general area and adjacent property; and estimated construction cost.
 - 3. A proposed written Development Agreement specifying all the terms and understanding of the PUD development including:
 - 4. A survey of the acreage comprising the proposed PUD
 - 5. All conditions upon which the PUD approval is based, with reference to the approved preliminary PUD plan and a description of all deviations from City regulations which have been requested and approved.
 - 6. The manner of ownership of the developed land.
 - 7. The manner of the ownership and of dedication or mechanism to protect any areas designated as common areas or open space.
 - 8. Provisions assuring that those open space areas shown on the plan for use by the public or residents of the development will be or have been irrevocably committed for that purpose; the City may require conveyances or other documents to be placed in escrow to accomplish this.
 - 9. Satisfactory provisions have been made to provide for the future financing of any improvements shown on the plan for site improvements, open space areas, and common areas which are to be included within the development and that maintenance of such improvements is assured by a means satisfactory to the City Commission.
 - 10. The cost of installing and maintaining all streets and the necessary utilities has been assured by a means satisfactory to the City Commission.
 - 11. Provisions to ensure adequate protection of natural features and assurance for replacement of any trees and woodlands.
 - 12. Any other concerns raised by the Planning Commission or City Commission regarding the construction and maintenance of the PUD.
 - 13. The preliminary PUD plan shall be incorporated by reference and attached as an exhibit.

- b. A written draft of PUD Design Guidelines specific to the PUD. Such document shall include provisions for site layout, access, vehicular and pedestrian circulation, parking, screening, building design and architecture, landscaping, open space, lighting, and signage. The Design Guidelines shall also include any variations to the dimensional standards of this Ordinance, such as density, lot sizes, setbacks, height limits, required facilities, buffers, open space, permitted sign area, and other similar dimensional standards.

SEC. 5.2-9 STANDARDS FOR APPROVAL OF FINAL SITE PLAN

The Planning Commission shall use the standards for approval of [Sec. 5.1-8 Standards for Site Plan Approval](#), and any design requirements developed specifically for the PUD by the City Commission, in reviewing the final PUD site plan.

SEC. 5.2-10 CONDITIONS OF APPROVAL

The Planning Commission may attach conditions to the final PUD site plan approval to meet the intent of this Article and [Sec. 5.1-10 Conditions of Site Plan Approval](#).

SEC. 5.2-11 VALIDITY OF APPROVED FINAL PUD SITE PLAN

- a. Project Commencement. Construction on the approved final site plan, or for a phase thereof, shall be commenced and proceed in a reasonably diligent manner, within twelve (12) months of approval. If the PUD has not commenced and proceeded beyond site grading to include, at a minimum, installation of footings or foundations and underground utilities at the end of that twelve (12) month period, then the site plan shall be invalid and void.
- b. Project Completion. The approved site plan shall remain valid for a three (3) year period following the date of final site plan approval, provided that the requirements of paragraph a. above are met.
- c. Extensions. The three (3) year period for project completion may be extended for one (1) year, if applied for by the petitioner and granted by the Planning Commission in writing following public notice and a public hearing. Failure on the part of the owner to secure the written extension shall result in a stoppage of all construction.

SEC. 5.2-12 DEVIATIONS FROM APPROVED FINAL PUD SITE PLAN

- a. Deviations and amendments from the approved final PUD site plan shall be reviewed and approved in accordance with [Sec. 5.1-12 Deviations from Approved Site Plan](#)
- b. Should the Planning Commission determine that the modifications to the final PUD site plan significantly alter the intent of the preliminary PUD site plan, a new submittal illustrating the modification shall be required and must be approved by the City Commission as a new preliminary PUD plan.
- c. Any amendment to the PUD Design Guideline requirements established specifically for the PUD by the City Commission shall be adopted by resolution of the City Commission, upon recommendation of the Planning Commission, and will not require amendment of this Article of the Zoning Ordinance. Amendments to this document must be reviewed and approved in accordance with paragraph a. above.
- d. Any deviation from the approved PUD site plan, except as authorized in Section XX, Deviations from Approved Final PUD Site Plan shall be considered a violation of this Article and treated as a misdemeanor. Further, any such deviation shall invalidate the PUD designation.

SEC. 5.2-13 APPEALS AND VARIANCES

Amendments, appeals, and variances related to a PUD cannot be taken to the Zoning Board of Appeals in a PUD. Amendments can only be granted by the Planning Commission when it is determined that the requested amendments are in keeping with the overall purpose of PUD, as identified in [Sec. 5.2-1 Intent](#) and improve the quality of the development.

SEC. 5.2-14 PUDS APPROVED PRIOR TO THIS ORDINANCE

- a. All properties zoned as PUD under the zoning district classifications in place prior to the adoption of this Ordinance shall be treated as follows:
- b. Approved residential PUDs shall be rezoned to the appropriate residential district in conformance with their approved density. These and future such locations will be noted on the map as being approved PUD overlay zone districts. Any changes to the preliminary PUD plan and/or final site plans or revisions shall be regulated by this Ordinance.
- c. Approved preliminary PUD site plans for mixed use PUDs shall be considered zoned as a mixed-use PUD in the O-S, Office Service District. The approved uses within such PUDs shall be in accordance with the approved locations of commercial, office, and residential uses as designated on the preliminary PUD site plan.
- d. Any changes to the uses and/or their locations as approved on a mixed use preliminary PUD plan shall meet Section 86-156, Standards for Approval of Preliminary PUD Site Plan. The applicant shall present graphics to illustrate the requested change, submit written materials documenting the need for the change and the adherence with the overall approved PUD concept, and submit updated copies of any traffic, environmental, or market studies which the Planning Commission or City staff considered necessary to review the impacts of the proposed change.
- e. All final site plans or revisions to final site plans for PUDs approved prior to the adoption of this Ordinance shall be regulated and reviewed in accordance with this Article.

ARTICLE 5, DIVISION 3
SPECIAL LAND USE

5.3

SEC. 5.3-1 PURPOSE

The intent of this Article is to provide standards for special land uses, which are uses that under usual circumstances could be detrimental to other land uses permitted within the same zoning district, but may be permitted because of circumstances unique to the location of the particular use. This Article provides standards for the Planning Commission to determine the appropriateness of a given special land use using factors such as: compatibility with adjacent zoning, location, design, size, intensity of use, impact on traffic operations, potential impact on groundwater, demand on public facilities and services, equipment used, and processes employed. Accordingly, special land uses should not be permitted without consideration of relevant restrictions or conditions being imposed which address their unique characteristics.

SEC. 5.3-2 STANDARDS FOR APPROVAL

- a. Prior to approving a special land use application, the Planning Commission shall require that the following general standards, in addition to the specific standards noted for individual uses in this [Sec. 5.3-8 Special Land Use Specific Requirements](#), be satisfied. The proposed use or activity shall:
 1. Be compatible and in accordance with the goals, objectives, and policies of the City of Ironwood Comprehensive Plan and promote the intent of the zoning district in which the use is proposed.
 2. Be constructed, operated, and maintained so as to be compatible with the existing or intended character of the general vicinity and so as not to change the essential character of the area in which it is proposed.
 3. Be served adequately by public facilities and services, such as highways, streets, police and fire protection, drainage structures, water and sewage facilities, and primary and secondary schools.
 4. Not involve uses, activities, processes, materials, and equipment or conditions of operation that will be detrimental to the natural environment, public health, safety, or welfare by reason of excessive production of traffic, noise, smoke, odors, or other such nuisance.
- b. Properties for which application for special land use approval is made shall also be subject to site plan review in accordance with the requirements of Article 5, Division 1: Site Plan Review. Failure to obtain site plan approval will constitute denial of the approved special land use.

SEC. 5.3-3 APPLICATION PROCEDURE

- a. Any person owning or having an interest in the subject property may file an application for special land use approval as provided for in this Article.
- b. The following materials shall be submitted to the City at least thirty (30) days prior to the meeting at which the Planning Commission first considers the special land use application:
 1. Payment of the required fee.
 2. Copies of completed application forms.
 3. Copies of a site plan meeting the requirements of Article 5, Division 1: Site Plan Review.

4. Impact assessment if required by the Planning Commission; the analysis shall be carried out by qualified individuals and shall include, but need not be limited to the impact on: natural features, stormwater management, surrounding land uses, public facilities/services, public utilities, and traffic.

SEC. 5.3-4 DESIGNATED REVIEW AUTHORITY AND APPROVAL PROCEDURE

- a. The Planning Commission shall have final review authority for all special land uses.
- b. Following the submission of the required application materials the Planning Commission shall hold a public hearing in accordance with the Michigan Zoning Enabling Act (Public Act 110 of 2006), as amended and with [Sec. 6.2-5 Public Hearings](#)
- c. The Planning Commission shall review the application in terms of the requirements of this [Sec. 5.3-2 Standards for Approval](#), and shall approve, approve with conditions, or deny the application.

SEC. 5.3-5 CONDITIONS OF APPROVAL

- a. As part of any special land use approval, the Planning Commission may impose any additional conditions or limitations as, in its judgement, may be necessary for protection of the public interest. Such conditions shall be related to and ensure that the review considerations of this Division Section 34-: Standards for Approval, and the applicable specific regulations of [Sec. 5.3-8 Special Land Use Specific Requirements](#), are met.
- b. The approval of a special land use, including conditions made as part of the approval, is attached to the property described as part of the application and not to the owner of such property.
- c. A record of conditions imposed shall be maintained. The conditions shall remain unchanged unless an amendment to the special land use approval is approved.
- d. A record of the decision of the Planning Commission, the reasons for the decision reached, and any conditions attached to such decision shall be kept and made a part of the minutes of the Planning Commission.
- e. The Zoning Official shall make periodic investigations of developments authorized by special land use approval to ensure continued compliance with all requirements imposed by the Planning Commission and this Article. Noncompliance with the requirements and conditions approved for the special land use shall constitute grounds for the Planning Commission to terminate the approval following a public hearing. Such hearing shall be held in accordance with the procedures used for the original hearing as described in [Sec. 6.2-5 Public Hearings](#), and as required by this Article.

SEC. 5.3-6 VALIDITY OF SPECIAL LAND USE APPROVAL

- a. In cases where actual physical construction of a substantial nature of the structures authorized by a special land use approval has not commenced within one (1) year of issuance, and a written application for extension of the approval has not been filed as provided below, the approval shall automatically become null and void and all rights thereunder shall terminate.
- b. Upon written application filed prior to the termination of the one (1) year period, the Planning Commission may authorize a single extension of the time limit for a further period of not more than one (1) year. Such extension shall only be granted based on evidence from the applicant that the development has a reasonable likelihood of

commencing construction within the one (1) year extension.

- c. The granting of a special land use shall allow that particular use to be conforming on the subject property, as long as the standards of this Article are maintained.
- d. Any use for which a special land use approval has been granted and which ceases to continuously operate for a six (6) month period shall be considered abandoned and the special land use approval shall become null and void.
- e. No application for a special land use approval which has been denied wholly or in part shall be resubmitted for a period of one (1) year from the date of the order of denial, except on the grounds of new evidence or proof of changed conditions relating to all of the reasons noted for the denial found to be valid by the Planning Commission.

SEC. 5.3-7 SPECIAL LAND USE AMENDMENTS AND EXPANSIONS

- a. Amendments. Any person or agency who has been granted a special land use approval shall notify the Zoning Administrator of any proposed amendment to the approved site plan of the special land use. The Zoning Administrator shall determine whether the proposed amendment constitutes a minor or major amendment based on the determination standards for all site plans in accordance with the requirements of [Sec. 5.1-13 Property Maintenance after Approval](#). A major amendment to a special land use approval shall comply with the application and review procedures contained in this Article.
- b. Expansion or Change in Use. The expansion, change in activity, reuse, or redevelopment of any use requiring a special land use approval, with an increase of ten percent (10%) or greater, shall require re-submittal in the manner described in this Article. A separate special land use approval shall be required for each use requiring special land use review on a lot, or for any expansions of a special land use on property which has not previously received special land use approval.

SEC. 5.3-8 SPECIAL LAND USE SPECIFIC REQUIREMENTS

- a. The general standards and requirements of this Division, Section 34-: Standards for Approval, are basic to all uses authorized by a special land use approval. However, certain special land uses, because of their unique character and potential impacts on the welfare of adjacent properties and the City, require additional specific requirements. Such uses are listed below with specific standards and regulations that must be met in addition to the general standards of this Division, [Sec. 5.3-2 Standards for Approval](#), and other Sections of this Ordinance.
- b. The following are special land uses with specific site and/or use standards which are described on the following pages:

Special Land Uses with Specific Requirements:*5.3-8c. Adult Entertainment Regulated Uses**5.3-8d. Automobile Gasoline Stations**5.3-8e. Automobile Repair Establishments (Major Repair)**f. Bed and Breakfast/Inns**5.3-8f. Places of assembly, including places of worship**5.3-8g. Drive-through Window Facilities for Banks, Restaurants or Other Permitted Uses**5.3-8h. Essential Public Service Buildings and Structures**5.3-8i. Golf Courses**5.3-8j. Golf Driving Ranges and Miniature Golf Courses**5.3-8k. Kennels**5.3-8l. Log Yards**5.3-8m. Outdoor Storage**5.3-8n. Retail Businesses with Adult Novelty Items.**5.3-8o. Schools, including Public, Private, and Parochial Elementary, Middle, and High**5.3-8p. Solar Energy Collectors**5.3-8q. Storage Facilities/units**5.3-8r. Wind Energy Systems**5.3-8s. Wireless Communication Facilities*

c. Adult Entertainment Regulated Uses

1. Intent. In the development and execution of these zoning regulations, it is recognized there are some uses that, because of their very nature, are recognized as having serious objectionable operational characteristics, particularly when several of them are concentrated under certain circumstances, thereby causing a deleterious effect upon the adjacent areas. The proximity of adult entertainment regulated uses to certain uses considered particularly susceptible to the negative impacts or the concentration of adult uses tends to erode the quality of life, adversely affect property values, disrupt business investment, encourage residents and businesses to move or avoid the community, increase crime, and contribute a blighting effect on the surrounding area. This subsection describes the uses regulated and the specific standards needed to ensure that the adverse effects of these uses will not contribute to the deterioration of the surrounding neighborhood, to prevent undesirable concentration of these uses, and to require sufficient spacing from uses considered most susceptible to negative impacts.
2. Definitions. The following definitions shall apply to adult entertainment regulated uses:
 - (a) Specified Anatomical Areas. Portions of the human body defined as follows:
 - (1) Less than completely and opaquely covered human genitals, pubic region, buttocks, or female breast below the point immediately above the top of the areola.
 - (2) Human male genitals in a discernible turgid state, even if completely and opaquely covered.
3. Specified Sexual Activities. The explicit display of one (1) or more of the following:
 - (a) Human genitals in a state of sexual stimulation or arousal.
 - (b) Acts of human masturbation, sexual intercourse, or sodomy.
 - (c) Fondling or other erotic touching of human genitals, pubic region, buttocks, or female breast.
4. Uses Regulated. The following uses are regulated by this subsection and defined for purposes of regulating adult entertainment regulated uses:
 - (a) Adult Book or Supply Store. An establishment having ten percent (10%) or more of all usable interior, retail, wholesale, or warehouse space devoted to the distribution, display, or storage of books, magazines, and other periodicals and/or photographs, drawings, slides, films, video tapes, recording tapes, and/or novelty items which are distinguished or characterized by their emphasis on matters depicting, describing, or relating to specified sexual activities or specified anatomical areas as defined herein, or an establishment with a segment or section devoted to the sale or display of such material.
 - (b) Adult Model Studio. Any place where models who display specified anatomical areas as defined herein are present to be observed, sketched, drawn, painted, sculptured, photographed, or similarly depicted by persons who pay some form of consideration or gratuity. This definition shall not apply to any accredited art school or similar educational institution.
 - (c) Adult Motion Picture Arcade or Mini Motion Picture Theater. Any place where motion picture machines, projectors, or other image producing devices are maintained to show images and where the images displayed depict, describe, or relate to specified sexual activities or specified anatomical areas as defined

herein.

- (d) Adult Motion Picture Theater or Adult Live Stage Performing Theater. An enclosed building wherein still or motion pictures, video tapes, or similar material is presented or viewed which is distinguished or characterized by an emphasis on matter depicting, describing, or relating to specified sexual activities or specified anatomical areas as defined herein for observation by patrons therein. Such an establishment is customarily not open to the public generally, but only to one (1) or more classes of the public, excluding any minor by reason of age.
- (e) Adult Outdoor Motion Picture Theater. A drive-in theater used for presenting material distinguished or characterized by an emphasis on matter depicting, describing, or relating to specified sexual activities or specified anatomical areas as defined herein for observation by patrons of the theater. Such establishment is customarily not open to the public generally, but only to one (1) or more classes of the public, excluding any minor by reason of age.
- (f) Adult Physical Cultural Establishment. Any establishment, club, or business by whatever name designated, which offers or advertises, or is equipped or arranged to provide as part of its services, massages, body rubs, alcohol rubs, physical stimulation, baths, or other similar treatment by any person. An adult physical cultural establishment may include, but is not limited to, establishments commonly known as massage parlors, health spas, sauna baths, Turkish bathhouses, and steam baths. The following uses shall not be included within the definition of an adult physical culture establishment:
 - (1) Establishments which routinely provide such services by a licensed physician, a licensed chiropractor, a licensed osteopath, a licensed physical therapist, a licensed practical nurse practitioner, a therapeutic massage practitioner as defined in this Ordinance or any other similarly licensed medical professional.
 - (2) Fitness center, as defined in this Ordinance.
 - (3) Electrolysis treatment by a licensed operator of electrolysis equipment.
 - (4) Continuing instruction in martial or performing arts, or in organized athletic activities.
 - (5) Hospitals, nursing homes, medical clinics, or medical offices.
 - (6) Barber shops or beauty parlors and salons which offer massages to the scalp, the face, the neck, or shoulders only.
 - (7) Adult photography studios whose principal business does not include the taking of photographs of specified anatomical areas as defined herein.
- (g) Cabaret. An establishment where live entertainment is provided, presented, permitted or performed, which performances are distinguished or characterized by an emphasis on or relationship to specified sexual activities or specified anatomical areas as defined herein for observation by or participation of patrons therein. Also, an establishment which features any of the following: topless dancers and/or bottomless dancers, go-go dancers, strippers, topless and/or bottomless waiters, waitresses and/or employees.
- (h) Adult, Nude, Partially Nude Dancing. A business having as its principal activity the live presentation of or display of nude or partially nude male or female impersonator(s), dancer(s), entertainers(s), waiter(s) or waitress(es), or employee(s) and which may or may not feature the service of food or beverage.

For the purpose of this Article, nude or partially nude shall mean having any or all of the specified anatomical areas exposed as defined herein.

5. Required Spacing. The establishment of the types of adult entertainment regulated uses listed above shall meet all of the following space requirements, with the minimum distance between uses measured horizontally between the nearest points of each property line:
 - (a) One thousand (1,000) feet from:
 - (1) Any other adult entertainment regulated use.
 - (2) All churches, convents, temples and similar religious institutions.
 - (3) All public, private or parochial nursery, primary or secondary schools, public parks, public libraries, and hospitals.
 - (4) Any adult or child care facility.
 - (b) Eight hundred (800) feet from:
 - (1) Any Single-Family or Multiple-Family Residential District or use.
 - (2) Any pool or billiard hall, concreted amusement center, indoor and outdoor recreation such as miniature golf; dance club catering primarily to teenagers, movie theaters, ice or roller skating rinks, and similar uses generally frequented by children and teenagers.
6. Special Site Design Standards
 - (a) The maximum size of the building shall be five thousand (5,000) square feet.
 - (b) The building and site shall be designed, constructed, and maintained so material such as a display, decoration, or sign depicting, describing, or relating to specified sexual activities or specified anatomical areas cannot be observed by pedestrians and motorists on a public right-of-way or from an adjacent land use.
 - (c) Adult entertainment regulated uses shall be located within a freestanding building. A shared or common wall structure or shopping center are not considered to be a freestanding building.
 - (d) The color of the building materials shall be reviewed and approved by the Planning Commission.
 - (e) The Planning Commission shall determine the type of buffer zone to be required and maintained along the side and rear lot lines, based on the site conditions, views from public streets, and distance and type of surrounding land uses.
 - (f) The hours of operation shall be approved by the Planning Commission.
 - (g) Access shall be from an arterial roadway.
 - (h) Any adult entertainment regulated use which allows customers to remain on the premises while viewing live, filmed, or recorded entertainment, or while using or consuming the products or services supplied on the premises shall provide at least one (1) security guard on duty outside the premises, patrolling the grounds and parking areas, at all times while the business is in operation.
7. Obscene Material Strictly Prohibited. The applicant for a special land use for any adult entertainment regulated use shall set forth in his or her application a statement in sufficient detail to describe the material contained in the adult entertainment regulated use. In the event that the Planning Commission finds the material proposed to be within the adult entertainment regulated use to be obscene,

then the special land use shall not be granted. For purposes of this subsection, a form of expression shall be classified as obscene if the material meets all of the following criteria:

- (a) The average individual, applying contemporary community standards for the City would find that the material, taken as a whole, appeals to the prurient interest.
- (b) The material, taken as a whole, lacks serious literary, artistic, political, or scientific value.
- (c) The material depicts or describes, in a patently offensive way, sexual conduct.

8. Waivers. Upon denial of any application for an adult entertainment regulated use under this Section the applicant may appeal for a waiver of the location provisions above to the Zoning Board of Appeals (ZBA) consistent with the standards set forth below. The ZBA may waive the location provisions set forth in this Section, after all the following findings are made:

- (a) Compliance with Regulations. The proposed use will not be contrary to any other provision of these zoning regulations or injurious to nearby properties.
- (b) Not Enlarge District. The proposed use will not enlarge or encourage the development of a "skid row" or "strip".
- (c) Consistent with Programs. The establishment of an additional adult entertainment regulated use will not be contrary to, or interfere with, any program of urban renewal or neighborhood development.
- (d) Consistent with Law. All applicable City, State or Federal laws and regulations will be observed.
- (e) Procedure for Waiver. Prior to granting a waiver of the location restrictions set forth above, a public hearing in accordance with the Michigan Zoning Enabling Act (Public Act 110 of 2006), as amended and with Article 6, Division 2, Section 86-303: Public Hearings, shall be held.

9. Conditions of Approval. Prior to the granting of approval for the establishment of any adult entertainment regulated use, the Planning Commission may impose any conditions or limitations upon the establishment, location, construction, maintenance, or operation of the adult entertainment regulated use which is necessary for the protection of the public interest. Any evidence, bond, or other performance and guarantee may be required as proof that the conditions stipulated in connection therewith will be fulfilled.

10. Specific Penalties. No person operating an adult entertainment regulated use shall permit any person under the age of eighteen (18) to be on the premises of the business as an employee, customer, or otherwise.

d. Automobile Gasoline Stations

- 1. There shall be a minimum lot area of one (1) acre and minimum lot width of two hundred fifty (250) feet.
- 2. Pump islands shall be a minimum of forty (40) feet from any public right-of-way or lot line. Tanks, propane, and petroleum products shall be set back at least fifteen (15) feet from any lot line.
- 3. Overhead canopies shall be setback at least twenty (20) feet from the right-of-way and constructed of materials consistent with the principal building. The proposed clearance of any canopy shall be noted on the site plan. Any signs, logo, or identifying

paint scheme shall be in accordance with Article 4, Division 4: Signs. The canopy shall be no higher than the principal building. Lighting in the canopy shall be recessed, fully shielded, and directed downward to prevent off-site glare.

4. Only one (1) driveway shall be permitted from each street unless the Planning Commission determines additional driveways will be necessary to ensure safe and efficient access to the site.
 5. The intensity of lighting within a site shall meet the requirements of Article 4, Division 4: Lighting Standards.
 6. There shall be no outdoor storage or display of vehicle components and parts, supplies, or equipment except within an area defined on the site plan approved by the Planning Commission and which extends no more than ten (10) feet beyond the building.
 7. The applicant shall submit a Pollution Incidence Protection Plan (PIPP). The PIPP shall describe measures to prevent groundwater contamination caused by accidental gasoline spills or leakage, such as special check valves, drain back catch basins, and automatic shut off valves, as approved by the City of Ironwood Fire Department.
 8. Any use involving maintenance, service, or repair shall also meet the standards for automobile service establishments.
 9. In the event that an automobile service station use has been abandoned or terminated for a period of more than one (1) year, all underground gasoline storage tanks shall be removed from the premises, in accordance with State requirements.
- e. Automobile Repair Establishments (Major Repair)
1. All principal and accessory structures shall be set back a minimum of five hundred (500) feet from a Single-Family Residential District.
 2. Prohibited in residential districts.
 3. There shall be a minimum lot frontage on a paved road of two hundred (200) feet.
 4. All maintenance and repair work shall be conducted completely within an enclosed building.
 5. There shall be no outdoor storage or display of vehicle components and parts, materials, commodities for sale, supplies, or equipment.
 6. Storage of wrecked, partially dismantled, or other derelict vehicles, or overnight parking of any vehicle except a tow truck shall be permitted in a designated area. Such area shall be appropriately screened from public view as determined by the Planning Commission.
 7. The applicant shall submit a Pollution Incidence Protection Plan (PIPP). The PIPP shall describe measures to prevent groundwater contamination caused by accidental gasoline spills or leakage, such as special check valves, drain back catch basins, and automatic shut off valves, as approved by the City of Ironwood Fire Department.
 8. Any use with gasoline sales shall also meet the standards for automobile gasoline stations.
- f. Places of assembly, including places of worship
1. Buildings of greater than the maximum height allowed in [Sec. 2.2-5 Schedule of Regulations](#), may be allowed provided front, side, and rear yards are increased above the minimum required yards by one (1) foot for each foot of building height that

exceeds the maximum height allowed. The building height cannot exceed 35 ft.

2. All principal and accessory buildings shall be set back a minimum of one hundred (100) feet from any single-family residential use. Parking shall be set back a minimum of fifty (50) feet from any single-family Residential use.
3. Vehicle access to the site shall be provided from a street classified as a "major street" or collector street on the City's Act 51 map.
4. The Planning Commission may require an operations plan and/or parking generation studies to determine parking needs.
5. All churches, temples, and similar places of worship or public assembly in existence at the time of adoption of this Ordinance shall be considered conforming, but must meet the standards of this Ordinance for any expansions.

g. Drive-through Window Facilities for Banks, Restaurants or Other Permitted Uses

1. Sufficient stacking capacity in accordance with [Sec. 4.1-6 Off-Street Parking Space Design and Setback Requirements](#), for the drive-through portion of the operation shall be provided to ensure that traffic does not extend into the public right-of-way.
2. A bypass lane shall be provided around the stacking spaces.
3. In addition to parking space requirements, at least three (3) parking spaces shall be provided in close proximity to the exit of the drive-through portion of the operation to allow for customers waiting for delivery of orders.
4. Only one (1) ingress/egress driveway shall be permitted on any single street. If the use is located on a corner lot access to the drive-through facility shall be only from the street which carries the least amount of daily traffic at the time the application is approved, except that such access from any other street may be shared with an adjoining property.
5. The Planning Commission may require direct vehicular access connections with adjacent commercial developments where feasible.
6. Access driveways shall be located no less than one hundred (100) feet from the centerline of the intersection of any street or seventy-five (75) feet from the centerline of any other driveway.
7. Overhead canopies shall be setback at least twenty (20) feet from the right-of-way and constructed of materials consistent with the principal building. The proposed clearance of any canopy shall be noted on the site plan. The canopy shall be no higher than the principal building.
8. Outdoor speakers for the drive through facility shall be located in a way that minimizes sound transmission toward neighboring property and uses.

h. Essential Public Service Buildings and Structures

1. Such facilities shall not be located closer than one hundred fifty (150) feet from any lot occupied by a residential use or located in a residential district.
2. Electric or gas regulator equipment and apparatus shall be set back a minimum of fifty (50) feet from any public right-of-way and thirty (30) feet from all other lot lines.
3. An open-air fence six (6) feet in height shall be constructed for security purposes as determined by the Planning Commission.

i. Golf Courses

1. Minimum size for properties involved for the use shall be forty (40) acres.
2. The principal and accessory buildings, including maintenance sheds, shall be set back at least seventy-five (75) feet from all property and street lines.
3. Accessory buildings, structures, and storage areas shall be screened on all sides from adjacent residential areas and public street rights-of-way as determined by the Planning Commission.
4. Operational hours for maintenance vehicles, course maintenance, and/or irrigation may be restricted by the Planning Commission to protect nearby Residential Districts.

j. Golf Driving Ranges and Miniature Golf Courses

1. All traffic ingress and egress shall be from a major traffic route in the City of Ironwood Comprehensive Plan, or as a local or collector street on the City's Act 51 map.
2. Whenever any such use abuts a Residential District, a transition buffer area at least one hundred (100) feet in width shall be provided between all operations, buildings, and structures, including fences, and the residential property. Landscaping, berms, and structural screens of a type approved by the Planning Commission may be placed within the buffer strip.
3. All buildings, uses, operations, and structures, including fences, shall be located a minimum of one hundred (100) feet from any public right-of-way. This yard shall be landscaped as determined by the Planning Commission.

k. Kennels

1. For kennels housing dogs, the minimum lot size shall be two (2) acres for the first three (3) dogs and an additional one-third (1/3) acre for each one (1) additional dog.
2. Buildings wherein dogs are kept, dog runs, and/or exercise areas shall not be located closer than one hundred fifty (150) feet to any lot line and two hundred (200) feet from any road right-of-way.
3. Such facilities shall be subject to other conditions and requirements necessary to ensure against the occurrence of any possible nuisance (i.e., fencing, soundproofing, sanitary requirements).
4. All enclosures for breeding, rearing, shelter, or other uses in connection with harboring of animals, shall be hard surfaces and provided with proper drains.
5. A kennel may be permitted as an accessory use to a veterinary office, clinic, or hospital. Such accessory use shall be subject only to the special land use standards of the veterinary use.

l. Log Yards

1. Log yards shall be located on a minimum of five (5) acres.

m. Outdoor Storage

1. A special land use approval may be granted for outdoor display, sales, or storage on the same property as an approved mini-storage use, marina, or other principal use deemed compatible by the Planning Commission.
2. Stored vehicles or goods on a site without a building, shall meet the setback requirements of the zoning district. If a building is located on the site, no outdoor storage shall be permitted in any required yard of buildings for the district in which the commercial outdoor storage use is located.

3. If retail activity is associated with the use, an enclosed building of at least five hundred (500) square feet of gross floor area for office and sales use is required.
 4. The storage of soil, sand, mulch, and similar loosely packaged materials shall be contained and covered to prevent it from blowing into adjacent properties. The outdoor storage of fertilizers, pesticides, and other hazardous materials is prohibited.
 5. All stored materials including loosely packaged materials shall not be piled or stacked higher than the height of the obscuring screen. Vehicles, implements, and recreational vehicles may exceed the height of the screen provided that they are set back from the screen a distance equal to their height.
 6. All outdoor storage areas shall be paved with a permanent, durable, and dustless surface and shall be graded and drained to dispose of all surface water.
 7. All loading and truck maneuvering shall be accommodated on-site or on a dedicated easement.
 8. Fencing and lighting for security purposes may be required as determined by the Planning Commission. All lighting shall be shielded from adjacent residential areas in accordance with [Sec. 4.5-5 Lighting Standards](#).
- n. Retail Businesses with Adult Novelty Items.
1. Intent. Same as Sec. 5.3-8 [c. Adult Entertainment Regulated Uses](#)
 2. Definitions.
 - (a) Adult materials: one or a combination of more than one of the following types of materials: adult books and adult novelty items.
 - (b) Adult books: books, magazines, newspapers, advertisements, displays, posters, video tapes, video discs and motion picture films which are characterized by their emphasis on portrayals of human genitals and pubic regions or acts of human masturbation, sexual intercourse, or sodomy.
 - (c) Adult novelty items: devices of simulated human genitals or devices designed for sexual stimulation.
 - (d) Retail Businesses with Adult Novelty Items: See [Sec. 1.2-10 Definitions S-T \(Retail Businesses with Adult Novelty Items\)](#).
 3. Requirements and regulated uses. The following requirements and regulated uses are included this subsection and defined for purposes of regulating retail businesses with adult novelty items:
 - (a) Except for transitory movement by customers to the cash register and exiting the store, and except for temporary movement for delivery of inventory into the store and subsequent shelf placement, adult materials shall not be visible to the public, except for within a designated area meeting the following requirements:
 - (1) A separate room (hereinafter referred to as adult material room) with a minimum of six (6) foot high walls that screen or substantially limit view by persons in the remaining areas of the store.
 - (2) Minors under the age of eighteen (18) years of age shall not be permitted in the adult material room.
 - (3) The ceiling in the adult material room shall not be utilized for the display, storage or reflection of any adult materials.
 - (4) A bathroom and/or mechanical room adjacent to the adult material room

shall at no time be used for the display or storage of adult materials.

- (b) Adult materials are prohibited in any location visible to the public outside of a retail business, including any area visible to the public through front windows of a retail business.
- (c) There shall not be any live modeling or similar activity of any sort on the property.
- (d) There shall be only one public entrance to the retail business located at the front of the retail business only, excluding required emergency exits and loading doors.
- (e) Retail businesses with adult novelty items shall be located at least five hundred (500) feet from:
 - (1) All places of worship (i.e. churches,, convents, temples and similar religious institutions).
 - (2) All public, private or parochial nursery, primary or secondary schools, public parks, public libraries, and hospitals.
 - (3) All child care centers or day care centers.
- (f) Pre-viewing of any adult materials on or from any televisions, audio players, video screens, monitors or other devices in the retail business is prohibited.
- o. Schools, including Public, Private, and Parochial Elementary, Middle, and High
 - 1. At least one (1) street access shall be onto a street classified as a "major street" or "collector street" on the City's Act 51 transportation map.
 - 2. All play areas adjacent to a Residential District must be fenced.
 - 3. Bus and automobile drop-off and pickup drives must be provided and shall be separate from, and not conflict with, through travel lanes of any street classified as a "major street" or "collector street" on the City's Act 51 map.
- p. Solar Energy Collectors
 - 1. The installation of any solar panel (on-site or commercial) shall not negatively impact adjacent properties with additional or excessive storm water runoff and/or drainage.
 - 2. It shall be shown that all panels are adequately secured to the surface upon which they are mounted and that the mounting structure has the capability of supporting the panels.
 - 3. All panels shall have tempered, non-reflective surfaces.
 - 4. Solar energy equipment shall be repaired, replaced, or removed within three months of becoming nonfunctional.
 - 5. Each system shall conform to applicable industry standards including those of the American National Standards Institute (ANSI).
 - 6. Solar energy collectors shall be installed, maintained, and used only in accordance with the manufacturer's directions. Upon request, a copy of such directions shall be submitted to the building inspector prior to installation. Building inspector approval is required.
 - 7. Solar energy collectors and installation and uses shall comply with construction code, electrical code, and other state requirements.
 - 8. On-Site Roof-Mounted Solar Energy Collector
 - (a) Solar energy collectors shall be such a weight to be safely supported by the building. Building inspector approval is required.

- (b) Solar energy collectors shall be considered part of the building and meet all the required building height and setback requirements.
 - (c) Solar energy collectors shall not project more than 2 feet above highest point of roof or exceed maximum building height limitations allowed in that zoning district.
 - (d) Solar energy collectors shall not be located within 3 feet of any peak, eave, or valley to maintain adequate accessibility.
9. On-Site Ground-Mounted Solar Energy Collector
- (a) Ground-mounted solar energy systems are only permitted in the side and rear yards, unless permitted in front yard by issuance of a special land use permit
 - (b) Ground-mounted solar energy systems may not extend into the side-yard or rear setback when oriented at any designed tilt angle.
 - (c) Ground-mounted solar energy collectors shall not exceed 12 feet in height measured from the ground at the base of such equipment. The height of the ground-mounted solar energy collector shall be measured from ground level to the highest point of the solar panel.
 - (d) There shall be a minimum of 25 feet from all-natural features including water courses, wood lots, wetlands, and 100-year floodplains.
 - (e) The total area of ground-mounted solar energy collections shall be included in calculations to determine lot coverage and shall not exceed the maximum lot coverage.
10. Commercial Solar Energy Collector System
- (a) The commercial solar energy collector system must meet all requirements for solar energy collectors and roof-mounted solar energy collectors. All commercial solar energy collector systems that are ground-mounted shall follow the following requirements:
 - (1) Ground-mounted solar energy collectors shall not exceed 12 feet in height measured from the ground at the base of such equipment. The height of the ground-mounted solar energy collector shall be measured from ground level to the highest point of the solar panel.
 - (2) The total area of ground-mounted solar energy collections shall be included in calculations to determine lot coverage and shall not exceed a maximum lot coverage of 25 percent regardless of the residing zoning district.
 - (3) Required to be on lots larger than 2 acres.
 - (4) Any commercial solar energy collector system adjoining any residential development shall be provided with a buffer of at least 60 feet along the adjacent property line. Such buffer shall be planted with evergreen and other suitable plantings and used for no other purposes.
 - (5) A landscaped planting area of at least 60 feet shall also be provided along all street frontage. The Planning Commission may approve to substitute the above described greenbelt for an obscuring fence, wall, and other protective barriers.
 - (6) The planting of native ground covers that shall be maintained on site during

the operation, until the site is decommissioned.

- (7) Provide verification that adequate infrastructure exists to transport the electricity generated into the larger grid system.
- (8) Power and communication lines running between the banks of the solar panels may be placed above ground, provided the lines are placed no higher than top of the solar panels.
- (9) Power and communication lines to electric substations or interconnections with buildings shall be buried underground.
 - i. Exception for underground power communication lines:
 - a. Where shallow bedrock, water courses, or other elements of the natural landscape interfere with the ability to bury lines.
 - b. When required by the utility company.
 - c. Unless otherwise determined by the Planning Commission.
- (10) The installation of the solar energy collectors shall not disturb the existing topography.

(b) A decommissioning plan shall be required to ensure that facilities are properly removed after their useful life. Decommissioning of solar panels must occur in the event they are not in use for 90 days. The plan shall include provisions for removal of all structures, foundations, electrical equipment and internal or perimeter access roads, restoration of soil and vegetation, and a plan ensuring financial resources will be available to fully decommission the site. The applicant shall submit a financial guarantee in the form of a bond in favor of the City of Ironwood equal to 125 percent of the costs to meet the requirements of the decommissioning plan. The type of guarantee is subject to the Planning Commission's approval.

q. Storage Facilities/units

- 1. Minimum lot size shall be three (3) acres.
- 2. Minimum building and parking setbacks shall be fifty (50) feet from any public street right-of-way line, fifty (50) feet from any residential district and twenty-five (25) feet from any nonresidential zoning district.
- 3. The front yard visible from a public right-of-way and any side or rear yards adjacent to residential districts shall include wrought iron or similar decorative fencing and landscaping as determined by Zoning Official or Planning Commission.
- 4. The storage units shall be screened from all abutting properties through the use of landscaping and/or walls.
- 5. Building design and materials shall be compatible with the existing and intended character of the area. Building facades facing a right-of-way must consist of decorative split face block or brick, as approved by the Zoning Official or Planning Commission. All roofs must be pitched.
- 6. No storage unit doors shall face a public right-of way. Walls, fences, and landscaping as determined by the Zoning Official or Planning Commission may be utilized to obscure views of doors from the public right-of-way.
- 7. All storage shall be completely within enclosed buildings or structures, unless a separate special land use approval is granted for commercial outdoor storage on the

premises, in accordance with Sec. 5.4-5 *i. Outdoor Retail Display and Sales*

8. Buildings shall be limited to storage only.

r. Wind Energy Systems

1. Medium and Large Wind Energy Systems shall be permitted as a special use and subject to the following:
 - (a) Acreage. A minimum of ten (10) acres is needed for the placement of any Medium or Large Wind Energy Facility.
2. Height and Type.
 - (a) Only monopole construction shall be permitted.
 - (b) The total height of a wind energy system tower, including maximum extension of the top of the blade, shall not exceed the maximum height for structures permitted in the zoning district.
3. Setbacks. A wind energy system tower shall be set back a distance equal to its total height from:
 - (a) Any public road right-of-way, unless written permission is granted by the governmental entity having jurisdiction over the road;
 - (b) Any overhead utility lines, unless written permission is granted by the affected utility;
 - (c) All property lines, unless written permission is granted from the affected landowner or neighbor;
 - (d) Support cables, if provided, shall be anchored to the ground no closer than ten (10) feet to any property line.
4. Access.
 - (a) All ground mounted electrical and control equipment shall be labeled and secured to prevent unauthorized access;
 - (b) The tower shall be designed and installed so as not to provide step bolts or a ladder readily accessible to the public for a minimum height of eight (8) feet above the ground;
5. Speed Controls. All systems shall be equipped with a manual and automatic over speed controls.
6. Electrical Wires. All electrical wires associated with a wind energy system, other than those necessary to connect the wind generator to the tower wiring, the tower wiring to the disconnect junction box, and the grounding wires, shall be located underground.
7. Code Compliance. Wind energy systems including towers shall comply with all of the applicable construction codes, electrical codes, and the National Electric Code.
8. Signal Interference. No Wind Energy facility shall be located in any location where its proximity with existing fixed broadcast, retransmission, or reception antennas for radio, television, or wireless phone or other personal communication systems would produce electromagnetic interference with signal transmission or reception.

9. Noise. Audible noise or the sound pressure level from the operation of the Wind Energy Facility shall not exceed fifty (50) dBA, or the ambient sound pressure level plus five (5) dBA, whichever is greater, for more than ten percent (10%) of any hour, measured at any residence, school, hospital, church or public library existing on the date of approval of any
- s. Wireless Communication Facilities
 1. All applications for wireless communication towers shall be reviewed in accordance with the following standards and conditions and, if approved, shall be constructed and maintained in accordance with such standards and conditions. In addition, if the tower is approved, it shall be constructed and maintained with any additional conditions imposed by the Planning Commission in its discretion.
 2. Co-Location. The applicant must demonstrate to the Planning Commission that a feasible co-location on an existing tower, building, or other structure for the new wireless communication facility is not available for the coverage and capacity needs and that a location on municipal property is not practical.
 - (a) Antennae which are attached to an existing tower, building, or other structure are encouraged to minimize the adverse visual impacts associated with the proliferation and clustering of towers. Co-location of antennas by more than one
 - (1) carrier on existing towers, buildings, or other structures shall take precedence over the construction of new towers, provided such co-location is accomplished in a manner consistent with the following:
 - (1) A tower which is modified or reconstructed to accommodate the co-location of an additional antenna shall be of the same tower type as the existing tower.
 - (2) An existing tower may be modified or rebuilt to a taller height, not to exceed thirty (30) feet over the tower's existing height, to accommodate the co-location of an additional antenna.
 - (3) A tower which is being rebuilt to accommodate the co-location of an additional antenna may be moved on-site when approved by the Planning Commission.
 3. Any proposed tower for commercial wireless telecommunication services shall be designed structurally, electrically, and in all other respects, to accommodate both the applicant's equipment and comparable equipment for at least two (2) additional users. Towers must be designed to allow for future rearrangement of equipment upon the tower and to accept equipment mounted at varying heights.
 4. Where an attached wireless communication facility is proposed on the roof of a building, the equipment enclosure, if proposed, shall be designed, constructed, and maintained to be architecturally compatible with the principal building. The equipment enclosure may be located within the principal building or may be an accessory building. If proposed as an accessory building, it shall conform with all district requirements for principal buildings, including yard setbacks and building height.
 5. Use. Wireless communication towers may be considered either a principal use or accessory use when no other principal use exists on the site.
 6. Design
 - (a) Towers for commercial wireless telecommunication services shall be located and

designed to be harmonious with the surrounding area through the use of color and architectural treatment, except in instances where color is dictated by other State or Federal authorities. Towers shall be of a monopole design unless the Planning Commission determines that an alternative design would better blend into the surrounding environment.

- (b) All accessory buildings shall be constructed of brick, provided the Planning Commission may waive this requirement for a building that is located in the Industrial District and is not visible from a public right-of-way or Non-Industrial District.
- 7. Setbacks. Setback provisions shall not apply to towers located on existing buildings, towers, or other existing structures. Any part of the structure or equipment placed on the ground pertaining to the tower for commercial wireless telecommunication services shall comply with the following minimum setbacks:
 - (a) Adjacent to any Residential District. The height of the structure.
 - (b) Adjacent to any Non-Residential District. One-half (1/2) of the height of the structure.
 - (c) Public Rights-of-Way. One-half (1/2) of the height of the structure plus an additional twenty-five (25) feet.
- 8. Separation. A minimum of two-thousand (2,000) feet of separation shall exist between freestanding towers.
- 9. Height. The maximum height of the new or modified support structure and antennae shall be the minimum height demonstrated to be necessary for reasonable communication by the applicant (and by other entities to co-locate on the structure). Any accessory building contemplated to enclose such things as switching equipment, shall be limited to the maximum height for accessory structures or buildings within the respective district.
- 10. Screening. The structure base, accessory buildings, equipment, and enclosures shall be screened with landscaping, berms, walls, or a combination of these elements as determined by the Planning Commission in accordance with the standards of Article 4, Division 3: Landscape Standards and Tree Replacement.
- 11. Lighting. Towers for commercial wireless telecommunication services shall not be illuminated unless required by other State or Federal authorities.
- 12. Signs. Signs or other advertising not related to safety or hazard warnings shall not be permitted on any part of the tower or associated equipment or buildings.
- 13. Fencing. Fencing shall be provided for protection of the support structure and security to prohibit unauthorized persons from accessing the facility.
- 14. Access. There shall be unobstructed access to the support structure, for operation, maintenance, repair, and inspection purposes, which may be provided through or over an easement. This access shall have a width and location determined by such factors as: the location of adjacent thoroughfares and traffic and circulation within the site; utilities needed to service the tower and any attendant facilities; the location of buildings and parking facilities; proximity to Residential Districts and minimizing disturbance to the natural landscape; and the type of equipment which will need to access the site.
- 15. Maintenance Plan. A maintenance plan, and any applicable maintenance agreement, shall be presented and approved as part of the site plan for the proposed facility.

Such plan shall be designed to ensure the long term, continuous maintenance to a reasonably prudent standard.

16. **Abandoned or Unused Towers.** Towers for commercial wireless telecommunication services which are abandoned or unused shall be removed, along with any associated structures or equipment, within twelve (12) months of the cessation of operations, unless a time extension is granted by the Zoning Administrator. One (1) three (3) month extension shall be permitted only if the Zoning Administrator finds that the owner or former operator of the facility is taking active steps to ensure its removal.
17. **Applicable Site Conditions.** Any non-conforming building or use on the site, such as outdoor storage, signs, inadequate landscaping, unpaved parking, lack of a sidewalk, improper lighting, or similar conditions shall be brought into conformance prior to the erection of the wireless communication tower.
18. **Application Requirements.** The following information shall be provided in addition to the requirements of [Article 5, Division 1](#):
 - (a) Signed certification by a professional engineer licensed by the State of Michigan with regard to the manner in which the proposed structure will fall in the event of damage, accident or injury (i.e. "fall zone"), and that the setback area provided shall accommodate the structure should it fall or break and provide a reasonable buffer in the event the structure fails.
 - (b) A description of the performance guarantee to be posted at the time of receiving a special land use approval for the facility to ensure removal of the facility when it is abandoned or is no longer needed.
 - (c) A map that illustrates existing and known proposed wireless communication facilities within the City of Ironwood and adjacent communities, which are relevant in terms of potential co-location or to demonstrate the need for the proposed facility.
 - (d) For all new facilities, in recognition of the City's policy to promote co-location, a written agreement, transferable to all assessors and assigns, that the operator shall make space available on the facility for co-location.
 - (e) Elevation drawings of the accessory buildings and equipment shall be provided.
 - (f) A soils report from a geotechnical engineer, licensed in the State of Michigan. This soils report shall include soil borings and statements confirming the suitability of soil conditions for the proposed use.

**ARTICLE 5, DIVISION 4
PERMITTED WITH
USE STANDARDS**

5.4

SEC. 5.4-1 PURPOSE

The intent of this Article is to provide standards permitted uses with use standards, which are uses with specific conditions that if met, make the use permitted by right. These conditions are intended to minimize potential negative impacts to other surrounding land uses that could arise due to operations of the particular use. This Article provides standards for the Zoning Administrator or Planning Commission, depending upon the site plan review requirements, to review and determine if the use standards have been met.

SEC. 5.4-2 STANDARDS FOR APPROVAL

- a. Prior to approving a Permitted Use with Use Standards, the Zoning Administrator shall require that the proposed use meets all requirements and standards. If all requirements and standards are met, a use standards approval permit is granted.
- b. Properties for which application for use standards approval is made shall also be concurrent with, and subject to, site plan review in accordance with the requirements of Article 5, Division 1 Site Plan Review. Failure to obtain site plan approval will constitute denial of the approved use with use standards.

SEC. 5.4-3 REQUIREMENTS AND STANDARDS OF APPROVAL

- a. The requirements to permit the conditional use shall remain unchanged.
- b. The Zoning Official shall make periodic investigations of the use with use standards to ensure continued compliance with all requirements and standards imposed by this Article. Noncompliance with the requirements for the conditional land use shall constitute grounds for the Zoning Administrator to terminate the approval.

SEC. 5.4-4 VALIDITY OF PERMITTED WITH USE STANDARDS APPROVAL

- a. In cases where actual physical construction of a substantial nature of the structures authorized by a conditional land use and site plan approval has not commenced within eighteen (18) months, and a written application for extension of the approval has not been filed as provided below, the approval shall automatically become null and void and all rights thereunder shall terminate.
- b. Upon written application filed prior to the termination of the eighteen (18) month period, the Zoning Administrator may authorize a single extension of the time limit for a further period of not more than eighteen (18) months. Such extension shall only be granted based on evidence from the applicant that the development has a reasonable likelihood of commencing construction within the eighteen (18) month extension.
- c. The granting of a use standards approval shall allow that particular use to be conforming in the zoning district, as long as the standards of this Article are maintained.

SEC. 5.4-5 PERMITTED USES WITH USE STANDARDS SPECIFIC REQUIREMENTS

Permitted Uses with Use Standards, because of their unique character and potential impacts on adjacent properties and the City, require additional specific requirements. Such uses are listed below with specific standards and regulations that must be met.

The following are Permitted Uses with Use Standards with specific site and/or use standards which are described on the following pages:

Permitted Land Uses with Use Standards:
<i>5.4-5a. Accessory Dwelling Unit</i>
<i>5.4-5b. Automobile Service Establishments (Routine Maintenance and Minor Repair)</i>
<i>5.4-5c. Automobile Washes, Automatic or Self-service)</i>
<i>5.4-5d. Automobile or Vehicle Dealerships</i>
<i>5.4-5e. Bars, Taverns, Lounges, Microbreweries (Accessory), and Brewpubs</i>
<i>5.4-5f. Bed and Breakfast/Inns</i>
<i>5.4-5g. Funeral Homes and Mortuary Establishments</i>
<i>5.4-5h. Garden Centers</i>
<i>5.4-5j. Outdoor Storage</i>
<i>5.4-5i. Outdoor Retail Display and Sales</i>
<i>5.4-5m. Outdoor Storage</i>
<i>5.4-5k. Pet Boarding Facilities</i>
<i>5.4-5l. Restaurants with an Open Front Window</i>
<i>5.4-5m. Stables.</i>
<i>5.4-5n. Veterinary Hospitals</i>

a. Accessory Dwelling Unit

1. Purpose. Accessory dwelling units are allowed in certain situations to:
 - (a) Create new housing units while respecting the look and scale of single-dwelling development;
 - (b) Support more efficient use of existing housing stock and infrastructure;
 - (c) Offer environmentally friendly housing choices with less average space per person and smaller associated carbon footprints;
 - (d) Provide housing that responds to changing family needs, smaller households, and increasing housing costs; and
 - (e) Provide accessible housing for seniors and persons with disabilities.
2. Definition. An accessory dwelling unit (ADU) is a smaller, secondary home on the same lot as a primary dwelling. ADUs are independently habitable and provide the basic requirements of shelter, heating, cooking, and sanitation. There are two types of ADUs:
 - (a) Garden cottages are detached structures. Examples include converted garages or new construction.
 - (b) Accessory suites are attached to or part of the primary dwelling. Examples include converted living space, attached garages, basements or attics; additions; or a combination thereof.
3. Eligibility. An ADU may be added to a house on any residential lot, as permitted in the residential districts, with only one single-family dwelling unit.

4. Utilities. Utilities for ADU must be connected to the house on the parcel and may not have a separate meter or be billed separately.
5. Number. One ADU is permitted per residentially zoned lot.
6. Creation. An ADU may be created through new construction, conversion of an existing structure, addition to an existing structure, or conversion of a qualifying existing house to a garden cottage while simultaneously constructing a new primary dwelling on the site.
7. Density. ADUs are exempt from the residential density standards of this code.
8. Approval. Applications for ADUs must meet the following criteria.
 - (a) The applicant must demonstrate that the ADU complies with all development and design standards of this section.
 - (b) The applicant must demonstrate that the proposed modifications comply with applicable building and fire safety codes
9. Occupancy and Use.
 - (a) Limited to 2 people and their offspring
 - (b) In addition, the total number of persons residing in the primary dwelling unit and the ADU combined cannot exceed four persons plus their offspring, except when a functional family is allowed by special exception
 - (c) One of the two residences must be owner-occupied and the other unit may be occupied by family or rented
10. Design. Design standards for ADUs are stated in this section. If not addressed in this section, base zone development standards apply.
 - (a) All ADUs (accessory suites and garden cottages) must meet the following requirements:
 - (1) Size.
 - i. For parcels 8,400 square feet or less, an ADU may be no more than 600 square feet or the size of the primary dwelling, whichever is less.
 - ii. For parcels greater than 10,000 square feet, an ADU may be a maximum of 800 square feet.
 - (2) Parking. One additional off-street parking space shall be provided in addition to those spaces required in [Article 4, Division 1](#)
 - (3) Exterior finish materials. Exterior finish materials must visually match in type, size and placement, the exterior finish materials of the primary dwelling.
 - (4) Roof pitch. The roof pitch must be the same as the predominant roof pitch of the primary dwelling.
 - (5) Windows. If the street-facing facade of the ADU is visible from the street, its windows must match, in proportion and orientation, the windows of the primary dwelling.
 - (6) Eaves. If the primary dwelling has eaves, the ADU must have eaves that project the same distance from the building. If the primary dwelling does not have eaves, no eaves are required for the ADU.
11. Accessory suites must meet the following additional requirements:
 - (a) Location of entrances. Only one entrance may be located on the facade of the

primary dwelling facing the street, unless the primary dwelling contained additional entrances before the accessory suite was created. An exception to this regulation is entrances that do not have access from the ground such as entrances from balconies or decks.

- (b) Exterior stairs. Fire escapes or exterior stairs for access to an upper level accessory suite shall not be located on the front of the primary dwelling.
- (c) Garden cottages must meet the following additional requirements:
 - (1) Height. The maximum height allowed for a garden cottage is the lesser of [20-25] feet or the height of the primary dwelling.
 - (2) Setbacks. Garden cottages must be located at least six feet behind the primary dwelling, unless the garden cottage is in an existing detached structure that does not meet this standard.
 - (3) Building coverage. The building coverage of a garden cottage may not be larger than the building coverage of the primary dwelling.
 - (4) Yard setbacks. No portion of an existing building that encroaches within a required yard setback may be converted to or used as a garden cottage unless the building complies with setback exemptions (ie. for garages, properties abutting alleys") available elsewhere in the code.
 - (5) Exemptions. Garden cottages are eligible for either of the following exemptions:
 - i. Design compatibility. Exceptions may be granted for garden cottages that:
 - a. Are under 500 square feet and under 18' average height, or
 - b. Meet Community Design Standards, defined elsewhere in the code.
 - ii. Alteration. If a garden cottage is proposed for an existing detached accessory structure that does not meet one or more of the above standards, the structure is exempt from the standard(s) it does not meet. Alterations that would move the structure out of conformance with standards it does meet are not allowed. If any floor area is added to a detached accessory structure, the entire structure must meet the standards of sections 3. through 11. above.
- b. Automobile Service Establishments (Routine Maintenance and Minor Repair)
 - 1. All principal and accessory structures shall be set back a minimum of five hundred (500) feet from a Single-Family Residential District.
 - 2. Prohibited in residential districts.
 - 3. There shall be a minimum lot frontage on a paved road of two hundred (200) feet.
 - 4. All maintenance and repair work shall be conducted completely within an enclosed building.
 - 5. There shall be no outdoor storage or display of vehicle components and parts, materials, commodities for sale, supplies, or equipment.
 - 6. Storage of wrecked, partially dismantled, or other derelict vehicles, or overnight parking of any vehicle except a tow truck shall be permitted in a designated area. Such area shall be appropriately screened from public view as determined by the Planning Commission.

7. The applicant shall submit a Pollution Incidence Protection Plan (PIPP). The PIPP shall describe measures to prevent groundwater contamination caused by accidental gasoline spills or leakage, such as special check valves, drain back catch basins, and automatic shut off valves, as approved by the City of Ironwood Fire Department.
 8. Any use with gasoline sales shall also meet the standards for automobile gasoline stations.
- c. Automobile Washes, Automatic or Self-service
1. Only one (1) ingress/egress driveway shall be permitted on any single street.
 2. Where adjoining residentially zoned or used property, a decorative masonry wall six (6) feet in height shall be erected along any common lot line. Such wall shall be continuously maintained in good condition. The Zoning Official or Planning Commission may approve a fence, landscaped berm, or landscaping as an alternative.
 3. All washing facilities shall be within a completely enclosed building. Self-service facilities may be within a partially enclosed building.
 4. Vacuuming and drying may be located outside the building, but shall not be in the required front yard and shall be set back at least fifty (50) feet from any Residential District. Such areas shall be screened with obscuring landscaping as determined by the Zoning Official or Planning Commission.
 5. Adequate stacking space shall be provided in accordance with the requirements of [4.1 Off-Street Parking & Loading Standards](#). Stacking spaces shall not be permitted in the public right-of-way.
- d. Automobile or Vehicle Dealerships
1. Outdoor storage of automobiles or vehicles for sale shall not be permitted in any required front or side yard.
 2. All parking, display and outdoor storage areas shall be paved with a permanent and durable surface. Curbing around all parking, display and storage areas shall be provided.
 3. Any use involving the maintenance, service, or repair of vehicles shall also meet the standards for automobile repair and/or service establishments.
 4. Exterior lighting shall be fully shielded and directed downward to prevent off-site glare. The intensity within a site shall not exceed twenty (20) footcandles within the site for or one (1) footcandle at the property line, except where it abuts a residentially used or zoned site, whereby a maximum of ten (10) footcandles and 0.5 footcandles is permitted for vehicle storage areas.
 5. Flags, banners, streamers, and inflatables, shall not be permitted unless approved by the Zoning Official or Planning Commission.
 6. Automobile or Vehicle Dealerships located in C-2 or C-2A are only permitted in completely enclosed buildings.
- e. Bars, Taverns, Lounges, Microbreweries (Accessory), and Brewpubs
1. The principal building shall be setback at least one hundred (100) feet from a Residential District (does not apply in the B-1, Central Business District).
 2. Noise shall not be a nuisance outside of the building, in accordance with [Sec. 3.1-22 Performance standards](#) and other City ordinances.

3. Outdoor seating must meet the requirements of [Sec. 3.1-21 Outdoor Seating for restaurants and Cafes](#)

f. Bed and Breakfast/Inns

1. Parking areas shall be located off-street and shall not be located in any required front yard.
2. No bed and breakfast inn shall be located closer than three hundred (300) feet to another bed and breakfast inn.
3. Meals or other services provided on the premises shall only be available to residents, employees, and overnight guests of the inn.
4. The dwelling unit in which the bed and breakfast establishment is located shall be the principal residence of the operator, and such operator shall live on the premises while the establishment is active. In the case of multiple ownership, at least one owner shall occupy the premises or an adjacent structure while the establishment is active.
5. No guest of the bed and breakfast inn shall be permitted to reside on the premises for more than thirty (30) consecutive days.
6. Any dwelling or structure proposed as a bed and breakfast inn must possess some historical or architectural significance that makes it a unique location for such an establishment. The exterior appearance of the bed and breakfast shall not be changed from its single-family or historic character.
7. No more than five (5) rooms shall be available for rent at any time.

g. Funeral Homes and Mortuary Establishments

1. Minimum lot area shall be one (1) acre and minimum lot width shall be one hundred fifty (150) feet.
2. An off-street vehicle assembly area shall be provided to be used in support of funeral processions and activities. This area shall be in addition to the required off-street parking and its related maneuvering area.

h. Garden Centers

1. The outdoor storage or material display areas shall not be permitted in any front yard as determined by the Planning Commission. Such areas shall meet all other yard setback requirements applicable to any building in the district.
2. All loading activities and parking areas shall be provided off-street and on the same premises.
3. The storage of any soil, sand, mulch, or similar loosely packaged materials shall be sufficiently contained to prevent any adverse effect upon adjacent properties. The outdoor storage of fertilizers, pesticides, and other hazardous materials shall be prohibited.
4. Decorative fences, knee walls, and other architectural features may be required by the Planning Commission for outdoor sales, display, and storage areas to assure compatibility with the existing or intended character of the general vicinity.
5. All materials stored outdoors shall not be piled or stacked higher than the height of any garden center fencing or wall.

i. Outdoor Retail Display and Sales

1. Unless accessory to an approved retail business, an enclosed building of at least five hundred (500) square feet of gross floor area for office and sales use is required.
2. Displays shall be placed against the front wall of the principal building and shall not extend more than 36 inches from the building facade; provided that where there is a pedestrian sidewalk in front of the display, it shall remain unobstructed for a continuous width of at least 48 inches.
3. Displays shall be no taller than five feet high and shall not be longer than 20 feet or the length of the store's facade, whichever is less.
4. Displays shall not interfere with fire lanes.
5. The merchandise displayed must be offered for sale on the premises in front of which it is displayed.
6. Palletized materials such as mulch, salt pellets, hunting bait, etc. shall not be displayed.
7. A sketch plan indicating the location and dimensions of the outdoor display must be submitted and approved by the City prior to any outdoor display. Any outdoor display shall at all times comply with the sketch plan or site plan approved by the City.

j. Outdoor Storage

1. Stored vehicles or goods on a site without a building, shall meet the setback requirements of the zoning district. If a building is located on the site, no outdoor storage shall be permitted in any required yard of buildings for the district in which the commercial outdoor storage use is located.
2. If retail activity is associated with the use, an enclosed building of at least five hundred (500) square feet of gross floor area for office and sales use is required.
3. The storage of soil, sand, mulch, and similar loosely packaged materials shall be contained and covered to prevent it from blowing into adjacent properties. The outdoor storage of fertilizers, pesticides, and other hazardous materials is prohibited.
4. All stored materials including loosely packaged materials shall not be piled or stacked higher than the height of the obscuring screen. Vehicles, implements, and recreational vehicles may exceed the height of the screen provided that they are set back from the screen a distance equal to their height.
5. All outdoor storage areas shall be paved with a permanent, durable, and dustless surface and shall be graded and drained to dispose of all surface water.
6. All loading and truck maneuvering shall be accommodated on-site or on a dedicated easement.
7. Fencing and lighting for security purposes may be required as determined by the Planning Commission. All lighting shall be shielded from adjacent residential areas in accordance with [Sec. 4.5-5 Lighting Standards](#).
8. In R-3, outdoor storage is only permitted as an accessory use affiliated with a permitted business use and must be screened with fencing or plant material in accordance with [Article 4, Division 3](#).

k. Pet Boarding Facilities

1. Except for the outdoor play area, the facilities must be located in a building with the pet boarding and any ancillary services being the only uses.

2. The lot shall be at least two (2) acres in size.
3. Up to 5% of the floor area may be used for accessory retail sales.
4. Adequate traffic circulation must be provided on-site to accommodate the frequent pickup and drop-off of animals for the facility.
5. An outdoor play area is allowed with the following restrictions:
 - (a) Any outdoor play area shall not be any closer than one-hundred fifty (150) feet from a residential zoning district.
 - (b) Any outdoor play area shall be located in the interior side yard or rear yard.
 - (c) A maximum eight (8) foot high fence enclosure is required around the play area and surface must be easy to maintain.
 - (d) All animal waste shall be removed from the outdoor play area daily and disposed of in a sanitary manner.
 - (e) Pets shall not be permitted to remain outdoors overnight.
- l. Restaurants with an Open Front Window
 1. Trash receptacles shall be provided and maintained on the property.
 2. All signs placed on the building shall be mounted flat against the building; and interior signs visible to patrons through glass or an opening shall not exceed twenty-five percent (25%) of that area. Temporary signs indicating the whether the establishment is "opened" or "closed for the season" shall be permitted in accordance with [Article 4, Division 4](#).
 3. Outdoor seating may be provided when meeting the requirements of [Sec. 3.1-21 Outdoor Seating for restaurants and Cafes](#)
 4. Months and hours of operation shall be provided as part of the conditional land use application.
- m. Stables.
 1. Equine and stables are permissible in R-3 with five (5) acres for the first two (2) adult animals and an additional one (1) acre required for each additional adult animal. Stables shall be located so as not to create a nuisance because of smell or pests to the surrounding dwellings. Equine in the above shall also include llamas and similar types of animals.
- n. Veterinary Hospitals
 1. Such facilities shall be used only for domesticated animals. Treatment or boarding of non-domesticated, wild, exotic, or vicious animals shall not be permitted.
 2. The principal buildings or structures shall be set back at least seventy-five (75) feet from the front property line; and at least two hundred (200) feet from any property line abutting a Residential District or use on the same side of the street, and at least seventy-five (75) feet from all other property lines.
 3. The Zoning Official or Planning Commission may permit veterinary and animal grooming uses as accessory uses to retail pet supply establishments.
 4. Parking lots shall be set back at least fifty (50) feet from a Residential District or use, and shall be screened by a wall at least four (4) feet high with landscaping on the exterior side of the wall. The Zoning Administrator or Planning Commission may permit a landscaped berm or dense landscape buffer as an alternative to the wall.

5. All principal use activities shall be conducted within a totally enclosed principal building; no outdoor animal enclosures or runs are permitted unless a separate special land use has been approved for a kennel under Sec. 5.3-8-*k. Kennels* or Sec. 5.4-5 *k. Pet Boarding Facilities*
6. Any indoor boarding shall be limited to that incidental to treatment or surgery unless the use has also been approved as a kennel or pet boarding facility.
7. Such facilities shall be subject to other conditions and requirements necessary to ensure against the occurrence of any possible nuisance (i.e., fencing, soundproofing, sanitary requirements).
8. All waste disposal shall meet the requirements of the Health Department of the State of Michigan.

ARTICLE 5, DIVISION 5
CONDOMINIUM
DEVELOPMENT STANDARDS

5.5

SEC. 5.5-1 PURPOSE

The intent of this Article is to provide regulatory standards for condominiums and condominium subdivisions similar to those required for projects developed under other forms of ownership. This Article is not intended to prohibit or treat a proposed or existing condominium project different than a project or development under another form of ownership.

SEC. 5.5-2 DEFINITIONS

The definitions contained in [Article 1, Division 2](#), are intended to make comparison possible between the definitions of the Zoning Ordinance and the City of Ironwood Subdivision Regulations (Ironwood Code of Ordinances Section 86-2 et seq.)

SEC. 5.5-3 APPLICATION AND AUTHORITY

The following review process shall apply to all condominium projects within the City:

- a. Concurrently with notice required to be given to the city pursuant to Section 71 of P.A. 59 of 1978, as amended (MCL 559.171) a person, firm, corporation or other legal entity intending to develop a condominium project shall file with the City Clerk the following information with respect to the projects:
 1. All names, address and telephone numbers of:
 - (a) The person, firm, corporation or other legal entity with an ownership interest in the land on which the project will be located together with a statement that the entity is a fee owner or land contract purchaser.
 - (b) All engineers, attorneys, architects, and licensed land surveyors, involved in the condominium project.
 2. The developer or proprietor of the project.
 3. The legal description of the land including tax identification numbers.
 4. The total acreage.
 5. The intended use.
 6. The number of units to be developed.
 7. A copy of the proposed master deed.
 8. Condominium projects shall contain all information required by the Condominium Act.
 9. The information shall be filed with the Zoning Administrator at the time the information is filed with the City Clerk, and shall be kept current.
 10. In addition to the requirements of this Article, any applicable requirements of [5.2 Planned Unit Development \(PUD\) Overlay, Article 5, Division 1](#), and the City of Ironwood Subdivision Regulations, must be met.

SEC. 5.5-4 APPROVAL OF PLANS

All condominium plans must be approved by the Planning Commission following the same process identified for site plan review in the City of Ironwood Zoning Ordinance. In making determination, the Planning Commission shall consult with the Zoning Administrator, City planner, City attorney, and the City Engineer regarding the adequacy of the master deed, deed restrictions, utility systems, streets, project design, and layout and compliance with the Condominium Act.

SEC. 5.5-5 STREETS AND NECESSARY EASEMENTS

- a. Condominium projects shall comply with all public and private street requirements found in the Ironwood Code of Ordinances. Streets in condominium developments which connect to public streets shall dedicate the project street to the public.
- b. The condominium plan shall include all necessary easements granted to the city for constructing, operating, inspecting, maintaining, repairing, altering, replacing and/or removing pipelines, mains, conduits, and other installations of a similar character (hereinafter called public structures) for the purpose providing public utilities, including, but not limited to, conveyance of sewage, water and stormwater runoff across, through and under the property subject to such easement, and excavating and filling ditches and trenches necessary for the location of such structures.

SEC. 5.5-6 SETBACKS AND BOUNDARIES

- a. The setback requirements for condominium buildings shall be in accordance with the district regulations unless otherwise modified by the Planning Commission as part of planned unit development (PUD). Setbacks shall be measured from roadway easement lines. Distances between buildings shall be the required minimum yard setback for the total of both sides.
- b. The relocation of boundaries as defined in Section 148 of the Condominium Act shall conform to all setback requirements of this chapter for the district in which the project is located, shall be submitted to the Planning Commission for review and approval and these requirements shall be made a part of the bylaws and recorded as part of the master deed.

SEC. 5.5-7 COMMON ELEMENTS

After construction of a condominium unit, the undeveloped area of a unit site shall become a common element.

SEC. 5.5-8 ENCROACHMENT

A condominium project shall not be constructed in a manner that intentionally creates an encroachment.

SEC. 5.5-9 SUBDIVISION OF UNIT SITES

Subdivision of condominium unit sites is permitted with Planning Commission approval, contingent upon the submission of an amended master deed to determine the effect of the subdivision on conditions of zoning or site plan approval, and shall be made as part of the bylaws and recorded as part of the master deed.

SEC. 5.5-10 CONFORMANCE WITH SUBDIVISION REGULATIONS

All condominium project plans shall conform to the plan preparation requirements, design layout, and improvements standards as established in the City of Ironwood Subdivision Regulations.

SEC. 5.5-11 RESIDENTIAL RECREATIONAL AREA

Any residential condominium comprising twenty (20) or more lots or dwelling units, either as a single development or as a group of adjacent developments offered by a single proprietor, shall provide an active recreational area.

SEC. 5.5-12 WATER AND WASTE WATER

The condominium project shall comply with and meet all Federal, State, and County standards for a domestic water system and waste water disposal.

SEC. 5.5-13 EXPANSION AND CONVERSION

Any expansion or conversion of a condominium project involving additional land and new phases must be approved by the Planning Commission.

SEC. 5.5-14 MASTER DEED

The project developer shall furnish the Zoning Administrator with one (1) copy of the proposed consolidated master deed, one (1) copy of bylaws and two (2) copies of the proposed plans. The proposed plans shall be reviewed for compliance with this chapter and the City Code of Ordinances and to ensure that an assessment mechanism has been included to guarantee adequate maintenance of common elements. Master deeds submitted to the City for review shall not permit contraction of the condominium (whereby co-owners can withdraw from the condominium and responsibility for maintenance of common elements) without re-submittal of the master deed to the City for review and approval. Fees for these reviews shall be established, from time to time, by resolution of the City Commission.

SEC. 5.5-15 AS-BUILT PLAN AND OCCUPANCY

Submission of an as-built plan of a condominium unit is required prior to occupancy. The Zoning Administrator may allow occupancy of the project before all improvements required are installed provided that a bond is submitted to the City Clerk, sufficient in amount and type to provide for the installation of improvements before the expiration of the temporary occupancy permit without expense to the City. The amount of the bond shall be determined by the City Engineer.

SEC. 5.5-16 FINAL BYLAWS, CONSOLIDATED MASTER DEED, AND SITE PLAN

Upon approval of the development, a copy of the bylaws and consolidated master deed shall be furnished to the City. The site plan shall be provided in digital format meeting the requirements of [Sec. 5.1-14 As-Built Drawings](#).

SEC. 5.5-17 COMPLIANCE WITH OTHER STATUTES AND ORDINANCES

All condominium projects shall comply with Federal, State, and City laws, statutes and ordinances.

SEC. 5.5-18 VIOLATION AND PENALTY

Any violation of the terms and conditions of this article shall constitute a misdemeanor punishable, upon conviction, by a sentence of not to exceed ninety (90) days in jail or a fine not to exceed five hundred dollars (\$500.00), or both such fine and imprisonment, in the discretion of the court.



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ARTICLE 6, DIVISION 1
NON-CONFORMING
USES, STRUCTURES, AND LOTS

6.1

SEC. 6.1-1 NON-CONFORMING USES, STRUCTURES, AND LOTS, IN GENERAL

- a. Within the districts established by this Division, or amendments that may later be adopted, there exist lots, structures and uses of land which were lawful before this Division was enacted or amended, but which would be prohibited, regulated, restricted or otherwise unlawful under the provisions of this Division or future amendments.
- b. It is the intent of this Division to permit these non-conformities to continue until they are removed, but not to encourage their survival. Such non-conforming uses and structures are declared by this Division to be incompatible with permitted uses in the districts involved. It is further the intent of this Division that non-conformities shall not be enlarged upon, expanded or extended, nor be used as grounds for adding other structures or uses prohibited elsewhere in the same district.
- c. Non-conforming uses are considered to present a greater public burden than non-conforming lots and structures, therefore the intent of this chapter is to gradually eliminate non-conforming uses or decrease their non-conforming status, but to permit certain non-conforming uses to continue under certain conditions.
- d. Non-conforming lots and structures are typically those established prior to the current zoning standards. The City intends to allow continued use of these lots and structures in certain cases. Accordingly, this Division establishes regulations that govern the completion, restoration, reconstruction and expansion of non-conforming structures which do not increase the non-conforming situation.
- e. To avoid undue hardship, nothing in this Division shall be deemed to require a change in the plans, construction or designated use of any structure on which actual construction was lawfully begun prior to the effective date of adoption or amendment of this Division, and upon which actual building construction has been diligently carried on. Actual construction is hereby defined to include the placing of construction materials in permanent position and fastened in a permanent manner except that where demolition or removal of an existing structure has been substantially begun preparatory to rebuilding, such demolition or removal shall be deemed to be actual construction, provided that work shall be diligently carried on until completion of the structure involved.

SEC. 6.1-2 NON-CONFORMING LOTS

- a. Use of Nonconforming Lots. Any lot of record existing at the effective date of the ordinance codified in this chapter that now fails to meet the requirements for area or width, or both, that are generally applicable in the district shall be considered a nonconforming lot. A principal building and customary accessory buildings for a permitted use may be erected on any nonconforming lot of record, provided all other standards of this title are met, such as setbacks, minimum floor area, maximum height and access requirements.
- b. Variance to Area and Dimensional Requirements. If the use of a nonconforming lot requires a variation in minimum floor area or dimensional (minimum setback and maximum height) standards, then the use shall be permitted only if a variance is granted by the Zoning Board of Appeals.
- c. Nonconforming Contiguous Lots Under the Same Ownership. The following regulations shall apply to nonconforming contiguous lots under the same ownership. The intent of these regulations is to ensure that development of nonconforming lots will not overbuild the lots, result in a development pattern or structures that are out of character with

the surrounding neighborhood, diminish access to open space, sunlight, and views for existing residences and will be in accordance with the residential density planned for in the City of Ironwood Comprehensive Plan.

1. If two or more lots or combination of lots with contiguous frontage are or have been under single ownership are of record at the time of adoption or amendment of this title, and if all or part of the individual lots do not meet the requirements established for lot width and area, the lands involved shall be considered to be an individual parcel for the purposes of this chapter, except as provided in subsection 4 of this section. The lots must be combined prior to receiving a building permit for any construction activity, including additions, renovations or new construction.
2. No portion of said parcel shall be used, occupied, or sold in a manner which diminishes compliance with lot width and area requirements established by this title, nor shall any division of a parcel be made which creates a lot with width or area less than the requirements stated in this title.
3. Any combination, in whole or in part, of nonconforming lots of record shall result in lots that conform to the requirements of this title to the maximum extent feasible. Any altering of lot lines or combination of lots shall result in lots that conform to the requirements of this title. Once any combination that creates a conforming lot occurs, the resulting lot shall not retain nonconforming lot of record status and will hereafter be required to comply with the lot requirements of this title.
4. Where an individual owns two or more contiguous nonconforming lots, the lots may be sold or developed as separate individual lots only where each individual lot has an area and width equal to or greater than the median area and width of all developed lots within seven hundred fifty feet. The seven-hundred-fifty-foot dimension shall be measured from the perimeter of the applicant's lots and shall include all lots or portions of lots within seven hundred fifty feet, but shall only include lots that are within the same zoning district. Where there are multiple lots developed with a single dwelling, these lots shall be considered a single combined lot for calculation of median area and width. Multiple contiguous vacant lots under the same ownership shall be considered a single combined lot for calculation of median area and width. The applicant shall provide a map and calculations to certify the median lot area and width.

SEC. 6.1-3 NON-CONFORMING USES

Where, at the effective date of this Article or amendment thereto, lawful use of land exists that is made no longer permissible under the provisions of this Article as enacted or amended, such use may be continued so long as it remains otherwise lawful, subject to the following limitations:

- a. No such non-conforming use shall be enlarged or increased, nor extended to occupy a greater area of land than was occupied at the effective date of adoption or amendment of this Article
- b. No such non-conforming use shall be moved in whole or in part to any other portion of the lot or parcel occupied by such use at the effective date of adoption or amendment of this Article.
- c. A non-conforming use shall be determined to be abandoned if one or more of the following conditions exist, and which shall be deemed to constitute an intent on the part of the property owner to abandon the non-conforming use:

1. Utilities, such as water, gas and electricity to the property, have been disconnected.
2. The property, buildings, or grounds have fallen into disrepair.
3. Signs or other indications of the existence of the non-conforming use have been removed.
4. Removal of equipment or fixtures which are necessary for the operation of the non-conforming use.
5. Other actions, which in the opinion of the City Manager, constitute an intention on the part of the property owner or lessee to abandon the non-conforming use.
- d. Those alleged non-conforming uses which cannot be proved to have been legally existing prior to the effective date of this section shall be declared illegal and shall be discontinued following the effective date of this section.

SEC. 6.1-4 NON-CONFORMING STRUCTURES

Where, at the effective date of this ordinance section or amendment thereto, a lawful structure exists that could not be built under the provisions of this section by reason of restrictions on area, lot coverage, height, yards, or other characteristics of the structure or its location on the lot, such structure may be continued so long as it remains otherwise lawful, subject to the following limitations:

- a. No such structure may be enlarged or altered in a way which increases its nonconformity within the provisions of this chapter.
- b. Any additions or modifications to such structure should bring the structure into greater conformity with the architectural and site standards applicable to the addition or modification.
- c. Any addition greater than 25% of the gross floor area of the principal building shall require the entire addition to fully meet the setback and build to standards.
- d. Any addition less than 25% of the gross floor area of the principal building is required to meet the architectural and site standards but may be granted flexibility by the Zoning Administrator with bringing the building into greater conformity with the setback and build to standards.
- e. Should such structure be destroyed by any means to an extent greater than fifty percent (50%) of its replacement cost at time of destruction, it shall not be reconstructed except in conformity with the provisions of this chapter.
- f. Should such structure be moved for any reason for any distance whatsoever, it shall thereafter conform to the regulations for the zoning district in which it is located after it is moved.
- g. Should such structure be altered or modified so as to eliminate, remove or lessen any or all of its non-conforming characteristics, then such non-conforming characteristics shall not be later reestablished or increased.
- h. Expansion of a Non-Conforming Residential Building
 1. A non-conforming residential building may be expanded into a required side or rear yard in a manner that does not comply with the setback standards with approval from the Zoning Administrator. The Zoning Administrator shall utilize the following standards:
 - (a) The expansion does not involve an additional story to the residential building.

- (b) The expansion does not extend closer to the lot line than any existing, non-conforming part of the structure.
- (c) The addition does not extend beyond the predominant existing building line along the same block.
- (d) The addition retains compliance with all other setback, lot coverage, and height requirements.
- (e) The addition will meet all minimum building code requirements.
- (f) The resultant addition, in terms of dimensions and design, would be compatible with the established character of the neighborhood.
- (g) The design of the addition must be compatible with the existing structure and not detract from the appearance of the site.
- (h) The expansion of a residential building with a non-conforming yard, not meeting the requirements above, shall be prohibited unless a variance is granted by the Zoning Board of Appeals (ZBA).

SEC. 6.1-5 CONTINUANCE OF NON-CONFORMING USES OF STRUCTURES AND LAND

Where, at the effective date of this ordinance or amendment thereto, lawful use of a structure, or of a structure and land in combination, exists that is made no longer permissible under the provisions of this chapter as enacted or amended, such use may be continued as long as it remains otherwise lawful, subject to the following limitations:

- a. No existing structure devoted to a use not permitted by this chapter in the zoning district in which it is located shall be enlarged, extended, constructed, reconstructed, moved or structurally altered except in changing the use of the structure to a use permitted in the zoning district in which it is located.
- b. Any non-conforming use may be extended throughout any parts of a structure which were arranged or designed for such use, and which existed at the time of adoption or amendment of this ordinance, but no such use shall be extended to occupy any land outside such structure.
- c. If no structural alterations are made, any non-conforming use of a structure, or structure and premises, may be changed to another non-conforming use provided that the Planning Commission, either by general rule or by making findings in the specific case, shall find that the proposed use is equally appropriate or more appropriate in the district than the existing non-conforming use; in permitting such change, the Planning Commission may require appropriate conditions and safeguards in accord with the purpose and intent of this ordinance.
- d. Any structure, or structure and land in combination, in or on which a non-conforming use is superseded by a permitted use, shall thereafter conform to the regulations for the district in which such structure is located, and the non-conforming use may not thereafter be resumed.
- e. When a non-conforming use of a structure, or structure and premises in combination, is discontinued or ceases for six (6) consecutive months or for eighteen (18) months during any three-year period, the structure, or structure and premises in combination, shall not thereafter be used, except in conformance with the regulations of the zoning district in which it is located; structures occupied by seasonal uses shall be excepted from this provision. These provisions may be waived, as determined by the Zoning Administrator,

upon substantiation that there is intent to continue the nonconformity.

- f. Where non-conforming use status applies to a structure and premises in combination, removal or destruction of the structure shall eliminate the non-conforming status of the land.

SEC. 6.1-6 NON-CONFORMING SITES

- a. The intent of this Section is to permit improvements and minor modifications to sites containing uses and building(s) which do not meet all of the various site improvement related regulations of this Zoning Ordinance, including provisions such as landscaping, signage, building materials and architecture, paving and other non-safety site related items. The purpose is to allow gradual compliance with these and other site related requirements, for the entire site, for sites that predate the Ordinance requirements.
- b. Site improvements or expansions on nonconforming sites may be permitted by the Zoning Administrator or the Planning Commission during special land use, conditional land use, site plan review, without a complete upgrade of all site elements under the following conditions. The city may require a performance guarantee to ensure that all improvements permitted under this Section will be made in accordance with the approved plan.
- c. There are reasonable site improvements proposed to the overall site in relation to the scale and construction cost of the proposed building improvements or expansion.
- d. Safety-related site issues, or those regulated by State and Federal laws, are met.
- e. Driveways that do not conform with the access management requirements of this Ordinance shall be eliminated to the extent practical, provided that the minimum reasonable access shall be maintained, as determined by the standards of Article 4, Division 2: Access Management and Driveway Standards, and as approved by the Planning Commission.
- f. Landscaping shall be required to conform to the requirements of Article 4, Division 3: Landscape Standards and Tree Replacement; exceptions will be permitted only where the existing site conditions prevent full compliance.
- g. All signs must conform with [Article 4, Division 4](#)
- h. Existing pole signs shall be replaced with monument signs. Some size allowances may be granted where site conditions warrant such consideration.
- i. All lighting, including pole and building mounted, must conform with [Sec. 4.5-5 Lighting Standards](#)
- j. The improvements or minor expansions shall not increase any existing nonconformity with the site requirements.
- k. A site plan shall be submitted and reviewed in accordance with [Article 5, Division 1](#)

SEC. 6.1-7 REPAIRS AND MAINTENANCE

- a. On any structure devoted in whole or in part to any non-conforming use, work may be done in any period of twelve (12) consecutive months on ordinary repairs, or on repair or replacement of nonbearing walls, fixtures, wiring or plumbing, to an extent not exceeding fifty percent (50%) of the estimated value of the structure, as determined by the most recent assessment of the market value of the structure for purposes of taxation, provided that the cubic content of the structures as it existed at the time of enactment

or amendment of this chapter shall not be increased.

- b. Nothing in this Division shall be deemed to prevent the strengthening or restoring to a safe condition of any structure or part thereof declared to be unsafe by an official charged with protecting the public safety, upon order of such official.

SEC. 6.1-8 CHANGE OF TENANCY OR OWNERSHIP

A change of tenancy, ownership or management of any existing non-conforming uses of land, structures and premises shall not alter the non-conforming status of a non-conforming building, structure, use, or lot, provided there is no change in the nature or character of such non-conforming uses.

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ARTICLE 6, DIVISION 2
ADMINISTRATION
AND ENFORCEMENT



SEC. 6.2-1 AUTHORITY OF ZONING ADMINISTRATOR

Except where herein otherwise stated, the provisions of this section shall be administered by the Zoning Administrator, or such other official or officials as may be designated by the City Commission. The Zoning Administrator shall have the power to:

- a. The Zoning Administrator shall make inspections of buildings and premises necessary to carry out the duties of administration and enforcement of this Ordinance.
- b. The Zoning Administrator shall issue and serve appearance tickets on any person with respect to any violation of this Ordinance where there is reasonable cause to believe that the person has committed such an offense.
- c. The Zoning Administrator shall issue a certificate of zoning compliance when the requirements of this Ordinance have been met.
- d. The Zoning Administrator shall perform such other functions necessary and proper to enforce and administer the provisions of this Ordinance.

SEC. 6.2-2 CERTIFICATES OF ZONING COMPLIANCE

The Zoning Administrator shall issue Certificates of Zoning Compliance under the following conditions:

- a. No building permit shall be issued for the construction, erection, alteration, expansion, moving or repair of any building or other structure until a certificate of zoning compliance has been issued therefore. Issuance of such a certificate shall indicate that the use and plans for which the permit is requested comply with this ordinance.
- b. It shall be unlawful to use or occupy or permit the use or occupancy of any building, structure or premises, or part thereof hereafter created, erected, changed, converted or wholly or partly altered or enlarged in its use or structure, as permitted under the terms of this ordinance, until a certificate of zoning compliance shall have been issued hereunder by the Zoning Administrator. The certificate shall state that the building, structure, and lot and use thereof, conform to the requirements of this ordinance.
- c. The Zoning Administrator shall maintain a record of all certificates of zoning compliance.
- d. Certificates of zoning compliance authorize only the use, arrangement and construction set forth in the application and any appended plans, and no other use, arrangement, or construction. Use, arrangement, or construction at variance with that authorized shall be deemed a violation of this Ordinance. Any change in approved plans shall occur only as provided for in this ordinance and shall require the issuance of an amended certificate of zoning compliance.
- e. The types of buildings and structures subject to a building permit or zoning compliance permit are generally described in the following table. The Zoning Administrator will make the final determination of the applicability of the building permit and will make the final determination of the applicability of a zoning compliance permit, based on the information submitted by the applicant and subject to applicable legislation, including this chapter.

Buildings and Structures Subject to Building Permits	Buildings and Structures Subject to Zoning Compliance Permits
<ul style="list-style-type: none"> a. All principal structures b. Accessory structures two stories in height or taller, regardless of floor area c. Attached accessory structures d. Accessory structures that have a floor area exceeding 120 square feet e. Retaining walls greater than four feet in height f. Other structures as outlined in the Michigan Building and Residential Codes 	<ul style="list-style-type: none"> a. Change of use, including operations for current occupants b. Change of tenant c. Building facade changes d. Landscape changes; entrance features e. Parking lot changes, other than routine maintenance f. Lighting, including the replacement of fixtures g. Utility relocation h. Change of rooftop mechanical units

SEC. 6.2-3 APPLICATION PROCEDURES IN GENERAL

- a. The process for application and review by the City for site plan review, special land use approvals, permitted with use standards approvals, planned unit developments (PUDs), condominium developments, text amendments to this Ordinance, and rezonings of land is shown the Development Review Process diagram below. Submittal dates, application forms, and information on fee requirements are available at the City offices.

Development Review Process



- b. The Planning Commission, Zoning Board of Appeals (ZBA), or City Commission may withhold granting approval of any use, site plan, PUD plan, or other approval required by this Zoning Ordinance pending approvals which may be required by County, State, or Federal agencies or departments

SEC. 6.2-4 PERFORMANCE GUARANTEES

- a. As a condition of approval of a site plan, special land use or planned unit development, the Zoning Administrator may require a financial guarantee of sufficient sum to assure the installation of those features or components of the approved activity or construction which are considered necessary to protect the health, safety and welfare of the public and of users or inhabitants of the proposed development. Such features or components, hereafter referred to as "improvements," may include, but shall not be limited to, roadways, curbs, landscaping, fences, walls, screens, lighting, drainage facilities, sidewalks, driveways, parking areas, utilities, and similar items. Financial guarantees are generally required for items that cannot be completed due to weather or related delays yet a temporary certificate of occupancy is sought.
- b. Performance guarantees shall be processed in the following manner:
 1. Prior to the issuance of a certificate of occupancy, the applicant shall submit an itemized estimate of the cost of the uncompleted required improvements, which shall then be reviewed by the Zoning Administrator. The amount of the performance guarantee shall be no greater than one hundred percent (100%) of the cost of installing the uncompleted improvements, plus the cost of necessary consultants and a reasonable amount for contingencies.
 2. The required performance guarantee may be in the form of a cash deposit, certified check, or irrevocable bank letter of credit acceptable to the City.
 3. Upon receipt of the required performance guarantee, the Zoning Administrator may issue a temporary certificate of occupancy for the subject development or activity, provided it is in compliance with all other applicable provisions of this ordinance.
 4. When all of the required improvements have been completed, the obligor shall send written notice to the Zoning Administrator of completion of such improvements. Thereupon, the Zoning Administrator shall inspect all of the improvements and shall recommend to the Building Inspector either approval or rejection of the improvements with a statement of the reasons for any rejections.
 5. The Zoning Administrator shall then either approve or reject the improvements. The Zoning Administrator shall notify the obligor in writing of the action within thirty (30) days after receipt of the notice from the obligor of the completion of the improvements.
 6. The Zoning Administrator, upon completion of all required improvements, shall issue a certificate of zoning compliance and forward it to the Building Inspector.
 7. Upon receipt of the certificate of zoning compliance and request of the obligor, the Zoning Administrator shall rebate the performance guarantee upon determination that the improvements for which the rebate has been requested have been satisfactorily completed.
 8. Performance guarantees shall not be returned until all debts or obligations to the City are resolved.
 9. A record of authorized performance guarantees shall be maintained by the Zoning Administrator.

SEC. 6.2-5 PUBLIC HEARINGS

- a. Unless otherwise required, notices for all public hearings shall be given as follows:
 1. The notice shall:
 2. Describe the nature of the request.
 3. Indicate the property that is the subject of the request. The notice shall include a listing of all existing street addresses within the property. Street addresses do not need to be created and listed if no such addresses currently exist within the property. If there are no street addresses, other means of identification may be used.
 4. State when and where the request will be considered.
 5. Indicate when and where written comments will be received concerning the request.
 6. Except as required in c., below, notices for all public hearings shall be given as follows:
 - (a) Notice of the hearing shall be not less than fifteen (15) days before the date of the public hearing, not including the date of the meeting.
 - (b) Notice of the hearing shall be published in compliance with Michigan Zoning Enabling Act 110 of 2006.
 - (c) Notice shall be sent by mail or personal delivery to the owners of property for which approval is being considered.
 - (d) Notice shall also be sent by mail to all persons to whom real property is assessed within three hundred (300) feet of the property and to the occupants of all structures within three hundred (300) feet of the property regardless of whether the property or occupant is located in the zoning jurisdiction. If the name of the occupant is not known, the term "occupant" may be used in making notification under this subsection.
 - (e) Newspaper publication as required in b. above shall be the only notice required for an amendment to the Zoning Ordinance or the zoning map that affects eleven (11) or more properties.
- b. Zoning Board of Appeals. For ordinance interpretations and appeals of administrative decisions by the Zoning Board of Appeals notice shall be only to the applicant and by newspaper publication, as required in a.6. above.
- c. If the interpretation or appeal of an administrative decision involves a specific property, notice shall be given to the person bringing the appeal and as required in a.1.-3., above.

SEC. 6.2-6 VIOLATIONS

- a. Whenever by the provisions of this chapter the performance of any act is required, or the performance of any act is prohibited, or whatever regulation, dimension or limitation is imposed on the use of, or upon any land, or on the erection or alteration or the use or change of use of a structure or the uses within such structure, a failure to comply with such provisions of this chapter shall constitute a violation of this chapter. Every day on which a violation exists shall constitute a separate violation and a separate offense.
- b. Any violation of this ordinance is hereby declared to be a public nuisance per se.

SEC. 6.2-7 PENALTIES

- a. Any person who violates this chapter shall be responsible for a civil infraction violation, subject to the fines and penalties set forth in the City of Ironwood Code of Ordinances.
- b. In addition to any other remedy available at law, the City may bring an action for an injunction or other process against a person to restrain, prevent, or abate any violation of this ordinance.

ARTICLE 6, DIVISION 3
ZONING BOARD
OF APPEALS



SEC. 6.3-1 ESTABLISHMENT

- a. A Zoning Board of Appeals (ZBA), hereinafter in this Article sometimes referred to as the "board," is hereby established pursuant to the Michigan Zoning Enabling Act (Public Act 110 of 2006), as amended.
- b. The terms of the statute shall prevail, except as modified by the terms of the Code of Ordinances and the Charter which are not in direct conflict thereto.

SEC. 6.3-2 MEMBERSHIP, QUORUM, AND ALTERNATE MEMBERS

- a. The ZBA shall consist of five (5) members appointed by majority vote of the members of the City Commission. Each member shall be appointed to hold office for a three (3) year term. A vacancy on the zoning board of appeals shall be filled by City Commission for the remainder of the unexpired term in the same manner as the original appointment.
- b. Three (3) members shall constitute a quorum.
- c. The City Commission may, if desired, appoint two (2) alternate members for three (3) year terms. One (1) or both alternate members may be called by the chairperson, or in the absence of the chairperson by the vice-chairperson, or, in the absence of the vice-chairperson, by the secretary to sit as a regular member of the ZBA if a regular member is absent from or unable to attend one (1) or more meetings. An alternate member may also be called to serve in the place of a regular member for the purpose of reaching a decision on a case in which the regular member has abstained for reasons of conflict of interest. The alternate member having been appointed shall serve in the case until a final decision has been made. While serving, the alternate member shall have the same voting rights a regular member of the ZBA.

SEC. 6.3-3 QUALIFICATIONS OF MEMBERS

- a. Members of the board shall be residents of the city. One (1) of the regular members or an alternate member of the ZBA may be a member of the City Commission, but that member shall not serve as chairperson of the ZBA. One (1) of the regular members of the ZBA shall be a member of the City Commission.
- b. An employee or contractor of the City Commission may not serve as a member of the ZBA.

SEC. 6.3-4 PROCEDURAL MATTERS, PUBLIC HEARINGS, AND VOTE REQUIRED

- a. The ZBA is hereby authorized and empowered to establish its own rules of procedure and to elect its own officers subject to the provision that it shall, at its organizational meeting, elect a chairperson, a vice-chairperson and a secretary. In establishing rules of procedure and election of officers, a majority of those in attendance and constituting a quorum shall be required.
- b. Prior to the ZBA making a decision in a specific case, the ZBA shall conduct a public hearing. Written notice of the hearing shall be in accordance with Section 34--: Public Hearings.
- c. A concurring vote of a majority of the members of the ZBA shall be necessary to reverse an order, requirement, decision, or determination of an administrative official or body, or to decide in favor of the applicant, a matter upon which the board is required to pass under this chapter or other chapters of the Code of Ordinances, except that a concurring vote of two-thirds (2/3) of the members of the ZBA shall be necessary to grant a variance from uses of land permitted in this Ordinance.

- d. A member of the ZBA who is also a member of the Planning Commission or the City Commission shall not participate in a public hearing on or vote on the same matter that the member voted on as a member of the Planning Commission or the City Commission. However, the member may consider and vote on other unrelated matters involving the same property.

SEC. 6.3-5 JURISDICTION, DUTIES AND RESPONSIBILITIES

- a. The ZBA shall have all jurisdiction and powers granted by the Michigan Zoning Enabling Act (Public Act 110 of 2006), as amended, and the following specific jurisdiction and powers:
 - 1. To hear and decide appeals from and review any order, requirements, permit, decision or determination made by the Building Official or any other administrative official or body in enforcing the provisions of this Ordinance. The ZBA may reverse or affirm, wholly or in part, or may modify the order, requirement, permit, decision or determination as in the ZBA's opinion ought to be made in the premises, and to that end shall have all the powers of the administrative official or body from whom the appeal is taken.
 - 2. To hear and decide matters referred to it or upon which it is required to pass under any ordinance adopted pursuant to Act 207 of 1921 (MCL 125.581 et seq., MSA 5.2931 et seq.), as amended, of the state, or by other chapters of the Code of Ordinances.
 - 3. If there are practical difficulties (for nonuse variances) or unnecessary hardship (for use variances) in the way of carrying out the strict letter of the zoning ordinance, the ZBA may grant a variance in accordance with this section, so that the spirit of the zoning ordinance is observed, public safety secured, and substantial justice done. The ZBA may impose conditions and vary or modify any of its rules, regulations or provisions relating to the construction, structural changes in, equipment, or alteration of buildings or structures or the uses of land, buildings or structures, so that the spirit of the particular Article shall be preserved, public safety secured and substantial justice done.
 - 4. The ZBA may grant dimensional or other site plan related variances for special land uses, however the ZBA shall not have the power to reverse or modify the Planning Commission decision to approve or deny a special land use permit nor grant variances to any special land use standards or conditions of special land use approval.
 - 5. The ZBA shall not have the authority to reverse the decision on a PUD preliminary or final site plan, change any conditions placed by the Planning Commission or City Commission, or grant variances to the PUD site plan, written PUD agreement or the requirements of this article.

SEC. 6.3-6 GRANTING OF VARIANCES

- a. The ZBA shall prescribe appropriate conditions and safeguards to carry out the requirements of this subsection and shall not grant any variance unless it shall have made a finding of fact based upon the evidence as presented to it in each specific case as specified below:
 - 1. Dimensional Variance. The ZBA may grant a dimensional variance only upon a finding that practical difficulties exist. A dimensional variance is a variance from any dimensional standard or requirement of this ordinance, such as, but not limited

to, a deviation from density, height, bulk, setback, or parking, landscaping and sign standards and requirements. A finding of practical difficulties shall require demonstration by the applicant of all of the following:

- (a) Strict compliance with restrictions governing area, setback, frontage, height, bulk, density or other "non-use" matters will unreasonably prevent the owner from using the property for a permitted purpose or will be unnecessarily burdensome. The variance will do substantial justice to the applicant, as well as to other property owners.
 - (b) A lesser variance than that requested will not give substantial relief to the applicant and/or be consistent with justice to other property owners.
 - (c) The need for the variance is due to unique circumstances or conditions peculiar to the property and not generally applicable in the area or to other properties in the same zoning district such as exceptional narrowness, shallowness, shape, topography or area.
 - (d) The problem and resulting need for the variance has not been self-created by the applicant and/or the applicant's predecessor may or may not be considered depending upon whether the practical difficulty would have existed regardless of the action.
 - (e) The variance will not alter the essential character of the area. In determining whether the effect the variance will have on the character of the area, the established type and pattern of land uses in the area and the natural characteristics of the site and surrounding area will be considered.
 - (f) The granting of the variance will not materially impair the intent and purpose of this Ordinance.
2. Use Variance. The ZBA may grant a use variance only upon a finding that an unnecessary hardship exists. A use variance is a variance that permits a use that is otherwise not provided for in a zoning district. A finding of an unnecessary hardship shall require demonstration by the applicant of all of the following:
- (a) The property cannot be reasonably used for any purpose permitted in the zoning district without the variance. There must be financial proof of the applicant's inability to realize any reasonable return; speculation or a qualitative assessment is inadequate.
 - (b) The need for the variance is due to unique circumstances peculiar to the property and not generally applicable in the area or to other properties in the same zoning district. The applicant must prove that there are certain features or conditions of the land that are not generally applicable throughout the zone and that these features make it impossible to earn a reasonable return without some adjustment. In those situations where the difficulty is shared by others, the board may find that relief should be accomplished by an amendment to the zoning ordinance, not a variance
 - (c) The problem and resulting need for the variance has not been self-created by the applicant and/or the applicant's predecessors.
 - (d) The variance will not alter the essential character of the area. In determining whether the effect the variance will have on the character of the area, the established type and pattern of land uses in the area and the natural characteristics of the site and surrounding area will be considered.

SEC. 6.3-7 APPEALS

- a. An appeal, as provided in Section 34-, Jurisdiction, Duties and Responsibilities, shall be taken within such reasonable time as shall be prescribed by the ZBA by general rule, and if no general rule has been adopted, within sixty (60) days of the order, requirements or determination of an administrative official or body, by the filing with the City Manager and with the board of a notice of appeal specifying the grounds thereof. The Zoning Administrator shall forthwith transmit to the board all the papers constituting the record upon which the action appealed from was taken. Filing with the secretary of the ZBA the notice of appeal, or, in the absence of the secretary filing of the same with the chairperson or presiding officer, shall satisfy the provision of this section that a copy of the notice of appeal be filed with the board.
- b. An appeal stays all proceedings in furtherance of the action appealed from, unless the Building Official certifies to the ZBA after the notice of appeal shall have been filed with the Building Official that by reason of facts stated in the certificate, a stay would in his opinion cause imminent peril to life or property, in which case proceedings shall not be stayed other than by a restraining order which may be granted by the board or by the circuit court for the county, on application, on notice to the Building Official and on due cause shown.
- c. The ZBA shall fix a reasonable time for the hearing of the appeal, which time shall be within thirty (30) days of the receipt of the notice of appeal.
- d. Any interested party may appear and be heard at the hearing in person or by an agent or attorney.
- e. The ZBA shall not have the power to alter or change the zoning district classification of any property.

SEC. 6.3-8 DECISIONS

- a. Matters coming before the ZBA shall be decided within a reasonable time.
- b. The decision of the ZBA shall not become final until the expiration of five (5) days from the date of entry of the order, unless the board shall find the immediate effect of the order is necessary for the preservation of property or personal rights and shall so certify on the record.
- c. In its decisions, the ZBA shall state a finding of facts underlying its decisions.
- d. Decisions of the ZBA may be appealed to the appropriate court on the record and for that reason the board shall cause a record to be made of its proceedings.

SEC. 6.3-9 ORDERS, VALIDITY, AND LIMITATIONS

- a. No order of the ZBA permitting the erection or alteration of buildings shall be valid for a period longer than one (1) year, unless a building permit for such erection or alteration is obtained within such period and such erection or alteration is commenced and proceeds to a completion in accordance with the terms of such permit.
- b. No order of the ZBA permitting a use of a building or premises shall be valid for a period longer than one (1) year unless such use is established within such period; provided, however, that if the use of such permit is dependent upon the erection or alteration of a building, such order shall continue in full force and effect if a building permit for such use, erection or alteration is obtained within such period and such erection or alteration is commenced and proceeds to completion in accordance with the terms of such permit.

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ARTICLE 6, DIVISION 4
AMENDMENTS



SEC. 6.4-1 INITIATION OF REZONING, ZONING ORDINANCE TEXT, AND COMPREHENSIVE PLAN AMENDMENTS

- a. The City Commission may, from time to time, amend, modify, supplement or revise the zoning district boundaries shown on the official zoning map (rezoning) or the provisions of this Ordinance. An amendment to the zoning district boundaries contained on the official zoning map (rezoning) may be initiated by the City Commission, the Planning Commission, or by the owner or owners of property which is the subject of the proposed amendment. Amendments to the text of this Ordinance may be initiated by the City Commission, the Planning Commission, or by petition of one (1) or more residents or property owners of the City. All proposed amendments to the official zoning map or the provisions of this Ordinance shall be referred to the Planning Commission for public hearing and recommendation to the City Commission, prior to consideration thereof by the City Commission.
- b. The Planning Commission may amend the future land use designations shown on the City of Ironwood Comprehensive Plan. An amendment may be initiated by the Planning Commission or by petition of one (1) or more residents or property owners of the City.

SEC. 6.4-2 APPLICATION PROCEDURE

- a. An amendment to the official zoning map, this Ordinance or the Comprehensive Plan, except those initiated by the City Commission or Planning Commission, shall be initiated by submission of a completed application on a form supplied by the City, including an application fee, which shall be established from time to time by resolution of the City Commission.
- b. In the case of an amendment to the official zoning map (rezoning), the following information shall accompany the application:
 1. A legal description and street address of the subject property, together with a map identifying the subject property in relation to surrounding properties.
 2. The name, signature and address of the owner of the subject property, a statement of the applicant's interest in the subject property if not the owner in fee simple title, or proof of consent from the property owner.
 3. The existing and proposed zoning district designation of the subject property.
 4. A site analysis site plan illustrating existing conditions on the site and adjacent properties; such as woodlands, wetlands, soil conditions, steep sloped, drainage patterns, views, existing buildings, any sight distance limitations and relationship to other developed sites and access points in the vicinity.
 5. A conceptual plan demonstrating that the site could be developed with representative uses permitted in the requested zoning district meeting requirements for setbacks, wetland buffers access spacing, any requested service drives and other site design factors.
 6. A written environmental assessment describing site features and anticipated impacts created by the host of uses permitted in the requested zoning districts.
 7. A traffic impact analysis shall be provided if any use permitted in the requested zoning district could generate 100 or more peak hour directional trips, or 1,000 or more vehicle trips per day; the traffic study should contrast the daily and peak hour trip generation rates for representative use in the current and requested zoning district; the determination of representative uses shall be made by the Planning

Commission with input from city staff and consultants.

8. A written description of how the requested rezoning meets [Sec. 6.4-4 Criteria for Amendment of the Official Zoning Map \(Rezoning\)](#)
- c. In the case of an amendment to the official zoning map (rezoning), the site must be staked to clearly indicate the location of the requested amendment. Flagged stakes shall be placed at each parcel corner.
- d. In the case of an amendment to the Comprehensive Plan or this Ordinance, other than an amendment to the official zoning map, a general description of the purpose and intent of the proposed amendment shall accompany the application form.

SEC. 6.4-3 REZONING, ZONING ORDINANCE, AND COMPREHENSIVE PLAN AMENDMENT PROCEDURE

- a. Upon initiation of a rezoning, zoning ordinance text amendment or Comprehensive Plan amendment, a public hearing on the proposed amendment shall be scheduled before the Planning Commission in accordance with [Sec. 6.2-5 Public Hearings](#) and in accordance with the provisions of the Michigan Zoning Enabling Act (Public Act 110 of 2006), and Michigan Public Act 285 of 1931, as amended.
- b. Following the public hearing, the Planning Commission shall identify and evaluate all factors relevant to the petition and shall report its findings and recommendation to the City Commission, except in the case of a Comprehensive Plan amendment. In the case of an amendment to the official zoning map (rezoning), the Planning Commission shall consider the criteria contained in [Sec. 6.4-4 Criteria for Amendment of the Official Zoning Map \(Rezoning\)](#), below, in making its finding and recommendation.
- c. Following receipt of the findings and recommendation of the Planning Commission, the City Commission shall consider the proposed amendment. In the case of an amendment to the text of this Ordinance, the City Commission may modify or revise the proposed amendment as recommended by the Planning Commission, prior to enactment. In the case of an amendment to the official zoning map (rezoning), the City Commission shall approve or deny the amendment, which may be based on consideration of the criteria contained in [Sec. 6.4-4 Criteria for Amendment of the Official Zoning Map \(Rezoning\)](#), below.
- d. No petition for rezoning, zoning ordinance text amendment or Comprehensive Plan amendment that has been denied by the City Commission or Planning Commission (Comprehensive Plan amendment) shall be resubmitted for a period of one (1) year from the date of denial except on the grounds of new evidence or proof of changed conditions relating to all of the reasons noted for the denial found to be valid by the Planning Commission.

SEC. 6.4-4 CRITERIA FOR AMENDMENT OF THE OFFICIAL ZONING MAP (REZONING)

In considering any petition for an amendment to the official zoning map (rezoning), the Planning Commission shall, and the City Commission may, consider the following criteria in making its findings, recommendations, and decision:

- a. Consistency with the goals, policies and Future Land Use Map of the City of Ironwood Comprehensive Plan, including any subarea or corridor studies. If conditions have changed since the City of Ironwood Comprehensive Plan was adopted, the consistency with recent development trends in the area.

- b. Compatibility of the site's physical, geological, hydrological and other environmental features with the potential uses allowed in the proposed zoning district.
- c. Evidence the applicant cannot receive a reasonable return on investment through developing the property with one (1) of the uses permitted under the current zoning.
- d. The compatibility of all the potential uses allowed in the proposed zoning district with surrounding uses and zoning in terms of land suitability, impacts on the environment, density, nature of use, traffic impacts, aesthetics, infrastructure, and potential influence on property values.
- e. The capacity of city infrastructure and services sufficient to accommodate the uses permitted in the requested district without compromising the "health, safety and welfare" of the City.
- f. The apparent demand for the types of uses permitted in the requested zoning district in the City in relation to the amount of land in the City currently zoned to accommodate the demand.
- g. Where a rezoning is reasonable given the above criteria, a determination shall be made that the requested zoning district is more appropriate than another district or amending the list of permitted or special land uses within a district.

SEC. 6.4-5 AMENDMENTS REQUIRED TO CONFORM TO COURT DECREE

Any amendment for the purpose of conforming to a decree of a court of competent jurisdiction shall be adopted by the City Commission and published, without necessity of a public hearing or referral thereof to any other commission or agency.

SEC. 6.4-6 CONDITIONAL REZONING

- a. Conditional Rezoning. An applicant for a rezoning may voluntarily offer a Conditional Rezoning along with an application for rezoning before or following the public hearing for a proposed rezoning. An election to submit a Conditional Rezoning shall be pursuant to the Michigan Zoning Enabling Act (Public Act 110 of 2006), as amended, and this Section.
- b. A Conditional Rezoning shall be a written agreement executed by the applicant and the City, shall be in recordable form and shall be recorded with the Gogebic County Register of Deeds after execution.
- c. A Conditional Rezoning may include limitations on the uses permitted on the property in question, specify lower or varying density or less intensity of development and use, or may impose more restrictive measures on the location, size, height, or other measure for buildings, structures, improvements, setbacks, landscaping, buffers, design, architecture and other features than would otherwise be provided in this Ordinance.
- d. A Conditional Rezoning may not authorize uses or developments of greater intensity or density, or which are not permitted in a proposed zoning district; nor may a Conditional Rezoning permit variations from height, area, setback or similar dimensional requirements that are less restrictive than a proposed zoning district.
- e. A Conditional Rezoning shall include conditions that bear a reasonable and rational relationship and/or benefit to the property in question. A Conditional Rezoning may include conditions related to the use and development of the property that are necessary to:
 - 1. Serve the intended use of the property such as improvements, extension, widening, or realignment of streets, utilities, or other infrastructure serving the site.

2. Minimize the impact of the development on surrounding properties and the City overall.
 3. Preserve natural features and open space beyond what is normally required.
- f. Content of Agreement. In addition to any limitations on use or development of the property or preservation of property features or improvements as described above, a Conditional Rezoning shall also include the following:
1. An acknowledgement that the Conditional Rezoning was proposed voluntarily by the applicant.
 2. An agreement and understanding that the property shall not be developed or used in any manner that is not consistent with a Conditional Rezoning.
 3. An agreement and understanding that the approval of a rezoning and a Conditional Rezoning shall be binding upon and inure to the benefit of the property owner and the City, and their respective heirs, successors, assigns, receivers or transferees.
 4. An agreement and understanding that, if a rezoning with a Conditional Rezoning becomes void for any reason including, but not limited to, reasons identified in this Section, then no further development shall take place and no permits shall be issued unless and until a new zoning district classification for the property has been established.
 5. An agreement and understanding that no part of a Conditional Rezoning shall permit any activity, use, or condition that would otherwise violate any requirement or standard that is otherwise applicable in the new zoning district.
 6. A legal description of the land to which the agreement pertains.
 7. Any other provisions as are agreed upon by the parties.
- g. Process. A Conditional Rezoning shall be reviewed concurrently with a petition for rezoning following the process in [Sec. 6.4-3 Rezoning, Zoning Ordinance, and Comprehensive Plan Amendment Procedure](#) and the following:
1. A Conditional Rezoning may be submitted prior to or following the Planning Commission public hearing. If the agreement is submitted following the Planning Commission public hearing, it must be reviewed by Planning Commission and a second public hearing shall be held prior to the Planning Commission making its recommendation on the rezoning and Conditional Rezoning to the City Commission. A Conditional Rezoning shall be reviewed by the City Attorney to determine that it conforms with the requirements of this Section, this Ordinance, and the Michigan Zoning Enabling Act (Public Act 110 of 2006), as amended, and that the Conditional Rezoning is in a form acceptable for recording with the Oakland County Register of Deeds.
 2. Following a public hearing for a proposed zoning amendment, the Planning Commission shall make a recommendation to the City Commission based upon the criteria listed in [Sec. 6.4-4 Criteria for Amendment of the Official Zoning Map \(Rezoning\)](#). In addition, following a public hearing to consider a Conditional Rezoning, the Planning Commission shall consider and address in written findings whether a proposed Conditional Rezoning:
 - (a) Is consistent with the intent of this Article.
 - (b) Bears a reasonable and rational connection and/or benefit to the property being proposed for rezoning.

- (c) Is necessary to ensure that the property develops in such a way that protects the surrounding neighborhood.
 - (d) Leads to a better development than would have been likely if the property had been rezoned without a Conditional Rezoning, or if the property were left to develop under the existing zoning classification.
 - (e) Is clearly in the public interest.
- h. If a Conditional Rezoning has been offered by the applicant and recommended for approval by the Planning Commission, the City Commission may approve a Conditional Rezoning as a condition to the rezoning if it meets all requirements of subsection 2 above. The Conditional Rezoning shall be incorporated by attachment or otherwise as an inseparable part of the ordinance adopted by the City Commission to accomplish the requested rezoning.
- i. If a rezoning and Conditional Rezoning are approved, the zoning classification of the rezoned property shall consist of the district to which the property has been rezoned, plus a reference to the Conditional Rezoning. The Zoning Map shall specify the new district, plus a small letter "a" to indicate that the property is subject to a Conditional Rezoning (i.e., "B-1, a"). The City Clerk shall maintain a listing of all properties subject to Zoning Agreements and shall provide copies of the Agreements upon request.
- j. An approved Conditional Rezoning Agreement shall be recorded with the Gogebic County Register of Deeds.
- k. Any uses proposed as part of a Conditional Rezoning that would otherwise require approval of a special land use or site plan approval shall be subject to the applicable review and approval requirements of [Article 5, Division 3](#) and [Article 5, Division 1](#).
- l. All other requirements of this Ordinance or any other City ordinances shall apply to the property to which a Conditional Rezoning applies.
- m. Expiration
 - 1. Unless extended by the City Commission for good cause, a Conditional Rezoning shall expire two (2) years after adoption of the rezoning and Conditional Rezoning, unless substantial construction on the approved development of the property pursuant to building and other required permits issued by the City commences within the two (2) year period and proceeds diligently to completion.
 - 2. In the event that substantial construction on the approved development has not commenced within the aforementioned two (2) years, or if construction and development does not proceed diligently to completion thereafter, a Conditional Rezoning and rezoning shall be void and of no effect.
 - 3. Should a Conditional Rezoning become void, all development on the subject property shall cease, and no further development shall be permitted. Until action satisfactory to the City is taken to bring the property into compliance with this Ordinance, the City may withhold or, following notice to the applicant and being given an opportunity to be heard, revoke permits and certificates, in addition to or in lieu of any other lawful action to achieve compliance.
 - 4. Notwithstanding the above, if the property owner applies in writing for an extension of a rezoning and a Conditional Rezoning at least thirty (30) days prior to the expiration date, the City Commission may, in its sole discretion, grant an extension of up to one (1) year. Future extensions may be granted, although the number of previous extensions granted to a particular rezoning and Conditional Rezoning shall

be considered by the City Commission.

- n. Reversion of Zoning. If a rezoning and Conditional Rezoning become void as outlined above, then the zoning classification of the property shall revert back to its previous zoning classification. The reversion process shall be initiated by the City Commission by requesting that the Planning Commission proceed with consideration of rezoning of the land to its former zoning classification. The procedure for considering and making this reversionary rezoning shall be the same as applies to all other rezoning requests, including the notice and hearing as required by the Michigan Zoning Enabling Act (Public Act 110 of 2006), and this Ordinance. No building or other permit shall be issued or valid during the process described in this subsection.
- o. Continuation. Provided that all development and/or use of the property in question is in compliance with a Conditional Rezoning, a use or development authorized there under may continue indefinitely, provided that all terms of a Conditional Rezoning continue to be adhered to.
- p. Amendment
 - 1. During an initial two (2) year period, or during any extension granted by the City as permitted above, the City shall not add to or alter a Conditional Rezoning, even with the landowner's consent.
 - 2. A Conditional Rezoning may be amended after the expiration of an initial two (2) year period and any extensions, in the same manner as was prescribed for the original rezoning and Conditional Rezoning.
- q. Violation of Agreement. Failure to comply with a Conditional Rezoning at any time after approval will constitute a breach of the agreement and also a violation of this Ordinance and further use of the property may be subject to legal remedies available to the City. Any violation of a Conditional Rezoning that is not cured within thirty (30) days after written notice of the violation is given shall permit the City Commission, in its sole discretion, to declare a Conditional Rezoning void and of no effect
- r. Subsequent Rezoning of Land. Nothing in a Conditional Rezoning, nor any statement or other provision, shall prohibit the City from later rezoning all or any portion of the property that is the subject of a Conditional Rezoning to another zoning classification. Any rezoning shall be conducted in compliance with this Ordinance and the Michigan Zoning Enabling Act (Public Act 110 of 2006).
- s. Failure to Offer Conditions. The City shall not require an owner to offer conditions as a requirement for rezoning. The lack of an offer of conditions shall not affect the owner's rights under this Ordinance.

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APPENDIX

AA

The purpose of this combined use table is to provide a snapshot of uses allowed by district. It is not intended to replace the specific use tables in each chapter.
Please refer to the specific article in which that district is found.

Use	R-1A	R-1B	R-2	R-3	R-4	C-1	C-2A Storefront	C-2	C-3	I	O	Additional Requirements
Residential												
Detached single-family dwellings	P	P	P	P	P				P			Sec. 2.2-7b1. <i>Single-Family Detached</i>
Duplex/Triplex		P	P						P			Sec. 2.2-7b2. <i>Duplex/Triplex</i>
Townhouses			P						P			Sec. 2.2-7b3. <i>Townhouses</i>
Multi-family residential dwellings (flats)			P					P	P			Sec. 2.2-7b4. <i>Flats</i>
Upper floor residential dwellings						P	P	P	P			
Manufactured housing units	P*	P*	P*	P*	P							Comply with Sec 621 of the BOCA National Building Code, cross section length, roof pitch
Cottage Court			PUD	PUD								Sec. 2.2-7b5. <i>Cottage Courts</i> and <i>Article 5, Division 2</i>
Cottages (Tiny Homes)	SLU	SLU	SLU	SLU	P							
Accessory Dwelling Units	P*	P*	P*	P*								Sec. 5.4-5a. <i>Accessory Dwelling Unit</i>
Human Care Facilities	<i>Sec. 3.1-2 Adult and Child Care Facilities</i>											
Live/work		P*				P		P	P			in R-1B, non-residential uses may only be those permitted in C-1 and along minor arterials
Retail Uses												
Retail sales and services						P*	P	P	P			<i>C-1 Footnote</i>
Outdoor retail display and sales									P*			Sec. 5.4-5i. <i>Outdoor Retail Display and Sales</i>
Wholesale businesses										P		
Garden Centers									P*			Sec. 5.4-5h. <i>Garden Centers</i>
Retail businesses with adult novelties									SLU			Sec. 5.3-8 c. <i>Adult Entertainment Regulated Uses</i>
Marihuana establishment: retailer, microbusiness, and safety compliance facility								SLU	SLU			Chapter 37 of Code of Ordinances
Accessory retail										A		Limited to 20% of the total floor area of principal industrial use
Office and Service Uses												
Personal and business services						P	P	P	P			
Professional and Business Offices						P	P	P	P			
Bank, Financial Institution							P	P	P			
Studio, such as art, dance, health, music or other similar place of instruction						P	P	P				
Funeral homes and mortuaries								P*	P*			Sec. 5.4-5g. <i>Funeral Homes and Mortuary Establishments</i>

Use	R-1A	R-1B	R-2	R-3	R-4	C-1	C-2A Storefront	C-2	C-3	I	O	Additional Requirements
Self-service laundry and dry cleaning establishments								P	P			
Medical Uses												
Hospitals									P			
Medical and dental offices and clinics						P		P				
Medical laboratories								P	P	P		
Urgent care center									P			
Lodging												
Hotels and motels							P	P	P			
Bed and breakfast inns						P*		P*	P*			Sec. 5.4-5f. <i>Bed and Breakfast/ Inns</i>
Food and Drink Establishments												
Bars, taverns, lounges							P*	P*	P*			Sec. 5.4-5e. <i>Bars, Taverns, Lounges, Microbreweries (Accessory), and Brewpubs</i>
Microbreweries, brew-pubs							P*	P*	P*	P*		Sec. 5.4-5e. <i>Bars, Taverns, Lounges, Microbreweries (Accessory), and Brewpubs</i>
Drive-through window facilities for banks, restaurants, or other permitted uses								SLU	SLU	SLU		Sec. 5.3-8g. <i>Drive-through Window Facilities for Banks, Restaurants or Other Permitted Uses</i>
Restaurants, standard							P	P	P			
Restaurants with an open front window							P	P	P			Sec. 5.4-5l. <i>Restaurants with an Open Front Window</i>
Restaurant, Drive-In									P			
Restaurant, Fast-Food									P			
Restaurant, Carry-out							P	P	P			
Auto-related Uses												
Auto dealerships, new and used								SLU	P*			Sec. 5.3-8d. <i>Automobile or Vehicle Dealerships</i>
Automobile gasoline stations								SLU	SLU			Sec. 5.3-8d. <i>Automobile Gasoline Stations</i>
Automobile washes, automatic or self-service								P*	P*			Sec. 5.4-5c. <i>Automobile Washes, Automatic or Self-service</i>
Automobile and vehicle dealerships							P*	P*	P*			Sec. 5.3-8d. <i>Automobile or Vehicle Dealerships</i>
Passenger terminals								P	P			
Automobile repair establishments, (major repair)									SLU	P		Sec. 5.3-8e. <i>Automobile Repair Establishments (Major Repair)</i>

Use	R-1A	R-1B	R-2	R-3	R-4	C-1	C-2A Storefront	C-2	C-3	I	O	Additional Requirements
Automobile service establishments, (minor repair)									P*	P*		Sec. 5.4-5 b. Automobile Service Establishments (Routine Maintenance and Minor Repair)
Industrial, Construction & Storage												
Any production, processing, cleaning, testing, repairing, storage and distribution of materials, goods, foodstuffs and products										P		
Contractor's establishments not engaging in any retail activities on the site										P		
Log yards (sorting and/or storage)										SLU		Sec. 5.3-8 i. Log Yards
Research and testing laboratories							P	P	P	P		
Stone cutting and monuments										P		
Building supply and equipment stores and yards										P		
Storage facilities/units										SLU		
Outdoor storage				P*				SLU	SLU	P*		Sec. 5.4-5 j. Outdoor Storage
Medical marihuana caregiver growing facility										SLU		
Marihuana establishment: grower, processor, secure transporter, safety compliance facility										SLU		Chapter 37 of Code of Ordinances
Small scale production, manufacturing and processing establishments							P*	P*	P			If located in C-2 or C-2A, must provide an accessory retail use facing the building's front yard
Truck terminal										P		
Any modifying, altering, excavating, erecting or razing of structures or the natural characteristics of the land											SLU	
Solar energy collectors				SLU							SLU	Sec. 5.3-8 p. Solar Energy Collectors
Wind Energy Systems				SLU								
Animals & Agricultural												
Agriculture				A								
Agricultural businesses				A								
Farms				A								
Stables				P*								Sec. 5.4-5 m. Stables.
Kennels				SLU						SLU		Sec. 5.4-5 k. Kennels
Keeping of livestock				A								

Use	R-1A	R-1B	R-2	R-3	R-4	C-1	C-2A Storefront	C-2	C-3	I	O	Additional Requirements
Pet boarding facilities				SLU						P*		Sec. 5.4-5 <i>k. Pet Boarding Facilities</i>
Veterinary clinic, office, hospitals				P*				P*	P*	P*		Sec. 5.4-5 <i>n. Veterinary Hospitals</i>
Forestry											P	
Recreation and Entertainment Uses												
Fitness center or health club						P	P	P	P			
Recreational facility (indoor)									P			
Recreational facility (outdoor)									P	P	SLU	
Parks	P		P	P	P						P	
Multiplex and outdoor theatres (drive-in theatres)									P			
Theatres						P	P	P	P			
Adult Entertainment Regulated Uses								SLU	SLU			Sec. 5.3-8 <i>c. Adult Entertainment Regulated Uses</i>
Institutional, Educational, and Assembly Uses												
Places of assembly, including places of worship	SLU		SLU	SLU	SLU	P	A	P	P			
Schools (K-12)	P		P	P	P							
Post-secondary education, colleges, or vocational schools								P	P			
Community centers						P						
Public buildings							P	P	P	P	P	
Public utilities	SLU		SLU	SLU	SLU	SLU	SLU	SLU	SLU	SLU	SLU	
Essential public service buildings and structures	SLU		SLU	SLU	SLU	SLU	SLU	SLU	SLU	SLU	SLU	Sec. 5.3-8 <i>h. Essential Public Service Buildings and Structures</i>
Wireless Communications Facilities				SLU					SLU	SLU		
Cemeteries				SLU								



Memo

To: City of Ironwood Commission
From: Paul Linn, Finance Director/Treasurer
Date: December 6, 2022
Re: Resolution #022-034, A Resolution to Comply With The Provisions Of PA
152

A public employer must be in compliance with Public Act 152 for each medical benefit plan coverage year beginning on or after January 1, 2012. A local unit of government may elect to comply with Section 4 of the Act (MCL 15.564(1)) or exercise the exemption ("opt-out") provision of Section 8 of the Act (MCL 15.568(1)) at any time prior to the beginning of the medical benefit plan coverage year. The elections must be made separately for each new medical benefit plan coverage year.

The City has opted out of PA 152 since its inception, due to the fact that compensation determinations for City employees are most properly the responsibility of the City's elected representatives, and not the State of Michigan or its officials. By opting out of (exempting itself from) the cost-sharing model as set forth in the act, the City is in compliance with the act.

RESOLUTION #022-034

**CITY OF IRONWOOD
COUNTY OF GOGEBIC
STATE OF MICHIGAN**

**A RESOLUTION ELECTING TO COMPLY WITH THE PROVISIONS OF
PUBLIC ACT 152
OF 2011 BY EXERCISING THE CITY’S RIGHT TO EXEMPT ITSELF FROM
THE
REQUIREMENTS OF THE ACT FOR THE MEDICAL BENEFIT PLAN YEAR
JANUARY 1, 2023 THROUGH DECEMBER 31, 2023**

At a regular meeting of the City Commission for the City of Ironwood,
Michigan, held at the City of Ironwood Commission Chambers, Memorial Building,
Ironwood Michigan, on the 12th day of December, 2022 at 5:30 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by _____ and
supported by _____.

RESOLUTION

WHEREAS, on September 11, 2011 the Publicly Funded Health
Insurance Contribution Act, Act No. 152 of the Public Acts of Michigan of 2011 (“Act
152”), became effective in the State of Michigan; and

WHEREAS, Act 152 establishes standards and a process with respect to
medical benefit plans offered by public employers; and

WHEREAS, the four options available to the City are:

- 1) apply the hard cap (capped dollar amount each government employer may pay
towards an employee’s health care costs):

- 2) adopt by majority vote 80% - 20% cost sharing model;
 - 3) elect not to follow the act;
 - 4) opt out of (exempt itself from) the cost-sharing model as set forth in the act
- and revisit it prior to the next plan year.

WHEREAS, the City of Ironwood has historically recognized, in its role as steward for the public funds entrusted to it, that it must efficiently manage those limited resources; and

WHEREAS, the City of Ironwood constantly engages in a review of expenditures in order to maximize the value it receives for goods and services; and

WHEREAS, the City Commission of the City of Ironwood believes that, as the elected representatives for the City and answerable directly to the City's voters, it is best positioned to determine what benefits (including medical benefits) ought to be offered in order to attract and retain the best qualified City employees at the lowest overall costs; and

WHEREAS, the City Commission of the City of Ironwood further believes that compensation determinations for City employees are most properly the responsibility of the City's elected representatives, and not the State of Michigan or its officials; and

WHEREAS, to express its support for home rule government and to recognize that it is the City Commission's duty to manage City affairs in order to be most responsive to City voters, taxpayers and residents.

NOW, THEREFORE BE IT RESOLVED that: Pursuant to Section 8 of Act 152, the City of Ironwood hereby, by a vote of 2/3 of its governing body, exempts itself from the requirements of Act 152 for the Medical Benefit Plan Year, commencing January 1, 2023.

BE IT FURTHER RESOLVED that: All resolutions and parts of resolutions in conflict herewith are, to extent of such conflict, repealed.

YES:

NO:

ADOPTED this 12th day of December, 2022.

CITY OF IRONWOOD

BY: _____
Kim S. Corcoran, Mayor

BY: _____
Jennifer L. Jacobson, City Clerk



MEMO

To: Mayor Corcoran & City Commission

From: Tim Erickson, Community Development Assistant.

Date: December 7, 2022

Meeting Date: December 12, 2022

Re: State Land Bank Blight Elimination Grant (RFP 2023-001) Application.

The Gogebic County Land Bank Authority will be applying for a blight grant through the Michigan State Land Bank Authority for funding commercial and/or residential projects within the municipalities and townships of the county. The Gogebic County Land Bank is requesting project applications from the various municipalities and townships to submit for funding. The City of Ironwood has identified three residential structures and one commercial structure to be submitted in our application. Through this application, the City is applying for \$110,250 of funding and is committing \$56,750 of budgeted blight funds to cover the costs associated with demolition, acquisition, environmental testing and abatement.

We are recommending that the City Commission approve the application in the amount of \$110,250 to the Gogebic County Land Bank Authority and to commit \$56,750 of funding for the demolition of the four properties mentioned.

City of Ironwood
213 S. Marquette St.
Ironwood, MI 49938



Phone: (906) 932-5050
Fax: (906) 932-5745
www.cityofironwood.org

December 12, 2022

MEMO

TO: Mayor and City Commission
FROM: Paul Anderson, City Manager
RE: Employee Holiday Gratuity

Recommendation

Each year the City Commission considers awarding a holiday gratuity to city employees. On December 9, 2013, the City Commission approved a gratuity of \$75.00. Last year, the City Commission increased the gratuity amount from \$75.00 to \$100.00.

It is recommended that the gratuity be in the amount of \$100.00 per employee. The funding for this is included in the current budget.



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