

City of Ironwood  
213 S. Marquette St.  
Ironwood, MI 49938



Phone: (906) 932-5050  
Fax: (906) 932-5745  
www.ironwoodmi.gov

# IRONWOOD

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## AGENDA REGULAR IRONWOOD CITY COMMISSION MEETING JANUARY 8, 2023

**LOCATION: IRONWOOD MEMORIAL BUILDING  
COMMISSION CHAMBERS  
213 S. MARQUETTE ST.  
IRONWOOD, MI 49938**

**Regular Meeting - 5:30 P.M.**

### **ZOOM OPTION AVAILABLE FOR THE PUBLIC**

**(Please visit the City website at [www.ironwoodmi.gov](http://www.ironwoodmi.gov) or the notice posted at the Memorial Building for Zoom Webinar login instructions.)**

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### **REGULAR MEETING 5:30 P.M.**

- A. Regular Meeting Called to Order.  
Pledge of Allegiance to the United States of America.
- B. Recording of the Roll.
- C. Approval of the Consent Agenda. \*  
*All items with an asterisk (\*) are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of those items unless a Commission member or citizen so requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*
  - \*1) Approval of Minutes:
    - a. Regular City Commission Meeting Minutes of December 27, 2023.
  - \*2) Review and Place on File:
    - a. Ironwood Carnegie Library Board Meeting Minutes of November 14, 2023.
    - b. Pat O'Donnell Civic Center Board Meeting Minutes of December 7, 2023.
- D. Approval of the Agenda.
- E. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).
- F. Citizens wishing to address the Commission on Items not on the Agenda. (Three Minute Limit).



This Institution is an Equal Opportunity Provider, Employer and Housing Employer/Lender



## **OLD BUSINESS**

- G. Discuss and consider placing on file the City Audit Report for the fiscal year ended June 30, 2023. (\*\*CITY AUDIT REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2023, IS AVAILABLE FOR REVIEW ON THE CITY WEBSITE <https://ironwoodmi.gov/government/documents/> \*\*).

## **NEW BUSINESS**

- H. Discuss and consider a \$4,563.67 invoice from Gogebic County 911 for Ironwood Public Safety cell phones.
- I. Manager's Report.
- J. Other Matters.
- K. Adjournment.

## Proceedings of the Ironwood City Commission Meeting

A Regular Meeting of the Ironwood City Commission was held on December 27, 2023, at 5:30 P.M., in the Commission Chambers, Second Floor of the Municipal Memorial Building in the City of Ironwood.

A. Mayor Corcoran called the Regular Meeting to Order at 5:30 P.M.

B. Recording of the Roll.

PRESENT: Commissioners Andresen, Korpi, Mildren, and Mayor Corcoran

ABSENT: Commissioner Semo (excused)

C. Approval of the Consent Agenda.

1) Approval of Minutes:

a. Regular City Commission Meeting Minutes of December 11, 2023.

2) Review and Place on File:

a. Ironwood Housing Commission Meeting Minutes of November 14, 2023.

***Motion** was made by Andresen, seconded by Korpi, to approve the Consent Agenda as presented. Unanimously passed by roll call vote.*

D. Approval of the Agenda.

***Motion** was made by Mildren, seconded by Andresen, and carried, to approve the Agenda as presented.*

E. Review and Place on File:

1. Revenue & Expenditure Report.

2. Cash and Investment Summary Report.

***Motion** was made by Mildren, seconded by Korpi, and carried, to receive and place on file the Statement of Revenue & Expenditures Report for the month ending November 30, 2023, and the Cash and Investment Summary Report for November 2023.*

F. Approval of Monthly Check Register Report.

***Motion** was made by Mildren, seconded by Andresen, to approve the Check Register Report for November 2023 as presented. Unanimously passed by roll call vote.*

G. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

*There were none.*

H. Citizens wishing to address the Commission on Items not on the Agenda. (Three Minute Limit).

*There were none.*

## OLD BUSINESS

- I. Discuss and consider approving Change Order #3, for Jakes Excavating, which is an increase of \$9,780.00 for the Lead Service Line Replacement Project and authorize the Mayor to sign all applicable documents.

*Motion was made by Mildren, seconded by Korpi, to approve Change Order #3, for Jakes Excavating, which is an increase of \$9,780.00 for the Lead Service Line Replacement Project and authorize the Mayor to sign all applicable documents. Unanimously passed by roll call vote.*

- J. Discuss and consider approval of Payment #2, for Jake's Excavating, in the amount of \$100,489.96 for the Lead Service Line Replacement Project and authorize the Mayor to sign all applicable documents.

*Motion was made by Mildren, seconded by Andresen, to approve Payment #2, for Jake's Excavating, in the amount of \$100,489.96 for the Lead Service Line Replacement Project and authorize the Mayor to sign all applicable documents. Unanimously passed by roll call vote.*

## NEW BUSINESS

- K. Discuss and consider adopting Ordinance Number 546, an Ordinance to vacate the Superior Street right-of-way between Francis Street and Cloverland Drive.

*Motion was made by Mildren, seconded by Korpi, to adopt Ordinance Number 546, an Ordinance to vacate the Superior Street right-of-way between Francis Street and Cloverland Drive. Unanimously passed by roll call vote.*

- L. Discuss and consider approving ballot language to renew the one mill for continued operation, support, and maintenance of the Pat O'Donnell Civic Center for a period of four years from 2025-2028.

*Motion was made by Mildren, seconded by Korpi, to approve ballot language on the August 6, 2024 ballot to renew the one mill for continued operation, support, and maintenance of the Pat O'Donnell Civic Center for a period of four years from 2025-2028. Unanimously passed by roll call vote.*

- M. Discuss and authorize the execution of the \$150,895.00 contract with Penchura, LLC., for the Hiawatha Park Playground Project.

*Motion was made by Andresen, seconded by Korpi, to authorize the execution of the \$150,895.00 contract with Penchura, LLC., for the Hiawatha Park Playground Project. Unanimously passed by roll call vote.*

- N. Discuss and consider approving Resolution #023-038 Performance Resolution for Governmental Agencies required by the Michigan Department of Transportation (MDOT) authorizing City Manager to apply for any necessary permits.

*Motion was made by Mildren, seconded by Andresen, to approve Resolution #023-038 Performance Resolution for Governmental Agencies required by the Michigan Department of Transportation (MDOT) authorizing City Manager to apply for any necessary permits. Unanimously passed by roll call vote.*

- O. Discuss and consider authorizing the City to purchase a new 3-ton crane for the Department of Public Works Equipment Repair Shop, with training from Midwest Overhead Crane for \$53,412.00.

***Motion** was made by Mildren, seconded by Andresen, to authorize the City to purchase a new 3-ton crane for the Department of Public Works Equipment Repair Shop, with training from Midwest Overhead Crane for \$53,412.00. Unanimously passed by roll call vote.*

- P. Discuss and consider approving an agreement with HDR Michigan, Inc. not to exceed \$949,000.00 for Professional Engineering Services related to Phase 2 of the Water Treatment Plant Project.

***Motion** was made by Andresen, seconded by Korpi, to approve an agreement with HDR Michigan, Inc. not to exceed \$949,000.00 for Professional Engineering Services related to Phase 2 of the Water Treatment Plant Project. Unanimously passed by roll call vote.*

- Q. Discuss and consider approving a special event water rate for Gogebic Community College from December 15-17 for the Sno-Cross National races held at Mt. Zion.

***Motion** was made by Mildren, seconded by Corcoran, to approve a special event water rate for Gogebic Community College from December 15-17 for the Sno-Cross National races held at Mt. Zion. Unanimously passed by roll call vote.*

R. Manager's Report.

*City Manager Paul Anderson provided the following verbal updates:*

*Manager Updates*

- We continue to pray for snow. It's been great for the snow plowing budget, but we continue to empathize with our local businesses that are hurting without the normal winter sports visitors coming to Town and snow-based industries.*
- City Deer Hunt wraps up this weekend on 12/31. We currently have 8 hunters participating with three does and one buck harvested thus far.*
- The SISU planning team is working out the final details for the January 6th event. They plan on making the final call later this week. Final details will be released on Friday via SISU.*
- The ski hills will resume making snow in the coming days once the temperatures drop. Some of them plan on being open for the upcoming New Year's holiday.*
- Check out the Chambers website or Facebook page for more Jack Frost Festival events. Thursday 12/28 there will be a candlelight snowshoe (hike) in Miners Park from 6-8PM.*
- Curry Park Campground Reservations will open on 2/5/24 this year instead of the normal first business day in January. This is due to the switchover of booking platforms.*
- Upcoming Work Sessions: Jan 8th Audit Presentation and Jan 22nd is the Winter Cities Institute presentation. Both sessions are at 5 PM. I am working on setting up a Work Session for the Commission Goal Setting session. Hoping for Wednesday 1/24/24 at 4 PM. We will be reaching out to you all to confirm that date and a time.*
- I wish to thank Bob Richards for his dedicated years of service to the City of Ironwood as DPW Supervisor and want to congratulate him on his upcoming retirement.*

## *Engineering Updates*

- *Phase 1 of the water plant project continues with CD Smith Construction. Concrete pours have been continuing with multiple pours per week occurring. Most of the foundation work below grade is completed and they are beginning to come out of the ground with building above grade walls.*
- *The \$3MIL lead service line replacement project continues with Jakes Excavating. They have done construction on about 65 addresses so far and we have taken over 150 addresses off our list, as we are finding about 50% of the services that were thought to be galvanized are copper. Even though this takes a lot of administrative time to figure out, this is great news from our budgeting aspect, as it reduces the cost of working towards zero lead service lines. Jakes Excavating plans to perform 1-2 per day until winter snow conditions set in.*
- *We've had good meetings this past week for the Curry Park electrical project. We will be submitting bid documents for review by MDNR so that we can be bidding the project out in January or February.*
- *I hope everyone had a great Christmas celebration and has a happy New Year! City offices will be closed on Monday and Tuesday next week in recognition of the New Year's holiday.*

## S. Other Matters.

Commissioner Mildren encouraged visitors to come to Ironwood and enjoy our great downtown area, suggesting a visit to the Historic Ironwood Theatre, the Civic Center, or taking a hike on our local trails while in town with the unseasonably warm weather being experienced.

Mayor Corcoran wished everyone a happy and healthy New Year!

## T. Adjournment.

***Motion** was made by Mildren, seconded by Andresen, and carried, to adjourn the meeting at 6:16 P.M.*

Kim S. Corcoran, Mayor

Jennifer L. Jacobson, City Clerk

**Ironwood Carnegie Library Minutes**  
Regular Library Board Meeting  
Held at the Ironwood Memorial Building  
14 November 2023

**I. Call to order. 4:03. Attending** – Wendy Hicks, Kathi Maciejewski, Lynne Wiercinski, Pam Johnson, Helen Slining. **Absent** - Amber Hurkmans, Kim Corcoran, Wyatt LaBo.

**II. Approval of Oct financial reports (including bills).** Pam Johnson motioned, Helen Slining seconded. All approved.

**III. Approval of Oct Minutes.** Pam Johnson motioned, Kathi Maciejewski seconded, all approved.

**IV. Adjustments to the Agenda.** None.

**V. Unfinished/Continuing Business**

1. **Building updates** – The new boiler is installed and working fine but some plumbing updates will be needed. The project costed \$18, 380. Received \$675 in donations and \$181 rebate from Efficiency United.
2. **Grants/Fundraising** – The silent auction is up and live with more items to be added.
3. **Programming** – The Jack Frost parade is Sat, 2 Dec. We will have an Open House that evening with hot cider and cookies served outside as well as inside and a make and take project. Storywalk will also take place. Any help is appreciated
4. **Defibrillator** - Friends of the Library is buying a defibrillator for the Library. The defibrillator is ordered with Training in the future.

**VI. New Business**

1. **Meeting Schedule for 2024** - Kathi Maciejewski motioned, Helen Slining seconded, all approved.

2. **Staff Gratuities** - The Approval of Staff Gratuities of \$50 each was proposed for 5 staff members. Those members are Kathy Kafczynski, Lynne, Wiercinski, Ken Wegmeyer, Catherine Parisian and Mary Ann Andresen. Wendy Hicks motioned, Kathi Maciejewski seconded, all approved.

3. **Board Member Terms** – Kathi Maciejewski term ends in December; Wyatt LaBo is also up for renewal, Lynne will post the opening at the school.

**VI. Directors report** – We have not yet heard back from the Community Center Grant.

Lynne is working on the Bathroom addition through the ALA Grant.

Amber and Kim volunteered to assist with working with Ironwood when discussions begin regarding library contract for services.

↑ Township  
TW

**VII. Board Comments** – none.

**VIII. Public Comments** – None

**IX. Adjournment** – 4:34 Wendy Hicks motioned, Helen Slining seconded, all approved:

*Amber Hurkmans*      *Kathi Maciejewski*      *Lynne Wiercinski*

## Civic Center Meeting Minutes

12/7/23

1. Meeting was called to order at 5:00 pm by Stempihar.
2. Roll call: Gullan, Peterson, Re, Thomason, Stempihar, and Mgr. Kivisto present. Mildren absent. One seat open.
3. Motion to approve the agenda was made by Re, seconded by Gullan. Motion approved.
4. Motion to approve the minutes was made by Gullan, seconded by Peterson. Motion approved.
5. Motion to receive and place on file the monthly financial statements was made by Thomason, seconded by Gullan. Roll call vote was as follows: Peterson-yes, Re-yes, Stempihar-yes, Gullan-yes, Thomason-yes. Motion approved.
6. Citizens wishing to address the Board on items on the agenda: N/A
7. Citizens wishing to address the Board on items not on the agenda: N/A
8. Old Business:
  - A. SnoCross National Event: Discussion of the AMSOIL SnoCross National event at Mt. Zion was held. Discussion included but wasn't limited to the Civic Center being rented from 1:00-5:00 pm for \$600.00 for open skating; anybody with a SnoCross ticket will have free admission and free skate rentals; Civic Center employees will be on-call during the day; Daryl will be present during the open skating; and Mgr. Kivisto will be out of town but will be back for open skating on Sunday.
  - B. Polar Bear Hockey Club Contract: Discussion about the PBHC contract was held. Discussion included but wasn't limited to the Civic Center giving the PBHC the agreed upon contract; and Stempihar will ratify and sign the contract after the PBHC has done the same.
  - C. 2024 Millage Renewal: Discussion about the 2024 millage renewal was held. Discussion included but wasn't limited to Mgr. Kivisto has received the ballot language from the last renewal millage; and the proposal being put on the August primary election ballot.
    - i. Motion to approve the ballot language with the corresponding date changes was made by Gullan, seconded by Thomason. Roll call vote was as follows: Peterson-yes, Re-yes, Stempihar-yes, Thomason-yes, Gullan-yes. Motion approved.



- D. Compressor 4 and R22 Refrigerant: Discussion about compressor 4 and the cost of the R22 refrigerant was held. Discussion included but wasn't limited to Rink Tec coming to fill the cooling system with the needed (but recycled) R22 refrigerant; R22 is no longer produced and our system isn't completely filled; Invoice #5557 for the R22 (11/29/23) for \$14,617.25; Invoice #5502 for valve plate gasket (10/16/23) for \$1,725.45; Invoice #5556 for valve plate, (11/27/23) for \$4,486.00; exploring options for upgrading the entire compressor system to a more modern and efficient system; searching for possible grants and rebates; getting lead time and timeline of project completion; and getting specification sheets and quotes/bids for the entire system.
    - i. Motion to pay all the invoices from Rink Tec and send Invoice #5557 to the Ironwood City Commission for final approval was made by Gullan, seconded by Peterson. Roll call vote was as follows: Re-yes, Stempihar-yes, Thomason-yes, Peterson-yes, Gullan-yes. Motion approved.
9. New Business:
- A. Revenue and Expenditure Report: Discussion about the revenue and expenditure report was held. Discussion included but wasn't limited to comparing the first four (4) months of this fiscal year (2023/2024) to the first four (4) months of last fiscal year (2022/2023); revenue has increased about 25% and expenses have increased about 24%; and keeping an eye on places to increase revenue and decrease expenses.
  - B. Polar Bear Hockey Club Ice Rental for Districts: Discussion about the PBHC hosting the district tournament was held. Discussion included but wasn't limited to the district tournament being held in February, Friday-Sunday (2/9/24-2/11/24); no open skating that weekend (possibly later Sunday evening); and the championship game tentatively being held on Sunday at 4:00pm.
  - C. Home Show: Discussion about the home show was held. Discussion included but wasn't limited to there being a high possibility that the home show returns to the Civic Center in the spring.
  - D. Christmas Bonus: Discussion about a Christmas bonus was held. Discussion included but wasn't limited to the amount for part-time and full-time employees.
    - i. Motion to approve a bonus of \$25.00 to part-time employees and \$100.00 to full-time employees was made by Peterson, seconded by Re. Roll call vote was as follows: Gullan-yes, Stempihar-yes, Thomason-yes, Re-yes, Peterson-yes. Motion approved.

10. Manager's Report:

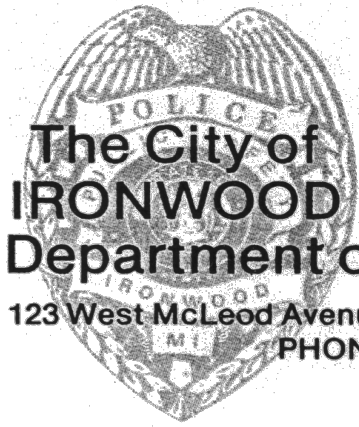
- A. LiveBarn Update: Discussion and update of LiveBarn was held. Discussion included but wasn't limited to the Civic Center still not receiving the T.V., but the technician is supposed to arrive soon.
- B. Battery Installation Update: Discussion and update of the Zamboni battery installation was held. Discussion included but wasn't limited to new batteries being shipped on Tuesday, December 12<sup>th</sup> because the other ones have been sitting idle for too long; and Mgr. Kivisto will coordinate with Norb's Auto Electric to find an ideal installation time.
- C. Greenhouse Powerline Update: Discussion and update of the GOISD greenhouse powerline incident was held. Discussion included but wasn't limited to NASI Construction paying the invoice; and Lindquist Electric had made a permanent fix that was properly done up to code, not a temporary solution as was first thought.

11. Other Matters:

- A. Mgr. Kivisto: Discussion about one of the water heaters was held. Discussion included but wasn't limited to the heater shutting off at a high temperature; only lukewarm water available in concession and lobby areas; and looking into solutions to fix the problem.

12. Next Meeting Thursday, January 4<sup>th</sup>, 2024, at 5:00 pm at the Civic Center.

13. Motion to adjourn at 6:18 pm was made by Gullan, seconded by Re. Motion approved.

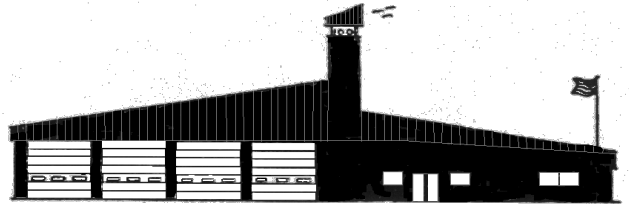


The City of  
**IRONWOOD**

**Department of Public Safety**

123 West McLeod Avenue Ironwood, Michigan 49938

PHONE: 906-932-1234/ISION



*Andrew DiGiorgio, Director  
Ironwood Public Safety*

**To:** Mayor Corcoran and The City Commission

**From:** Andrew DiGiorgio, Director of Public Safety

**Date:** January 3, 2024 Meeting Date: January 8, 2024

**Re:** Gogebic County 911 request for funds

Gogebic County 911 is requesting payment of \$4563.67 for cell phones that were provided to the Ironwood Public Safety Department. Payment was initially covered by our 911 funds but later was determined to be a disallowable usage of 911 surcharge funds.

Gogebic County 911 officials will present the background informing the commission on the above expense.



This Institution is an Equal Opportunity Provider, Employer and Housing Employer/Lender



**Gogebic County 911**

200 North Moore St  
Bessemer, MI 49911  
Phone (906) 667-1118  
Fax (906) 663-4105

**INVOICE**

INVOICE # 111523-02  
DATE: 11/15/2023

**TO:**  
Ironwood Public Safety Department  
123 W. McLeod Ave  
Ironwood, MI 49938

DESCRIPTION	QUANTITY	AMOUNT
Reimbursement for LE Cell Phones (October 1, 2022 – October 1, 2023)	11 Lines/month	\$4,563.67
<b>TOTAL</b>		<b>\$4,563.67</b>

Make all checks payable to Gogebic County 911  
If you have any questions concerning this invoice contact Heidi DeRosso (906) 667-1118

**THANK YOU FOR YOUR BUSINESS!**