



# IRONWOOD

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## AGENDA

### REGULAR IRONWOOD CITY COMMISSION MEETING March 24, 2025

**LOCATION: IRONWOOD MEMORIAL BUILDING  
COMMISSION CHAMBERS  
213 S. MARQUETTE ST.  
IRONWOOD, MI 49938**

**Regular Meeting – 5:30 P.M.**

#### **ZOOM OPTION AVAILABLE FOR THE PUBLIC**

**(Please visit the City website at [www.ironwoodmi.gov](http://www.ironwoodmi.gov) or the notice posted at the Memorial Building for Zoom Webinar login instructions.)**

#### **REGULAR MEETING 5:30 P.M.**

- A. Regular Meeting Called to Order.  
Pledge of Allegiance to the United States of America.
- B. Recording of the Roll.
- C. Approval of the Consent Agenda. \*  
*All items with an asterisk (\*) are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of those items unless a Commission member or citizen so requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the Agenda.*
  - \*1) Approval of Minutes:
    - a. Regular City Commission Meeting Minutes of March 10, 2025.
  - \*2) Review and Place on File:
    - a. Parks and Recreation Meeting Minutes of February 3, 2025.
    - b. Ironwood Carnegie Library Board Meeting Minutes of January 21, 2025.
    - c. Planning Commission Meeting Minutes of February 6, 2025.
- D. Approval of the Agenda.
- E. Review and Place on File:
  - 1. Revenue & Expenditure Report.
  - 2. Cash and Investment Summary Report.



F. Approval of Monthly Check Register Report

G. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

H. Citizens wishing to address the Commission on Items not on the Agenda. (Three Minute Limit).

### **UNFINISHED BUSINESS**

I. Discuss and consider authorizing the Mayor to execute Amendment Number 3 for Phase 1 Water Treatment Plant and Amendment Number 2 for Phase 2 Water Treatment Plant to transfer \$100,000 of the engineering budget from Phase 2 to Phase 1.

### **NEW BUSINESS**

J. Discuss and consider authorizing the DPW to purchase 500 tons of early salt and 200 tons of back-up salt for the 2025-2026 winter season as part of the MiDeal Road Salt Agreement with the State of Michigan Department of Transportation.

K. Discuss and consider declaring the attached list of miscellaneous City office furniture and equipment as surplus property and authorize advertisement for bids to sell.

L. Discuss and consider adopting Resolution #025-006, a resolution to approve Contract Number 25-5095 with the Michigan Department of Transportation for the chip seal and permanent pavement marking project for portions of Greenbush Street north of US2, Frenchtown Road, Brogan Street, Penokee Road, South Suffolk Street, and Burma Road, and authorize the City Manager to sign the Agreement.

M. Discuss and consider approving the purchase of a new 2023 Dodge Charger patrol vehicle in the amount of \$33,983 from Galeana's Van Dyke Dodge Ram.

N. Manager's Report.

O. Other Matters.

P. Adjournment.

## Proceedings of the Ironwood City Commission Meeting

A Regular Meeting of the Ironwood City Commission was held on March 10, 2025, at 5:30 P.M., in the Commission Chambers, Second Floor of the Municipal Memorial Building in the City of Ironwood.

A. Mayor Corcoran called the Regular Meeting to Order at 5:30 P.M.

B. Recording of the Roll.

PRESENT: Commissioners Andresen, Korpi, Mildren, and Mayor Corcoran

ABSENT: Commissioner Semo (excused)

C. Approval of the Consent Agenda.

1) Approval of Minutes:

a. Regular City Commission Meeting Minutes of February 24, 2025.

b. Closed Session Meeting Minutes of February 24, 2025.

c. Special City Commission Meeting Minutes of February 26, and February 27, 2025.

2) Review and Place on File:

a. Pat O'Donnell Civic Center Board of Directors Meeting Minutes of February 4, 2025.

**Motion** was made by Andresen, seconded by Korpi, to approve the Consent Agenda as presented. Unanimously passed by roll call vote.

D. Approval of the Agenda.

**Motion** was made by Mildren, seconded by Andresen, and carried, to approve the Agenda as presented.

E. Review and Place on File:

1. Revenue & Expenditure Report.

2. Cash and Investment Summary Report.

**Motion** was made by Mildren, seconded by Korpi, and carried, to receive and place on file the Statement of Revenue & Expenditures Report for the month ending January 2025, and the Cash and Investment Summary Report for January 2025.

F. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).  
*There were none.*

G. Citizens wishing to address the Commission on Items not on the Agenda. (Three Minute Limit).  
*There were none.*

## UNFINISHED BUSINESS

H. Discuss and consider approving Rural Development Pay Package #20 in the amount of \$332,096.64 for the City of Ironwood – Water Treatment Plant Phase I Project and authorize the Mayor to sign all applicable documents.

**Motion** was made by Andresen, seconded by Mildren, to approve the Rural Development Pay Package #20 in the amount of \$332,096.64 for the City of Ironwood – Water Treatment Plant Phase I Project and authorize the Mayor to sign all applicable documents. Unanimously passed by roll call vote.

- I. Discuss and consider approving Payment #3, for C.D. Smith, in the amount of \$338,532.50 for the City of Ironwood – Water Treatment Plant Phase 2 Project and authorize the Mayor to sign all applicable documents.

***Motion** was made by Mildren, seconded by Korpi, to approve Payment #3, for C.D. Smith, in the amount of \$338,532.50 for the City of Ironwood – Water Treatment Plant Phase 2 Project and authorize the Mayor to sign all applicable documents. Unanimously passed by roll call vote.*

- J. Discuss and consider awarding the 2025 Crack Sealing bid to American Pavement Solutions, Inc. for \$118,490.00.

***Motion** was made by Korpi, seconded by Andresen, to award the 2025 Crack Sealing bid to American Pavement Solutions, Inc. for \$118,490.00. Unanimously passed by roll call vote.*

- K. Discuss and consider awarding the 2025 Pavement Marking bid to PK Contracting, Inc. for \$43,994.10.

***Motion** was made by Mildren, seconded by Korpi, to award the 2025 Pavement Marking bid to PK Contracting, Inc. for \$43,994.10. Unanimously passed by roll call vote.*

- L. Discuss and consider approving United States Department of Agriculture Form RD 400-1 Equal Opportunity Agreement and Form RD 400-4 Assurance Agreement for the City's New Fire Truck Purchase and authorize the Mayor and City Manager to sign all applicable documents.

***Motion** was made by Mildren, seconded by Andresen, and carried, to approve the United States Department of Agriculture Form RD 400-1 Equal Opportunity Agreement and Form RD 400-4 Assurance Agreement for the City's New Fire Truck Purchase and authorize the Mayor and City Manager to sign all applicable documents.*

- M. Discuss and consider approving United States Department of Agriculture Form RD 400-1 Equal Opportunity Agreement and Form RD 400-4 Assurance Agreement for the City's Phase 5B Sewer Project and authorize the Mayor and City Manager to sign all applicable documents.

***Motion** was made by Korpi, seconded by Andresen, and carried, to approve the United States Department of Agriculture Form RD 400-1 Equal Opportunity Agreement and Form RD 400-4 Assurance Agreement for the City's Phase 5B Sewer Project and authorize the Mayor and City Manager to sign all applicable documents.*

- N. Discuss and consider authorizing the City to seek bids for the Phase 5B (water and sewer) and 5C (water) Reconstruction Project.

***Motion** was made by Mildren, seconded by Andresen, and carried, to authorize the City to seek bids for the Phase 5B (water and sewer) and 5C (water) Reconstruction Project.*

## **NEW BUSINESS**

- O. Discuss and consider approving the Mayor's letters of support for the Congressional Discretionary Spending requests for three squad vehicles and a grader.

***Motion** was made by Mildren, seconded by Andresen, and carried, to approve the Mayor's letters of support for the Congressional Discretionary Spending requests for three squad vehicles and a grader.*

- P. Discuss and consider approving the City's updated Title VI Plan and designate the City's Human Resources Manager as the City's Title VI Coordinator.

***Motion** was made by Andresen, seconded by Korpi, and carried, to approve the City's updated Title VI Plan and designate the City's Human Resources Manager as the City's Title VI Coordinator.*

- Q. Discuss and consider adopting the City of Ironwood's Reasonable Accommodations Policy.

***Motion** was made by Mildren, seconded by Korpi, and carried, to adopt the City of Ironwood's Reasonable Accommodations Policy.*

- R. Discuss and consider adopting the City of Ironwood's Section 504 Grievance Procedure.

***Motion** was made by Korpi, seconded by Andersen, and carried, to adopt the City of Ironwood's Reasonable Accommodations Policy.*

- S. Manager's Report.

*City Manager Paul Anderson provided the following verbal updates:*

***Engineering Updates***

- *\$11MIL Phase 1 of the water plant project continues with CD Smith Construction. The engineer HDR and Contractor are working to raise up the chlorine and phosphate tanks in order to address off-gassing issues that aren't allowing the pumps to function properly. Once this issue is resolved, we will be issuing the Substantial Completion certification and be switching over to 100% use of the new Phase 1 water pumping station.*
- *\$11MIL Phase 2 of the water treatment plant is underway. CD Smith continues form work of the concrete filter walls on the interior of the building. Concrete to be poured the middle of next week. Many items for Phase 2 construction are going through the submittal and ordering process timeline right now. Once the frost leaves the ground this spring, a lot will start happening with the construction of the garage and the 250,000-gallon clearwell. A lot of the Phase 2 work will be completed by fall 2025 and all work is anticipated to be complete by spring or early summer 2026.*
- *Phase 5C \$3MIL water project for reconstructing portions of Coolidge, Harding and Lowell St from US2 to Harding. This project will be going out to bid with bids due on March 28<sup>th</sup>.*
- *Phase 5B \$8MIL water and sewer project we are in the final steps of obtaining USDA Rural Development permission to go out to bid. We hope to gain permission to bid from RD this week and then have bids be due on 4/11. That schedule may get pushed back depending on bid approval timing from RD. Construction will occur over both the 2025 and 2026 construction seasons.*
- *2025 Small Urban Grant Project Update: \$375K grant will be split between these two projects:*
  - a. *Project 1 (\$625K): going to replace the water main and street on Superior St from US2 to the City boundary, will repave Curry St around the school*
    - i. *Permits are back and Coleman is working on final project details to get MDOT's final approval to go out to bid. Hoping to be on the May bid letting through MDOT. Construction this summer and fall.*

- b. *Project 2 (\$177K): Chip seal the following roads:*
  - *Greenbush north of US2*
  - *Frenchtown Road*
  - *Brogan St*
  - *Penokee Road*
  - *South Suffolk St*
  - *Burma Road*
- i. *This project is fully approved by MDOT and will be on the April bid letting and construction will occur this summer.*
- *Our sewer lift station generator has been delivered and is being hooked up this week. We were notified by our insurance company MMRMA that we are being awarded a \$50,000 RAP grant for this project. We are very excited and appreciative for this grant.*
- *Library Community Spaces Grant Project: Xcel is moving a gas line that is in the way of the building addition. Ruotsala Construction then plans to start building construction around 3/17/25 with demo of the existing tree and the existing ramp. The project construction will continue through summer 2025 with completion in the spring of 2026.*
- *Angelo Lupino is nearing completion of constructing the walls in the clerks office and the assessors office. Work should be completed this next week once the door comes in.*
- *Projects on hold for winter season:*
  - a. *Jakes worked on the \$598,000 TMF grant for about two months in Nov and Dec 2024. They then shut down for the season. This is identifying material types of water services on ~520 unknown water services. So far, they have found 7 galvanized/lead lines out of the first 249 lines: the rest were copper. This is good news for our long-term liability of number of services that need to be replaced.*
  - b. *The \$3MIL lead service line replacement project with Jakes Excavating is shut down for the winter season. To date, we have changed out 253 galvanized lines out with Copper. Another 163 lines were suspected to be galvanized but were found to be Copper.*
  - c. *Phase 5A water system project is on hold for the season. Remaining work for next year consists of getting grass to grow, raising a couple of hydrants, paving the second lift of asphalt and other miscellaneous work.*
  - d. *Curry Park Campground: Next spring DPW will work on getting grass to grow and needs to install a couple of trees/shrubs. Next year DPW will pave some of the spaces that were left by the removal of the bathroom exterior walls.*

### ***Managers Updates***

- *Seasonal weight restrictions were put into effect on 3/3/25 following the Gogebic County Weight restrictions.*
- *Surplus property schedule:*
  - March 24*** – *City Commission to approve Surplus Items List*
  - March 25 – April 3:*** *Start to bring items to a corner of dining area in the Legion Dining Hall. Storage only.*
  - April 9*** – *Post on City FB later afternoon*
  - April 10*** – *Newspaper Ad*
  - April 21*** – *Stage items for viewing in the Dining Hall of Legion.*
  - April 22 through April 25 & April 28 from 8:30 a.m. to 3:30 p.m.*** – *View and Bid on items that will be placed in Legion Dinning area.*
  - April 23*** at 8:30 a.m. *Bid Openings*
  - Later day April 23 through 3:30 p.m. May 1*** – *Items to be paid for and picked up.*
  - May 2*** – *Remaining or unclaimed items to be removed from Legion to Memorial Building courtyard for Clean-Up Weekend or brought to transfer station.*

- *Surplus Large Equipment and Vehicles: IPSD and DPW are looking into coordinating an auction this spring. More details to come.*
- *HKGI is working on the Comp plan and the housing plan. Another survey is currently open for people to fill out. They are drafting the plans. HKGI is meeting with the City Commission and City Committees on Thursday 3/13/25.*
- *Bob Tervonen, Bill Tregembo and myself will be downstate next week Tuesday through Friday at the Michigan Rural Water Annual Conference. Jen Jacobson will be downstate all of next week at the Michigan Association of Municipal Clerks for training.*
- *Interviews are being scheduled for next week for the DPW Floater position that is currently being advertised.*
- *Bob Tervonen will be retiring in approximately February of 2026. Since this will be a long process to replace his large role at the City and needing time for overlap for training, we are discussing starting to advertise soon for his replacement position, which will start sometime after July 2025.*
- *Budgeting process: Staff is currently working on preparing a draft budget which will be reviewed by the City Commission. We are shooting to have this prepared for a work session prior to the 4/14/25 meeting. I will stay in touch once this is confirmed.*
- *Community Exchange with Hancock, MI meetings are tentatively scheduled for 4/15 and 4/29.*
- *Gogebic County Land Bank Demo updates:*
  - a. ***634 E Ayer (Josephson's)** – They are working through the RFP demolition. They are aiming to have a contractor in place by the end of March/early April.*
  - b. ***456 E Tamarack** – They are working on the asbestos survey and plan to move forward with demolition this spring.*
  - c. ***210 S Suffolk (Northwoods Niche)** – Working on developer agreement with Catherine Brennen.*
- *615 E Tamarack: The City of Ironwood condemned this building and Lupino Construction demolished the building last week.*
- *IPSD began preliminary blight inspections today. They are going to start sending out letters and we are going to investigate the possibility of hiring out the blight cleanups to local contractors. This process will continue all spring, summer and fall.*

T. Other Matters.

*Commissioner Mildren commented on another successful First Friday event in downtown Ironwood and commended the Mayor for reading the Women's History Month Proclamation to officially kick off Women's History Month.*

U. Adjournment.

**Motion** was made by Andresen, seconded by Korpi, and carried, to adjourn the meeting at 6:10 P.M.

Kim Corcoran, Mayor

Jennifer L. Jacobson, City Clerk



**Proceedings of the Parks and Recreation Committee  
Monday, February 3, 2025, 5:00 p.m.**

A regular meeting of the Parks and Recreation Committee was held on Monday, February 3, 2025, at 5:00 P.M. at the City of Ironwood Memorial Building Women's Club Room, 213 S. Marquette Street, Ironwood, MI 49938.

1. Call to Order:

Chair Davey called the meeting to order at 5:00 p.m.

2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Jake Ring	X			
Sam Davey	X			
Tom Kangas – Vice Chair	X			
Kim Corcoran, ex-officio, non-voting		X	X	
Jerry Nezworski		X	X	
Rich Jenkins	X			
Randy Kirchhoff	X			
Thomas Sams	X			
	<b>6</b>	<b>2</b>		

Also present: Community Development Director Tom Bergman and Community Development Assistant Tim Erickson.

3. Approval of the Agenda:

**Motion by Sams to approve the Meeting Agenda. Second by Ring. Motion carried 6 to 0.**

4. Approval of the January 6, 2025, Meeting Minutes:

**Motion by Sams to approve the Minutes. Second by Kangas. Motion carried 6 to 0.**

5. Citizens wishing to address the Committee on Items on the agenda (Three-Minute Limit): None.

6. Citizens wishing to address the Committee on items not on the agenda (Three-minute limit): None.

7. Items for discussion and consideration.

- A. HREC Park Naming Request: Director Bergman introduced Carol Erickson. Erickson talked about doing a women's history project in coordination with Downtown Ironwood First Friday. She talked about renaming a park or a street and asked the Parks and Rec Committee to think

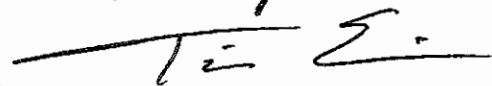


about significant Women. Sams asked for a bio sheet of the women. Sams asked about precedent setting with park name changes. Sams brought up the idea of the woman's name being tied into building a neighborhood park in Jessieville.

- B. 2025 Goals Update: Bergman gave an update on the different projects that are on the goals list. These goals are being presented to the City Commission to consider adding to their goals. Hiawatha Park received another large donation.
  - C. Comprehensive Plan Update: The next survey will be sent out in the next couple days. The plan framework is being developed. A draft should be ready by late spring. The housing plan will be adopted by the end of May.
  - D. Trails Update (Motorized, Iron Belle, Miners Park etc.): Motorized trails are all groomed and some locations are thin. Iron Belle is being groomed more regularly. Miners Park is grooming regularly. Sams asked about snowmobile fatalities.
  - E. Project Updates (Southern Beltline Acquisition, Curry Park, Norrie Park Renovation, Civic Center Ice Plant): The appraisal process is underway for the Southern Beltline Acquisition project. Curry Park is complete except for a few picnic tables, trash receptacles, and a few trees. Sams brought up planting a tree with HREC coordination. Norrie Park Renovation costs are significantly over budget. Staff is trying to figure out how to proceed. Consequences of returning the DNR grant funding back to the DNR were discussed. Sams talked about working together with Erwin township to complete the project. Ring asked about the water trail portion of the funding. Civic Center Ice Making Plant is still moving forward.
- 8. Other Business: Davey brought up the need for Christmas lights to be unplugged at Depot Park.
  - 9. Next Meeting: Monday, March 3, 2025, at 5:00 p.m.
  - 10. **Adjournment by Chair Davey.**

Respectfully Submitted

  
Sam Davey, Chair

  
~~Tom Bergman~~, Community Development Director  
Tim Erickson Assistant



# IRONWOOD CARNEGIE LIBRARY BOARD

## MEETING

4:00 pm, Tuesday, 21 January 2025

- I. **Call to Order – 4:00** Lynne Wiercinski, Amber Hurkmans, Pam Johnson, Helen Slining, Kathi Maciejewski, Kim Corcoran, Wendy Hicks.
- II. **Approval of December Financial Reports** - none
- III. **Approval of December Meeting Minutes** – Wendy Hicks moved, Helen Slining
- IV. seconded, all approved.
- V. **Adjustments to the Agenda** – move bylaws & elections up to first thing on agenda.
- VI. **Bylaws revision** – change wording for student member application deadline to apply by 1 January and board will appoint at January meeting. Will post change and approve at next meeting.  
The regular monthly meeting of the Library Board shall be held on the third Tuesday of the month, at 4:00 pm unless otherwise noted.
- VII. **Election of Officers** – Amber Hurkmans nominated for President by Kathi Maciejewski, seconded by Wendy Hicks, all approved. Pam Johnson nominated for Vice President by Amber Hurkmans, seconded by Kathi Maciejewski, all approved. Kathi Maciejewski nominated for Secretary by Pam Johnson, seconded by Amber Hurkmans, all approved.
- VIII. **Unfinished/Continuing Business** –
  - a. **Programming** – We will not be able to do the Big Read with GCC this year, neither group is able, maybe next year.  
**Senior Programming** – 28 Jan – Tuesday – Alzheimer’s program at 2:00.  
February programming will be facilitated by Aspirus.  
Organizations have contacted Lynne about using the library to hold meetings. No space is available for non-library meetings. Policies and procedures will be established for such once the renovation is completed and it is determined what is feasible.
  - b. **Grants** –Lynne is working on Capital Campaign fundraising ideas.
  - c. **Building Project** –
    1. LEO Submissions – An invoice from 2 January from WUPPADR for \$1,170. Amber Hurkmans moved, Helen Slining seconded, all approved. Roll call – Wendy Hicks – yes, Helen Slining – yes, Pam Johnson – yes, Kathi Maciejewski – yes, Amber Hurkmans – yes.
    2. Progress Note Requirements-Lynne attended training on progress note requirements for Comm Space grant. Resubmitted prior months to reflect new requirements. Any audit done will look at these notes beginning in Jan 25.
    3. There will be a meeting on 28 January with Meyer & Roustala to discuss the project start date.

**IX. New Business –**

- a. **2025 Calendar approval** – Calendar approved as presented with the addition of Juneteenth as a paid holiday. Motioned by Kathi Maciejewski, seconded by Amber Hurkmans, all approved.
- b. **Student Board Member Approval** – Wyatt LaBo reappointed as student representative to the Library Board. Amber Hurkmans motioned, Wendy Hicks seconded, all approved.
- c. **Snow Removal** – Northwoods Lawn/Snow Maintenance did a great job but will not be able to fulfil their contract. 906 Tree Service will now be taking care of our snow removal for \$45/plow. Pam Johnson motioned, Wendy Hicks seconded, all approved.
- d. **Floor resurfacing** – Action Floors will be coming in February to resurface the floors.
- e. **Staff Gratuities** – Lynne Wiercinski & Mary Ann Andresen were accidentally omitted for the holiday gratuities of \$50 so resubmitted. Staff gratuities to now include Wiercinski, Andresen, Parisian, Kafczynski, and Wegmeyer. Kathi Maciejewski motioned, Pam Johnson seconded, all approved.
- f. **Volunteer update** – We have 2 volunteers – Sue Trull, retired, is working on circulation. Mia Billie – a home school high school student is working on newspaper archives. Both doing well. Setting up to try to have volunteers for all hours when only one staff person is on duty.
- g. **Vacation carry over** – Lynne asked to carry over 2 weeks of unused vacation from this year into her new year beginning January 28<sup>th</sup>, 2025. Pam Johnson motioned, Helen Slining seconded, all approved.


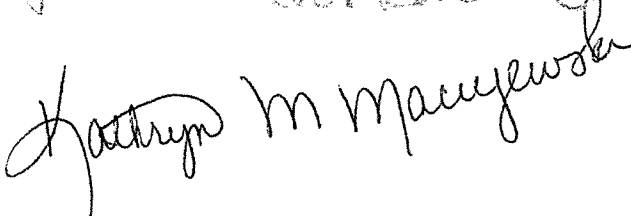
**X. Director's Report** – The state aid report is due at the end of the month, it is done and ready to send out.

Business is picking up after a bit of a slowdown.

**XI. Board Comments** – none.

**XII. Public Comment** – none.

**XIII. Adjournment** – 5:00. Amber Hurkmans motioned, Kathi Maciejewski seconded, all approved.



## PROCEEDINGS OF THE IRONWOOD PLANNING COMMISSION

### Thursday, February 6, 2025

A Regular Meeting of the Planning Commission was held on Thursday, February 6, 2025, in the City of Ironwood Memorial Building Women's Club Room.

1. Call to Order: Chair Davey called the meeting to Order at 5:00 p.m.
2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Sam Davey	X			
Scott Bissell		X	X	
Klaus Kutschke	X			
Mark Silver	X			
John Spence	X			
Rich Jenkins	X			
Grant Boelter	X			
David Andresen ex-officio, non-voting member	X			
	<b>7</b>	<b>1</b>		

Also present: Community Development Director Tom Bergman and Community Development Assistant Tim Erickson.

3. Approval of the January 2, 2025, meeting minutes.

**Motion by Silver to approve the meeting minutes. Second by Jenkins. Motion Carried 5 to 0.**

4. Approval of the Agenda:

**Motion by Jenkins to approve the agenda. Second by Spence. Motion Carried 5 to 0.**

5. Citizens wishing to address the Commission regarding Items on the Agenda (three-minute limit): None.

6. Citizens wishing to address the Commission regarding Items not on the agenda (three-minute limit): None.

7. Items for Discussion and Consideration.

- A. Public Hearing – PC Case-2025-002: Special Land Use for ground mounted Solar Array at 117 May Street: Davey read the Public Hearing rules. Director Bergman presented the request. The applicant gave a brief commentary.

**Motion by Silver to approve the Special Land Use if everything is in order with regulations. Second by Jenkins. Motion Carried 5 to 0.**

- B. Public Hearing – PC Case 2025-001: Special Land Use for Automotive Repair at 235 E. Ayer Street: Director Bergman presented the recommended conditions. Jenkins asked about how to determine if customer cars are being parked in the public lot or not. Jenkins asked about precedent for other non-conforming uses and if this opens the door for others to claim the same as this request.

**Motion by Silver to approve the Special Land Use with the conditions listed. Second by Boelter. Motion Carried 4 to 0. Davey abstained.**

C. 2025 Goals.

- Comprehensive Plan Update: The survey will be coming out soon.
- Wayfinding Map and Policy: A new downtown sign will be installed soon. Getting approval from Gogebic Range Bank is the next goal.
- Sidewalk and Pedestrian Network Policy: Bergman talked about the previous sidewalk policy that was adopted by the Planning Commission. Staff will send out the old policy for the Planning commission to review. 10% of the City's road aid is meant for pedestrian improvements. The projects that are being funded through rural development have increased substantially which will mean that the City isn't doing big projects. Maintenance of streets may need to be prioritized. This may allow the dollars to be freed up for sidewalks. Staff will send the old policy for Planning Commission review.
- Surplus Property Policy: Staff has started to create a new list of properties. Tier I and Tier II property standards have now changed due to the new zoning ordinance changes in minimum lot requirements.
- Training Opportunities for Planning Commission: Staff will be looking at new training opportunities.

8. Other Business: Silver asked about adjusting the periphery of the downtown zoning to allow for additional uses. Bergman talked about how that may look. Silver brought up the need to identify a new location to expand the industrial park.

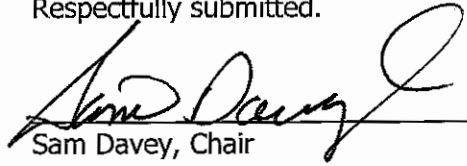
9. Next Meeting: Thursday, March 6, 2025, at 5:00 p.m. at the Ironwood Memorial Building.

10. Adjournment.

**Meeting adjourned by Davey.**

Adjournment at 5:32 p.m.

Respectfully submitted.

  
\_\_\_\_\_  
Sam Davey, Chair  
\_\_\_\_\_  
Tim Erickson, Community Development Assistant



**To:** Mayor Corcoran and City Commission

**From:** Paul Linn, Finance Director/Treasurer

**Date:** March 20, 2025

**Meeting Date:** March 24, 2025

**Re:** Summary of February 2025 Financial Reports

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The Revenue and Expenditure Report and the Cash and Investment Summary Report are included in the agenda packet for March 24, 2025. The following is a summary of each report.

### **Revenue and Expenditure Report**

As of February 28, 2025, we are approximately 67% through our current fiscal year. The revenues and expenditures of most funds are in line with this benchmark. Major Funds with large variations from the 67% benchmark (and applicable reasoning) are as follows:

1. Major Street Fund: Expenditures are at 40% - Preservation/Structural Improvement is at 30%. We have \$575,000 budgeted for the Superior Street Small Urban grant project. Construction has not yet started on this project.
2. Local Street Fund: Revenues and Expenditures are at 43% - Transfer from General Fund at 32%; Preservation/Structural Improvement at 0%. We have \$332,000 budgeted for local street improvements, funded by the General Fund, that are likely to start in the spring.

### **Cash and Investment Summary Report**

The Cash and Investment Summary report shows the activity for the month of February, sorted by fund. Notable items are as follows:

1. General Fund: We transferred \$1,000,000 from our Michigan CLASS investment account to our general operating checking account, mainly to cover the cost of the new fire truck. We received the USDA grant in the amount of \$481,000 for the fire truck in March, which will be reflected in the March financial statements. Funds were transferred back to the Michigan Class investment account in March, as that account earns a better interest rate than our operating checking account.
2. Major Street Fund: Cash balance increased mainly due to the receipt of a \$250,000 State of Michigan Section 19 disaster assistance grant for costs incurred in response to the rapid snow melt and flooding event in April of 2023.
3. Water Bond Redemption Account: Account balance decreased due to the biannual interest payments on the 2023 bonds.

This Institution is an Equal Opportunity Provider, Employer and Housing Employer/Lender





03/20/2025 01:08 PM

## REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 02/28/2025

DB: Ironwood

% Fiscal Year Completed: 66.58

		YTD BALANCE		
		2024-25	02/28/2025	% BDGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND				
Revenues				
101-000.000-402.000	CURRENT REAL PROPERTY TAXES	2,184,000.00	1,456,000.00	66.67
101-000.000-410.000	CURRENT PERSONAL PROPERTY TAX	4,000.00	0.00	0.00
101-000.000-432.000	PAYMENTS IN LIEU OF TAXES	8,000.00	0.00	0.00
101-000.000-439.000	MARIJUANA EXCISE TAX	250,000.00	291,143.30	116.46
101-000.000-445.000	PENALTIES AND INTEREST ON TAXES	20,000.00	11,545.94	57.73
101-000.000-447.000	PROPERTY TAX ADMINISTRATION FEE	70,000.00	64,873.09	92.68
101-000.000-448.001	SPECIAL ASSESSMENT FEES	1,000.00	537.13	53.71
101-000.000-448.002	SCHOOL TAX COL FEES	15,000.00	17,966.19	119.77
101-000.000-448.003	GOISD TAX COL FEES	3,000.00	3,555.84	118.53
101-000.000-476.000	BUSINESS LICENSES AND PERMITS	11,000.00	11,505.00	104.59
101-000.000-477.000	CABLE TV FRANCHISE FEE	45,000.00	22,000.74	48.89
101-000.000-478.000	RECREATIONAL MARIHUANA LICENSE/APP. FEES	25,000.00	18,500.00	74.00
101-000.000-479.000	RENTAL REGISTRATION FEES	800.00	75.00	9.38
101-000.000-480.000	EXCAVATION/RIGHT-OF-WAY PERMIT FEE	200.00	210.00	105.00
101-000.000-528.000	OTHER FEDERAL GRANTS	512,000.00	495,317.83	96.74
101-000.000-530.000	FEDERAL GRANTS	531,000.00	0.00	0.00
101-000.000-540.000	STATE GRANTS	167,000.00	49,376.25	29.57
101-000.000-543.000	STATE GRANTS - PUBLIC SAFETY	6,000.00	19,907.71	331.80
101-000.000-573.000	LOCAL COMM. STABILIZATION SHARE APPROP	10,000.00	12,937.91	129.38
101-000.000-574.000	STATE GRANTS - STATE REVENUE SHARING	915,000.00	600,331.00	65.61
101-000.000-607.002	HUNTING REGISTRATION	300.00	330.00	110.00
101-000.000-613.000	PUBLIC SAFETY REVENUES	69,000.00	43,556.32	63.13
101-000.000-614.000	OTHER CHARGES/FEES	4,000.00	6,453.73	161.34
101-000.000-617.000	DEED PREPARATION FEES	1,000.00	0.00	0.00
101-000.000-619.000	MISC REC PENALTY FEE	0.00	707.81	100.00
101-000.000-627.000	BUILDING INSPECTION FEES	9,000.00	5,035.00	55.94
101-000.000-631.000	ZONING APPLICATION FEE	1,000.00	1,850.00	185.00
101-000.000-633.000	ADMINISTRATION-WATER & SEWER	84,000.00	56,000.00	66.67
101-000.000-633.001	ADMINISTRATION-EQUIPMENT FUND	18,000.00	12,000.00	66.67
101-000.000-633.002	ADMINISTRATION-STREET FUNDS	24,000.00	16,000.00	66.67
101-000.000-634.001	ORDINANCE VIOLATION FEE	10,000.00	19,693.44	196.93
101-000.000-636.000	MARKETING FEES - ITC	9,000.00	8,332.65	92.59
101-000.000-637.000	IWD HOUSING COMM ADMIN FEE	4,000.00	5,102.54	127.56
101-000.000-640.000	PROPERTY INFORMATION SEARCH FEE	2,000.00	1,000.00	50.00
101-000.000-642.002	BRANDING MERCHANDISE SALES	2,500.00	1,480.00	59.20
101-000.000-651.000	USE AND ADMISSION FEES	3,000.00	389.98	13.00
101-000.000-665.000	INTEREST	218,000.00	278,896.35	127.93
101-000.000-667.006	RENT - NORRIE PARK PAVILLION	100.00	75.00	75.00
101-000.000-667.008	RENT - CURRY PARK	50,000.00	68,977.00	137.95
101-000.000-667.009	RENT - MEMORIAL BUILDING	80,000.00	53,428.32	66.79
101-000.000-667.010	RENT - DPW GARAGE	93,000.00	62,400.00	67.10
101-000.000-667.011	RENT - OTHER CITY PROPERTY	9,700.00	900.00	9.28
101-000.000-667.012	RENT - DEPOT PARK PAVILLION	200.00	125.00	62.50
101-000.000-667.013	RENT - MEM. BLDG. AUDITORIUM	1,000.00	1,975.00	197.50
101-000.000-674.000	CONTRIBUTIONS AND DONATION	5,000.00	25.00	0.50
101-000.000-675.024	DONATIONS - MINERS PARK BIKE TRAILS	0.00	500.00	100.00
101-000.000-675.027	DONATIONS - HIAWATHA PARK PLAYGROUND	0.00	32,632.00	100.00
101-000.000-676.000	REIMBURSEMENTS	0.00	9,578.79	100.00
101-000.000-678.000	MISCELLANEOUS INCOME	0.00	15,576.80	100.00
101-000.000-679.000	GRANTS - OTHER	0.00	5,000.00	100.00
101-000.000-687.000	REFUNDS AND REBATES	0.00	635.01	100.00
101-000.000-693.000	SALE OF CAPITAL ASSETS	0.00	230.00	100.00
101-000.000-694.000	CASH OVER/SHORT	0.00	(42.00)	100.00
101-000.000-698.000	INSURANCE CLAIMS RECEIVED	0.00	15,250.00	100.00
101-000.000-699.248	TRANSFER FROM DIDA	1,200.00	900.00	75.00
TOTAL REVENUES		5,477,000.00	3,800,776.67	69.40

## Expenditures

101.000	CITY COMMISSION	45,000.00	31,124.69		69.17
172.000	CITY MANAGER	100,000.00	61,121.03		61.12
201.000	FINANCIAL DEPT	345,000.00	232,518.96		67.40
215.000	CITY CLERK	238,000.00	132,823.28		55.81
228.000	COMPUTER/EQUIPMENT	130,000.00	67,443.95		51.88
247.000	BOARD OF REVIEW	2,000.00	447.65		22.38
253.000	CITY TREASURER	61,000.00	36,985.62		60.63
257.000	CITY ASSESSOR	68,000.00	40,641.72		59.77
262.000	ELECTIONS	28,000.00	16,570.21		59.18
265.000	MEMORIAL BUILDING	218,000.00	143,534.41		65.84
266.000	LABOR RELATIONS	5,000.00	325.00		6.50
267.000	INSURANCE-FRINGS-DUES	42,000.00	22,173.64		52.79
270.000	HUMAN RESOURCES	43,000.00	20,263.57		47.12
336.000	VOLUNTEER FIRE RELATED ACTIVITIES	16,000.00	6,076.30		37.98
345.000	PUBLIC SAFETY DEPARTMENT	2,120,000.00	1,720,679.00		81.16
346.000	DRUG ENFORCEMENT	9,000.00	3,950.22		43.89
371.000	BUILDING INSPECTION DEPT	27,000.00	13,271.13		49.15

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## REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 02/28/2025

DB: Ironwood

% Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE	% BDGT USED			
			02/28/2025 NORMAL (ABNORMAL)				
Fund 101 - GENERAL FUND							
Expenditures							
441.000	DEPARTMENT OF PUBLIC WORKS	85,000.00	46,215.24	54.37			
448.000	STREET LIGHTING	109,000.00	62,404.46	57.25			
528.000	COMPOST SITE	26,000.00	9,985.29	38.40			
529.001	GAS PLANT SITE	6,000.00	889.04	14.82			
701.000	COMMUNITY DEVELOPMENT	385,000.00	229,933.49	59.72			
716.000	MARKETING - ITC	9,000.00	8,873.78	98.60			
720.000	COMMUNITY ASSISTANCE	21,000.00	12,536.40	59.70			
720.001	COMMUNITY ASSISTANCE - CIVIC CENTER	2,000.00	0.00	0.00			
720.002	COMMUNITY ASSISTANCE - LIBRARY	1,000.00	0.00	0.00			
721.000	PROPERTY MGMT - 205 W AURORA	5,000.00	2,027.88	40.56			
732.000	CODE ENFORCEMENT	148,000.00	79,547.76	53.75			
751.000	PARKS MAINTENANCE	100,000.00	73,570.05	73.57			
751.002	PARKS - MINE SHAFT SAFETY	2,000.00	207.90	10.40			
751.005	CURRY PARK	302,000.00	139,750.30	46.27			
751.007	DEPOT PARK	19,000.00	12,298.38	64.73			
751.009	MT ZION ENHANCEMENT PROJECT	13,000.00	28.55	0.22			
751.010	BELTLINE TRAIL GRANT PROJECT - PHASE 1	58,000.00	1,861.50	3.21			
751.011	MINERS MEMORIAL HERITAGE PARK	6,000.00	2,353.55	39.23			
751.012	DOWNTOWN SQUARE	75,000.00	49,524.43	66.03			
751.013	BELTLINE TRAIL GRANT PROJECT - PHASE 2	20,000.00	0.00	0.00			
757.000	NON-MOTORIZED TRAILS	5,000.00	599.01	11.98			
757.001	NON-MOTORIZED TRAIL - IRON BELLE	13,000.00	7,242.31	55.71			
758.000	MOTORIZED TRAILS - GENERAL	2,000.00	4,771.43	238.57			
966.000	APPROPRIATIONS TO OTHER FUNDS	843,000.00	234,622.09	27.83			
TOTAL EXPENDITURES		5,752,000.00	3,529,193.22	61.36			
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		5,477,000.00	3,800,776.67	69.40			
TOTAL EXPENDITURES		5,752,000.00	3,529,193.22	61.36			
NET OF REVENUES & EXPENDITURES		(275,000.00)	271,583.45	98.76			

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## REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 02/28/2025

DB: Ironwood

% Fiscal Year Completed: 66.58

		2024-25	YTD BALANCE	
			02/28/2025	% BDGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	USED
Fund 202 - MAJOR STREET FUND				
Revenues				
202-000.000-530.000	FEDERAL GRANTS	384,000.00	0.00	0.00
202-000.000-540.000	STATE GRANTS	0.00	250,000.00	100.00
202-000.000-546.000	STATE GRANTS - ACT 51 (MTF)	840,000.00	571,258.45	68.01
202-000.000-546.001	STATE GRANTS - ACT 51 (SNOW FUNDS)	17,000.00	0.00	0.00
202-000.000-546.002	STATE GRANTS - METRO ACT FUNDS	9,000.00	0.00	0.00
202-000.000-604.000	STATE TRUNKLINE PRESERVATION	200,000.00	180,986.85	90.49
202-000.000-699.101	TRANSFER FROM GENERAL FUND	84,000.00	0.00	0.00
TOTAL REVENUES		1,534,000.00	1,002,245.30	65.34
Expenditures				
462.001	NON-MOTORIZED TRANSPORTATION IMPROVEMENT	0.00	10,854.00	100.00
486.001	SURFACE MAINTENANCE	163,200.00	61,132.79	37.46
486.002	SURFACE MAINTENANCE-US	10,300.00	669.30	6.50
486.003	SURFACE MAINTENANCE-BR	4,700.00	0.00	0.00
488.001	SWEEPING	62,000.00	11,701.28	18.87
488.002	SWEEPING -US	4,300.00	696.84	16.21
488.003	SWEEPING -BR	1,800.00	0.00	0.00
489.000	PRESERVATION/STRUCTURAL IMPROVEMENT	625,000.00	190,584.83	30.49
491.001	DRAINAGE - BACKSLOPES	13,300.00	3,885.63	29.22
491.002	DRAINAGE AND BACKSLOPES-US	1,200.00	496.24	41.35
491.003	DRAINAGE AND BACKSLOPES-BR	0.00	27.64	100.00
494.001	TRAFFIC SIGNS	8,300.00	2,091.09	25.19
494.002	TRAFFIC SIGNS-US	2,000.00	942.23	47.11
494.003	TRAFFIC SIGNS-BR	3,200.00	255.60	7.99
497.001	WINTER MAINTENANCE	198,200.00	109,818.02	55.41
497.002	WINTER MAINTENANCE-US	49,700.00	34,622.82	69.66
497.003	WINTER MAINTENANCE-BR	62,500.00	30,373.42	48.60
498.001	SNOW HAULING	104,700.00	40,621.04	38.80
498.002	SNOW HAULING-US	39,800.00	9,982.61	25.08
498.003	SNOW HAULING-BR	36,600.00	23,249.40	63.52
502.000	LEAVE AND BENEFITS	63,600.00	46,205.00	72.65
503.000	GENERAL AND ADMINISTRATIVE	70,500.00	35,397.37	50.21
503.172	ADM/ CM	9,100.00	5,608.41	61.63
TOTAL EXPENDITURES		1,534,000.00	619,215.56	40.37
Fund 202 - MAJOR STREET FUND:				
TOTAL REVENUES		1,534,000.00	1,002,245.30	65.34
TOTAL EXPENDITURES		1,534,000.00	619,215.56	40.37
NET OF REVENUES & EXPENDITURES		0.00	383,029.74	100.00

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## REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 02/28/2025

DB: Ironwood

% Fiscal Year Completed: 66.58

		YTD BALANCE		
		02/28/2025	%	BDGT
GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	NORMAL (ABNORMAL)	USED
Fund 203 - LOCAL STREET FUND				
Revenues				
203-000.000-546.000	STATE GRANTS - ACT 51 (MTF)	315,000.00	214,129.25	67.98
203-000.000-546.001	STATE GRANTS - ACT 51 (SNOW FUNDS)	10,000.00	0.00	0.00
203-000.000-546.002	STATE GRANTS - METRO ACT FUNDS	22,000.00	0.00	0.00
203-000.000-699.101	TRANSFER FROM GENERAL FUND	633,000.00	204,985.15	32.38
TOTAL REVENUES		980,000.00	419,114.40	42.77
Expenditures				
462.001	NON-MOTORIZED TRANSPORTATION IMPROVEMENT	0.00	4,910.40	100.00
486.001	SURFACE MAINTENANCE	223,000.00	120,919.56	54.22
488.001	SWEEPING	9,700.00	1,022.32	10.54
489.000	PRESERVATION/STRUCTURAL IMPROVEMENT	332,000.00	0.00	0.00
491.001	DRAINAGE - BACKSLOPES	11,800.00	22,385.07	189.70
494.001	TRAFFIC SIGNS	14,400.00	4,662.24	32.38
497.001	WINTER MAINTENANCE	213,200.00	154,540.00	72.49
498.001	SNOW HAULING	27,900.00	25,932.93	92.95
502.000	LEAVE AND BENEFITS	66,100.00	43,943.65	66.48
503.000	GENERAL AND ADMINISTRATIVE	72,800.00	35,189.83	48.34
503.172	ADM/ CM	9,100.00	5,608.40	61.63
TOTAL EXPENDITURES		980,000.00	419,114.40	42.77
Fund 203 - LOCAL STREET FUND:				
TOTAL REVENUES		980,000.00	419,114.40	42.77
TOTAL EXPENDITURES		980,000.00	419,114.40	42.77
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD  
PERIOD ENDING 02/28/2025  
% Fiscal Year Completed: 66.58

			YTD BALANCE		
GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	02/28/2025 NORMAL (ABNORMAL)	% BDGT USED	
Fund 209 - CEMETERY FUND					
Revenues					
209-000.000-626.000	CHARGES - CEMETERY SERVICES	60,000.00	39,350.00	65.58	
209-000.000-626.001	CHARGES - CEMETERY PERPETUAL CARE	5,000.00	4,490.00	89.80	
209-000.000-665.000	INTEREST	10,000.00	18,336.57	183.37	
209-000.000-699.101	TRANSFER FROM GENERAL FUND	125,000.00	29,636.94	23.71	
TOTAL REVENUES		200,000.00	91,813.51	45.91	
Expenditures					
567.000	CEMETERY	158,000.00	70,888.51	44.87	
567.001	PERPETUAL CARE	42,000.00	20,925.00	49.82	
TOTAL EXPENDITURES		200,000.00	91,813.51	45.91	
Fund 209 - CEMETERY FUND:					
TOTAL REVENUES		200,000.00	91,813.51	45.91	
TOTAL EXPENDITURES		200,000.00	91,813.51	45.91	
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD  
PERIOD ENDING 02/28/2025  
% Fiscal Year Completed: 66.58

		YTD BALANCE		
GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	02/28/2025 NORMAL (ABNORMAL)	% BDGT USED
Fund 216 - VOLUNTEER FIRE DEPARTMENT				
Expenditures				
336.000	VOLUNTEER FIRE RELATED ACTIVITIES	2,000.00	84.00	4.20
TOTAL EXPENDITURES		2,000.00	84.00	4.20
Fund 216 - VOLUNTEER FIRE DEPARTMENT:				
TOTAL REVENUES		0.00	0.00	0.00
TOTAL EXPENDITURES		2,000.00	84.00	4.20
NET OF REVENUES & EXPENDITURES		(2,000.00)	(84.00)	4.20

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## REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 02/28/2025

DB: Ironwood

% Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025 NORMAL (ABNORMAL)	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY				
Revenues				
248-000.000-402.000	CURRENT REAL PROPERTY TAXES	14,000.00	9,200.00	65.71
248-000.000-530.000	FEDERAL GRANTS	0.00	1,500.00	100.00
248-000.000-674.000	CONTRIBUTIONS AND DONATION	8,000.00	2,695.00	33.69
248-000.000-678.000	MISCELLANEOUS INCOME	1,000.00	2,225.00	222.50
TOTAL REVENUES		23,000.00	15,620.00	67.91
Expenditures				
735.000	DOWNTOWN DEVELOPMENT	23,000.00	14,313.90	62.23
TOTAL EXPENDITURES		23,000.00	14,313.90	62.23
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:				
TOTAL REVENUES		23,000.00	15,620.00	67.91
TOTAL EXPENDITURES		23,000.00	14,313.90	62.23
NET OF REVENUES & EXPENDITURES		0.00	1,306.10	100.00

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## REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 02/28/2025

DB: Ironwood

% Fiscal Year Completed: 66.58

		YTD BALANCE		
		2024-25	02/28/2025	% BDGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	USED
Fund 271 - LIBRARY FUND				
Revenues				
271-000.000-402.000	CURRENT REAL PROPERTY TAXES	111,000.00	74,000.00	66.67
271-000.000-410.000	CURRENT PERSONAL PROPERTY TAX	300.00	0.00	0.00
271-000.000-432.000	PAYMENTS IN LIEU OF TAXES	400.00	0.00	0.00
271-000.000-530.000	FEDERAL GRANTS	0.00	51,070.20	100.00
271-000.000-567.000	STATE GRANTS-LIBRARY	5,000.00	2,746.76	54.94
271-000.000-573.000	LOCAL COMM. STABILIZATION SHARE APPROP	800.00	825.05	103.13
271-000.000-607.001	NON-RESIDENT FEES	2,000.00	1,203.40	60.17
271-000.000-628.000	SUMMER READING PROGRAM	1,000.00	600.00	60.00
271-000.000-628.002	ERWIN TOWNSHIP CONTRACT	1,500.00	1,500.00	100.00
271-000.000-642.000	CHARGES SALES & SERVICE	1,500.00	922.51	61.50
271-000.000-642.001	SALES OF BOOKS	300.00	193.00	64.33
271-000.000-647.000	FUND RAISING REVENUE	3,000.00	20.00	0.67
271-000.000-651.000	USE AND ADMISSION FEES	200.00	25.00	12.50
271-000.000-656.000	PENAL FINES	20,000.00	1.00	0.01
271-000.000-657.000	FINES	400.00	128.33	32.08
271-000.000-665.000	INTEREST	3,000.00	5,744.43	191.48
271-000.000-674.000	CONTRIBUTIONS AND DONATION	2,500.00	548.80	21.95
271-000.000-675.001	DONATIONS - BUILDING FUND	500.00	8,700.03	1,740.01
271-000.000-675.006	DONATIONS ANNUAL APPEAL	8,000.00	7,712.00	96.40
271-000.000-675.008	DONATIONS - BOOK APPEAL	400.00	485.00	121.25
271-000.000-675.010	DONATIONS - FRIENDS OF LIBRAR	2,500.00	0.00	0.00
271-000.000-675.012	STARK FOUNDATION	1,000.00	0.00	0.00
271-000.000-678.000	MISCELLANEOUS INCOME	200.00	145.00	72.50
271-000.000-678.002	BANFIELD GRANT	2,000.00	2,000.00	100.00
271-000.000-678.011	CREATIVE PROGRAMS	0.00	5.00	100.00
271-000.000-678.015	DRAMA CLUB REVENUES	1,500.00	3,000.00	200.00
271-000.000-678.029	MCACA MINI GRANT	1,000.00	0.00	0.00
271-000.000-678.035	KARIN CARLSON MEMORIAL DONATIONS	0.00	4,170.00	100.00
271-000.000-678.036	UNITED WAY GRANT	0.00	700.00	100.00
271-000.000-687.000	REFUNDS AND REBATES	0.00	1,228.94	100.00
TOTAL REVENUES		170,000.00	167,674.45	98.63
Expenditures				
790.000	LIBRARY	170,000.00	152,318.81	89.60
TOTAL EXPENDITURES		170,000.00	152,318.81	89.60
Fund 271 - LIBRARY FUND:				
TOTAL REVENUES		170,000.00	167,674.45	98.63
TOTAL EXPENDITURES		170,000.00	152,318.81	89.60
NET OF REVENUES & EXPENDITURES		0.00	15,355.64	100.00



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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

PERIOD ENDING 02/28/2025

% Fiscal Year Completed: 66.58

		2024-25	YTD BALANCE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	02/28/2025	% BDGT
			NORMAL (ABNORMAL)	USED
Fund 273 - NEIGHBORHOOD ENHANCEMENT PROGRAM				
Revenues				
273-000.000-529.000	HOMEOWNERS SHARE GRANT	4,000.00	3,305.00	82.63
273-000.000-540.000	STATE GRANTS	44,000.00	44,000.00	100.00
273-000.000-699.101	TRANSFER FROM GENERAL FUND	1,000.00	0.00	0.00
TOTAL REVENUES		49,000.00	47,305.00	96.54
Expenditures				
690.000	COMM DEV REHAB	49,000.00	43,188.00	88.14
TOTAL EXPENDITURES		49,000.00	43,188.00	88.14
Fund 273 - NEIGHBORHOOD ENHANCEMENT PROGRAM:				
TOTAL REVENUES		49,000.00	47,305.00	96.54
TOTAL EXPENDITURES		49,000.00	43,188.00	88.14
NET OF REVENUES & EXPENDITURES		0.00	4,117.00	100.00

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## REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 02/28/2025

DB: Ironwood

% Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025 NORMAL (ABNORMAL)	% BDGT USED
Fund 352 - 2015 STREET BOND DEBT SERVICE FUND				
Revenues				
352-000.000-402.000	CURRENT REAL PROPERTY TAXES	180,000.00	152,000.00	84.44
352-000.000-573.000	LOCAL COMM. STABILIZATION SHARE APPROP	0.00	1,708.72	100.00
352-000.000-665.000	INTEREST	0.00	7,165.91	100.00
TOTAL REVENUES		180,000.00	160,874.63	89.37
Expenditures				
557.000	ADMINISTRATION & OVERHEAD	3,000.00	459.75	15.33
906.000	DEBT RETIREMENT	177,000.00	177,025.70	100.01
TOTAL EXPENDITURES		180,000.00	177,485.45	98.60
Fund 352 - 2015 STREET BOND DEBT SERVICE FUND:				
TOTAL REVENUES		180,000.00	160,874.63	89.37
TOTAL EXPENDITURES		180,000.00	177,485.45	98.60
NET OF REVENUES & EXPENDITURES		0.00	(16,610.82)	100.00

		YTD BALANCE		
GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	02/28/2025 NORMAL (ABNORMAL)	% BDGT USED
Fund 353 - MEMORIAL BUILDING DEBT SERVICE FUND				
Revenues				
353-000.000-665.000	INTEREST	0.00	95.78	100.00
TOTAL REVENUES		0.00	95.78	100.00
Expenditures				
145.000	BUILDING FUND	1,000.00	0.00	0.00
TOTAL EXPENDITURES		1,000.00	0.00	0.00
Fund 353 - MEMORIAL BUILDING DEBT SERVICE FUND:				
TOTAL REVENUES		0.00	95.78	100.00
TOTAL EXPENDITURES		1,000.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		(1,000.00)	95.78	9.58

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## REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 02/28/2025

DB: Ironwood

% Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025 NORMAL (ABNORMAL)	% BDGT USED
Fund 590 - SEWER FUND				
Revenues				
590-000.000-603.000	SEWER CHARGES	2,504,000.00	1,684,319.64	67.27
590-000.000-615.000	UTILITY BILL PENALTIES	30,000.00	24,642.60	82.14
590-000.000-665.000	INTEREST	10,000.00	26,970.38	269.70
590-000.000-678.000	MISCELLANEOUS INCOME	10,000.00	5,164.43	51.64
TOTAL REVENUES		2,554,000.00	1,741,097.05	68.17
Expenditures				
527.000	SEWAGE DISPOSAL - GIWA O&M	983,000.00	584,311.97	59.44
527.001	SEWAGE DISPOSAL - GIWA DEBT SERVICE	128,000.00	141,766.03	110.75
554.000	METER SETS, REMOVALS & REPAIRS	96,900.00	52,707.45	54.39
556.000	CUSTOMER ACCOUNTING & COLLECT	107,100.00	66,538.07	62.13
557.000	ADMINISTRATION & OVERHEAD	330,200.00	145,711.03	44.13
557.172	ADMINISTRATION - CITY MANAGER	9,100.00	5,608.33	61.63
560.000	COLLECTION & TRANSMISSION	439,700.00	315,624.43	71.78
TOTAL EXPENDITURES		2,094,000.00	1,312,267.31	62.67
Fund 590 - SEWER FUND:				
TOTAL REVENUES		2,554,000.00	1,741,097.05	68.17
TOTAL EXPENDITURES		2,094,000.00	1,312,267.31	62.67
NET OF REVENUES & EXPENDITURES		460,000.00	428,829.74	93.22

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## REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 02/28/2025

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% Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	% BDGT
		AMENDED BUDGET	02/28/2025 NORMAL (ABNORMAL)	USED
Fund 591 - WATER FUND				
Revenues				
591-000.000-530.000	FEDERAL GRANTS	13,800,000.00	7,336,415.92	53.16
591-000.000-540.000	STATE GRANTS	8,000.00	0.00	0.00
591-000.000-602.000	WATER CHARGES	2,278,000.00	1,528,341.33	67.09
591-000.000-613.000	TURN ON/OFF FEES	25,000.00	18,716.46	74.87
591-000.000-615.000	UTILITY BILL PENALTIES	30,000.00	23,587.98	78.63
591-000.000-616.000	NSF FEE	1,000.00	1,135.00	113.50
591-000.000-618.000	GARBAGE CHARGES	470,000.00	310,751.74	66.12
591-000.000-620.000	GARBAGE TAGS	0.00	13.50	100.00
591-000.000-665.000	INTEREST	10,000.00	30,687.65	306.88
591-000.000-678.000	MISCELLANEOUS INCOME	0.00	6,289.53	100.00
TOTAL REVENUES		16,622,000.00	9,255,939.11	55.68
Expenditures				
521.000	GARBAGE COLLECTION	473,200.00	313,003.80	66.15
550.000	WELLS	15,000.00	0.00	0.00
551.000	PUMPING	417,100.00	194,093.45	46.53
553.000	TRANSMISSION AND DISTRIBUTION	469,400.00	450,657.58	96.01
553.001	TRANSMISSION AND DIST - WATER BREAKS	61,000.00	18,053.57	29.60
553.002	TRANSMISSION AND DIST - EMERGENCY RESP.	0.00	855.75	100.00
553.003	SERVICE LINES	2,054,900.00	792,903.13	38.59
554.000	METER SETS, REMOVALS & REPAIRS	97,100.00	54,173.94	55.79
556.000	CUSTOMER ACCOUNTING & COLLECT	112,100.00	70,193.97	62.62
557.000	ADMINISTRATION & OVERHEAD	895,100.00	511,455.84	57.14
557.172	ADMINISTRATION - CITY MANAGER	9,100.00	5,608.42	61.63
TOTAL EXPENDITURES		4,604,000.00	2,410,999.45	52.37
Fund 591 - WATER FUND:				
TOTAL REVENUES		16,622,000.00	9,255,939.11	55.68
TOTAL EXPENDITURES		4,604,000.00	2,410,999.45	52.37
NET OF REVENUES & EXPENDITURES		12,018,000.00	6,844,939.66	56.96

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## REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 02/28/2025

DB: Ironwood

% Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025 NORMAL (ABNORMAL)	% BDGT USED
Fund 593 - CIVIC CENTER				
Revenues				
593-000.000-402.000	CURRENT REAL PROPERTY TAXES	110,400.00	101,740.86	92.16
593-000.000-410.000	CURRENT PERSONAL PROPERTY TAX	200.00	0.00	0.00
593-000.000-432.000	PAYMENTS IN LIEU OF TAXES	300.00	0.00	0.00
593-000.000-573.000	LOCAL COMM. STABILIZATION SHARE APPROP	500.00	854.36	170.87
593-000.000-642.004	SALES - CONCESSION	32,000.00	25,084.00	78.39
593-000.000-647.001	SALES - CANDY MACHINE	100.00	65.95	65.95
593-000.000-647.003	SALES - JUKEBOX/ARCADE	1,800.00	1,884.00	104.67
593-000.000-651.000	USE AND ADMISSION FEES - OPEN SKATING	41,000.00	26,043.00	63.52
593-000.000-651.001	SKATE SHARPENING	2,000.00	2,343.00	117.15
593-000.000-651.002	USE AND ADMISSION FEES - OTHER	100.00	606.00	606.00
593-000.000-651.006	WELL WATER USE FEE	600.00	400.00	66.67
593-000.000-667.000	RENT - ICE (OTHER)	9,000.00	12,756.96	141.74
593-000.000-667.001	RENT - NON-ICE	10,000.00	10,037.50	100.38
593-000.000-667.002	RENT - POLAR BEARS - ICE	35,000.00	23,852.00	68.15
593-000.000-667.003	RENT - SKATES	10,000.00	6,515.00	65.15
593-000.000-667.004	RENT - ICE CRYSTALS - ICE	20,000.00	16,033.32	80.17
593-000.000-667.005	RENT - IRONWOOD LUMBERJACKS - ICE	50,000.00	35,942.86	71.89
593-000.000-674.000	CONTRIBUTIONS AND DONATION	2,000.00	0.00	0.00
593-000.000-677.000	ADVERTISING REVENUES	4,000.00	7,910.05	197.75
593-000.000-678.000	MISCELLANEOUS INCOME	0.00	112.31	100.00
593-000.000-693.000	SALE OF CAPITAL ASSETS	0.00	100.00	100.00
593-000.000-698.000	INSURANCE CLAIMS RECEIVED	114,000.00	112,102.00	98.34
TOTAL REVENUES		443,000.00	384,383.17	86.77
Expenditures				
805.000	CIVIC CENTER	524,000.00	398,325.92	76.02
TOTAL EXPENDITURES		524,000.00	398,325.92	76.02
Fund 593 - CIVIC CENTER:				
TOTAL REVENUES		443,000.00	384,383.17	86.77
TOTAL EXPENDITURES		524,000.00	398,325.92	76.02
NET OF REVENUES & EXPENDITURES		(81,000.00)	(13,942.75)	17.21

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD  
PERIOD ENDING 02/28/2025  
% Fiscal Year Completed: 66.58

			YTD BALANCE		
GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	02/28/2025 NORMAL (ABNORMAL)	% BDGT USED	
Fund 661 - EQUIPMENT FUND					
Revenues					
661-000.000-644.000	EQUIPMENT RENTAL	933,000.00	588,322.65	63.06	
661-000.000-665.000	INTEREST	5,000.00	15,654.25	313.09	
661-000.000-674.000	CONTRIBUTIONS AND DONATION	0.00	100,000.00	100.00	
661-000.000-678.000	MISCELLANEOUS INCOME	0.00	443.00	100.00	
661-000.000-693.000	SALE OF CAPITAL ASSETS	5,000.00	68,618.88	1,372.38	
TOTAL REVENUES		943,000.00	773,038.78	81.98	
Expenditures					
525.000	DIRECT EQUIPMENT EXPENSE	345,700.00	201,615.26	58.32	
557.000	ADMINISTRATION & OVERHEAD	452,800.00	356,842.74	78.81	
557.172	ADMINISTRATION - CITY MANAGER	4,500.00	1,878.47	41.74	
TOTAL EXPENDITURES		803,000.00	560,336.47	69.78	
Fund 661 - EQUIPMENT FUND:					
TOTAL REVENUES		943,000.00	773,038.78	81.98	
TOTAL EXPENDITURES		803,000.00	560,336.47	69.78	
NET OF REVENUES & EXPENDITURES		140,000.00	212,702.31	151.93	

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD  
PERIOD ENDING 02/28/2025  
% Fiscal Year Completed: 66.58

		2024-25		YTD BALANCE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL	02/28/2025 (ABNORMAL)	% BDGT USED
Fund 677 - SELF-FUNDED HEALTH INSURANCE FUND					
Revenues					
677-000.000-581.000	CITY CONTRIBUTION FOR ACTIVE EMPLOYEES	165,000.00		82,274.95	49.86
677-000.000-582.000	ACTIVE EMPLOYEE CONTRIBUTIONS	31,000.00		15,176.03	48.95
677-000.000-583.000	CITY CONTRIBUTION FOR RETIRED EMPLOYEES	48,000.00		23,849.04	49.69
677-000.000-584.000	RETIRED EMPLOYEE CONTRIBUTIONS	6,000.00		2,760.96	46.02
677-000.000-665.000	INTEREST	0.00		201.90	100.00
TOTAL REVENUES		250,000.00		124,262.88	49.71
Expenditures					
270.000	HUMAN RESOURCES	250,000.00		71,113.68	28.45
TOTAL EXPENDITURES		250,000.00		71,113.68	28.45
Fund 677 - SELF-FUNDED HEALTH INSURANCE FUND:					
TOTAL REVENUES		250,000.00		124,262.88	49.71
TOTAL EXPENDITURES		250,000.00		71,113.68	28.45
NET OF REVENUES & EXPENDITURES		0.00		53,149.20	100.00



CASH SUMMARY BY ACCOUNT FOR CITY OF IRONWOOD  
 FROM 02/01/2025 TO 02/28/2025  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 02/01/2025	Total Debits	Total Credits	Ending Balance 02/28/2025
Fund 101	GENERAL FUND				
001.000	CASH - CHECKING	20,698.34	1,565,000.37	1,253,946.08	331,752.63
001.005	CASH - CHECKING - FIRE INSURANCE	40,333.10	100.61	6.00	40,427.71
017.000	INVESTMENTS - MI CLASS	5,433,910.66	18,537.53	1,000,000.00	4,452,448.19
	GENERAL FUND	5,494,942.10	1,583,638.51	2,253,952.08	4,824,628.53
Fund 202	MAJOR STREET FUND				
001.000	CASH - CHECKING	439,957.42	450,699.90	99,485.46	791,171.86
Fund 203	LOCAL STREET FUND				
001.000	CASH - CHECKING	15,003.01	75,277.19	75,177.74	15,102.46
Fund 209	CEMETERY FUND				
017.000	INVESTMENTS - MI CLASS	566,414.72	1,945.05	0.00	568,359.77
Fund 247	TAX INCREMENT FINANCE AUTHORITY				
001.000	CASH - CHECKING	27,865.65	21.08	0.00	27,886.73
Fund 248	DOWNTOWN DEVELOPMENT AUTHORITY				
001.000	CASH - CHECKING	48,972.94	344.99	2,567.89	46,750.04
Fund 271	LIBRARY FUND				
001.000	CASH - CHECKING	132,719.69	3,779.99	15,282.68	121,217.00
017.271	INVESTMENTS - MI CLASS - ANNUAL	155,528.85	534.07	0.00	156,062.92
017.272	INVESTMENTS - MI CLASS - BUILDING	21,915.86	75.25	0.00	21,991.11
	LIBRARY FUND	310,164.40	4,389.31	15,282.68	299,271.03
Fund 273	NEIGHBORHOOD ENHANCEMENT PROGRAM				
001.000	CASH - CHECKING	4,148.50	0.00	31.50	4,117.00
Fund 352	2015 STREET BOND DEBT SERVICE FUND				
001.000	CASH - CHECKING	217,747.07	1,302.71	0.00	219,049.78
Fund 353	MEMORIAL BUILDING DEBT SERVICE FUND				
001.000	CASH - CHECKING	4,066.05	10.12	0.00	4,076.17
Fund 590	SEWER FUND				
001.000	CASH - CHECKING	716,384.95	210,029.99	148,580.14	777,834.80
006.018	SEWER BOND REDEMPTION	140,250.82	350.03	6.00	140,594.85
006.019	SEWER BOND RESERVE	275,976.92	688.85	0.00	276,665.77
017.000	INVESTMENTS - MI CLASS	566,766.27	1,946.24	0.00	568,712.51
	SEWER FUND	1,699,378.96	213,015.11	148,586.14	1,763,807.93
Fund 591	WATER FUND				
001.000	CASH - CHECKING	1,017,720.43	337,520.07	330,204.59	1,025,035.91
001.011	WATER SUPPLY SYSTEM CONSTRUCTION	102.91	597,802.48	597,883.68	21.71
006.015	WATER BOND REDEMPTION	291,870.58	645.18	37,377.08	255,138.68
006.016	WATER BOND RESERVE	389,721.28	972.78	0.00	390,694.06
017.000	INVESTMENTS - MI CLASS	536,759.65	1,843.19	0.00	538,602.84
	WATER FUND	2,236,174.85	938,783.70	965,465.35	2,209,493.20
Fund 593	CIVIC CENTER				
001.000	CASH - CHECKING	196,172.00	32,170.03	16,897.51	211,444.52
Fund 661	EQUIPMENT FUND				
001.000	CASH - CHECKING	348,630.13	115,779.91	56,222.91	408,187.13
017.000	INVESTMENTS - MI CLASS	454,155.63	1,559.55	0.00	455,715.18
	EQUIPMENT FUND	802,785.76	117,339.46	56,222.91	863,902.31
Fund 677	SELF-FUNDED HEALTH INSURANCE FUND				
001.000	CASH - CHECKING	63,300.97	38,217.44	48,369.21	53,149.20

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CASH SUMMARY BY ACCOUNT FOR CITY OF IRONWOOD  
FROM 02/01/2025 TO 02/28/2025  
FUND: ALL FUNDS  
CASH AND INVESTMENT ACCOUNTS

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Fund Account	Description	Beginning Balance 02/01/2025	Total Debits	Total Credits	Ending Balance 02/28/2025
Fund 703 001.000	CURRENT TAX COLLECTION FUND CASH - CHECKING	118,283.70	364,509.05	100,671.38	382,121.37
Fund 732 001.000	POLICE & FIREMEN'S RETIREMENT CASH - CHECKING	267,875.89	5,104.10	39,911.34	233,068.65
Fund 736 001.000	PUBLIC EMPLOYEE HEALTH CARE FUND CASH - CHECKING	96,670.32	1,223.91	10,240.59	87,653.64
	TOTAL - ALL FUNDS	12,609,924.31	3,827,991.66	3,832,861.78	12,605,054.19

Check Date	Check	Vendor Name	Description	Amount
Bank HELTH SELF-FUNDED HEALTH INSURANCE				
02/03/2025	2 (E)	VPAY	HEALTH INS - CLAIMS - REF#1004	1,260.16
02/06/2025	3 (E)	VPAY	HEALTH INS - ADMIN FEES - REF#1008	320.00
			HEALTH INS - PREMIUMS - REF#1011	20,944.47
			HEALTH INS - ADMIN FEES - REF#1006	1,480.00
				<u>22,744.47</u>
02/10/2025	4 (E)	VPAY	HEALTH INS - CLAIMS - REF#1010	969.04
02/14/2025	5 (E)	VPAY	HEALTH INS - CLAIMS - REF# 1012	196.12
02/18/2025	6 (E)	VPAY	HEALTH INS - ADMIN FEES - REF# 1001	688.96
02/20/2025	7 (E)	VPAY	HEALTH INS - CLAIMS - REF# 1017	61.45
02/21/2025	8 (E)	VPAY	HEALTH INS - CLAIMS - REF# 1013	390.03
02/24/2025	9 (E)	VPAY	HEALTH INS - ADMIN FEES - REF# 1009	1,909.27
			HEALTH INS - ADMIN FEES - REF# 1003	1,909.27
				<u>3,818.54</u>
02/24/2025	10 (E)	VPAY	HEALTH INS - ADMIN FEES - REF# 1007	688.96
02/24/2025	11 (E)	VPAY	HEALTH INS - CLAIMS - REF# 1016	99.50
02/27/2025	12 (E)	VPAY	HEALTH INS - CLAIMS - REF# 1015	17,258.71
02/28/2025	13 (E)	VPAY	HEALTH INS - CLAIMS - REF# 1014	98.58
02/28/2025	14 (E)	VPAY	HEALTH INS - CLAIMS - REF# 1019	94.69

HELTH TOTALS:

Total of 13 Disbursements:

48,369.21

## Bank RIVER GENERAL CHECKING

02/25/2025	4 (E)	PITNEY BOWES BANK INC PURCHASE PWR	PREPAID POSTAGE	60.50
02/28/2025	5 (A)	HALT FIRE, INC.	PURCHASE OF FIRE TRUCK	890,577.38
02/28/2025	6 (A)	AMAZON CAPITAL SERVICES	ICE SKATING TRAINER AID - CIVIC CENTER	171.96
02/28/2025	7 (A)	AMAZON CAPITAL SERVICES	WATERING TIMER - CIVIC CENTER	38.00
02/28/2025	8 (A)	AMAZON CAPITAL SERVICES	DONATION&SUGGESTION BOXES W/LOCKS	46.06
02/28/2025	9 (A)	AMAZON CAPITAL SERVICES	HANGING CHIP RACK-CIVIC CENTER	31.14
02/28/2025	10 (A)	AMAZON CAPITAL SERVICES	CONCESSION SUPPLIES-CIVIC CENTER	43.28
02/28/2025	11 (A)	AMAZON CAPITAL SERVICES	CONCESSION SUPPLIES-CIVIC CENTER	217.35
02/28/2025	12 (A)	AMAZON CAPITAL SERVICES	TSURUMI PUMP	549.83
02/28/2025	13 (A)	CENGAGE LEARNING, INC/GALE	BOOKS LIBRARY	54.38
02/28/2025	14 (A)	CORE & MAIN LP	1-1/4" CURB STOP CAPS	401.11
02/28/2025	15 (A)	HAWKINS, INC	DEMURRAGE CHRGS-CHLORINE CYLINDERS	120.00
02/28/2025	16 (A)	HAWKINS, INC	CHLORINE, LPC-PUMP STN	3,276.05
02/28/2025	17 (A)	HDR MICHIGAN, INC	PH2-FILTRATION PLANT-DEC29'24-JAN25'25	24,757.89
02/28/2025	18 (A)	JFTCO, INC	INBOUND FREIGHT - EQUIP #81	14.95
02/28/2025	19 (A)	JFTCO, INC	CLIPS - EQUIP #81	11.88
02/28/2025	20 (A)	JFTCO, INC	PINS - EQUIP #81	74.64
02/28/2025	21 (A)	AMAZON CAPITAL SERVICES	CONCESSIONS SUPPLIES-CIVIC CENTER	27.56
02/28/2025	22 (A)	AMAZON CAPITAL SERVICES	CONCESSION SUPPLIES-CIVIC CENTER	66.96
02/28/2025	23 (A)	AMAZON CAPITAL SERVICES	POWER SWITCH-CIVIC CENTER	21.98
02/28/2025	24 (A)	AMAZON CAPITAL SERVICES	SHOE GOO & CHALK MARKERS-CIVIC CENTER	34.14
02/28/2025	25 (A)	AMAZON CAPITAL SERVICES	CONCESSION SUPPLIES-CIVIC CENTER	33.95
02/28/2025	26 (A)	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES-MULTIPLE DEPARTMENTS	99.06
02/28/2025	27 (A)	AMAZON CAPITAL SERVICES	OFFICE CHAIR-WATER TREATMENT PLANT	189.50
02/28/2025	28 (A)	AMAZON CAPITAL SERVICES	CUSTODIAL & OFFICE SUPPLIES - MEM BLDG	344.66

CHECK REGISTER FOR CITY OF IRONWOOD  
CHECK DATE FROM 02/01/2025 - 02/28/2025

Check Date	Check	Vendor Name	Description	Amount
02/28/2025	29 (A)	USABUEBOOK	TESTING SUPPLIES- PUMP STATION	128.17
02/03/2025	32 (E)	CARDCONNECT	CURRY PARK CC PROCESSOR FEES-JAN25	204.57
02/19/2025	33 (E)	XCEL ENERGY	NEW GAS SERVICE-LIBRARY	600.00
02/19/2025	34 (E)	XCEL ENERGY	CUT&CAP GAS SERVICE-615 E TAMARACK ST	400.00
02/27/2025	36 (E)	CAREFACTOR	HEALTH INSURANCE - MARCH 2025	38,109.24
02/11/2025	37 (E)	CAMPSPOT	CURRYPARK RESERVATION SOFTWARE FEE	232.00
02/24/2025	38 (E)	PITNEY BOWES BANK INC PURCHASE PWR	PITNEY BOWES MACHINE INK	91.29
02/25/2025	56 (E)	CAT FINANCIAL	GRADER PAYMENT - FEB 2025	6,019.75
02/04/2025	150774	AWWA	MEMBERSHIP - R TERVONEN 00335767	431.00
02/04/2025	150775	BAKER & TAYLOR BOOKS INC	BOOKS LIBRARY	478.92
			BOOKS LIBRARY	243.85
			BOOKS LIBRARY	84.50
				807.27
02/04/2025	150776	CENGAGE LEARNING, INC/GALE	BOOKS LIBRARY	29.59
			BOOKS LIBRARY	50.40
			BOOKS LIBRARY	168.74
				248.73
02/04/2025	150777	CHARTER COMMUNICATIONS	PHONE - LIBRARY	89.97
02/04/2025	150778	DENNIS HEWITT	MILEAGE JAN 2025	42.00
02/04/2025	150779	GOGEBIC COUNTY EQUALIZATION	6 - BOR MEMBER TRAINING	30.00
02/04/2025	150780	HKGI	IRWD HOUSING STUDY OCT. 1-31, '24	7,185.42
			IRWD COMPREHENSIVE PLAN UPDATE	16,626.55
				23,811.97
02/04/2025	150781	J.F. AHERN CO	ANNUAL FIRE EXTINGUISHER INSP-LIBRARY	385.29
02/04/2025	150782	KWIK TRIP INC	GAS USAGE - DPW	5,581.55
02/04/2025	150783	KWIK TRIP INC	GAS USAGE - PSD	2,073.66
02/04/2025	150784	MICHELLE MARIE RIGONI-SIVULA	CUSTODIAL SERVICES - PSD	85.00
			CUSTODIAL SERVICES - PSD	85.00
			CUSTODIAL SERVICES - PSD	85.00
			CUSTODIAL SERVICES - MEM BLDG	204.00
			CUSTODIAL SERVICES - MEM BLDG	229.50
				688.50
02/04/2025	150785	MICHIGAN MUNICIPAL LEAGUE	PAYROLL AUDIT 7/1/23 - 7/1/24	3,642.00
02/04/2025	150786	POSTMASTER - IRONWOOD	CYCLE E POSTAGE	221.20
02/04/2025	150787	REPUBLIC SERVICES #645	RECYCLING-213 S MARQUETTE-MEM BLDG	4.94
02/04/2025	150788	REPUBLIC SERVICES #645	RECYCLING -123 MCLEOD AVE-PSD	181.36
02/04/2025	150789	SUPERIORLAND LIBRARY	24/25 ANNUAL DIGITAL COLLECTION-LIBRARY	687.50
02/04/2025	150790	THE NEW YORK TIMES	BOOK REVIEW -#910686856-LIBRARY	26.00
02/04/2025	150791	U.S. BANK EQUIPMENT FINANCE	KYOCERA COPIER LEASE - LIBRARY	222.11
02/11/2025	150792	POSTMASTER - IRONWOOD	POSTAGE	140.94
			POSTAGE	140.94
				281.88
02/13/2025	150793	906 TREE SERVICE, LLC	SNOW PLOWING JAN 2025-LIBRARY	472.50
02/13/2025	150794	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES-CITY COMMISSION	58.90
			BLACKOUTCORDLESSBLINDS-WATERPLANT	252.00
			OFFICE SUPPLIES	700.75
			OFFICE SUPPLIES	298.45

Check Date	Check	Vendor Name	Description	Amount
				1,310.10
02/13/2025	150795	AUTOMATED COMFORT CONTROLS, INC	ENTELIWEB1000 RENEW&SVC ACC-MEM BLDG	625.00
02/13/2025	150796	BRIGHTBENEFITS	VISION INSURANCE PREMIUM	375.46
			VISION INSURANCE PREMIUM	375.46
			VISION INSURANCE PREMIUM	375.46
				<u>1,126.38</u>
02/13/2025	150797	BS&A SOFTWARE, INC.	ANNUAL SUPPORT-CEMETERY PROGRAM	1,233.00
			STRIPE TERMINAL	350.00
				<u>1,583.00</u>
02/13/2025	150798	C.D. SMITH CONSTRUCTION, INC.	WATER TREATMENT PLANT PH 2-JAN 1-31 '25	143,925.95
02/13/2025	150799	CENGAGE LEARNING, INC/GALE	BOOKS LIBRARY	28.79
			BOOKS LIBRARY	51.18
			BOOKS LIBRARY	59.18
				<u>139.15</u>
02/13/2025	150800	CHARTER COMMUNICATIONS	PHONE & INTERNET - DPW	231.36
02/13/2025	150801	CHARTER COMMUNICATIONS	E4932 SPRING CREEK RD-PUMP STN	308.51
02/13/2025	150802	COMPUTER DOCTORS	MONTHLY BACKUP & MAINT	4,590.00
02/13/2025	150803	COORDINATED BUSINESS SYSTEMS, LTD	TONER CONTRACT MXM364N- USAGE CHARGE	84.12
02/13/2025	150804	CORE & MAIN LP	500 - 5/8" RUBBER METER WASHERS	138.71
02/13/2025	150805	ELAN FINANCIAL SERVICES	CREDIT CARD PAYMENT	5,864.92
02/13/2025	150806	ELECTION SOURCE	ANNUAL MAINT CONTRACT ST/MI	990.00
02/13/2025	150807	FALLING LEAVES LLC - TANYA	UB refund for account: NORS-000410-0000-	364.50
02/13/2025	150808	FORSLUND BLDG SUPPLY INC	COUPLER NUTS & 1/2"THRD ROD- EQUIP#10	13.47
02/13/2025	150809	G.T.C. AUTO PARTS INC	WASHERFLUID,BULBS,GREASEFITTINGS-DPW	79.01
			OIL & OIL DRY-DPW	314.81
			AIR,COOLANT,OIL,FUEL FILTERS-EQUIP#751	308.97
				<u>702.79</u>
02/13/2025	150810	GOGEBIC COUNTY EQUALIZATION	DESIGNATED ASSESSOR FEE	85.00
02/13/2025	150811	GOGEBIC RANGE SOLID WASTE	CLEANUP-DPW GARAGE	107.90
02/13/2025	150812	GOGEBIC-IRON WASTEWATER AUTH	WASTEWATER TREATMENT - FEB 2025	90,759.75
02/13/2025	150813	HKGI	IRWD HOUSING STUDY JAN 1-31, 2025	2,708.75
02/13/2025	150814	HKGI	IRWD COMPREHENSIVE PLAN UPDATE	2,278.75
02/13/2025	150815	IRONWOOD WATER & SEWER UTIL	CLEM-205-01	214.87
			MARS-213-01 - MEM BLDG	1,661.21
			MCLW-123-01 - PSD	1,078.15
			AURE-235-01 - LIBRARY	71.72
				<u>3,025.95</u>
02/13/2025	150816	IRONWOOD-HURLEY ROTARY CLUB	DUES & MEALS OCT-DEC 2024	74.00
02/13/2025	150817	KEITH A. JOHNSON	DEMO SINGLE STALL GARAGE-119 E MICHIGAN	800.00
02/13/2025	150818	MAGDZIAK, JAMES	UB refund for account: ASHW-000332-0000-	367.04
02/13/2025	150819	MIDLAND SERVICES INCORPORATED	FUEL OIL - WATER PLANT	980.20
			FUEL OIL-PUMPHOUSE	1,008.08
				<u>1,988.28</u>
02/13/2025	150820	MONROE TRUCK EQUIPMENT, INC	TOMMY LIFTGATE ASSEMBLY- DPW	3,826.00
02/13/2025	150821	PARK TABLES	50% PYMT ADA PICNIC TABLES-CURRY PARK	2,695.28

Check Date	Check	Vendor Name	Description	Amount
02/13/2025	150822	PETTY CASH	REPLENISH PETTY CASH-OCT	8.10
			REPLENISH PETTY CASH-NOV	31.20
			REPLENISH PETTY CASH-DEC	199.48
			REPLENISH PETTY CASH-JAN 2025	13.50
				<u>252.28</u>
02/13/2025	150823	R.T. WILLIAMS AGENCY, INC	APPRAISAL FOR SOUTHERN BELTLINE	700.00
02/13/2025	150824	RANGE TELECOMMUNICATIONS	MISS DIG-FEB 2025	50.00
02/13/2025	150825	REPUBLIC SERVICES #645	RECYCLING,GARBAGE&CARTREPLACE-RESIDENTIA	44,536.60
02/13/2025	150826	REPUBLIC SERVICES #645	DUMPSTERS-205 CLEMENS -DPW	249.63
02/13/2025	150827	REPUBLIC SERVICES #645	DUMPSTER - MEM BLDG	249.64
02/13/2025	150828	REPUBLIC SERVICES #645	235 E AURORA - LIBRARY	27.68
02/13/2025	150829	REPUBLIC SERVICES #645	DUMPSTER - N11452 PUMP STN	41.61
02/13/2025	150830	ROPP, BRYCE	UB refund for account: OAKE-000453-0000-	67.40
02/13/2025	150831	SHERYL NORMAN	PIL INSURANCE - FEB 2025	465.20
02/13/2025	150832	SOUNDWORKS SYSTEMS, INC,	SOUND SYSTEM-FIRST FRIDAY EVENT	2,411.95
02/13/2025	150833	U P ASSESSORS ASSOCIATION	MEMBERSHIP & DUES	15.00
02/13/2025	150834	VESTIS	FLOOR MATS - MEM BLDG	176.64
02/13/2025	150835	WEX BANK	GAS USAGE - DPW & PSD	5,280.94
02/13/2025	150836	WHEELER, CHARLETTE	UB refund for account: ASHE-000240-0000-	369.30
02/13/2025	150837	WHITE WATER ASSOCIATES, INC	WATER SAMPLE TESTING	100.00
02/13/2025	150838	XCEL ENERGY	GROUP WATER POWER BILL	4,668.55
02/13/2025	150839	XCEL ENERGY	STREET LIGHTS	9,227.76
02/13/2025	150840	XCEL ENERGY	GROUP POWER BILL	13,712.92
02/13/2025	150841	XCEL ENERGY	PUMP STN & 3 WELLS	5,430.36
02/13/2025	150842	YELLOW LETTERS COMPLETE	2025 WINTER NEWSLETTER	4,985.55
02/17/2025	150843	POSTMASTER - IRONWOOD	POSTAGE	138.32
			POSTAGE	<u>138.32</u>
				276.64
02/20/2025	150844	AIRGAS USA, LLC	CYLINDER RENTAL - DPW	61.58
02/20/2025	150845	ALBERT RYE	MAILBOX SUPPORT REPLACEMENT POLICY	10.00
02/20/2025	150846	ANGELO LUPPINO INC	BULLET RESISTENT WINDOWS-MEM BLDG	10,325.00
02/20/2025	150847	AUTO VALUE IRONWOOD	3/8" IMPACT SOCKET SET - DPW SHOP	265.00
			OIL FILTERS - EQUIP #10 & #35	<u>87.23</u>
				352.23
02/20/2025	150848	BAKER & TAYLOR BOOKS INC	BOOKS LIBRARY	259.59
			BOOKS LIBRARY	<u>219.90</u>
				479.49
02/20/2025	150849	CHIEF OIL CO	HEATING FUEL OIL - CEMETERY	498.55
02/20/2025	150850	COLEMAN ENGINEERING CO	RANDA FIELD SURVEY	347.50
02/20/2025	150851	COLEMAN ENGINEERING CO	NEWPORT HEIGHTS WATER PROJECT	1,670.25
02/20/2025	150852	COLEMAN ENGINEERING CO	LEAD SERVICE LINE REPLACEMENT PROJECT	3,308.25
02/20/2025	150853	COLEMAN ENGINEERING CO	2025 MDOT SMALL URBAN	2,399.00
02/20/2025	150854	COLEMAN ENGINEERING CO	PHASE 5 DWSRF WATER SYSTEM UPGRADES	20,709.25
02/20/2025	150855	COLEMAN ENGINEERING CO	PHASE 5B:NOTICE OF COVERAGE PERMIT FEE	408.00
02/20/2025	150856	COLEMAN ENGINEERING CO	2024 PHASE 5 SANITARY SEWER RURAL DEV	16,506.00
02/20/2025	150857	COMPUTER DOCTORS	CONFIGURE LAPTOP & MEET W/SCADA TECH	820.72
			BS&A AP IS MISSING ON JEN'S LAPTOP	60.00
			CREATE NEW SHARED MAILBOX	30.00
			EQUIPMENT RENTAL FILE ACCESS	60.00
			DELEGATING ACCESS TO PAM'S FILES	60.00
			TEST SCAN & PRINT-HP DESIGNJET T2300	<u>933.35</u>

Check Date	Check	Vendor Name	Description	Amount
			TEST SCAN&PRINT-HP DESIGNJET T2300	261.00
			INSTALL NEW LAPTOP FOR JEN	303.35
			CONFIGURE LAPTOP & MEET W/SCADA TECH	125.99
			SITE SURVEY FOR CABLE RUNS-HR OFFICE	182.01
				<u>2,836.42</u>
02/20/2025	150858	COORDINATED BUSINESS SYSTEMS, LTD	TONER CONTRACT- MXC303W	170.38
02/20/2025	150859	CORE & MAIN LP	1-1/4 CURB STOP CAPS	400.39
			10"X12" & 10"X7-1/2" FULL CIRCLE CLAMPS	865.58
			CORDONEL 2" WATER METERS	4,169.94
				<u>5,435.91</u>
02/20/2025	150860	DAILY GLOBE	BIDS, PLANNING COMM.	627.55
02/20/2025	150861	DELTA DENTAL OF MICHIGAN	DENTAL PREMIUMS - MARCH 2025	1,632.46
02/20/2025	150862	G.T.C. AUTO PARTS INC	EMPTY AEROSOL CANS & OUNCES OF PAINT	53.00
02/20/2025	150863	GALLO, JEFFREY L & COLLEEN M	UB refund for account: LEOE-000400-0000-	532.72
02/20/2025	150864	HOWIES HOCKEY TAPE	PRACTICE JERSEY'S - CIVIC CENTER	437.51
02/20/2025	150865	IRONWOOD WATER & SEWER UTIL	SPNG-3642-01	285.86
02/20/2025	150866	LAKES DISTRIBUTING INC	CUSTODIAL SUPPLIES- CIVIC CENTER	105.70
02/20/2025	150867	LAWSON PRODUCTS INC	3/4" X 6" BOLTS - DPW SHOP	35.60
			MISC. HARDWARE - DPW SHOP	280.47
				<u>316.07</u>
02/20/2025	150868	MILLER-BRADFORD & RISBERG, INC	FUEL COOLER - EQUIP #79	760.35
02/20/2025	150869	NORTH AMERICAN BENEFITS CO	LIFE INSURANCE PREMIUMS - MARCH 2025	201.00
02/20/2025	150870	NORTH STAR BEVERAGE CO INC	CONCESSION SUPPLIES - CIVIC CENTER	397.00
			CONCESSION SUPPLIES - CIVIC CENTER	287.00
				<u>684.00</u>
02/20/2025	150871	PIONEER DRAMA SERVICE	FOLK TAILS & COMPLAINT DEPT & LEMONADE	200.00
02/20/2025	150872	POWERPLAN	HYDRAULIC CYLINDER SEAL KIT - EQUIP#80	308.43
02/20/2025	150873	PRINTING SYSTEMS, INC	TAX FORMS	219.82
02/20/2025	150874	STATE OF MICHIGAN	WATER EXAM APPLICATION S-4	70.00
02/20/2025	150875	STATE OF MICHIGAN	WATER EXAM APPLICATION S-4	70.00
02/20/2025	150876	STATE OF MICHIGAN	WATER EXAM APPLICATION S-2	70.00
02/20/2025	150877	STATE OF MICHIGAN	WATER EXAM APPLICATION D-4	70.00
02/20/2025	150878	STATE OF MICHIGAN	WATER EXAM APPLICATION S-3	70.00
02/20/2025	150879	U.S. BANK EQUIPMENT FINANCE	COPIER LEASE-MX3051 - PSD	135.88
02/20/2025	150880	USABLUEBOOK	HIGHRANGECHLORINETESTSTRIPSDPDFREE	230.13
02/20/2025	150881	VERIZON WIRELESS	CELL PHONE CHARGES	696.53
02/20/2025	150882	WESTERN UP PLANNING & DEV. REGION	ADM SERVICES-LIBRARY COMM CTR GRANT	1,170.00
02/20/2025	150883	WHITE WATER ASSOCIATES, INC	WATER SAMPLE TESTING	100.00
			WATER SAMPLE TESTING	20.00
				<u>120.00</u>
02/20/2025	150884	XCEL ENERGY	5788 OLD COUNTY RD	62.41
02/20/2025	150885	XCEL ENERGY	690 W CLOVERLAND DR-CURRY PARK	21.50
02/21/2025	150886	POSTMASTER - IRONWOOD	POSTAGE	136.81
			POSTAGE	136.81
				<u>273.62</u>
02/27/2025	150887	POSTMASTER - IRONWOOD	POSTAGE	138.99
			POSTAGE	138.98

Check Date	Check	Vendor Name	Description	Amount
				277.97
02/28/2025	150888	906 TREE SERVICE, LLC	SNOWPLOWING-SNOW BLIGHT-IPSD	304.00
			SNOWPLOWING-SNOW BLIGHT-IPSD	266.00
				570.00
02/28/2025	150889	ADVANCED BENEFIT SOLUTIONS, INC	HRA,FSA&COBRA BUNDLED FEES-JAN2025	1,438.00
02/28/2025	150890	ADVANCED BENEFIT SOLUTIONS, INC	HRA,FSA&COBRA BUNDLED FEES-FEB2025	943.00
02/28/2025	150891	AUTOMATED COMFORT CONTROLS,INC	TEMPERATURE ISSUES-SSA OFFICE	282.50
02/28/2025	150892	AVAYA COMMUNICATION-CIT	PHONE SYSTEM - MEM BLDG	252.00
02/28/2025	150893	BAKER & TAYLOR BOOKS INC	AUDIO VISUAL - LIBRARY	25.19
02/28/2025	150894	BENDEL, MATT	UB refund for account: CLOW-000520-0000-	273.30
02/28/2025	150895	BERGMAN, TOM	TRAVEL EXPENSE REIMBURSEMENT	73.78
02/28/2025	150896	CHARTER COMMUNICATIONS	PHONE, INTERNET & TV - CIVIC CTR	531.96
02/28/2025	150897	CHARTER COMMUNICATIONS	200 PENOKEE RD OFFICE	84.98
02/28/2025	150898	DEAN LAW OFFICE, P.C.	LEGAL SERVICES-JAN 2025	1,874.50
02/28/2025	150899	DENNIS HEWITT	MILEAGE FEBRUARY 2025	25.20
02/28/2025	150900	HOWIES HOCKEY TAPE	SHIN PAD TAPE, WHITE & BLACK CLOTH TAPE	261.13
02/28/2025	150901	IRONWOOD TOWNSHIP	4972 E JACKSON RD-CIVIC CTR WATER BILL	374.52
02/28/2025	150902	IRONWOOD WATER & SEWER UTIL	MARS-PRKS-01	30.00
			MARS-CEM-01	23.75
			MARS-SEW-01	21.67
			MARS-SD-01	13.33
				88.75
02/28/2025	150903	JAKE'S EXCAVATING & LANDSCAPING LLC	SNOW PLOWING - CIVIC CENTER	750.00
02/28/2025	150904	LAKES DISTRIBUTING INC	PAPER TOWEL DISPENSER & SOAP	183.10
			CUSTODIAL SUPPLIES-CIVIC CENTER	237.90
				421.00
02/28/2025	150905	MICHIGAN RURAL WATER ASSOC	DISTR & LIMITED TREATMENT-CLASS	1,520.00
02/28/2025	150906	MID-AMERICAN RESEARCH CHEMICAL	CUSTODIAL SUPPLIES-MEM BLDG	509.20
02/28/2025	150907	MUKAVITZ HEATING, INC	MODINE HEATERS-MEM BLDG GYM	654.90
02/28/2025	150908	NASI CONSTRUCTION LLC	RAYNOR SPRINGS- DPW GARGE DOORS	1,750.43
02/28/2025	150909	NORTH STAR BEVERAGE CO INC	CONCESSION SUPPLIES-CIVIC CTR	196.20
02/28/2025	150910	PAT'S FOODS	HARDWARE- FLOOR CLEANING MACHINE	4.18
02/28/2025	150911	THE NEW YORK TIMES	BOOK REVIEW -#910686856-LIBRARY	26.00
02/28/2025	150912	U.S. BANK EQUIPMENT FINANCE	SHARP COPIER LEASE - MEM BLDG	402.00
02/28/2025	150913	U.S. BANK EQUIPMENT FINANCE	KYOCERA COPIER LEASE - LIBRARY	217.77
02/28/2025	150914	UPPER PENINSULA REGION OF LIBRARY	UPRLC 24/25 MEMBERSHIP DUES-LIBRARY	75.00
02/28/2025	150915	XCEL ENERGY	105 W AURORA - CITY SQUARE	269.57
02/28/2025	150916	XCEL ENERGY	E4932 SPRING CREEK WTR TRMN	104.81
02/28/2025	150917	XCEL ENERGY	STREET LIGHTS	310.55
02/28/2025	150918	XCEL ENERGY	110 N LOWELL ST - DEPOT	639.03
02/28/2025	150919	XCEL ENERGY	1 SUFFOLK DOWNTOWN STREET LIGHTS	188.61
02/28/2025	150920	XCEL ENERGY	205 W AURORA ST- WELLS FARGO BLDG	93.69
02/19/2025	803731	ASPIRUS GRAND VIEW CLINIC	DUE FROM HOUSING COMMISSION	20.00

RIVER TOTALS:

Total of 181 Disbursements:

1,461,461.04

Bank RVTAX TAX COLLECTION



Check Date	Check	Vendor Name	Description	Amount
02/13/2025	10108	BAROKA, JESSE	2024 Win Tax Refund 52-24-311-050	85.16
02/13/2025	10109	CITY OF IRONWOOD-STREET IMPROVEMENT	TAX DISBURSEMENT JAN 13, 2025 - JAN 31,	758.21
02/13/2025	10110	CITY OF IRONWOOD-TAXES	TAX DISBURSEMENT JAN 13, 2025 - JAN 31,	12,842.87
02/13/2025	10111	VOID		0.00 V
02/13/2025	10112	GOGEBIC COUNTY TREAS -ST EDUC.	TAX DISBURSEMENT JAN 13, 2025 - JAN 31,	2,346.47
02/13/2025	10113	GOGEBIC COUNTY TREAS-SUMMER TX	TAX DISBURSEMENT JAN 13, 2025 - JAN 31,	0.00 V
02/13/2025	10114	GOGEBIC COUNTY TREAS-SUMMER TX	LAND BANK JAN 13, 2025 - JAN 31, 2025	10.02
02/13/2025	10115	GOGEBIC COUNTY TREAS-WINTER TX	TAX DISBURSEMENT JAN 13, 2025 - JAN 31,	74,767.05
02/13/2025	10116	GOGEBIC COUNTY TREAS-WINTER TX	LAND BANK JAN 13, 2025 - JAN 31, 2025	10.93
02/13/2025	10117	GOGEBIC-ONT INTERMEDIATE - TAX	TAX DISBURSEMENT JAN 13, 2025 - JAN 31,	1,405.42
02/13/2025	10118	IRONWOOD AREA SCHOOLS-BOND 1	TAX DISBURSEMENT JAN 13, 2025 - JAN 31,	207.25
02/13/2025	10119	IRONWOOD AREA SCHOOLS-BOND 2	TAX DISBURSEMENT JAN 13, 2025 - JAN 31,	625.90
02/13/2025	10120	IRONWOOD AREA SCHOOLS-TAX	TAX DISBURSEMENT JAN 13, 2025 - JAN 31,	2,471.63
02/13/2025	10121	STATE OF MICHIGAN-SCHOOL AID FUND	TAX DISBURSEMENT JAN 13, 2025 - JAN 31,	3.67
02/25/2025	10122	CITY OF IRONWOOD-STREET IMPROVEMENT	TAX DISBURSEMENT JAN 13, 2025 - JAN 31,	0.30
02/25/2025	10123	CITY OF IRONWOOD-TAXES	TAX DISBURSEMENT JAN 13, 2025 - JAN 31,	4.22
02/25/2025	10124	GOGEBIC COUNTY TREAS -ST EDUC.	TAX DISBURSEMENT JAN 13, 2025 - JAN 31,	0.92
02/25/2025	10125	GOGEBIC COUNTY TREAS-SUMMER TX	TAX DISBURSEMENT JAN 13, 2025 - JAN 31,	2,534.54
02/25/2025	10126	GOGEBIC-ONT INTERMEDIATE - TAX	TAX DISBURSEMENT JAN 13, 2025 - JAN 31,	0.55
02/25/2025	10127	IRONWOOD AREA SCHOOLS-BOND 1	TAX DISBURSEMENT JAN 13, 2025 - JAN 31,	0.08
02/25/2025	10128	IRONWOOD AREA SCHOOLS-BOND 2	TAX DISBURSEMENT JAN 13, 2025 - JAN 31,	0.24
02/25/2025	10129	IRONWOOD AREA SCHOOLS-TAX	TAX DISBURSEMENT JAN 13, 2025 - JAN 31,	2.75

## RVTAX TOTALS:

(2 Checks Voided)

Total of 20 Disbursements: 98,078.18

## Bank RVWBD WATER BOND DEBT SERVICE FUND

02/03/2025	3 (E)	RURAL DEVELOPMENT	BOND# 67830	33,605.21
02/03/2025	4 (E)	RURAL DEVELOPMENT	BOND# 91-36	3,771.87

## RVWBD TOTALS:

Total of 2 Disbursements: 37,377.08

## Bank RVWSC WATER SUPPLY SYSTEM CONSTRUCTION

02/14/2025	500080	C.D. SMITH CONSTRUCTION, INC.	WATER TREATMENT PLANT PH 1-DEC1-31,'24	575,913.05
02/14/2025	500081	HDR MICHIGAN, INC	PH2-FILTRATION PLANT-DEC1-DEC28,24	21,955.63

## RVWSC TOTALS:

Total of 2 Disbursements: 597,868.68

## REPORT TOTALS:

(2 Checks Voided)

Total of 218 Disbursements: 2,243,154.19



**To:** Mayor Corcoran and City Commission

**From:** Paul Anderson, City Manager

**Date:** March 17, 2025

**Meeting Date:** March 24, 2025

**Re:** Engineering Budget Transfer at the Water Treatment Plant

---

As is explained in the attached documents, the City of Ironwood is looking to shift \$100,000 from Phase 2 engineering budget to the Phase 1 engineering budget in efforts toward using the remaining grant dollars of the Phase 1 project. USDA RD (funding agency on Phase 1) and EGLE (funding agency on Phase 2) are both in approval of this issue. Our best estimate right now is that there is currently about \$230K of contingency funds (100% grant dollars) in Phase 1 that we will not be needing for construction related activities of Phase 1. We will have this number nailed down to the penny/dollar by May and so right now we are looking to take a first step of transferring \$100K of that that \$230K from Phase 2 engineering to Phase 1 engineering. Once we finalize construction costs of Phase 1 in May, then we will transfer the remaining \$130K or whatever the number turns out to be, using the same format of engineering contract amendment. By taking this first step right now, it allows us to start paying the next few months of engineering invoices with Phase 1 dollars while we sort out the final Phase 1 construction costs.

This will be adding additional contingency dollars to the Phase 2 Project. We still have a long way to go in construction of Phase 2 for additional contractor change order costs to come up. As we get towards the middle and end of Phase 2, the City and engineering team will stay in touch with EGLE on how the final contingency dollars (if any) are desired to be used and obtain approval prior to moving forward with any changes to the current project contract documents.

Recommended motion: Authorize Mayor to execute Amendment Number 3 for Phase 1 Water Treatment Plant and Amendment Number 2 for Phase 2 Water Treatment Plant to transfer \$100,000 of engineering budget from Phase 2 to Phase 1.



March 11, 2025

Andy Granskog, PE  
State Engineer  
USDA Rural Development  
3001 Coolidge Rd., Suite 200  
East Lansing, MI 48823

Dear Mr. Granskog,

On behalf of the City of Ironwood, Michigan (City), HDR Michigan, Inc. (HDR) would like to formally request the use of additional funds under the existing United States Department of Agriculture (USDA) Rural Development (RD) grant funding that is dedicated to the City's Water Treatment Plant (WTP) project. HDR is the engineer of record for the project. The existing funding would be used to pay for construction engineering costs the City will incur for the project.

The grant funding received from USDA RD was provided to support the full study, design and construction of the project. The original project was to include a building, high service pump station, drinking water filtration system, clearwell, garage, and infiltration basin. When the project originally went out for bid to contractors, the resulting bid pricing received could not be covered by the RD grant funding allocated for the project. Therefore, the City elected to split the project into two phases. Phase 1 included the construction of the building and high service pump station. Phase 2 would include the construction of the drinking water filtration system, clearwell, garage and infiltration basin. To date, RD's grant funding has mainly supported engineering and construction costs for Phase 1.

The City was recently able to obtain additional funding for Phase 2 scope from the Michigan Department of Environmental, Great Lakes, and Energy (EGLE) under the U.S. Environmental Protection Agency's Bi-partisan Infrastructure Law. Therefore, engineering and construction of the Phase 2 scope has been started and is underway. Under this funding, the City has construction administration and resident project representative support that is being provided by HDR.

In order to utilize the remaining funds available under the RD grant, the City is requesting that a portion of the Phase 2 engineering costs be paid for under the grant. We are requesting that \$100,000 be allocated to Phase 2 engineering costs under the RD grant fund. The justification is that these services would have been provided under the original project scope in which the grant was made. The City is also nearing the end of the project and would like to exhaust all funds available and ensure that sufficient funds are available to complete the construction of the project.



HDR and the City have developed Amendment #3 for the Phase 1 project and Amendment #2 for the Phase 2 project engineering services agreements to document the scope and cost modifications across both projects. The Phase 2 Amendment #2 will deduct engineering scope and fee from that project and the Phase 1 Amendment #3 will add engineering scope and fee. See both amendments attached to this letter for reference.

Thank you for your consideration on this request. If you have any questions, please feel free to reach out to Josh Prusakiewicz, HDR Project Manager (734-637-1295, [josh.prusakiewicz@hdrinc.com](mailto:josh.prusakiewicz@hdrinc.com)) or Paul Anderson, City Manager (906-932-5050, ext. 116, [andersonp@ironwood.gov](mailto:andersonp@ironwood.gov))

Sincerely,  
HDR Michigan, Inc.

A handwritten signature in black ink, appearing to read 'Josh Prusakiewicz'.

Josh Prusakiewicz  
Project Manager

City of Ironwood

Paul C  
Anderson

Digitally signed by  
Paul C Anderson  
Date: 2025.03.17  
07:33:58 -05'00'

Paul Anderson, PE  
City Manager

## AMENDMENT TO OWNER-ENGINEER AGREEMENT

## Amendment No. 3 – Phase 1

Owner: **The City of Ironwood**  
 Engineer: **HDR Michigan, Inc.**  
 Project: **City of Ironwood Water Treatment Plant/Pump Station**  
 Effective Date of Owner-Engineer Agreement: **April 12, 2021**  
 Nature of Amendment: (Check those that apply)

- ☐ Additional Services to be performed by Engineer  
☒ Modifications to services of Engineer  
☐ Modifications to responsibilities of Owner  
☒ Modifications of payment to Engineer  
☒ Modifications to time(s) for rendering services  
☐ Modifications to other terms and conditions of the Agreement

## Description of Modifications:

**Phase 1 of the project is funded by a grant from United States Department of Agriculture (USDA) Rural Development (RD). The Phase 2 portion is being funded by a grant from the United States Environmental Protection Agency Bi-partisan Infrastructure Law. RD has agreed to cover a portion of the construction phase engineering costs for Phase 2 of the project since the work was a part of the original request for grant funding.**

**Since a portion of the Phase 2 engineering costs will be covered by USDA RD grant funding under the Phase 1 HDR/City of Ironwood contract, the Phase 1 contract needs to be extended to December 31, 2025 to continue to provide these services. The fee for these services will be deducted from the Phase 2 contract between HDR and City of Ironwood under Amendment #2. See Attachment A for Scope of Services and Additional Fees.**

## Agreement Summary:

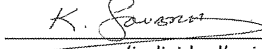
Original agreement amount:	\$1,148,000	
Net change for prior amendments:	\$175,200	
This amendment amount:	\$100,000	
Adjusted Agreement amount:	\$1,423,200	
Change in time for services (days or date, as applicable):		Previous final completion date was January 24, 2025, now changed to December 31, 2025.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. The Effective Date of the Amendment is **March \_\_\_\_, 2025**.

Owner  
 \_\_\_\_\_  
 City of Ironwood

Engineer –  
 \_\_\_\_\_  
 HDR Michigan, Inc.  
 (typed or printed name of organization)

By: \_\_\_\_\_  
 (individual's signature)

By:   
 (individual's signature)

(Attach evidence of authority to sign.)

(Attach evidence of authority to sign.)

Date: \_\_\_\_\_  
 (date signed)

Date: **03/14/2025**  
 (date signed)

Name: **Paul Anderson, PE**  
 (typed or printed)

Name: **Khaled Soubra**  
 (typed or printed)

Title: **City Manager**  
 (typed or printed)

Title: **Vice President/Michigan Area Manager**  
 (typed or printed)

**ATTACHMENT A**  
**SCOPE OF SERVICES & ADDITIONAL FEES**

**PART 1.0 BACKGROUND:**

Over the last several years, HDR has been supporting the City of Ironwood (City) as the Engineer of Record for the Ironwood Water Treatment Plant (WTP) Phase 1 project. Phase 1 of the project will include a high service pumping station and shell of the water treatment plant. Phase 2 of the project will include the treatment filters, clearwell, garage, and infiltration basin to complete the facility and provide treated drinking water to the City.

Phase 1 of the project is funded by a grant from United States Department of Agriculture (USDA) Rural Development (RD). When the project was originally studied and designed, the entire plant design and construction was to be funded by RD. Upon receiving contractor bids, it was determined that the project could not be completely funded by the RD grant. Therefore, the project was split into two phases. The City has since been able to obtain funding for Phase 2 of the project and has awarded the work to a contractor. The Phase 2 project has recently kicked off and is actively in construction. The Phase 2 portion is being funded by a grant from the United States Environmental Protection Agency Bi-partisan Infrastructure Law. RD has agreed to cover a portion of the construction phase engineering costs for Phase 2 of the project since the work was a part of the original request for grant funding.

**PART 2.0 CONTRACT EXTENSION:**

Under the previous Amendment 2, substantial completion date for Phase 1 was to be December 13, 2024 and final completion date will be January 24, 2025. However, due to construction schedule delays and startup/commissioning issues, the substantial completion date was extended to be January 24, 2025 and final completion is no May 31, 2025.

Also, as per this amendment, a portion of the Phase 2 engineering services/costs will be covered by USDA RD grant funding under the Phase 1 HDR/City of Ironwood contract. Therefore, the Phase 1 contract needs to be extended to December 31, 2025, to continue to provide these services. The fee for these services will be deducted from the Phase 2 contract between HDR and City of Ironwood under Amendment #2.

**PART 3.0 SCOPE OF SERVICES:**

**Task – Addition of Phase 2 Construction Administration Support**

Due to RD allowing the City to use Phase 1 grant funding to pay for Phase 2 engineering costs, HDR will provide Phase 2 construction administration support under the Phase 1 contract. HDR will shift labor hours and fee to this contract to provide on-going Phase 2 construction administration support (RFI/submittal reviews, construction team meetings, pay application reviews). The type of support is further defined in the Agreement Between Owner and Engineer for Professional Services dated April 12, 2021.

**Deliverables:**

- As defined in the Agreement between Owner and Engineer for Professional Services dated April 12, 2021.

### **Task – Addition of Phase 2 Resident Project Representative Support**

Due to RD allowing the City to use Phase 1 grant funding to pay for Phase 2 engineering costs, the HDR will provide Phase 2 resident project representative support under the Phase 1 contract. HDR will shift labor hours and fee to this contract to support RPR services which are defined in the Agreement Between Owner and Engineer for Professional Services dated April 12, 2021.

#### **Deliverables:**

- As defined in the Agreement between Owner and Engineer for Professional Services dated April 12, 2021.

### **PART 4.0 ADDITIONAL FEES:**

HDR proposes to perform the above Scope of Work on a time and materials basis with an upper limit of **\$100,000**, including expenses billed at cost. Though not anticipated, we will contact you before exceeding this fee, if additional fees are required.

**EXHIBIT K—AMENDMENT TO OWNER-ENGINEER AGREEMENT**

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**AMENDMENT TO OWNER-ENGINEER AGREEMENT**

**Amendment No. 2 – Phase 2**

Owner: **The City of Ironwood**  
Engineer: **HDR Michigan, Inc.**  
Project: **City of Ironwood Water Treatment Plant, Phase 2**  
Effective Date of Owner-Engineer Agreement: **December 28, 2023**  
Nature of Amendment: (Check those that apply)  
☐ Additional Services to be performed by Engineer  
☒ Modifications to services of Engineer  
☐ Modifications to responsibilities of Owner  
☒ Modifications of payment to Engineer  
☐ Modifications to time(s) for rendering services  
☐ Modifications to other terms and conditions of the Agreement

**Description of Modifications:**

**Phase 2 of the project is funded by a grant from the Michigan Department of Environment, Great Lakes and Environment (EGLE) under the United States Environmental Protection Agency Bi-partisan Infrastructure Law. This grant includes federal funds with requirements that the project comply with Buy America, Build America (BABA) requirements. Phase 1 of the project is funded by a grant from United States Department of Agriculture (USDA) Rural Development (RD). When the project was originally studied and designed, the entire plant design and construction was to be funded by RD. Upon receiving contractor bids, it was determined that the project could not be completely funded by the RD grant. Therefore, the project was split into two phases. The City has since been able to obtain funding for Phase 2 of the project from EGEL and has awarded the work to a contractor.**

**The Phase 2 project has recently kicked off and is actively in construction. RD has agreed to cover a portion of the construction phase engineering costs for Phase 2 under the Phase 1 funding of the project since the work was a part of the original request for grant funding. See Attachment A for Scope of Services and Additional Fees.**

**Agreement Summary:**

Original agreement amount: \$ 949,000  
Net change for prior amendments: \$ 20,000  
This amendment amount: \$-100,000  
Adjusted Agreement amount: \$ 869,000  
Change in time for services (days or date, as applicable): None



213 S. Marquette St  
Ironwood, MI 49938  
www.cityofironwood.org



Phone: (906)932-5050  
Fax: (906)932-0263

#	Item	Qty	Recommend	
			Starting Bid	Bidders Proposed Bid
1	TI05032 Adding Machine	1	\$ 1.00	
2	Black & Decker Clothes Iron	1	\$ 1.00	
3	Oxford Gray portable file cart - 24x29x13"	1	\$ 1.00	
4	15" Lighted snowflake	2	\$ 1.00	
5	CD/Radio Player (new)	1	\$ 1.00	
6	#6853 Gates Belt	1	\$ 1.00	
7	Dayton 4L370H V-Belt	3	\$ 1.00	
8	Dayton 6A118G V-Belt	1	\$ 1.00	
9	AX55 Belt	3	\$ 1.00	
10	Dayton 6L241G Belt	3	\$ 1.00	
11	AX53 Belt	4	\$ 1.00	
12	4418 V-Belt	2	\$ 1.00	
13	Card Swipe Reader	1	\$ 1.00	
14	3-yards Black cotton fabric	3	\$ 1.00	
15	Laminating Machine	1	\$ 1.00	
16	HP LaserJet 98A Toner (New in box)	1	\$ 1.00	
17	Assortment of Typewriter Ribbons	10	\$ 1.00	
18	AVBERC28BK Epson Ribbon, 6 pack	2	\$ 1.00	
19	5' Lighted Snowman	1	\$ 1.00	
20	Light tan top, desk, metal base - 5'x30"x27"H	1	\$ 1.00	
21	67"Hx40"Wx21"D, Cherry wood type, desk cabinet	1	\$ 1.00	
22	Dark Brn Wood Chair, Taller seat height	1	\$ 1.00	
23	Heavy duty vinyl tarp panels (blue & yellow). Sz?	15?	\$ 1.00	
24	Plastic basket crates 18x14x10"	10	\$ 1.00	
25	Antique wood file cart w/ flip top - 24Lx11Wx27H	1	\$ 1.00	
26	1" conduit hanging rack 55"W x 57"H	1	\$ 1.00	
27	Double sink vanity top, light tan(?) 51x22" New	2	\$ 1.00	
28	2 Drawer Metal file cabinet - 26Dx15Wx19H	1	\$ 1.00	
29	CBC Combo Plastic Comb Binding Machine	1	\$ 1.00	
30	Tin Pepsi Chalk sign	2	\$ 1.00	
31	Old Metal cabinet (can't see type) 49x27x16	1	\$ 1.00	
32	Wood Table, Hvy Duty, 85Lx39Wx31H	1	\$ 1.00	
33	Oak Table, 71Lx37Wx31H	1	\$ 1.00	
34	Service Master buffer, Electro Roto	1	\$ 1.00	
35	Lot of 13 HP OfficeJet 88 XL and reg. size ink	1	\$ 1.00	
36	Lot of 4 Hoover Type C vacuum bags	1	\$ 1.00	
37	Lot of 11 Enviro-Clean Vacuum Bat PF14 PF18 PF168P	1	\$ 1.00	
38	Lot of 5 Dirt Devil Type G vacuum bag	1	\$ 1.00	
39	Lot of 11 Riccar 8000 8900 & Type B vacuum bags	1	\$ 1.00	
40	Lot of 3 Dirt Devil Type U vacuum bags	1	\$ 1.00	
41	Lot of 4 PIC40 Postage Ink Red Postbase	1	\$ 1.00	
42	THORO-MATIC Floor Buffer Machine	1	\$ 1.00	
#	Item	Qty	Starting	

**Bid**

[illegible]

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. The Effective Date of the Amendment is **March \_\_\_\_**, 2025.

Owner

City of Ironwood

(typed or printed name of organization)

By: \_\_\_\_\_

(individual's signature)

(Attach evidence of authority to sign.)

Date: \_\_\_\_\_

(date signed)

Name: Paul Anderson, PE

(typed or printed)

Title: City Manager

(typed or printed)

Engineer

HDR Michigan, Inc.

(typed or printed name of organization)

By: \_\_\_\_\_

(individual's signature)

(Attach evidence of authority to sign.)

Date: \_\_\_\_\_

03/14/2025

(date signed)

Name: Khaled Soubra

(typed or printed)

Title: Vice President/Michigan Area Manager

(typed or printed)

## **ATTACHMENT A**

### **SCOPE OF SERVICES & ADDITIONAL FEES**

#### **PART 1.0 BACKGROUND:**

Over the last several years, HDR has been supporting the City of Ironwood (City) as the Engineer of Record for the Ironwood Water Treatment Plant (WTP) Phase 1 project. Phase 1 of the project will include a high service pumping station and shell of the water treatment plant. Phase 2 of the project will include the treatment filters, clearwell, garage, and infiltration basin to complete the facility and provide treated drinking water to the City.

Phase 2 of the project is funded by a grant from the Michigan Department of Environment, Great Lakes and Environment (EGLE) under the United States Environmental Protection Agency Bipartisan Infrastructure Law. This grant includes federal funds with requirements that the project comply with Buy America, Build America (BABA) requirements. Phase 1 of the project is funded by a grant from United States Department of Agriculture (USDA) Rural Development (RD). When the project was originally studied and designed, the entire plant design and construction was to be funded by RD. Upon receiving contractor bids, it was determined that the project could not be completely funded by the RD grant. Therefore, the project was split into two phases. The City has since been able to obtain funding for Phase 2 of the project and has awarded the work to a contractor.

The Phase 2 project has recently kicked off and is actively in construction. RD has agreed to cover a portion of the construction phase engineering costs for Phase 2 under the Phase 1 funding of the project since the work was a part of the original request for grant funding.

#### **PART 2.0 SCOPE OF SERVICES:**

##### **Task – Reduction of Phase 2 Construction Administration Support**

Due to RD allowing the City to use Phase 1 grant funding to pay for Phase 2 engineering costs, the HDR will reduce construction administration (CA) support under the Phase 2 contract. HDR will shift costs from Phase 2 for these services and add them under the Phase 1 contract's Amendment #3. This will reduce on-going Phase 2 construction administration support (RFI/submittal reviews, construction team meetings, pay application reviews) under the Phase 2 contract, but will increase Phase 2 CA costs on the Phase 1 agreement Between the Owner and Engineer for Professional Services dated April 12, 2021 under Amendment 3. The type of Phase 2 support is further defined in the Agreement Between Owner and Engineer for Professional Services dated December 28, 2023.

##### **Deliverables:**

- As defined in the Agreement between Owner and Engineer for Professional Services dated December 28, 2023.

##### **Task – Reduction of Phase 2 Resident Project Representative Support**

Due to RD allowing the City to use Phase 1 grant funding to pay for Phase 2 engineering costs, the HDR will reduce Phase 2 resident project representative support under the Phase 2 contract. HDR will shift costs from Phase 2 for these services and add them under the Phase 1 contract's

Amendment 3. HDR will reduce labor hours to support RPR services which are defined in the Agreement Between Owner and Engineer for Professional Services dated 12/28/23.

**Deliverables:**

- As defined in the Agreement between Owner and Engineer for Professional Services dated December 28, 2023.

**PART 4.0 ADDITIONAL FEES:**

HDR proposes to reduce the above Scope of Work costs on a time and materials basis with an upper limit of **\$100,000**, including expenses billed at cost.



**To:** Mayor Corcoran and City Commission

**From:** Jason Alonen, DPW Supervisor

**Date:** March 12, 2025

**Meeting Date:** March 24, 2025

**Re:** Early Salt and Backup Salt Order 2025-2026 Season

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The Public Works Street Department is requesting authorization to place the annual order with MiDEAL for Early Salt of 500 tons and Backup Salt of 200 tons for the 2025/2026 winter season. MiDEAL is the State of Michigan's extended purchasing program that allows Michigan cities, as well as other governmental and nonprofits, to buy goods and services from competitively bid state contracts. The current contract purchase price, effective through August 31, 2025, for Early Salt is \$91.94 per ton, and Backup Salt delivery is \$98.50 per ton. Early delivery typically occurs in mid-September. The Funding will come from the Major and Local Street Funds.

**CITY OF IRONWOOD**

**RESOLUTION #025-026**

**A RESOLUTION TO APPROVE CONTRACT NUMBER 25-5095 WITH THE MICHIGAN  
DEPARTMENT OF TRANSPORTATION**

At a Regular Meeting of the Ironwood City Commission, held on March 24, 2025, in the Commission Chambers of the Municipal Memorial Building, Ironwood, Michigan, the following Resolution was offered by Commissioner \_\_\_\_\_, supported by Commissioner \_\_\_\_\_.

**WHEREAS**, the Michigan Department of Transportation (MDOT) is planning a project to do single course chip seal and permanent pavement markings along Penokee Road from Frenchtown Road to Clemens Street, along Frenchtown Road from Penokee Road to South Lake Street, along South Suffolk Street/Burma Road from East Houk Street to East McLeod Avenue, along Brogan Street from South Range Road to First National Street, and along Greenbush Street from US-2 to Margaret Street; and all together with necessary related work; and all together with necessary related work within the corporate limits of the City of Ironwood; and

**WHEREAS**, the Project Cost shall be met in part by contributions by the Federal Government. Federal Surface Transportation Funds shall be applied to the eligible items of the Project Cost up to the lesser of: (1) \$83,300 or (2) an amount such that 80 percent, the normal Federal participation ratio for such funds, is not exceeded at the time of the award of the construction contract. The balance of the Project Cost, after deduction of Federal Funds, shall be charged to and paid by the City of Ironwood.

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Ironwood approves the agreement with the Michigan Department of Transportation (MDOT) and authorizes the following City Official, City Manager Paul Anderson, P.E., to sign Contract Number 25-5095.

Upon roll call vote, the following votes were recorded:

Yes:

No:

Absent:

**RESOLUTION DECLARED ADOPTED**

---

Kim S. Corcoran, Mayor

I, Jennifer L. Jacobson, the duly appointed City Clerk of the City of Ironwood, Michigan, do hereby certify that the foregoing is a true copy of a Resolution adopted by the City Commission of the City of Ironwood at its Regular Meeting on **March 24, 2025**.

---

Jennifer L. Jacobson, City Clerk

STP

DA

Control Section	STUL 27000
Job Number	221117CON
Project	25A0341
CFDA No.	20.205 (Highway Research Planning & Construction)
Contract No.	25-5095

### PART I

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the CITY OF IRONWOOD, a Michigan municipal corporation, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Ironwood, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated March 3, 2025, attached hereto and made a part hereof:

Single course chip seal and permanent pavement markings along Penokee Road from Frenchtown Road to Clemens Street, along Frenchtown Road from Penokee Road to South Lake Street, along South Suffolk Street/Burma Road from East Houk Street to East McLeod Avenue, along Brogan Street from South Range Road to First National Street, and along Greenbush Street from US-2 to Margaret Street; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

### SURFACE TRANSPORTATION PROGRAM

09/06/90 STPLS.FOR 3/3/25



WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, it is agreed:

1. The parties hereto shall undertake and complete the PROJECT in accordance with the terms of this contract.

2. The term "PROJECT COST", as herein used, is hereby defined as the cost of the physical construction necessary for the completion of the PROJECT, including any other costs incurred by the DEPARTMENT as a result of this contract, except construction engineering and inspection.

No charges will be made by the DEPARTMENT to the PROJECT for any inspection work or construction engineering.

The costs incurred by the REQUESTING PARTY for preliminary engineering, construction engineering, construction materials testing, inspection, and right-of-way are excluded from the PROJECT COST as defined by this contract.

The Michigan Department of Environment, Great Lakes, and Energy has informed the DEPARTMENT that it adopted new administrative rules (R 325.10101, et. seq.) which prohibit any governmental agency from connecting and/or reconnecting lead and/or galvanized service lines to existing and/or new water main. Questions regarding these administrative rules should be directed to Michigan Department of Environment, Great Lakes, and Energy. The cost associated with replacement of any lead and/or galvanized service lines, including but not limited to contractor claims, will be the sole responsibility of the REQUESTING PARTY.

3. The DEPARTMENT is authorized by the REQUESTING PARTY to administer on behalf of the REQUESTING PARTY all phases of the PROJECT, including advertising and awarding the construction contract for the PROJECT or portions of the PROJECT. Such administration shall be in accordance with PART II, Section II of this contract.

Any items of the PROJECT COST incurred by the DEPARTMENT may be charged to the PROJECT.

4. The REQUESTING PARTY, at no cost to the PROJECT or to the DEPARTMENT, shall:

A. Design or cause to be designed the plans for the PROJECT.

B. Appoint a project engineer who shall be in responsible charge of the PROJECT and ensure that the plans and specifications are followed.

- C. Perform or cause to be performed the construction engineering, construction materials testing, and inspection services necessary for the completion of the PROJECT.

The REQUESTING PARTY will furnish the DEPARTMENT proposed timing sequences for trunkline signals that, if any, are being made part of the improvement. No timing adjustments shall be made by the REQUESTING PARTY at any trunkline intersection, without prior issuances by the DEPARTMENT of Standard Traffic Signal Timing Permits.

5. The PROJECT COST shall be met in part by contributions by the Federal Government. Federal Surface Transportation Funds shall be applied to the eligible items of the PROJECT COST up to the lesser of: (1) \$83,300 or (2) an amount such that 80 percent, the normal Federal participation ratio for such funds, is not exceeded at the time of the award of the construction contract. The balance of the PROJECT COST, after deduction of Federal Funds, shall be charged to and paid by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

Any items of PROJECT COST not reimbursed by Federal Funds shall be the sole responsibility of the REQUESTING PARTY.

6. No working capital deposit will be required for this PROJECT.

In order to fulfill the obligations assumed by the REQUESTING PARTY under the provisions of this contract, the REQUESTING PARTY shall make prompt payments of its share of the PROJECT COST upon receipt of progress billings from the DEPARTMENT as herein provided. All payments will be made within 30 days of receipt of billings from the DEPARTMENT. Billings to the REQUESTING PARTY will be based upon the REQUESTING PARTY'S share of the actual costs incurred less Federal Funds earned as the PROJECT progresses.

7. At such time as traffic volumes and safety requirements warrant, the REQUESTING PARTY will cause to be enacted and enforced such ordinances as may be necessary to prohibit parking in the traveled roadway throughout the limits of the PROJECT.

8. The performance of the entire PROJECT under this contract, whether Federally funded or not, will be subject to the provisions and requirements of PART II that are applicable to a Federally funded project.

In the event of any discrepancies between PART I and PART II of this contract, the provisions of PART I shall prevail.

Buy America Requirements (23 CFR 635.410) shall apply to the PROJECT and will be adhered to, as applicable, by the parties hereto.

09/06/90 STPLS.FOR 3/3/25

9. The REQUESTING PARTY certifies that it is not aware if and has no reason to believe that the property on which the work is to be performed under this agreement is a facility, as defined by the Michigan Natural Resources and Environmental Protection Act [(NREPA), PA 451, 1994, as amended 2012]; MCL 324.20101(1)(s). The REQUESTING PARTY also certifies that it is not a liable party pursuant to either Part 201 or Part 213 of NREPA, MCL 324.20126 et seq. and MCL 324.21323a et seq. The REQUESTING PARTY is a local unit of government that has acquired or will acquire property for the use of either a transportation corridor or public right-of-way and was not responsible for any activities causing a release or threat of release of any hazardous materials at or on the property. The REQUESTING PARTY is not a person who is liable for response activity costs, pursuant to MCL 324.20101 (vv) and (ww).

10. If, subsequent to execution of this contract, previously unknown hazardous substances are discovered within the PROJECT limits, which require environmental remediation pursuant to either state or federal law, the REQUESTING PARTY, in addition to reporting that fact to the Michigan Department of Environment, Great Lakes, and Energy, shall immediately notify the DEPARTMENT, both orally and in writing of such discovery. The DEPARTMENT shall consult with the REQUESTING PARTY to determine if it is willing to pay for the cost of remediation and, with the FHWA, to determine the eligibility, for reimbursement, of the remediation costs. The REQUESTING PARTY shall be charged for and shall pay all costs associated with such remediation, including all delay costs of the contractor for the PROJECT, in the event that remediation and delay costs are not deemed eligible by the FHWA. If the REQUESTING PARTY refuses to participate in the cost of remediation, the DEPARTMENT shall terminate the PROJECT. The parties agree that any costs or damages that the DEPARTMENT incurs as a result of such termination shall be considered a PROJECT COST.

11. If federal and/or state funds administered by the DEPARTMENT are used to pay the cost of remediating any hazardous substances discovered after the execution of this contract and if there is a reasonable likelihood of recovery, the REQUESTING PARTY, in cooperation with the Michigan Department of Environment, Great Lakes, and Energy and the DEPARTMENT, shall make a diligent effort to recover such costs from all other possible entities. If recovery is made, the DEPARTMENT shall be reimbursed from such recovery for the proportionate share of the amount paid by the FHWA and/or the DEPARTMENT and the DEPARTMENT shall credit such sums to the appropriate funding source.

12. The DEPARTMENT'S sole reason for entering into this contract is to enable the REQUESTING PARTY to obtain and use funds provided by the Federal Highway Administration pursuant to Title 23 of the United States Code.

Any and all approvals of, reviews of, and recommendations regarding contracts, agreements, permits, plans, specifications, or documents, of any nature, or any inspections of work by the DEPARTMENT or its agents pursuant to the terms of this contract are done to assist the REQUESTING PARTY in meeting program guidelines in order to qualify for available funds. Such approvals, reviews, inspections and recommendations by the DEPARTMENT or its agents shall not relieve the REQUESTING PARTY and the local agencies, as applicable, of their ultimate

control and shall not be construed as a warranty of their propriety or that the DEPARTMENT or its agents is assuming any liability, control or jurisdiction.

The providing of recommendations or advice by the DEPARTMENT or its agents does not relieve the REQUESTING PARTY and the local agencies, as applicable of their exclusive jurisdiction of the highway and responsibility under MCL 691.1402 et seq., as amended.

When providing approvals, reviews and recommendations under this contract, the DEPARTMENT or its agents is performing a governmental function, as that term is defined in MCL 691.1401 et seq., as amended, which is incidental to the completion of the PROJECT.

Upon completion of the PROJECT, the REQUESTING PARTY shall accept the facilities constructed as built to specifications within the contract documents. It is understood that the REQUESTING PARTY shall own the facilities and shall operate and maintain the facilities in accordance with all applicable Federal and State laws and regulations, including, but not limited to, Title II of the Americans with Disabilities Act (ADA), 42 USC 12131 et seq., and its associated regulations and standards, and DEPARTMENT Road and Bridge Standard Plans and the Standard Specifications for Construction.

13. The DEPARTMENT, by executing this contract, and rendering services pursuant to this contract, has not and does not assume jurisdiction of the highway, described as the PROJECT for purposes of MCL 691.1402 et seq., as amended. Exclusive jurisdiction of such highway for the purposes of MCL 691.1402 et seq., as amended, rests with the REQUESTING PARTY and other local agencies having respective jurisdiction.

14. The REQUESTING PARTY shall approve all of the plans and specifications to be used on the PROJECT and shall be deemed to have approved all changes to the plans and specifications when put into effect. It is agreed that ultimate responsibility and control over the PROJECT rests with the REQUESTING PARTY and local agencies, as applicable.

15. The REQUESTING PARTY agrees that the costs reported to the DEPARTMENT for this contract will represent only those items that are properly chargeable in accordance with this contract. The REQUESTING PARTY also certifies that it has read the contract terms and has made itself aware of the applicable laws, regulations, and terms of this contract that apply to the reporting of costs incurred under the terms of this contract.

16. Each party to this contract will remain responsible for any and all claims arising out of its own acts and/or omissions during the performance of the contract, as provided by this contract or by law. In addition, this is not intended to increase or decrease either party's liability for or immunity from tort claims. This contract is also not intended to nor will it be interpreted as giving either party a right of indemnification, either by contract or by law, for claims arising out of the performance of this contract.

17. The parties shall promptly provide comprehensive assistance and cooperation in defending and resolving any claims brought against the DEPARTMENT by the contractor,  
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vendors or suppliers as a result of the DEPARTMENT'S award of the construction contract for the PROJECT. Costs incurred by the DEPARTMENT in defending or resolving such claims shall be considered PROJECT COSTS.

18. The DEPARTMENT shall require the contractor who is awarded the contract for the construction of the PROJECT to provide insurance in the amounts specified and in accordance with the DEPARTMENT'S current Standard Specifications for Construction and to:

- A. Maintain bodily injury and property damage insurance for the duration of the PROJECT.
- B. Provide owner's protective liability insurance naming as insureds the State of Michigan, the Michigan State Transportation Commission, the DEPARTMENT and its officials, agents and employees, the REQUESTING PARTY and any other county, county road commission, or municipality in whose jurisdiction the PROJECT is located, and their employees, for the duration of the PROJECT and to provide, upon request, copies of certificates of insurance to the insureds. It is understood that the DEPARTMENT does not assume jurisdiction of the highway described as the PROJECT as a result of being named as an insured on the owner's protective liability insurance policy.
- C. Comply with the requirements of notice of cancellation and reduction of insurance set forth in the current standard specifications for construction and to provide, upon request, copies of notices and reports prepared to those insured.

19. This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the parties hereto and upon the adoption of the necessary resolutions approving said contract and authorizing the signatures thereto of the respective officials of the REQUESTING PARTY, a certified copy of which resolution shall be attached to this contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed as written below.

CITY OF IRONWOOD

MICHIGAN DEPARTMENT  
OF TRANSPORTATION

By \_\_\_\_\_  
Title:

By \_\_\_\_\_  
*for* Department Director MDOT

By \_\_\_\_\_  
Title:



March 3, 2025

EXHIBIT I

CONTROL SECTION	STUL 27000
JOB NUMBER	221117CON
PROJECT	25A0341

ESTIMATED COST

CONTRACTED WORK

Estimated Cost	\$168,250
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COST PARTICIPATION

GRAND TOTAL ESTIMATED COST	\$168,250
Less Federal Funds*	<u>\$ 83,300</u>
BALANCE (REQUESTING PARTY'S SHARE)	\$ 84,950

\*Federal Funds for the PROJECT are limited to an amount as described in Section 5.

NO DEPOSIT

DOT

TYPE B  
BUREAU OF HIGHWAYS  
03-15-93

## PART II

### STANDARD AGREEMENT PROVISIONS

SECTION I COMPLIANCE WITH REGULATIONS AND DIRECTIVES

SECTION II PROJECT ADMINISTRATION AND SUPERVISION

SECTION III ACCOUNTING AND BILLING

SECTION IV MAINTENANCE AND OPERATION

SECTION V SPECIAL PROGRAM AND PROJECT CONDITIONS



## SECTION I

### COMPLIANCE WITH REGULATIONS AND DIRECTIVES

- A. To qualify for eligible cost, all work shall be documented in accordance with the requirements and procedures of the DEPARTMENT.
- B. All work on projects for which reimbursement with Federal funds is requested shall be performed in accordance with the requirements and guidelines set forth in the following Directives of the Federal-Aid Policy Guide (FAPG) of the FHWA, as applicable, and as referenced in pertinent sections of Title 23 and Title 49 of the Code of Federal Regulations (CFR), and all supplements and amendments thereto.
  - 1. Engineering
    - a. FAPG (6012.1): Preliminary Engineering
    - b. FAPG (23 CFR 172): Administration of Engineering and Design Related Service Contracts
    - c. FAPG (23 CFR 635A): Contract Procedures
    - d. FAPG (49 CFR 18.22): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments—Allowable Costs
  - 2. Construction
    - a. FAPG (23 CFR 140E): Administrative Settlement Costs-Contract Claims
    - b. FAPG (23 CFR 140B): Construction Engineering Costs
    - c. FAPG (23 CFR 17): Recordkeeping and Retention Requirements for Federal-Aid Highway Records of State Highway Agencies
    - d. FAPG (23 CFR 635A): Contract Procedures
    - e. FAPG (23 CFR 635B): Force Account Construction
    - f. FAPG (23 CFR 645A): Utility Relocations, Adjustments and Reimbursement

- g. FAPG (23 CFR 645B): Accommodation of Utilities (PPM 30-4.1)
  - h. FAPG (23 CFR 655F): Traffic Control Devices on Federal-Aid and other Streets and Highways
  - i. FAPG (49 CFR 18.22): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments—Allowable Costs
- 3. Modification Or Construction Of Railroad Facilities
  - a. FAPG (23 CFR 140I): Reimbursement for Railroad Work
  - b. FAPG (23 CFR 646B): Railroad Highway Projects
- C. In conformance with FAPG (23 CFR 630C) Project Agreements, the political subdivisions party to this contract, on those Federally funded projects which exceed a total cost of \$100,000.00 stipulate the following with respect to their specific jurisdictions:
  - 1. That any facility to be utilized in performance under or to benefit from this contract is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities issued pursuant to the requirements of the Federal Clean Air Act, as amended, and the Federal Water Pollution Control Act, as amended.
  - 2. That they each agree to comply with all of the requirements of Section 114 of the Federal Clean Air Act and Section 308 of the Federal Water Pollution Control Act, and all regulations and guidelines issued thereunder.
  - 3. That as a condition of Federal aid pursuant to this contract they shall notify the DEPARTMENT of the receipt of any advice indicating that a facility to be utilized in performance under or to benefit from this contract is under consideration to be listed on the EPA List of Violating Facilities.
- D. Ensure that the PROJECT is constructed in accordance with and incorporates all committed environmental impact mitigation measures listed in approved environmental documents unless modified or deleted by approval of the FHWA.
- E. All the requirements, guidelines, conditions and restrictions noted in all other pertinent Directives and Instructional Memoranda of the FHWA will apply to this contract and will be adhered to, as applicable, by the parties hereto.

## SECTION II

### PROJECT ADMINISTRATION AND SUPERVISION

- A. The DEPARTMENT shall provide such administrative guidance as it determines is required by the PROJECT in order to facilitate the obtaining of available federal and/or state funds.
- B. The DEPARTMENT will advertise and award all contracted portions of the PROJECT work. Prior to advertising of the PROJECT for receipt of bids, the REQUESTING PARTY may delete any portion or all of the PROJECT work. After receipt of bids for the PROJECT, the REQUESTING PARTY shall have the right to reject the amount bid for the PROJECT prior to the award of the contract for the PROJECT only if such amount exceeds by ten percent (10%) the final engineer's estimate therefor. If such rejection of the bids is not received in writing within two (2) weeks after letting, the DEPARTMENT will assume concurrence. The DEPARTMENT may, upon request, readvertise the PROJECT. Should the REQUESTING PARTY so request in writing within the aforesaid two (2) week period after letting, the PROJECT will be cancelled and the DEPARTMENT will refund the unused balance of the deposit less all costs incurred by the DEPARTMENT.
- C. The DEPARTMENT will perform such inspection services on PROJECT work performed by the REQUESTING PARTY with its own forces as is required to ensure compliance with the approved plans & specifications.
- D. On those projects funded with Federal monies, the DEPARTMENT shall as may be required secure from the FHWA approval of plans and specifications, and such cost estimates for FHWA participation in the PROJECT COST.
- E. All work in connection with the PROJECT shall be performed in conformance with the Michigan Department of Transportation Standard Specifications for Construction, and the supplemental specifications, Special Provisions and plans pertaining to the PROJECT and all materials furnished and used in the construction of the PROJECT shall conform to the aforesaid specifications. No extra work shall be performed nor changes in plans and specifications made until said work or changes are approved by the project engineer and authorized by the DEPARTMENT.

- F. Should it be necessary or desirable that portions of the work covered by this contract be accomplished by a consulting firm, a railway company, or governmental agency, firm, person, or corporation, under a subcontract with the REQUESTING PARTY at PROJECT expense, such subcontracted arrangements will be covered by formal written agreement between the REQUESTING PARTY and that party.

This formal written agreement shall: include a reference to the specific prime contract to which it pertains; include provisions which clearly set forth the maximum reimbursable and the basis of payment; provide for the maintenance of accounting records in accordance with generally accepted accounting principles, which clearly document the actual cost of the services provided; provide that costs eligible for reimbursement shall be in accordance with clearly defined cost criteria such as 49 CFR Part 18, 48 CFR Part 31, 23 CFR Part 140, OMB Circular A-87, etc. as applicable; provide for access to the department or its representatives to inspect and audit all data and records related to the agreement for a minimum of three years after the department's final payment to the local unit.

All such agreements will be submitted for approval by the DEPARTMENT and, if applicable, by the FHWA prior to execution thereof, except for agreements for amounts less than \$100,000 for preliminary engineering and testing services executed under and in accordance with the provisions of the "Small Purchase Procedures" FAPG (23 CFR 172), which do not require prior approval of the DEPARTMENT or the FHWA.

Any such approval by the DEPARTMENT shall in no way be construed as a warranty of the subcontractor's qualifications, financial integrity, or ability to perform the work being subcontracted.

- G. The REQUESTING PARTY, at no cost to the PROJECT or the DEPARTMENT, shall make such arrangements with railway companies, utilities, etc., as may be necessary for the performance of work required for the PROJECT but for which Federal or other reimbursement will not be requested.
- H. The REQUESTING PARTY, at no cost to the PROJECT, or the DEPARTMENT, shall secure, as necessary, all agreements and approvals of the PROJECT with railway companies, the Railroad Safety & Tariffs Division of the DEPARTMENT and other concerned governmental agencies other than the FHWA, and will forward same to the DEPARTMENT for such reviews and approvals as may be required.
- I. No PROJECT work for which reimbursement will be requested by the REQUESTING PARTY is to be subcontracted or performed until the DEPARTMENT gives written notification that such work may commence.

- J. The REQUESTING PARTY shall be responsible for the payment of all costs and expenses incurred in the performance of the work it agrees to undertake and perform.
- K. The REQUESTING PARTY shall pay directly to the party performing the work all billings for the services performed on the PROJECT which are authorized by or through the REQUESTING PARTY.
- L. The REQUESTING PARTY shall submit to the DEPARTMENT all paid billings for which reimbursement is desired in accordance with DEPARTMENT procedures.
- M. All work by a consulting firm will be performed in compliance with the applicable provisions of 1980 PA 299, Subsection 2001, MCL 339.2001; MSA 18.425(2001), as well as in accordance with the provisions of all previously cited Directives of the FHWA.
- N. The project engineer shall be subject to such administrative guidance as may be deemed necessary to ensure compliance with program requirement and, in those instances where a consultant firm is retained to provide engineering and inspection services, the personnel performing those services shall be subject to the same conditions.
- O. The DEPARTMENT, in administering the PROJECT in accordance with applicable Federal and State requirements and regulations, neither assumes nor becomes liable for any obligations undertaken or arising between the REQUESTING PARTY and any other party with respect to the PROJECT.
- P. In the event it is determined by the DEPARTMENT that there will be either insufficient Federal funds or insufficient time to properly administer such funds for the entire PROJECT or portions thereof, the DEPARTMENT, prior to advertising or issuing authorization for work performance, may cancel the PROJECT, or any portion thereof, and upon written notice to the parties this contract shall be void and of no effect with respect to that cancelled portion of the PROJECT. Any PROJECT deposits previously made by the parties on the cancelled portions of the PROJECT will be promptly refunded.
- Q. Those projects funded with Federal monies will be subject to inspection at all times by the DEPARTMENT and the FHWA.

### SECTION III

#### ACCOUNTING AND BILLING

A. Procedures for billing for work undertaken by the REQUESTING PARTY:

1. The REQUESTING PARTY shall establish and maintain accurate records, in accordance with generally accepted accounting principles, of all expenses incurred for which payment is sought or made under this contract, said records to be hereinafter referred to as the "RECORDS". Separate accounts shall be established and maintained for all costs incurred under this contract.

The REQUESTING PARTY shall maintain the RECORDS for at least three (3) years from the date of final payment of Federal Aid made by the DEPARTMENT under this contract. In the event of a dispute with regard to the allowable expenses or any other issue under this contract, the REQUESTING PARTY shall thereafter continue to maintain the RECORDS at least until that dispute has been finally decided and the time for all available challenges or appeals of that decision has expired.

The DEPARTMENT, or its representative, may inspect, copy, or audit the RECORDS at any reasonable time after giving reasonable notice.

If any part of the work is subcontracted, the REQUESTING PARTY shall assure compliance with the above for all subcontracted work.

In the event that an audit performed by or on behalf of the DEPARTMENT indicates an adjustment to the costs reported under this contract, or questions the allowability of an item of expense, the DEPARTMENT shall promptly submit to the REQUESTING PARTY, a Notice of Audit Results and a copy of the audit report which may supplement or modify any tentative findings verbally communicated to the REQUESTING PARTY at the completion of an audit.

Within sixty (60) days after the date of the Notice of Audit Results, the REQUESTING PARTY shall: (a) respond in writing to the responsible Bureau or the DEPARTMENT indicating whether or not it concurs with the audit report, (b) clearly explain the nature and basis for any disagreement as to a disallowed item of expense and, (c) submit to the DEPARTMENT a written explanation as to any questioned or no opinion expressed item of expense, hereinafter referred to as the "RESPONSE". The RESPONSE shall be clearly stated and provide any supporting documentation necessary to resolve any disagreement or questioned or no opinion expressed item of expense. Where the documentation is voluminous, the REQUESTING PARTY may supply appropriate excerpts and make alternate

arrangements to conveniently and reasonably make that documentation available for review by the DEPARTMENT. The RESPONSE shall refer to and apply the language of the contract. The REQUESTING PARTY agrees that failure to submit a RESPONSE within the sixty (60) day period constitutes agreement with any disallowance of an item of expense and authorizes the DEPARTMENT to finally disallow any items of questioned or no opinion expressed cost.

The DEPARTMENT shall make its decision with regard to any Notice of Audit Results and RESPONSE within one hundred twenty (120) days after the date of the Notice of Audit Results. If the DEPARTMENT determines that an overpayment has been made to the REQUESTING PARTY, the REQUESTING PARTY shall repay that amount to the DEPARTMENT or reach agreement with the DEPARTMENT on a repayment schedule within thirty (30) days after the date of an invoice from the DEPARTMENT. If the REQUESTING PARTY fails to repay the overpayment or reach agreement with the DEPARTMENT on a repayment schedule within the thirty (30) day period, the REQUESTING PARTY agrees that the DEPARTMENT shall deduct all or a portion of the overpayment from any funds then or thereafter payable by the DEPARTMENT to the REQUESTING PARTY under this contract or any other agreement, or payable to the REQUESTING PARTY under the terms of 1951 PA 51, as applicable. Interest will be assessed on any partial payments or repayment schedules based on the unpaid balance at the end of each month until the balance is paid in full. The assessment of interest will begin thirty (30) days from the date of the invoice. The rate of interest will be based on the Michigan Department of Treasury common cash funds interest earnings. The rate of interest will be reviewed annually by the DEPARTMENT and adjusted as necessary based on the Michigan Department of Treasury common cash funds interest earnings. The REQUESTING PARTY expressly consents to this withholding or offsetting of funds under those circumstances, reserving the right to file a lawsuit in the Court of Claims to contest the DEPARTMENT'S decision only as to any item of expense the disallowance of which was disputed by the REQUESTING PARTY in a timely filed RESPONSE.

The REQUESTING PARTY shall comply with the Single Audit Act of 1984, as amended, including, but not limited to, the Single Audit Amendments of 1996 (31 USC 7501-7507).

The REQUESTING PARTY shall adhere to the following requirements associated with audits of accounts and records:

- a. Agencies expending a total of \$500,000 or more in federal funds, from one or more funding sources in its fiscal year, shall comply with the requirements of the federal Office of Management and Budget (OMB) Circular A-133, as revised or amended.

The agency shall submit two copies of:

The Reporting Package  
The Data Collection Form  
The management letter to the agency, if one issued by the audit firm

The OMB Circular A-133 audit must be submitted to the address below in accordance with the time frame established in the circular, as revised or amended.

b. Agencies expending less than \$500,000 in federal funds must submit a letter to the Department advising that a circular audit was not required. The letter shall indicate the applicable fiscal year, the amount of federal funds spent, the name(s) of the Department federal programs, and the CFDA grant number(s). This information must also be submitted to the address below.

c. Address: Michigan Department of Education  
Accounting Service Center  
Hannah Building  
608 Allegan Street  
Lansing, MI 48909

d. Agencies must also comply with applicable State laws and regulations relative to audit requirements.

e. Agencies shall not charge audit costs to Department's federal programs which are not in accordance with the OMB Circular A-133 requirements.

f. All agencies are subject to the federally required monitoring activities, which may include limited scope reviews and other on-site monitoring.

2. Agreed Unit Prices Work - All billings for work undertaken by the REQUESTING PARTY on an agreed unit price basis will be submitted in accordance with the Michigan Department of Transportation Standard Specifications for Construction and pertinent FAPG Directives and Guidelines of the FHWA.
3. Force Account Work and Subcontracted Work - All billings submitted to the DEPARTMENT for Federal reimbursement for items of work performed on a force account basis or by any subcontract with a consulting firm, railway company, governmental agency or other party, under the terms of this contract, shall be prepared in accordance with the provisions of the pertinent FHPM Directives and the procedures of the DEPARTMENT. Progress billings may be submitted monthly during the time work is being performed provided, however, that no bill of a lesser amount than \$1,000.00 shall be submitted unless it is a final



or end of fiscal year billing. All billings shall be labeled either "Progress Bill Number \_\_\_\_\_", or "Final Billing".

4. Final billing under this contract shall be submitted in a timely manner but not later than six months after completion of the work. Billings for work submitted later than six months after completion of the work will not be paid.
5. Upon receipt of billings for reimbursement for work undertaken by the REQUESTING PARTY on projects funded with Federal monies, the DEPARTMENT will act as billing agent for the REQUESTING PARTY, consolidating said billings with those for its own force account work and presenting these consolidated billings to the FHWA for payment. Upon receipt of reimbursement from the FHWA, the DEPARTMENT will promptly forward to the REQUESTING PARTY its share of said reimbursement.
6. Upon receipt of billings for reimbursement for work undertaken by the REQUESTING PARTY on projects funded with non-Federal monies, the DEPARTMENT will promptly forward to the REQUESTING PARTY reimbursement of eligible costs.

B. Payment of Contracted and DEPARTMENT Costs:

1. As work on the PROJECT commences, the initial payments for contracted work and/or costs incurred by the DEPARTMENT will be made from the working capital deposit. Receipt of progress payments of Federal funds, and where applicable, State Critical Bridge funds, will be used to replenish the working capital deposit. The REQUESTING PARTY shall make prompt payments of its share of the contracted and/or DEPARTMENT incurred portion of the PROJECT COST upon receipt of progress billings from the DEPARTMENT. Progress billings will be based upon the REQUESTING PARTY'S share of the actual costs incurred as work on the PROJECT progresses and will be submitted, as required, until it is determined by the DEPARTMENT that there is sufficient available working capital to meet the remaining anticipated PROJECT COSTS. All progress payments will be made within thirty (30) days of receipt of billings. No monthly billing of a lesser amount than \$1,000.00 will be made unless it is a final or end of fiscal year billing. Should the DEPARTMENT determine that the available working capital exceeds the remaining anticipated PROJECT COSTS, the DEPARTMENT may reimburse the REQUESTING PARTY such excess. Upon completion of the PROJECT, payment of all PROJECT COSTS, receipt of all applicable monies from the FHWA, and completion of necessary audits, the REQUESTING PARTY will be reimbursed the balance of its deposit.

2. In the event that the bid, plus contingencies, for the contracted, and/or the DEPARTMENT incurred portion of the PROJECT work exceeds the estimated cost therefor as established by this contract, the REQUESTING PARTY may be advised and billed for the additional amount of its share.

C. General Conditions:

1. The DEPARTMENT, in accordance with its procedures in existence and covering the time period involved, shall make payment for interest earned on the balance of working capital deposits for all projects on account with the DEPARTMENT. The REQUESTING PARTY in accordance with DEPARTMENT procedures in existence and covering the time period involved, shall make payment for interest owed on any deficit balance of working capital deposits for all projects on account with the DEPARTMENT. This payment or billing is processed on an annual basis corresponding to the State of Michigan fiscal year. Upon receipt of billing for interest incurred, the REQUESTING PARTY promises and shall promptly pay the DEPARTMENT said amount.
2. Pursuant to the authority granted by law, the REQUESTING PARTY hereby irrevocably pledges a sufficient amount of funds received by it from the Michigan Transportation Fund to meet its obligations as specified in PART I and PART II. If the REQUESTING PARTY shall fail to make any of its required payments when due, as specified herein, the DEPARTMENT shall immediately notify the REQUESTING PARTY and the State Treasurer of the State of Michigan or such other state officer or agency having charge and control over disbursement of the Michigan Transportation Fund, pursuant to law, of the fact of such default and the amount thereof, and, if such default is not cured by payment within ten (10) days, said State Treasurer or other state officer or agency is then authorized and directed to withhold from the first of such monies thereafter allocated by law to the REQUESTING PARTY from the Michigan Transportation Fund sufficient monies to remove the default, and to credit the REQUESTING PARTY with payment thereof, and to notify the REQUESTING PARTY in writing of such fact.
3. Upon completion of all work under this contract and final audit by the DEPARTMENT or the FHWA, the REQUESTING PARTY promises to promptly repay the DEPARTMENT for any disallowed items of costs previously disbursed by the DEPARTMENT. The REQUESTING PARTY pledges its future receipts from the Michigan Transportation Fund for repayment of all disallowed items and, upon failure to make repayment for any disallowed items within ninety (90) days of demand made by the DEPARTMENT, the DEPARTMENT is hereby authorized to withhold an equal amount from the REQUESTING PARTY'S share of any future distribution of Michigan Transportation Funds in settlement of said claim.

4. The DEPARTMENT shall maintain and keep accurate records and accounts relative to the cost of the PROJECT and upon completion of the PROJECT, payment of all items of PROJECT COST, receipt of all Federal Aid, if any, and completion of final audit by the DEPARTMENT and if applicable, by the FHWA, shall make final accounting to the REQUESTING PARTY. The final PROJECT accounting will not include interest earned or charged on working capital deposited for the PROJECT which will be accounted for separately at the close of the State of Michigan fiscal year and as set forth in Section C(1).
5. The costs of engineering and other services performed on those projects involving specific program funds and one hundred percent (100%) local funds will be apportioned to the respective portions of that project in the same ratio as the actual direct construction costs unless otherwise specified in PART I.

## SECTION IV

### MAINTENANCE AND OPERATION

- A. Upon completion of construction of each part of the PROJECT, at no cost to the DEPARTMENT or the PROJECT, each of the parties hereto, within their respective jurisdictions, will make the following provisions for the maintenance and operation of the completed PROJECT:

1. All Projects:

Properly maintain and operate each part of the project, making ample provisions each year for the performance of such maintenance work as may be required, except as qualified in paragraph 2b of this section.

2. Projects Financed in Part with Federal Monies:

- a. Sign and mark each part of the PROJECT, in accordance with the current Michigan Manual of Uniform Traffic control Devices, and will not install, or permit to be installed, any signs, signals or markings not in conformance with the standards approved by the FHWA, pursuant to 23 USC 109(d).

- b. Remove, prior to completion of the PROJECT, all encroachments from the roadway right-of-way within the limits of each part of the PROJECT.

With respect to new or existing utility installations within the right-of-way of Federal Aid projects and pursuant to FAPG (23 CFR 645B): Occupancy of non-limited access right-of-way may be allowed based on consideration for traffic safety and necessary preservation of roadside space and aesthetic quality. Longitudinal occupancy of non-limited access right-of-way by private lines will require a finding of significant economic hardship, the unavailability of practicable alternatives or other extenuating circumstances.

- c. Cause to be enacted, maintained and enforced, ordinances and regulations for proper traffic operations in accordance with the plans of the PROJECT.

- d. Make no changes to ordinances or regulations enacted, or traffic controls installed in conjunction with the PROJECT work without prior review by the DEPARTMENT and approval of the FHWA, if required.

- B. On projects for the removal of roadside obstacles, the parties, upon completion of construction of each part of the PROJECT, at no cost to the PROJECT or the DEPARTMENT, will, within their respective jurisdictions, take such action as is necessary to assure that the roadway right-of-way, cleared as the PROJECT, will be maintained free of such obstacles.
- C. On projects for the construction of bikeways, the parties will enact no ordinances or regulations prohibiting the use of bicycles on the facility hereinbefore described as the PROJECT, and will amend any existing restrictive ordinances in this regard so as to allow use of this facility by bicycles. No motorized vehicles shall be permitted on such bikeways or walkways constructed as the PROJECT except those for maintenance purposes.
- D. Failure of the parties hereto to fulfill their respective responsibilities as outlined herein may disqualify that party from future Federal-aid participation in projects on roads or streets for which it has maintenance responsibility. Federal Aid may be withheld until such time as deficiencies in regulations have been corrected, and the improvements constructed as the PROJECT are brought to a satisfactory condition of maintenance.

## SECTION V

### SPECIAL PROGRAM AND PROJECT CONDITIONS

- A. Those projects for which the REQUESTING PARTY has been reimbursed with Federal monies for the acquisition of right-of-way must be under construction by the close of the twentieth (20th) fiscal year following the fiscal year in which the FHWA and the DEPARTMENT projects agreement covering that work is executed, or the REQUESTING PARTY may be required to repay to the DEPARTMENT, for forwarding to the FHWA, all monies distributed as the FHWA'S contribution to that right-of-way.
- B. Those projects for which the REQUESTING PARTY has been reimbursed with Federal monies for the performance of preliminary engineering must be under construction by the close of the tenth (10th) fiscal year following the fiscal year in which the FHWA and the DEPARTMENT projects agreement covering that work is executed, or the REQUESTING PARTY may be required to repay to the DEPARTMENT, for forwarding to the FHWA, all monies distributed as the FHWA'S contribution to that preliminary engineering.
- C. On those projects funded with Federal monies, the REQUESTING PARTY, at no cost to the PROJECT or the DEPARTMENT, will provide such accident information as is available and such other information as may be required under the program in order to make the proper assessment of the safety benefits derived from the work performed as the PROJECT. The REQUESTING PARTY will cooperate with the DEPARTMENT in the development of reports and such analysis as may be required and will, when requested by the DEPARTMENT, forward to the DEPARTMENT, in such form as is necessary, the required information.
- D. In connection with the performance of PROJECT work under this contract the parties hereto (hereinafter in Appendix "A" referred to as the "contractor") agree to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts", as set forth in Appendix A, attached hereto and made a part hereof. The parties further covenant that they will comply with the Civil Rights Acts of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 U.S.C. Sections 1971, 1975a-1975d, and 2000a-2000h-6 and the Regulations of the United States Department of Transportation (49 C.F.R. Part 21) issued pursuant to said Act, including Appendix "B", attached hereto and made a part hereof, and will require similar covenants on the part of any contractor or subcontractor employed in the performance of this contract.
- E. The parties will carry out the applicable requirements of the DEPARTMENT'S Disadvantaged Business Enterprise (DBE) program and 49 CFR, Part 26, including, but not limited to, those requirements set forth in Appendix C.

## APPENDIX A

### PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011



## APPENDIX B TITLE VI ASSURANCE

During the performance of this contract, the contractor, for itself, its assignees, and its successors in interest (hereinafter referred to as the "contractor"), agrees as follows:

1. **Compliance with Regulations:** For all federally assisted programs, the contractor shall comply with the nondiscrimination regulations set forth in 49 CFR Part 21, as may be amended from time to time (hereinafter referred to as the Regulations). Such Regulations are incorporated herein by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed under the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices, when the contractor covers a program set forth in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** All solicitations made by the contractor, either by competitive bidding or by negotiation for subcontract work, including procurement of materials or leases of equipment, must include a notification to each potential subcontractor or supplier of the contractor's obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and facilities as may be determined to be pertinent by the Department or the United States Department of Transportation (USDOT) in order to ascertain compliance with such Regulations or directives. If required information concerning the contractor is in the exclusive possession of another who fails or refuses to furnish the required information, the contractor shall certify to the Department or the USDOT, as appropriate, and shall set forth the efforts that it made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the Department shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to, the following:
  - a. Withholding payments to the contractor until the contractor complies; and/or
  - b. Canceling, terminating, or suspending the contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor shall include the provisions of Sections (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the Department or the USDOT may direct as a means of enforcing such provisions, including sanctions for non-compliance, provided, however, that in the event a contractor becomes involved in or is threatened with litigation from a subcontractor or supplier as a result of such direction, the contractor may request the Department to enter into such litigation to protect the interests of the state. In addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Revised June 2011

## **APPENDIX C**

### **TO BE INCLUDED IN ALL FINANCIAL ASSISTANCE AGREEMENTS WITH LOCAL AGENCIES**

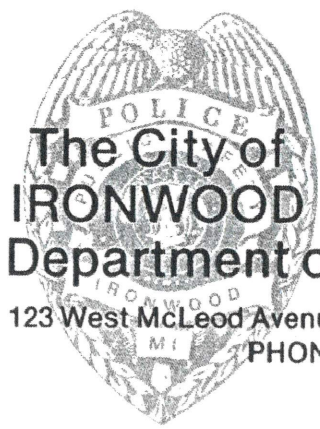
#### **Assurance that Recipients and Contractors Must Make (Excerpts from US DOT Regulation 49 CFR 26.13)**

- A. Each financial assistance agreement signed with a DOT operating administration (or a primary recipient) must include the following assurance:**

The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

- B. Each contract MDOT signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:**

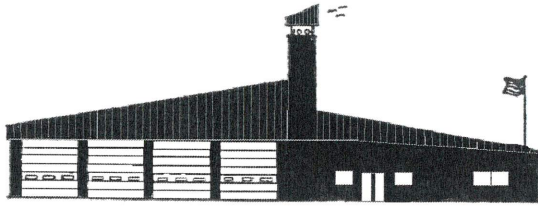
The contractor, sub recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of US DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.



**The City of  
IRONWOOD  
Department of Public Safety**

123 West McLeod Avenue Ironwood, Michigan 49938

PHONE: 906-932-1234



**Andrew DiGiorgio**  
*Director of Public Safety*

**Attn:** Mayor Corcoran and City of Ironwood Commission

**From:** Matthew Sterbenz, Lieutenant - Ironwood Public Safety

**Date:** March 20<sup>th</sup>, 2025

**Meeting Date:** March 24<sup>th</sup>, 2025

**Subject:** Purchase of 2023 Dodge Charger Patrol Car

---

On 12/29/2024, one of our officers while responding to a Domestic Assault, hit a patch of black ice on the road while rounding a corner and slid into a retaining wall. Thankfully that officer only sustained minor injuries. Although the damage to the vehicle didn't look that bad, in order for it to be repaired to a functional patrol car, the equipment inside would have to be removed and reinstalled. This would result in repair costs exceeding the estimated value of the vehicle, and resulted in the insurance company considering the vehicle totaled. (2020 Dodge Durango, 27,174 Miles)

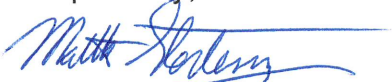
In efforts to keep costs at a minimum, we have fortunately found a dealership in Warren Michigan, (Galeana's Van Dyke Dodge Ram) that had a small inventory of new patrol vehicles that they have heavily discounted because they are older models.

We would like to ask/recommend that the City Commission approve the purchase of a 2023 Dodge Charger, which is black and has 10 miles on it. The cost of purchasing the vehicle and them delivering it to the Public Safety Department would be \$33,983.00. (the original MSRP price of the vehicle would have been \$46,395 plus delivery costs)

We will also be able to use some of the equipment that we have retained from prior patrol cars to keep any additional costs to a minimum.

I have attached a copy of the vehicle specifications along with a purchase agreement for your review and approval.

Respectfully,

  
Lt. Matthew Sterbenz



This Institution is an Equal Opportunity Provider, Employer and Housing Employer/Lender



# RETAIL PURCHASE AGREEMENT

CUST #: 417421

Deal #: 7991

Purchaser's Name(s): IRONWOOD PUBLIC SAFETY DEPARTMENT

Date: 03/20/2025

Address: 123 W MCLEOD AVE IRONWOOD MI 49938

County: GOGEBIC

Telephone (1): 906/932-4808

Telephone (2): 906/932-4808

DOB:

E-mail: STERBENZ@IRONWOODMI.GOV

D.L./State I.D.#:

Issuing State:

Exp. Date: 03/20/2025

The above information has been requested so that we may verify your identity. By signing below, you represent that you are at least 18 years of age and have authority to enter into this Agreement. The Odometer Reading for the Vehicle you are purchasing is accurate unless indicated otherwise. Please refer to the Federal Mileage Statement for full disclosure.

YEAR <b>2023</b>	MAKE <b>DODGE</b>	MODEL <b>Charger</b>	COLOR <b>PX8 Pitch Black Clear Coat</b>	STOCK NO. <b>880137</b>
VIN/SERIAL NO. <b>2C3CDXKG0PH705752</b>		ODOMETER READING <input type="checkbox"/> Not Accurate <b>10</b>		SALESPERSON <b>HOUSE HOUSE</b>
THE VEHICLE IS: <input checked="" type="checkbox"/> NEW <input type="checkbox"/> USED		PRIOR USE DISCLOSURE: <input type="checkbox"/> DEMONSTRATOR <input type="checkbox"/> FACTORY OFFICIAL <input type="checkbox"/> RENTAL <input type="checkbox"/> OTHER		
<b>WARRANTY STATEMENT</b>			CASH PRICE OF VEHICLE	<b>33949.00</b>
<p>We are selling this Vehicle to you AS-IS and we expressly disclaim all warranties, express and implied, including any implied warranties of merchantability and fitness for a particular purpose, unless the box beside "Used Vehicle Limited Warranty Applies" is marked below or we enter into a service contract with you at the time of, or within 90 days of, the date of this transaction. Any warranties by a manufacturer or supplier other than our Dealership are theirs, not ours, and only such manufacturer or supplier shall be liable for performance under such warranties. We neither assume nor authorize any other person to assume for us any liability in connection with the sale of the Vehicle and the related goods and services.</p> <p><b>CONTRACTUAL DISCLOSURE STATEMENT (USED VEHICLES ONLY)</b> The information you see on the window form for this Vehicle is part of this contract. Information on the window form overrides any contrary provisions in the contract of sale. Guía para compradores de vehículos usados. La información que ve en el formulario de la ventanilla para este vehículo forma parte del presente contrato. La información del formulario de la ventanilla deja sin efecto toda disposición en contrario contenida en el contrato de venta.</p> <p><input type="checkbox"/> We are providing a Used Vehicle Limited Warranty in connection with this transaction. Any implied warranties apply for the duration of the Limited Warranty.</p>			N/A	N/A
			N/A	N/A
			N/A	N/A
			N/A	N/A
			N/A	N/A
			N/A	N/A
			N/A	N/A
			N/A	N/A
<b>TRADE-IN VEHICLE INFORMATION</b>			LICENSE FEE	<b>10.00</b>
Year:	Make:	Model:	Color:	
VIN/Serial No:		Odometer Reading: <input type="checkbox"/> Not Accurate <b>N/A</b>		FILING FEE
Trade-In Allowance:		Balance Owed & Lienholder:		
<b>N/A</b>		<b>N/A</b>		<b>24.00</b>
*The Deposit/Down Payment received from you is not refundable, except as set forth in this Retail Purchase Agreement. In the case of a Deposit, we will refrain from selling the Vehicle for <u>2</u> days.			N/A	N/A
X _____ X _____			N/A	N/A
<b>OTHER MATERIAL UNDERSTANDINGS AND INTEGRATED DOCUMENTS</b>			TOTAL DUE	<b>33983.00</b>
<input type="checkbox"/> IF BOX IS MARKED, PLEASE SEE THE DELIVERY CONFIRMATION			LESS DEPOSIT/DOWN PAYMENT*	<b>N/A</b>
			LESS REBATE	<b>N/A</b>
			N/A	<b>N/A</b>
			LESS CASH DUE AT DELIVERY	<b>33983.00</b>
			AMOUNT TO BE FINANCED	<b>N/A</b>

This Agreement and any documents which are part of this transaction or incorporated herein comprise the entire agreement affecting this Retail Purchase Agreement and no other agreement or understanding of any nature concerning the same has been made or entered into, or will be recognized. I have read all of the terms and conditions of this Agreement and agree to them as if they were printed above my signature. I further acknowledge receipt of a copy of this Agreement. This Agreement shall not become binding until signed and accepted by an Authorized Dealership Representative.

Purchaser

Accepted by Authorized Dealership Representative

Purchaser

53333\*1\*VDD-FI

03/20/2025 03:48 pm

DealerCAP

CATALOG #8963247

© 2015 CDK Global, LLC Michigan (01/16)



# 2 DODGE 0 CHARGER PURSUIT ALL-WHEEL DRIVE 3

THIS VEHICLE IS MANUFACTURED TO MEET SPECIFIC UNITED STATES REQUIREMENTS. THIS VEHICLE IS NOT MANUFACTURED FOR SALE OR REGISTRATION OUTSIDE OF THE UNITED STATES.

MANUFACTURER'S SUGGESTED RETAIL PRICE OF THIS MODEL INCLUDING DEALER PREPARATION

Base Price: \$42,635

DODGE CHARGER POLICE AWD  
Exterior Color: Pitch Black Exterior Paint  
Interior Color: Black Interior Color  
Interior: Heavy-Duty Cloth Bucket Seats with Vinyl Rear  
Engine: 3.6L V6 24V VVT Engine  
Transmission: 8-Speed Automatic 850RE Transmission  
STANDARD EQUIPMENT (UNLESS REPLACED BY OPTIONAL EQUIPMENT)

#### FUNCTIONAL/SAFETY FEATURES

Advanced Multistage Front Air Bags  
Supplemental Front Seat-Mounted Side Air Bags  
Supplemental Side-Curtain Front and Rear Air Bags  
ParkView® Rear Back-Up Camera  
ParkSense® Rear Park-Assist System  
300-HP Power Rating  
Active Transfer Case with Front Axle Disconnect  
3.07 Rear Axle Ratio  
Dodge Clean Air System  
Electric Power Steering  
Power Steering Cooler  
Electronic Stability Control  
All-Speed Traction Control  
Hill-Start Assist  
Rain-Brake Support  
Ready-Alert Braking  
Police ABS 4-Wheel Heavy-Duty Disc Brakes  
Secure Park  
220-Amp Alternator  
800-Amp Maintenance-Free Battery  
Spot Lamp Wiring Prep  
Column Mount Automatic Shift Lever  
Heavy-Duty Suspension  
Load Leveling and Height Control  
Engine Hour Meter  
Severe-Duty Engine Cooling  
Tire Pressure Monitoring Display  
Push-Button Start  
Speed Control

#### INTERIOR FEATURES

Uconnect® 4 with 7-Inch Touch Screen Display  
Google Android Auto™  
Apple CarPlay®  
Integrated Voice Command  
Re-Mappable Steering Wheel Buttons  
Red / White Front Dome Lamp  
6-Way Power Driver Seat  
Mini Floor Console  
Black Vinyl Floor Covering  
Tilt / Limited Telescope Steering Column  
\*Last Call® Underhood Plaque

#### EXTERIOR FEATURES

18-Inch x 7.5-Inch Steel Wheels  
P225/60R18 BSW Performance Tires  
Bi-Function LED Projector Headlamps  
Full-Size Spare Tire

Acoustic Windshield  
Acoustic Front Door Glass  
Power Mirrors with Manual Fold-Away

#### OPTIONAL EQUIPMENT (May Replace Standard Equipment)

Heavy-Duty Cloth Bucket Seats with Vinyl Rear \$135  
Customer Preferred Package 29A \$420  
Street Appearance Group  
Full-Length Floor Console  
Illuminated Front Cupholders  
Power-Heated Mirrors w/ Manual Fold-Away  
Rear Shelf Silencer Insulation  
Front Reading / Map Lamps  
Exterior Mirrors with Heating Element  
Dual Remote Charge-Only USB Port  
18-Inch Wheel Covers  
Front and Rear Climate-Control Outlets  
Convenience Group I \$540  
2-Way Power Lumbar Adjustable Driver Seat  
Power Front Driver and Passenger Seats  
2-Way Power Lumbar Adjustable Passenger Seat  
Power Adjustable Pedals  
Delete Carpet  
Deactivate Rear Doors / Windows \$85  
Matching Right Spot Lamp \$235  
Black Left Spot Lamp \$235  
LED Spot Lamps \$150  
Delete Badge  
\*Dodge® Grille Badge  
Full-Spare Tire Relocation Bracket \$165  
245/55R18 BSW Performance Tires \$200

Destination Charge \$1,595

TOTAL PRICE: \* \$46,395

#### WARRANTY COVERAGE

5-year or 60,000-mile Powertrain Limited Warranty.  
3-year or 36,000-mile Basic Limited Warranty.  
Ask Dealer for a copy of the limited warranties or see your owner's manual for details.

**5 YEAR / 60,000 MILE**  
**POWERTRAIN WARRANTY**

Assembly Point/Port of Entry: BRAMPTON, ONTARIO, CANADA

SL

SHIP TO:

SOLD TO:

VIN: 2C3-CDXKG0PH-705752

L4-VON: 6224

1214-0



THIS LABEL IS ADDED TO THIS VEHICLE TO COMPLY WITH FEDERAL LAW. THE LABEL CANNOT BE REMOVED OR ALTERED PRIOR TO DELIVERY TO THE ULTIMATE PURCHASER.

\* STATE AND/OR LOCAL TAXES IF ANY, LICENSE AND TITLE FEES AND DEALER SUPPLIED AND INSTALLED OPTIONS AND ACCESSORIES ARE NOT INCLUDED IN THIS PRICE. DISCOUNT, IF ANY, IS BASED ON PRICE OF OPTIONS IF PURCHASED SEPARATELY.

For more information visit: [www.dodge.com](http://www.dodge.com)  
or call 1-800-4ADODGE

FCA US LLC



## Fuel Economy and Environment



Gasoline Vehicle

Fuel Economy These estimates reflect new EPA methods beginning with 2017 models.



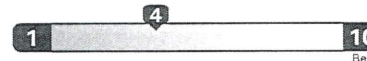
**21** MPG  
combined city/hwy  
18 city 27 highway  
4.8 gallons per 100 miles

Large cars range from 14 to 131 MPGe.  
The best vehicle rates 132 MPGe.

You spend  
**\$2,500**  
in fuel costs  
over 5 years  
compared to the  
average new vehicle.

Annual fuel cost  
**\$2,100**

Fuel Economy & Greenhouse Gas Rating (tailpipe only)



Smog Rating (tailpipe only)



This vehicle emits 415 grams CO2 per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also creates emissions; learn more at [fuelconomy.gov](http://fuelconomy.gov).

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 28 MPG and cost \$8,000 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$2.55 per gallon. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

**fuelconomy.gov**

Calculate personalized estimates and compare vehicles



Smartphone  
QR Code™



## GOVERNMENT 5-STAR SAFETY RATINGS

This vehicle has not been rated by the government for overall vehicle score, frontal crash, side crash, or rollover risk.

Source: National Highway Traffic Safety Administration (NHTSA)  
[www.safercar.gov](http://www.safercar.gov) or 1-888-327-4236

#### Bumper Performance

This vehicle is equipped with bumper systems that can withstand a frontal barrier impact speed of 2.5 miles per hour and a rear barrier impact speed of 2.5 miles per hour with no more damage than allowed by the Federal bumper standard. The Federal bumper standard allows damage to the bumpers and attaching hardware and specifies barrier tests to be conducted at 2.5 miles per hour.

## PARTS CONTENT INFORMATION

FOR VEHICLES IN THIS CARLINE:  
U.S./CANADIAN PARTS CONTENT: 70%

MAJOR SOURCES OF FOREIGN PARTS CONTENT:

MEXICO: 18%

NOTE: PARTS CONTENT DOES NOT INCLUDE FINAL ASSEMBLY, DISTRIBUTION, OR OTHER NON-PARTS COSTS.

FOR THIS VEHICLE:

FINAL ASSEMBLY POINT:

BRAMPTON, ONTARIO, CANADA

COUNTRY OF ORIGIN:

ENGINE: UNITED STATES

TRANSMISSION: UNITED STATES



**VEHICLE PROTECTION**  
A PRODUCT OF FCA US LLC

Ask for Mopar Vehicle Protection for your vehicle. We Built It. We Back It.