



213 S. Marquette St. Ironwood, MI 49938  
Memorial Building, Conference Room #1, 2<sup>nd</sup> Floor

***Parks and Recreation Committee Meeting Agenda***

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1. Call to Order
2. Recording of the Roll
3. Approval of the February 4, 2013 Meeting Minutes
4. Approval of the Agenda
5. Citizens wishing to address the Committee on Items on the Agenda (Three-Minute Limit)
6. Citizens wishing to address the Committee on items not on the Agenda (Three-minute limit)
7. Public Participation
  - a. Festival Ironwood Representative
8. Items for Discussion and Consideration
  - a. Longyear Park/Norrie School Site
  - b. Budget Items
  - c. US 2 South Side Sidewalk
9. Project Updates
  - a. Master Trail Plan
10. Other Business
11. Next Meeting: April 1, 2013
12. Adjournment



Proceedings of the Parks and Recreation Committee  
Monday February 4, 2013, 6:00 p.m.

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A regular meeting of the Parks and Recreation Committee was held on Monday, February 4, 2013 at 6:00 P.M. in the Community Development Conference Room, Memorial Building, Ironwood, Michigan.

1. Call to Order:

Chairman Davey called the meeting to order at 6:00 p.m.

2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Andresen, Will	X			
Burchell, Annette	X			
Davey, Sam – Chair	X			
Frank, Steve	X			
Kangas, Tom	X			
Shackelford, Monie, ex-officio, non-voting	X			
True, Marion	X			
Vuorenmaa, Bruce	X			

Also present, Community Development Director Michael J.D. Brown.

3. Meeting Protocol:

Chair Davey explained that our protocols for the meeting will be as they were January 7, 2013.

4. Approval of the Minutes:

**Motion** by Kangas to accept the Minutes of December 3, 2012 and January 7, 2013. **Second** by True.  
**Motion Carried 7 – 0.**

5. Approval of the Agenda:

**Motion** by True to approve the **Agenda**. **Second** by Kangas. **Motion carried 7 - 0**

6. Citizens wishing to address the Committee on Items on the Agenda (Three-Minute Limit):

None

7. Citizens wishing to address the Committee on items not on the Agenda (Three-minute limit):

None.

8. Items for Discussion and Consideration:

a. Depot Park:

Discussion ensued about the drawing that was attached of Depot Park.

**Motion** by Davey to approve the Depot Park Plan as it is. **Discussion** ensued regarding whether the volleyball courts were needed and the location of the playground. Director Brown stated the plans need to be approved this month in order to assure adequate time to complete the project by Festival Ironwood.

**Motion** by Frank to accept the plan with the exception of the volley ball courts. **Motion died** with further discussion.

**Motion** by Frank that this issue be returned to the Depot Park Advisory Group for review. Parks and Recreation would then back the decision of Depot Park Advisory Group. **Second** by Andresen. **Motion Carried 6 – 1** with True opposing.

b. 2011-2015 Park and Recreation Plan Amendment:

Director Brown stated that all Division of Natural Resource (DNR) grants are due April 1, 2013. Director Brown stated that unless an improvement is listed in the Parks and Recreation Plan the committee must approve an amendment to the plan.

**Motion** by Davey to recommend approval of Resolution 013-004 to the City Commission and to modify the amendment as "Longyear Park Improvements & Trail Head Improvements". **Second** by Kangas\*. **Motion Carried 7 – 0.**

Discussion was had regarding what would the Committee like to see in the Longyear Park:

- a. Portable Restroom Enclosure
- b. Handicap accessible playground equipment (i.e., handicap swing)
- c. Fix curbing
- d. Accessible access
- e. Handicap picnic table

**Motion** by Frank for an in-kind grant determination. **Second** by Kangas. **Motion Carried 7 – 0.**

Curry Park upgrades were considered including the electrical. Members spoke about taking surveys and counts to obtain use data on this park. The Committee decided to look at this project at another time.

c. Budget:

Director Brown stated the City's budgeting process is beginning soon and that Paul Linn, the City's Finance Director is putting the schedule together. Director Brown wanted the Committees input as to a budget amount for Parks and Recreation. Franks inquired how much was in the budget currently. Director Brown indicated that what is in the budget now is strictly for maintenance. Director Brown stated that the Committee should come up with a list of items that this budget could be used for.

**Motion** by Davey to appoint Director Brown as the committee's liaison with the City on the budget for Parks and Recreation. **Second** by Frank. **Motion carried 7 – 0.**

d. Basketball Hoops:

Discussion was had by the Committee regarding location(s) for basketball hoops. Director Brown and Davey suggested that locations be identified and then brought back to the Committee for discussion.

9. Project Updates:

a. RR Grade Working Group:

Davey said that he spoke with an unnamed source regarding access and that this source seems to be on track with this project. The project should be able to move forward.

b. River Walk Trail:

Davey and Mr. Bob Burchell went to the Ironwood Township January 14, 2013 and met with the Counsel to present the concept of the River walk Trail. The Township is still checking with their insurance company and making sure that their insurance will cover this. Davey stated that the Township seems happy about this plan and is on board with the plan. The Plan has also been discussed with the City of Bessemer and the City of Wakefield and they seem to be on board and excited about this opportunity.

10. Other Business:

Frank stated that he would like to see the monthly newsletter (put out by Shackelford) forwarded to the Parks and Recreation Group for inclusion in their monthly meetings.

Frank also commended Monie Shackelford and Rick Semo on their work on the Smoking Initiative. The Committee would like to work on this initiative again in November and present it again.

Frank and Vuorenmaa commented that they would like to discuss motorized and non-motorized trails next month.

11. Next Meeting:

March 4, 2013.

12. Adjournment:

**Motion** by True. **Second** Frank. **Motion** Carried. Adjournment 7:38 P.M.

Respectfully Submitted

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Sam Davey, Chair

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Kim M. Coon, Community Development Assistant



## MEMO

**To:** Chair Davey and Park & Recreation Committee Members

**From:** Michael J. D. Brown, Community Development Director

**Date:** February 25, 2013

**Re:** Norrie School Site

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The Committee has previously discussed the desire to convert the old Norrie School site into a City park; further discussion will be required with the School District before this becomes a reality. An issue the City would have at this point in time is funding to purchase and install playground equipment. A suggestion was made that some of the older equipment from Longyear Park be relocated to the proposed Norrie School site park. Staff wanted to present this idea to the Committee for discussion.



## MEMO

**To:** Chair Davey and Park & Recreation Committee Members

**From:** Michael J. D. Brown, Community Development Director

**Date:** February 25, 2013

**Re:** Park Budget

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At last month's meeting, the Committee recommended the City consider creating a budget line item for small park and recreation projects that could be completed throughout the year. Before I make this request as part of the budget process, I would like to get a list of project ideas that this money could be used for. I believe a project list will help sell the concept better than without a list. Therefore, please bring some ideas to discuss at the meeting.



## MEMO

**To:** Chair Davey and Park & Recreation Committee Members

**From:** Michael J. D. Brown, Community Development Director

**Date:** February 25, 2013

**Re:** US 2 South Side Sidewalk

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As previously discussed, the Michigan Department of Transportation (MDOT) will be doing a complete reconstruct of US 2 in 2014/2015. As part of that plan they will be installing a five foot sidewalk along the north side of the highway. MDOT has indicated it will remove and replace existing sidewalk on the south side of the highway as part of the project; however, the cost of this portion of the project will be the responsibility of the City as well as future maintenance. Staff would like a recommendation from the Committee to the City Commission on whether or not existing sidewalk should be replaced or not.