



213 S. Marquette St. Ironwood, MI 49938
Memorial Building, Conference Room #1, 2nd Floor

Parks and Recreation Committee Meeting Agenda

1. Call to Order
2. Recording of the Roll
3. Approval of the April 1, 2013 Meeting Minutes and April 18, 2013 Special Meeting Minutes
4. Approval of the Agenda
5. Citizens wishing to address the Committee on Items on the Agenda (Three-Minute Limit)
6. Citizens wishing to address the Committee on items not on the Agenda (Three-minute limit)
7. Audience: Paul Garthwait, Eaglescout project at Norrie Park
8. Parks Financials
9. Items for Discussion and Consideration
 - a. Xcel Energy
 - b. Trail Map
 - c. Depot Park Pavilion Use Fee
 - d. Sidewalks (Steve Frank)
10. Project Updates
11. Other Business
12. Next Meeting: June 3, 2013
13. Adjournment



**Proceedings of the Parks and Recreation Committee
Monday April 1, 2013, 6:00 p.m.**

A regular meeting of the Parks and Recreation Committee was held on Monday, April 1, 2013 at 6:00 P.M. in the Conference Room #1, Second Floor, Memorial Building, Ironwood, Michigan.

1. Call to Order:

Chair – Davey called the meeting to order at 6:00 p.m.

2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Andresen, Will	X			
Burchell, Annette		X	X	
Davey, Sam – Chair	X			
Frank, Steve	X			
Kangas, Tom		X		X
Shackelford, Monie, ex-officio, non-voting		X	X	
True, Marion	X			
Vuorenmaa, Bruce	X			

Also present, Community Development Director Michael J.D. Brown.

3. Approval of the Minutes:

Motion by True to accept the Minutes of March 4, 2013 with corrections as to item 7c Para4 – reverse ... from 25 to 35, should be from 35 to 25. **Second** by Andresen. **Motion Carried 5 – 0.**

4. Approval of the Agenda:

Motion by True to approve the Agenda. **Second** by Andresen. **Motion carried 5 - 0**

5. Citizens wishing to address the Committee on Items on the Agenda (Three-Minute Limit):

None

6. Citizens wishing to address the Committee on items not on the Agenda (Three-minute limit):

None.

7. Items for Discussion and Consideration:

Safe Routes to School: The attached Memorandum from Shackelford was reviewed.

8. Project Updates:

- a. Master Trail Plan: Director Brown stated this plan is not done yet; however a draft will be brought to the next Park and Recreation Meeting.
- b. Civic Center Bond: The City of Ironwood Commission is going to bond the civic center for \$275,000.00.

9. Other Business: (Schackelford arrived 6:59 p.m.)

- a. Frank commented on the Norrie sidewalks that were removed from Ash Street for the sewer project. Nothing has been done to replace those walks.
- b. Frank stated he was pleased to see the sidewalks into Hurley were shoveled.
- c. Frank voiced that he is still unhappy that the handicap access areas are inaccessible.
- d. Frank commented that there's been nothing decided on the basketball hoops. Director Brown said that he has asked for funding for the Parks and Recreation Committee and that the budget workshop will be in the next few weeks. Franks wanted to know the dollar amount in the fund for Parks and Recreation. Director Brown said he would bring financials to the Committee in the future, such as what he does for the DIDA.

10. Next Meeting:

May 6, 2013.

11. Adjournment:

Motion by True. **Second** Frank.. **Motion** Carried. Adjournment 7:20 P.M.

Respectfully Submitted

Sam Davey, Chair

Kim M. Coon, Community Development Assistant



Proceedings of the Parks and Recreation Committee
Special Meeting, Thursday, April 18, 2013, Noon

A Special Meeting of the Parks and Recreation Committee was held on Thursday, April 18, 2013 at Noon in Conference Room #1, Second Floor, Memorial Building, Ironwood, Michigan.

1. Call to Order:

Chair Davey called the meeting to order at Noon.

2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Andresen, Will		X	X	
Burchell, Annette		X	X	
Davey, Sam – Chair	X			
Frank, Steve	X			
Kangas, Tom	X			
Shackelford, Monie, ex-officio, non-voting		X	X	
True, Marion	X			
Vuorenmaa, Bruce	X			

Also present, City of Ironwood Manager Scott Erickson; from Coleman Engineering Lee-Ann Garske, Garth Stenguard and Mike Foley. Director Michael J.D. Brown was out of town on business. In the audience was Jim Albert.

3. Citizens wishing to address the Committee on Items on the Agenda (Three-Minute Limit):

Mr. Albert spoke briefly on the playground equipment.

4. Items for Discussion and Consideration:

a. Depot Park bids received for construction on Phase II.

There was much discussion on the items on the Budget Balancing Proposal. Mr. Foley explained to the Committee where various landmarks were located on the map in comparison to the items listed on the Budget Balancing Proposal for clarification.

Motion by Vuorenmaa to use the \$20,000 from the Timber Sale as shown on the Budget Balancing Proposal by Coleman Engineering on April 18, 2013. **Second** by Kangas. Roll was called: **Motion carried 3 – 2** with Frank and True dissenting.

MEMBER	VOTE		Not Present
	YES	NO	
Andresen, Will	--	--	X
Burchell, Annette	--	--	X
Davey, Sam – Chair	X		
Frank, Steve		X	
Kangas, Tom	X		
Shackelford, Monie, ex-officio, non-voting	--	--	X
True, Marion		X	
Vuorenmaa, Bruce	X		

5. Next Regular Meeting:

May 6, 2013.

6. Adjournment:

Motion by True to adjourn the meeting. **Second** by Kangas. **Motion Carried 5-0.** Adjourned 1:00 p.m.

Respectfully Submitted

Sam Davey, Chair

Kim M. Coon, Community Development Assistant

INCOME STATEMENT

MARCH

Page: 1

4/29/2013

9:50 am

City Of Ironwood

YEAR: THROUGH MARCH

YTD Amd. Bud.

YTD Actual

Fund: 101 - GENERAL FUND

Expenditures

Dept: 751.000 PARKS MAINTENANCE

702.000 SALARIES AND WAGES

18,300.00

15,468.58

703.000 OVERTIME WAGES

0.00

170.04

715.000 SOCIAL SECURITY

1,400.00

1,197.13

716.000 HOSPITALIZATION

8,600.00

0.00

716.006 ADMIN HEALTHCARE

0.00

10.00

718.000 RETIREMENT

3,700.00

4,046.04

718.002 RETIREE HEALTH CARE

2,820.00

0.00

719.000 OTHER FRINGE BENEFITS

100.00

100.00

728.000 OPERATING SUPPLIES

2,500.00

719.11

777.000 CUSTODIAL SUPPLIES

300.00

183.81

800.000 NORRIE PARK GRANT EXPENSES

0.00

41,474.20

800.004 SKATE BOARD PARK

0.00

209.80

800.006 CURRY PARK GRANT PROJECT

50,700.00

0.00

801.000 CONTRACTUAL SERVICES

10,000.00

4,806.41

803.000 DEER HUNTING PROGRAM

1,000.00

1,724.67

806.000 TRAILWAYS

375,000.00

0.00

851.000 ADVERTISING AND PROMOTION

200.00

566.40

853.000 TELEPHONE/COMMUNICATIONS

500.00

0.00

910.000 INSURANCE AND BONDS

2,500.00

2,066.49

917.000 WORKERS COMPENSATION

480.00

356.49

920.000 PUBLIC UTILITIES

8,000.00

4,349.76

930.000 MAINTENANCE STRUCTURES

300.00

0.00

933.000 MAINTENANCE EQUIPMENT

300.00

32.06

940.000 RENTALS OTHER

250.00

0.00

943.000 EQUIPMENT RENTAL DPW

14,000.00

11,605.19

956.000 MISCELLANEOUS EXPENSE

0.00

921.87

977.000 NEW EQUIPMENT

2,000.00

2,678.00

PARKS MAINTENANCE

502,950.00

92,686.05

Expenditures

502,950.00

92,686.05

Net Effect for Fund GENERAL FUND

-502,950.00

-92,686.05

Grand Total Net Effect:

-502,950.00

-92,686.05



MEMO

To: Chair Davey and Park & Recreation Committee Members

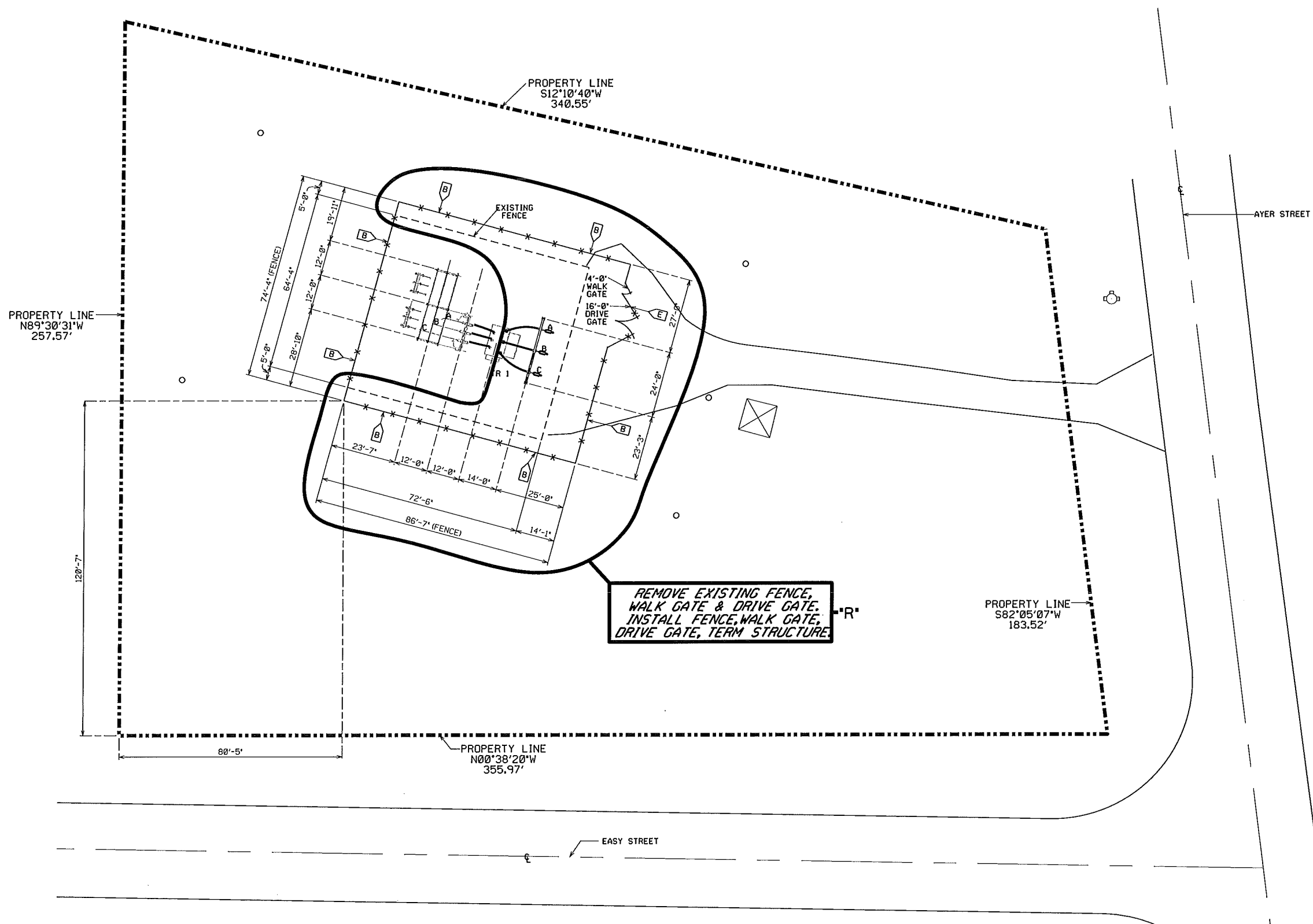
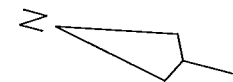
From: Michael J. D. Brown, Community Development Director

Date: April 26, 2013

Meeting Date: May 6, 2013

Re: Xcel Energy Land Purchase

Xcel Energy is planning on expanding its substation located at 900 E. Ayer Street which the City owns; the Planning Commission is in the process of reviewing the site plan and rezoning request. Xcel Energy would like to purchase the property from the City. Since this project involves the purchase of City owned land, staff would like the Committee to provide comments and/or recommendations to the City Commission for its consideration regarding the purchase of the land. Attached is the site plan for the project.



PRELIMINARY
NOT FOR CONSTRUCTION

GENERAL NOTES

- FOR GENERAL NOTES PRIOR TO ** CONSTRUCTION, SEE REVISION **.
1. FOR LOCATION OF BENCH MARK SEE CONTOUR & GRADING LAYOUT.
 2. FOR SUBSTATION ROUGH GRADE SEE CONTOUR & GRADING LAYOUT.
 3. SUBSTATION AREA ENCLOSED BY FENCE AND EXTENDING 5'-0" OUTSIDE.
 4. FENCE - 7'-0" HIGH STEEL CHAIN LINK FABRIC AND 1'-0" HIGH VERTICAL HEIGHT BARBED WIRE ON TOP, MOUNTED AT A 45° ANGLE POINTED OUTSIDE OF SUBSTATION. IN ACCORDANCE WITH ENG & DSGN STD ED 4.10.03.
 5. SEE STRUCTURAL STEEL DRAWINGS FOR LOAD REQUIREMENTS OF EXTERNAL AND INTERNAL STRAINS.
 6. U.G. POWER DUCTS PASS UNDER FENCE MIDWAY BETWEEN FENCE POSTS AND, WHERE POSSIBLE, NOT LESS THAN 2'-6" BELOW GRADE.

LEGEND

- A** OLD FENCE SIGN WORDED "WARNING, HAZARDOUS VOLTAGES INSIDE, KEEP OUT, CAN SHOCK BURN OR CAUSE DEATH". (THIS SIGN CAN NO LONGER BE ORDERED)
- B** FENCE WARNING SIGN (ITEM 708), PER ENG & DSGN STD ED 4.10.01. THE SIGNS ARE TO BE MOUNTED 5'-0" FROM GRADE TO TOP OF SIGN, 30'-0" - 45'-0" APART AND NO MORE THAN 15'-0" FROM THE CORNERS. ONE SIGN SHOULD BE PLACED ON THE OUTSIDE OF EACH WALK GATE. TWO SIGNS SHOULD BE MOUNTED ON EACH DRIVE GATE, ONE ON THE INSIDE AND ONE ON THE OUTSIDE. (BACK TO BACK ON THE LEFT SIDE OR DRIVERS SIDE PANEL OF THE DOUBLE GATES).
- C** BURIED CABLE SIGN (ITEM 706), PER ENG & DSGN STD ED 4.10.06. THE SIGNS ARE TO BE MOUNTED ON EACH SIDE OF FENCE FABRIC, BACK TO BACK AND APPROXIMATELY 3'-6" FROM GRADE TO TOP OF SIGNS.
- D** BURIED CABLE SIGN (ITEM 706), MOUNTED ON POST (BY FIELD), PER ENG & DSGN STD ED 4.10.06.
- E** SUBSTATION IDENTIFICATION SIGN (ITEM 718), PER ENG & DSGN STD ED 4.10.02 (TOP) ADDRESS SIGN (ITEM 716) PER ENG & DSGN STD ED 4.10.03 (BOTTOM). THE TOP SIGN MOUNTED 5'-0" FROM GRADE TO TOP OF SIGN AND LOCATED ADJACENT TO WALK OR DRIVE GATES.
- F** BATTERY WARNING SIGN (ITEM 707), PER ENG & DSGN STD ED 4.10.04. THE SIGNS ARE TO BE MOUNTED ON THE OUTSIDE OF EACH ELECTRICAL EQUIPMENT ENCLOSURE DOOR, APPROXIMATELY 5'-0" FROM THE BOTTOM OF THE DOOR TO THE TOP OF SIGN.
- M-1** INDICATES CONCRETE MARKER FOR U.G. CABLE RUNS. (SEE LATEST REVISION OF PHY DETAIL NL-200902-2-11)
- ◆** INDICATES A YELLOW CONCRETE FILLED BOLLARD (ITEM 299).

FOR DRAWING REFERENCE AND REVISION INFORMATION SEE INDEX SHEET N7-

THIS MAP/DOCUMENT IS A TOOL TO ASSIST EMPLOYEES IN THE PERFORMANCE OF THEIR JOBS.YOUR PERSONAL SAFETY IS PROVIDED FOR BY USING SAFETY PRACTICES,PROCEDURES AND EQUIPMENT AS DESCRIBED IN THE SAFETY TRAINING PROGRAMS,MANUALS AND SPARS.		8	SIGNIFICANT NUMBER
INTERNAL INFORMATION DO NOT COPY OR DISTRIBUTE WITHOUT EXPRESS WRITTEN CONSENT FROM XCEL ENERGY		9	W2056
NSP OPERATING AREA ENGINEERING 1/1/2020, MN	AYER ST. SUBSTATION LOCATION PLAN SUBSTATION ADDRESS: 213 South Marquette St	IRONWOOD IN	
		AYR	
		1	
		2	
		3	
		4	
Xcel Energy		SCALE	1"=20'-0"
NH-254636		REV	R
		CL	2301



MEMO

To: Chair Davey and Park & Recreation Committee Members

From: Michael J. D. Brown, Community Development Director

Date: April 26, 2013

Meeting Date: May 6, 2013

Re: Draft Non-Motorized Trail Map

Attached is a draft non-motorized trail map. I have taken the existing map in the Park Plan and added additional areas that I received input from various contributors. The Committee should review this and be ready to discuss additions, deletions etc. Because of the scale of the map it may be difficult to review if printed, I suggest reviewing it in PDF form. I will break down the map at the meeting and provide an overview and explanation as to why various components have been provided on the map.



MEMO

To: Chair Davey and Park & Recreation Committee Members

From: Michael J. D. Brown, Community Development Director

Date: April 26, 2013

Meeting Date: May 6, 2013

Re: Depot Park Pavilion Fees

As part of the City's budget process the City updates its Fee Schedule. The Committee should discuss if it would like to charge a fee for use of the Depot Park Pavilion. Currently there is a \$20 resident user fee and a \$25 nonresident user fee for the Norrie Park Pavilion as well as a \$50 security deposit. Per Paragraph 7e of the Grant Agreement for the Depot Park project between the City and the Department of Natural Resources (DNR) any fee schedule set must first be approved by the DNR.