



213 S. Marquette St. Ironwood, MI 49938
Memorial Building, Conference Room #1, 2nd Floor

Parks and Recreation Committee Meeting Agenda

1. Call to Order
2. Recording of the Roll
3. Approval of the June 3, 2013 Meeting Minutes
4. Approval of the Agenda
5. Nomination and Election of Chair and Vice-Chair
6. Citizens wishing to address the Committee on Items on the Agenda (Three-Minute Limit)
7. Citizens wishing to address the Committee on items not on the Agenda (Three-minute limit)
8. Parks Financials
9. Items for Discussion and Consideration
 - a. Depot Park picnic/chess table painting (Sam)
 - b. Surplus Property Sale Request
 - c. Comprehensive Plan/Park & Recreation Plan
 - d. Communication with Ironwood Organizations (Marion)
10. Project Updates
11. Other Business
12. Next Meeting: August 5, 2013
13. Adjournment



**Proceedings of the Parks and Recreation Committee
Monday June 3, 2013, 5:00 p.m.**

A regular meeting of the Parks and Recreation Committee was held on Monday, June 3, 2013 at 5:00 P.M. in the Conference Room #1, Second Floor, Memorial Building, Ironwood, Michigan.

1. Call to Order:

Chair Davey called the meeting to order at 5:00 p.m.

2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Andresen, Will		X	X	
Burchell, Annette	X			
Davey, Sam – Chair	X			
Frank, Steve	X			
Kangas, Tom	X			
Shackelford, Monie, ex-officio, non-voting	X			
True, Marion	X			
Vuorenmaa, Bruce	X			

Also present, Community Development Director Michael J.D. Brown.

3. Approval of the Minutes:

Motion by Kangas to accept the Minutes of May 6, 2013. **Second** by Burchell. **Motion Carried 4 to 0.**

4. Approval of the Agenda:

No action.

5. Citizens wishing to address the Committee on Items on the Agenda (Three-Minute Limit):

None

6. Citizens wishing to address the Committee on items not on the Agenda (Three-minute limit):

None.

7. Park and Recreation Financials: Director Brown displayed Director Linn's Parks Budget. He stated that if the Committee has more questions, that Mr. Linn should be contacted directly. Frank stated that he is deeply troubled looking at this budget.

There is over \$20,000 in fringes and wages in the budget. Mowing is separate. Frank wants to know what is being done by Parks and Recreation. Norrie Park's big storm was last year and there is a public citizen who went out and cleaned up the park. What is being maintained in Longyear? What about Hiawatha? What is the \$1000 in Miscellaneous category? He said the basketball net at Curry Park is missing. This means that the Park and Recreation person is not driving around looking at maintenance.

8. Items for discussion and consideration:

- a. Depot Park Pavilion Fee: Director Brown said the Committee addressed this last month and that the Committee wanted to think about the fee and bring this back this meeting. Davey said there should be a fee for the Preparation Area to cover the clean-up.

Kangas stated we should have no fee for the rest of the year to encourage the Boy Scouts or Dance Club to use it. Next year then we should seriously consider a fee for the Preparation Area.

Burchell said that this would be nice for a grand opening idea. Davey said to make sure that when this is publicized that the public knows that the no fee would be for this year only and that next year fees would apply.

Burchell thinks that having a reservation for the Preparation area would be a good idea. The reservations would be arranged through the Clerk's Office.

Motion by Davey to charge a \$75 cleaning deposit fee for the Kitchen Preparation Area. This would be a refundable deposit if the person using the Kitchen Preparation Area has not cleaned the Preparation area. **Second** by Burchell. **Motion Carried 4 to 0. (Note: Monie Shackelford Arrived at 5:12 p.m.)**

Frank brought up the alcohol issue – is there an alcohol law on the books for Parks? Director Brown to research this and get back to the Committee next meeting.

- b. Amendment By-Laws regarding meeting time change from 6:00 p.m. to 5:00 p.m.

Motion by Frank to change the Park and Recreation Committee meeting time as stated in the By-Laws from 6:00 p.m. to 5:00 p.m. **Second** by Burchell. **Motion Carried 4 to 0.**

- c. Hiawatha: Davey stated that Hiawatha is in terrible disarray. There are bird feces all over the statue. Davey asked who owns Hiawatha and who maintains him? Kangas said the 50-year anniversary of the statue is coming up next year. Frank indicated that there is concrete all around the see-saw and that the City has decided to also use the area as a snow dump. Davey will check with the Chamber and see what the plans are for Hiawatha.
- d. Xcel Energy Fill Area: Director Brown explained Xcel Energy is doing construction work. There is a depression, and as part of their construction, they want to fill this area in and flatten it out. It would improve drainage and improve safety as well. Director Brown stated that Xcel would be seeding this area also. No action needed.

9. Other Project Updates: Director Brown stated that Member True had asked him to do an update on the Civic Center. (Marion True and Bruce Vuorenmaa arrived at 5:51 p.m.)

The Depot Park project is moving along and is on schedule.

10. Other Business: Kangas stated the Chief of Police needs the okay to open Mt. Zion gates. Longyear Park slide area need wood chips. Director Brown will talk to Parks and Recreation Supervisor about the wood chips and getting the gates open at Mt. Zion. Frank does not understand why those gates are closed in the evening. Frank wants to know if the gates could be open all year around.

Frank also had concerns about Norrie Park. All the wood brought in for the SISU is still there.

Frank said the old playground equipment at Norrie Park should be removed.

The trees blown down in Norrie Park last year are still there. There are large holes in the ground and nothing has been done to rectify those items this year.

Frank suggested that the maintenance people should not mow so close to the river. The lawnmowers are sinking into very soft ground.

Hiawatha is nothing to be proud of. This is the main tourist attraction for Ironwood.

When are the flower baskets going up in Downtown? The Downtown is not dressed up. In many towns and cities their main buildings are spruced up for the summer.

The grass is sinking at the Sewer project area (Hiawatha). This should be fixed.

The Ayer Street Park net for the basketball hoop is missing.

When are the bike racks going out? Director Brown stated this issue was brought up at Staff meeting this morning. The one's that need to be bolted out are in the process of being bolted. The moveable ones are out.

Angelo Luppino's semi truck on Ayer Street is still parked there. Why can't he be ticketed? It's blocking the sidewalk.

In the Dance Company lot, after City clean-up day, is a mess. This needs to be rectified. Director Brown indicated that this was brought up at Staff meeting this morning.

Speeding is a huge concern in every neighborhood.

Little League fence bids are out. Parks and Recreation have never seen this request. Shackelford said a grant could have been received for this project. There is nothing in the five-year plan for the fence. **(Note, Marion True and Bruce Vuorenmaa arrived at 5:51 p.m.)** What is going on with this project?

Shackelford indicated that the safe routes to school walk tour was last week. It went well.

Frank indicated that crosswalks need to be painted by fall for the schools and parks.

11. Next Meeting:

August 5, 2013.

12. Adjournment:

Motion by Frank. **Second by** Burchell. **Motion** Carried 6 to 0. Adjournment 6:15 P.M.

Respectfully Submitted

Sam Davey, Chair

Kim M. Coon, Community Development Assistant

INCOME STATEMENT

MAY

Page 26

6/20/2013

4:19 pm

City Of Ironwood

YEAR: THROUGH MAY

YTD Amd. Bud.

YTD Actual

Fund: 101 - GENERAL FUND		
Expenditures		
Dept: 751.000	PARKS MAINTENANCE	
702.000	SALARIES AND WAGES	18,300.00
703.000	OVERTIME WAGES	0.00
715.000	SOCIAL SECURITY	1,400.00
716.000	HOSPITALIZATION	8,600.00
716.006	ADMIN HEALTHCARE	0.00
718.000	RETIREMENT	3,700.00
718.002	RETIREE HEALTH CARE	2,820.00
719.000	OTHER FRINGE BENEFITS	100.00
728.000	OPERATING SUPPLIES	2,500.00
777.000	CUSTODIAL SUPPLIES	300.00
800.000	NORRIE PARK GRANT EXPENSES	0.00
800.004	SKATE BOARD PARK	0.00
800.006	CURRY PARK GRANT PROJECT	50,700.00
801.000	CONTRACTUAL SERVICES	10,000.00
803.000	DEER HUNTING PROGRAM	1,000.00
806.000	TRAILWAYS	375,000.00
851.000	ADVERTISING AND PROMOTION	200.00
853.000	TELEPHONE/COMMUNICATIONS	500.00
910.000	INSURANCE AND BONDS	2,500.00
917.000	WORKERS COMPENSATION	480.00
920.000	PUBLIC UTILITIES	8,000.00
930.000	MAINTENANCE STRUCTURES	300.00
933.000	MAINTENANCE EQUIPMENT	300.00
940.000	RENTALS OTHER	250.00
943.000	EQUIPMENT RENTAL DPW	14,000.00
956.000	MISCELLANEOUS EXPENSE	0.00
977.000	NEW EQUIPMENT	2,000.00
	PARKS MAINTENANCE	502,950.00
		17,135.15
		170.04
		1,324.38
		0.00
		10.00
		4,629.20
		0.00
		100.00
		1,728.77
		183.81
		41,474.20
		209.80
		0.00
		5,091.05
		1,724.87
		0.00
		703.33
		0.00
		2,525.71
		435.71
		5,010.88
		0.00
		32.06
		0.00
		12,861.11
		921.87
		2,678.00
		98,949.72

6-7-2013

Dennis Hewitt
City of Ironwood Building Inspector
213 South Marquette Street
Ironwood, Michigan 49938

Mr. Hewitt:

I would like to make a offer for the city owned vacant lot adjacent to my property located at 651 Huron street. I think \$500.00 would be a fair price for the parcel as it has be vacant for quite some time and it does need some ground work. My plan is to erect a garage on the property. If there was a foundation under the previous house, can you tell me if it was removed . I also would like to know what the taxes would be with/without a garage that would be approximately 24' wide by 28' long. Thank you for your consideration.

Tanja Sanders
651 Huron Street
Ironwood Michigan, 49938
Phone number 1-906-364-0385



Memo

To: Michael Brown
From: Dennis Hewitt
Date: 6/27/2013
Re: Huron Street Property

The property located at 655 Huron Street is on the City of Ironwood surplus property list. The property is 50'x105', with a minimum bid of \$1,750. The minimum bid is based on a \$35/front foot value. This property is not a buildable lot by its self. It has value to the adjacent property owner to make her property larger. The offer that she submitted for \$500 is a good offer for this property she will maintain the property and possibly construct a garage on it.

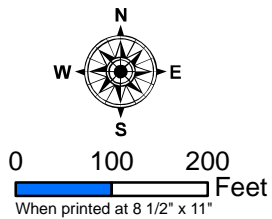
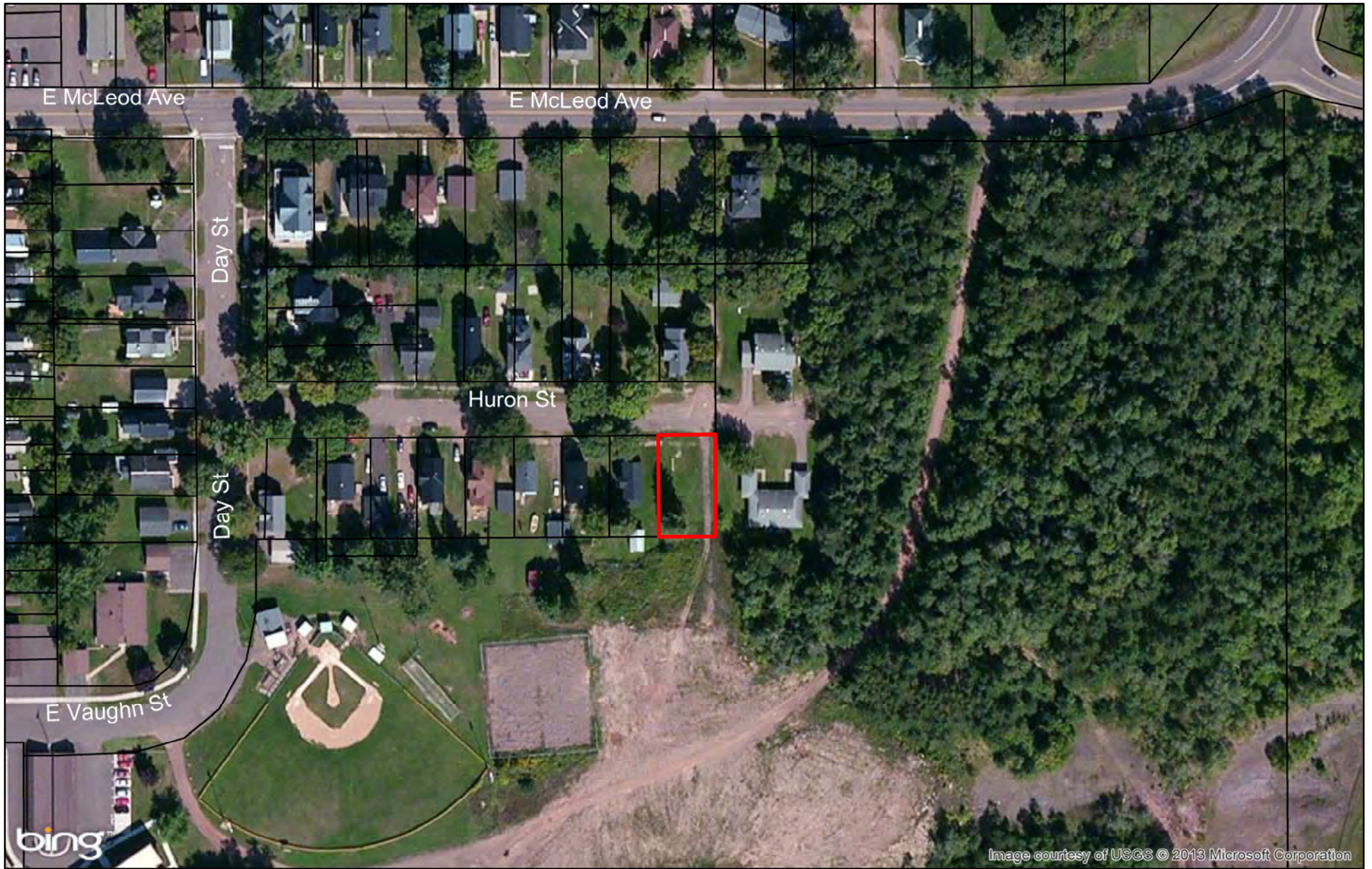
The surplus property list should be looked at again and have the minimum bids adjusted to the market as property values have dropped in the last couple of years. This person has been interested in this property for a while but would not pay the higher minimum bid amount. Selling this property will put it back on the tax roll and save the city money for not having to maintain the lot (cutting grass etc.).

If you have any questions feel free to contact my office.

Thank You

Dennis Hewitt

Dennis Hewitt Assessor



PC Case 2013-005 Surplus Property Huron St.

Tuesday, June 25, 2013

Legend

 Surplus Property on Huron St.

JUN 21 2013

GEROME F SUZIK
505 SOUTHWEST ST
IRONWOOD MI 49938
906 932-0619

JUNE 18 2013
IRONWOOD PLANNING COMMISSION
CITY OF IRONWOOD

I have been a Ironwood resident at the above address for nearly 41 years. I am interested in purchasing the property on the west end of my 124'82" lot on the Clemens Street side. I would like to purchase 90' west by 150' north with the possible option of a full acre. I have been maintaining this said property for over 40 years. Before that it was neglected and an eyesore. My family and I have always taken pride in our home and yard and would like to keep it looking that way.

Today I spoke with Mr Dennis Hewitt (assessor) building inspector and he suggested that I write this letter to ask to be considered in purchasing this area. I would appreciate a prompt reply. I can be reached via the information above. I look forward to hearing from you.

Sincerely,
Gerome F. Suzik

Memo

To: Michael Brown
From: Dennis Hewitt
Date: 6/27/2013
Re: Clemens Street Property

The property located on Clemens St. just east of the City of Ironwood DPW garage. This property is not on the City of Ironwood surplus property list. In the past the planning commission required any property up for sale that is acreage needs to have an appraisal done to find out the value. I have received two requests for this property. The two parties are willing to work together on this and purchase different parts of it.

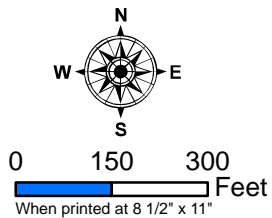
We would most likely have to have a title search done to show ownership of this property and possibly a survey may need to be done to show a legal description. The property is 354'x 510'.

If you have any questions feel free to contact my office.

Thank You

Dennis Hewitt


Dennis Hewitt Assessor



PC Case 2013-006
 Surplus Property
 Clemens & Southwest St.

Tuesday, June 25, 2013

Legend

 Surplus Property on Clemens & Southwest St