



213 S. Marquette St. Ironwood, MI 49938
Memorial Building, Conference Room #1, 2nd Floor

Parks and Recreation Committee Meeting Agenda

1. Call to Order
2. Recording of the Roll
3. Approval of the February 3, 2014 Meeting Minutes
4. Approval of the Agenda
5. Citizens wishing to address the Committee on Items on the Agenda (Three-Minute Limit)
6. Citizens wishing to address the Committee on items not on the Agenda (Three-minute limit)
7. Parks Financials
8. Deer Management Group
9. Items for Discussion and Consideration
 - a. Depot Park Playground DNR Trust Fund Grant
 - b. Mt Zion DNR Grant
 - c. US 2 Construction Project Fill – Miner's Park
10. Project Updates
 - a. Goals
11. Other Business
12. Next Meeting: April 7, 2014
13. Adjournment



**Proceedings of the Parks and Recreation Committee
Monday February 3, 2014, 5:30 p.m.**

A regular meeting of the Parks and Recreation Committee was held on Monday, February 3, 2014 at 5:30 P.M. in the Conference Room #1, Second Floor, Memorial Building, Ironwood, Michigan.

1. Call to Order:

Chair Davey called the meeting to order at 5:30 p.m.

2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Anderson, Paul	X			
Burchell, Annette		X	X	
Davey, Sam – Chair	X			
Kangas, Tom	X			
Rick Semo, ex-officio, non-voting	X			
True, Marion	X			
Vuorenmaa, Bruce	X			
Wamhoff, Colleen		X		X
	6	2	1	Quorum

Also present, Community Development Director Michael J.D. Brown. Mr. Paul Grbavcich was also in the audience.

3. Approval of the Minutes:

Motion by True to accept the December 2, 2013 Meeting Minutes. **Second** by Kangas.
Motion Carried 5 to 0.

4. Approval of the Agenda: Under project updates 9d – the Comprehensive Plan will be added and under 9B, Letter of Endorsement added.

Motion by True to accept the Agenda as amended. **Second** by Kangas. **Motion carried 5 to 0.**

5. Citizens wishing to address the Committee on Items on the Agenda (Three-Minute Limit):

None

6. Citizens wishing to address the Committee on items not on the Agenda (Three-minute limit):

Mr. Paul Grbavcich wanted to know if Mr. Anderson was paid a fee for maintaining the Memorial Trail. Mr. Grbavcich was told that Mr. Anderson is not paid a fee for the maintenance of the trail. He uses it and maintains the trail in the summer and uses it in the winter.

7. Park Financials: Director Brown presented the financial statements and stated that if there were any questions that Director Linn was available. The Committee asked why, on the Deer Hunt, there was nothing budgeted for oil and gas, but there was \$1,500 spent? There were other questions as well. Davey will talk to Director Linn about the financials.

8. Items for discussion and consideration:

- a. Deer Hunt: Davey would like to see the deer hunt suspended as there were a lack of deer this winter due to the harsh conditions.

Motion by Vuorenmaa to recommend suspension of the deer hunt for one year due to dwindling numbers of the deer because of the bad winter. **Second** by Davey. **Motion carried 4 to 1 with True dissenting.**

- b. Longyear Park Grant: The State Historical Preservation Office must go through the paperwork to make sure no historical areas are disturbed or present. This item will be brought back to the Committee after a grant agreement is approved.

- c. Curry Park Grant (Trust Fund): Director Brown spoke with Christie Bayless who has suggested a DNR Trust Fund grant for the upgrade of the electrical project. Director Brown explained that most projects which are under \$50,000 are likely to be approved. Director Brown stated he would like a motion to recommend that the City goes after the DNR grant.

Motion by Davey to recommend that the City of Ironwood pursue a DNR Trust Fund grant. **Second** by Anderson. **Motion carried 5 to 0.**

- d. Mt. Zion Cost Updates (Paul): Anderson presented the approximate cost estimates for three different scenarios for upgrading the roads on Mt. Zion. Anderson will be checking into the TAPS (Transportation Alternative Program), for ideas on this project. The road is City property.

Motion by Davey to recommend to the City Commission that \$35,000.00 be budgeted for this project. **Second** by Vuorenmaa. **Motion Carried 5 to 0.**

9. Project Updates:

- a. Goals: Director Brown stated that the goals will be reviewed monthly for updates. A discussion was had about the easement through the Keweena property from non-motorized trail to Miner's Park.

Semo brought up that a dog park should really be considered. Davey stated that the dog park idea was brought up quite a bit at the Comprehensive Plan meetings. True questioned whether it might be time to contact the Model Airplane group.

- b. Regional Trail: Director Brown stated we are need of easements. There are 6 or 7 easements needed for the non-motorized trail. The county should be applying for the next portion of

funding for the trail. There is a letter of endorsement here that they are asking Parks and Recreation for support on.

Motion by Davey to back supporting of the Regional Trail and sign the letter of support. **Second** by Kangas. **Motion Carried 5 to 0.**

- c. Joint Government Meeting: Director Brown stated that others have asked for a City-wide Joint Government meeting for the purposes of updating all, at one time, of the on-goings of the various groups. This meeting is March 31, 2014 at 4 to 6 p.m. at Gogebic Community College in the Cafeteria. Please let Kim Coon know by March 17, 2014 for an accurate head count.
- d. Comprehensive Plan: Director Brown thanked all of those who attended the Comprehensive Plan meetings the week of the 21st of January. Director Brown indicated that about 75 unique persons attended the week-long event. In March, 2014, the Consultants will be back with a status of the project and we should have a draft document by April/May.

10. Other Business: None

11. Next Meeting: March 3, 2014.

12. Adjournment:

Motion by Anderson to adjourn the meeting. **Second** by True. **Motion Carried 5 to 0.**
Adjournment at 6:33 p.m.

Respectfully Submitted

Sam Davey, Chair

Kim M. Coon, Community Development Assistant

INCOME STATEMENT
JANUARY

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2/20/2014
3:52 pm

City Of Ironwood

YEAR: THROUGH JANUARY	YTD Amd. Bud.	YTD Actual
Fund: 101 - GENERAL FUND		
Expenditures		
Dept: 751.000 PARKS MAINTENANCE		
702.000 SALARIES AND WAGES	38,000.00	16,199.69
715.000 SOCIAL SECURITY	3,000.00	1,233.17
718.000 RETIREMENT	8,000.00	3,031.20
718.002 RETIREE HEALTH CARE	4,000.00	0.00
719.000 OTHER FRINGE BENEFITS	100.00	100.00
728.000 OPERATING SUPPLIES	2,500.00	1,642.98
751.000 GAS - OIL - DIESEL FUEL	0.00	1,554.04
777.000 CUSTODIAL SUPPLIES	300.00	585.06
801.000 CONTRACTUAL SERVICES	10,000.00	4,680.44
802.000 PROFESSIONAL SERVICES	0.00	245.00
803.000 DEER HUNTING PROGRAM	2,500.00	706.40
851.000 ADVERTISING AND PROMOTION	200.00	464.75
853.000 TELEPHONE/COMMUNICATIONS	500.00	0.00
910.000 INSURANCE AND BONDS	3,000.00	1,627.43
917.000 WORKERS COMPENSATION	500.00	272.93
920.000 PUBLIC UTILITIES	10,000.00	5,932.67
930.000 MAINTENANCE STRUCTURES	5,000.00	0.00
933.000 MAINTENANCE EQUIPMENT	300.00	0.00
940.000 RENTALS OTHER	250.00	0.00
943.000 EQUIPMENT RENTAL DPW	14,000.00	13,704.24
956.000 MISCELLANEOUS EXPENSE	0.00	122.75
977.000 NEW EQUIPMENT	2,000.00	0.00
PARKS MAINTENANCE	104,150.00	52,102.75
Expenditures	104,150.00	52,102.75
Net Effect for Fund GENERAL FUND	-104,150.00	-52,102.75
Grand Total Net Effect:		
	-104,150.00	-52,102.75

EXPENDITURE REPORT
JANUARY

City Of Ironwood
For the Period: 1/1/2014 to 1/31/2014

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	Original Bud.	Amended Bud.	MTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 751.000 PARKS MAINTENANCE							
702.000 SALARIES AND WAGES							
376622 01/10/2014 PA Regular Time			73.92				PA-Wrapup
377174 01/24/2014 PA Regular Time			129.36				PA-Wrapup
SALARIES AND WAGES	0.00	0.00	203.28	203.28	0.00	-203.28	0.0
715.000 SOCIAL SECURITY							
376627 01/10/2014 PA MEDICARE - EMPLOYER COST			1.07				PA-Wrapup
376629 01/10/2014 PA SOC SEC EMPLOYER COST			4.58				PA-Wrapup
377179 01/24/2014 PA MEDICARE - EMPLOYER COST			1.86				PA-Wrapup
377181 01/24/2014 PA SOC SEC EMPLOYER COST			7.96				PA-Wrapup
SOCIAL SECURITY	0.00	0.00	15.47	15.47	0.00	-15.47	0.0
718.000 RETIREMENT							
376623 01/10/2014 PA GR HEALTHCARE .1539 EMPR			11.38				PA-Wrapup
376625 01/10/2014 PA GEN EMP RETIRE-.2068 EMPR			15.29				PA-Wrapup
377175 01/24/2014 PA GR HEALTHCARE .1539 EMPR			19.90				PA-Wrapup
377177 01/24/2014 PA GEN EMP RETIRE-.2068 EMPR			26.75				PA-Wrapup
RETIREMENT	0.00	0.00	73.32	73.32	0.00	-73.32	0.0
728.000 OPERATING SUPPLIES							
375803 01/31/2014 AP WITTOCK/U.P. ELECTRIC SUPPLY//			125.48	INV#:	1932333-00		65596
OPERATING SUPPLIES	0.00	0.00	125.48	125.48	0.00	-125.48	0.0
751.000 GAS - OIL - DIESEL FUEL							
377693 01/31/2014 GJ HOLIDAY GAS USAGE-BREAKOUT BILL			17.41				
377694 01/31/2014 GJ HOLIDAY GAS USAGE-BREAKOUT BILL			71.18				
GAS - OIL - DIESEL FUEL	0.00	0.00	88.59	88.59	0.00	-88.59	0.0
910.000 INSURANCE AND BONDS							
376454 01/28/2014 GJ ALLOCATE MONTHLY PROPERTY INSUR/			232.49				REJE02
INSURANCE AND BONDS	0.00	0.00	232.49	232.49	0.00	-232.49	0.0
917.000 WORKERS COMPENSATION							
376453 01/28/2014 GJ WORKERS COMP INSURANCE ALLOCATI			38.99				REJE01
WORKERS COMPENSATION	0.00	0.00	38.99	38.99	0.00	-38.99	0.0
920.000 PUBLIC UTILITIES							
375866 01/31/2014 AP XCEL ENERGY			24.83	INV#:	396975339		65659
375866 01/31/2014 AP XCEL ENERGY			14.44	INV#:	396975339		65659
375866 01/31/2014 AP XCEL ENERGY			24.94	INV#:	396975339		65659
375866 01/31/2014 AP XCEL ENERGY			135.85	INV#:	396975339		65659
375866 01/31/2014 AP XCEL ENERGY			14.44	INV#:	396975339		65659
375866 01/31/2014 AP XCEL ENERGY			30.98	INV#:	396975339		65659
375866 01/31/2014 AP XCEL ENERGY			8.34	INV#:	396975339		65659
375866 01/31/2014 AP XCEL ENERGY			7.47	INV#:	396975339		65659
375883 01/31/2014 AP IRONWOOD WATER & SEWER UTIL			30.00	INV#:			65676
376069 01/31/2014 AP XCEL ENERGY			1,030.06	INV#:	398692420		65742
PUBLIC UTILITIES	0.00	0.00	1,321.35	1,321.35	0.00	-1,321.35	0.0
943.000 EQUIPMENT RENTAL DPW							
377697 01/31/2014 GJ EQUIP RENTAL JAN 6-19, 2014			84.42				
377698 01/31/2014 GJ EQUIP RENTAL JAN 20-FEB 2, 2014			72.00				
377695 01/31/2014 GJ EQUIP RENTAL DEC 9-DEC 22, 2013			35.88				
377696 01/31/2014 GJ EQUIP RENTAL DEC 23-JAN 5, 2014			48.04				
EQUIPMENT RENTAL DPW	0.00	0.00	240.34	240.34	0.00	-240.34	0.0
PARKS MAINTENANCE	0.00	0.00	2,339.31	2,339.31	0.00	-2,339.31	0.0

EXPENDITURE REPORT
JANUARY

City Of Ironwood
For the Period: 1/1/2014 to 1/31/2014

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2/20/2014
3:51 pm

	Original Bud.	Amended Bud.	MTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures	0.00	0.00	2,339.31	2,339.31	0.00	-2,339.31	0.0



MEMO

To: Chair Davey and the Parks and Recreation Committee

From: Michael J. D. Brown, Community Development Director

Date: February 24, 2014

Meeting Date: March 3, 2014

Re: Memo on Agenda Items

1. Deer Management Group: Hunters from the deer management group would like to talk with the committee regarding its recent recommendation regarding the deer hunt for next year.
2. Depot Park Playground DNR Trust Fund Grant: Last month the committee discussed applying for a DNR Trust Fund grant for Curry Park. Staff would like the City to consider applying for a DNR Trust Fund grant for a playground at Depot Park. As you recall the playground was cut in the last grant project due to budget constraints. As with Curry Park, a \$50,000 grant would be applied for with much of the local match coming from in kind work. The DIDA will also be reviewing this matter. Staff is looking for a recommendation to the City Commission on this matter.
3. Mt. Zion DNR Grant: It was suggested by someone that the City apply for a DNR grant to complete improvements at Mt. Zion such as an accessible lookout. Staff's recommendation would be to put a plan together this year and apply in 2015 for a DNR grant. Applying for grants does take time and staff is already working on the Curry Park Grant and potentially on a grant for a playground at Depot Park.
4. US 2 Construction Project Fill – Miner's Park: As part of the US 2 construction project there will be a large amount of fill that will need to be distributed. It is advantageous to the contractors to not have to haul it long distances. It is staff's understanding that the Miner's Park could benefit from fill for various reasons such as berming and fill for a parking lot that has been discussed. The Committee should discuss and recommend to the City Commission if we want the fill for Miner's Park and if so what conditions to set. Examples of conditions could be the fill should be top-soiled and landscaped, berms should be created, fill for the planned parking lot. The Miner's Group should also be consulted on this matter. Commissioner Semo is part of this group, he may be able to speak on their behalf.



2014 GOALS

PARKS AND RECREATION COMMITTEE (P/R)

Project Drives in RED / Status In BLUE

- Repave Mt. Zion road and add directional signage (5) – Paul Anderson / Cost Estimate provided
- Access Trail from non-motorized trail to Miner's Park (4) – Sam Davey
- Work with Ironwood Schools to acquire Norrie School site and develop park/playground (4)* - Michael Brown / Contacted School Superintendent
- Install lights on the ski trail in Miner's Park (4) – Sam Davey and others
- Install an outdoor skating rink (3)
- Install Mt. Zion accessible viewing deck (2)
- Tree trimming at Mt. Zion (1)
- Create a dog park (1)
- Install Mt. Zion guard rail (0)

**Requires amendment to 5 year park and rec plan to be eligible for DNR grant funding.*