



213 S. Marquette St. Ironwood, MI 49938
Memorial Building, Conference Room #1, 2nd Floor

Parks and Recreation Committee Meeting Agenda

1. Call to Order
2. Recording of the Roll
3. Approval of the March 3, 2014 Meeting Minutes
4. Approval of the Agenda
5. Citizens wishing to address the Committee on Items on the Agenda (Three-Minute Limit)
6. Citizens wishing to address the Committee on items not on the Agenda (Three-minute limit)
7. Parks Financials
8. Items for Discussion and Consideration
 - a. Comprehensive Plan
 - b. US 2 Construction Project Fill – Miner's Park
9. Project Updates
 - a. Goals
10. Other Business
11. Next Meeting: May 5, 2014
12. Adjournment



**Proceedings of the Parks and Recreation Committee
Monday March 3, 2014, 5:30 p.m.**

A regular meeting of the Parks and Recreation Committee was held on Monday, March 3, 2014 at 5:30 P.M. in the Conference Room #1, Second Floor, Memorial Building, Ironwood, Michigan.

1. Call to Order:

Chair Davey called the meeting to order at 5:30 p.m.

2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Anderson, Paul	X			
Burchell, Annette		X	X – Leave of absence.	
Davey, Sam – Chair	X			
Kangas, Tom	X			
Rick Semo, ex-officio, non-voting	X			
True, Marion	X			
Vuorenmaa, Bruce	X			
Wamhoff, Colleen	X			
	7			Quorum

Also present, Community Development Director Michael J.D. Brown. Paul Grbavcich, Monie Shackelford, Bill Martell and Joel Kafczynski were also in the audience.

3. Approval of the Minutes:

Motion by Wamhoff to accept the February 3, 2014 Meeting Minutes. **Second** by Kangas.
Motion Carried 6 to 0.

4. Approval of the Agenda: Under project updates, #10b the Comprehensive Plan will be added and under 9D, Letter of Endorsement added.

Motion by Anderson to accept the Agenda as amended. **Second** by Kangas. **Motion carried 6 to 0.**

5. Citizens wishing to address the Committee on Items on the Agenda (Three-Minute Limit):
None
6. Citizens wishing to address the Committee on items not on the Agenda (Three-minute limit):
Mr. Paul Grbavcich inquired if the Cemetery would be cleaned up by Memorial Day.
7. Park Financials: Director Brown presented the financial statements and stated that if there were any questions that Director Linn was available.
8. Deer Management Group: Joel Kafczynski spoke stating that he was surprised that the Committee did not contact the deer hunting group about recommending to suspend the deer hunt. He said that the group has always worked very well with the City and they were at a loss why there was no communication regarding the discussion.
9. Items for discussion and consideration:
 - a. Depot Park Playground DNR Trust Fund Grant: Director Brown said that we would be going after a DNR grant for Curry Park in the amount of \$50,000.00. Does the Committee want to apply for a DNR trust fund grant for Depot Park. The DIDA contributed \$1,000 towards the local match last week. Discussion ensued. Director Brown said there is a 25% match (or \$12,500.00, which can be cash or in kind). Director Brown said that he spoke with Director Linn in Finance and there is match money available.
Motion by Davey to recommend to the City Commissioners that we apply for this grant for playground equipment this year. **Second** by Kangas. **Motion Carried 5 to 1 with True Dissenting.**
 - b. Mt. Zion DNR Grant: Director Brown presented this grant and it is Staff's recommendation that the City wait for one-year to apply for this grant. Currently the City is applying for the Curry Park Grant and now the Depot Park Grant. The Trust Fund Grant would not take care of maintenance of the road. The Committee took no action on this item at this time.
 - c. US2 Construction Project Fill: Director Brown discussed with the Committee the fill that will be created during the US2 Road construction that will need to be distributed. Director Brown said he thought the Miner's Park could use this fill for various reasons on the project. Discussion ensued. Suggestion was made that the fill could be used for the River Walk project, although with the River nearby, there could be issues with drainage and other environmental issues. It was requested of Monie Shackelford that the Miner's group draw up a plan on where to place the fill and then bring this back to Parks and Recreation for inclusion into the April 2014 meeting agenda.
10. Project Updates:
 - a. Goals: Director Brown stated that the Committee was working on the goals and a quick update was given.
 - b. Comprehensive Plan: Director Brown said a draft of the Fact Book has been prepared and that he would like Parks and Recreation to review it from the Park's perspective. Director Brown also said that the draft plan should be available in April and then again he would like Parks and Recreation to review this.
11. Other Business: Joint Government Meeting: Director Brown stated that others have asked for a City-wide Joint Government meeting for the purposes of updating all, at one time, of the on-goings of the

various groups. This meeting is March 31, 2014 at 4 to 6 p.m. at Gogebic Community College in the Cafeteria. Please let Kim Coon know by March 17, 2014 for an accurate head count.

Bill Martell asked to speak. Mr. Martell commented that dust control at the Little League Park is non-existent. He said that the snow blows onto his property as well as dust in the summer. He said he bought the property three years ago. Mr. Martell wanted to know why the City isn't taking care of this problem. The Committee told Mr. Martell that this was a Little League issue. Kangas will talk to the Little League as soon as possible. Mr. Martell also said that the leftovers from the sewer project were also dumped here. He inquired if putting up a snow fence and planting trees is in the future. The Committee will inquire if there is anything that the City can do.

There will be a fund raiser at the Elk and Hound for the Festival Ironwood. Tickets are \$20.00 each.

Monie Shackelford spoke requesting a Letter of Support for the Friends of the Miner's Park. This grant is up to \$35,000 and no match is required. It is a private fund grant. The grant request is due March 12, 2014. This money could be used to fence some of the shafts. Davey will draft a letter of support for signature.

12. Next Meeting: April 7, 2014 at 5:30 p.m.

13. Adjournment:

Motion by Wamhoff to adjourn the meeting. **Second** by Anderson. **Motion Carried 6 to 0.**
Adjournment at 6:33 p.m.

Respectfully Submitted

Sam Davey, Chair

Kim M. Coon, Community Development Assistant

INCOME STATEMENT
FEBRUARY

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3/20/2014
10:03 am

City Of Ironwood

YEAR: THROUGH FEBRUARY	YTD Amd. Bud.	YTD Actual
Fund: 101 - GENERAL FUND		
Expenditures		
Dept: 751.000 PARKS MAINTENANCE		
702.000 SALARIES AND WAGES	38,000.00	16,290.20
715.000 SOCIAL SECURITY	3,000.00	1,240.09
718.000 RETIREMENT	8,000.00	3,061.29
718.002 RETIREE HEALTH CARE	4,000.00	0.00
719.000 OTHER FRINGE BENEFITS	100.00	100.00
728.000 OPERATING SUPPLIES	2,500.00	1,849.98
751.000 GAS - OIL - DIESEL FUEL	0.00	1,569.51
777.000 CUSTODIAL SUPPLIES	300.00	585.06
801.000 CONTRACTUAL SERVICES	10,000.00	4,820.33
802.000 PROFESSIONAL SERVICES	0.00	245.00
803.000 DEER HUNTING PROGRAM	2,500.00	706.40
851.000 ADVERTISING AND PROMOTION	200.00	464.75
853.000 TELEPHONE/COMMUNICATIONS	500.00	0.00
910.000 INSURANCE AND BONDS	3,000.00	1,859.92
917.000 WORKERS COMPENSATION	500.00	311.92
920.000 PUBLIC UTILITIES	10,000.00	7,286.13
930.000 MAINTENANCE STRUCTURES	5,000.00	0.00
933.000 MAINTENANCE EQUIPMENT	300.00	0.00
940.000 RENTALS OTHER	250.00	0.00
943.000 EQUIPMENT RENTAL DPW	14,000.00	13,716.30
956.000 MISCELLANEOUS EXPENSE	0.00	122.75
977.000 NEW EQUIPMENT	2,000.00	0.00
PARKS MAINTENANCE	104,150.00	54,229.63
Expenditures	104,150.00	54,229.63
Net Effect for Fund GENERAL FUND	-104,150.00	-54,229.63
Grand Total Net Effect:		
	-104,150.00	-54,229.63

EXPENDITURE REPORT
FEBRUARY

City Of Ironwood
For the Period: 2/1/2014 to 2/28/2014

Page: 1
3/20/2014
10:04 am

	Original Bud.	Amended Bud.	MTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 751.000 PARKS MAINTENANCE							
702.000 SALARIES AND WAGES							
378841 02/07/2014 PA Regular Time			72.03				PA-Wrapup
379401 02/21/2014 PA Regular Time			18.48				PA-Wrapup
SALARIES AND WAGES	0.00	0.00	90.51	90.51	0.00	-90.51	0.0
715.000 SOCIAL SECURITY							
378846 02/07/2014 PA MEDICARE - EMPLOYER COST			1.04				PA-Wrapup
378848 02/07/2014 PA SOC SEC EMPLOYER COST			4.46				PA-Wrapup
379406 02/21/2014 PA MEDICARE - EMPLOYER COST			0.27				PA-Wrapup
379408 02/21/2014 PA SOC SEC EMPLOYER COST			1.15				PA-Wrapup
SOCIAL SECURITY	0.00	0.00	6.92	6.92	0.00	-6.92	0.0
718.000 RETIREMENT							
378842 02/07/2014 PA GR HEALTHCARE .1539 EMPR			8.53				PA-Wrapup
378844 02/07/2014 PA GEN EMP RETIRE-.2068 EMPR			14.90				PA-Wrapup
379402 02/21/2014 PA GR HEALTHCARE .1539 EMPR			2.84				PA-Wrapup
379404 02/21/2014 PA GEN EMP RETIRE-.2068 EMPR			3.82				PA-Wrapup
RETIREMENT	0.00	0.00	30.09	30.09	0.00	-30.09	0.0
751.000 GAS - OIL - DIESEL FUEL							
379966 02/28/2014 AP HOLIDAY FLEET-CREDIT OFFICE			15.47	INV#:			66054
GAS - OIL - DIESEL FUEL	0.00	0.00	15.47	15.47	0.00	-15.47	0.0
910.000 INSURANCE AND BONDS							
378689 02/28/2014 GJ ALLOCATE MONTHLY PROPERTY INSURANCE			232.49				REJE02
INSURANCE AND BONDS	0.00	0.00	232.49	232.49	0.00	-232.49	0.0
917.000 WORKERS COMPENSATION							
378688 02/28/2014 GJ WORKERS COMP INSURANCE ALLOCATION			38.99				REJE01
WORKERS COMPENSATION	0.00	0.00	38.99	38.99	0.00	-38.99	0.0
920.000 PUBLIC UTILITIES							
379905 02/28/2014 AP XCEL ENERGY			26.17	INV#:	400586632		65993
379905 02/28/2014 AP XCEL ENERGY			14.44	INV#:	400586632		65993
379905 02/28/2014 AP XCEL ENERGY			24.94	INV#:	400586632		65993
379905 02/28/2014 AP XCEL ENERGY			261.80	INV#:	400586632		65993
379905 02/28/2014 AP XCEL ENERGY			14.87	INV#:	400586632		65993
379905 02/28/2014 AP XCEL ENERGY			37.11	INV#:	400586632		65993
379905 02/28/2014 AP XCEL ENERGY			4.64	INV#:	400586632		65993
379905 02/28/2014 AP XCEL ENERGY			8.14	INV#:	400586632		65993
379906 02/28/2014 AP XCEL ENERGY			15.07	INV#:	403270124		65994
379912 02/28/2014 AP XCEL ENERGY			901.21	INV#:	402332751		66000
379961 02/28/2014 AP IRONWOOD WATER & SEWER UTIL			30.00	INV#:			66049
PUBLIC UTILITIES	0.00	0.00	1,338.39	1,338.39	0.00	-1,338.39	0.0
943.000 EQUIPMENT RENTAL DPW							
380512 02/28/2014 GJ EQUIP RENTAL - 2-3-14 - 2-16-14			12.06				
EQUIPMENT RENTAL DPW	0.00	0.00	12.06	12.06	0.00	-12.06	0.0
PARKS MAINTENANCE	0.00	0.00	1,764.92	1,764.92	0.00	-1,764.92	0.0
Expenditures	0.00	0.00	1,764.92	1,764.92	0.00	-1,764.92	0.0



2014 GOALS

PARKS AND RECREATION COMMITTEE (P/R)

Project Drives in RED / Status In BLUE

- Repave Mt. Zion road and add directional signage (5) – Paul Anderson / Cost Estimate provided and submitted to City Commission for budget consideration
- Access Trail from non-motorized trail to Miner's Park (4) – Sam Davey
- Work with Ironwood Schools to acquire Norrie School site and develop park/playground (4)* - Michael Brown / Contacted School Superintendent
- Install lights on the ski trail in Miner's Park (4) – Sam Davey and others
- Install an outdoor skating rink (3)
- Install Mt. Zion accessible viewing deck (2)
- Tree trimming at Mt. Zion (1)
- Create a dog park (1)
- Install Mt. Zion guard rail (0)

**Requires amendment to 5 year park and rec plan to be eligible for DNR grant funding.*