



Mt. Zion – Weather Permitting

If inclement weather: 213 S. Marquette St. Ironwood, MI 49938
Memorial Building, Conference Room #1, 2nd Floor

Parks and Recreation Committee Meeting Agenda

1. Call to Order
2. Recording of the Roll
3. Approval of the May 5, 2014 Meeting Minutes
4. Approval of the Agenda
5. Citizens wishing to address the Committee on Items on the Agenda (Three-Minute Limit)
6. Citizens wishing to address the Committee on items not on the Agenda (Three-minute limit)
7. Parks Financials
8. Items for Discussion and Consideration
 - a. Motion of Support for the Ironwood Comprehensive Plan
 - b. Dog Park Contest
 - c. Mt. Zion Planning
9. Project Updates
 - a. Goals
10. Other Business
11. Next Meeting: July 7, 2014
12. Adjournment



**Proceedings of the Parks and Recreation Committee
Monday May 5, 2014, 5:30 p.m.**

A regular meeting of the Parks and Recreation Committee was held on Monday, May 5, 2014 at 5:30 P.M. in the Conference Room #1, Second Floor, Memorial Building, Ironwood, Michigan.

1. Call to Order:

Chair Davey called the meeting to order at 5:30 p.m.

2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Anderson, Paul	X			
Burchell, Annette		X	X – Leave of absence.	
Davey, Sam – Chair	X			
Kangas, Tom	X			
Rick Semo, ex-officio, non-voting		X	X	
True, Marion	X			
Vuorenmaa, Bruce		X		X
Wamhoff, Colleen		X		X
	4	4		Quorum

Also present, Community Development Director Michael J.D. Brown. Paul Kostelnik, Friends of the Miners Heritage Memorial Park was in the audience.

3. Approval of the Minutes: Paul Anderson stated that on item 8c of the April 7, 2014 Minutes, Tom DeCarlo Dam renovation, that this item was voted on. After reviewing the notes and recording, Ass't Coon noted the following:

Motion by Davey to recommended that this Dam renovation/replacement be added to the Park Plan for future consideration. **Second** by Anderson. **Motion carried 5 to 1 with Kangas dissenting.**

Motion by Anderson to accept the April 7, 2014 Meeting Minutes with the change above noted. **Second** by Kangas. **Motion Carried 4 to 0.**

4. Approval of the Agenda: Addition of item under project updates, #8b, Paul Kostelnik of Friends of the Miners Heritage Memorial Park will be added to speak about an upcoming event.

Motion by True to accept the Agenda as amended. **Second** by Anderson. **Motion carried 4 to 0.**

5. Citizens wishing to address the Committee on Items on the Agenda (Three-Minute Limit):

None

6. Citizens wishing to address the Committee on items not on the Agenda (Three-minute limit):

None

7. Park Financials: Director Brown presented the financial statements and stated that if there were any questions to contact Director Linn. True asked if we get much use out of these reports. The consensus of the Parks and Recreation Committee was that it is a good tool.

8. Items for discussion and consideration:

- a. Depot Park Pavilion Fee: Director Brown presented that the cities of Wakefield and Bessemer charge fees for deposits, resident and/or non-resident fees. Discussion ensued as to the rates and fees to be charged and agreed on the following:

Depot Park Pavilion Reservation Fees:

1. Resident Daily Reservation Fees:
 - a. Pavilion only: \$75 clean up deposit and \$25 fee
 - b. Pavilion & Food Preparation Area: \$75 clean up deposit and \$35 fee
 - c. Multiple consecutive day Pavilion only (i.e. Saturday and Sunday of the same weekend): \$75 clean up deposit and \$20/day fee
 - d. Multiple consecutive day Pavilion and Food Preparation Area (i.e. Saturday and Sunday of the same weekend): \$75 clean up deposit and \$30/day fee
2. Non-Resident Daily Reservation Fees
 - a. Pavilion only: \$75 clean up deposit and \$50 fee
 - b. Pavilion & Food Preparation Area: \$75 clean up deposit and \$75 fee
 - c. Multiple consecutive day Pavilion only (i.e. Saturday and Sunday of the same weekend): \$75 clean up deposit and \$45/day fee
 - d. Multiple consecutive day Pavilion and Food Preparation Area (i.e. Saturday and Sunday of the same weekend): \$75 clean up deposit and \$70/day fee
3. Non-Profit Groups: \$75 clean up deposit
4. Deposits: Deposits shall be made with a credit card only. In addition to the \$75 clean up deposit any damages that occur shall be charged to the credit card on file after damages are assessed.

Parks and Recreation Committee also recommended the Pavilion be inspected before and after use in order to assess whether clean up and damage charges should be assessed and that rules for use be posted at the Pavilion.

Motion by Anderson to approve the rates for the Depot Park as stated. **Second** by True.
Motion Carried 4 to 0.

- b. Paul Kostelnik, Publicity Manager, Friends of the Miners Heritage Memorial Park: Mr. Kostelnik presented a timetable for the upcoming Friends of the Miners Heritage Memorial Park (FMHMP), Art in the Park event, which will be held beginning Saturday, July 5, 2014 in the park. He explained that this display will consist of 12, temporary art displays set up in the park between June 21 to 28, 2014, and would be removed after the exhibit August 3, 2014. These would be family friendly, environmentally safe and recycled art exhibits placed through the 2.6 mile trail in the park. The FMHMP will be applying for a grant, as well as soliciting donations to help fund this event. There will be prizes for 1st place of \$1000; 2nd place of \$500; 3rd place of \$250, 4th – 12th places of \$125.00 and that the FMHMP will keep \$125.00. Director Brown suggested that Mr. Kostelnik bring this matter before the City Commissioners.

Motion by Davey to support this endeavor. **Second** by Anderson. **Motion Carried 4 to 0.**

9. Project Updates:

- a. Goals: Director Brown stated that the Committee was working on the goals and a quick update was given. Repaving of the Mt. Zion road did not make the budget and was cut.

The access trail will be shown in the Comprehensive Plan.

Director Brown has not had a chance to talk to the School Superintendent regarding their Norrie Property. Director Brown said that after the Comprehensive Plan is completed, that would be a good time to approach the Ironwood School District.

Davey gave an update on the installation of lights on the ski trail in Miner's Park. He said that he received a quote on solar lights, with battery backups to be used on 24' poles at around \$3,000 each from SOL, Inc. The quote is approximately \$500,000 to install the system on the 2.6 miles of the trail. Davey indicated that the quote referenced websites that may have grants to help defray the costs of this item. Davey will forward the quote to Director Brown for distribution to the Committee. Discussion ensued with regard to electric and placement versus solar. Anderson indicated that his father runs a camp in Canada and has solar supplied by a company in California. Anderson will speak to his father and get the name of the product/company. Director Brown reminded the Committee that this item would have to go out for bids as well as a match from the City would be required. This item is included in the Parks Plan.

River Walk Trail: Davey indicated Bob Burchell has been in contact with (and sits on the Board) Gogebic Community College (GCC) Board regarding the River Walk trail and the land that the trail will cross. GCC has reportedly said that they will cover their portion of the land and the trail with their insurance. GCC does want someone to monitor the trail there.

10. Other Business:

Anderson said that the TAP grant application for the non-motorized trail to Bessemer will be submitted this week. Director Brown stated that two homeowners have said flat-out no to the easement on the trail and two others have not signed yet. Staff is talking to them. If we do not have the easements signed from homeowners, the motorized and non-motorized portion will possibly be sharing a trail. Director Brown and Scott Erickson spoke with the DNR last week. The City must have a lease with the DNR. Once the easements are signed and our specs have been reviewed, then this would go out to bid. The Trail Authority should sign the lease. The authority consists of City of Ironwood, Bessemer, Bessemer Township, Wakefield and Wakefield Township. The Ironwood Township is not included in this as of now, but the door is open for them to come on board in the future.

11. Director Brown stated that the next public meeting on the Comprehensive Plan is May 19, 2014 and encouraged everyone to attend.
12. Next Meeting: June 2, 2014 at 5:30 p.m. at Mt. Zion. Director Brown will send further information as to meeting place.
13. Adjournment:

Motion by True to adjourn the meeting. **Second** by Anderson. **Motion Carried 4 to 0.**
Adjournment at 6:20 p.m.

Respectfully Submitted

Sam Davey, Chair

Kim M. Coon, Community Development Assistant

INCOME STATEMENT

APRIL

Page: 1

5/25/2014

1:40 pm

City Of Ironwood

YEAR: THROUGH APRIL

YTD Amd. Bud.

YTD Actual

Fund: 101 - GENERAL FUND		
Expenditures		
Dept:		
751.000	PARKS MAINTENANCE	
702.000	SALARIES AND WAGES	38,000.00
715.000	SOCIAL SECURITY	3,000.00
718.000	RETIREMENT	8,000.00
718.002	RETIREE HEALTH CARE	4,000.00
719.000	OTHER FRINGE BENEFITS	100.00
728.000	OPERATING SUPPLIES	2,500.00
751.000	GAS - OIL - DIESEL FUEL	0.00
777.000	CUSTODIAL SUPPLIES	300.00
801.000	CONTRACTUAL SERVICES	10,000.00
802.000	PROFESSIONAL SERVICES	0.00
803.000	DEER HUNTING PROGRAM	2,500.00
851.000	ADVERTISING AND PROMOTION	200.00
853.000	TELEPHONE/COMMUNICATIONS	500.00
910.000	INSURANCE AND BONDS	3,000.00
917.000	WORKERS COMPENSATION	500.00
920.000	PUBLIC UTILITIES	10,000.00
930.000	MAINTENANCE STRUCTURES	5,000.00
933.000	MAINTENANCE EQUIPMENT	300.00
940.000	RENTALS OTHER	250.00
943.000	EQUIPMENT RENTAL DPW	14,000.00
956.000	MISCELLANEOUS EXPENSE	0.00
977.000	NEW EQUIPMENT	2,000.00
	PARKS MAINTENANCE	<u>104,150.00</u>
	Expenditures	<u>104,150.00</u>
	Net Effect for Fund GENERAL FUND	<u>-104,150.00</u>
	Grand Total Net Effect:	<u>-104,150.00</u>
		<u>57,380.06</u>
		<u>57,380.06</u>
		<u>-57,380.06</u>
		<u>-57,380.06</u>

* Skipped Unbudgeted \$0 Balance Accounts

EXPENDITURE REPORT
APRIL

City Of Ironwood
For the Period: 4/1/2014 to 4/30/2014

Page: 1
5/25/2014
1:41 pm

	Original Bud.	Amended Bud.	MTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 751.000 PARKS MAINTENANCE							
702.000 SALARIES AND WAGES							
385660 04/18/2014 PA Regular Time			70.14				PA-Wrapup
SALARIES AND WAGES	0.00	0.00	70.14	70.14	0.00	-70.14	0.0
715.000 SOCIAL SECURITY							
385665 04/18/2014 PA MEDICARE - EMPLOYER COST			1.02				PA-Wrapup
385667 04/18/2014 PA SOC SEC EMPLOYER COST			4.33				PA-Wrapup
SOCIAL SECURITY	0.00	0.00	5.35	5.35	0.00	-5.35	0.0
718.000 RETIREMENT							
385661 04/18/2014 PA GR HEALTHCARE .1539 EMPR			5.69				PA-Wrapup
385663 04/18/2014 PA GEN EMP RETIRE-.2068 EMPR			14.50				PA-Wrapup
RETIREMENT	0.00	0.00	20.19	20.19	0.00	-20.19	0.0
728.000 OPERATING SUPPLIES							
386693 04/30/2014 AP HERITAGE FLAG & BANNER, INC			214.00	INV#:	48819		66674
386705 04/30/2014 AP GIOVANONI TRUE VALUE HDWR			35.98	INV#:	B97547		66686
OPERATING SUPPLIES	0.00	0.00	249.98	249.98	0.00	-249.98	0.0
751.000 GAS - OIL - DIESEL FUEL							
384772 04/30/2014 AP HOLIDAY FLEET-CREDIT OFFICE			10.51	INV#:			66525
GAS - OIL - DIESEL FUEL	0.00	0.00	10.51	10.51	0.00	-10.51	0.0
910.000 INSURANCE AND BONDS							
386596 04/28/2014 GJ ALLOCATE MONTHLY PROPERTY INSUR/			232.49				REJE02
INSURANCE AND BONDS	0.00	0.00	232.49	232.49	0.00	-232.49	0.0
917.000 WORKERS COMPENSATION							
386595 04/28/2014 GJ WORKERS COMP INSURANCE ALLOCATI			38.99				REJE01
WORKERS COMPENSATION	0.00	0.00	38.99	38.99	0.00	-38.99	0.0
920.000 PUBLIC UTILITIES							
384796 04/30/2014 AP XCEL ENERGY			25.19	INV#:	407927050		66549
384796 04/30/2014 AP XCEL ENERGY			14.44	INV#:	407927050		66549
384796 04/30/2014 AP XCEL ENERGY			24.94	INV#:	407927050		66549
384796 04/30/2014 AP XCEL ENERGY			215.81	INV#:	407927050		66549
384796 04/30/2014 AP XCEL ENERGY			14.44	INV#:	407927050		66549
384796 04/30/2014 AP XCEL ENERGY			28.44	INV#:	407927050		66549
384796 04/30/2014 AP XCEL ENERGY			3.60	INV#:	407927050		66549
384796 04/30/2014 AP XCEL ENERGY			7.98	INV#:	407927050		66549
384818 04/30/2014 AP IRONWOOD WATER & SEWER UTIL			30.00	INV#:			66571
386683 04/30/2014 AP XCEL ENERGY			15.07	INV#:	410618164		66664
PUBLIC UTILITIES	0.00	0.00	379.91	379.91	0.00	-379.91	0.0
943.000 EQUIPMENT RENTAL DPW							
386884 04/30/2014 GJ EQUIP RENTAL MAR 31-APR 13, 2014			81.94				
386885 04/30/2014 GJ EQUIP RENTAL APR 14-27, 2014			429.50				
EQUIPMENT RENTAL DPW	0.00	0.00	511.44	511.44	0.00	-511.44	0.0
PARKS MAINTENANCE	0.00	0.00	1,519.00	1,519.00	0.00	-1,519.00	0.0
Expenditures	0.00	0.00	1,519.00	1,519.00	0.00	-1,519.00	0.0



2014 GOALS

PARKS AND RECREATION COMMITTEE (P/R)

Project Drives in RED / Status In BLUE

- Repave Mt. Zion road and add directional signage (5) – Paul Anderson / Cost Estimate provided and submitted to City Commission for budget consideration. Item has not been included with the budget.
- Access Trail from non-motorized trail to Miner's Park (4) – Sam Davey
- Work with Ironwood Schools to acquire Norrie School site and develop park/playground (4)* - Michael Brown / Contacted School Superintendent. On hold until comprehensive plan and Park and Rec plan is complete.
- Install lights on the ski trail in Miner's Park (4) – Sam Davey and others
- Install an outdoor skating rink (3)
- Install Mt. Zion accessible viewing deck (2)
- Tree trimming at Mt. Zion (1)
- Create a dog park (1)
- Install Mt. Zion guard rail (0)

**Requires amendment to 5 year park and rec plan to be eligible for DNR grant funding.*