



**213 S. Marquette St. Ironwood, MI 49938
Memorial Building, Conference Room #1, 2nd Floor**

Parks and Recreation Committee Meeting Agenda

1. Call to Order
2. Recording of the Roll
3. Approval of the July 7, 2014 Meeting Minutes
4. Approval of the Agenda
5. Citizens wishing to address the Committee on Items on the Agenda (Three-Minute Limit)
6. Citizens wishing to address the Committee on items not on the Agenda (Three-minute limit)
7. Parks Financials
8. Park Maintenance Report
9. Items for Discussion and Consideration
 - a. [Comprehensive/Park and Recreation Plan Priorities](#)
10. Project Updates
 - a. Comprehensive/Park and Recreation Plan Implementation Status
11. Other Business
12. Next Meeting: September 4, 2014
13. Adjournment



**Proceedings of the Parks and Recreation Committee
Monday July 7, 2014, 5:30 p.m.**

A regular meeting of the Parks and Recreation Committee was held on Monday, July 7, 2014 at 5:30 P.M. in the Conference Room #1, Second Floor, Memorial Building, Ironwood, Michigan.

1. Call to Order:

Chair Davey called the meeting to order at 5:30 p.m.

2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Anderson, Paul	X			
Burchell, Annette	X			
Davey, Sam – Chair	X			
Kangas, Tom	X			
Rick Semo, ex-officio, non-voting	X			
True, Marion	X			
Vuorenmaa, Bruce	X			
Wamhoff, Colleen	X			
	8	Quorum		

Also present, Community Development Director Michael J.D. Brown.

3. Nominations and Election of Chair and Vice-Chair

Motion by Anderson to nominate Same Davey as Chair. **Second** by True. **Motion carried 7 to 0.**

Motion by Davey to nominate Tom Kangas as Vice-Chair. **Second** by Vuorenmaa. **Motion carried 7 to 0.**

4. Approval of the Minutes:

Motion by Wamhoff to approve the June 2, 2014 Meeting Minutes. **Second** by Anderson. **Motion carried 7 to 0.**

5. Approval of the Agenda:

Motion by Anderson to accept the Agenda. **Second** by True. **Motion carried 7 to 0.**

6. Citizens wishing to address the Committee on Items on the agenda (Three-Minute Limit):

Bill Martell, 647 Huron Street, wanted to know when the little league field was first discussed with the City and wanted to know what measures it would take to eliminate dust, noise and snow issues to his property.

7. Citizens wishing to address the Committee on items not on the Agenda (Three-minute limit):

None

8. Park Financials: Financials were not available for review. Committee would like monthly maintenance reports from Park Supervisor.

9. Items for discussion and consideration:

- a. Resolution 2014-026 recommending adoption of the Park & Recreation Plan:

Motion by Davey to approve Resolution 2014-026. **Second** by True. **Motion Carried 7 to 0.**

- b. Little League Field Concept Plan: Director Brown presented the plan and explained the City Commission would take action on July 14, 2014. Planning Commission has already reviewed and provided a recommendation to approve the plan.

Jeff Wiener from the Little League group was there to present the plan.

Discussion ensued among the Committee regarding location of the playground, whether fill was needed, rearrangement of the parking lot area and whether the multi-use trail was needed.

Motion by Burchell to recommend approval of the Little League Concept Plan to the City Commission. **Second** by Wamhoff. **Motion Carried 7 to 0.**

- c. Mt. Zion: Director Brown met with Jim Lorensen of Gogebic Community College (GCC) and Allan Baron of Ironwood Township regarding the project. Both approve of the ideas and want to be a part of the project. GCC may be able to assist with design and construction through class projects.

Motion by Davey to request City clear brush and trees prior to long eared bat surveys are required. **Second** by Kangas. **Motion Carried 7 to 0.**

- d. Dog Park Update: Director Brown indicated he met with a couple members of the model airplane club to learn about the club. He didn't discuss the interest in using the land as a dog park at that time, but will continue to stay in touch with the club. Director Brown suggested the City look at other locations for a dog park due to the requirements the club has for land and space to work with the model airplanes.

- e. Art Park Update: Director Brown informed the Committee the DIDA and DAP have been working on a concept drawing for an art park for the City owned property in downtown between Book World and Mattson's.

10. Project Updates:

- a. Goals: The 2014 goals of the Parks and Recreation Committee were reviewed.

11. Other Business:

- a. Vuorenmaa would like a bench outside of Brewster's. The Committee also asked when the bike racks would be installed in downtown. Director Brown indicated that public works reviewed it and because of the large size of the racks, it has been difficult to place them, other options are being looked into.

12. Next Meeting: August 4, 2014 at 5:30 p.m.

13. Adjournment: **Motion** by Anderson to adjourn the meeting. **Second** by Wamhoff. **Motion Carried 7 to 0.** Adjournment at 6:30 p.m.

Respectfully Submitted

Sam Davey, Chair

Michael J.D. Brown, Community Development Director

INCOME STATEMENT

JUNE

Page: 1

7/28/2014

11:06 am

City Of Ironwood

YEAR: THROUGH JUNE

YTD Amd. Bud.

YTD Actual

Fund: 101 - GENERAL FUND		
Expenditures		
Dept: 751.000 PARKS MAINTENANCE		
702.000 SALARIES AND WAGES	34,000.00	22,219.45
703.000 OVERTIME WAGES	1.00	0.00
715.000 SOCIAL SECURITY	3,000.00	1,693.00
716.006 ADMIN HEALTHCARE	1.00	0.00
718.000 RETIREMENT	8,000.00	4,506.76
719.000 OTHER FRINGE BENEFITS	100.00	100.00
728.000 OPERATING SUPPLIES	2,500.00	3,113.93
751.000 GAS - OIL - DIESEL FUEL	0.00	196.24
777.000 CUSTODIAL SUPPLIES	300.00	643.79
800.000 NORRIE PARK GRANT EXPENSES	1.00	0.00
800.004 SKATE BOARD PARK	1.00	0.00
801.000 CONTRACTUAL SERVICES	10,000.00	6,979.11
802.000 PROFESSIONAL SERVICES	0.00	255.50
803.000 DEER HUNTING PROGRAM	2,500.00	706.40
851.000 ADVERTISING AND PROMOTION	200.00	631.25
853.000 TELEPHONE/COMMUNICATIONS	500.00	0.00
910.000 INSURANCE AND BONDS	3,000.00	2,789.88
917.000 WORKERS COMPENSATION	500.00	467.88
920.000 PUBLIC UTILITIES	10,000.00	10,506.39
930.000 MAINTENANCE STRUCTURES	5,000.00	0.00
933.000 MAINTENANCE EQUIPMENT	300.00	0.00
940.000 RENTALS OTHER	250.00	0.00
943.000 EQUIPMENT RENTAL DPW	14,000.00	15,694.29
956.000 MISCELLANEOUS EXPENSE	0.00	122.75
977.000 NEW EQUIPMENT	2,000.00	0.00
PARKS MAINTENANCE	96,154.00	70,626.62
Expenditures	96,154.00	70,626.62
Net Effect for Fund GENERAL FUND	-96,154.00	-70,626.62
Grand Total Net Effect:		
	-96,154.00	-70,626.62

EXPENDITURE REPORT
JUNE

City Of Ironwood
For the Period: 6/1/2014 to 6/30/2014

Page: 1
7/28/2014
11:30 am

	Original Bud.	Amended Bud.	MTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 751.000 PARKS MAINTENANCE							
702.000 SALARIES AND WAGES							
391887 06/13/2014 PA Regular Time			1,599.56				PA-Wrapup
392466 06/27/2014 PA Regular Time			1,309.60				PA-Wrapup
SALARIES AND WAGES	0.00	0.00	2,909.16	2,909.16	0.00	-2,909.16	0.0
715.000 SOCIAL SECURITY							
391892 06/13/2014 PA MEDICARE - EMPLOYER COST			23.15				PA-Wrapup
391894 06/13/2014 PA SOC SEC EMPLOYER COST			99.01				PA-Wrapup
392471 06/27/2014 PA MEDICARE - EMPLOYER COST			18.94				PA-Wrapup
392473 06/27/2014 PA SOC SEC EMPLOYER COST			81.01				PA-Wrapup
SOCIAL SECURITY	0.00	0.00	222.11	222.11	0.00	-222.11	0.0
718.000 RETIREMENT							
391888 06/13/2014 PA GR HEALTHCARE .1539 EMPR			148.13				PA-Wrapup
391890 06/13/2014 PA GEN EMP RETIRE-.2068 EMPR			199.05				PA-Wrapup
392467 06/27/2014 PA GR HEALTHCARE .1539 EMPR			96.70				PA-Wrapup
392469 06/27/2014 PA GEN EMP RETIRE-.2068 EMPR			144.68				PA-Wrapup
RETIREMENT	0.00	0.00	588.56	588.56	0.00	-588.56	0.0
728.000 OPERATING SUPPLIES							
392935 06/30/2014 AP GOGEBIC RANGE SOLID WASTE			25.30	INV#:	385741		67071
393016 06/30/2014 AP LAKES DISTRIBUTING INC			55.35	INV#:	77474		67152
393018 06/30/2014 AP GIOVANONI TRUE VALUE HDWR			10.72	INV#:	B110067		67154
393019 06/30/2014 AP STOFFEL'S COUNTRY STORE			42.00	INV#:	341624		67155
393102 06/30/2014 AP MILLER PRODUCTS & SUPPLY INC			599.00	INV#:	103686		67238
392914 06/30/2014 AP GOGEBIC RANGE SOLID WASTE			14.50	INV#:	386433		67050
392915 06/30/2014 AP GOGEBIC RANGE SOLID WASTE			36.10	INV#:	384971		67051
OPERATING SUPPLIES	0.00	0.00	782.97	782.97	0.00	-782.97	0.0
751.000 GAS - OIL - DIESEL FUEL							
393061 06/30/2014 AP CHIEF OIL CO			42.00	INV#:	55527		67197
393063 06/30/2014 AP CHIEF OIL CO			33.60	INV#:	55612		67199
GAS - OIL - DIESEL FUEL	0.00	0.00	75.60	75.60	0.00	-75.60	0.0
801.000 CONTRACTUAL SERVICES							
393101 06/30/2014 AP TULA TOILET AND SEPTIC LLC			240.00	INV#:	2188		67237
CONTRACTUAL SERVICES	0.00	0.00	240.00	240.00	0.00	-240.00	0.0
851.000 ADVERTISING AND PROMOTION							
393074 06/30/2014 AP DAILY GLOBE/THE//			65.25	INV#:			67210
393074 06/30/2014 AP DAILY GLOBE/THE//			65.25	INV#:			67210
ADVERTISING AND PROMOTION	0.00	0.00	130.50	130.50	0.00	-130.50	0.0
910.000 INSURANCE AND BONDS							
392848 06/28/2014 GJ ALLOCATE MONTHLY PROPERTY INSUR/			232.49				REJE02
INSURANCE AND BONDS	0.00	0.00	232.49	232.49	0.00	-232.49	0.0
917.000 WORKERS COMPENSATION							
392847 06/28/2014 GJ WORKERS COMP INSURANCE ALLOCATI			38.99				REJE01
WORKERS COMPENSATION	0.00	0.00	38.99	38.99	0.00	-38.99	0.0
920.000 PUBLIC UTILITIES							
392922 06/30/2014 AP XCEL ENERGY			25.30	INV#:	415222145		67058
392922 06/30/2014 AP XCEL ENERGY			14.44	INV#:	415222145		67058
392922 06/30/2014 AP XCEL ENERGY			24.94	INV#:	415222145		67058
392922 06/30/2014 AP XCEL ENERGY			200.77	INV#:	415222145		67058
392922 06/30/2014 AP XCEL ENERGY			15.53	INV#:	415222145		67058
392922 06/30/2014 AP XCEL ENERGY			24.42	INV#:	415222145		67058
392965 06/30/2014 AP XCEL ENERGY			15.07	INV#:	417924633		67101
392970 06/30/2014 AP XCEL ENERGY			131.67	INV#:	416985152		67106

EXPENDITURE REPORT
JUNE

City Of Ironwood
For the Period: 6/1/2014 to 6/30/2014

Page: 2
7/28/2014
11:30 am

	Original Bud.	Amended Bud.	MTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 751.000 PARKS MAINTENANCE							
392982 06/30/2014 AP IRONWOOD WATER & SEWER UTIL MARS-PRKS-01			30.00	INV#:		67118	
PUBLIC UTILITIES	0.00	0.00	482.14	482.14	0.00	-482.14	0.0
PARKS MAINTENANCE	0.00	0.00	5,702.52	5,702.52	0.00	-5,702.52	0.0
Expenditures	0.00	0.00	5,702.52	5,702.52	0.00	-5,702.52	0.0

Monday 12, 2014

The Following is the information requested by Michael Brown for the Park and Rec Committee.

- | | |
|---|------------------|
| 1. Fence at Volleyball Courts. | |
| 2. Repairs on Tennis Courts with Action Floors. | Action Floors |
| 3. New ball field at Little League Field. | |
| 4. Roof on Parks Garage. | |
| 5. New Play Ground at Hiawatha | Matching Grant |
| 6. New Light Poles Kuitenen Park and fountains to match Depot Park. | |
| 7. New Play Ground Equip. at Little League Field. | |
| 8. New baseline fence at Randa Field | |
| 9. Electrical at Curry Park. | Waiting on Grant |
| 10. Electrical upgrades at Norrie Park Pavilion | |
| 11. Playground at Depot Park | |

Note. Our Park and Rec. committee are talking about making a new park at the former Norrie School location. The future and maintaining of our present Parks infrastructure is in accordance with Goal Setting Items #6 Neighborhood Playgrounds (new location-City wide coverage).