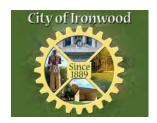


213 S. Marquette St. Ironwood, MI 49938 Memorial Building, Conference Room #1, 2nd Floor

Planning Commission Work Session Agenda

- 1. Call to Order
- 2. Recording of the Roll
- 3. Approval of the Agenda
- 4. Comprehensive Plan
- 5. Adjournment



Ironwood Comprehensive Plan

Planning Commission Agenda Memo

To: Ironwood Planning Commission

From: Brad Scheib, HKGi – Project Manager

Michael Brown, Community Development Director

Re: Comprehensive Plan Agenda Memo #2

Date: 8 January 2014

At our next meeting on Wednesday, we will have 1 hour. In that hour it is our objective to cover the following:

1. Review Project Web Site

A project website has been up and running since the end of November. We will review the web site briefly.

Approximately 5 minutes

2. Review Fact Book Working Content

We have been compiling various background data and information into a "Fact Book." This book will be used and modified over the course of the project as information is learned/discovered. We will review an outline and present some preliminary findings.

Approximately 20 minutes

3. Discuss preliminary findings from survey results to date

The survey will be open through the end of January to allow for participants who learn of the survey through the public meetings to fill it out. However, in order to keep pace with our schedule, we have summarized findings to date and will present those findings so they can inform our upcoming public engagement meetings.

Approximately 30 minutes

4. Prepare for our upcoming workshop the week of January 20th.

We will recap the agenda for the January 21-23rd workshop week and review the various meeting approaches.

Approximately 5 minutes

Comprehensive Plan Update

Planning Commission Meeting January 8, 2014

Agenda

- Review Project Web Site
- Review Fact Book Outline and Working
 Content
- Review Public Engagement Strategy
 - Survey results to-date
 - Listening sessions and Public Meeting Strategy
- Review January Workshop Agenda

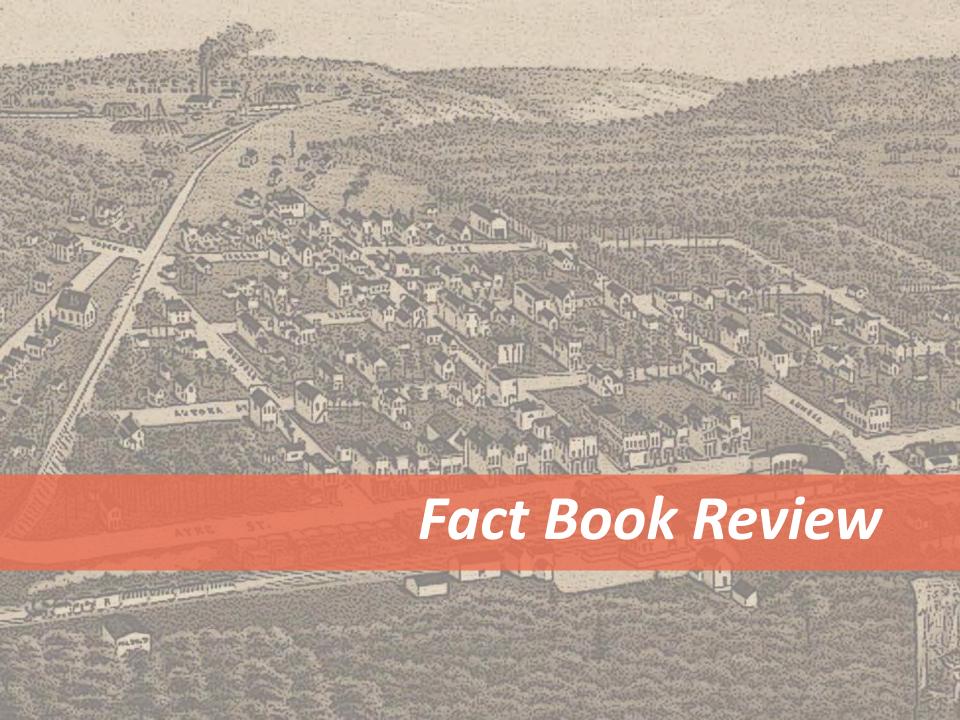




Project Web Site

- www.ironwoodcompplan.com
- Place to provide information about the project
- Place to post materials for public consumption/review
- An avenue for public to provide input or ask questions
- Not a replacement for public dialogue or discourse





Comprehensive Plan Format/Look/Identity

- Keep It Simple
- Brevity
 - Yet Comprehensive
- Skim-able
- Quick Reference
 - (hyper links for on-line usage)
- Graphically compelling
 - photos/illustrations/ diagrams/maps
- Landscape format
 - follows the orientation of Ironwood

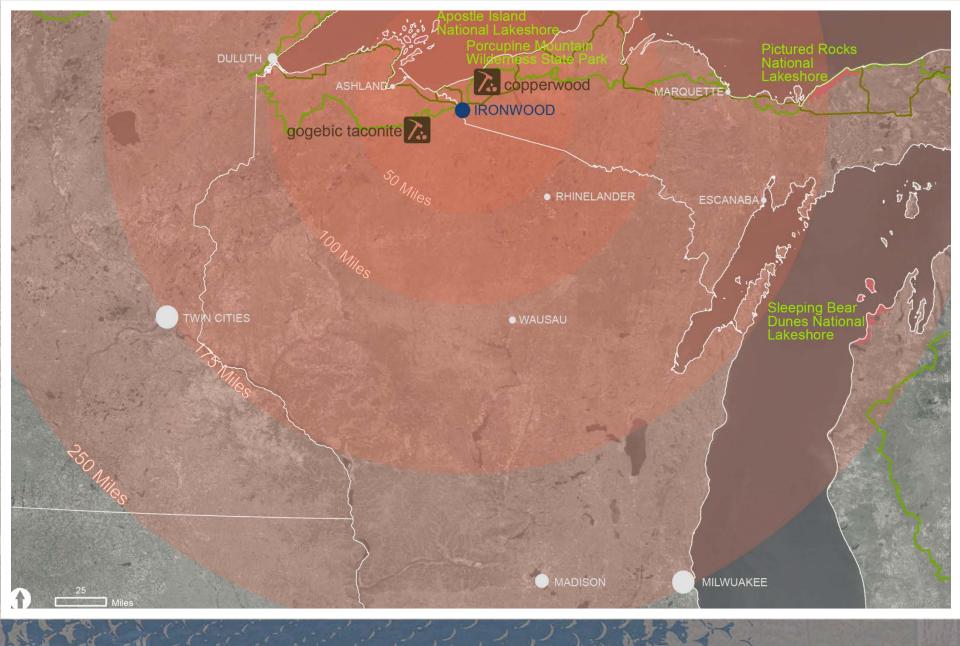


- Michigan Planning Enabling Act Summary
 - Authority to Plan
 - Rules/Laws Governing Planning
 - Planning Process and History of Planning In Ironwood
- Background Summaries of Relevant Planning / Regulatory Documents
 - Ironwood Comprehensive Plan 1981
 - 2011-016 Park Plan
 - Ironwood Downtown Blueprint 2009 (action plan monitoring)
 - Gogebic Wastewater Master Plan 2010
 - US-2 Corridor Vision Enhancement Plan 2003
 - Zoning Ordinance Review
 - A Brief History of the Community



- Locational Analysis
 - Regional Scale (highlight relevant destinations)
 - How far Minneapolis Milwaukee Marquette?
 - Mining projects (Orvana GTAC)
 - Recreational Destinations (National Forest, National Parks, Ski Resorts, ATV/Snowmobile Trails, Lake Superior, Apostle Islands, Minacqoua,)



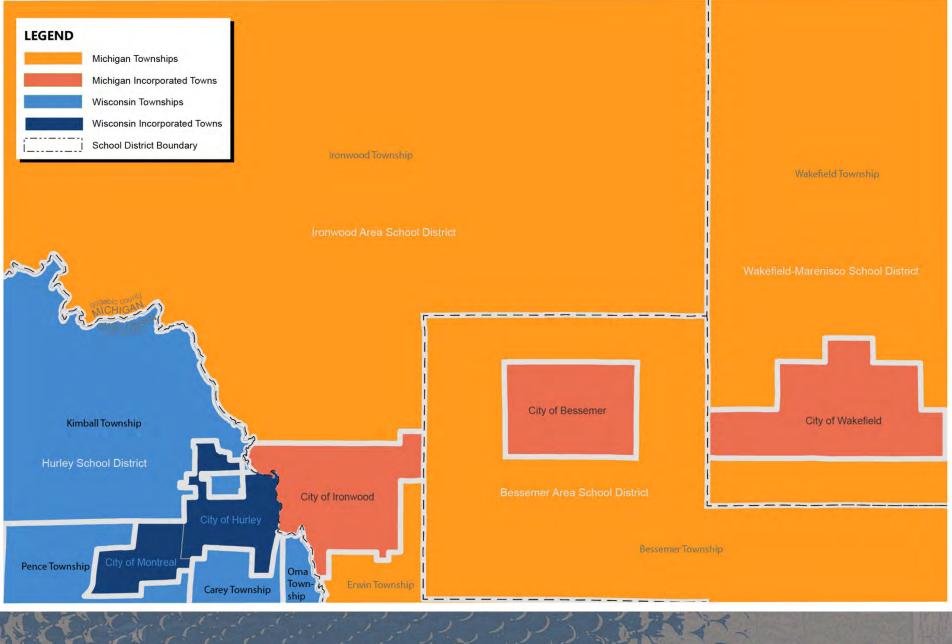


Comprehensive Plan Update

REGION

- Locational Analysis
 - Community
 - Iron County and Gogebic County
 - Cities (Hurley, Bessemer, Wakefield)
 - Townships
 - Gogebic Iron Wastewater Authority District
 - Recreational Destinations (Ski Resorts, Lakes, Parks, Forest, Trail, Montreal River, etc...)
 - School District Boundaries
 - Institutions Gogebic Community College Hospital



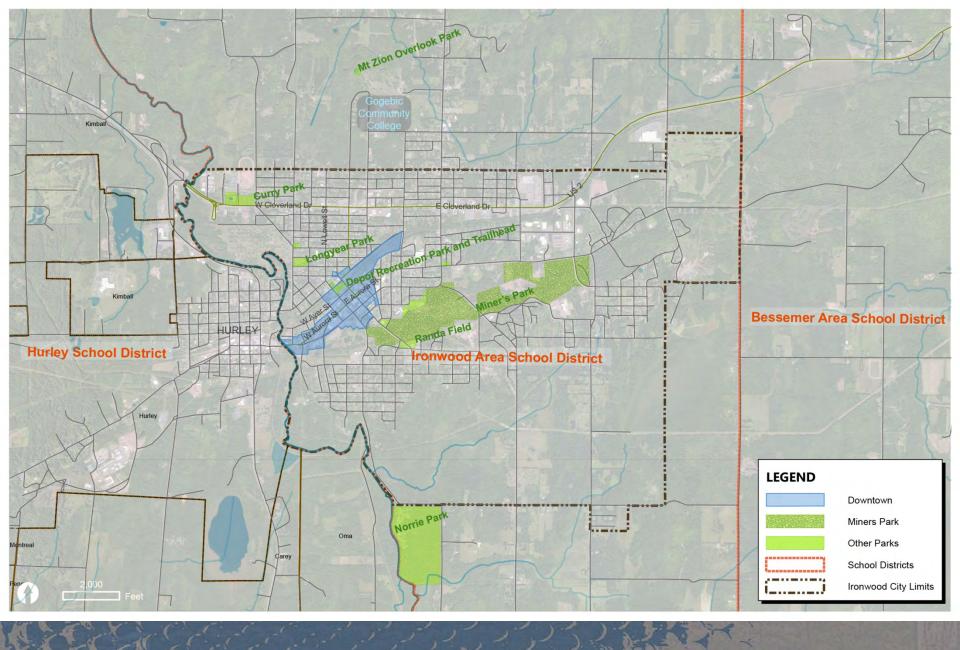


O-1/11/10-0-0 Comprehensive Plan Update

COMMUNITY

- Locational Analysis
 - Ironwood
 - Gogebic Community College
 - School Facilities
 - Municipal Center
 - Planning or Neighborhood Districts (Downtown, Highway 2, others???)
 - Existing Parks and Recreation Resources







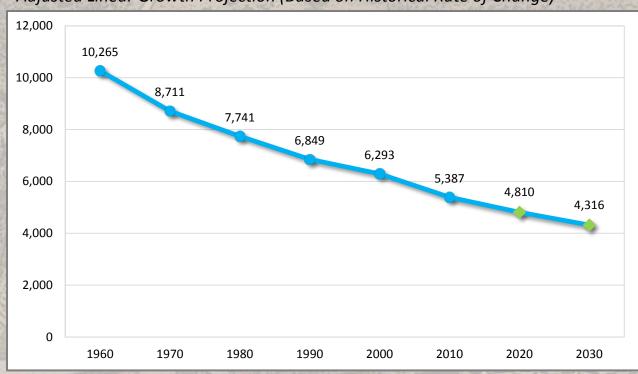
CITY

- Demographics (look particularly at last two decades)
 - Population (census and School data)
 - Households
 - Ages, Ethnicity, Gender
 - Jobs, Labor Force, Education
 - Trends (Creative Class New Normal pull findings from Next Gen Survey and Cool Cities Survey)



Population Projection

Adjusted Linear Growth Projection (Based on Historical Rate of Change)

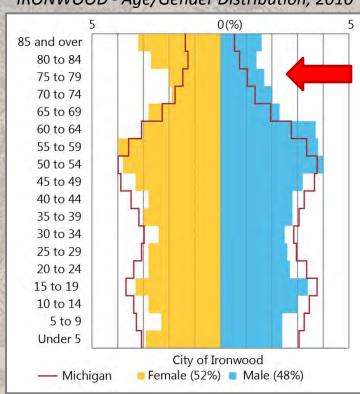


Demography is not destiny...



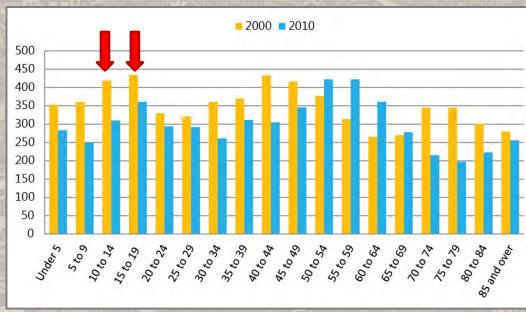
Age and Gender

IRONWOOD - Age/Gender Distribution, 2010



- Population skews older and female
- Drop off in 20-29 age cohort

IRONWOOD - Population by Age, 2000 to 2010



NOTE: Each vertical gridline represents 1% of the total population



Households

Between 2000 and 2010:

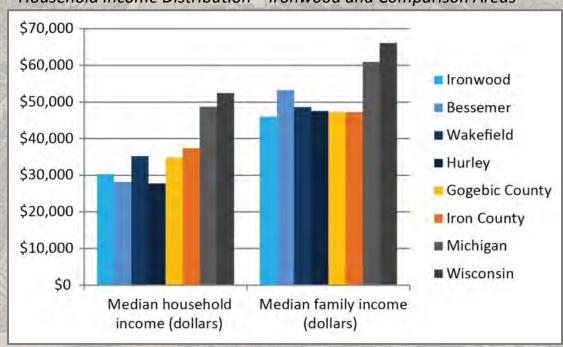
- Husband-wife family households with children declined by 33%
- Single-parent households increased by 4%.

Family Households	2000	%	2010	%	% change
All Family Households	1625	56%	1408	56%	-13%
Husband-wife family, no children	767	27%	675	27%	-12%
Husband-wife family, with own children under 18	438	15%	295	12%	-33%
Single householder, no children	152	5%	160	6%	5%
Single householder, with own children under 18	268	9%	278	11%	4%
Non Family Households	2000	%	2010	%	% change
All Non Family Households	1216	43%	1112	44%	-9%
Householder living alone	1077	38%	969	38%	-10%
Multiple unrelated residents	139	5%	143	6%	3%



Median Income

Household Income Distribution – Ironwood and Comparison Areas



Between 2000 and 2010:

- Median HH Income showed no growth
- Median Family Income increased by 18%

2010 Median HH Income = \$30,301

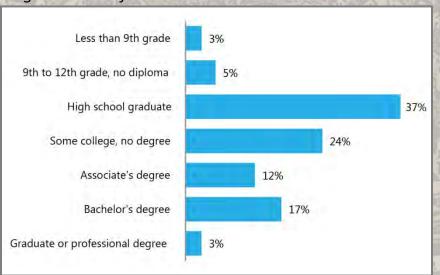
2010 Median Family Income = \$46,024



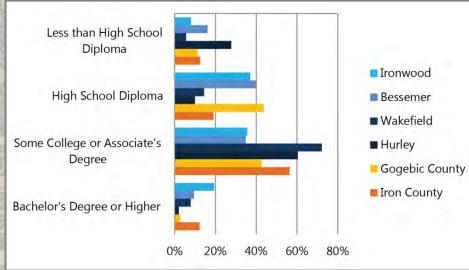
Education

- 55% of residents over 25 have some posts-secondary education
- 19% hold bachelor's degree or higher

Highest Level of Educational Attainment - Ironwood



Highest Level of Educational Attainment - Comparison



(out of population 25 years and over)

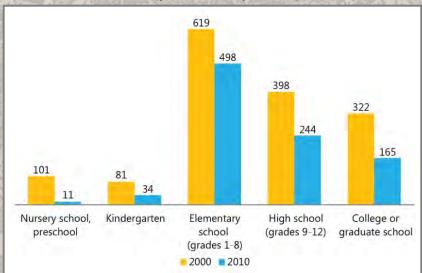


Enrollment

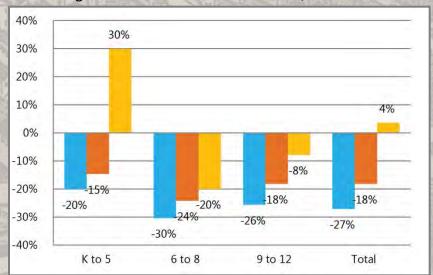
- Declining school enrollment at all levels of schooling
- Public school enrollment declining at higher rate than neighboring districts



School Enrollment (public and private)



% Change in Public School Enrollment, 2000 to 2010



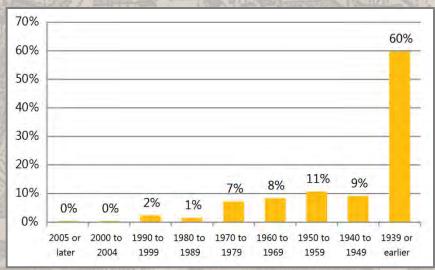
(population 3 years and over)



Housing Conditions

- Majority of housing built pre-1940
- Little construction since 1980
- Overall number of housing units declined by 193 since 2000

Year Structure Built



2010 Total Housing Units = 3,154

2000 Total Housing Units = 3,347

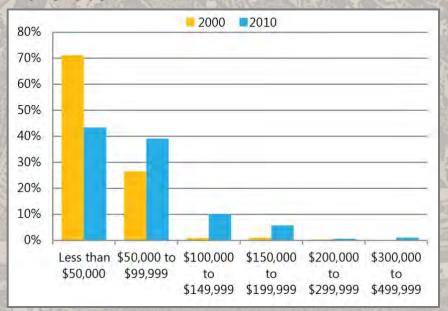
Difference = -193



Home Value

- Median home value increased from 2000
- Home values lower than in some surrounding areas

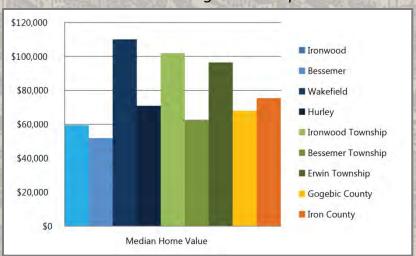
Home Value



2010 Median Home Value = \$59,400

2000 Median Home Value = \$45,714*

Median Home Value – Regional Comparisons



* adjusted for inflation

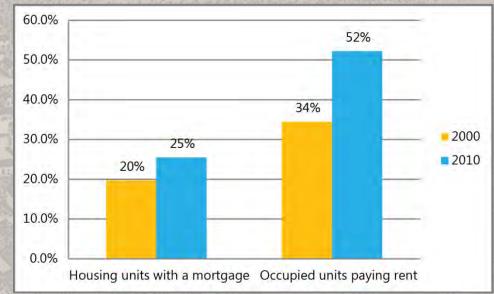


Housing Tenure + Costs

- 72% of housing is owneroccupied
- 52% of renter-occupied households experienced a housing burden*
- % housing burdened increased from 2000, as did median housing costs for renters and owners

* The U.S. Department of Housing and Urban Development (HUD) deems a household as cost burdened if they pay more than 30% of household income for housing

Percentage of Households with Housing Burden*



Median Housing Costs, 2000 to 2010

Median Housing Costs (in 2010 dollars)	2000	2010	% change
Median select housing costs for owners			
with a mortgage	\$679	\$881	30%
Median select housing costs for owners			
without a mortgage	\$296	\$356	20%
Median monthly rent	\$453	\$579	28%

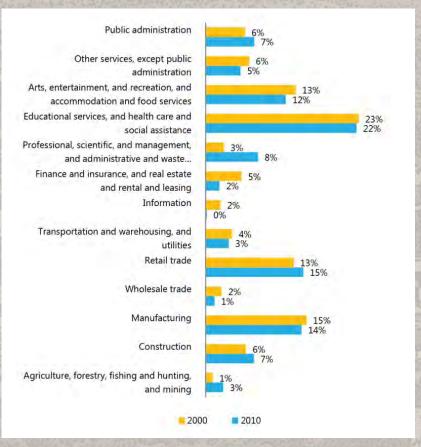


Employment (Living in Ironwood)

Of the Population 16 years and over:

- 2,342 (51%) Employed
- 243 (5%) Unemployed
- 1,967 (43%) Not in the Labor Force
- Top employment industries include:
 - Educational services, healthcare and social assistance
 - Arts, entertainment, and recreation, and Accommodation and food services
 - Manufacturing
 - Retail trade

Industry

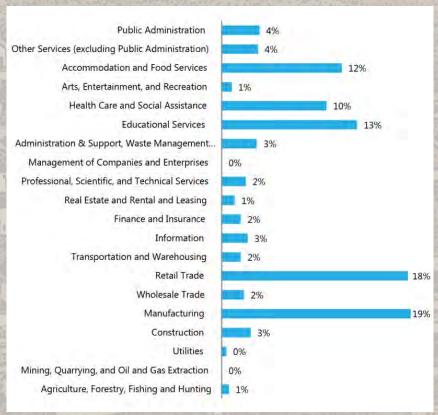




Employment (Working in Ironwood)

- The U.S. Census report 2,671
 primary jobs in the city of Ironwood
- Top employment industries include:
 - Manufacturing
 - Retail trade
 - Educational services
 - Accommodations and food services
 - Health care and social assistance

Industry





Employment - Inflow/Outflow

Worker Inflow/Outflow



Live/Work Population:

- 46% of all employed Ironwood residents also work in Ironwood
- **32%** of workers employed in Ironwood also live in Ironwood

Travel to work:

- 20% of employed residents drive over
 25 miles to work
- 29% of workers employed in Ironwood drive over 25 miles to work



- Natural Resources/Environmental Features (mapping)
 - Elevation (high points, ridges, valley, topography)
 - Water resources (drainage)
 - River corridor
 - Streams/creaks/water ways
 - Wetlands, floodplains
 - Forest (intact, protected/not)
 - Habitat/sensitive resources



- Existing Land Use
 - Map of existing Land Uses in Ironwood
 - Break down by housing type, age of structure, condition???
 - Break down by commercial districts
 - Break down by employment centers/generators
 - Break down Park and Open Space uses
 - Break down by civic/institutional uses
 - Table representing Acres of various uses
 - Analysis of development intensity (lot sizes, density, commercial site cover) by district if possible
 - Highlight vacant/city owned parcels,



- Parks and Trails (Meet DNR requirements)
 - Neighborhood vs. community vs. regional
 - Differentiate by use type
 - Existing and planned
- Community Infrastructure and Services
 - Mapping of districts and facilities
 - Description of facilities and capacities
 - Streets, Sewer, Potable Water, Utilities



- Recreation and Tourism
 - Highlight major draws and identify events
 - Regional
 - Community
 - Ironwood
 - Identify organizations
- Summary of Public Input
 - Survey
 - Public workshops and Listening Sessions





Survey Results to date

- Survey has been live since November
 - Sent out in tax bills
 - Emailed to various email distribution lists
 - Promoted in paper, radio, meeting announcements, book mark at parade
- 440+ received to date
- Will be kept open through the end of January
- Data will be summarized and provided in raw form to City. (50 pages)



Strengths

- Safe Community
 - Over half of survey respondents identified "Safe Community" as one of their 3 favorite things about Ironwood
- Downtown
- Parks and Trails
- Infrastructure Capacity



Weaknesses

- Infrastructure Costs + Conditions
 - Sewer/Water; Roads; Sidewalks and Streetscape
 - Nearly half of respondents identified "City Infrastructure/Services" as one of their top 3 dislikes in Ironwood.
- Utility Rates
- Lack of jobs
 - Access to Jobs (51.4% of respondents in the top 3 dislikes)
 - Diversity of Jobs (44.4% of respondents in the top 3 dislikes)
- Schools?
- Limited Retail Options



Opportunities

- Outdoor Recreation + Tourism
 - Regional Amenities:
 - Lake Superior
 - Skiing/Snowboarding
 - Hunting & Fishing
 - ATV/Snowmobile
 - Access to outdoors was the #1 reason people selected for why they like Ironwood (72.0%)
 - Outdoor Recreation (45.0%) and Scenic Beauty (39.0%) were the #2
 and #4 reasons why people choose to live in Ironwood
- Affordable Housing Stock (also a challenge)
- Gogebic Community College



Challenges

- Population Changes
 - Declining Population
 - Aging Population
 - Loss of 20-30 cohort ("Brain drain")
 - Many comments connected the lack of living wage jobs with the challenge of keeping young adults in Ironwood
- Quality of Housing Stock
- Jurisdictional Boundaries/Ability to Coordinate



Potential Priority Improvements

Over 2/3 of respondents told us these were "Important" or "Very Important"

- Encourage New Business (97.3%)
- Work to Grow Existing Business (91.3%)
- Improve Streets (90.7%)
- Enhance Image (88.4%)
- Promote Tourism/Outdoor Recreation (86.3%)
- Regional Coordination of Services (82.1%)
- Rec Programs for Youth (79.8%)
- Improve Sewer/Water Systems (79.7%)
- Improve Access to Technology (69.6%)
- Preserve Natural Resources/Habitat (69.0%)
- Improve Variety of Shopping/Restaurants (66.1%)



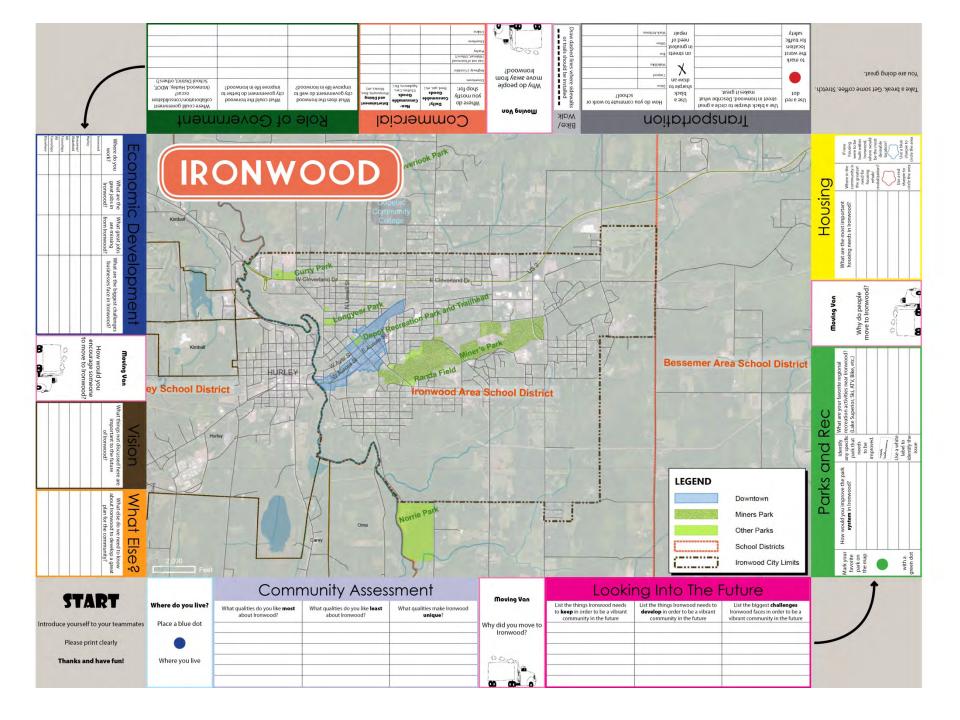




Public Engagement

- Series of listening sessions with key focus groups
 - Casual conversations focused on validating what we have heard, understanding more about what we have heard, and exploring ideas/solutions
- Large Group Public Meeting
 - Taking individual opinions and engaging them in a small group dialogue – interactive - fun

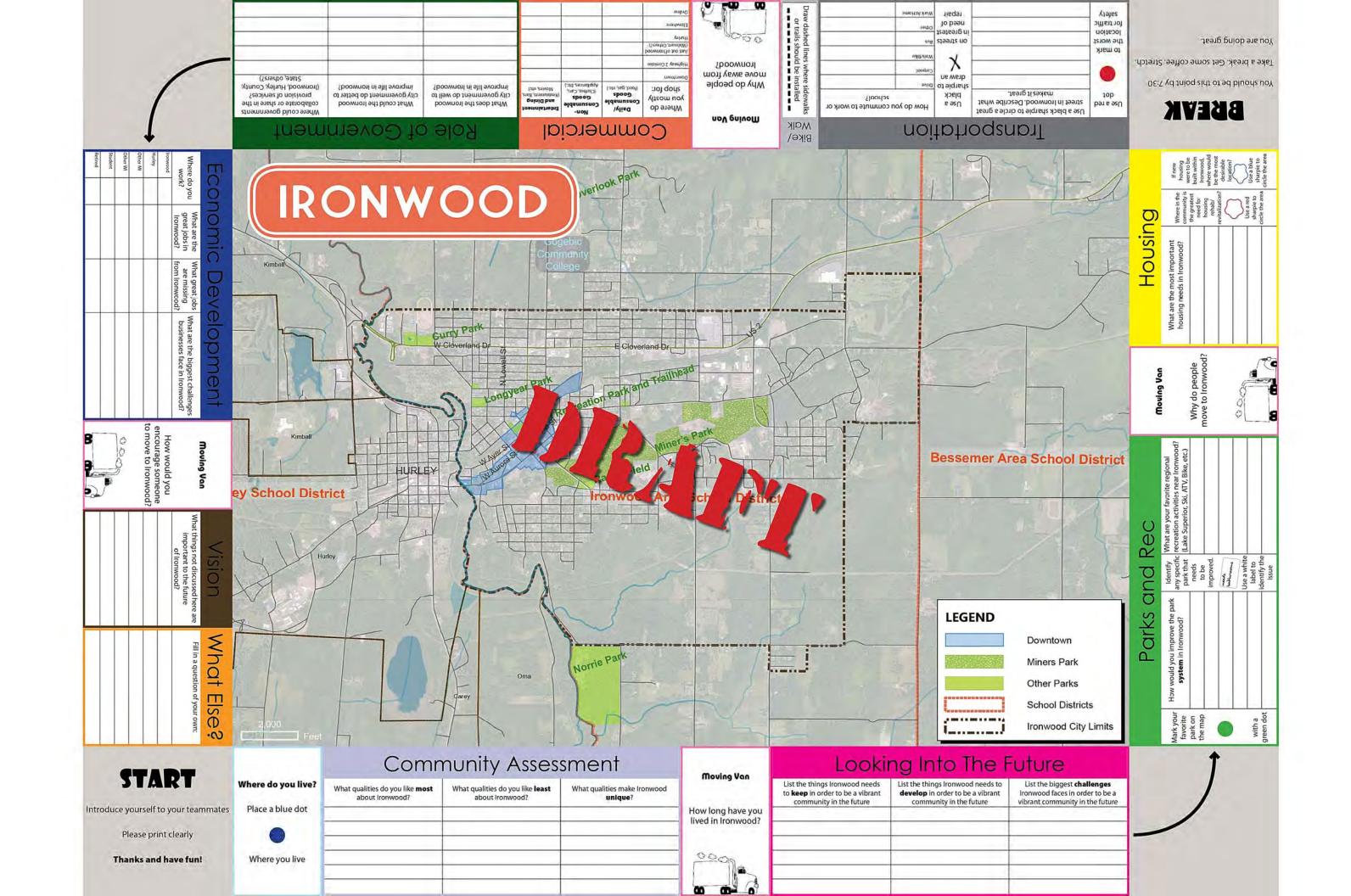




Next Steps

- January Workshop 21st through the 23rd
- Full recap and concept review at March PC meeting.







213 S. Marquette St. Ironwood, MI 49938 Memorial Building, Conference Room #1, 2nd Floor

Planning Commission Meeting Agenda

- 1. Call to Order
- 2. Recording of the Roll
- 3. Nominate and Elect Chair and Vice-Chair
- 4. Approval of the December 4, 2013 Meeting Minutes
- 5. Approval of the Agenda
- 6. Citizens wishing to address the Commission regarding Items on the Agenda (Three-minute limit)
- 7. Citizens wishing to address the Commission regarding items not on the Agenda (Three-minute limit)
- 8. Items for Discussion and Consideration
 - a. Public hearing and consideration of PC Case 2013-010 Site Plan for Storage Units
 - i. Open Public Hearing
 - ii. Staff Report
 - iii. Applicant Testimony
 - iv. Public Comment
 - v. Close Public Hearing
 - vi. Discuss and Consider Action
 - b. Annual Report
 - c. Adopt 2014 Zoning Map
 - d. Garage Amendment
- 9. Project Updates
- 10. Other Business
- 11. Next Meeting: February 5, 2014
- 12. Adjournment



Proceedings of the Ironwood Planning Commission Wednesday December 11, 2013

A Regular Meeting of the Planning Commission was held on Wednesday, December 11, 2013 in the Conference Room #1, Second Floor of the Municipal Memorial Building in the City of Ironwood, Michigan.

1. Call to Order:

Chair Bergman called the meeting to Order at 5:30 p.m.

2. Recording of the Roll:

MEMBER	PRE	SENT	EXCUSED	NOT
IVILIVIBER	YES	NO	EXCOSED	EXCUSED
Bergman, Thomas	Х			
Burchell, Bob	Х			
Cayer, Joseph Sr.		Х	Х	
Davey, Sam	Х			
Geib, Courtland		Х	Х	
Lemke, Joseph		X	Х	
Johnson, Leroy	Х			
Semo, Rick, ex-officio, non- voting member		X	Х	

Also present: Community Development Director Michael J.D. Brown along with Ian Shackelford with the Safe Routes to School program.

3. Approval of Minutes:

Motion by Johnson to approve November 6, 2013 Regular and Work Session Minutes. **Second** by Davey. **Motion carried 4 to 0**.

4. Approval of the Agenda:

Motion by Burchell to accept the Agenda. Second by Davey. Motion Carried 4 to 0.

Citizens wishing to address the Commission regarding Items on the Agenda (three-minute limit):
 None.

6. Citizens wishing to address the Commission regarding Items not on the Agenda (three-minute limit):

None.

7. Presentation by Safe Routes to School, Ian Shackelford. Mr. Shackelford presented the Safe Routes to School Action Plan to the Commission.

Motion by Burchell to endorce the Action Plan as proposed by Mr. Shackelford with the Safe Routes to School Program and encourage the City Commissioners to support the cost of the design work. **Second** by Johnson. **Motion carried 4 to 0.**

- 8. Items for Discussion and Consideration:
 - 7a. Consideration of PC Case 2013-015 Property Purchase Request 476 E Houk St. (Grabowski)

Director Brown presented the staff report, discussion ensued.

The Commission decided there was no recommendation to the City Commission on this matter but that the surplus list was created with predetermined prices that shouldn't be altered and if the City Commission wants to waive on the current prices the list should be reevaluated.

- 7b: Discussion Garage Amendment: Director Brown inquired as to how the Planning Commission would like to address the sizes of garages. Discussion ensued. Director Brown was directed to diagram a few lots with what has been asked for variances, so that the Planning Commission could see an average footprint with different scenarios. Director Brown stated that he will also be giving the Zoning Board of Appeals training on the statutes and ordinances.
- 7c: Update on recreational vehicle request. Director Brown gave the background of this item. Director Brown told these homeowners that they would have to take this item to the City Commission as this is not an item for the Planning Commission.
- 7d: Goal setting.

Director Brown said that because of the Comprehensive Plan being re-written, that goals could be addressed after the plan being finalized in 2014. The Planning Commission agreed. The Planning Commission was encouraged by Director Brown to take the survey and to encourage the public to come to the Public Workshop on January 21, 2014. Also on January 22, 2014 there will be a meeting with the City Commission that the Planning Commission is encouraged to attend.

7e: 2014 Meeting Schedule.

The 2014 Meeting Schedule was presented to the Planning Commission.

- 7f: Membership Terms: Members Geib, Burchell and Lemke's terms are up for renewal, and they have all applied for another term.
- 9. Project Updates

HkGi will be here on January 8, 2014 at 4:30 p.m. and then the regular meeting will take place at 5:30 p.m. A photo contest will be taking place for the Comprehensive Plan. Winners' entries will be used in the comprehensive plan with their names. Five photos can be submitted.

10. Other Business:

Sam Davey will only be at the January 8, 2014 meeting for a short time. Tom Bergman will be absent.

- 11. Next Meeting: January 8, 2014, 5:30 p.m.
- 12. Adjournment:

Motion by Davey to adjourn the meeting. Second by Johnson. Motion Carried 4 - 0.

Adjournment at 6:45 p.m.

Respectfully submitted
Thomas Bergman, Chairman
Kim M. Coon, Community Development Assistant



MEMO

To: Chair Bergman and Planning Commission

From: Michael J. D. Brown, Community Development Director

Date: November 22, 2013 Meeting Date: December 4, 2013

Re: PC Case 2013-010 Hobby Wheel Storage Unit Site Plan

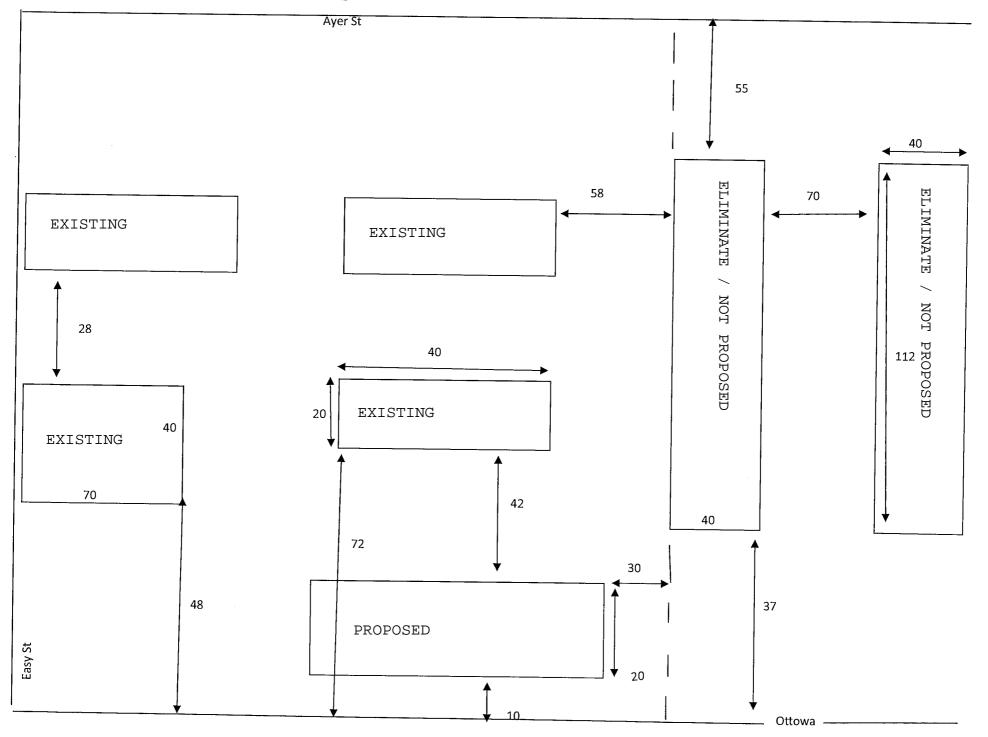
Last month the Planning Commission approved a conditional use for an additional storage unit at 850 E. Ayer Street. The Planning Commission denied the site plan request based on the fact that the petition didn't meet the rear yard setback requirement of 30 feet. Staff explained to the Commission that the petitioner was scheduled for a Zoning Board of Appeals (ZBA) meeting to request a variance to the setback in order to encroach by 20 feet. Staff recommended the Commission approve the site plan on the condition that the ZBA approve the requested setback variance of 20 feet. The Commission had concerns if this was legal or not and therefore denied the request. After the meeting staff confirmed with the City attorney that the Commission could have approved the site plan with the condition the ZBA grant the 20 foot setback variance.

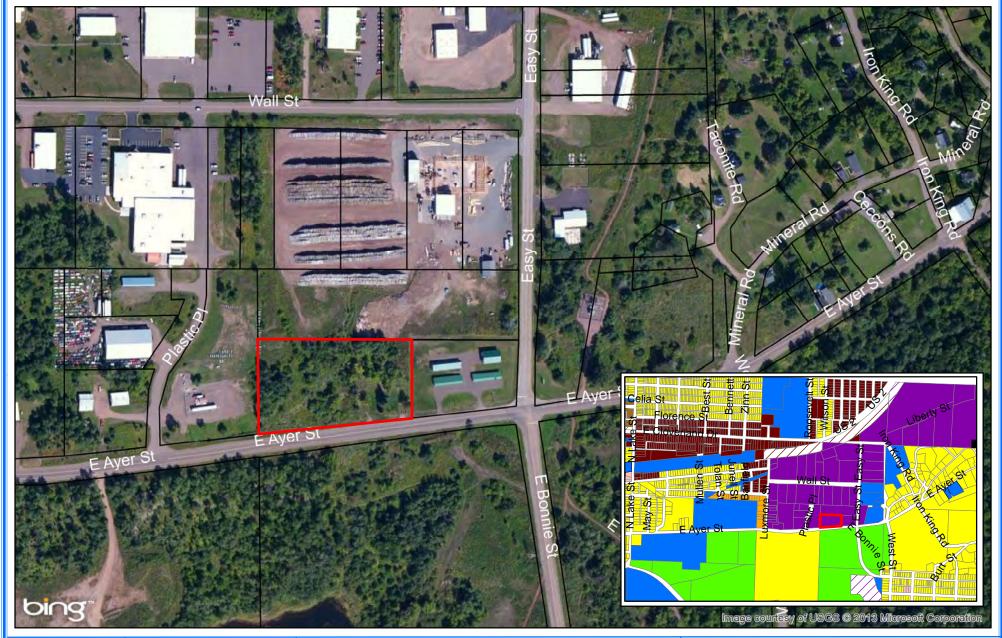
The ZBA at its November 11, 2013 meeting granted the requested 20 foot setback variance and subsequently the site plan request is being brought back to the Planning Commission for approval.

Motion

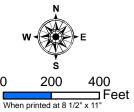
To recommend approval of PC Case 2013-010 Hobby Wheel Storage Unit Site Plan located at 850 East Ayer Street.

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PC Case 2013-010 Property on Ayer St.

Wednesday, August 28, 2013

Legend

Property on Ayert St

The information contained in this map is for reference purposes only. The City of Ironwood is not responsible for the accuracy of the d



MEMO

To: Mayor Corcoran and the City Commission

From: Michael J. D. Brown, Community Development Director

Date: December 20, 2013 Meeting Date: January 13, 2013

Re: Ironwood Planning Commission 2013 Annual Report

Please accept the following Ironwood Planning Commission Annual Report as required by the Michigan Planning Enabling Act (MCL 125.3819(2)).

Operations of the Commission

Case #	Case Name and Request		Review Date	Action	Commission	Case Summary	
2013-001	Dalbeck	SE Corner Iron King	5/1/13	Denied	Planning Commission	Rezoning from R-1 to R-3 denied because	
	Rezoning	and E. Ayer St	5/13/13	No Action	City Commission	it wasn't consistent with t	
			5/28/13	Denied	City Commission	comprehensive plan	
2013-002	Xcel Energy Site Plan	900 E. Ayer St	5/1/13	Tabled	Planning Commission	Site plan expansion of substation an	
			6/5/13	Approved	Planning Commission	rezoned from R-1 to I	
	Xcel Energy		5/1/13	Tabled	Planning Commission		
	Rezoning		6/5/13	Approved	Planning Commission		
			6/24/13	Approved	City Commission		
2013-004	Zoning Text	213 S. Marquette St	6/5/13	Approved	Planning Commission	Created conditional use for outdoor	
	Amendment	·	6/24/13	Approved	City Commission	storage/use	

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Case #	Case Name and Request	Location/Address	Review Date	Action	Commission	Case Summary	
Surp	Sanders	Huron St	7/9/13	Approved	Planning Commission	Purchase surplus property at a reduced rate	
	Surplus Property		9/9/13	Approved	City Commission		
2013-006 Suzik	Suzik	Clemens St	7/9/13	Approved	Planning Commission	Purchase City owned property east of	
	Property Purchase		7/22/13	Approved	City Commission	public works garage	
2013-007	Hudacek	Clemens St	8/7/13	Approved	Planning Commission	Tabled purchase City owned property east of public works garage until the comprehensive plan is complete	
	Property Purchase		9/23/13	Tabled	City Commission		
2013-009	Zoning Text		11/6/13	Approved	Planning Commission	Updated R-2 garage regulations	
	Amendment		1/13/14		City Commission		
2013-010	Hobby Wheel	850 E. Ayer St	9/4/13	Approved	Planning Commission	Purchase City owned property for	
	Property		9/23/13	Tabled	City Commission	expansion of existing storage facility,	
	Purchase		10/14/13	Denied	City Commission	denied due to adjacent property owne with first option to property	
	Hobby Wheel Conditional use		11/6/13	Approved	Planning Commission	Conditional Use for storage facility	
	Hobby Wheel		11/6/13	Denied	Planning Commission	Denied because setback wasn't met, but	
	Site Plan		1/8/14	Approved	Planning Commission	then approved after ZBA granted variance to setback	
2013-011	Somero	Clemens St	11/6/13	Approved	Planning Commission	PC Recommended to declare as surplus	
	Property Purchase		12/9/13		City Commission	property	
2013-012	Ottawa	E. Ayer St	9/4/13	Denied	Planning Commission	Purchase City owned property on E. Ay	
	Property		9/23/13	Tabled	City Commission	St, exercised first option on property	
	Purchase		10/14/13	Approved	City Commission		
2013-013	Whitlow	E. Ash St	11/6/13	Denied	Planning Commission	PC to hold until a more logical	
	Property Purchase		12/9/13	No Action	City Commission	development comes along	

^{*}Includes Conditional Use Permits, Planned Unit Developments, Zoning Text Amendments, Rezonings, Site Plans, Subdivisions, review of neighboring units of governments zoning ordinances and/or comprehensive plans, property purchase request.

**Can be multiple dates

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^{***}Either the Planning Commission or the City Commission

PC = Planning Commission

CC = City Commission

Status of ongoing activities

- 1. The Comprehensive Plan is in the process of being updated with anticipated completion summer of 2014
- 2. The Capital Improvement Program will be evaluated next year once the comprehensive plan is completed.

Recommendations and Goals for the upcoming year and its fiscal impacts

Once the comprehensive plan is completed goals can then be set based on the recommendations in the plan.

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