213 S. Marquette St. Ironwood, MI 49938
Memorial Building, Conference Room #1, 2nd Floor

Planning Commission Meeting Agenda

1. Call to Order
2. Recording of the Roll
3. Approval of the November 5, 2015 Meeting Minutes.
4. Approval of the Agenda
5. Citizens wishing to address the Commission regarding Items <u>on</u> the Agenda (Three-minute limit)
6. Citizens wishing to address the Commission regarding items <u>not on</u> the Agenda (Three-minute limit)
7. Items for Discussion and Consideration
   A. Adopt 2016 Goals based on Comprehensive Plan
      I. Strategy 3.1(a) Update the Zoning Ordinance
      II. Strategy 3.1(b) Update the Zoning Map
      III. Strategy 4.2 Prepare a Wayfinding Master Plan
      IV. Strategy 6.8(a) Develop a community-wide arts plan
   B. 2016 Meeting Schedule
8. Other Business
9. Next Meeting: January 7, 2016
10. Adjournment

Thursday December 3, 2015 ***5:00 p.m.***

Proceedings of the Ironwood Planning Commission
Thursday, November 5, 2015

A Regular Meeting of the Planning Commission was held on Thursday, November 5, 2015 in the Women's Club Room, Second Floor of the Municipal Memorial Building in the City of Ironwood, Michigan.

1. Call to Order: Chair Bergman called the meeting to Order at 5:00 p.m.

2. Recording of the Roll:

MEMBER	PRESENT YES	PRESENT NO	EXCUSED	NOT EXCUSED
Bergman, Thomas	X			
Burchell, Bob	X			
Cayer, Joseph Sr.	X			
Davey, Sam	X			
Lemke, Joseph	X			
Nancy Korpela		X	X	
Semo, Rick, ex-officio, non-voting member		X	X	
Silver, Mark	X			
	6	**2**	**Quorum**	

Also present: Community Development Director Michael J.D. Brown.

3. Approval of the October 1, 2015 Meeting Minutes:

   Motion by Davey to accept the October 1, 2015 Minutes. **Second** by Cayer. **Motion Carried 6 to 0.**

4. Approval of the Agenda:

   Motion by Cayer to accept the Amended agenda moving 7e to the top of the list. **Second** by Davey. **Motion Carried 6 to 0.**

5. Citizens wishing to address the Commission regarding Items <u>on</u> the Agenda (three-minute limit):

   None.

6. Citizens wishing to address the Commission regarding Items <u>not on</u> the Agenda (three-minute limit):

   None.

7. Items for Discussion and Consideration:

   a. Grading/Filling and Site Plan Requirements: Director Brown discussed the 3 property owners that have been contacted from last meeting requesting they submit a site plan or attend the meeting to discuss their site filling/grading (SE Corner US 2 & Broadway, Red's Auto and Ottawa Forest Products). Aaron Ruotsala with Ottawa Forest Products addressed the Commission about the property that had been filled and graded, he stated that there is no plan except to eventually be used for development; discussion followed. There was consensus that Ottawa Forest Products didn't need to provide a site plan until they start to develop or want to use the property for their operation. This same consensus was made for the other two properties in question.

   b. PC Case 2015-006 Capital Improvement Plan (CIP): Director Brown introduced the CIP; discussion followed.

      Motion by Davey to recommend approval of the CIP to the City Commission. **Second** by Burchell. **Motion Carried 6 to 0.**

   c. PC Case 2015-007 Tier 1 Surplus Property: Director Brown introduced the Surplus Property List and the work that had been done to contact the adjacent property owners; discussion followed.

      Motion by Burchell to recommend approval of the Surplus Property List to the City Commission. **Second** by Davey. **Motion Carried 6 to 0.**

   d. PC Case 2015-008 Tier II surplus Property RFP: Director Brown presented the Surplus Property List with Director Brown recommending to hold off until the zoning ordinance update.

      Motion by Davey to table the Tier II Surplus Property RFP until the zoning ordinance update is complete. **Second** by Cayer. **Motion Carried 6 to 0.**

   e. 2016 Goal Setting: Director Brown presented the goals to the Commission; discussion followed. The goal setting will be brought up at the next meeting.

      Silver was excused from the meeting at 5:48 p.m.

8. Project Updates:

   a. Comprehensive Plan Implementation Status: Director Brown presented the Michigan Association of Planning Daniel Burnham Comprehensive Plan Award for the Comprehensive Plan.

9. Other Business: None

10. Next Meeting: December 3, 2015 at 5:00 p.m.

11. Adjournment:

    Motion by Davey to adjourn the meeting. **Second** by Burchell. **Motion Carried 5 to 0.**

    Adjournment at 5:51 p.m.

Respectfully submitted

Thomas Bergman, Chairman

Tim Erickson, Community Development Assistant

2016 IRONWOOD PLANNING COMMISSION SCHEDULE

5:00 p.m. meeting time in Conference Rm #1 2nd Floor Memorial Building

Thursday, January 07, 2016

Thursday, February 04, 2016

Thursday, March 03, 2016

Thursday, April 07, 2016

Thursday, May 05, 2016

Thursday, June 02, 2016

Thursday, July 07, 2016

Thursday, August 04, 2016

Thursday, September 01, 2016

Thursday, October 06, 2016

Thursday, November 03, 2016

Thursday, December 01, 2016