

City of Ironwood
213 S. Marquette St.
Ironwood, MI 49938



Phone: (906) 932-5050
Fax: (906) 932-5745
www.cityofironwood.org

AGENDA

REGULAR IRONWOOD CITY COMMISSION MEETING MONDAY, FEBRUARY 13, 2017 Regular Meeting - 5:30 P.M.

**LOCATION: COMMISSION CHAMBER MEMORIAL BUILDING
5:30 P.M.**

A. Regular Meeting Called to Order.
Pledge of Allegiance.

B. Recording of the Roll.

C. Approval of the Consent Agenda.*

All items with an asterisk () are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of those items unless a Commission member or citizen so requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*

*1) Approval of Minutes – Regular City Commission Meeting of January 23rd.

*2) Review and Place on File:

- a. Ironwood Housing Commission Meeting Minutes of Jan. 10th.
- b. Downtown Ironwood Development Authority Meeting Minutes of Dec. 22nd.
- c. Economic Development Corporation Meeting Minutes of Jan. 4th.
- d. Planning Commission Meeting Minutes of Jan. 5th.
- e. Park & Recreation Committee Meeting Minutes of Jan. 6th.
- f. Pat O'Donnell Civic Center Meeting Minutes of Dec. 5th & Jan. 2nd.

D. Approval of the Agenda

E. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

F. Citizens wishing to address the Commission on Items not on the Agenda (Three Minute Limit).



This Institution is an Equal Opportunity Provider, Employer and Housing Employer/Lender



OLD BUSINESS

- G. Discuss and Consider awarding the sale of Ironwood Public Safety Forfeited Property to the individuals identified on the attached bid sheet.

NEW BUSINESS

- H. Discuss and Consider approving the sale of City Surplus property (approximately 2 acres) to Gogebic County Community Mental Health in the amount of \$3,500 to construct a new group home on Ayer Street across from baseball field.
- I. Discuss and Consider authorizing advertisement for bids for the replacement of the Cemetery Mausoleum Roof.
- J. Discuss and Consider authorizing advertisement for bids for the demolition of blighted structures through the “Hardest Hit” Blight Grant.
- K. Discuss and Consider approving the five-year (2017-2022) City of Ironwood Capital Improvement Plan (CIP).
(**FIVE YEAR (2017-2022) CAPITAL IMPROVEMENT PLAN (CIP) AVAILABLE FOR REVIEW IN THE CITY CLERK’S OFFICE & ON THE CITY OF IRONWOOD’S WEBSITE AT <http://cityofironwood.org/community-development/>**))
- L. Discuss and Consider approving Resolution #017-003 a request from Northwoods Corner Store, Inc. for a SDM (Specially Designated Merchant) License at 213 E. Cloverland Drive.
- M. Mayor’s Appointments.
- N. Manager’s Report.
- O. Other Matters.
- P. Consider Closed Session to discuss contract negotiations with AFSCME, Local 1538.
- Q. Return to Open Session.
- R. Adjournment.

Proceedings of the Ironwood City Commission

A Regular Meeting of the Ironwood City Commission was held on January 23, 2017 at 5:30 P.M. in the City Commission Chambers, Second Floor of the Municipal Memorial Building in the City of Ironwood.

A. Mayor Burchell called the regular meeting to order at 5:30 P.M.

B. Recording of the Roll.

PRESENT: Commissioner Corcoran, Mildren, Semo, Tauer, and Mayor Burchell.

ABSENT: None.

C. Approval of the Consent Agenda.*

*1) Approval of Minutes – Regular City Commission Meeting of January 9th.

*2) Review and Place on File:

- a. Planning Commission Meeting Minutes of December 1st.
- b. Economic Development Corporation Meeting Minutes of December 7th.
- c. Ironwood Housing Commission Meeting Minutes of January 10th.

Motion was made by Tauer, seconded by Semo to approve the consent agenda as presented. Unanimously passed by roll call vote.

D. Approval of the Agenda

Motion was made by Corcoran, seconded by Mildren and carried to approve the agenda as presented.

E. Review and Place on File:

1. Statement of Revenue & Expenditures.
2. Monthly Cash Report.

Motion was made by Semo, seconded by Tauer and carried to receive and place on file the Statement of Revenue & Expenditures for the month ending December 31, 2016 and the Monthly Cash Report dated December 2016.

F. Approval of Monthly Check Register Report.

Motion was made by Corcoran, seconded by Mildren to approve the Monthly Check Register Report for the December 2016. Unanimously passed by roll call vote.

- G. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

There were none.

- H. Citizens wishing to address the Commission on Items not on the Agenda (Three Minute Limit).

There were none.

NEW BUSINESS

- I. Discuss and Consider approving Resolution #017-002 to comply with the Provisions of PA-152 requesting exemption from the medical benefit plan year.

***Motion** was made by Mildren, seconded by Corcoran to approve Resolution #017-002 to comply with the Provisions of PA-152 requesting exemption from the medical benefit plan year. Unanimously passed by roll call vote.*

- J. Manager's Report.

City Manager Scott B. Erickson verbally gave the manager's report noting the following items:

- *City Staff will be attending a Redevelopment Ready Communities (RRC) training session put on by the MEDC this week, at Gogebic Community College. The RRC certification process will allow the City of Ironwood to participate in the other MEDC programs and grant opportunities.*
- *City Staff continues to work on the "Hardest Hit" blight grant where approximately 20 blighted homes will be demolished. To date staff has been working with 18 property owners.*
- *Union contract negotiations with the AFSCME group is scheduled to start this Thursday, January 26, 2017.*
- *The Aurora Land Survey plat map has been completed and submitted to the State of Michigan for final approval.*
- *The City Community Development Office will be submitting a Rails to Trails grant application for additional signage for the Iron Belle Trail through the City of Ironwood.*
- *Tours of the businesses in the Industrial Park are currently being set up before future City Commission meetings.*

- K. Other Matters.

Commissioner Semo noted that there are approximately 450 jobs in our industrial park thanks to the Ironwood Industrial Development Corporation (IIDC) and the Economic Development Corporation (EDC).

L. Consider Closed Session to discuss contract negotiations with AFSCME, Local 1538.

Motion was made by Corcoran, seconded by Semo to enter closed session at 5:47 p.m. to discuss contract negotiations with AFSCME, Local 1538. Unanimously passed by roll call vote.

M. Return to Open Session.

Motion was made by Tauer, seconded by Semo and carried to return to open session at 6:45 p.m.

N. Adjournment.

Motion was made by Semo, seconded by Mildren and carried to adjourn the meeting at 6:46 P.M.

Annette Da-Lio Bruchell, Mayor

Karen M. Gullan, City Clerk

IRONWOOD HOUSING COMMISSION
REGULAR MEETING MINUTES
JANUARY 10, 2017
PIONEER PARK APARTMENTS – COMMUNITY ROOM
515 E.VAUGHN STREET – IRONWOOD, MI. 49938

The regular meeting of the Ironwood Housing Commission was held on January 10, 2017 in the Community Room at Pioneer Park Apartments at 515 E. Vaughn Street, Ironwood, Michigan. The meeting was open to the public.

Present: Adrienne Chase
Annabelle O'Brien
Joseph Cayer, Sr.
Joseph Cayer, Jr.

Absent: James Rayner

1. Call to Order

The meeting was called to order at 4:00 p.m. by President O'Brien, followed by the Pledge of Allegiance.

2. Approval of minutes

Motion by Cayer, Jr., seconded by Cayer, Sr. to approve minutes of the December 13, 2016 meeting. All approved.

3. Old Business – None

4. New Business

4.1.1 The Director provided Information on the current monthly vacancy report for the Ironwood Housing Commission. Copies of this report will be provided to the Board of Commissioners on a monthly basis.

4.1.2 The Director provided information on the current monthly A/R Balances report for the Ironwood Housing Commission. Copies of this report will be provided to the Board of Commissioner on a monthly basis.

5. Disbursements and Claims

Disbursement of checks #18812-18846. Motion by Cayer, Sr., Seconded by Chase, Unanimously approved through roll call vote.

6. Claims – None

7. Commissioner Comments

The Director informed the Board about the training she and the Administrative Assistant attended regarding HUD's final rule on Smoke free Public Housing. The Director will provide an amendment to our Board of Commissioners for approval to add to our current lease to enforce Violations that may lead to Tenant Evictions. The amendment must also state to assure that no tenant, member of the tenant's household or guest engages in any Criminal or Civil Activity for any smoking of prohibited tobacco products in restricted areas, as defined by 24 CFR 965.653(a), or in any other outdoor areas that the PHA has designated as smoke-free.

Chase recommended to the Director to look into what HUD's policy may be on Gun free or weapons free in Public Housing.

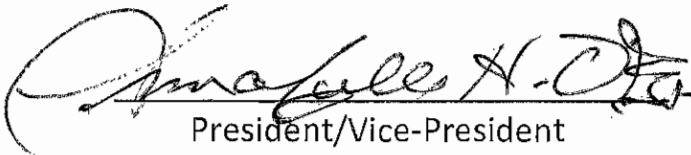
8. Public Comments

Geraldine Fuller questioned how her daughter can access the smoke shack when she is here visiting her. Geraldine would have to provide her building key to her daughter for her to access the smoke shack.

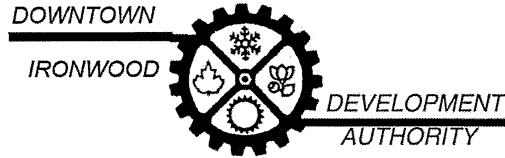
Gloria Stier commented that she would have her daughter go outside and stand away from the building if she needed to smoke when visiting her.

9. Adjournment

Motion by Cayer, Sr. to adjourn, Seconded by O'Brien. All approved. Meeting adjourned at 4:30 p.m.


President/Vice-President


Executive Director/Secretary



Proceedings of the Downtown Ironwood Development Authority Thursday, December 22, 2016

A regular meeting of the Downtown Ironwood Development Authority (DIDA) was held on Thursday, December 22, 2016 at 8:00 A.M in the Women's club Room, 2nd Floor, Memorial building, Ironwood Michigan.

1. Call to Order: Community Development Assistant Erickson called the meeting to order at 8:00 A.M.
2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Tom Williams, Chair		X	X	
Nancy Korpela, Vice	X			
Annette Burchell		X	X	
Bruce Schwartz	X			
Peter Tacconelli	X			
Yvonne Novascone	X	X	X	
Char Brickner		X	X	
Anna Lovelace	X			
Nancy Zak	X			
	5	4	Quorum	

Also Present: Community Development Assistant, Tim Erickson and Community Development Director, Tom Bergman.

3. Approval of the November 17, 2016 Meeting Minutes:
Motion by Zak to accept the meeting minutes from the November 17, 2016 meeting.
Second by Schwartz. **Motion carried 5 to 0.**
4. Approval of the Agenda:
Motion by Schwartz to accept the Agenda. **Second** by Tacconelli. **Motion carried 5 to 0.**
5. Citizens wishing to address the Authority on Items on the Agenda (Three-Minute Limit):
None.

6. Citizens wishing to address the Authority on Items not on the Agenda (Three-Minute Limit): None.

7. Financial Report: None.

8. Items for Discussion and Consideration:

a. Comprehensive Plan & Blueprint Plan Implementation Status of Priority Action Items:

I. Strategy 6.3(a) Continue Local Façade Program – DuFault, Schwartz, Williams

1. This item will be budgeted for in the next year's budget cycle.

Lovelace arrived at 8:06 a.m.

II. Strategy 6.3(d) Continue Business Retention Program – All Members

1. No Report.

III. Strategy 6.3(g&h) Develop/Continue Business Incubator/entrepreneurial support spaces – Korpela

1. Korpela will be presenting a business plan for the next months meeting.

IV. Strategy 6.5(c), 6.7(b) & 6.6(c) First Friday Downtown – Brickner, Lovelace, Schwartz

1. This item was discussed and they decided to tackle the event as a group.

V. Strategy 6.7(a) Establish an annual events calendar – Brickner, Burchell, Lovelace, Schwartz

1. Director Meyers discussed a meeting to move forward with the project.

VI. BP Display/Encourage public art and other forms of beautification – All Members

1. This is an ongoing task.

VII. Alley Way Improvement Plan – All Members

1. Director Bergman stated that he will be doing a spark plan. Zak and Novascone stated that she will be on board for the project.

VIII. Public WIFI (Blueprint Plan) – Staff

1. Erickson discussed his research with providing public wifi in downtown.

b. Grant Status:

I. Art Park: Erickson discussed the addition of the overhead lights in the art park and the deadline for the grant.

9. Other Business: Director Bergman discussed the CVB events calendar. Schwartz asked about the downtown entrance sign. Zak talked about the new street light throughout town and that it is now hard to see.

10. Next Meeting: January 26, 2017 at 8:00 a.m.

11. Adjournment at 8:34 a.m. by consensus.

Motion by Schwartz to adjourn. **Second** by Tacconelli. **Motion carried 6 to 0.**



Tom Williams, Chair

Tim Erickson, Community Development Assistant



IRONWOOD

MICHIGAN | *Find Your North*

Proceedings of the Economic Development Corporation Meeting Wednesday, January 4, 2016

A Regular Meeting of the Economic Development Corporation (EDC) was held on Wednesday, January 4, 2016 at 10:00 A.M. in the Women's Club Room, Second Floor of the Municipal Memorial Building in the City of Ironwood, Michigan.

1. Chair Wyssling called the meeting to order at 10:00 a.m.
2. Recording of the Roll

MEMBER	Present		EXCUSED	NOT EXCUSED
	YES	NO		
Thorsen, Gina	X			
Lemke, Joseph		X		
Korpela, Nancy	X			
Sclafani, Velda	X			
Ramme, Dave		X		
Ruppe, Mark	X			
Vacant				
Schonberg, Bob	X			
Wyssling, John	X			
Gary Burnett	X			
Jon Parker		X		
Quorum	7	3	Quorum	

Also Present: Community Development Director Tom Bergman and Community Development Assistant Tim Erickson

3. Approval of the December 7, 2016 Meeting Minutes:

Motion by Korpela to accept the December 7, 2016 Meeting Minutes. **Second** by Ruppe.

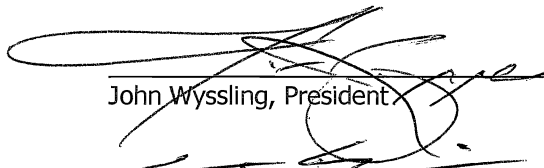
Motion Carried 7 to 0.


4. Approval of the Agenda

Motion by Korpela to accept the Agenda. **Second** by Sclafani. **Motion Carried 7 to 0.**

5. Citizens wishing to address the Corporation regarding Items on the Agenda (Three-minute limit): None.
6. Citizens wishing to address the Corporation regarding items not on the Agenda (Three-minute limit): Marion True discussed the need for the importance of jobs in the community and he discussed some possible opportunities or resources that may be overlooked.
7. Items for Discussion and Consideration
 - A. Comprehensive Plan Implementation Status of Priority Action Items:
 - I. Strategy 6.2 Develop Business-Supportive Zoning and Regulatory Environment – All Members
 1. Director Bergman discussed the need to trim down or refocus the priority action items. He also suggested that the EDC remove this item from the Agenda until the item is in production.
 - II. Strategy 6.3(b) Improve the City's Revolving Loan Fund Program – Burnett, Wyssling
 1. Director Bergman has a meeting with Dale Cook from Northern Initiatives and he was asking for direction on the program. Chair Wyssling discussed that it could be a supplemental program for starter businesses and Burnett discussed the need for the program.
 - III. Strategy 6.2(b) Implement Endowment Fund Program for Economic Development
 1. The item was discussed and will be placed on the CIP.
 - IV. Strategy 6.3(c) Continue the Business Mentorship Program – Lemke, Parker, Ruppe
 1. Chair Wyssling discussed the programs intent.
 - V. Strategy 6.3(d) Continue with the Business Retention Program – All Members
 1. Thorsen discussed her desire to change the program.
 - VI. Strategy 6.3(g & h) Develop/Continue a Business Incubator and Entrepreneurial Support Spaces – Korpela
 1. Korpela discussed creating a preliminary draft, the retail TMA was discussed.
 - VII. Strategy 6.4 Develop training/vocational programs to fill workforce needs – All Members
 1. Director Bergman discussed the intent to attract workers, interns or entrepreneurs.
 - VIII. Strategy 6.6(c) Develop a shop local/hospitality campaign – Parker, Schonberg, Thorsen
 1. Schonberg discussed the Jack Frost Cash. Director Meyers discussed that the day of the Jack Frost Parade will change from Friday to Saturday to be able to create more commercial activities and events throughout the day.
 - IX. Strategy 6.6(e) Create a 5-year marketing plan – Sclafani, Thorsen
 1. Erickson discussed the previous meeting and the next steps of identifying assets as the next step of the plan.

- X. Strategy 6.7(a) Establish annual speaker series - Lemke, Parker, Ramme
 - 1. Bergman asked the EDC what they felt their role should be. The EDC discussed the program and decided to revisit it at the next meeting.
 - XI. Strategy 6.3(f) Expansion of Fiber throughout community
 - 1. Director Bergman discussed that he has been in contact with the Merritt network and will have an update at the next meeting.
8. Other Business: Burnett asked Meyers if he knows the occupancy rate for the motels and they discussed some problems with the state.
9. Next Meeting: February 1, 2017 at 10:00 a.m.
10. Adjournment. **Motion** by Schonberg to adjourn at 11:13 a.m. **Second** by Ruppe. **Motion Carried 7 to 0.**


John Wyssling, President


Tim Erickson, Community Development Assistant

For John
2/1/17



PROCEEDINGS OF THE IRONWOOD PLANNING COMMISSION
Thursday, January 5, 2017

A Regular Meeting of the Planning Commission was held on Thursday, January 5, 2017 in the Women's Club Room, Second Floor of the Municipal Memorial Building in the City of Ironwood, Michigan.

1. Call to Order: Chair Bergman called the meeting to Order at 5:00 p.m.
2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Vacant				
Burchell, Bob	X			
Cayer, Joseph Sr.	X			
Davey, Sam	X			
Lemke, Joseph	X			
Nancy Korpela	X			
Semo, Rick, ex-officio, non-voting member	X			
Silver, Mark	X			
	7	0	Quorum	

Also present: Community Development Director Tom Bergman and Community Development Assistant Tim Erickson

3. Approval of the August 4, 2016 Meeting Minutes:

Motion by Silver to accept the August 4, 2016 Minutes. **Second** by Burchell. **Motion Carried 6 to 0.**

4. Approval of the Agenda:

Motion by Silver to accept the Agenda. **Second** by Burchell. **Motion Carried 6 to 0.**

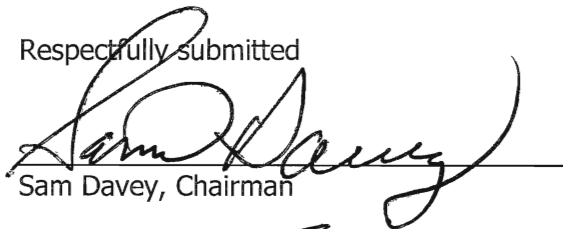
5. Citizens wishing to address the Commission regarding Items on the Agenda (three-minute limit): None.
6. Citizens wishing to address the Commission regarding Items not on the Agenda (three-minute limit): None.
7. Items for Discussion and Consideration:
 - A. PC Case 2016-009 Amendment to the Tier II Surplus Property Policy: Chair Davey asked for additional input from the Commission. Bergman reviewed the policy document.
Motion by Silver to accept the policy as presented. **Second** by Burchell. **Motion Carried 6 to 0.**
 - B. Discuss and consider the sale of City Parcel on Ayer St. to Gogebic County Community Mental Health: Director Bergman introduced the site plan and the attached documents. The Commission discussed the trail connection from Miners Park to the Iron Belle Trail.
Motion by Cayer to recommend the sale of this site to the City Commission. **Second** by Korpela. **Motion Carried 6 to 0.**
 - C. PC Case 2016-003 – Sidewalk Policy Resolution: Director Bergman presented the Sidewalk Policy Resolution.
Motion by Burchell to accept the policy as presented. **Second** by Korpela. **Motion Carried 6 to 0.**
 - D. Ottawa Forest Products Log Yard Expansion – Aaron Ruotsala present: Director Bergman presented the project. Aaron Ruotsala from Ottawa Forest Products presented his proposal and discussed the details of the plan. There was discussion about the Miners Park District and the meaning of the word forestry. The Commission decided to have the Parks and Recreation Committee weigh in on the site plan and then to plan for a special meeting.
 - E. Comprehensive Plan Implementation Status of Priority Action Items:
 - I. Strategy 3.1(a) Update the Zoning Ordinance
 1. Director Bergman discussed the timeline for the revision.
 - II. Strategy 3.1(b) Update the Zoning Map
 1. Director Bergman recommended that the Commission look at some city owned parcels to rezone.
 - III. Strategy 4.2 Prepare a Wayfinding Master Plan
 1. Director Bergman discussed the wayfinding master plan and that it will be produced in the next couple meetings.
 - IV. Strategy 4.4 Prioritize, plan for and construct pedestrian system improvements
 1. Director Bergman discussed trails as part of the system.
 - V. Strategy 5.8(a) & 6.8(a) Develop a community-wide arts plan

1. Korpela stated that the group still needs to get back together.
8. Other Business: Director Bergman discussed the Marijuana law and that the City Commission will be conducting a workshop to discuss.
9. Next Meeting: February 2, 2017 at 5:00 p.m.
10. Adjournment:

Motion by Silver to adjourn the meeting. **Second** by Burchell. **Motion Carried 6 to 0.**

Adjournment at 6:23 p.m.

Respectfully submitted



Sam Davey, Chairman



Tim Erickson, Community Development Assistant



**Proceedings of the Parks and Recreation Committee
Thursday, January 12, 2017, 5:00 p.m.**

A regular meeting of the Parks and Recreation Committee was held on Thursday, January 12, 2017 at 5:00 P.M. in the Women's Club Room, Second Floor, Memorial Building, Ironwood, Michigan.

1. Call to Order:

Chair Anderson called the meeting to order at 5:00 p.m.

2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Paul Anderson - Chair	X			
Sam Davey	X			
Tom Kangas – Vice Chair	X			
Rick Semo, ex-officio, non-voting	X			
Marion True	X			
Bruce Vuorenmaa	X			
Linda Jindrich	X			
Paul Kostelnik	X			
	8	0		

Also present, Community Development Director Tom Bergman Community Development Assistant, Tim Erickson.

3. Approval of the December 5, 2016 Meeting Minutes:

Motion by Davey to approve the amended December 5, 2016 Meeting Minutes. **Second** by Kostelnik.
Motion carried 7 to 0.

4. Approval of the Agenda:

Motion by Davey to approve the agenda. **Second** by Jindrich. **Motion carried 7 to 0.**

5. Citizens wishing to address the Committee on Items on the agenda (Three-Minute Limit): None.

6. Citizens wishing to address the Committee on items not on the Agenda (Three-minute limit): None.

7. Items for discussion and consideration:

- A. Discuss and Consider the sale of city parcel on Ayer St. to Gogebic County Community Mental Health: Director Bergman introduced the project and presented the attached documents.

Motion by Davey to recommend the sale of the property to the City Commission. **Second** by True. **Motion carried 7 to 0.**

- B. Discussion of Ottawa Forest Products Log Yard Expansion adjacent to Miner's Memorial Heritage Park (MMHP).: Director Bergman introduced the project and presented the attached maps. The Committee discussed screening, the building of trails, and the future vision of the park. Kostelnik passed around a page out of the miner's plan which displayed an alternative parcel.

Motion by Anderson to recommend that the proposed project be an allowable use if Ottawa Forest Products meets with a City representative and Friends of the MMHP representative and agree upon the terms of this agreement; the committee supports the following provisions of the agreement but does not limit to these provisions, screening, trail development, signing, permanent easement and a possible partnership with Ottawa Forest Products. **Second** by Davey. **Motion carried 6 to 1 with Kostelnik Opposing.**

- C. Comprehensive/Park and Recreation Plan Implementation Status of Priority Action Items:

- I. Strategy 4.5 Define and Construct Priority Trail Improvements (Regional Trail to Miners, Beltline, and River Walk) – All Members.

- a. Director Bergman updated the committee and stated that the City is moving forward with applying for a grant to acquire the Beltline Trail. The committee discussed going through the quiet title process or to purchase title insurance.

- II. Strategy 5.4(a) Strengthen and Implement the Master Plan for Miners Memorial Heritage Park – Kostelnik.

- a. Kostelnik passed out materials and updated the Committee on what was accomplished for last year and what is planned for next year.

- III. Park Action Plan.

- a. Playground North of US Hwy 2 – Anderson, Davey, True.

1. Director Bergman discussed that he will be applying for a DNR grant for the project.

- b. Implement Bike Routes on City Streets (Sign/stripe) – Anderson, Davey, Kangas, True.

1. Director Bergman discussed that the City will not apply for a Rails to Trails grant for this project because of being ineligible for funding.

- c. Mt. Zion Improvements – Anderson, Davey, Kangas, True, Jindrich.


1. Anderson discussed that the project will continue in the Summer and the Committee was happy to see so many people visiting the hill.

8. Other Business: None.

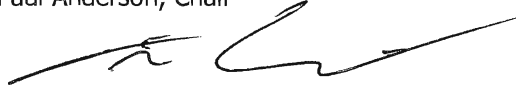
9. Next Meeting: Monday, February 6, 2017 at 5:00 p.m.

10. Adjournment: **Motion** by Davey to adjourn the meeting. **Second** by True. **Motion Carried 7 to 0.**
Adjournment at 6:11 p.m.

Respectfully Submitted



Paul Anderson, Chair



Tim Erickson, Community Development Assistant

12/5/16 Civic Center Meeting Minutes

1. Meeting called to order by Collins, (new members David Sim and Don Osier were sworn in at special meeting).
2. Roll call: Collins, Mildren, Osier, Paakola, Penrose, Re, Sim and Mgr. Roehm present.
3. Motion to approve the docket with the addition of "C. Pension" under Old Business made by Sim, 2nd by Osier, motion approved.
4. Motion to approve the minutes and financials made by Sim, 2nd by Mildren. Roll call vote was as follows: Collins-yes, Osier-yes, Paakola-yes, Penrose-yes, Re-yes, Mildren-yes, Sim-yes, motion approved.
5. Citizens wishing to address items on the agenda: N/A.
6. Citizens wishing to address items not on the agenda (public comment):
 - A. Mgr. Roehm: December bills have been sent out. Polar Bear Hockey Club-paid, Ironwood Fighting Yoopers-late, Ice Crystals Figure Skating Club-due date coming up.
7. Old Business:
 - A. New overtime rule has been stopped by a federal judge.
 - i. Motion to put a stay on action taken by the C.C. Board under Old Business B. at the 11/7/16 meeting until further action is taken by federal court made by Collins, 2nd by Paakola. Roll call vote was as follows: Mildren-yes, Osier-yes, Penrose-yes, Re-yes, Sim-yes, Paakola-yes, Collins-yes, motion approved.
 - B. Compressor update: Repairs are ongoing.
 - C. Pension: Discussion was held at a special joint meeting between the C.C. Board and the Ironwood City Commission to discuss the Board's recommendation for a manager's pension. The idea of a pension was rejected, however, the commission suggested a wage increase in order to compensate for not receiving raises given to other city employees over the last three years.
 - i. Motion to approve, effective immediately, a 7% wage increase with vacation time increased from 2 to 3 weeks made by Mildren, 2nd by Paakola. Roll call vote was as follows: Collins-yes, Osier-yes, Penrose-no, Re-no, Sim-no, Paakola-yes, Mildren-yes, motion approved (raise will take effect on 12/5/16).
8. New Business:
 - A. Employee gratuity was discussed: Motion to approve a \$75.00 holiday bonus to all 5 employees made by Re, 2nd by Mildren. Roll call vote was as follows: Collins-yes, Osier-yes, Paakola-yes, Penrose-yes, Sim-yes, Mildren-yes, Re-yes, motion approved.
 - B. Employee raises were discussed: Motion to approve, effective immediately, a 7% wage increase for the other 4 employees to keep up with new minimum wage increase made by Mildren, 2nd by Penrose. Roll call vote was as follows: Collins-yes, Osier-yes, Paakola-yes, Re-yes, Sim-no, Penrose-yes, Mildren-yes, motion approved (raises will take effect on 12/5/16).
9. Next meeting Monday, 1/2/17 @ 5:00 @ Civic Center.
10. Adjournment by Re.

1/2/17 Civic Center Meeting Minutes

1. Meeting called to order by Collins.
2. Roll call: Collins, Osier, Penrose, Re and Mgr. Roehm present. Mildren and Sim absent. One seat open.
3. Motion to approve the docket made by Re, 2nd by Collins, motion approved.
4. No financials available. Motion to approve the minutes made by Osier, 2nd by Penrose, motion approved.
5. Citizens wishing to address items on the agenda: N/A.
6. Citizens wishing to address items not on the agenda (public comment):
 - A. Mgr. Roehm: All groups have paid current bills and are up to date.
7. Old Business:
 - A. Compressor update: The new compressor was installed, but the heads have been blown. The company will be coming to rebuilding them under warranty.
 - B. Discussion about employee raises was held.
8. New Business:
 - A. One Board seat is open after the resignation of Paakola.
 - B. Holiday skating was successful. Made approximately \$4,000.00 over the Christmas season and another \$2,000.00 on NYE.
9. Next meeting Monday 2/6/17 @ 5pm @ Civic Center.
10. Adjournment by Penrose.

Ironwood Public Safety Department - Forfeited Property Sale

Friday, January 20, 2017 - 1:00 pm

BID TABULATION SHEET

Name of Bidder: Min. bid \$600
#1 2002 Chevy
Suburban

Min bid \$400
2000 Chevy Blazer

2011 Toyota Camry
Min Bid \$2500.

2014 Boss Plow
Min. bid \$1000

Bruce Swanson				\$ 5,201. ⁵⁰	
Jon Erickson	\$ 721. ⁰⁰				
Jessica Smith				\$ 3,008. ⁰⁰	
Charles Semo		\$ 430. ⁰⁰			
John Sterbenz	\$ 857. ⁰⁰				
Mark Speggio				\$ 3,000. ⁰⁰	
Floyd Ramme	\$ 758. ⁰⁰	\$ 125. ⁰⁰		\$ 3,645. ⁰⁰	\$ 1,158. ⁰⁰
Ted Vajgrt				\$ 3,106. ⁰⁰	

Witnesses to Bid Opening:

Bid Award Action Taken

Karen M. Hulan
[Signature]
[Signature]



MEMO

To: Mayor Burchell and City Commission

From: Tom Bergman, Community Development Director

Date: February 6, 2017

Meeting Date: February 13, 2017

Re: PC Case 2016-010 Gogebic County Community Mental Health Property Purchase

Background/Request

Gogebic County Community Mental Health has contacted the City in regards to purchasing a piece of property to construct a new group home (Similar to the one located on Greenbush). They have chosen a piece of property owned by the city on Ayer Street across from the baseball diamond. The parcel would be carved out of a larger parcel owned by the City. The proposed parcel was appraised at \$3500. All additional costs for surveying, title work, etc. will be the responsibility of Gogebic County Community Mental Health.

Zoning

Because the proposed parcel will be portions of two different parcels, it currently has two different zoning designations. The west half of the new parcel is zoned R-1 Single Family Residential and the east half is C-3 Highway Commercial. The Comprehensive plan under "Figure 3-3 Zoning Change Considerations" recommends that this area be rezoned to R-2 Multifamily Residential. The proposed project would be consistent with the rezone recommendations in the Comprehensive Plan.

Recommendation

The above proposal was reviewed by both the Planning Commission and the Parks and Rec Committee. Both committees recommend the sale of the property to Gogebic County Community Mental Health.



103 West U.S. 2
Wakefield, Michigan 49968
Main Telephone Number: (906) 229-6100
Crisis Telephone Number: 800-348-0032
Fax:
Administration: (906) 229-6190
Protected Health Info: (906) 229-6191
website: www.gccmh.org

December 12, 2016

Mr. Thomas Bergman
Community Development Director
City of Ironwood
213 S. Marquette Street
Ironwood, MI 49938

Mr. Bergman,

Gogebic Community Mental Health Authority is seeking to build an 8 bed specialized adult foster care home which will be approximately 2,200 square feet (see attached drawing) within the City of Ironwood. The construction will be a modern traditional single story home. We will have 7 to 10 employees that will vary with the census of the home. The home will have one home manager who is responsible for its overall operation. The estimated budget for the operation of the home is \$475,000 of which is comprised of salaries, benefits, groceries, utilities, insurance, supplies, medical, building costs, etc. The home will be under the direct supervision of CMH and its Community Services Department.

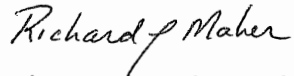
We plan to begin construction in the spring of 2017, with the fall of 2017 as the estimated opening date. The operation of the home will reflect making it as a family home setting for those that live there. Staff will assist with activities of daily living, medication management, skill building, and community involvement.

This home will be the fourth home that GCMHA currently owns and operates with an additional four homes that we rented and operated in the past. Our current homes are located in Ironwood and two in Wakefield. All homes are licensed by the State of Michigan and receive numerous surveys throughout the year.

"To enhance the quality of life for our community by offering comprehensive behavioral health services."

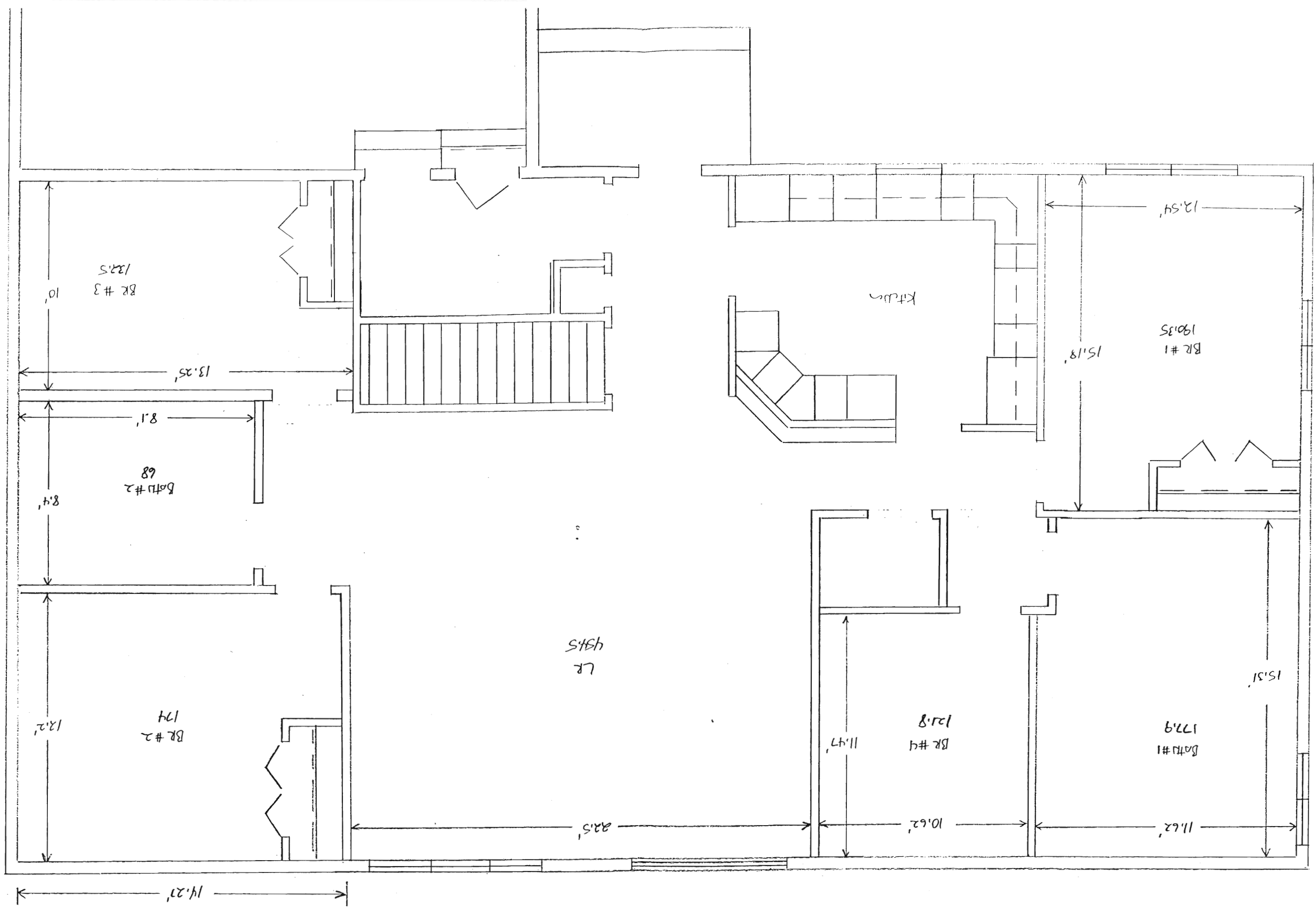
Should you need any additional information, please call myself at 906-229-6155 or e-mail at rmaher@gccmh.org.

Sincerely,

A handwritten signature in cursive script that reads "Richard J. Maher".

Rich Maher, Community Services Director

Cc: Julie Hautala, CEO, CMH Board

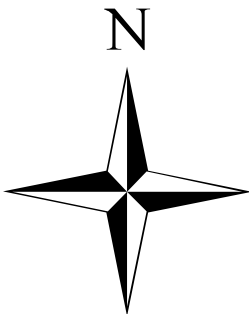


Gogebic County Community Mental Health Proposed Parcel



Legend

- World Boundaries and Places
- City_Parcels
- World Imagery
- Low Resolution 15m Imagery
- High Resolution 60cm Imagery
- High Resolution 30cm Imagery
- Citations





To: Mayor Burchell and City Commission

From: Tom Bergman, Community Development Director

Date: February 6, 2017

Meeting Date: February 13, 2017

Re: Capital Improvement Plan (CIP) 2017-2022

The requirement for capital budgeting and creation of a Capital Improvement Plan (CIP) for the following six fiscal years is found in the Michigan Planning Enabling Act (Public Act 33 of 2008, as amended). Capital budgeting has two elements. The first is a Capital Improvements Plan, and the second is the incorporation of that plan into the annual budget and future budget forecasts. The Capital Improvement Plan is a six year schedule of all proposed major capital improvement projects including project priorities, costs estimates, methods of financing, and annual estimated operating and maintenance costs for the proposed projects. Each year the Capital Improvement Plan is revised for next fiscal year.

Including the Capital Improvement Plan in the annual budget, and future budget forecasts, is primarily for the purpose of adjusting the multi-year program of projects to changing needs and circumstances. It also ensures that projects proposed and planned for are actually completed. At the end of each fiscal year, the projects completed during that year are removed from the plan and an additional year's projects are added. The Capital Improvement Plan is designed to be amended on an annual basis. Projects can be added or subtracted as the needs and resources of the community adjust.

Recommendations

The Planning Commission and the Parks and Recreation Committee reviewed the CIP and recommend adoption by the City Commission.



RESOLUTION #017-003
Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll Free: 866-813-0011 • www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC use only)

Local Government Approval
(Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a Regular meeting of the Ironwood City Commission ~~council/board~~
(regular or special) (township, city, village)
called to order by Mayor Burchell on 2/13/17 at 5:30 PM
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from Northwoods Corner Store, Inc.
(name of applicant)

for the following license(s): Specially Designated Merchant (SDM) License
(list specific licenses requested)

to be located at: 213 E. Cloverland Dr. Ironwood, MI 49938

and the following permit, if applied for:

☐ Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the City Commission
~~council/board~~ at a Regular meeting held on 2/13/17 (township, city, village)
(regular or special) (date)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-763-0059