

City of Ironwood
213 S. Marquette St.
Ironwood, MI 49938



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Phone: (906) 932-5050
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www.cityofironwood.org

AGENDA

REGULAR IRONWOOD CITY COMMISSION MEETING MARCH 6, 2017

MONDAY, Regular Meeting - 5:30 P.M.

LOCATION: COMMISSION CHAMBER MEMORIAL BUILDING

5:30 P.M.

- A. Regular Meeting Called to Order.
Pledge of Allegiance.
- B. Recording of the Roll.
- C. Approval of the Consent Agenda.*

All items with an asterisk () are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of those items unless a Commission member or citizen so requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*

*1) Approval of Minutes – Regular City Commission Meeting of February 27th.

*2) Review and Place on File:

- a. Downtown Ironwood Development Authority Meeting Minutes of January 26th.

- D. Approval of the Agenda
- E. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).
- F. Citizens wishing to address the Commission on Items not on the Agenda (Three Minute Limit)



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NEW BUSINESS

G. Discuss and Consider approving 2017 City Commission Goals.

H. Discuss and Consider awarding quote for the purchase of a Modular Trench Shielding System (Safety Trench Box) to Efficiency Production, Inc. in the amount of \$7,000.98 to be used for underground utility work.

I. Manager's Report.

J. Other Matters.

K. Adjournment.

Proceedings of the Ironwood City Commission Meeting

A Regular Meeting of the Ironwood City Commission was held on February 27, 2017 at 5:30 P.M. in the City Commission Chambers, Second Floor of the Municipal Memorial Building in the City of Ironwood.

A. Mayor Burchell called the Regular Meeting to Order at 5:30 P.M.

B. Recording of the Roll.

PRESENT: Commissioner Corcoran, Mildren, Semo, Tauer, and Mayor Burchell.

ABSENT: None.

C. Approval of the Consent Agenda.*

*1) Approval of Minutes – Regular City Commission Meeting of January 9th.

*2) Review and Place on File:

a. Ironwood Housing Commission Meeting Minutes of February 14th.

*3) Approve Sale of:

a) Ironwood Council #1396 of the Michigan Knights of Columbus – Tootsie Roll Event on April 8th & 9th.

b) Disabled American Veterans, Northland Chapter #66 – Forget-Me-Not Flowers on May 11th & 12th.

c) American Legion Post #5 – Flags on June 10th & 11th.

d) American Legion Post #5 Auxiliary – Poppies on May 18th & 19th.

Motion was made by Semo, seconded by Tauer to approve the consent agenda as presented. Unanimously passed by roll call vote.

D. Approval of the Agenda

Motion was made by Tauer, seconded by Semo and carried to approve the agenda as presented.

E. Review and Place on File:

1. Statement of Revenue & Expenditures.

2. Monthly Cash Report.

Motion was made by Corcoran, seconded by Mildren and carried to receive and place on file the Statement of Revenue & Expenditures for the month ending January 31, 2017 and the Monthly Cash Report dated January 2017.

F. Approval of Monthly Check Register Report.

Motion was made by Semo, seconded by Corcoran to approve the *Monthly Check Register Report for the January 2017*. Unanimously passed by roll call vote.

G. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

There were none.

H. Citizens wishing to address the Commission on Items not on the Agenda (Three Minute Limit).

Chandra Portell, of 326 Bonnie Street addressed the City Commissioner regarding the regulated medical cannabis use and regulations.

Randy Kashich, of 342 Lake Avenue expressed his dismay with his arraignment that took place today and the condition of the streets in Ironwood.

I. AUDIENCE: Update on SISU Ski Fest Race and other SISU related activities.
(RE: Update from SISU Committee).

Jackie Powers, SISU Ski Fest Race Director reviewed with the City Commission the past participant numbers and promoted the SISU grant applications. Sher further noted and summarized that \$35,000.00 has been given back to our area in grant funding. Further comments were received.

J. PRESENTATION: Andrew DiGiorgio, Public Safety Director.
(RE: Public Safety Officer Recognition).

Public Safety Director Andrew DiGiorgio presented a plaque of recognition to Public Safety Sergeant Matthew Sterbenz from the US Department of Justice Drug Enforcement Administration for his outstanding work in drug law enforcement.

NEW BUSINESS

K. Discuss and Consider approving Resolution #017-004 to decertify a portion of Iron King Road located between Ayer Street and Burt Street/Newport Heights Road.

Motion was made by Semo, seconded by Tauer to approve Resolution #017-004 to decertify a portion of Iron King Road located between Ayer Street and Burt Street/Newport Heights Road. Unanimously passed by roll call vote.

L. Discuss and Consider approving Notice of Intent Resolution #017-005, authorizing publication of notice of intent to issue revenue bonds for the water supply system improvements.

Motion was made by Semo, seconded by Corcoran to approve Resolution #017-005, authorizing publication of notice of intent to issue revenue bonds for the water supply system improvements. Unanimously passed by roll call vote.

M. Discuss and Consider approving Resolution #017-006, authorizing publication of notice of intent to issue revenue bonds for the sanitary sewer system improvements.

Motion was made by Semo, seconded by Corcoran to approve Resolution #017-006, authorizing publication of notice of intent to issue revenue bonds for the sanitary sewer system improvements. Unanimously passed by roll call vote.

N. Discuss and Consider approving a revised sewer operating budget for the Phase IV Water & Sewer Project.

Motion was made by Mildren, seconded by Semo to approve the revised sewer operating budget for the Phase IV Water & Sewer Project. Unanimously passed by roll call vote.

O. Discuss and Consider approving a revised water operating budget for the Phase IV Water & Sewer Project.

Motion was made by Mildren, seconded by Semo to approve the revised water operating budget for the Phase IV Water & Sewer Project. Unanimously passed by roll call vote.

P. Discuss and Consider approving Final Payment to Binz Brothers Well Drilling for Well #104 rehabilitation in the amount of \$19,190.00

Motion was made by Semo, seconded by Corcoran to approve the final payment to Binz Brothers Well Drilling for Well #104 rehabilitation in the amount of \$19,190.00. Unanimously passed by roll call vote.

Q. Consider re-scheduling the March 27th City Commission meeting to Monday, March 6th.

Motion was made by Semo, seconded by Tauer and carried to reschedule the March 27th City Commission meeting to Monday, March 6th.

R. Manager's Report.

City Manager Scott B. Erickson verbally gave the manager's report noting the following items:

- *The Historic Ironwood Theatre fund raising event that took place this weekend at the Memorial Building was nice to see. They sold approximately 300 tickets.
- *The annual Board of Review for the City of Ironwood will be held next week with dates and times being posted in the local newspaper.
- *The Festival Ironwood steak feed fundraiser is scheduled for Saturday, March 25th at 5:00 p.m. at the Elk & Hound.
- *Bids for the 2017 pavement striping project are scheduled to be opened on Tuesday, March 7th.

*Bids for the replacement of the cemetery mausoleum roof are scheduled to be opened on Wednesday, March 15th.

*Specifications are currently being completed in preparation of obtaining bids for the “Hardest Hit” blight grant.

*Garvey Street west of Lake Street is temporarily closed to allow Xcel Energy to repair a gas line at this location.

*Luxmore Street, south of US2 will be temporarily closed to allow for a sanitary sewer service repair at this location.

S. Other Matters.

Commissioner Semo noted there will be a Thursday night poetry reading by Jim Mildren at the Golden Dragon starting at 5:30 p.m.

Commissioner Semo and Commissioner Corcoran requested to be excused from the March 13th City Commission Meeting.

***Motion** was made by Tauer, seconded by Mildren and carried to excuse Commissioner Semo and Commissioner Corcoran from the March 13th City Commission Meeting.*

Commissioner Corcoran noted that Governor Snyder’s budget recommendation for the statutory revenue sharing for cities, villages, and townships is for no increases. She further noted at least there is no decreases.

T. Adjournment.

***Motion** was made by Semo, seconded by Corcoran and carried to adjourn the meeting at 6:16 P.M.*

Annette Da-Lio Bruchell, Mayor

Karen M. Gullan, City Clerk



**Proceedings of the Downtown Ironwood Development Authority
Thursday, January 26, 2017**

A regular meeting of the Downtown Ironwood Development Authority (DIDA) was held on Thursday, January 26, 2017 at 8:00 A.M. in the Women's club Room, 2nd Floor, Memorial building, Ironwood Michigan.

1. Call to Order: Community Development Assistant Erickson called the meeting to order at 8:00 A.M.
2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Tom Williams, Chair		X	X	
Nancy Korpela, Vice	X			
Annette Burchell		X	X	
Bruce Schwartz	X			
Peter Tacconelli	X			
Yvonne Novascone	X			
Char Brickner		X		X
Anna Lovelace	X			
Nancy Zak	X			
	5	4	Quorum	

Also Present: Community Development Assistant, Tim Erickson and Community Development Director, Tom Bergman.

3. Approval of the December 22, 2016 Meeting Minutes:
Motion by Lovelace to accept the meeting minutes from the December 22, 2016 meeting. **Second** by Schwartz. **Motion carried 5 to 0.**
4. Approval of the Agenda:
Motion by Lovelace to accept the Agenda. **Second** by Schwartz. **Motion carried 5 to 0.**
5. Citizens wishing to address the Authority on Items on the Agenda (Three-Minute Limit):
None.

Burchell arrived at 8:04 a.m.

6. Citizens wishing to address the Authority on Items not on the Agenda (Three-Minute Limit): Ironwood Chamber of Commerce Director discussed the college preview day in March and stated that about 475 students and over 30 businesses in attendance. He also discussed the Western UP Chamber Alliance regional round table and talked about the new brew pub. He also stated that the Jack Frost Committee will be meeting in February for to plan for the next year.

7. Financial Report: Bergman presented the financial report.

Motion by Lovelace to accept the accept the financial report. **Second** by Schwartz.
Motion carried 5 to 0.

8. Items for Discussion and Consideration:

a. Comprehensive Plan & Blueprint Plan Implementation Status of Priority Action Items:

I. Strategy 6.3(a) Continue Local Façade Program – DuFault, Schwartz, Williams

1. Director Bergman discussed that the façade program is on hold until the next fiscal year.

II. Strategy 6.3(d) Continue Business Retention Program – All Members

1. Director Bergman let the Authority know to keep their ears open for businesses in need. Korpela stated that newcomers are complaining about other businesses customer service. Director Bergman discussed the Redevelopment Ready Communities training and the need for businesses to stay open later at least one day per week.

III. Strategy 6.3(g&h) Develop/Continue Business Incubator/entrepreneurial support spaces – Korpela

1. Korpela stated that she is working on it.

IV. Strategy 6.5(c), 6.7(b) & 6.6(c) First Friday Downtown – Brickner, Lovelace, Schwartz

1. The Authority discussed ideas for the first Friday events for this summer and next winter.

V. Strategy 6.7(a) Establish an annual events calendar – Brickner, Burchell, Lovelace, Schwartz

1. Director Bergman stated that the group has met and came up with 2 different solutions.

VI. BP Display/Encourage public art and other forms of beautification – All Members

1. They discussed the next steps for the Art Park and Korpela discussed the U.P. Art Alliance.

Novascone left the meeting at 8:56 a.m.

VII. Alley Way Improvement Plan – All Members

1. Director Bergman stated that it hasn't been started.

VIII. Public WIFI (Blueprint Plan) – Staff

1. Director Bergman discussed the plan to get fiber as the backbone of the WIFI connection. He also talked about creating a tech space to rent out for home businesses.

b. Grant Status:

- I. Art Park: Item was discussed in a previous strategy.

9. Other Business: None.

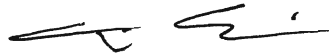
10. Next Meeting: February 23, 2017 at 8:00 a.m.

11. Adjournment at 9:14 a.m. by consensus.

Motion by Lovelace to adjourn. **Second** by Schwartz. **Motion carried 6 to 0.**



Tom Williams, Chair



Tim Erickson, Community Development Assistant

FISCAL YEAR 2017		
	CITY COMMISSION GOALS	
Count	Goal	Status
14	Municipal Pump Station Improvements	
10	Business Growth/Industrial Park Expansion	
10	Complete Street Lights on BR2/to Hurley & US2	
8	Plow Iron Belle Trail	
6	Pursue Housing Developers & Redevelopment	
6	Street Maintenance/Crack Sealing	
5	Depot Pavilion/Canvas Walls	
5	Sledding Location	
4	City Coordination/School-Hold City Comm. Mtg w/High School	
4	City Entrance Signs on US2	
3	City Promotion/Branding	
3	Phase V Water & Sewer Project	
3	Hiawatha Updating	
3	Historic - Iron Belle Trail Signs	
3	Dog Park	
3	Increase Cemetery & Park Mowings	
2	Enhancement Lighting Downtown & US2	
1	Tree Planting Program	
0	Downtown Alley Improvement	
0	Volunteer Program	
0	Commercial Blight Funding	

*Related goals

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MEMO

March 3, 2017

TO: Ironwood City Commissioners

FROM: Bob Richards, DPW Supervisor

RE: Awarding Build-A-Box Modular Trench Shielding System

The Department of Public Works requested quotes for a Safety Trench Box to be used for underground utility work. Two quotes were received, the lowest quote was from Efficiency Production, Inc. in the amount of \$7,000.98. Funds for this purchase will be from both the Water and Sewer Department's budget. We recommend that the City Commission approve this quote.

If you have any questions, please contact me.



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QUOTE

Page 1 of 2

EFFICIENCY PRODUCTION, INC.
685 HULL ROAD
MASON, MD 48834
Tel (517) 676-8800
Fax (517) 676-0373



QUOTE NUMBER: 0060261
QUOTE DATE: 9/29/2016
EXPIRATION DATE: 12/31/5999

ENTERED BY: JPH
SALESPERSON: 0005
CUSTOMER NO: 00-0000010

SOLD TO:
City of Ironwood
213 S. Marquette St.
Ironwood, MI 49938

SHIP TO:
City of Ironwood
213 S. Marquette St.
Ironwood, MI 49938

CONFIRM TO:
Tim 906-285-9026

CUSTOMER P.O.		SHIP VIA		F.O.B.		TERMS		DUE UPON RECEIPT	
ITEM NUMBER	W/SE	ORDERED	SHIPPED	LIST	DISC%	NET	EXTENSION		
BBP-28	000	6.000	0.000	935.00	35.00	607.75	3,646.50		
BUILD-A-BOX PANEL- 3" WALL (2' HIGH x 8' LONG PANEL) WITH ADDITIONAL "MVS" STICKERS							Line Weight: 618 lbs		
BBB-72	000	4.000	0.000	425.00	35.00	276.25	1,105.00		
6' BUILD-A-BOX CORNER END POST INCLUDES: 24 PINS & KEEPERS WITH ALL (24) PINS & KEEPERS							Line Weight: 288 lbs		
XL-4872-1	000	4.000	0.000	330.00	35.00	214.50	858.00		
ADJUSTABLE STEEL SPREADER FOR XLAP & BUILD-A-BOX - SINGLE WORKING RANGE 48" - 72" - INCLUDES PINS & KEEPERS w/EPJ LABEL							Line Weight: 244 lbs		
BBAC-LL-1	000	4.000	0.000	72.00	35.00	46.80	187.20		
BUILD-A-BOX LIFT LUG - SINGLE INCLUDES PINS & KEEPERS							Line Weight: 19 lbs		

QUOTE

Page 2 of 2

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MASON, MI 48854
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CONFIRM TO:
Tim 906-285-9026

CUSTOMER P.O.		SHIP VIA		F.O.B.	TERMS DUE UPON RECEIPT		
ITEM NUMBER	WHSE	ORDERED	SHIPPED	LIST	DISC%	NET	EXTENSION
BBAC-NS-6	000	1.000	0.000	320.00	35.00	208.00	208.00
6' NYLON WEB SLING - 4 LEGGED						Line Weight: 8 lbs	
LIFTING CAPACITY - 6,000# @ 60 deg.							

TOTAL WEIGHT(LBS): 1,177

Net Order: 6,004.70
Less Discount: 0.00
Freight: 600.00
Sales Tax: 396.28
Order Total: 7,000.98

USD

All payments are due within 30 days of the date of the invoice. Late payments will bear interest from the original due date at 1% per month (12% per annum), not to exceed the maximum rate permitted by law. The customer shall also reimburse Efficiency Production, Inc. (EPI) for all costs and expenses incurred in collecting any late payments, including, without limitation, reasonable attorneys' fees. In addition to all other remedies available to EPI at law or in equity, EPI shall be entitled to suspend the delivery of any goods, the rental of any equipment and the provision of any other services if the customer fails to pay EPI any amounts when due. This transaction is subject to applicable EPI terms and conditions of sales/rental as contained in the EPI price list.

Miller Bradford

January 30, 2017

The City of Ironwood is requesting price quotes for the following items:

- Six (6) Build-a-Box panel – 3" wall (2' high x 8' Long Panel- with additional MVS Stickers)

Price quote: Unit Price \$900.00 Total \$5,400.00

- Four (4) Build-a-Box corner end posts to include 24 pins & keepers (6') corners

Price quote: Unit Price \$400.00 Total \$1,600.00

- Four (4) Adjustable steel spreaders for xlap & Build-a-Single working range 48" - 72" to include pins & keepers

- Price quote: Unit Price \$300.00 Total \$ \$1,200.00

- Four (4) Build-a-Box lift lug – single to include pins & keepers

Price quote: Unit Price \$ 72.00 Total \$ 288.00

- One (1) 6' Nylon web sling – 4 legged lifting capacity – 6,000 pounds @ 60 deg.

Price quote: Unit Price \$ 320.00 Total \$ 320.00

- Four (4) Bab/xcap adjustable leg – single to include one pin & one keeper

Price quote: Unit Price \$ 160.00 Total \$ 640.00

Total Quote to include all items: \$ 9,448.00

Company Name	Miller Bradford & Risberg	Contact Name: Ben Thompson
Address	3203 French Rd	Phone: 608-576-2234
	DePere, WI 54115	

* For questions please contact Bob Richards, Ironwood DPW Supervisor at (906) 364-9044

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Build-A-Box™

Modular Aluminum Trench Shielding System

2-SIDED ■ 3-SIDED ■ 4-SIDED ■ CUSTOM CONFIGURATION ■ ARCH SPREADERS

CONFIGURATIONS



ASSEMBLY



ACCESSORIES