



213 S. Marquette St. Ironwood, MI 49938
Memorial Building, Conference Room #1, 2nd Floor
Downtown Ironwood Development Authority Meeting Agenda

1. Call to Order
2. Recording of the Roll
3. Approval of the January 26, 2017 Meeting Minutes
4. Approval of the Agenda
5. Citizens wishing to address the Board on Items on the Agenda (Three-Minute Limit)
6. Citizens wishing to address the Board on Items not on the Agenda (Three-Minute Limit)
7. Financial Report
8. Items for Discussion and Consideration
 - A. Comprehensive/Blueprint Plan Implementation Status of Priority Action Items
 - I. Strategy 6.3(d) Continue Business Retention Program – All Members
 - II. Strategy 6.3(g&h) Develop/Continue Business Incubator/entrepreneurial support spaces - Korpela
 - III. Strategy 6.5(c), 6.7(b) & 6.6(c) First Friday Downtown – Brickner, Lovelace, Schwartz
 - IV. Strategy 6.7(a) Establish an annual events calendar – Brickner, Burchell
 - V. BP Display/Encourage public art and other forms of beautification (Art Park) – All Members
 - VI. Alley Way Improvement Plan – All Members
 - VII. Public WIFI (Blueprint Plan) – Staff
9. Other Business
10. Next Meeting: March 23, 2017
11. Adjournment



**Proceedings of the Downtown Ironwood Development Authority
Thursday, January 26, 2017**

A regular meeting of the Downtown Ironwood Development Authority (DIDA) was held on Thursday, January 26, 2017 at 8:00 A.M. in the Women’s club Room, 2nd Floor, Memorial building, Ironwood Michigan.

1. Call to Order: Community Development Assistant Erickson called the meeting to order at 8:00 A.M.
2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Tom Williams, Chair		X	X	
Nancy Korpela, Vice	X			
Annette Burchell		X	X	
Bruce Schwartz	X			
Peter Tacconelli	X			
Yvonne Novascone	X			
Char Brickner		X		X
Anna Lovelace	X			
Nancy Zak	X			
	5	4	Quorum	

Also Present: Community Development Assistant, Tim Erickson and Community Development Director, Tom Bergman.

3. Approval of the December 22, 2016 Meeting Minutes:
Motion by Lovelace to accept the meeting minutes from the December 22, 2016 meeting. **Second** by Schwartz. **Motion carried 5 to 0.**
4. Approval of the Agenda:
Motion by Lovelace to accept the Agenda. **Second** by Schwartz. **Motion carried 5 to 0.**
5. Citizens wishing to address the Authority on Items on the Agenda (Three-Minute Limit):
None.

Burchell arrived at 8:04 a.m.

6. Citizens wishing to address the Authority on Items not on the Agenda (Three-Minute Limit): Ironwood Chamber of Commerce Director discussed the college preview day in March and stated that about 475 students and over 30 businesses in attendance. He also discussed the Western UP Chamber Alliance regional round table and talked about the new brew pub. He also stated that the Jack Frost Committee will be meeting in February for to plan for the next year.
7. Financial Report: Bergman presented the financial report.

Motion by Lovelace to accept the accept the financial report. **Second** by Schwartz.
Motion carried 5 to 0.

8. Items for Discussion and Consideration:

- a. Comprehensive Plan & Blueprint Plan Implementation Status of Priority Action Items:
 - I. Strategy 6.3(a) Continue Local Façade Program – DuFault, Schwartz, Williams
 1. Director Bergman discussed that the façade program is on hold until the next fiscal year.
 - II. Strategy 6.3(d) Continue Business Retention Program – All Members
 1. Director Bergman let the Authority know to keep their ears open for businesses in need. Korpela stated that newcomers are complaining about other businesses customer service. Director Bergman discussed the Redevelopment Ready Communities training and the need for businesses to stay open later at least one day per week.
 - III. Strategy 6.3(g&h) Develop/Continue Business Incubator/entrepreneurial support spaces – Korpela
 1. Korpela stated that she is working on it.
 - IV. Strategy 6.5(c), 6.7(b) & 6.6(c) First Friday Downtown – Brickner, Lovelace, Schwartz
 1. The Authority discussed ideas for the first Friday events for this summer and next winter.
 - V. Strategy 6.7(a) Establish an annual events calendar – Brickner, Burchell, Lovelace, Schwartz
 1. Director Bergman stated that the group has met and came up with 2 different solutions.
 - VI. BP Display/Encourage public art and other forms of beautification – All Members
 1. They discussed the next steps for the Art Park and Korpela discussed the U.P. Art Alliance.

Novascone left the meeting at 8:56 a.m.

VII. Alley Way Improvement Plan – All Members

1. Director Bergman stated that it hasn't been started.

VIII. Public WIFI (Blueprint Plan) – Staff

1. Director Bergman discussed the plan to get fiber as the backbone of the WIFI connection. He also talked about creating a tech space to rent out for home businesses.

b. Grant Status:

- I. Art Park: Item was discussed in a previous strategy.

9. Other Business: None.

10. Next Meeting: February 23, 2017 at 8:00 a.m.

11. Adjournment at 9:14 a.m. by consensus.

Motion by Lovelace to adjourn. **Second** by Schwartz. **Motion carried 6 to 0.**

Tom Williams, Chair

Tim Erickson, Community Development Assistant

Balances as of 01/31/2017

Fund 899 - DOWNTOWN DEVELOPMENT AUTHORITY

Account	Description	2016-17 Amended Budget	YEAR-TO-DATE THRU 01/31/17	ACTIVITY FOR MONTH ENDED 01/31/2017	Available Balance	% Used
Revenues						
Department 000.000: REVENUE						
403.000 CURRENT PROPERTY TAXES						
01/01/2017	GJ DEFERRED PROP TAX REV - MONTHLY ALLOC		294454	1,010.39 JE# 24727		
403.000	CURRENT PROPERTY TAXES	11,500.00	7,072.73	1,010.39	4,427.27	61.50
675.000 CONTRIBUTIONS AND DONATION						
01/03/2017	CR		293647	100.00 Receipt #: 227394		
675.000	CONTRIBUTIONS AND DONATION	1,500.00	1,340.00	100.00	160.00	89.33
Total - Dept 000.000		13,000.00	8,412.73	1,110.39	4,587.27	64.71
Total Revenues		13,000.00	8,412.73	1,110.39	4,587.27	64.71
Expenditures						
Department 735.000: DOWNTOWN DEVELOPMENT						
702.000	SALARIES AND WAGES	800.00	0.00	0.00	800.00	0.00
715.000	SOCIAL SECURITY	100.00	0.00	0.00	100.00	0.00
727.000	OFFICE SUPPLIES	100.00	0.00	0.00	100.00	0.00
728.000	OPERATING SUPPLIES	4,300.00	1,460.72	0.00	2,839.28	33.97
730.000	POSTAGE	200.00	0.00	0.00	200.00	0.00
801.000	CONTRACTUAL SERVICES	2,500.00	1,100.00	0.00	1,400.00	44.00
802.000	PROFESSIONAL SERVICES	100.00	0.00	0.00	100.00	0.00
851.000	ADVERTISING AND PROMOTION	100.00	0.00	0.00	100.00	0.00
910.000 INSURANCE AND BONDS						
01/01/2017	GJ LIABILITY/PROPERTY INS - MONTHLY ALLOC.		294449	104.25 JE# 24722		
910.000	INSURANCE AND BONDS	3,500.00	729.75	104.25	2,770.25	20.85
940.000	RENTALS OTHER	100.00	0.00	0.00	100.00	0.00
956.000	MISCELLANEOUS EXPENSE	0.00	75.78	0.00	(75.78)	100.00
956.003	TAX CHARGEBACKS	0.00	249.05	0.00	(249.05)	100.00
969.000	TRANSFER TO MAJOR STREETS	1,200.00	0.00	0.00	1,200.00	0.00
977.000	NEW EQUIPMENT	0.00	687.94	0.00	(687.94)	100.00
Total - Dept 735.000		13,000.00	4,303.24	104.25	8,696.76	33.10
Total Expenditures		13,000.00	4,303.24	104.25	8,696.76	33.10

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

Balances as of 01/31/2017

Fund 899 - DOWNTOWN DEVELOPMENT AUTHORITY

Account	Description	2016-17 Amended Budget	YEAR-TO-DATE THRU 01/31/17	ACTIVITY FOR MONTH ENDED 01/31/2017	Available Balance	% Used
NET OF REVENUES AND EXPENDITURES		0.00	4,109.49	1,006.14	(4,109.49)	

Fund 899 DOWNTOWN DEVELOPMENT AUTHORITY

GL Number	Description	Balance
*** Assets ***		
899-000.000-002.000	CASH IN BANK	17,339.06
899-000.000-020.000	TAXES RECEIVABLE-REAL-CURRENT	2,978.83
899-000.000-028.000	TAXES RECEIVABLE-DQ PER PROP	274.94
Total Assets		20,592.83
*** Liabilities ***		
899-000.000-279.000	DEFERRED REVENUE	5,051.95
Total Liabilities		5,051.95
*** Fund Balance ***		
899-000.000-390.000	Fund Balance	11,431.39
Total Fund Balance		11,431.39
Beginning Fund Balance		11,431.39
Net of Revenues VS Expenditures		4,109.49
Ending Fund Balance		15,540.88
Total Liabilities And Fund Balance		20,592.83