

City of Ironwood
213 S. Marquette St.
Ironwood, MI 49938



IRONWOOD

MICHIGAN | *Find Your North*

Phone: (906) 932-5050
Fax: (906) 932-5745
www.cityofironwood.org

AGENDA
REGULAR IRONWOOD CITY COMMISSION MEETING
MONDAY, APRIL 23, 2018
Public Hearing – 5:25 P.M.
Regular Meeting - 5:30 P.M.
LOCATION: COMMISSION CHAMBERS MEMORIAL BUILDING
5:25 P.M.

1. Call Public Hearing to Order
2. Recording of the Roll.
3. Public Hearing: To hear comment on Ordinance No. 516, Book 5, an ordinance to amend Chapter 9-Cemeteries, Section 32 Marker for One-Space Lots – Maximum Size by replacing diagram with the corrected diagram for Marker for One-Space Lots – Maximum Size and scheduling it for a public hearing on Monday, April 23, 2018 at 5:25 P.M.
4. Close Public Hearing.

5:30 P.M.

- A. Regular Meeting Called to Order.
Pledge of Allegiance.
- B. Recording of the Roll.
- C. Approval of the Consent Agenda.*
All items with an asterisk () are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of those items unless a Commission member or citizen so requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*

*1) Approval of Minutes – Regular City Commission Meeting of April 9th.
*2) Review and Place on File:
 - a. Ironwood Housing Commission Meeting Minutes of April 10th.
- D. Approval of the Agenda



This Institution is an Equal Opportunity Provider, Employer and Housing Employer/Lender



- E. Review and Place on File:
 - 1. Revenue & Expenditure Report.
 - 2. Cash Summary Report.
- F. Approval of Monthly Check Register Report.
- G. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).
- H. Citizens wishing to address the Commission on Items not on the Agenda (Three Minute Limit)

NEW BUSINESS

- I. Consider approval of Rural Development Pay Package in the amount of \$46,542.34 for the City of Ironwood – Phase 4 Utility Project Water Portion and authorize Mayor Pro Tem to sign all applicable documents.
- J. Consider approval of Rural Development Pay Package in the amount of \$2,586.00 for the City of Ironwood – Phase 4 Utility Project Sewer Portion and authorize Mayor Pro Tem to sign all applicable documents.
- K. Discuss and consider approving letter of agreement between the City of Ironwood and City of Ironwood Employees' Local 1538, Michigan Council 25 AFSCME, AFL-CIO
- L. Discuss and consider approving MERS Health Care Savings Program Participation Agreement, creating a new division for AFSCME Union employees hired after March 1, 2004.
- M. Discuss and consider approving MERS Health Care Savings Program Participation Agreement, amending the current division for non-union employees hired after October 31, 2009.
- N. Discuss and consider approving MERS Health Care Savings Program Participation Agreement, amending the current division for the City Manager.
- O. Discuss and consider approving Resolution #018-002 Participation in Michigan Class Investment Pool.
(**Exhibit A-Participation Agreement available for review in Clerk's office**)
- P. Discuss and consider requesting bid for the exterior metal wall repairs for the Department of Public Works (DPW) Building.
- Q. Discuss and consider declaring the cemetery hearse vehicle as surplus property for a minimum bid of \$1,000.

OLD BUSINESS

- R. Discuss and consider request from GogebicRange.net to install antennas for wireless service on the top of Mt. Zion.
- S. Discuss and consider authorizing a contract in the amount of \$29,704.00 with CIB Planning and SmithGroupJJR for planning services for the City Zoning Ordinance update and authorize Mayor Pro Tem and City Clerk to execute the contract.
- T. Discuss and Consider awarding the lowest bid for the 2018/2019 Local Street Paving Project to Northwoods Paving in the amount of \$422,190.50.
- U. Discuss and Consider awarding the lowest bid for the 2018 Street Crack Sealing Project to JCS, Inc. in the amount of \$93,290.00.
- V. City Manager's Appointments.
- W. Manager's Report.
- X. Other Matters.
- Y. Adjournment.

Proceedings of the Ironwood City Commission

A Regular Meeting of the Ironwood City Commission was held on April 9, 2018 at 5:30 P.M. in the City Commission Chambers, Second Floor of the Municipal Memorial Building in the City of Ironwood.

A. Mayor Pro Tem Jim Mildren called the regular meeting to order at 5:30 p.m.

B. Recording of the Roll.

PRESENT: Commissioner Cayer, Corcoran, Semo, and Mayor Pro Tem Mildren.

ABSENT: Mayor Burchell (excused).

C. Approval of the Consent Agenda.*

*1) Approval of Minutes – Regular City Commission Meeting of March 26th.

*2) Review and Place on File:

- a. Downtown Ironwood Development Authority Meeting Minutes of 2-22-18.
- b. Park & Recreation Committee Meeting Minutes of 3-5-18.
- c. Economic Development Committee Meeting Minutes of 3-7-2018

*3) Approve Sale of:

- a. Ironwood American Legion Auxiliary, Unit #5 – Poppy's on May 17th and 18th.
- b. American Legion Post 5 – Flags June 16th.

Motion was made by Corcoran, seconded by Cayer to approve the consent agenda as presented. Unanimously passed by roll call vote.

D. Approval of the Agenda

Motion was made by Corcoran, seconded by Cayer and carried to approve the agenda as presented.

E. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

There were none.

F. Citizens wishing to address the Commission on Items not on the Agenda (Three Minute Limit)

There were none.

OLD BUSINESS

- G. Discuss and Consider awarding bid for a 3-year Cemetery Mowing Contract to Saari's Lawn Service in the amount of \$76,050.00.

***Motion** was made by Semo, seconded by Corcoran to award the lowest bid for a 3-year Cemetery Mowing Contract to Saari's Lawn Service in the amount of \$76,050.00 with invoices being paid within 10 days. Unanimously passed by roll call vote.*

- H. Discuss and Consider awarding bid for a Vermeer BC900XL brush chipper to Vermeer-WI, Inc. in the amount of \$22,587.00.

***Motion** was made by Corcoran, seconded by Cayer to award the bid for a Vermeer BC900XL brush chipper to Vermeer-WI, Inc. in the amount of \$22,587.00. Unanimously passed by roll call vote.*

- I. Discuss and Consider approving bid for re-roofing the Memorial Building Courtyard roofs to Nasi Roofing LLC in the amount \$38,000.00.

***Motion** was made by Semo, seconded by Corcoran to award the bid for re-roofing the Memorial Building Courtyard roofs to Nasi Roofing, LLC in the amount of \$38,000.00. Unanimously passed by roll call vote.*

NEW BUSINESS

- J. Discuss and Consider introducing Ordinance No. 516, Book 5, an ordinance to amend Chapter 9-Cemeteries, Section 32 Marker for One-Space Lots – Maximum Size by replacing diagram with the corrected diagram for Marker for One-Space Lots – Maximum Size and scheduling it for a public hearing on Monday, April 23, 2018 at 5:25 P.M.

***Motion** was made by Corcoran, seconded by Cayer and carried to schedule a public hearing on Monday, April 23, 2018 at 5:25 P.M. to hear comment on Ordinance No. 516, Book 5, and ordinance to amend Chapter 9-Cemeteries, Section 32 Marker for One-Space Lots – Maximum Size by replacing diagram with the corrected diagram for Marker for One-Space Lots – Maximum Size.*

- K. Discuss and Consider approving yearly contract with Plunkett's Pest Control for all City owned municipal buildings.

***Motion** was made by Semo, seconded by Corcoran to approve the yearly contract with Plunkett's Pest control for all City owned municipal buildings. Unanimously passed by roll call vote.*

- L. Manager's Report.

City Manager Scott B. Erickson verbally gave the manager's report noting the following items:

- *The clean-up of the two downtown buildings is continuing to move forward. The building demolition is anticipated to occur through the month of April and possibly into early May.
- *The City of Ironwood just received notice that the Gogebic Range Health Foundation was successful in receiving a MSHDA Trail Enhancement Grant in the amount of \$30,000.00. The Gogebic Range Health Foundation will be contributing \$8,000 with the City providing in-kind services. The trail being developed is from Pioneer Park to the High School.
- *The April "First Friday's" event (Spring Your North), held last Friday, was well attended with Chelsi's Corner opening their new store front in the previous Book World Building.
- *Ruotsala Construction will be conducting pressure testing this week on the new 16-inch watermain.
- *Spring clean-up day will be Saturday, May 5, 2018 from 8 a.m.-11 a.m.
- *Bid specifications have been completed for the 2018 local street paving project and the 2018 street crack sealing project and are scheduled to be opened on April 17th.
- *The Civic Center will be holding their spring yard and building show this coming weekend.
- *The Red Bull 400 race up to the top of Copper Peak will be held on Saturday, May 12, 2018.
- *The City of ironwood is looking for a Camper Host for Curry Park for the 2108 camping season.

M. Other Matters.

Commissioner Semo requested to be excused from the April 23rd and May 7th Ironwood City Commission Meeting.

***Motion** was made by Corcoran, seconded by Cayer and carried to excuse Commissioner Semo from the April 23rd and May 7th Ironwood City Commission Meeting.*

Mayor Pro Tem Mildren thanked everyone who was involved in the last "First Friday". He also thanked several businesses for being in our town.

N. Adjournment

***Motion** was made by Corcoran, seconded by Cayer and carried to adjourn the meeting at 5:51 P.M.*

Jim Mildren, Mayor Pro Tem

Karen M. Gullan, City Clerk

IRONWOOD HOUSING COMMISSION
REGULAR MEETING MINUTES
APRIL 10, 2018
PIONEER PARK APARTMENTS – COMMUNITY ROOM
515 E. VAUGHN STREET – IRONWOOD, MI. 49938

The regular meeting of the Ironwood Housing Commission was held on April 10, 2018 in the Community Room at Pioneer Park Apartments at 515 E. Vaughn Street, Ironwood, MI. 49938. The meeting was open to the public.

Present: Adrienne Chase
Annabelle O'Brien
Jim Rayner
Joe Cayer, Sr.
Joe Cayer, Jr.

Absent: None

1. Call to Order

The meeting was called to order at 4:00p.m. by President O'Brien, followed by the Pledge of Allegiance.

2. Approval of Minutes

Motion by Cayer, Jr., Seconded by Rayner to approve minutes of the March 13, 2018 meeting. All approved.

3. Old Business – None

4. New Business

4.1.1 MI018-06302016 Audit report is officially closed (Info)

Motion by Cayer, JR., Seconded by Rayner to accept the Ironwood Housing Commission's referenced audit report is officially closed. The Housing Commission has provided documentation that supports it and has accomplished all corrective actions to remedy finding issued by Anderson, Tackman & Company. P.L.C. On behalf of the Detroit HUD Field Office of Public Housing, they want to personally thank the Housing Commission for its efforts.

4.1.2 UPHO-Michigan Spring Conference/Chip-In Island Resort & Casino-Harris, MI. (Info)

The Director provided information to the Board of Commissioners on the Spring Conference the Director and the employees of the Ironwood Housing Commission will be attending in Harris, MI. April 18-20. The conference will be with the Civil Rights Investigator, Michigan Department of Civil Rights and will explain what is reasonable and what is not. Also, REAC-In's and Out's of REAC, Compilation Bulletin and Pre-appeals.

4.1.3 Michigan Housing Director's Association(MHDA)-Spring Conference

The Director provided information to the Board of Commissioners on the Michigan Housing Director's Association (MHDA) Spring Conference taking place May 9-11, 2018 In Traverse City, MI. This conference will be regarding the Open Meeting Act, FOIA, and Board relations.

4.1.4 Resolution 2018-2 Uncollectible Accounts Write-Off

Motion by Cayer, Sr., Seconded by Rayner to adopt Resolution 2018-2 for Uncollectible Accounts write-off. All approved.

Chase was concerned and wanted to be sure that all of the Ironwood Housing Commissions Data Communications are secure to our Fee Accountant with HDS.

4.1.5 Current A/R Balance Report: March 2018 (Info)

The Director provided information to the Board of Commissioners on the Ironwood Housing Commissions current A/R Balance report for March 2018.

4.1.6 Current Vacancy Report (info)

The Director provided information to the Board of Commissioners on the Ironwood Housing Commission's current Vacancy report for Public Housing.

4.1.7 Bank Account Reconciliation as of February 28, 2018 (Info)

The Director provided information to the Board of Commissioners for the Ironwood Housing Commissions Bank Account Reconciliation Report for the General Fund for the month ending February 28, 2018.

4.1.8 Supplementary Statement of Income & Expense as of February 28, 2018 (Info).

The Director provided information to the Board of Commissioners for the Ironwood Housing Commissioners Supplementary Statements of Income for the month ending February 28, 2018. This includes Revenue to Date, Expense to Date & Total Unrestricted Net Position as of February 28, 2018.

5. Disbursements and Claims

6. Disbursements of Checks #19434-19472

Motion by Cayer, Sr., Seconded by Rayner, Unanimously approved through roll call vote.

7. Commissioners Comments – None

8. Public Comments – None

9. Adjournment

Motion by Rayner, Seconded by Cayer, Sr., All Approved. Meeting Adjourned at 4:36 p.m.


President/Vice-President


Executive Director/Secretary

City of Ironwood
213 S. Marquette St.
Ironwood, MI 49938



Phone: (906) 932-5050
Fax: (906) 932-5745
www.cityofironwood.org

SUMMARY OF MARCH FINANCIAL REPORTS

The Revenue and Expenditure Report and the Cash Summary Report are included in the agenda packet for April 23, 2018. Following is a summary of each report.

Revenue and Expenditure Report

As of March 31, 2018, we are approximately 75% through our current fiscal year. The revenues and expenditures of most funds are in-line with this benchmark. Major Funds with large variations from the 75% benchmark (and applicable reasoning) are as follows:

1. General Fund: Expenditures at 54% - Blight Grant activity at 29%. Demolition activity will pick up again in the spring. Appropriations to Other Funds at 34%. This is directly related to street maintenance projects, which will begin in the spring/summer.
2. Major Street Fund: Revenues and Expenditures at 57% - Street maintenance projects (Highway, Streets and Bridges) at 14%. Budgeted projects will begin in the spring/summer.
3. Local Street Fund: Revenues and Expenditures at 57% - Street maintenance projects (Highway, Streets and Bridges) at 6%. Budgeted projects will begin in the spring/summer.
4. 2015 Street Bond Debt Service Fund: Expenditures at 99% - Majority of budget is the annual principal payment on the bond, which was paid in January.
5. Civic Center Fund: Revenues at 96% - Majority of tax revenue is received/recorded during the first half of the fiscal year.
6. Cemetery Fund: Revenues and Expenditures at 58% - Most of the activity occurs at the beginning and at the end of our fiscal year (non-winter months). This will pick up with spring burials.

Cash Summary Report

The Cash Summary report shows the cash activity for the month of March. There is nothing significant to note for March.



This Institution is an Equal Opportunity Provider, Employer and Housing Employer/Lender



04/17/2018 04:27 PM

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 03/31/2018

DB: Ironwood

% Fiscal Year Completed: 75.07

		YTD BALANCE		
		2017-18	03/31/2018	% BDGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND				
Revenues				
101-000.000-403.000	CURRENT PROPERTY TAXES	1,755,000.00	1,312,200.00	74.77
101-000.000-410.000	CURRENT PERSONAL PROPERTY TAX	7,000.00	0.00	0.00
101-000.000-426.000	PAYMENTS IN LIEU OF TAXES	5,000.00	0.00	0.00
101-000.000-448.000	COLLECTION FEES	60,000.00	65,356.87	108.93
101-000.000-448.002	SCHOOL TAX COL FEES	10,000.00	12,303.20	123.03
101-000.000-448.003	GOISD TAX COL FEES	3,000.00	2,336.10	77.87
101-000.000-451.000	BUSINESS LICENSES AND PERMITS	10,000.00	10,515.00	105.15
101-000.000-452.000	SPECIAL ASSESSMENT - AURORA LAND PLAT	0.00	17,945.81	100.00
101-000.000-467.000	CABLE TV FRANCHISE FEE	62,000.00	25,501.20	41.13
101-000.000-477.000	RENTAL REGISTRATION FEES	3,000.00	0.00	0.00
101-000.000-499.000	PUBLIC SAFETY REVENUES	42,500.00	21,615.71	50.86
101-000.000-499.001	SALVAGE REVENUES	3,200.00	10,000.00	312.50
101-000.000-530.000	FEDERAL GRANTS	10,500.00	10,700.00	101.90
101-000.000-532.000	STATE GRANTS	1,200.00	0.00	0.00
101-000.000-533.000	MMRMA GRANTS	0.00	901.64	100.00
101-000.000-534.000	GRANTS - OTHER	4,500.00	2,000.00	44.44
101-000.000-573.000	LOCAL COMM. STABILIZATION SHARE APPROP	5,000.00	6,068.52	121.37
101-000.000-575.000	SALES & USE TAX-STATE	703,000.00	550,954.00	78.37
101-000.000-577.000	LIQOUR LICENSES	6,000.00	6,174.30	102.91
101-000.000-611.000	BLIGHT GRANT - CHARGES FOR SERVICES	390,000.00	41,471.85	10.63
101-000.000-612.000	ZONING APPLICATION FEE	2,000.00	250.00	12.50
101-000.000-614.000	OTHER CHARGES/FEES	500.00	225.00	45.00
101-000.000-617.000	DEED PREPARATION FEES	1,000.00	0.00	0.00
101-000.000-619.000	MISC REC PENALTY FEE	0.00	6,761.73	100.00
101-000.000-625.000	BLDG INSPECTION PERMITS	7,000.00	5,260.00	75.14
101-000.000-631.000	CDBG - PROGRAM INCOME	0.00	10,146.00	100.00
101-000.000-633.000	ADMINISTRATION-WATER & SEWER	70,000.00	52,488.00	74.98
101-000.000-634.000	ADMINISTRATION-EQUIPMENT FUND	10,000.00	7,506.00	75.06
101-000.000-635.000	ADMINISTRATION-STREET FUNDS	18,000.00	13,500.00	75.00
101-000.000-637.000	IWD HOUSING COMM ADMIN FEE	3,000.00	3,737.54	124.58
101-000.000-640.000	TAX/ASSESS REVENUES	2,000.00	1,670.00	83.50
101-000.000-642.001	ORDINANCE VIOLATION FEE	5,000.00	14,704.30	294.09
101-000.000-651.000	USE AND ADMISSION FEES	500.00	1,125.10	225.02
101-000.000-651.005	DEPOT PARK FEES	200.00	180.00	90.00
101-000.000-651.006	NORRIE PARK PAVILLION RENT FEES	100.00	0.00	0.00
101-000.000-652.000	CURRY PARK FEES	12,000.00	19,535.89	162.80
101-000.000-664.000	INTEREST AND DIVIDENDS	10,000.00	33,948.38	339.48
101-000.000-667.000	RENTAL INCOME	0.00	2,875.00	100.00
101-000.000-668.000	RENTS-MEMORIAL BUILDING	71,200.00	57,602.70	80.90
101-000.000-670.000	RENTS GARAGE	80,000.00	60,300.00	75.38
101-000.000-671.000	RENTS OTHER CITY PROPERTY	3,400.00	3,740.00	110.00
101-000.000-673.000	SALES OF FIXED ASSETS	0.00	770.00	100.00
101-000.000-674.000	BRANDING MERCHANDISE SALES	0.00	2,270.50	100.00
101-000.000-675.000	CONTRIBUTIONS AND DONATION	0.00	500.00	100.00
101-000.000-675.015	DONATIONS - WESTERN GATEWAY T	0.00	100.00	100.00
101-000.000-675.019	DONATIONS - ECONOMIC DEV	1,500.00	0.00	0.00
101-000.000-689.003	USE OF ASSIGNED FUND BALANCE	421,900.00	0.00	0.00
101-000.000-689.005	USE OF COMMITTED FUND BALANCE	30,000.00	0.00	0.00
101-000.000-690.000	REFUND AND REBATES-INSURANCE	0.00	33,537.00	100.00
101-000.000-692.000	MISCELLANEOUS INCOME	0.00	11,066.97	100.00
101-000.000-692.002	HUNTING REGISTRATION	500.00	185.00	37.00
101-000.000-694.000	CASH OVER/SHORT	0.00	(10.37)	100.00
TOTAL REVENUES		3,830,700.00	2,440,018.94	63.70
Expenditures				
101.000	CITY COMMISSION	43,000.00	25,568.77	59.46
172.000	CITY MANAGER	114,000.00	88,470.72	77.61
191.000	ELECTIONS	11,300.00	3,913.06	34.63
201.000	FINANCIAL DEPT	178,800.00	123,316.10	68.97
205.000	CITY TREASURER	37,400.00	28,593.37	76.45
209.000	CITY ASSESSOR	75,000.00	57,058.95	76.08
210.000	COMPUTER/EQUIPMENT	58,000.00	31,339.19	54.03
215.000	CITY CLERK	228,500.00	87,531.99	38.31
247.000	BOARD OF REVIEW	1,400.00	581.12	41.51
249.000	BUILDING INSPECTION	51,400.00	39,619.19	77.08
265.000	MEMORIAL BUILDING	172,200.00	109,542.42	63.61
339.000	VOLUNTEER FIRE RELATED ACTIVITIES	6,000.00	3,880.09	64.67
345.000	PUBLIC SAFETY DEPARTMENT	966,400.00	717,279.10	74.22
346.000	DRUG ENFORCEMENT	7,100.00	5,877.68	82.78
400.000	COMMUNITY DEVELOPMENT	169,900.00	105,238.83	61.94
412.000	CODE ENFORCEMENT	123,400.00	68,251.00	55.31
412.003	BLIGHT GRANT	390,000.00	113,450.53	29.09
448.000	STREET LIGHTING	113,000.00	61,173.19	54.14
529.000	OTHER SANITATION ACTIVITIES	19,600.00	14,099.23	71.93
529.001	GAS PLANT SITE	6,500.00	2,357.33	36.27

04/17/2018 04:27 PM

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 03/31/2018

DB: Ironwood

% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 03/31/2018 NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND				
Expenditures				
751.000	PARKS MAINTENANCE	108,200.00	61,287.10	56.64
751.003	AURORA LAND SURVEY	2,000.00	46.00	2.30
751.009	MT ZION ENHANCEMENT PROJECT	0.00	208.97	100.00
851.000	INSURANCE-FRINGES-DUES	62,800.00	25,478.73	40.57
890.000	PROGRAMS	8,500.00	8,157.00	95.96
893.000	LABOR RELATIONS	8,500.00	322.00	3.79
965.000	APPROPRIATIONS TO OTHER FUNDS	867,800.00	297,797.07	34.32
TOTAL EXPENDITURES		3,830,700.00	2,080,438.73	54.31
Fund 101 - GENERAL FUND:				
TOTAL REVENUES		3,830,700.00	2,440,018.94	63.70
TOTAL EXPENDITURES		3,830,700.00	2,080,438.73	54.31
NET OF REVENUES & EXPENDITURES		0.00	359,580.21	100.00

04/17/2018 04:29 PM

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 03/31/2018

DB: Ironwood

% Fiscal Year Completed: 75.07

		YTD BALANCE		
		2017-18	03/31/2018	% BDGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	USED
Fund 202 - MAJOR STREET FUND				
Revenues				
202-000.000-545.000	STS ROUTINE MAINT	100,000.00	141,166.94	141.17
202-000.000-546.000	STATE GRANTS - ACT 51	551,000.00	432,364.11	78.47
202-000.000-546.001	METRO PA 48 REV	8,000.00	0.00	0.00
202-000.000-547.000	SNOW FUNDS	20,000.00	10,308.25	51.54
202-000.000-688.000	TRANSFER FROM GENERAL FUND	271,600.00	0.00	0.00
202-000.000-688.004	TRANSFER FROM DIDA	1,200.00	900.00	75.00
202-000.000-689.003	USE OF ASSIGNED FUND BALANCE	18,500.00	0.00	0.00
202-000.000-692.000	MISCELLANEOUS INCOME	0.00	3,408.32	100.00
TOTAL REVENUES		970,300.00	588,147.62	60.62
Expenditures				
446.000	HIGHWAY, STREETS, BRIDGES	275,500.00	39,673.54	14.40
447.001	STREETSCAPING	3,200.00	0.00	0.00
447.002	STREETSCAPING-US	12,500.00	283.47	2.27
447.003	STREETSCAPING-BR	12,300.00	15,525.46	126.22
485.002	TRAFFIC SIGNALS-US	1,500.00	162.06	10.80
486.001	SURFACE MAINTENANCE	121,000.00	79,941.94	66.07
486.002	SURFACE MAINTENANCE-US	12,100.00	680.15	5.62
486.003	SURFACE MAINTENANCE-BR	3,600.00	899.08	24.97
488.001	SWEEPING MAJOR	42,600.00	14,420.16	33.85
488.002	SWEEPING -US	5,400.00	220.20	4.08
488.003	SWEEPING -BR	1,800.00	0.00	0.00
491.001	DRAINAGE - BACKSLOPES	19,900.00	10,545.24	52.99
491.002	DRAINAGE AND BACKSLOPES-US	900.00	0.00	0.00
494.001	TRAFFIC SIGNS	4,400.00	1,087.06	24.71
494.002	TRAFFIC SIGNS-US	1,100.00	608.27	55.30
494.003	TRAFFIC SIGNS-BR	3,300.00	719.26	21.80
495.003	FLOWER BASKET WATERING-BR	6,500.00	4,859.48	74.76
497.001	WINTER MAINTENANCE	114,700.00	107,950.24	94.12
497.002	WINTER MAINTENANCE-US	35,700.00	30,076.24	84.25
497.003	WINTER MAINTENANCE-BR	24,200.00	20,839.76	86.11
498.001	SNOW HAULING	60,500.00	77,986.87	128.90
498.002	SNOW HAULING-US	25,900.00	19,660.37	75.91
498.003	SNOW HAULING-BR	29,000.00	27,996.22	96.54
502.000	LEAVE AND BENEFITS	76,800.00	48,320.96	62.92
503.000	GENERAL AND ADMINISTRATIVE	47,200.00	28,255.90	59.86
503.172	ADM/ CM	8,600.00	5,636.70	65.54
569.000	DEBT RETIREMENT	20,100.00	19,480.91	96.92
TOTAL EXPENDITURES		970,300.00	555,829.54	57.28
Fund 202 - MAJOR STREET FUND:				
TOTAL REVENUES		970,300.00	588,147.62	60.62
TOTAL EXPENDITURES		970,300.00	555,829.54	57.28
NET OF REVENUES & EXPENDITURES		0.00	32,318.08	100.00

04/17/2018 04:28 PM

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 03/31/2018

DB: Ironwood

% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 03/31/2018 NORMAL (ABNORMAL)	% BDGT USED
Fund 203 - LOCAL STREET FUND				
Revenues				
203-000.000-546.000	STATE GRANTS - ACT 51	207,000.00	161,281.87	77.91
203-000.000-546.001	METRO PA 48 REV	16,000.00	0.00	0.00
203-000.000-547.000	SNOW FUNDS	30,000.00	15,251.83	50.84
203-000.000-664.000	INTEREST AND DIVIDENDS	0.00	233.51	100.00
203-000.000-688.000	TRANSFER FROM GENERAL FUND	540,300.00	277,938.61	51.44
TOTAL REVENUES		793,300.00	454,705.82	57.32
Expenditures				
446.000	HIGHWAY, STREETS, BRIDGES	194,000.00	11,126.24	5.74
486.001	SURFACE MAINTENANCE	113,300.00	88,164.59	77.82
488.001	SWEEPING MAJOR	9,900.00	2,781.59	28.10
491.001	DRAINAGE - BACKSLOPES	10,300.00	6,998.66	67.95
494.001	TRAFFIC SIGNS	17,200.00	1,459.43	8.49
497.001	WINTER MAINTENANCE	165,600.00	124,931.41	75.44
498.001	SNOW HAULING	31,400.00	24,524.86	78.10
502.000	LEAVE AND BENEFITS	76,100.00	48,403.36	63.60
503.000	GENERAL AND ADMINISTRATIVE	49,000.00	28,661.52	58.49
503.172	ADM/ CM	8,500.00	5,636.66	66.31
569.000	DEBT RETIREMENT	118,000.00	112,017.50	94.93
TOTAL EXPENDITURES		793,300.00	454,705.82	57.32
Fund 203 - LOCAL STREET FUND:				
TOTAL REVENUES		793,300.00	454,705.82	57.32
TOTAL EXPENDITURES		793,300.00	454,705.82	57.32
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00

04/17/2018 04:34 PM
User: PAUL
DB: Ironwood

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD
PERIOD ENDING 03/31/2018
% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 03/31/2018 NORMAL (ABNORMAL)	% BDGT USED
Fund 216 - VOLUNTEER FIRE DEPARTMENT				
000.000 - REVENUE		3,100.00	65.75	2.12
TOTAL REVENUES		3,100.00	65.75	2.12
339.000 - VOLUNTEER FIRE RELATED ACTIVITIES		3,100.00	225.00	7.26
TOTAL EXPENDITURES		3,100.00	225.00	7.26
Fund 216 - VOLUNTEER FIRE DEPARTMENT:				
TOTAL REVENUES		3,100.00	65.75	2.12
TOTAL EXPENDITURES		3,100.00	225.00	7.26
NET OF REVENUES & EXPENDITURES		0.00	(159.25)	100.00

04/17/2018 04:34 PM
User: PAUL
DB: Ironwood

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD
PERIOD ENDING 03/31/2018
% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 03/31/2018 NORMAL (ABNORMAL)	% BDGT USED
Fund 271 - LIBRARY FUND				
000.000 - REVENUE		139,300.00	97,527.47	70.01
	TOTAL REVENUES	139,300.00	97,527.47	70.01
790.000 - LIBRARY		139,300.00	105,235.12	75.55
	TOTAL EXPENDITURES	139,300.00	105,235.12	75.55
Fund 271 - LIBRARY FUND:				
TOTAL REVENUES		139,300.00	97,527.47	70.01
TOTAL EXPENDITURES		139,300.00	105,235.12	75.55
NET OF REVENUES & EXPENDITURES		0.00	(7,707.65)	100.00

04/17/2018 04:34 PM
User: PAUL
DB: Ironwood

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD
PERIOD ENDING 03/31/2018
% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 03/31/2018 NORMAL (ABNORMAL)	% BDGT USED
Fund 352 - 2015 STREET BOND DEBT SERVICE FUND				
000.000 - REVENUE		178,000.00	139,024.59	78.10
TOTAL REVENUES		178,000.00	139,024.59	78.10
557.000 - ADMINISTRATION & OVERHEAD		3,000.00	513.48	17.12
569.000 - DEBT RETIREMENT		175,000.00	175,302.50	100.17
TOTAL EXPENDITURES		178,000.00	175,815.98	98.77
Fund 352 - 2015 STREET BOND DEBT SERVICE FUND:				
TOTAL REVENUES		178,000.00	139,024.59	78.10
TOTAL EXPENDITURES		178,000.00	175,815.98	98.77
NET OF REVENUES & EXPENDITURES		0.00	(36,791.39)	100.00

04/17/2018 04:34 PM
User: PAUL
DB: Ironwood

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD
PERIOD ENDING 03/31/2018
% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 03/31/2018 NORMAL (ABNORMAL)	% BDGT USED
Fund 401 - MEMORIAL BUILDING DEBT SERVICE FUND				
000.000 - REVENUE		2,000.00	21.53	1.08
TOTAL REVENUES		2,000.00	21.53	1.08
145.000 - BUILDING FUND		2,000.00	0.00	0.00
TOTAL EXPENDITURES		2,000.00	0.00	0.00
Fund 401 - MEMORIAL BUILDING DEBT SERVICE FUND:				
TOTAL REVENUES		2,000.00	21.53	1.08
TOTAL EXPENDITURES		2,000.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	21.53	100.00

04/17/2018 04:34 PM
User: PAUL
DB: Ironwood

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD
PERIOD ENDING 03/31/2018
% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 03/31/2018 NORMAL (ABNORMAL)	% BDGT USED
Fund 493 - EDC - RLF				
000.000 - REVENUE		12,400.00	704.99	5.69
	TOTAL REVENUES	12,400.00	704.99	5.69
557.000 - ADMINISTRATION & OVERHEAD		12,400.00	2,514.47	20.28
	TOTAL EXPENDITURES	12,400.00	2,514.47	20.28
Fund 493 - EDC - RLF:				
TOTAL REVENUES		12,400.00	704.99	5.69
TOTAL EXPENDITURES		12,400.00	2,514.47	20.28
NET OF REVENUES & EXPENDITURES		0.00	(1,809.48)	100.00

04/17/2018 04:34 PM
User: PAUL
DB: Ironwood

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD
PERIOD ENDING 03/31/2018
% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 03/31/2018 NORMAL (ABNORMAL)	% BDGT USED
Fund 593 - CIVIC CENTER				
000.000 - REVENUE		196,000.00	188,509.39	96.18
	TOTAL REVENUES	196,000.00	188,509.39	96.18
805.000 - CIVIC CENTER		196,000.00	150,938.84	77.01
	TOTAL EXPENDITURES	196,000.00	150,938.84	77.01
Fund 593 - CIVIC CENTER:				
TOTAL REVENUES		196,000.00	188,509.39	96.18
TOTAL EXPENDITURES		196,000.00	150,938.84	77.01
NET OF REVENUES & EXPENDITURES		0.00	37,570.55	100.00

04/17/2018 04:34 PM
User: PAUL
DB: Ironwood

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD
PERIOD ENDING 03/31/2018
% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 03/31/2018 NORMAL (ABNORMAL)	% BDGT USED
Fund 640 - EQUIPMENT FUND				
000.000 - REVENUE		715,600.00	548,554.71	76.66
TOTAL REVENUES		715,600.00	548,554.71	76.66
557.000 - ADMINISTRATION & OVERHEAD		333,800.00	159,363.12	47.74
557.172 - ADM/ CM		2,700.00	1,878.99	69.59
895.000 - DIRECT EQUIPMENT EXPENSE		217,100.00	174,658.22	80.45
896.000 - DEPRECIATION		162,000.00	107,306.19	66.24
TOTAL EXPENDITURES		715,600.00	443,206.52	61.93
Fund 640 - EQUIPMENT FUND:				
TOTAL REVENUES		715,600.00	548,554.71	76.66
TOTAL EXPENDITURES		715,600.00	443,206.52	61.93
NET OF REVENUES & EXPENDITURES		0.00	105,348.19	100.00

04/17/2018 04:34 PM

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 03/31/2018

DB: Ironwood

% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 03/31/2018 NORMAL (ABNORMAL)	% BDGT USED
Fund 675 - WATER UTILITY FUND				
000.000 - REVENUE		2,074,600.00	1,643,351.58	79.21
TOTAL REVENUES		2,074,600.00	1,643,351.58	79.21
521.000 - GARBAGE COLLECTION		403,500.00	286,293.35	70.95
550.000 - WELLS		100.00	0.00	0.00
551.000 - PUMPING		347,700.00	250,379.47	72.01
553.000 - TRANSMISSION AND DISTRIBUTION		373,200.00	212,562.05	56.96
553.001 - TRANSMISSION AND DIST - WATER BREAKS		25,700.00	27,868.67	108.44
554.000 - METER SETS, REMOVALS & REPAIRS		73,600.00	61,818.67	83.99
556.000 - CUSTOMER ACCOUNTING & COLLECT		87,700.00	63,219.85	72.09
557.000 - ADMINISTRATION & OVERHEAD		393,800.00	203,593.49	51.70
557.172 - ADM/ CM		9,300.00	5,636.72	60.61
896.000 - DEPRECIATION		360,000.00	264,262.05	73.41
TOTAL EXPENDITURES		2,074,600.00	1,375,634.32	66.31
Fund 675 - WATER UTILITY FUND:				
TOTAL REVENUES		2,074,600.00	1,643,351.58	79.21
TOTAL EXPENDITURES		2,074,600.00	1,375,634.32	66.31
NET OF REVENUES & EXPENDITURES		0.00	267,717.26	100.00

04/17/2018 04:34 PM

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

User: PAUL

PERIOD ENDING 03/31/2018

DB: Ironwood

% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE	% BDGT USED
			03/31/2018 NORMAL (ABNORMAL)	
Fund 676 - SEWER UTILITY FUND				
000.000 - REVENUE		1,938,800.00	1,458,190.80	75.21
TOTAL REVENUES		1,938,800.00	1,458,190.80	75.21
554.000 - METER SETS, REMOVALS & REPAIRS		75,900.00	60,861.58	80.19
556.000 - CUSTOMER ACCOUNTING & COLLECT		92,600.00	60,798.18	65.66
557.000 - ADMINISTRATION & OVERHEAD		298,300.00	177,352.20	59.45
557.172 - ADM/ CM		9,300.00	5,636.60	60.61
560.000 - COLLECTION & TRANSMISSION		573,600.00	325,753.16	56.79
561.000 - SAW GRANT - SANITARY		8,000.00	888.46	11.11
562.000 - SAW GRANT - STORM		7,100.00	7.54	0.11
571.000 - OM & R-WASTEWATER		620,000.00	466,979.58	75.32
572.000 - CAPITAL - WASTEWATER		254,000.00	190,190.03	74.88
TOTAL EXPENDITURES		1,938,800.00	1,288,467.33	66.46
Fund 676 - SEWER UTILITY FUND:				
TOTAL REVENUES		1,938,800.00	1,458,190.80	75.21
TOTAL EXPENDITURES		1,938,800.00	1,288,467.33	66.46
NET OF REVENUES & EXPENDITURES		0.00	169,723.47	100.00

04/17/2018 04:34 PM
User: PAUL
DB: Ironwood

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD
PERIOD ENDING 03/31/2018
% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 03/31/2018 NORMAL (ABNORMAL)	% BDGT USED
Fund 711 - CEMETERY FUND				
000.000 - REVENUE		103,900.00	60,357.11	58.09
TOTAL REVENUES		103,900.00	60,357.11	58.09
276.000 - CEMETERY		76,900.00	46,857.11	60.93
277.000 - PERPETUAL CARE		27,000.00	13,500.00	50.00
TOTAL EXPENDITURES		103,900.00	60,357.11	58.09
Fund 711 - CEMETERY FUND:				
TOTAL REVENUES		103,900.00	60,357.11	58.09
TOTAL EXPENDITURES		103,900.00	60,357.11	58.09
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00

04/17/2018 04:34 PM

User: PAUL

DB: Ironwood

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD

PERIOD ENDING 03/31/2018

% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	% BDGT
		AMENDED BUDGET	03/31/2018 NORMAL (ABNORMAL)	USED
Fund 899 - DOWNTOWN DEVELOPMENT AUTHORITY				
000.000 - REVENUE		13,500.00	10,050.00	74.44
TOTAL REVENUES		13,500.00	10,050.00	74.44
735.000 - DOWNTOWN DEVELOPMENT		13,500.00	11,371.30	84.23
TOTAL EXPENDITURES		13,500.00	11,371.30	84.23
Fund 899 - DOWNTOWN DEVELOPMENT AUTHORITY:				
TOTAL REVENUES		13,500.00	10,050.00	74.44
TOTAL EXPENDITURES		13,500.00	11,371.30	84.23
NET OF REVENUES & EXPENDITURES		0.00	(1,321.30)	100.00
TOTAL REVENUES - ALL FUNDS 15,775,200.00 14,461,557.99 77.51				
TOTAL EXPENDITURES - ALL FUNDS 9,377,200.00 8,663,766.99 77.22				
NET OF REVENUES & EXPENDITURES 6,400,000.00 5,797,791.93 100.00				

CASH SUMMARY BY BANK FOR CITY OF IRONWOOD
 FROM 03/01/2018 TO 03/31/2018

Bank Code Fund	Description	Beginning Balance 03/01/2018	Total Debits	Total Credits	Ending Balance 03/31/2018
CEMPC 711	CEMETERY PERPETUAL CARE FUND CEMETERY FUND	500,671.85	76.80	0.00	500,748.65
	CEMETERY PERPETUAL CARE FUND	500,671.85	76.80	0.00	500,748.65
LIBMM 271	LIBRARY BUILDING FUND LIBRARY FUND	44,960.77	5.17	0.00	44,965.94
	LIBRARY BUILDING FUND	44,960.77	5.17	0.00	44,965.94
RIVER 101	RIVER VALL GENERAL FUND	3,384,097.42	165,284.75	262,350.61	3,287,031.56
216	VOLUNTEER FIRE DEPARTMENT	3,804.52	0.00	0.00	3,804.52
271	LIBRARY FUND	148,612.74	926.78	18,200.16	131,339.36
593	CIVIC CENTER	185,241.88	7,598.00	19,728.83	173,111.05
675	WATER UTILITY FUND	1,051,696.84	193,630.06	130,698.74	1,114,628.16
676	SEWER UTILITY FUND	1,240,720.82	173,687.65	126,056.29	1,288,352.18
731	GENERAL RETIREMENT FUND	0.00	43,043.26	42,990.96	52.30
732	POLICE & FIREMEN'S RETIREMENT	255,853.82	3,352.38	45,731.57	213,474.63
899	DOWNTOWN DEVELOPMENT AUTHORITY	14,894.88	5,000.00	5,104.25	14,790.63
	RIVER VALL	6,284,922.92	592,522.88	650,861.41	6,226,584.39
RV12D 203	2012 STREET BOND DEBT SERVICE FUND LOCAL STREET FUND	6,039.20	4.61	0.00	6,043.81
	2012 STREET BOND DEBT SERVICE FUND	6,039.20	4.61	0.00	6,043.81
RV99B 675	WATER 1999 BOND INTEREST & REDEMPTION WATER UTILITY FUND	224.29	7.11	0.00	231.40
	WATER 1999 BOND INTEREST & REDEMPTION	224.29	7.11	0.00	231.40
RVEDC 493	EDC-RLF Checking EDC - RLF	400.72	200.36	0.00	601.08
	EDC-RLF Checking	400.72	200.36	0.00	601.08
RVFIT 101	FIRE INSURANCE TRUST GENERAL FUND	5,022.86	45,577.64	0.00	50,600.50
	FIRE INSURANCE TRUST	5,022.86	45,577.64	0.00	50,600.50
RVMEM 401	Memorial Building Bond Debt Service Chec MEMORIAL BUILDING DEBT SERVICE FUND	4,166.47	3.17	0.00	4,169.64
	Memorial Building Bond Debt Service Chec	4,166.47	3.17	0.00	4,169.64

04/17/2018 04:36 PM
User: PAUL
DB: Ironwood

CASH SUMMARY BY BANK FOR CITY OF IRONWOOD
FROM 03/01/2018 TO 03/31/2018

Page: 2/2

Bank Code		Beginning Balance	Total	Total	Ending
Fund	Description	03/01/2018	Debits	Credits	Balance 03/31/2018
RVS4C	SEWER SYSTEM PHASE 4 CONSTRUCTION				
680	RURAL DEV PHASE 4 PROJECT	173.41	6,800.99	6,739.75	234.65
	SEWER SYSTEM PHASE 4 CONSTRUCTION	<u>173.41</u>	<u>6,800.99</u>	<u>6,739.75</u>	<u>234.65</u>
RVSB	SEWER BOND DEBT SERVICE FUND				
676	SEWER UTILITY FUND	127,522.73	102.08	0.00	127,624.81
	SEWER BOND DEBT SERVICE FUND	<u>127,522.73</u>	<u>102.08</u>	<u>0.00</u>	<u>127,624.81</u>
RVSBR	SEWER BOND RESERVE FUND				
676	SEWER UTILITY FUND	147,280.96	113.48	0.00	147,394.44
	SEWER BOND RESERVE FUND	<u>147,280.96</u>	<u>113.48</u>	<u>0.00</u>	<u>147,394.44</u>
RVST	2015 STREET BOND DEBT SERVICE FUND				
352	2015 STREET BOND DEBT SERVICE FUND	7,492.79	5.72	0.00	7,498.51
	2015 STREET BOND DEBT SERVICE FUND	<u>7,492.79</u>	<u>5.72</u>	<u>0.00</u>	<u>7,498.51</u>
RVTAX	RIVER TAX				
701	TRUST AND AGENCY FUND	130,140.74	10,801.42	10,700.00	130,242.16
	RIVER TAX	<u>130,140.74</u>	<u>10,801.42</u>	<u>10,700.00</u>	<u>130,242.16</u>
RVW4C	WATER SYSTEM PHASE 4 CONSTRUCTION				
680	RURAL DEV PHASE 4 PROJECT	386.75	57,002.22	56,339.06	1,049.91
	WATER SYSTEM PHASE 4 CONSTRUCTION	<u>386.75</u>	<u>57,002.22</u>	<u>56,339.06</u>	<u>1,049.91</u>
RVWBD	WATER BOND DEBT SERVICE FUND				
675	WATER UTILITY FUND	165,005.85	153.69	0.00	165,159.54
	WATER BOND DEBT SERVICE FUND	<u>165,005.85</u>	<u>153.69</u>	<u>0.00</u>	<u>165,159.54</u>
RVWBR	WATER BOND RESERVE FUND				
675	WATER UTILITY FUND	166,079.73	132.32	0.00	166,212.05
	WATER BOND RESERVE FUND	<u>166,079.73</u>	<u>132.32</u>	<u>0.00</u>	<u>166,212.05</u>
	TOTAL - ALL FUNDS	<u>7,590,492.04</u>	<u>713,509.66</u>	<u>724,640.22</u>	<u>7,579,361.48</u>

04/16/2018 10:24 AM
User: PAUL
DB: Ironwood

CHECK REGISTER FOR CITY OF IRONWOOD
CHECK DATE FROM 03/01/2018 - 03/31/2018

Page: 1/7

Check Date	Check	Vendor Name	Description	Amount
Bank RIVER RIVER VALL				
03/02/2018	136943	STATE OF MICHIGAN	EXAM S-3 - SOBOLEWSKI, J	70.00
03/06/2018	136944	POSTMASTER - IRONWOOD	POSTAGE	66.32
			POSTAGE	66.33
				<u>132.65</u>
03/06/2018	136945	AMERIPRIDE LINEN & APPAREL SRV	LINEN SERVICE - LIBRARY	39.26
			LINEN SERVICE - MEM BLDG	141.17
			LINEN SERVICE - MEM BLDG	141.17
				<u>321.60</u>
03/06/2018	136946	ASSOCIATED TITLE SERVICES INC	LOT 10 & 11 NORRIE 2ND ADD.	75.00
03/06/2018	136947	AUTO VALUE IRONWOOD	MAINT SUPPLIES - PSD	63.82
03/06/2018	136948	BAKER & TAYLOR BOOKS INC	BOOKS LIBRARY	332.18
03/06/2018	136949	BROADWAY AUTOMOTIVE	CK OVERHEATING '12 CHARGER-PSD	31.00
03/06/2018	136950	BRODART CO	OFFICE SUPPLIES - LIBRARY	155.03
03/06/2018	136951	CHARLES THOMAS	FINAL PILHI - MAR 26, 2018	185.12
03/06/2018	136952	CHIEF / LAW ENFORCEMENT SUPPLY	DUAL WEAPON RACK CAR #18-PSD	490.99
			WINDOW BARRIER & POLY CAR #18-PSD	828.23
				<u>1,319.22</u>
03/06/2018	136953	COMPUTER DOCTORS	COMPUTER SERVICE	45.00
			COMPUTER SERVICE	1,352.10
				<u>1,397.10</u>
03/06/2018	136954	DAILY GLOBE	PUBLIC NOTICES	394.50
			DEMOLITION BID	107.60
			NATURAL RESOURCE GRANT-ADV	78.50
			CEM & PARK MOWING-ADV	107.60
			DNR REC. GRANT ADV	78.50
			DNR TRUST FUND - GRANT ADV	78.50
			SESSION NOTICE-ADV	36.40
				<u>881.60</u>
03/06/2018	136955	EAGLE WASTE & RECYCLING, INC -	RECYCLING - PSD	3.44
			RECYCLING - LIBR	3.44
			RECYCLING - MEM BLDG	3.44
				<u>10.32</u>
03/06/2018	136956	EAGLE WASTE & RECYCLING, INC -	ADJ CURBSIDE & RECYCLING-FEB	32,187.40
03/06/2018	136957	ELIZABETH SWEENEY	FOIA TRAINING	46.00
03/06/2018	136958	EVANGELINE SPECIALTIES, INC	FLAG & ROPE - PSD	90.00
			FLAG - PSD	75.14
				<u>165.14</u>
03/06/2018	136959	GALE-CENGAGE LEARNING, INC	BOOKS LIBRARY	26.39
			BOOKS LIBRARY	40.00
				<u>66.39</u>

04/16/2018 10:24 AM
User: PAUL
DB: Ironwood

CHECK REGISTER FOR CITY OF IRONWOOD
CHECK DATE FROM 03/01/2018 - 03/31/2018

Page: 2/7

Check Date	Check	Vendor Name	Description	Amount
03/06/2018	136960	GALLS, LLC	CHIEF BADGE - PSD	108.48
			UNIFORM - PSD	30.00
			UNIFORM - PSD	202.52
			UNIFORM - PSD	191.16
			CREDIT MEMO - PSD	(45.00)
			CREDIT MEMO - PSD	(60.00)
				<hr/> 427.16
03/06/2018	136961	GIOVANONI TRUE VALUE HDWR	FAST MELT - LIBRARY	39.98
03/06/2018	136962	GOGEBIC-IRON WASTEWATER AUTH	WASTEWATER TREATMENT-MAR	73,018.85
03/06/2018	136963	IRON COUNTY MINER	PAPER (B.T.)	6.50
			2500 ENVELOPES	216.00
			PUBLIC SAFETY SURVEY	840.00
			3500 NEWLETTERS	448.00
			35 FIRST FRIDAY POSTERS	43.75
				<hr/> 1,554.25
03/06/2018	136964	IRONWOOD P.S.D. PETTY CASH	REPLENISH PETTY CASH-PSD	160.00
03/06/2018	136965	IRONWOOD WATER & SEWER UTIL	MCLW-123-01	616.98
			AURE-235-01	63.78
			MARS-213-01	604.72
				<hr/> 1,285.48
03/06/2018	136966	JFTCO, INC	MAINT PARTS #85	285.41
03/06/2018	136967	JOHN DEERE FINANCIAL	MAILBOX & REFLECTIVE NUMBERS	17.55
03/06/2018	136968	KAREN GULLAN	ELEC. TRAINING REFRESHER	153.90
03/06/2018	136969	KAREN GULLAN	FOIA TRAINING	223.66
03/06/2018	136970	LAHTI TOWING & SALES, INC	MAINT 2010 FORD EXPLORER-PSD	437.02
03/06/2018	136971	LAKES DISTRIBUTING INC	CUSTODIAL SUPPLIES - PSD	34.31
			CUSTODIAL SUPPLIES - PSD	95.13
				<hr/> 129.44
03/06/2018	136972	LITTLE BEAR CONSTRUCTION, INC	METER READING - FEB 2018	1,964.70
03/06/2018	136973	LULICH IMPLEMENT INC	SEAT BELT #57	133.46
03/06/2018	136974	MARA MAHER	CLERK INST. I	124.00
03/06/2018	136975	MICRO MARKETING ASSOCIATES	AUDIO VISUAL - LIBRARY	106.23
03/06/2018	136976	NORTHWOODS VAC & CLEANING	CUSTODIAL SUPPLIES - MEM BLDG	107.00
03/06/2018	136977	OTIS ELEVATOR COMPANY	ELEVATOR SERVICE AGREEMENT-MEM BLDG	3,544.73
03/06/2018	136978	QUILL CORP	OFFICE SUPPLIES -PSD	78.45
03/06/2018	136979	RANGE CORP	MISS DIG - MARCH	48.80
03/06/2018	136980	S & M PROPERTIES, LLP	COPIER LEASE - PSD	138.32
			COPIER LEASE - PSD	138.32
				<hr/> 276.64
03/06/2018	136981	SCHMITT, ROBERT	UB refund for account: MARN-000136-0000-	96.01
03/06/2018	136982	STATE OF MICHIGAN-MI ST POLICE	SOR - PSD	30.00
03/06/2018	136983	TRI-STATE BUSINESS SYSTEMS INC	EXCESS COPIES - LIBRARY	244.58
03/06/2018	136984	WHITE WATER ASSOCIATES, INC	WATER SAMPLE TESTING	102.00
03/06/2018	136985	WITC ASHLAND	5HS CPR/AED - CLEMENS	110.00
03/06/2018	136986	XCEL ENERGY	1 SUFFOLK ST	319.21
			GROUP WATER POWER	2,711.74
				<hr/> 3,030.95

CHECK REGISTER FOR CITY OF IRONWOOD
CHECK DATE FROM 03/01/2018 - 03/31/2018

Check Date	Check	Vendor Name	Description	Amount
03/08/2018	136987	BEN TUCKER	FIRE SCENE SECURITY	100.00
03/08/2018	136988	CHARTER COMMUNICATIONS	PHONES - LIBRARY	59.97
03/08/2018	136989	CORE & MAIN LP	4 - 1 1/5" METERS	4,715.57
			4" & 6"X12.5" CLAMPS	211.03
			6"X12.5" CLAMP	126.54
			2"X12" CLAMP	72.00
			1X1.25"-METER VISITOR CENTER	28.22
			2 - 16" CLAMPS	2,115.00
			4 - 2" METERS - CREDIT	(5,660.00)
				<u>1,608.36</u>
03/08/2018	136990	DAILY GLOBE	PROGRESS - LIBRARY	185.01
			ADV. CIVIC CTR	129.00
				<u>314.01</u>
03/08/2018	136991	HAWKINS, INC	CHLORINE - PUMP STN	1,613.36
03/08/2018	136992	IMPERIAL SUPPLIES, LLC	SHEET METAL SCREWS-WATER DEPT	139.50
03/08/2018	136993	JAKE'S EXCAVATING &LANDSCAPING	PUSH BACK BANKS & DUMPSTER-CIVIC CTR	75.00
03/08/2018	136994	JOHN DEERE FINANCIAL	48 - 2" STYROFOAM - WTR DEPT	1,376.69
03/08/2018	136995	LAKES DISTRIBUTING INC	SUPPLIES - CIVIC CTR	250.37
			CUSTODIAL SUPPLIES-CIVIC CTR	21.30
				<u>271.67</u>
03/08/2018	136996	LARSON, KEITH	UB refund for account: AYEE-000115-0000-	177.45
03/08/2018	136997	NORTH STAR BEVERAGE CO INC	SUPPLIES - CIVIC CTR	144.00
03/08/2018	136998	OLIVER, PAUL	UB refund for account: VANB-000755-0000-	12.02
03/08/2018	136999	QUILL CORP	OFFICE SUPPLIES-LIBRARY	145.98
03/08/2018	137000	RIVER VALLEY STATE BANK-CREDIT CARD	CREDIT CARD PAYMENT	7,613.63
03/08/2018	137001	SAARI'S LAWN SERVICE & PLOWING	PLOWING - LIBRARY	20.00
			PLOWING - LIBRARY	20.00
			PLOWING - LIBRARY	20.00
			PLOWING - LIBRARY	25.00
			PLOWING - LIBRARY	45.00
			PLOWING - LIBRARY	20.00
			PLOWING - LIBRARY	25.00
			PLOWING - LIBRARY	25.00
			PLOWING - LIBRARY	20.00
				<u>220.00</u>
03/08/2018	137002	TRETHEWEY, RONALD	UB refund for account: ALBA-000301-0000-	250.00
03/08/2018	137003	U P ASSESSORS ASSOCIATION	DUES - JASON ALONEN	15.00
			DUES - DENNIS HEWITT	15.00
				<u>30.00</u>
03/08/2018	137004	U P REGION OF LIBRARY	UPRLC ANNUAL MEM DUES-LIBRARY	40.00
03/08/2018	137005	XCEL ENERGY	4972 JACKSON RD - CIVIC CTR	5,147.90
03/12/2018	137006	POSTMASTER - IRONWOOD	POSTAGE	89.32
			POSTAGE	89.32
				<u>178.64</u>
03/14/2018	137007	44 NORTH	HRA, FSA & COBRA - MARCH	1,127.00
03/14/2018	137008	ADVANCED DISPOSAL SERVICES	DUMPSTER CHARGES	414.78
03/14/2018	137009	AIRGAS USA, LLC	CYLINDER RENTAL - DPW	27.04

CHECK REGISTER FOR CITY OF IRONWOOD
CHECK DATE FROM 03/01/2018 - 03/31/2018

Check Date	Check	Vendor Name	Description	Amount
03/14/2018	137010	AUTO VALUE IRONWOOD	MAINT SUPPLIES & PARTS-DPW	120.41
03/14/2018	137011	C & M OIL CO.	DEF FLUID - DPW	115.50
03/14/2018	137012	COMPUTER DOCTORS	COMPUTER SERVICE	45.00
03/14/2018	137013	DAVE RAMME REPAIR	REPAIRS 2011 DODGE CHARGER-PSD	1,712.40
03/14/2018	137014	DELTA DENTAL OF MICHIGAN	DENTAL - APRIL	1,811.84
03/14/2018	137015	FIRST ADVANTAGE OCC. HEALTH SERVICE	EMPLOYMENT SCREENING-ZALESKI	48.51
03/14/2018	137016	G.T.C. AUTO PARTS INC	SUPPLIES & TOOL - DPW	78.49
03/14/2018	137017	IRONWOOD WATER & SEWER UTIL	CLEM-205-01	143.94
03/14/2018	137018	KENDRICKS, BORDEAU, KEEFE, SEAVOY &	LABOR/EMPLOYMENT MATTERS-PSD	125.00
03/14/2018	137019	MICHELLE MARIE SIVULA	CUSTODIAL SERVICE - MEM BLDG	228.75
			CUSTODIAL SERVICE - MEM BLDG	228.75
			CUSTODIAL SERVICE - MEM BLDG	228.75
				<hr/> 686.25
03/14/2018	137020	MICHIGAN ELECTION RESOURCES	"I VOTED" STICKERS-ELECTION	22.00
03/14/2018	137021	MUKAVITZ HEATING	NOZZLE #91	15.00
03/14/2018	137022	NORB'S AUTO ELECTRIC	BATTERY #25	134.95
03/14/2018	137023	STEIGER'S HOME CENTER	SHOVELS	100.95
03/14/2018	137024	TRI-STATE BUSINESS SYSTEMS INC	COPIER - COMM. DEV.	117.50
03/14/2018	137025	WANINK SALES & SERVICE, INC	FILES - DPW	54.00
03/14/2018	137026	XCEL ENERGY	STREET LIGHTS	5,619.89
			GROUP POWER BILL	11,776.98
				<hr/> 17,396.87
03/14/2018	137027	ZARNOTH BRUSH WORKS	2 GUTTER BROOMS - SWEEPER #84	308.00
03/15/2018	137028	POSTMASTER - IRONWOOD	POSTAGE	85.23
			POSTAGE	85.22
				<hr/> 170.45
03/15/2018	137029	HOLIDAY COMPANIES	GAS USAGE	6,958.54
03/15/2018	137030	KAREN GULLAN	MASTER ACADAMY-CITY CLERK	636.39
03/15/2018	137031	ROBERT TERVONEN	TRAVEL EXPENSES MRWA CONF.	168.00
03/15/2018	137032	WHITE WATER ASSOCIATES, INC	WATER SAMPLE TESTING	102.00
03/16/2018	137033	RICHARD J SEMO	TRAVEL EXPENSES-MML CAP. CONF.	151.00
03/16/2018	137034	SCOTT ERICKSON	TRAVEL EXPENSES-MML CAP. CONF.	292.70
03/20/2018	137035	ADVANCED DISPOSAL SERVICES	DUMPSTER SERVICE-CIVIC CTR	151.12
03/20/2018	137036	AUTO VALUE IRONWOOD	MAINT CAR #18 - PSD	8.98
03/20/2018	137037	BAKER & TAYLOR BOOKS INC	BOOKS LIBRARY	271.61
			BOOKS LIBRARY	200.32
			BOOKS LIBRARY	114.48
				<hr/> 586.41
03/20/2018	137038	BLUE CARE NETWORK OF MICHIGAN	HOSPITALIZATION-APRIL	19,173.31
03/20/2018	137039	BLUE CROSS,BLUE SHIELD OF MI	HOSPITALIZATION-APRIL	949.98
03/20/2018	137040	BLUE CROSS,BLUE SHIELD OF MI	HOSPITALIZATION-APRIL-IHC	2,855.11
03/20/2018	137041	BLUE CROSS,BLUE SHIELD OF MI	HOSPITALIZATION-APRIL	8,953.46
03/20/2018	137042	BLUE CROSS,BLUE SHIELD OF MI	HOSPITALIZATION-APRIL	15,205.80
03/20/2018	137043	BRIAN ROEHM	MILEAGE - CIVIC CTR	443.63
			HOSPITALIZATION - APRIL	500.00
				<hr/> 943.63
03/20/2018	137044	CHARTER COMMUNICATIONS	PHONE & INTERNET - PSD	575.78
			PHONE & INTERNET - MEM BLDG	499.68

CHECK REGISTER FOR CITY OF IRONWOOD
CHECK DATE FROM 03/01/2018 - 03/31/2018

Check Date	Check	Vendor Name	Description	Amount
				<u>1,075.46</u>
03/20/2018	137045	CHIEF / LAW ENFORCEMENT SUPPLY	2 - FIRE HELMETS	567.00
03/20/2018	137046	COMPUTER DOCTORS	COMPUTER SERVICES	45.00
03/20/2018	137047	DEAN LAW OFFICE, P.C.	LEGAL SERVICES-FEB	2,244.60
03/20/2018	137048	DWD ENTERPRISES OF EAU CLAIRE, LLC	HOSE & PARTS #91 & #92	367.00
03/20/2018	137049	GIOVANONI TRUE VALUE HDWR	MISC PIPE FITTINGS - DPW	60.24
03/20/2018	137050	GREG'S TOWING & REPAIR	'12 DODGE CHARGER TOWING-PSD	300.00
03/20/2018	137051	IRONWOOD TOWNSHIP	W&S - CIVIC CTR	277.49
03/20/2018	137052	KURT MYERS	TRAVEL EXPS-LIMITED SHORT COURSE	619.31
03/20/2018	137053	LIFELOC TECHNOLOGIES, INC	SUPPLIES - PSD	70.00
03/20/2018	137054	MILLER-BRADFORD & RISBERG, INC	MAINT PARTS - DPW	102.36
03/20/2018	137055	QUILL CORP	OFFICE SUPPLIES - LIBRARY	127.74
			OFFICE SUPPLIES - PSD	<u>119.38</u>
				247.12
03/20/2018	137056	SHERIFF SCOTT RUTTER	18TH ANNUAL UP LAW ENFORCEMENT	40.00
03/20/2018	137057	STATE OF MICHIGAN-MI ST POLICE	TOKEN FEE JAN - MAR 2018-PSD	66.00
			SOR - PSD	<u>150.00</u>
				216.00
03/20/2018	137058	TRI-STATE BUSINESS SYSTEMS INC	COPIER LEASE - PSD	85.50
03/20/2018	137059	U.S. BANK EQUIPMENT FINANCE	COPIER LEASE - LIBRARY	111.53
03/20/2018	137060	UNIQUE MANAGEMENT SERVICES INC	PLACEMENTS - LIBRARY	17.90
03/20/2018	137061	VERIZON WIRELESS	CELL PHONE BILLING	982.17
03/20/2018	137062	WHITE WATER ASSOCIATES, INC	WATER SAMPLE TESTING	102.00
03/20/2018	137063	XCEL ENERGY	111Z NORRIE PARK UNIT PARK	14.22
			5788 OLD COUNTY RD	159.78
			PUMP STN & 3 WELLS	<u>9,528.55</u>
				9,702.55
03/21/2018	137064	POSTMASTER - IRONWOOD	POSTAGE	88.20
			POSTAGE	<u>88.20</u>
				176.40
03/27/2018	137065	1STAYD CORP	DEGREASER - DPW	160.45
03/27/2018	137066	ABELMAN CLOTHING & FOOTWEAR	UNIFORM - WATER - A. ZALESKI	440.96
03/27/2018	137067	AMERIPRIDE LINEN & APPAREL SRV	LINEN SERVICE-MEM BLDG	143.29
03/27/2018	137068	ANDRESEN, WILLIAM	UB refund for account: HARE-000104-0000-	327.60
03/27/2018	137069	AUTO VALUE IRONWOOD	MAINT SUPPLIES - DPW	67.08
03/27/2018	137070	BAKER & TAYLOR BOOKS INC	BOOKS LIBRARY	339.29
			BOOKS LIBRARY	<u>62.45</u>
				401.74
03/27/2018	137071	BRAINSTOMERS LLC	DEPOSIT FOR PROGRAMS-LIBRARY	1,850.00
03/27/2018	137072	CHIEF OIL CO	HEATING FUEL - CEMETERY	403.20
03/27/2018	137073	FORSYTH TOWNSHIP PUBLIC LIBRARY	LOST BOOK - LIBRARY	17.00
03/27/2018	137074	G.T.C. AUTO PARTS INC	SUPPLIES - DPW	161.22
03/27/2018	137075	GALE-CENGAGE LEARNING, INC	BOOKS LIBRARY	23.20
03/27/2018	137076	GIOVANONI TRUE VALUE HDWR	48" BULB - MEM BLDG	7.19
			SUPPLIES - CEMETERY	<u>78.63</u>
				85.82

04/16/2018 10:24 AM
 User: PAUL
 DB: Ironwood

CHECK REGISTER FOR CITY OF IRONWOOD
 CHECK DATE FROM 03/01/2018 - 03/31/2018

Page: 6/7

Check Date	Check	Vendor Name	Description	Amount
03/27/2018	137077	IRONWOOD WATER & SEWER UTIL	MARS-PRKS-01	30.00
			MARS-CEM-01	23.75
			MARS-SEW-01	21.67
			MARS-SD-01	13.33
				<hr/> 88.75
03/27/2018	137078	JOHN DEERE FINANCIAL	METAL HOSE REEL - PARKS	99.99
03/27/2018	137079	MICHELLE MARIE SIVULA	CUSTODIAL SERVICES - MEM BLDG	228.75
			CUSTODIAL SERVICES - MEM BLDG	228.75
				<hr/> 457.50
03/27/2018	137080	MICRO MARKETING ASSOCIATES	AUDIO VISUAL - LIBRARY	38.24
03/27/2018	137081	NORTH AMERICAN BENEFITS CO	LIFE INSURANCE - APRIL	201.00
03/27/2018	137082	NORTH AMERICAN, INC.	REPAIR DPW DOOR # 1	275.50
03/27/2018	137083	PAMELA ZUPAN	3 - C.O.I. SHORT SLEEVE SHIRTS FY 2017-2	30.00
03/27/2018	137084	PEASEBLOSSOM MUSIC, LLC	PROGRAM - LIBRARY	600.00
03/27/2018	137085	PETROCHOICE MIDWEST DIVISION -	OIL - DPW	1,415.60
03/27/2018	137086	POMP'S TIRE SERVICE, INC	4 TIRES GRADER #72	4,480.00
03/27/2018	137087	RAPID GRAFIKS	NEW CITY LOGO FOR EQUIP	463.50
03/27/2018	137088	ROSCOMMON AREA DISTRICT LIBRARY	LOST BOOK - LIBRARY	30.00
03/27/2018	137089	TRI-STATE BUSINESS SYSTEMS INC	COPIER EXCESS COPIES	152.24
03/27/2018	137090	U.S. BANK EQUIPMENT FINANCE	COPIER LEASE - LIBRARY	111.53
03/27/2018	137091	WHITE WATER ASSOCIATES, INC	WATER SAMPLE TESTING	15.00
			WATER SAMPLE TESTING	102.00
				<hr/> 117.00
03/27/2018	137092	XCEL ENERGY	110 N LOWELL ST - DEPOT	799.88
			DWNTWN STREET LIGHTS	444.28
			219 E FREDERICK ST	143.43
			WELL #4	18.93
			4972 JACKSON RD-CIVIC CTR	4,735.01
				<hr/> 6,141.53
03/27/2018	137093	POSTMASTER - IRONWOOD	POSTAGE	91.56
			POSTAGE	91.56
				<hr/> 183.12
03/28/2018	137094	IRONWOOD THEATRE, INC	DONATION THEATRE ROOF REPAIRS	5,000.00
03/29/2018	137095	AMSLEY, HEDI	UB refund for account: HEDI-000711-0000-	180.53
03/29/2018	137096	AUTO VALUE IRONWOOD	MAINT PARTS-DPW #82	9.95
03/29/2018	137097	CHARTER COMMUNICATIONS	PHONE & INTERNET-PUMP STN	327.20
			PHONE & INTERNET-DPW	244.41
				<hr/> 571.61
03/29/2018	137098	DENNIS HEWITT	TRAVEL EXPENSES IRT ROADSOFT	193.36
03/29/2018	137099	GIOVANONI TRUE VALUE HDWR	LIGHT BULBS - SEWER GARAGE	7.64
03/29/2018	137100	IRONWOOD P.S.D. PETTY CASH	REPLENISH PETTY CASH-PSD	131.22
03/29/2018	137101	JASON ALONEN	TRAVEL EXPENSES IRT ROADSOFT	35.00
03/29/2018	137102	JOHN DEERE FINANCIAL	SUPPLIES - SEWER	29.99
03/29/2018	137103	JOINT MEMORIAL DAY COMMITTEE	ANNUAL APPROPRIATION	500.00
03/29/2018	137104	MACQUEEN EQUIPMENT INC	RODDER PUMP FOR VACTOR #115	11,750.00
03/29/2018	137105	MATTSON'S TV & APPLIANCE, INC	TV WALL MOUNT,HDMI & INSTALL	233.95
03/29/2018	137106	MICHIGAN RURAL WATER ASSOC	LIMITED TREATMENT SHORT COURSE J SOBOLEW	275.00

Check Date	Check	Vendor Name	Description	Amount
03/29/2018	137107	MICHIGAN SECTION, AWWA	U.P. WATER WORKS INS- R RICHARDS	115.00
			U.P. WATER WORKS INS- T PERTILE	115.00
				<u>230.00</u>
03/29/2018	137108	MILLER-BRADFORD & RISBERG, INC	TIE-ROD END #82 BACKHOE	322.00
03/29/2018	137109	NORTHSTAR EAP	EAP SERVICES - APRIL	90.00
03/29/2018	137110	OREILLY AUTO PARTS	TOOL - DPW	29.99
03/29/2018	137111	S & M PROPERTIES, LLP	COPIER LEASE-WTR OFFICE	150.70
03/29/2018	137112	SCHOMMER, NICOLE	UB deposit refund for account: OAKE-0001	350.00
03/29/2018	137113	SOBOLEWSKI, JARED	TRAVEL EXPENSES	91.00
03/29/2018	137114	U.P.B.O.A.	UPBOA ANNUAL CONFERENCE-HEWITT	175.00
03/29/2018	137115	WANINK SALES & SERVICE, INC	14" CHOP SAW-WTR DEPT	<u>1,399.50</u>

RIVER TOTALS:

Total of 173 Disbursements:

284,733.44

Bank RVS4C SEWER SYSTEM PHASE 4 CONSTRUCTION

03/14/2018	600018	COLEMAN ENGINEERING CO. &	PHASE 4 - SEWER (DEC 31-JAN 27, '18)	<u>6,739.75</u>
------------	--------	---------------------------	--------------------------------------	-----------------

RVS4C TOTALS:

Total of 1 Disbursements:

6,739.75

Bank RVW4C WATER SYSTEM PHASE 4 CONSTRUCTION

03/14/2018	500018	COLEMAN ENGINEERING CO. &	PHASE 4 - WATER (DEC 31-JAN 27, 2018)	13,225.50
03/14/2018	500019	RUOTSALA CONCRETE CONSTRUCTION	PHASE 4 - WATER (JAN 7-FEB 3, '18)	<u>43,113.56</u>

RVW4C TOTALS:

Total of 2 Disbursements:

56,339.06

City of Ironwood, Michigan
PROJECT: City of Ironwood Phase IV Utility Project

SUMMARY OF PAYMENTS
DUE AND APPROVED BY OWNER
AT MEETING HELD
4/23/2018

The following invoices have been approved for payment:

<i>Invoices to be Paid</i>	<i>Amount Due</i>	<i>Budget Category</i>
Ruotsala Construction, LLC	\$36,282.34	Construction
Coleman Engineering Company - Invoice 30642	\$1,513.00	Engineering - Basic
Coleman Engineering Company - Invoice 30642	\$8,747.00	Engineering - Inspection
Total:	\$46,542.34	---

Ayes: _____
 Nays: _____
 Absent: _____
 Motion: Passed

By: _____
 Title: Mayor _____
 Date: April 23, 2018 _____

ESTIMATE OF FUNDS NEEDED
FOR
30-Day Period Commencing
3/4/2018
(WATER PORTION OF PROJECT - PHASE IV)

Name of Borrower: City of Ironwood, Michigan

Items		Amount of Funds
Construction:		
	Ruotsala Construction, LLC	\$36,282.34
Construction Total:		\$36,282.34
Legal/Admin:		
	City of Ironwood - Reimbursement	\$0.00
Legal/Admin Total:		\$0.00
Engineering Fees:		
	Basic:	\$1,513.00
	Inspection:	\$8,747.00
	Additional Services:	\$0.00
Engineering Fees Total:		\$10,260.00
Contingencies:		\$0.00
Advertising:		\$0.00
Total:		\$0.00
TOTAL:		\$46,542.34

Prepared by: City of Ironwood
Name of Borrower

By: Annette DaLio-Burchell, Mayor

Date: April 23, 2018

Approved By:

Date:

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-15. The time required to complete this information collection is estimated to average 1 hour per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

**COLEMAN ENGINEERING COMPANY**

635 Circle Drive
Iron Mountain, Michigan 49801
Phone: (906) 774-3440

Invoice No.: 30642

Date: March 29, 2018

To: CITY OF IRONWOOD
213 S MARQUETTE STREET
IRONWOOD, MICHIGAN 49938
ATTN: PAUL LINN, TREASURER

CEC Job No.: EC-16386	Project: Ironwood Phase 4 - Water Portion
-----------------------	---

Services from: February 25, 2018 to March 24, 2018

Basic

Engineer 6	14.50 hrs	@	\$72.00 /hr		\$	1,044.00
Technician 15	7.00 hrs	@	\$67.00 /hr			469.00

Total Billing Group	\$	1,513.00
---------------------	----	----------

Inspection

Engineer 11	14.00 hrs	@	\$102.00 /hr		\$	1,428.00
Engineer 6	63.50 hrs	@	\$72.00 /hr			4,572.00
Engineer 5	41.00 hrs	@	\$67.00 /hr			2,747.00

Total Billing Group	\$	8,747.00
---------------------	----	----------

Total Invoice Amount	\$	10,260.00
----------------------	----	-----------

Project Invoice Summary

	<u>Budget</u>	<u>Invoiced to Date</u>	<u>Remaining</u>
Basic	\$ 270,097.00	\$ 241,348.25	\$ 28,748.75
Inspection	\$ 168,942.00	\$ 96,806.25	\$ 72,135.75
Other Engineering	\$ 29,846.00	\$ 21,720.00	\$ 8,126.00
Total	\$ 468,885.00	\$ 359,874.50	\$ 109,010.50

City of Ironwood, Michigan
PROJECT: City of Ironwood Phase IV Utility Project

SUMMARY OF PAYMENTS
DUE AND APPROVED BY OWNER
AT MEETING HELD
4/23/2018

The following invoices have been approved for payment:

<i>Invoices to be Paid</i>	<i>Amount Due</i>	<i>Budget Category</i>
Coleman Engineering Company - Invoice 30641	\$2,586.00	Engineering - Basic
Total:	\$2,586.00	---

Ayes: _____
 Nays: _____
 Absent: _____
 Motion: _____ Passed _____

By: _____
 Title: Mayor _____
 Date: April 23, 2018 _____

ESTIMATE OF FUNDS NEEDED
FOR
30-Day Period Commencing
3/4/2018
(SEWER PORTION OF PROJECT - PHASE IV)

Name of Borrower: City of Ironwood, Michigan

Items	Amount of Funds
Construction:	
Ruotsala Construction, LLC	\$0.00
Construction Total:	\$0.00
Legal/Admin:	
City of Ironwood - Reimbursement	\$0.00
Legal/Admin Total:	\$0.00
Engineering Fees:	
Basic:	\$2,586.00
Inspection:	\$0.00
Additional Services:	\$0.00
Engineering Fees Total:	\$2,586.00
Contingencies:	\$0.00
Advertising:	\$0.00
Total:	\$0.00
TOTAL:	\$2,586.00

Prepared by: City of Ironwood

Name of Borrower

By:

Annette DaLio-Burchell, Mayor

Date:

April 23, 2018

Approved By:

Date:

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-15. The time required to complete this information collection is estimated to average 1 hour per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

**COLEMAN ENGINEERING COMPANY**

635 Circle Drive
Iron Mountain, Michigan 49801
Phone: (906) 774-3440

Invoice No.: 30641

Date: March 29, 2018

To: CITY OF IRONWOOD
213 S MARQUETTE STREET
IRONWOOD, MI 49938
ATTN: PAUL LINN, TREASURER

CEC Job No.: EC-16385

Project: Ironwood Phase 4 - Sewer Portion

Services from: February 25, 2018 to March 24, 2018

Basic

Engineer 11	2.00 hrs	@	\$102.00 /hr	\$	204.00
Engineer 6	27.50 hrs	@	\$72.00 /hr		1,980.00
Technician 15	6.00 hrs	@	\$67.00 /hr		402.00

Total Invoice Amount \$ 2,586.00

Project Invoice Summary

	<u>Budget</u>	<u>Invoiced to Date</u>	<u>Remaining</u>
Basic	\$ 152,332.00	\$ 128,412.75	\$ 23,919.25
Inspection	\$ 95,198.00	\$ 47,101.50	\$ 48,096.50
Other Engineering	\$ 16,854.00	\$ 13,699.75	\$ 3,154.25
Total	\$ 264,384.00	\$ 189,214.00	\$ 75,170.00

Contractor's Application for Payment No.

9

	Application Period: 3/4/2018 - 3/31/2018	Application Date: 4/23/2018
To (Owner): City of Ironwood	From (Contractor): Ruotsala Construction, LLC	Via (Engineer): Coleman Engineering Company
Project: City of Ironwood - Phase IV Utility Project	Contract: City of Ironwood - Phase III Utilities - Local	
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 16385/16386

Application For Payment Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1	\$160,676.50	
2	\$62.00	
3	\$98,794.00	-\$43,916.00
TOTALS	\$259,532.50	-\$43,916.00
NET CHANGE BY CHANGE ORDERS	\$215,616.50	

1. ORIGINAL CONTRACT PRICE.....		\$ <u>\$3,218,303.00</u>
2. Net change by Change Orders.....		\$ <u>\$215,616.50</u>
3. Current Contract Price (Line 1 ± 2).....		\$ <u>\$3,433,919.50</u>
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate).....		\$ <u>\$2,168,515.28</u>
5. RETAINAGE:		
a. 5% X \$2,168,515.28 Work Completed.....		\$ <u>\$108,425.76</u>
b. 5% X Stored Material.....		\$ _____
c. Total Retainage (Line 5a + Line 5b).....		\$ <u>\$108,425.76</u>
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....		\$ <u>\$2,060,089.52</u>
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....		\$ <u>\$2,023,807.17</u>
8. AMOUNT DUE THIS APPLICATION.....		\$ <u>\$36,282.34</u>
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above).....		\$ <u>\$1,373,829.98</u>

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: _____ Date: 4/23/2018

Payment of: \$ _____ \$36,282.34
(Line 8 or other - attach explanation of the other amount)

is recommended by: _____ 4/23/2018
(Engineer) (Date)

Payment of: \$ _____ \$36,282.34
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ 4/23/2018
(Owner) (Date)

Approved by: _____
Funding Agency (if applicable) (Date)

Endorsed by the Construction Specifications Institute.

City of Ironwood, Michigan
City of Ironwood - Phase IV Utility Project
CEC Project No. 16385/16386

Pay Request No. 9
Ruotsala Construction, LLC
E5299 Hannu Road
Ironwood, MI 49938

WATER AND SEWER BREAKDOWN

No.	Item	Water Portion	Sewer Portion	TOTAL
1	Original Contract Price	\$1,936,904.50	\$1,281,398.50	\$3,218,303.00
2	Change Orders	\$183,521.25	\$32,095.25	\$215,616.50
3	Revised Contract Price	\$2,120,425.75	\$1,313,493.75	\$3,433,919.50
4A	Total Work Completed	\$1,395,775.11	\$772,740.17	\$2,168,515.28
4B	Total Stored Materials	\$0.00	\$0.00	\$0.00
4	Total Completed and Stored to Date	\$1,395,775.11	\$772,740.17	\$2,168,515.28
5A	Retainage (Work Complete)	\$69,788.76	\$38,637.01	\$108,425.76
5B	Retainage (Stored Materials)	\$0.00	\$0.00	\$0.00
5C	Total Retainage	\$69,788.76	\$38,637.01	\$108,425.76
6	Amount Eligible to Date	\$1,325,986.35	\$734,103.16	\$2,060,089.52
7	Previous Payments	\$1,289,704.01	\$734,103.16	\$2,023,807.17
8	Amount Due This Application	\$36,282.34	\$0.00	\$36,282.34

Construction Pay Estimate Amount Balance Report

Estimate: 9

Contract: .16385/86, Phase IV Water & Sewer Utility Project

Item Description	Item Code	Prop. Line	Project	Category	Authorized Quantity	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
_ 101. 6-Inch Watermain	8237001	0205	16385/86	0001	15.000		0.000			37.00000	
_ 102. 8-Inch Watermain	8237001	0210	16385/86	0001	6,129.000		4,722.000	4,722.000	77%	40.00000	\$188,880.00
_ 103. 12-Inch Watermain	8237001	0215	16385/86	0001	228.000		146.000	146.000	64%	55.00000	\$8,030.00
_ 104. 16-Inch Watermain	8237001	0220	16385/86	0001	4,961.000	116.000	4,781.500	4,781.500	96%	100.00000	\$478,150.00
_ 105. 16-Inch Watermain - Special	8237001	0225	16385/86	0001	540.000		466.000	466.000	86%	70.00000	\$32,620.00
_ 106. 8-Inch Gate Valve & Box	8237050	0260	16385/86	0001	20.000		16.000	16.000	80%	1,600.00000	\$25,600.00
_ 107. 12-Inch Gate Valve & Box	8237050	0265	16385/86	0001	11.000		9.000	9.000	82%	2,800.00000	\$25,200.00
_ 108. 16-Inch Butterfly Valve & Box	8237050	0270	16385/86	0001	7.000		5.000	5.000	71%	6,500.00000	\$32,500.00
_ 109. Gate Box, Reconstruct, Case 1	8237050	0275	16385/86	0001	5.000		0.000			1,000.00000	
_ 110. 8 x 8 x 6 Tee	8237050	0280	16385/86	0001	18.000		12.000	12.000	67%	400.00000	\$4,800.00
_ 111. 8 x 8 x 8 Tee	8237050	0285	16385/86	0001	6.000		5.000	5.000	83%	300.00000	\$1,500.00
_ 112. 12 x 12 x 6 Tee	8237050	0290	16385/86	0001	4.000		4.000	4.000	100%	425.00000	\$1,700.00
_ 113. 12 x 12 x 8 Tee	8237050	0295	16385/86	0001	1.000		1.000	1.000	100%	450.00000	\$450.00
_ 114. 12 x 12 x 12 Tee	8237050	0300	16385/86	0001	3.000		1.000	1.000	33%	525.00000	\$525.00
_ 115. 16 x 16 x 6 Tee	8237050	0305	16385/86	0001	1.000		1.000	1.000	100%	650.00000	\$650.00
_ 116. 16 x 16 x 12 Tee	8237050	0310	16385/86	0001	1.000		0.000			1,000.00000	
_ 117. 16 x 16 x 16 Tee	8237050	0315	16385/86	0001	3.000		3.000	3.000	100%	1,100.00000	\$3,300.00
_ 118. 12 x 8 x 12 x 8 Cross	8237050	0320	16385/86	0001	2.000		2.000	2.000	100%	525.00000	\$1,050.00
_ 119. 8 x 6 Reducer	8237050	0325	16385/86	0001	3.000		2.000	2.000	67%	200.00000	\$400.00
_ 120. 12 x 8 Reducer	8237050	0330	16385/86	0001	2.000		1.000	1.000	50%	300.00000	\$300.00
_ 121. 8-Inch Cap/Plug	8237050	0335	16385/86	0001	3.000		3.000	4.000	133%	150.00000	\$450.00
Quantity Withheld: 1.000											
_ 122. 8-Inch 45° Bend	8237050	0340	16385/86	0001	10.000		10.000	10.000	100%	250.00000	\$2,500.00
_ 123. 8-Inch 11.25° Bend	8237050	0345	16385/86	0001	5.000		3.000	3.000	60%	250.00000	\$750.00
_ 124. 12-Inch 45° Bend	8237050	0350	16385/86	0001	3.000		2.000	2.000	67%	375.00000	\$750.00
_ 125. 12-Inch 11.25° Bend	8237050	0355	16385/86	0001	1.000		0.000			300.00000	

Construction Pay Estimate Amount Balance Report

Estimate: 9

Item Description	Item Code	Prop. Line	Project	Category	Authorized Quantity	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
_ 126. 16-Inch 45° Bend	8237050	0360	16385/86	0001	2.000		2.000	3.000	150%	700.00000	\$1,400.00
Quantity Withheld: 1.000											
_ 127. 16-Inch 11.25° Bend	8237050	0365	16385/86	0001	1.000		1.000	1.000	100%	700.00000	\$700.00
_ 128. Steel Casing Pipe, 30-Inch, Jacked- In-Place	8237001	0230	16385/86	0001	96.500		96.500	96.500	100%	200.00000	\$19,300.00
_ 129. Line Stops - 6	8237050	0370	16385/86	0001	0.000		0.000			5,000.00000	
_ 130. Line Stops - 16	8237050	0375	16385/86	0001	3.000		1.000	1.000	33%	15,000.00000	\$15,000.00
_ 131. Air Relief Vault	8237050	0380	16385/86	0001	3.000	1.000	3.000	3.000	100%	5,000.00000	\$15,000.00
_ 132. Marker Post	8237050	0385	16385/86	0001	39.000		0.000			50.00000	
_ 133. 1-Inch Corporation Stop	8237050	0390	16385/86	0001	74.000	1.000	50.000	50.000	68%	125.00000	\$6,250.00
_ 134. 1-Inch Curb Stop & Box	8237050	0395	16385/86	0001	69.000	1.000	50.000	50.000	72%	200.00000	\$10,000.00
_ 135. 1-Inch Type K Copper Service	8237001	0235	16385/86	0001	1,703.000	26.000	1,405.000	1,405.000	83%	25.00000	\$35,125.00
_ 136. 6 x 12 Grade Offset Adapter	8237050	0400	16385/86	0001	5.000		3.000	3.000	60%	200.00000	\$600.00
_ 137. 6-Inch Ductile Iron Hydrant Lead	8237001	0240	16385/86	0001	180.000		148.500	148.500	83%	35.00000	\$5,197.50
_ 138. Fire Hydrant Assembly	8237050	0405	16385/86	0001	18.000		16.000	16.000	89%	4,500.00000	\$72,000.00
_ 139. Fire Hydrant Assembly - Special	8237050	0410	16385/86	0001	1.000		1.000	1.000	100%	5,500.00000	\$5,500.00
_ 140. Salvage Existing Hydrant	8237050	0415	16385/86	0001	8.000		7.000	7.000	88%	200.00000	\$1,400.00
_ 141. Connect to Existing 6 Watermain	8237050	0420	16385/86	0001	3.000		2.000	2.000	67%	1,000.00000	\$2,000.00
_ 142. Connect to Existing 8 Watermain	8237050	0425	16385/86	0001	3.000		1.000	1.000	33%	1,100.00000	\$1,100.00
_ 143. Connect to Existing 12 Watermain	8237050	0430	16385/86	0001	14.000		12.000	12.000	86%	1,200.00000	\$14,400.00
_ 144. Connect to Existing 16 Watermain	8237050	0435	16385/86	0001	7.000		5.000	5.000	71%	2,000.00000	\$10,000.00
_ 145. Remove Existing 16 Cap	8237050	0440	16385/86	0001	1.000		1.000	1.000	100%	100.00000	\$100.00

Construction Pay Estimate Amount Balance Report

Estimate: 9

Item Description	Item Code	Prop. Line	Project	Category	Authorized Quantity	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
_ 146. Rock Excavation	2057021	0005	16385/86	0001	970.000		970.000	1,178.750	122%	35.00000	\$33,950.00
Quantity Withheld: 208.750											
_ 147. Special Backfill	2067021	0020	16385/86	0001	250.000		0.000			10.00000	
_ 148. Stone Refill (MDOT 6A)	2067021	0025	16385/86	0001	370.000		5.510	5.510	1%	25.00000	\$137.75
_ 149. Utility Exploration	8237050	0445	16385/86	0001	45.000		7.000	7.000	16%	250.00000	\$1,750.00
_ 150. Insulation	8237010	0255	16385/86	0001	1,148.000		208.000	208.000	18%	1.00000	\$208.00
_ 151. TransCanada/Great Lakes Gas Pipeline Crossing	8237051	0450	16385/86	0001	1.000		0.620	0.620	62%	80,000.00000	\$49,600.00
_ 152. Stream Crossing	8237051	0455	16385/86	0001	1.000		1.000	1.000	100%	6,500.00000	\$6,500.00
_ 153. CN Railroad Crossing	8237051	0460	16385/86	0001	1.000		1.000	1.000	100%	10,000.00000	\$10,000.00
_ 154. Maintain City Water Supply	8237051	0465	16385/86	0001	1.000		0.500	0.500	50%	10,000.00000	\$5,000.00
_ 155. 2-Inch Corporation Stop	8237050	0860	16385/86	0001	4.000	3.000	4.000	4.000	100%	900.00000	\$3,600.00
_ 156. 2-Inch Curb Stop & Box	8237050	0865	16385/86	0001	5.000	3.500	4.500	4.500	90%	900.00000	\$4,050.00
_ 157. 2-Inch Type K Copper	8237001	0870	16385/86	0001	28.000	17.000	25.000	25.000	89%	60.00000	\$1,500.00
_ 158. 24" Hydrant Extension	8237050	0875	16385/86	0001	2.000	1.000	2.000	2.000	100%	1,541.00000	\$3,082.00
_ 159. PRV Vault	8237050	0880	16385/86	0001	1.000	1.000	1.000	1.000	100%	5,000.00000	\$5,000.00
_ 200. 8 SDR 35 PVC Gravity Sewer	4027001	0605	16385/86	0002	9,515.000		6,186.500	6,186.500	65%	50.00000	\$309,325.00
_ 201. 10 SDR 35 PVC Gravity Sewer	4027001	0610	16385/86	0002	526.000		510.500	510.500	97%	39.00000	\$19,909.50
_ 202. 4' Diameter Standard Manhole & Cover (VF)	4027001	0615	16385/86	0002	345.300		207.270	207.270	60%	300.00000	\$62,181.00
_ 203. Connect to Existing Sewer	4027050	0635	16385/86	0002	9.000		9.000	9.000	100%	800.00000	\$7,200.00
_ 204. 6 SDR 35 PVC Sewer Lateral	4027001	0620	16385/86	0002	3,902.000		1,822.500	1,822.500	47%	30.00000	\$54,675.00
_ 205. Connect to Existing Sewer Lateral	4027050	0640	16385/86	0002	84.000		50.000	50.000	60%	100.00000	\$5,000.00
_ 206. 6 x 8 Sanitary Sewer Wye	4027050	0645	16385/86	0002	86.000		56.000	56.000	65%	100.00000	\$5,600.00
_ 207. Sanitary Sewer Lateral Cleanout	4027050	0650	16385/86	0002	23.000		4.000	4.000	17%	500.00000	\$2,000.00

Contract: .16385/86

Estimate: 9

Page 3 of 9

Construction Pay Estimate Amount Balance Report

Estimate: 9

Item Description	Item Code	Prop. Line	Project	Category	Authorized Quantity	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
_ 208. Cap Sewer Main - 8-Inch	4027050	0655	16385/86	0002	2.000		0.000			200.00000	
_ 209. Rock Excavation	2057021	0470	16385/86	0002	630.000		630.000	654.670	104%	1.00000	\$630.00
Quantity Withheld: 24.670											
_ 210. Special Backfill	2067021	0485	16385/86	0002	250.000		0.000			10.00000	
_ 211. Stone Refill (MDOT 6A)	2067021	0490	16385/86	0002	370.000		58.400	58.400	16%	25.00000	\$1,460.00
_ 212. Utility Exploration	8237050	0820	16385/86	0002	14.000		4.000	4.000	29%	250.00000	\$1,000.00
_ 213. Insulation	8237010	0815	16385/86	0002	320.000		0.000			1.00000	
_ 214. Culvert, HDPE, 24-Inch	4017001	0540	16385/86	0002	100.000		68.000	68.000	68%	40.00000	\$2,720.00
_ 215. Culvert, HDPE, 30-Inch	4017001	0545	16385/86	0002	220.000		185.000	185.000	84%	45.00000	\$8,325.00
_ 216. Culvert End Section, 24-Inch	4017050	0580	16385/86	0002	7.000		5.000	5.000	71%	250.00000	\$1,250.00
_ 217. Culvert End Section, 30-Inch	4017050	0585	16385/86	0002	5.000		5.000	5.000	100%	300.00000	\$1,500.00
_ 218. 12-Inch HDPE Storm Sewer	4017001	0550	16385/86	0002	1,278.000		1,097.500	1,097.500	86%	25.00000	\$27,437.50
_ 219. 15-Inch HDPE Storm Sewer	4017001	0555	16385/86	0002	861.000		858.000	858.000	99%	30.00000	\$25,740.00
_ 220. 18-Inch HDPE Storm Sewer	4017001	0560	16385/86	0002	976.000		909.000	909.000	93%	31.00000	\$28,179.00
_ 221. 24-Inch HDPE Storm Sewer	4017001	0565	16385/86	0002	494.000		494.000	494.000	100%	40.00000	\$19,760.00
_ 222. 30-Inch HDPE Storm Sewer	4017001	0570	16385/86	0002	764.000		742.000	742.000	97%	42.00000	\$31,164.00
_ 223. Storm Sewer Catch Basin, 2' Diameter	4017050	0590	16385/86	0002	19.000		16.000	16.000	84%	1,500.00000	\$24,000.00
_ 224. Storm Sewer Catch Basin, 4' & 5' Diameter	4017050	0595	16385/86	0002	24.000		21.000	21.000	88%	2,300.00000	\$48,300.00
_ 225. Connect to Existing Storm Sewer	4017050	0600	16385/86	0002	2.000		1.000	1.000	50%	700.00000	\$700.00
_ 226. Ditch Cleanout	4017001	0575	16385/86	0002	945.000		945.000	985.000	104%	4.00000	\$3,780.00
Quantity Withheld: 40.000											
_ 227. Riprap, Heavy	8137011	0780	16385/86	0002	160.000		87.500	87.500	55%	50.00000	\$4,375.00
_ 228. Video Taping Sewer & Culvert Pipe	4027001	0625	16385/86	0002	14,448.000		0.000			1.50000	
_ 229. Sewer Bulkhead - Through 18	4027050	0660	16385/86	0002	105.000		26.000	26.000	25%	250.00000	\$6,500.00

Construction Pay Estimate Amount Balance Report

Estimate: 9

Item Description	Item Code	Prop. Line	Project	Category	Authorized Quantity	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
_ 230. Sewer Bulkhead - Over 18	4027050	0665	16385/86	0002	25.000		2.000	2.000	8%	300.00000	\$600.00
_ 231. Non-Structural Flowable Fill	4027021	0630	16385/86	0002	16.000		0.000			200.00000	
_ 300. Slope Restoration, Type A	8167011	0185	16385/86	0001	25,325.000		577.200	577.200	2%	0.50000	\$288.60
_ 300. Slope Restoration, Type A	8167011	0785	16385/86	0002	17,661.000		2,079.300	2,079.300	12%	0.50000	\$1,039.65
_ 301. Slope Restoration, Type B	8167011	0190	16385/86	0001	1,073.000		310.000	310.000	29%	1.00000	\$310.00
_ 301. Slope Restoration, Type B	8167011	0790	16385/86	0002	373.000		234.500	234.500	63%	1.00000	\$234.50
_ 302. Wetland Restoration	8167011	0195	16385/86	0001	5,210.000		0.000			1.00000	
_ 302. Wetland Restoration	8167011	0795	16385/86	0002	0.000		0.000			1.00000	
_ 303. Sidewalk, Concrete, 4-Inch	8037010	0120	16385/86	0001	5,258.000		0.000			4.00000	
_ 303. Sidewalk, Concrete, 4-Inch	8037010	0715	16385/86	0002	1,752.000		0.000			4.00000	
_ 304. Sidewalk, Removal	8037010	0125	16385/86	0001	1,276.550		1,276.550	1,276.550	100%	5.00000	\$6,382.75
_ 304. Sidewalk, Removal	8037010	0720	16385/86	0002	1,165.450		1,165.450	1,165.450	100%	5.00000	\$5,827.25
_ 305. Driveway, Non-Reinf. Concrete, 6-Inch	8037010	0130	16385/86	0001	237.000		0.000			50.00000	
_ 305. Driveway, Non-Reinf. Concrete, 6-Inch	8037010	0725	16385/86	0002	78.000		0.000			50.00000	
_ 306. Detectable Warning Surface	8037001	0115	16385/86	0001	10.000		0.000			100.00000	
_ 306. Detectable Warning Surface	8037001	0710	16385/86	0002	10.000		0.000			100.00000	
_ 307. Curb & Gutter, Conc, Det C-2	6027001	0105	16385/86	0001	4,303.000		0.000			14.00000	
_ 307. Curb & Gutter, Conc, Det C-2	6027001	0700	16385/86	0002	1,434.000		0.000			14.00000	
_ 308. Curb Sloped, HMA	6027001	0110	16385/86	0001	188.000		0.000			8.00000	
_ 308. Curb Sloped, HMA	6027001	0705	16385/86	0002	62.000		0.000			8.00000	
_ 309. Underdrain, Subgrade, 4-Inch	4047001	0075	16385/86	0001	1,125.000		0.000			3.00000	
_ 309. Underdrain, Subgrade, 4-Inch	4047001	0670	16385/86	0002	375.000		0.000			3.00000	

Construction Pay Estimate Amount Balance Report

Estimate: 9

Item Description	Item Code	Prop. Line	Project	Category	Authorized Quantity	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
_ 310. Underdrain, Subgrade, Open-Graded, 4-Inch	4047001	0080	16385/86	0001	2,175.000		0.000			4.00000	
_ 310. Underdrain, Subgrade, Open-Graded, 4-Inch	4047001	0675	16385/86	0002	725.000		0.000			4.00000	
_ 311. HMA (4E1, Leveling, 220#/SYD)	5017011	0090	16385/86	0001	15,013.000		0.000			7.00000	
_ 311. HMA (4E1, Leveling, 220#/SYD)	5017011	0685	16385/86	0002	4,611.000		0.000			7.00000	
_ 312. HMA (5E1, Surface, 165#/SYD)	5017011	0095	16385/86	0001	15,013.000		0.000			4.50000	
_ 312. HMA (5E1, Surface, 165#/SYD)	5017011	0690	16385/86	0002	4,611.000		0.000			4.50000	
_ 313. HMA (5E1, Driveway, 275#/SYD)	5017011	0100	16385/86	0001	972.000		0.000			15.00000	
_ 313. HMA (5E1, Driveway, 275#/SYD)	5017011	0695	16385/86	0002	324.000		241.500	241.500	75%	15.00000	\$3,622.50
_ 314. Subgrade Undercutting, Type III	2057021	0010	16385/86	0001	1,000.000		0.000			25.00000	
_ 314. Subgrade Undercutting, Type III	2057021	0475	16385/86	0002	1,000.000		0.000			25.00000	
_ 315. Earth Excavation	2057021	0015	16385/86	0001	5,030.000		2,874.500	2,874.500	57%	5.50000	\$15,809.75
_ 315. Earth Excavation	2057021	0480	16385/86	0002	5,030.000		2,874.500	2,874.500	57%	5.50000	\$15,809.75
_ 316. Aggregate Base, 9-Inch	3027011	0055	16385/86	0001	16,098.000		8,415.000	8,415.000	52%	5.75000	\$48,386.26
_ 316. Aggregate Base, 9-Inch	3027011	0520	16385/86	0002	5,366.000		3,004.000	3,004.000	56%	5.75000	\$17,273.02
_ 317. Aggregate Base, 4-Inch	3027011	0060	16385/86	0001	958.000		890.000	890.000	93%	4.00000	\$3,560.00
_ 317. Aggregate Base, 4-Inch	3027011	0525	16385/86	0002	320.000		296.500	296.500	93%	4.00000	\$1,186.00
_ 318. Aggregate Surface, 8-Inch	3067011	0065	16385/86	0001	4,897.000		1,307.600	1,307.600	27%	5.00000	\$6,538.00
_ 318. Aggregate Surface, 8-Inch	3067011	0530	16385/86	0002	1,632.000		1,018.100	1,018.100	62%	5.00000	\$5,090.50
_ 319. Shoulder, Class II, 4-Inch	3077011	0070	16385/86	0001	610.000		0.000			4.00000	
_ 319. Shoulder, Class II, 4-Inch	3077011	0535	16385/86	0002	203.000		0.000			4.00000	

Construction Pay Estimate Amount Balance Report

Estimate: 9

Item Description	Item Code	Prop. Line	Project	Category	Authorized Quantity	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
_ 320. Traffic Maintenance	8127051	0180	16385/86	0001	0.500		0.000			10,000.00000	
_ 320. Traffic Maintenance	8127051	0775	16385/86	0002	0.500		0.100	0.100	20%	10,000.00000	\$1,000.00
_ 321. Pavt. Mrkg, Waterborne, 4-Inch, White	8117001	0145	16385/86	0001	55.000		0.000			1.00000	
_ 321. Pavt. Mrkg, Waterborne, 4-Inch, White	8117001	0740	16385/86	0002	55.000		0.000			1.00000	
_ 322. Pavt. Mrkg, Waterborne, 6-Inch, White	8117001	0150	16385/86	0001	1,153.000		0.000			1.00000	
_ 322. Pavt. Mrkg, Waterborne, 6-Inch, White	8117001	0745	16385/86	0002	1,152.000		0.000			1.00000	
_ 323. Pavt. Mrkg, Waterborne, 4-Inch, Yellow	8117001	0155	16385/86	0001	1,137.000		0.000			1.00000	
_ 323. Pavt. Mrkg, Waterborne, 4-Inch, Yellow	8117001	0750	16385/86	0002	1,138.000		0.000			1.00000	
_ 324. Pavt. Mrkg, Waterborne, 18-Inch, Stop Bar	8117001	0160	16385/86	0001	24.000		0.000			10.00000	
_ 324. Pavt. Mrkg, Waterborne, 18-Inch, Stop Bar	8117001	0755	16385/86	0002	0.000		0.000			10.00000	
_ 325. Pavt. Mrkg, Waterborne, Only	8117050	0165	16385/86	0001	2.000		0.000			150.00000	
_ 325. Pavt. Mrkg, Waterborne, Only	8117050	0760	16385/86	0002	0.000		0.000			150.00000	
_ 326. Pavt. Mrkg, Waterborne, Lt Turn Arrow Sym	8117050	0170	16385/86	0001	1.000		0.000			200.00000	
_ 326. Pavt. Mrkg, Waterborne, Lt Turn Arrow Sym	8117050	0765	16385/86	0002	0.000		0.000			200.00000	
_ 327. Pavt. Mrkg, Waterborne, Rt Turn Arrow Sym	8117050	0175	16385/86	0001	1.000		0.000			200.00000	
_ 327. Pavt. Mrkg, Waterborne, Rt Turn Arrow Sym	8117050	0770	16385/86	0002	0.000		0.000			200.00000	
_ 328. Erosion Control, Check Dam, Stone	2087050	0035	16385/86	0001	8.000		0.000			75.00000	

Construction Pay Estimate Amount Balance Report

Estimate: 9

Item Description	Item Code	Prop. Line	Project	Category	Authorized Quantity	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
_ 328. Erosion Control, Check Dam, Stone	2087050	0500	16385/86	0002	7.000		6.000	6.000	86%	75.00000	\$450.00
_ 329. Erosion Control, Sediment Basin	2087050	0040	16385/86	0001	2.000		0.000			100.00000	
_ 329. Erosion Control, Sediment Basin	2087050	0505	16385/86	0002	3.000		0.000			100.00000	
_ 330. Erosion Control, Silt Fence	2087001	0030	16385/86	0001	655.000		655.000	655.000	100%	1.00000	\$655.00
_ 330. Erosion Control, Silt Fence	2087001	0495	16385/86	0002	170.000		18.000	18.000	11%	1.00000	\$18.00
_ 331. Erosion Control, Inlet Protection, Fabric Drop	2087050	0045	16385/86	0001	0.000		0.000			25.00000	
_ 331. Erosion Control, Inlet Protection, Fabric Drop	2087050	0510	16385/86	0002	55.000		16.000	16.000	29%	25.00000	\$400.00
_ 332. Tree Removal, 12 and Bigger	2087050	0050	16385/86	0001	17.000		17.000	17.000	100%	300.00000	\$5,100.00
_ 332. Tree Removal, 12 and Bigger	2087050	0515	16385/86	0002	17.000		17.000	17.000	100%	300.00000	\$5,100.00
_ 333. Fence, Moving	8087001	0140	16385/86	0001	30.000		0.000			35.00000	
_ 333. Fence, Moving	8087001	0735	16385/86	0002	0.000		0.000			35.00000	
_ 334. Underdrain Outlet, 4-Inch	4047050	0085	16385/86	0001	10.000		0.000			10.00000	
_ 334. Underdrain Outlet, 4-Inch	4047050	0680	16385/86	0002	10.000		0.000			10.00000	
_ 335. Post, Mailbox	8077050	0135	16385/86	0001	4.000		0.000			400.00000	
_ 335. Post, Mailbox	8077050	0730	16385/86	0002	2.000		0.000			400.00000	
_ 336. Watering	8167052	0200	16385/86	0001	750.000		0.000			1.00000	
_ 336. Watering	8167052	0800	16385/86	0002	250.000		0.000			1.00000	
_ 337. Removing Out of Service Pipeline	8237001	0245	16385/86	0001	945.000		945.000	945.000	100%	3.00000	\$2,835.00
_ 337. Removing Out of Service Pipeline	8237001	0805	16385/86	0002	324.000		255.000	255.000	79%	3.00000	\$765.00
_ 338. Curb and Gutter, Rem	8237001	0250	16385/86	0001	4,722.000		4,722.000	4,722.000	100%	6.00000	\$28,332.00
_ 338. Curb and Gutter, Rem	8237001	0810	16385/86	0002	1,498.000		1,498.000	1,498.000	100%	6.00000	\$8,988.00

Contract: .16385/86

Estimate: 9

Page 8 of 9

Construction Pay Estimate Amount Balance Report

Estimate: 9

Item Description	Item Code	Prop. Line	Project	Category	Authorized Quantity	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
_ 339. Slope Restoration, Type C	8167011	0825	16385/86	0001	700.000		0.000			3.75000	
_ 339. Slope Restoration, Type C	8167011	0830	16385/86	0002	700.000		700.000	784.200	112%	3.75000	\$2,625.00
Quantity Withheld: 84.200											
_ 340. Erosion Control, Erosion Log	2087001	0850	16385/86	0001	3,500.000	2,831.000	3,500.000	3,969.000	113%	1.74000	\$6,090.00
Quantity Withheld: 469.000											
_ 341. Clearing & Grubbing	2017012	0855	16385/86	0001	1.000		1.000	1.000	100%	6,500.00000	\$6,500.00
_ 342. Wetland Matting - Wetland A	2087001	0885	16385/86	0001	357.000		0.000			97.00000	
_ 343. Wetland Matting - Wetland B	2087001	0890	16385/86	0001	136.000		60.000	60.000	44%	97.00000	\$5,820.00
_ 344. Wetland Matting - Wetland C	2087001	0895	16385/86	0001	320.000		248.000	248.000	78%	97.00000	\$24,056.00
_ 345. Wetland Matting - Wetland D	2087001	0900	16385/86	0001	84.000		84.000	84.000	100%	97.00000	\$8,148.00
_ 346. Wetland Matting - Wetland E	2087001	0905	16385/86	0001	718.000		718.000	718.000	100%	97.00000	\$69,646.00
_ 347. Wetland Matting - Wetland F	2087001	0910	16385/86	0001	265.000		265.000	265.000	100%	22.50000	\$5,962.50
_ 348. Wetland Matting - Wetland G	2087001	0915	16385/86	0001	90.000		90.000	90.000	100%	20.00000	\$1,800.00

Percentage of Contract Completed(curr): 63%
 (total paid to date / total of all authorized work)

Total Amount Paid This Estimate: \$35,911.94

Total Amount Paid To Date: \$2,168,515.28

Retainage to Date:	\$108,425.76
Amount Eligible to Date:	\$2,060,089.52
Previous Payments:	\$2,023,807.17
Amount Due:	\$36,282.34

Memo

To: City Commission

From: Paul Linn, Finance Director/Treasurer

Date: 4/23/2018

Re: Letter of Agreement – AFSCME Local 1538

The current Collective Bargaining Agreement (CBA) between the City and AFSCME Local 1538 provides for the facilitation of a Health Care Savings Program (HCSP), to be administered by Municipal Employees' Retirement System (MERS). This is for AFCSME union employees that are not eligible for retiree health insurance through the City's group plan. The HCSP provides a tax-free medical savings account for covering the costs of post-employment medical expenses.

The CBA language currently allows for an annual leave conversion not to exceed eight (8) hours. The letter of agreement adds a mandatory salary reduction of 1% (deducted bi-weekly) that will also be transferred to each of the eligible employee's HCSP. The concept of a mandatory salary reduction was discussed and agreed upon during negotiations. However, the details were not finalized. The details have since been finalized and need to be added to the CBA so that a MERS participation agreement can be approved. Once the participation agreement is approved, a HCSP will be opened for each eligible employee and begin to be funded.

The AFSCME Union has approved and signed the Letter of Agreement. It is my recommendation that the City Commission do the same.

**LETTER OF AGREEMENT BETWEEN THE
CITY OF IRONWOOD AND CITY OF IRONWOOD EMPLOYEES'
LOCAL 1538, MICHIGAN COUNCIL 25 AFSCME, AFL-CIO**

This Letter of Agreement ("Letter") is entered into this 23rd day of April 2018, by and between the City of Ironwood ("Employer") and the City of Ironwood Employees' Local 1538, Michigan Council 25 AFSCME, AFL-CIO ("Union").

The purpose of this Letter of Agreement is to amend the Collective Bargaining Agreement between Employer and Union with effective date of July 1, 2017 and termination date of June 30, 2019 ("Agreement"). The purpose of the amendment is to amend Appendix A.4, adding a mandatory salary reduction of 1%.


The parties agree to amend the Agreement as follows:


Appendix A.4 is amended to include the following sentence:


The MERS Participation Agreement will also include a mandatory salary reduction (Before-Tax) Contribution of 1% of gross wages (deducted bi-weekly).

IN WITNESS WHEREOF, the parties hereto have executed this Letter of Agreement as of the date indicated above.

FOR THE UNION:

 4/12/18

President Local 1538
 4/12/18

Member
 4/12/18

Council 25, AFSCME

FOR THE EMPLOYER:

Mayor

Commissioner

City Manager

Memo

To: City Commission

From: Paul Linn, Finance Director/Treasurer

Date: 4/23/2018

Re: MERS Health Care Savings Program Participation Agreements

The MERS Health Care Savings Program (HCSP) is designed to help employees prepare for the costs of health care after they leave the City, with an invested account that they manage. The HCSP provides a tax-free medical savings account for covering the costs of post-employment medical expenses.

Following are HCSP Participation Agreements for three (3) different groups/divisions. Employees in these divisions are not eligible for retiree health insurance through the City's group plan. The agreement for the AFSCME group is a new division, while the other two agreements are amending current divisions.

- 1) AFSCME Union employees hired after 3/1/04: This agreement establishes a new division for AFSCME employees who are not eligible for retiree health insurance through the City's group plan. The provisions have been approved by the AFSCME Union.
- 2) Non-union (full-time) hired after 10/31/09 (except Library, Civic Center and Ironwood Housing Commission): This agreement amends the current division by removing the requirement for leave conversion at retirement. It also adds a mandatory salary reduction of \$20 (deducted bi-weekly). Non-union employees in this division agree with the changes.
- 3) City Manager: This agreement amends the current division to bring it in line with the City Manager's current employment agreement.

It is my recommendation that the City Commission approve all three of the aforementioned MERS HCSP Participation Agreements.

MERS Health Care Savings Program Participation Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.2308 | Fax 517.703.9707

www.mersofmich.com

I. PARTICIPATING EMPLOYER

Employer Name: Ironwood City Commission
(Name of municipality or court)

Municipality Number: 2706 **Division Number:** _____

II. EFFECTIVE DATE

1. If this is the initial Participation Agreement relating to the MERS Health Care Savings Program for this covered group, the effective date of the program here adopted shall be:
05/01/2018
(Date)

2. If this is an amendment and restatement of an existing Participation Agreement relating to the MERS Health Care Savings Program for this covered group, the effective date of this amendment and restatement shall be effective: _____
(Date)

The original Health Care Savings Program was effective: _____
(Date)

Note: You only need to mark **changes** to your plan throughout the remainder of this Agreement.

III. COVERED EMPLOYEE GROUPS

A participating Employer may cover all of its employee groups, bargaining units or personnel/ employee classifications ("Covered Group"), in Health Care Savings Program. **Contributions shall be made on the same basis within each Covered Group identified by this agreement, and remitted as directed by the Program Administrator.** If the Employer has varying coverage or contribution structures between groups, a separate agreement will need to be completed for each covered group. This agreement encompasses the following group(s):

AFSCME Union employees hired after 3/1/04
(Name/s of HCSP covered group/s)

IV. ELIGIBLE EMPLOYEES

Only Employees of a "municipality" may be covered by the Health Care Savings Program Participation Agreement. Independent contractors may not participate in the Health Care Savings Program.

The Employer shall provide MERS with the name, address, Social Security Number, and date of birth for each Eligible Employee, as defined by the Participation Agreement.

MERS Health Care Savings Program Participation Agreement

V. EMPLOYER CONTRIBUTIONS TO THE HEALTH CARE SAVINGS PROGRAM

The Participating Employer hereby elects to make contributions to the Trust. Contributions shall be made on the same basis within each Covered Group specified in this agreement, and remitted to MERS as directed by the Employer, to be credited to the individual accounts of Eligible Employees as follows:

Check one or more (A, B, and/or C):

- A. ☐ **Basic Employer (Before-Tax) Contributions.** Before-tax employer contributions may be made as a percentage of salary and/or by a specified dollar amount. Identify below the basic employer contribution formula to be applied to the covered groups within the Health Care Savings Program identified in this agreement.

Contribution structure (specify):

Vesting Cycle For Basic Employer Contributions Only. The employer contributions identified in this Participation Agreement are subject to the following vesting cycle.

- ☐ Immediate Vesting upon Participation
- ☐ Cliff Vesting: The participant is 100% vested upon _____ year(s).
(Stated years)
- ☐ Graded Vesting Percentage per year of service: Employers can select the percentage of vesting with the corresponding years of service:

Years of Service	Percent Vested
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	100%

FORFEITURE PROVISION. Upon separation from service with the Employer prior to meeting the required vesting schedule set out above or in the event a Participant dies without Dependent(s) and/or a named Beneficiary, a Participant's account assets shall:

Check only one:

- ☒ Remain in the HCSP sub-trust to be reallocated among all Plan participants equally
- ☐ Remain in the HCSP sub-trust to be used to offset future Employer Contributions
- ☐ Be transferred to the Retiree Health Funding Vehicle ("RHFV")

MERS Health Care Savings Program Participation Agreement

- B. ☒ **Mandatory Salary Reduction (Before-Tax) Contributions.** Before-tax Employer Contributions to the Health Care Savings Program Sub-Trust shall be made that represent a mandatory salary reduction resulting from collective bargaining or the establishment of a personnel policy. These reductions may be made as a percentage of salary or a specific dollar amount.

Contribution structure (specify):

1% of gross wages (deducted bi-weekly)

- C. ☒ **Mandatory Leave Conversion (Before-Tax) Contributions.** Before-tax Employer Contributions to the Health Care Savings Program Sub-Trust shall be made that represent a mandatory conversion of accrued leave including, but not limited to vacation, holiday, sick leave, or severance amounts otherwise paid out, to a cash contribution. These contributions may be calculated as a percentage of accrued leave or a specific dollar amount representing the accrued leave. Leave conversions may be made on an annual basis or at separation from service, or at such other time as the Employer indicates. *(Note: The leave conversion program shall not permit employees the option of receiving cash in lieu of the employer contribution.)*

Check one or more:

- | | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | As of <u>June 30 (annually)</u> , _____ % of <u>100% of available leave (in any combination) not to exceed 8 hours</u> |
| | Annual date or X weeks before termination Percentage Type of Leave Conversion (sick, vacation, etc.) |
| | must be contributed to the HCSP. |
| <input type="checkbox"/> | As of _____, _____ % of _____ |
| | Annual date or X weeks before termination Percentage Type of Leave Conversion (sick, vacation, etc.) |
| | must be contributed to the HCSP. |
| <input type="checkbox"/> | As of _____, _____ % of _____ |
| | Annual date or X weeks before termination Percentage Type of Leave Conversion (sick, vacation, etc.) |
| | must be contributed to the HCSP. |
| <input type="checkbox"/> | As of _____, _____ % of _____ |
| | Annual date or X weeks before termination Percentage Type of Leave Conversion (sick, vacation, etc.) |
| | must be contributed to the HCSP. |

MERS Health Care Savings Program Participation Agreement

Post-Tax Employee Contributions. Post-tax Employee Contributions made by Eligible Employees within the Covered Group(s) shall be remitted as directed by the Program Administrator, to be credited to the individual accounts of Eligible Employees. All Employee Contributions must be remitted to MERS along with the Participation Report.

VI. MODIFICATION OF THE TERMS OF THE PARTICIPATION AGREEMENT

If a Participating Employer desires to amend any of its previous elections contained in this Participation Agreement, including attachments, the Governing Body by official action must adopt a new Participation Agreement and forward it to the Board for approval. The amendment of the new Participation Agreement is not effective until approved by the Board and other procedures required by the Trust Agreement and Plan Document have been implemented.

VII. STATE LAW

To the extent not preempted by federal law, this agreement shall be interpreted in accordance with Michigan law.

VIII. TERMINATION OF THE PARTICIPATION AGREEMENT

This Participation Agreement may be terminated only in accordance with the Trust Agreement.

IX. EXECUTION BY GOVERNING BODY OF MUNICIPALITY

The foregoing Participation Agreement is hereby adopted and approved on the 23rd day of April, 2018 at the official meeting held by Ironwood City Commission.
(Name of approving employer)

Authorized Signature: _____

Title: Mayor Pro Tem

Witness Signature: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____

(Authorized MERS signatory)

MERS Health Care Savings Program Participation Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.2308 | Fax 517.703.9707

www.mersofmich.com

I. PARTICIPATING EMPLOYER

Employer Name: Ironwood City Commission
(Name of municipality or court)

Municipality Number: _____ **Division Number:** 300743

II. EFFECTIVE DATE

1. If this is the initial Participation Agreement relating to the MERS Health Care Savings Program for this covered group, the effective date of the program here adopted shall be:

(Date)

2. If this is an amendment and restatement of an existing Participation Agreement relating to the MERS Health Care Savings Program for this covered group, the effective date of this amendment and restatement shall be effective: 05/01/2018.

(Date)

The original Health Care Savings Program was effective: 7/15/2011.

(Date)

Note: You only need to mark **changes** to your plan throughout the remainder of this Agreement.

III. COVERED EMPLOYEE GROUPS

A participating Employer may cover all of its employee groups, bargaining units or personnel/ employee classifications ("Covered Group"), in Health Care Savings Program. **Contributions shall be made on the same basis within each Covered Group identified by this agreement, and remitted as directed by the Program Administrator.** If the Employer has varying coverage or contribution structures between groups, a separate agreement will need to be completed for each covered group. This agreement encompasses the following group(s):

Non-union (full-time) hired after 10/31/09 (except Library, Civic Center and Ironwood Housing Commission)

(Name/s of HCSP covered group/s)

IV. ELIGIBLE EMPLOYEES

Only Employees of a "municipality" may be covered by the Health Care Savings Program Participation Agreement. Independent contractors may not participate in the Health Care Savings Program.

The Employer shall provide MERS with the name, address, Social Security Number, and date of birth for each Eligible Employee, as defined by the Participation Agreement.

MERS Health Care Savings Program Participation Agreement

V. EMPLOYER CONTRIBUTIONS TO THE HEALTH CARE SAVINGS PROGRAM

The Participating Employer hereby elects to make contributions to the Trust. Contributions shall be made on the same basis within each Covered Group specified in this agreement, and remitted to MERS as directed by the Employer, to be credited to the individual accounts of Eligible Employees as follows:

Check one or more (A, B, and/or C):

- A. ☐ **Basic Employer (Before-Tax) Contributions.** Before-tax employer contributions may be made as a percentage of salary and/or by a specified dollar amount. Identify below the basic employer contribution formula to be applied to the covered groups within the Health Care Savings Program identified in this agreement.

Contribution structure (specify):

Vesting Cycle For Basic Employer Contributions Only. The employer contributions identified in this Participation Agreement are subject to the following vesting cycle.

- ☐ Immediate Vesting upon Participation
- ☐ Cliff Vesting: The participant is 100% vested upon _____ year(s).
(Stated years)
- ☐ Graded Vesting Percentage per year of service: Employers can select the percentage of vesting with the corresponding years of service:

Years of Service	Percent Vested
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	100%

FORFEITURE PROVISION. Upon separation from service with the Employer prior to meeting the required vesting schedule set out above or in the event a Participant dies without Dependent(s) and/or a named Beneficiary, a Participant's account assets shall:

Check only one:

- ☒ Remain in the HCSP sub-trust to be reallocated among all Plan participants equally
- ☐ Remain in the HCSP sub-trust to be used to offset future Employer Contributions
- ☐ Be transferred to the Retiree Health Funding Vehicle ("RHFV")

MERS Health Care Savings Program Participation Agreement

- B. ☒ **Mandatory Salary Reduction (Before-Tax) Contributions.** Before-tax Employer Contributions to the Health Care Savings Program Sub-Trust shall be made that represent a mandatory salary reduction resulting from collective bargaining or the establishment of a personnel policy. These reductions may be made as a percentage of salary or a specific dollar amount.

Contribution structure (specify):

\$20 (deducted bi-weekly)

- C. ☐ **Mandatory Leave Conversion (Before-Tax) Contributions.** Before-tax Employer Contributions to the Health Care Savings Program Sub-Trust shall be made that represent a mandatory conversion of accrued leave including, but not limited to vacation, holiday, sick leave, or severance amounts otherwise paid out, to a cash contribution. These contributions may be calculated as a percentage of accrued leave or a specific dollar amount representing the accrued leave. Leave conversions may be made on an annual basis or at separation from service, or at such other time as the Employer indicates. *(Note: The leave conversion program shall not permit employees the option of receiving cash in lieu of the employer contribution.)*

Check one or more:

- ☐ As of _____, _____% of _____
Annual date or X weeks before termination Percentage Type of Leave Conversion (sick, vacation, etc.)
must be contributed to the HCSP.
- ☐ As of _____, _____% of _____
Annual date or X weeks before termination Percentage Type of Leave Conversion (sick, vacation, etc.)
must be contributed to the HCSP.
- ☐ As of _____, _____% of _____
Annual date or X weeks before termination Percentage Type of Leave Conversion (sick, vacation, etc.)
must be contributed to the HCSP.
- ☐ As of _____, _____% of _____
Annual date or X weeks before termination Percentage Type of Leave Conversion (sick, vacation, etc.)
must be contributed to the HCSP.

MERS Health Care Savings Program Participation Agreement

Post-Tax Employee Contributions. Post-tax Employee Contributions made by Eligible Employees within the Covered Group(s) shall be remitted as directed by the Program Administrator, to be credited to the individual accounts of Eligible Employees. All Employee Contributions must be remitted to MERS along with the Participation Report.

VI. MODIFICATION OF THE TERMS OF THE PARTICIPATION AGREEMENT

If a Participating Employer desires to amend any of its previous elections contained in this Participation Agreement, including attachments, the Governing Body by official action must adopt a new Participation Agreement and forward it to the Board for approval. The amendment of the new Participation Agreement is not effective until approved by the Board and other procedures required by the Trust Agreement and Plan Document have been implemented.

VII. STATE LAW

To the extent not preempted by federal law, this agreement shall be interpreted in accordance with Michigan law.

VIII. TERMINATION OF THE PARTICIPATION AGREEMENT

This Participation Agreement may be terminated only in accordance with the Trust Agreement.

IX. EXECUTION BY GOVERNING BODY OF MUNICIPALITY

The foregoing Participation Agreement is hereby adopted and approved on the 23rd day of April, 2018 at the official meeting held by Ironwood City Commission.
(Name of approving employer)

Authorized Signature: _____

Title: Mayor Pro Tem

Witness Signature: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____

(Authorized MERS signatory)

MERS Health Care Savings Program Participation Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.2308 | Fax 517.703.9707

www.mersofmich.com

I. PARTICIPATING EMPLOYER

Employer Name: Ironwood City Commission
(Name of municipality or court)

Municipality Number: _____ **Division Number:** 300305

II. EFFECTIVE DATE

1. If this is the initial Participation Agreement relating to the MERS Health Care Savings Program for this covered group, the effective date of the program here adopted shall be:

(Date)

2. If this is an amendment and restatement of an existing Participation Agreement relating to the MERS Health Care Savings Program for this covered group, the effective date of this amendment and restatement shall be effective: 07/10/2017

(Date)

The original Health Care Savings Program was effective: 09/01/2010
(Date)

Note: You only need to mark **changes** to your plan throughout the remainder of this Agreement.

III. COVERED EMPLOYEE GROUPS

A participating Employer may cover all of its employee groups, bargaining units or personnel/ employee classifications ("Covered Group"), in Health Care Savings Program. **Contributions shall be made on the same basis within each Covered Group identified by this agreement, and remitted as directed by the Program Administrator.** If the Employer has varying coverage or contribution structures between groups, a separate agreement will need to be completed for each covered group. This agreement encompasses the following group(s):

City Manager

(Name/s of HCSP covered group/s)

IV. ELIGIBLE EMPLOYEES

Only Employees of a "municipality" may be covered by the Health Care Savings Program Participation Agreement. Independent contractors may not participate in the Health Care Savings Program.

The Employer shall provide MERS with the name, address, Social Security Number, and date of birth for each Eligible Employee, as defined by the Participation Agreement.

MERS Health Care Savings Program Participation Agreement

V. EMPLOYER CONTRIBUTIONS TO THE HEALTH CARE SAVINGS PROGRAM

The Participating Employer hereby elects to make contributions to the Trust. Contributions shall be made on the same basis within each Covered Group specified in this agreement, and remitted to MERS as directed by the Employer, to be credited to the individual accounts of Eligible Employees as follows:

Check one or more (A, B, and/or C):

- A. ☒ **Basic Employer (Before-Tax) Contributions.** Before-tax employer contributions may be made as a percentage of salary and/or by a specified dollar amount. Identify below the basic employer contribution formula to be applied to the covered groups within the Health Care Savings Program identified in this agreement.

Contribution structure (specify):

7.5% of base pay

Vesting Cycle For Basic Employer Contributions Only. The employer contributions identified in this Participation Agreement are subject to the following vesting cycle.

- ☒ Immediate Vesting upon Participation
- ☐ Cliff Vesting: The participant is 100% vested upon _____ year(s).
(Stated years)
- ☐ Graded Vesting Percentage per year of service: Employers can select the percentage of vesting with the corresponding years of service:

Years of Service	Percent Vested
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	100%

FORFEITURE PROVISION. Upon separation from service with the Employer prior to meeting the required vesting schedule set out above or in the event a Participant dies without Dependent(s) and/or a named Beneficiary, a Participant's account assets shall:

Check only one:

- ☐ Remain in the HCSP sub-trust to be reallocated among all Plan participants equally
- ☐ Remain in the HCSP sub-trust to be used to offset future Employer Contributions
- ☒ Be transferred to the Retiree Health Funding Vehicle ("RHFV")

MERS Health Care Savings Program Participation Agreement

- B. ☐ **Mandatory Salary Reduction (Before-Tax) Contributions.** Before-tax Employer Contributions to the Health Care Savings Program Sub-Trust shall be made that represent a mandatory salary reduction resulting from collective bargaining or the establishment of a personnel policy. These reductions may be made as a percentage of salary or a specific dollar amount.

Contribution structure (specify):

--

- C. ☐ **Mandatory Leave Conversion (Before-Tax) Contributions.** Before-tax Employer Contributions to the Health Care Savings Program Sub-Trust shall be made that represent a mandatory conversion of accrued leave including, but not limited to vacation, holiday, sick leave, or severance amounts otherwise paid out, to a cash contribution. These contributions may be calculated as a percentage of accrued leave or a specific dollar amount representing the accrued leave. Leave conversions may be made on an annual basis or at separation from service, or at such other time as the Employer indicates. *(Note: The leave conversion program shall not permit employees the option of receiving cash in lieu of the employer contribution.)*

Check one or more:

- | | | | |
|--------------------------|---|--------------------------------|--|
| <input type="checkbox"/> | As of _____,
Annual date or X weeks before termination | _____ % of _____
Percentage | Type of Leave Conversion (sick,
vacation, etc.) |
| | must be contributed to the HCSP. | | |
| <input type="checkbox"/> | As of _____,
Annual date or X weeks before termination | _____ % of _____
Percentage | Type of Leave Conversion (sick,
vacation, etc.) |
| | must be contributed to the HCSP. | | |
| <input type="checkbox"/> | As of _____,
Annual date or X weeks before termination | _____ % of _____
Percentage | Type of Leave Conversion (sick,
vacation, etc.) |
| | must be contributed to the HCSP. | | |
| <input type="checkbox"/> | As of _____,
Annual date or X weeks before termination | _____ % of _____
Percentage | Type of Leave Conversion (sick,
vacation, etc.) |
| | must be contributed to the HCSP. | | |

MERS Health Care Savings Program Participation Agreement

Post-Tax Employee Contributions. Post-tax Employee Contributions made by Eligible Employees within the Covered Group(s) shall be remitted as directed by the Program Administrator, to be credited to the individual accounts of Eligible Employees. All Employee Contributions must be remitted to MERS along with the Participation Report.

VI. MODIFICATION OF THE TERMS OF THE PARTICIPATION AGREEMENT

If a Participating Employer desires to amend any of its previous elections contained in this Participation Agreement, including attachments, the Governing Body by official action must adopt a new Participation Agreement and forward it to the Board for approval. The amendment of the new Participation Agreement is not effective until approved by the Board and other procedures required by the Trust Agreement and Plan Document have been implemented.

VII. STATE LAW

To the extent not preempted by federal law, this agreement shall be interpreted in accordance with Michigan law.

VIII. TERMINATION OF THE PARTICIPATION AGREEMENT

This Participation Agreement may be terminated only in accordance with the Trust Agreement.

IX. EXECUTION BY GOVERNING BODY OF MUNICIPALITY

The foregoing Participation Agreement is hereby adopted and approved on the 23rd day of April, 2018 at the official meeting held by Ironwood City Commission.
(Name of approving employer)

Authorized Signature: _____

Title: Mayor Pro Tem

Witness Signature: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____

(Authorized MERS signatory)

Memo

To: City Commission

From: Paul Linn, Finance Director/Treasurer

cc: Name

Date: April 23, 2018

Re: Resolution #018-002 – Participation in Michigan Class Investment Pool

Michigan Cooperative Liquid Assets Securities System (Michigan CLASS) is a local government investment pool that emphasizes safety, liquidity, convenience, and competitive yield. Since 1991, Michigan CLASS has provided Michigan public agencies a safe and competitive investment alternative. Michigan CLASS invests only in instruments applicable to Michigan state laws governing investment options for local agencies. Michigan CLASS is established pursuant to a Participation Agreement (the Agreement) and is governed by a 13 member Board of Trustees elected by the program Participants (the Participants). Michigan CLASS is rated 'AAAm' by S&P Global Ratings Services.

The City's Investment Policy was provided to Michigan Class for review. They subsequently provided an acknowledgement of receipt of, and their agreement to comply with, our Investment Policy.

Joining Michigan Class will allow the City to invest appropriate funds and earn a higher rate of return than our standard checking accounts, while still maintaining safety and liquidity. There is no minimum or maximum amount that is required to be invested in Michigan Class. The City will analyze and determine which City funds, and in what amounts, will be most appropriate to invest in Michigan Class.

It is my recommendation that the City Commission approve Resolution #018-002.

RESOLUTION #018-002

Participation in Michigan Class Investment Pool

WHEREAS, certain governmental units described in Schedule 1 attached to this Resolution (the “Public Agencies”) desire to enter into or have entered into an interlocal agreement substantially in the form attached hereto as Exhibit A (the “Participation Agreement”) for the purpose of exercising jointly the power each Public Agency has to invest its surplus funds; and

WHEREAS, the Public Agency is a Public Agency under the Participation Agreement and is authorized by Michigan law to invest its funds in certain investments (the “Permitted Investments”); and

WHEREAS, Act 7 of the Public Acts of the Extra Session of 1967, as amended, (the Urban Cooperation Act of 1967) authorizes the Public Agencies to contract in the form of an interlocal agreement to provide for the manner of investment of surplus funds or proceeds of grants, gifts, or bequests to the parties to the interlocal agreement under the control of a legal or administrative entity created by that interlocal agreement.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS;

1. The Governing Body adopts the Participation Agreement substantially in the form of Exhibit B which is incorporated in the Resolution by reference thereto and agrees to join with other Public Agencies to become a Participant under the terms of the Participation Agreement and to accept additional Public Agencies as new Participants without subsequent action.
2. The Governing Body agrees to and concurs in the appointment of those Trustees either being appointed, to be appointed or currently serving as members of the Board of Trustees created under the Participation Agreement and recognizes those Trustees and their successors as the appointees of the Public Agency.
3. The Governing Body acknowledges and confirms the representation, warranties and covenants provided in the Participation Agreement to the Investment Advisor and Custodian under Participation Agreement, upon which they may respectively rely.
4. The Governing Body hereby authorizes Paul Linn, Finance Director/Treasurer (the “Authorized Officer”), to take the following actions with regard to the participation of the Public Agency in the Participation Agreement:
 - a. Deliver a certified copy of this Resolution to Investment Advisor under the Participation Agreement.
 - b. Execute and deliver all notices, directions and instructions required or permitted by the Participation Agreement from the Public Agency or Participant.
 - c. Make contributions to the Investment Property as provided in the Participation Agreement and select all or part of the Surplus Funds (as defined in the Participation Agreement) to be contributed to the Investment Property.

- d. Consent to an amendment to the Participation Agreement on behalf of the Public Agency if such amendment is not materially adverse to the interest of the Public Agency, is necessary to conform to the Participation agreement with law, or is a technical change necessary to facilitate the intent of the Participation Agreement.
5. The Participant understands and agrees that it shall not amend or repeal this Resolution except to the extent necessary to alter the limitations imposed on the Authorized Officer, to change Authorized Officers, or to withdraw from the Participation Agreement.
6. All resolutions and parts of resolution in conflict with this Resolution shall be, and hereby are, amended or repealed to the extent of such conflict.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Ironwood City Commission, County of Gogebic, State of Michigan, at a regular meeting held on April 23, 2018 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Act of Michigan, 1967, and that the minutes of said meeting were kept and will be or have been made available as required by said act.

Karen M. Gullan, City Clerk



Michigan CLASS Participants March 2018

Counties

Alcona County
 Allegan County
 Antrim County
 Arenac County
 Barry County
 Bay County
 Benzie County Treasurer
 Berrien County
 Branch County
 Calhoun County
 Cass County
 Charlevoix County
 Cheboygan County
 Clare County
 Clinton County
 County of Baraga
 County of Genesee
 County of Houghton
 County of Kent
 County of Monroe
 County of Muskegon
 County of Oceana
 Crawford County
 Delta County
 Dickinson County
 Eaton County Treasurer
 Emmet County
 Gladwin County
 Gogebic County
 Grand Traverse County
 Gratiot County
 Ingham County Treasurer
 Ionia County
 Isabella County

Jackson County
 Kalamazoo County
 Kalkaska County
 Lapeer County
 Lapeer County EMS Authority
 Leelanau County
 Lenawee County
 Livingston County
 Luce County
 Mackinac County
 Manistee County
 Marquette County
 Mason County Treasurer
 Menominee County
 Midland County
 Missaukee County
 Montcalm County
 Montmorency County
 Newaygo County
 Oakland County
 Ogemaw County
 Osceola County
 Oscoda County
 Otsego County
 Ottawa County
 Roscommon County
 Saginaw County
 Sanilac County
 Schoolcraft County
 Shiawassee County
 St. Clair County
 St. Joseph County
 Tuscola County
 Van Buren County

Michigan CLASS Participants March 2018

Counties (cont.)

Washtenaw County
Wayne County

Wexford County

Municipalities

City of Adrian
City of Albion
City of Allegan
City of Alma
City of Ann Arbor
City of Auburn Hills
City of Bangor
City of Battle Creek
City of Belding
City of Birmingham
City of Brighton
City of Burton
City of Cadillac
City of Center Line
City of Clawson
City of Coldwater
City of Coopersville
City of Corunna
City of Detroit
City of DeWitt
City of Durand
City of East Tawas
City of Farmington
City of Farmington Hills
City of Flint
City of Fremont
City of Garden City
City of Gaylord
City of Gladwin

City of Grand Haven
City of Grand Ledge
City of Grandville
City of Grayling
City of Grosse Pointe Farms
City of Harbor Springs
City of Harper Woods
City of Hastings
City of Hazel Park
City of Hillsdale
City of Holland
City of Houghton
City of Howell
City of Huntington Woods
City of Imlay City
City of Ionia
City of Ithaca
City of Jackson
City of Jonesville
City of Keego Harbor
City of Lansing
City of Lapeer
City of Lathrup Village
City of Leslie
City of Linden
City of Litchfield
City of Ludington
City of Madison Heights
City of Manistee

Michigan CLASS Participants March 2018

Municipalities (cont.)

City of Marshall	City of Swartz Creek
City of Mason	City of Sylvan Lake
City of Midland	City of Tawas City
City of Monroe	City of Tecumseh
City of Montague	City of the Village of Douglas
City of Montrose	City of Traverse City
City of Mt. Pleasant	City of Troy
City of Muskegon	City of Utica
City of New Baltimore	City of Walker
City of North Muskegon	City of Walled Lake
City of Norway	City of Warren
City of Otsego	City of Wayland
City of Portage	City of Wayne
City of Rochester	City of White Cloud
City of Rochester Hills	City of Williamston
City of Romulus	City of Ypsilanti
City of Roseville	City of Zeeland
City of Royal Oak	Grand Haven 911
City of Royal Oak Retiree Healthcare Investment Board	The City of Plainwell
City of Royal Oak Retirement Board	Village of Baroda
City of Saint Clair	Village of Centreville
City of Saint Clair Shores	Village of Centreville DDA
City of Saline	Village of Dexter
City of Saugatuck	Village of Elberta
City of Sault Ste. Marie	Village of Fowler
City of Southfield	Village of Holly
City of Springfield	Village of Kent City
City of St. Johns	Village of Lake Orion
City of St. Louis	Village of Mendon
City of Standish	Village of Milford
City of Sterling Heights	Village of Pentwater
City of Sturgis	Village of Quincy
	Village of Sparta

Michigan CLASS Participants March 2018

School Districts

Addison Community Schools
Adrian Public Schools
A-M-A ESD
Ann Arbor Public Schools
Berrien Springs Public Schools
Birmingham Public Schools
Blissfield Community Schools
Bloomfield Hills SD
Brandywine Community Schools
Brighton Area Schools
Buchanan Community Schools
Carman-Ainsworth Community Schools
Caseville Public School
Charlevoix-Emmet ISD
Clinton Community Schools
Coloma Community Schools
Comstock Public Schools
Coopersville Area Public Schools
East Lansing Public Schools
Eaton Regional Education Service Agency
Escanaba Area Public Schools
Flat Rock Community Schools
Fowler Public School
Fremont Public Schools
Fruitport Community Schools
Gladwin Community Schools
Grand Haven Area Public Schools
Grand Ledge Public Schools
Grand Rapids Public Schools
Greenville Public Schools
Grosse Pointe Public Schools
Haslett Public Schools
Holland Public School
Homer Community School District

Howell Public Schools
Hudson Area Schools
Huron Valley Schools
Jonesville Community Schools
Lake Orion Community Schools
Lakeshore Public Schools
Lakeview School District
Lawton Community Schools
Livingston Education Service Agency
Madison School District
Maple Valley Schools
Marshall Public Schools
Mason Public Schools
Milan Area Schools
Morenci Area Schools
New Buffalo Area Schools
New Haven Community Schools
Newaygo County RESA
Onsted Community Schools
Otsego Public Schools
Owosso Public Schools
Pinckney Community Schools
Pottersville Public Schools
Redford Union Schools
Romeo Community Schools
Romulus Community Schools
South Lyon Community Schools
St. Johns Public Schools
Swartz Creek Community Schools
Traverse Bay Area ISD
Traverse City Area Public Schools
Union City Community Schools
Walled Lake Consolidated School District
Washtenaw ISD

Michigan CLASS Participants March 2018

School Districts (cont.)

Watervliet Public Schools
Whitmore Lake Public Schools

Williamston Community Schools

Townships

Addison Township
Allendale Charter Township
Almer Charter Township
Almont Township
Arcadia Township
Atlas Township
Aurelius Township
Banks Township
Bath Charter Township
Blackman Charter Township
Blair Township
Bois Blanc Township
Bruce Township
Buena Vista Charter Township
Caledonia Charter Township
Cannon Township
Canton Charter Township
Carrollton Township
Cascade Charter Township
Central Lake Township
Charter Township of Bangor
Charter Township of Breitung
Charter Township of Brighton
Charter Township of Harrison
Charter Township of Texas
Clayton Charter Township
Cleon Township
Clinton Charter Township
Coldwater Township

Columbia Township
Commerce Charter Township
Comstock Charter Township
Courtland Township
Dallas Township
Delhi Charter Township
Delta Charter Township
Dryden Township
East Bay Township
Egelston Township
Erie Township
Eureka Township
Frankenlust Township
Fraser Township
Gaines Charter Township
Garfield Charter Township
Genoa Township
Gerrish Township
Gilmore Township
Girard Township
Goodar Township
Goodland Township
Grand Blanc Charter Township
Grand Haven Charter Township
Grand Rapids Charter Township
Grant Township
Green Oak Township
Grosse Ile Township
Hamburg Township

Michigan CLASS Participants March 2018

Townships (cont.)

Hartland Township
Highland Charter Township
Holland Charter Township
Hope Township
Huron Charter Township
Ida Township
Imlay Township
Kalamazoo Township
Lansing Charter Township
Lapeer Township
Leighton Township
Leoni Township
Leslie Township
Lexington Township
Lincoln Charter Township
Lyon Charter Township
Madison Charter Township
Manchester Township
Markey Township
Meridian Charter Township
Metamora Township
Milford Charter Township
Monitor Charter Township
Monroe Charter Township
Muskegon Charter Township
Niles Charter Township
Norman Township
Northville Charter Township
Norway Charter Township
Oakland Charter Township
Oceola Township
Oregon Township
Orion Township
Oscoda Charter Township

Oshtemo Charter Township
Otto Township
Park Township
Pennfield Charter Township
Pere Marquette Charter Township
Pierson Township
Pittsfield Charter Township
Plainfield Charter Township
Plainfield Township
Pokagon Township
Port Sheldon Township
Putnam Township
Raisin Charter Township
Ray Township
Redford Township
Reno Township
Richmond Township
Robinson Township
Rose Township
Saginaw Charter Township
Salem Township
Saugatuck Township
Scio Township
Shelby Charter Township
Sidney Township
Solon Township
Somerset Township
Summit Township
Sumpter Township
Superior Charter Township
Thetford Township
Torch Lake Township
Township of Ovid
Township of Springfield

Michigan CLASS Participants March 2018

Township (cont.)

Tyrone Township
Van Buren Charter Township
Vienna Charter Township
Washington Township
Waterford Charter Township
Watertown Charter Township

West Bloomfield Charter Township
West Branch Township
White Lake Charter Township
Whitewater Township
Whitney Township
York Charter Township

Other

Adrian District Library
Chain of Lakes Area Sewer Authority
Chippewa River District Library
City of Niles Board of Public Utilities
Construction Code Authority
Copemish Cleon Township Fire Department
EDC Jackson County
Grand Rapids Community College
Herrick District Library
Highland Township Public Library
Howell Area Fire Authority
Kirtland Community College
Lansing Board of Water and Light
Leelanau County Road Commission
Lenawee County Human Services
 Building Authority
Litchfield District Library
Litchfield Fire Department
Livingston Community Water Authority
Mason-Oceana 911
Michigan South Central Power Agency
Mid Michigan Area Cable Consortium
Midland County Building Authority
Monroe County Road Commission

Montcalm Center for Behavioral Health
Montcalm County Building Authority
Northeast Ingham Emergency Service
 Authority
Ogemaw County Road Commission
Ottawa County Road Commission
Ottawa County Road Commission
 Public Utilities
Rochester Hills -Rochester-Oakland
 Older Person's Commission
Saugatuck Township Fire District
St. Joseph County Road Commission
Tawas Police Authority
Tawas Utilities Authority
The Board of Newaygo County
 Road Commission
The Library Network
Tuscola Behavior Health System
Washtenaw Community College
Water District No. 1 Midland County
Western Townships Utilities Authority
White Cloud Community Library

Total: 444

City of Ironwood
213 S. Marquette St.
Ironwood, MI 49938



Phone: (906) 932-5050
Fax: (906) 932-5745
www.cityofironwood.org

MEMO

To: Mayor Burchell and the City Commission

From: Tom Bergman, Community Development Director

Date: April 16, 2018

Meeting Date: April 23, 2018

Re: Gogebicrange.net Mt. Zion Antenna

Over the past several months the City has been in discussions with Brandon Yuchasz of Gogebicrange.net about placing a fixed wireless antenna on the top of two light poles on the top of Mt. Zion. This would add between 15' and 22' to the top of the light poles. The purpose of the project is to provide broadband to North Ironwood. At the meeting on November 13, 2017 the City Commission made a motion directing City Staff to draft an agreement with Gogebicrange.net and bring it back to the Commission for review. Attached is the site plan and description of the project as well as the proposed lease agreement.

Project History

The Parks and Recreation Committee reviewed the proposal at their regular meeting on Monday, November 6, 2017. The purpose of their review was to evaluate the project based on the recreational impact to City owned property. Since this project is not located in the City limits it would not go through any sort of site plan review by the Planning Commission. Gogebicrange.net will be required to get permitting through Ironwood Township.

After reviewing the Gogebicrange.net proposal, the Parks and Recreation Committee thought the impact to the recreational use of Mt. Zion would be minimal. There was some concern about light pollution if the lights were functional. As of right now the lights are not functional. Gogebicrange.net said their power would be separate from the light poles and would not determine whether or not the lights would be operational. That is in the control of Gogebic Community College. The Parks and Recreation Committee passed a motion recommending the City Commission approve the Gogebicrange.net proposal. There was also discussion of installing a web cam for City use and Gogebicrange.net was open to this concept.

Staff Review

City staff and the City Attorney have reviewed the attached agreement and recommend approval of the agreement by the City Commission.



This Institution is an Equal Opportunity Provider, Employer and Housing Employer/Lender





N10620 State Highway M64, Marenisco, MI 49947 906-842-3394 www.gogebicrange.net

Mt. Zion Proposal

GogebicRange.net, LLC is proposing to install broadband antennas on existing light poles located at the top of Mt. Zion near the City of Ironwood's water tank.

This project is intended to provide broadband internet coverage to the northwest portion of Ironwood Township. Currently, a very limited number of households in this area have coverage through GogebicRange.net, LLC. Most households are unreachable by GogebicRange.net, LLC or any other broadband provider in the area.

The project will be accomplished by installing one broadcast antenna and one smaller receiver antenna on each of the two light poles located at the top of the ski hill near the Ironwood City Water Tank. Power is available on the south side of the water tank through an unused XCEL power meter which will be billed directly to GogebicRange.net, LLC.

This project is shovel ready and can be accomplished within two weeks of the City of Ironwood's approval. We are asking that the committee please consider moving forward quickly with a recommendation in order to allow for completion of the project before winter weather truly sets in.

Included with this document is a site plan showing locations of the light poles and power meter. Also included is an example picture of a light pole with a similar style antenna mounted on it. I will be available at the meeting if anyone has questions and can also be reached at the contact information below.

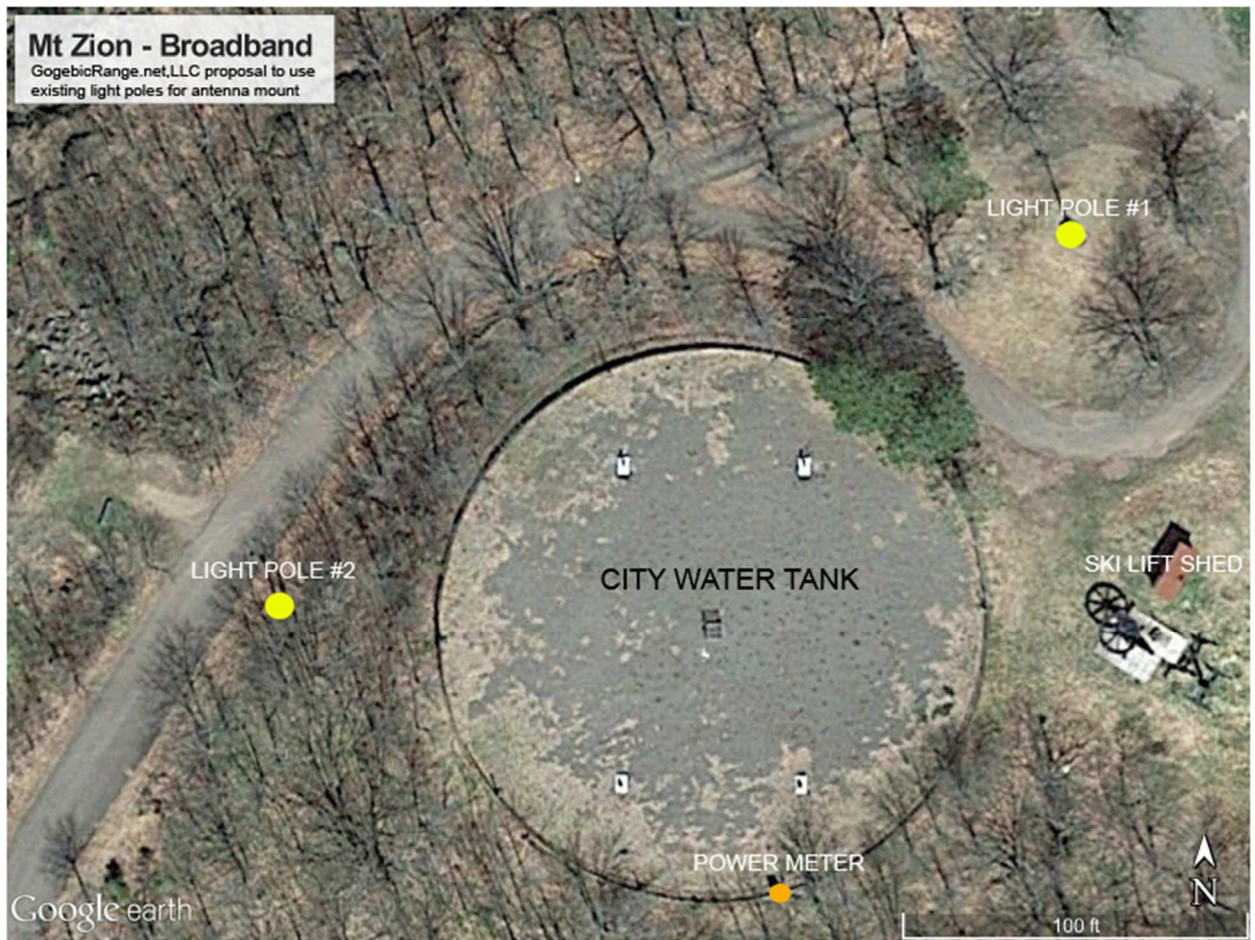
Best regards,
Brandon Yuchasz
GogebicRange.net, LLC
906-842-3394
brandon@gogebicrange.net

EXAMPLES OF ANTENNA MOUNTED ON LIGHT POLES

NOTE: NOT ACTUAL POLES ON MT ZION



SITE MAP MT ZION BROADBAND EXPANSION PROJECT



MT. ZION ANTENNA INSTALLATION AGREEMENT

This Lease Agreement is entered as of May 1, 2018 between **City of Ironwood Michigan**, (the "LANDLORD") and **GogebicRange.net LLC**, (the "TENANT").

- 1. Lease of Communications Facility.** LANDLORD hereby leases to TENANT a space for an antenna located at Mt. Zion near the City of Ironwood's water tank and on the top of the existing light poles at this location with the city of Ironwood and County of Gogebic. This Agreement grants the nonexclusive right and easement during the term of the Agreement for ingress and egress, seven days a week, twenty-four hours a day, on foot or motorized vehicle, for installing, operating, and maintaining a communications system.

- 2. Initial Term.** This Agreement shall be for an initial term of **five years** commencing on **May 1st, 2018**, at a rate based on the number of subscribed customers to the equipment installed at the site:
 - a. **\$100.00 per month 50 or less subscribers**
 - b. **\$150.00 per month 50 to 100 subscribers**
 - c. **\$200.00 per month 100 to 200 subscribers**
 - d. **\$300.00 a month for more than 200 subscribers**

payable monthly, quarterly, semi-annually, or annually on the first day of each term to City of Ironwood 213 S. Marquette Street, Ironwood, MI 49938. This monthly rate will be adjusted yearly on May 1st, Tenant will report subscriber count as of August 1st of the current year to Landlord either in writing or in person.

- 3. Extended Term.** TENANT shall have the option to extend the terms of this Agreement for two (2) additional five-year period payable under the same guidelines as the Initial Term.

- 4. Space on the Existing Light Poles.** The location of TENANT'S communication equipment is at the top of Greenbush Drive Ironwood MI 49938 atop the two existing light poles, will not exceed 22 feet in height above existing light poles and requires the consent of the LANDLORD so as not to interfere with other activities of the LANDLORD, or other TENANTS, or with other equipment. TENANT shall obtain and provide copies of written approval from Gogebic Community College to locate antennas on Gogebic Community College owned light poles.

- 5. Liability.** LANDLORD shall not be responsible or liable, and shall be held harmless, for injuries to persons or damage to property where such injuries to persons or damage to property are caused by or result from TENANT'S use of the premises under the terms and conditions of this lease.

The operation and maintenance of TENANT'S antenna(s) and communications equipment pursuant to this Agreement shall be TENANT'S sole risk, cost, and expense.

The LANDLORD shall not be held liable to the TENANT for property damage caused by acts of God, by power failure of any kind or other acts beyond the control of the LANDLORD.

- 6. Equipment Ownership.** All communications equipment of the TENANT shall remain the personal property of the TENANT, and TENANT shall be responsible to pay all taxes assessed against TENANT'S personal property, and not permit any taxes to become delinquent.

TENANT must file with the LANDLORD a complete list of all the communications equipment installed on the existing light poles or grounds.

- 7. Permits.** TENANT shall be liable for the cost of obtaining and shall be responsible for the costs of all permits required for this installation, including any permits required by Ironwood Township. Copies shall be provided to the City of Ironwood.

- 8. Removal of Equipment.** At the expiration date of this lease, or its termination by cause, or termination by agreement, the TENANT shall have sixty days to remove all communications equipment. All equipment remaining after that time shall become the sole property of the LANDLORD.

- 9. Interference.** TENANT agrees not to install any communications equipment which interferes by radiation, electrical interference, or any other manner with communications equipment of the LANDLORD or other TENANTS. TENANT agrees to remedy any problem immediately and bear all expenses or cease operations. LANDLORD, upon TENANT's provision of its equipment operating frequencies, agrees not to allow any other vendor to install any communication equipment on the existing light poles or antenna that would operate at frequencies that could interfere with TENANT's communications equipment.

- 10. Applicable Laws.** All operations of TENANT shall be conducted in accordance with applicable laws (local, state, and/or Federal) and with the rules and regulations of any governmental agency having jurisdiction, including but not limited to the Federal Communications Commission (FCC). LANDLORD shall be held harmless from any fines and penalties incurred due to the TENANT'S operations under this Agreement.

11. Access to Communications Facility. LANDLORD shall supply 24-hour access to facility. It shall be the responsibility of the TENANT to determine the most appropriate method (foot or vehicle) to access the communications facility. This area is operated as a ski hill in the winter and has limited access.

12. Internet Web Camera. TENANT shall provide to LANDLORD, an internet connection at the site that is comparable to TENANTS premium internet package for the City to use for their webcam, which LANDLORD shall install and maintain through their IT staff or contractors.

13. Termination. This lease may be terminated under one or more of the following conditions:

- a. By mutual written consent of both parties or
- b. By default, of the provisions of this lease agreement. The defaulting party shall be notified in writing and shall have 60 days to cure the default.

14. Insurance. Tenant shall at Tenant's expense, purchase and maintain throughout each Term of this Lease, commercial liability insurance in an aggregate amount of One Million Dollars (\$1,000,000) Tenant may satisfy this requirement by obtaining appropriate endorsement to any master policy of liability insurance Tenant may maintain. TENANT shall name the City of Ironwood and Gogebic Community College as "additional insureds" on its insurance policy or policies.

15. Binding Effect. This Agreement shall be binding upon and shall inure to the benefit between the parties hereto and their successors and assigns.

16. The Agreement. This Agreement shall not be assigned or transferred.

17. Notice. Communications are to be made personally to administrators or sent in writing:

To the LANDLORD: **City of Ironwood**
 213 S. Marquette Street
 Ironwood, MI 49938.

To the TENANT: **GogebicRange.net LLC**
 N10620 State Hwy M-64
 Marenisco, MI 49947

The parties hereto have caused this lease to be executed retroactively to the dates outlined in this Agreement with their signatures.

LANDLORD

By: (Signature) _____ Date: _____

Typed/Printed Name: _____ Title: _____

Witness: _____

TENANT

By: (Signature) _____ Date _____

Typed/Printed Name: Brandon Yuchasz _____ Title: _____

Witness: _____

City of Ironwood
213 S. Marquette St.
Ironwood, MI 49938



Phone: (906) 932-5050
Fax: (906) 932-5745
www.cityofironwood.org

MEMO

To: Mayor Burchell and the City Commission

From: Tom Bergman, Community Development Director

Date: April 16, 2018

Meeting Date: April 23, 2018

Re: Zoning Ordinance Update

Since the adoption of the City's Comprehensive Plan the Planning Commission and Economic Development Corporation have supported an update to the City's Zoning Ordinance. The City has budgeted \$30,000 for the Zoning Ordinance Update project to create a zoning ordinance that is consistent with the Comprehensive Plan and meets the requirements of the Redevelopment Ready Communities (RRC) Certification. The City has been waiting to start the project in order access additional funding from the MEDC through the Redevelopment Ready Community Program. We have now progressed far enough through the RRC process that the funding is available to the City.

Project Cost

In order to access this funding the City needs to contract with a Michigan based consulting company that specializes in Planning and Ordinance development. It is suggested by the MEDC that the City work with a consulting team that they retain for projects like ours. Attached is the proposal from the MEDC consulting team. The team is made up of individuals from two consulting companies, CIB Planning and SmithGroupJJR. The total project cost is \$49,704 and includes \$3000 of contingency funding for extra meetings and revisions. \$20,000 of the project will be covered by the MEDC and go directly to the consulting team. The remaining \$29,704 will be a separate contract between the City and the consulting team.

Process

The project will start with a consultant review of our Comprehensive Plan followed by a kickoff meeting. The consultant will perform an audit of the current zoning ordinance and then report to the City the results of the audit and suggested changes. The first work session will include key stakeholders and review of the zoning ordinance blueprint created during the audit. Once completed the consultant will start the drafting process and review the draft at the second work session. The City will conduct a public feedback process including social media outreach and a public forum. Once a final draft is completed and reviewed by staff the adoption process begins. This will include a public hearing, review of comments and Planning Commission recommendation. The final step will be adoption by the City Commission. The approximate time period for the project is 9 months.



This Institution is an Equal Opportunity Provider, Employer and Housing Employer/Lender



Recommendation

After reviewing the proposal and meeting with the consultants, staff recommends moving forward with the proposed project. This is a great opportunity to put our Award Winning Comprehensive Plan into action by building a community oriented, development friendly zoning ordinance.

CITY OF IRONWOOD ZONING ORDINANCE UPDATE

Scope of Work – Draft February 2018

The following work plan is suggested to achieve the objectives of updating the current zoning ordinance and also meeting the MEDC Redevelopment Ready Communities (RRC) requirements. We based this scope on a quick review of your current ordinance, the RRC Report of Findings, your master plan, your previous zoning ordinance RFP, and our experience with updating zoning ordinances.

We anticipate converting your C-2 District into a more form-based approach, as we have done for similar RRC communities, and will also look at infusing your other commercial and industrial districts with form-based elements and flexible uses. We will evaluate your development review process and forms to ensure your administrative procedures are as streamlined and efficient as possible to meet RRC best practices.

Because of the distance, we will focus our meetings into two trips to Ironwood: the first to meet with key stakeholders, tour the city, and vet our approach to the zoning ordinance revisions, and the second will be to present a draft to the planning commission and follow up with staff and stakeholders on key revisions. We will rely on city staff to shepherd intermediate revisions to the planning commission during the process and adoption to city council.

As your RFP requested a graphically-rich, interactive, easy-to-use pdf of the ordinance, we are proposing to format it in Adobe InDesign with hyperlinks, bookmarks, and buttons for easy navigation. Our project manager, Kathleen Duffy, developed this format while employed at a previous company and can easily adapt a template for your ordinance that meets your goals. We will provide you with the InDesign and GIS files at the conclusion of the process.

From RRC Report of Findings:

- Add low-impact design
- Add bike parking
- Reduce parking minimums
- Ped-oriented streetscape
- Refresh industrial uses
- Add more housing types, especially around downtown
- Add outdoor dining
- Add historic/environmental protection standards

I. PROJECT INITIATION. This initial step in the process will establish the working relationship between City and consultant, discuss key objectives, and prepare for the first work session.

Task 1.1 – Kick off Call

RRC TA team members will lead a conference call with Ironwood officials to accomplish the following:

- Clearly define expectations
- Identify preliminary issues
- Discuss scope of work and schedule
- Establish clear lines of communication
- Collect all relevant materials (ordinances, plans, forms, meeting minutes, etc.)
- Discuss public participation strategy

The scope of work will be refined, if needed, and the revised work program submitted to the City for approval.

Task 1.2 – Review Current Master Plan and Development Review Forms/Decisions

The consulting team will review the current master plan, application forms, and meeting minutes (past 12 months) of the Planning Commission and Zoning Board of Appeals to identify key issues and opportunities to improve the ordinance

Task 1.3 – Prepare Draft Audit Report

We will audit your current zoning ordinance to identify updates needed for alignment with the master plan and RRC best practices, but also identify other weaknesses per the Michigan Planning and Zoning Enabling Acts. It is important that the sections of the ordinance being amended are coordinated to ensure that they work together. They must also match the capacity of the City to administer and enforce the regulations or they will be ignored over time.

Task 1.4 – Audit Discussion Webinar

Following preparation of the audit, we will send along the audit draft to City staff for review and discussion during a webinar/conference call. We will discuss possible changes and gauge support for various amendment approaches. The agreed upon direction will be outlined in the Blueprint, detailed in the next task.

Task 1.5– Blueprint Based Upon Audit

Our proposed process emphasizes an “up front” effort to develop a blueprint for the new regulations before we begin drafting the language, based upon the completed zoning audit. This blueprint is intended to serve as a guide and reminder of where attention is to be focused, and to build consensus on changes so there are no surprises at the end of the process. The blueprint will also address the format and usability of the ordinance to ensure that it will be easy to maneuver through and find desired regulations.

II. FIRST WORK SESSION

The RRC TA team will fly to Ironwood for a multi-day work session to meet with key stakeholders, tour the city, and begin drafting regulations for the districts while on site. Based on the Air Choice One flight schedules, we would arrive late afternoon on Day 1, meet with City staff/key officials for dinner and city tour. Day 2 would be an all-day work session with staff available for a check-in lunch, and key stakeholder meetings as needed. We would wrap up Day 3 with morning meetings on draft progress/final Blueprint edits prior to a midday flight back to Detroit.

City Tour and Zoning Map

After we arrive on Day 1, we will tour the community with city staff to familiarize ourselves with current conditions, the range of land uses, quality of development, and issues previously discussed during kickoff and the audit.

We will review potential changes to the zoning map prior to drafting revised text. This allows the consulting team to better understand the physical relationship between current zoning districts and anticipated text changes.

Stakeholder Meeting

On Day 2 of our first work session, we can meet with a group of key stakeholders to discuss the local zoning regulations and process. Possible representatives may include:

- Land developers
- Employers
- Downtown business owners
- Local engineers and surveyors
- Other interested parties

Draft Preparation

Day 2 will mostly be comprised of work on the revised Blueprint and draft zoning districts. We would appreciate the assistance from staff at selected times throughout the day for “check ins.” We will meet with staff and key officials on the morning of Day 3 to confirm the draft direction and discuss next steps.

III. DRAFT ZONING ORDINANCE. After returning home, we will work on preparation of draft articles for periodic review by staff/officials.

Task 3.1 –Draft Preparation

We will begin drafting the new regulations, based on direction received from the prior input, the audit, and the master plan. The purpose of this draft will be to provide modified text and a reorganized document for internal staff and Planning Commission review and comment. This initial draft will consist of text but will not include graphics or final formatting in anticipation of substantive revisions. The initial draft will, at a minimum:

- Be consistent with the goals and objectives of the City’s master plan
- Appropriately apply regulations based on the character of specific neighborhoods and subareas of the community
- Develop needed tools to support infill and redevelopment
- Improve predictability and flexibility
- Focus on design, form and the physical character of the built environment
- Consider community context, including historic structures
- Consider the relationship between the built environment, public spaces and the road system
- Identify a clear path for both administrative and non-administrative permitting processes
- Ensure clarity, consistency and predictability
- Consolidate redundancies
- Provide a complete set of definitions
- Clarify the responsibilities and scope of authority of the Zoning Appeals Board and the City Planning Commission, per Michigan law
- Explore and, as appropriate, introduce new concepts for green building, development incentives, varied housing options, walkability and other Smart Growth concepts and best practices

Task 3.2 – Review

The draft document will be provided and reviewed in manageable modules for comment and edits. An agreed upon protocol will be established to ensure that comments and edits are provided to the consultant team from a single client source. The review comments submitted to the consulting team should represent a consensus of all reviewers. A series of three (3) review calls/webinars will be held between the administration/Planning Commission and consulting team to discuss revisions, possible options and other considerations to be incorporated into the formal draft.

Task 3.3 – Graphics

As we are drafting the text, we will prepare accompanying graphics to illustrate definitions and standards. These will be mutually agreed upon during the Blueprint stage.

Task 3.4 – Zoning Map

We will prepare a revised zoning map in GIS based on the new districts established during the code drafting process. We will provide the GIS shapefiles to the City upon completion of the ordinance.

Task 3.5 – Revisions into a Formal Draft

A draft ordinance will be prepared, incorporating agreed-upon changes from the prior review of the discussion draft. This “formal” draft will be formatted and contain all graphics and illustrations that will be part of the final document. The purpose of this draft is to elicit input from stakeholders and the general public.

IV. SECOND WORK SESSION

One of us will return to Ironwood for an in-person draft review with staff, a final stakeholder meeting, and a presentation of the draft to the Planning Commission. While we will support City staff in preparation long-distance for Planning Commission meetings during previous and future phases, this meeting will be an opportunity for the Planning Commission to delve into deeper issues with the consultant in person.

V. PUBLIC REVIEW

Task 5.1 – Public Feedback (City Led)

Input regarding the formal draft ordinance and zoning map will be actively solicited. The following activities are proposed to be part of that effort:

- City web site: The City web site will be used as a vehicle to both disseminate project information and receive comments. Each of the draft codes will be posted on the web site to afford broad public access to the project and the output.
- Social media (if desired): In order to reach a diverse representation of citizens, we suggest the use of social media to help inform, excite and involve residents. These pages will be used to spread the word, particularly to those that don’t often participate in traditional workshops.
- Public forum: a public open house should be conducted to present the code, describe significant changes and obtain comments from the public.

Task 5.2 – Final Draft

Following the decisions regarding changes to the formal draft, we will prepare a “final draft” (including zoning map) to be submitted for public hearing and adoption.

VI. ADOPTION

This final stage of the process involves the formal review, refinement and approval of the zoning code.

Task 6.1 – Public Hearing (staff led)

City staff will present the proposed code and respond to questions and comments. City staff will be responsible for posting all required public notices for the hearing.

Task 6.2 – Review of Comments

Following the hearing, the Planning Commission and staff will discuss comments received from the public hearing process and decide upon any refinements to be made. A list of reasonable changes and/or a marked-up version of the draft will be provided to the consulting team.

Task 6.3 – Planning Commission Recommendation

We will provide a summary of key changes between the current and proposed ordinance to the Planning Commission to accompany the new ordinance to be recommended and forwarded to the City Council for final approval.

Task 6.4 – Final Formatting/Hyperlinking

We will polish off the final draft with interactive features such as hyperlinks, buttons, and bookmarks for easy navigation in the final pdf document.

Task 6.5 – Council Adoption (staff led)

City staff present the final ordinance and addendum of changes to the Council for adoption. Following adoption, the consulting team will prepare the full documents, as adopted. Digital copies in InDesign and pdf, including all graphics, will be provided to the City.

Schedule

Project timing will be determined in conjunction with the City. However, it is anticipated that this scope would be completed over a period of 9 months. This allows ample time for the various public engagement activities, as well as ensuring that staff, steering committee and public officials have ample time to review the draft documents and make comments. If the project can be completed sooner than that we will certainly work with the City to do so. Please note that this time frame does not include the review period required under State law.

Deliverables

- Draft blueprint (outline and template draft)
- Draft #1: Discussion draft in sections for Planning Commission review
- Draft #2: Formal draft with tables and graphics
- Draft #3: Final draft for public hearing
- Draft zoning map
- Final zoning map (GIS files plus pdf for large scale printing)
- Final ordinance in InDesign for interactive pdf export

Team

- Carmine Avantini of CIB Planning will serve as principal-in-charge, guiding the entire process and providing quality assurance. He is budgeted to attend both work sessions.
- Kathleen Duffy of SmithGroupJJR will serve as project manager, coordinating the process, leading the district amendments, and supervising the graphics, mapping, and interactive pdf development. She is budgeted to attend the first work session.
- Kelly McIntyre of CIB Planning will be the key technical expert on the administrative and general provisions sections of the ordinance.
- A landscape architect at SmithGroupJJR will assist Kathleen with graphics, mapping, and preparing the interactive InDesign document and meeting materials.

Budget

To complete the scope of work described above, we have developed a budget of \$49,704 to cover labor, travel, and expenses. The MEDC will provide a match of \$20,000 and the City will cover the remainder of the budget, \$29,704. CIB Planning will contract directly with the City for its share of the fee.

Contingency

We have included a contingency line item in the budget to provide a buffer for an additional trip or sets of revisions that may arise during the preparation of the draft. This could also be used to supplement the development of additional districts should the need arise during the audit or draft development phase.

Ironwood Zoning Ordinance Budget							
		Carmine Avantini	Kathleen Duffy	Kelly McIntyre	Graphics/ Formatting		
		\$138	\$130	\$92	\$85		
Task 1: Project Initiation							
1.1	Kick off Call	2	2				
1.2	Review current master plan and development review forms/decisions	2	6	4			
1.3	Preparation of draft Audit report	6	6	12			
1.4	Audit Discussion Webinar/Call	2	2	2			
1.5	Blueprint based upon Zoning Audit	2	6	2	6		
Task 2: First Work Session							
2.1	Work session prep	4	4	2			
2.2	Meeting with City officials	4	4				
2.3	Stakeholder Meetings to discuss Blueprint	4	4				
2.4	Tour and community assessment	4	4				
2.5	Revisions to Blueprint	2	2				
2.6	Draft Districts	4	4				
2.7	Next Steps Consensus	2	2				
Task 3: Draft Zoning Ordinance							
3.1	Draft preparation	24	48	46	2		
3.2	Review calls/webinars with staff/Planning Commission (3)	4	4				
3.3	Graphics		10		20		
3.4	Zoning Map	2	10		10		
3.5	Revisions	4	8	8			
Task 4: Second Work Session							
4.1	Work session prep	2	2				
4.2	Review draft with staff	4					
4.3	Final stakeholder input	3					
4.4	Draft Presentation to Planning Commission	4					
Task 5: Public Review							
5.1	Public Feedback (staff led)	2	2				
5.2	Final Draft preparation	2	8	2	2		
Task 6: Adoption							
6.1	Public Hearing (staff led)						
6.2	Review of comments	2	2				
6.3	Planning Commission Recommendation-key changes summary	1		6			
6.4	Final Formatting/Hyperlinking		6		20		
6.5	Council adoption (staff led)						
		92	146	84	60		
		\$12,696	\$18,980	\$7,728	\$5,100	\$44,504	Labor Subtotal
Expenses	Trips (x2)	1200	600				
	Printing, misc expenses	200	200			\$2,200	Expenses Subtotal
	Contingency (extra meeting, extra set of revisions, additional analysis)					\$3,000	
						\$49,704	Total
						20000	MEDC Match
						\$29,704	City Budget

Memo

To: Mayor & City Commission
From: Scott Erickson, City Manager/City Engineer
CC:
Date: April 18, 2018
Re: Discuss and Consider Awarding Bid to Northwood Paving, Inc. for 2018 Local Street Overlay Project.

Introduction

The Ironwood City Commission previously authorized bids to be received for the 2018 local street paving project.

Analysis & Background

The City of Ironwood received two (2) bids for the 2018 Local Street Paving Project. The bids were as follows:

Northwood's Paving Co. \$422,190.50

Angelo Luppino, Inc. \$422,376.50

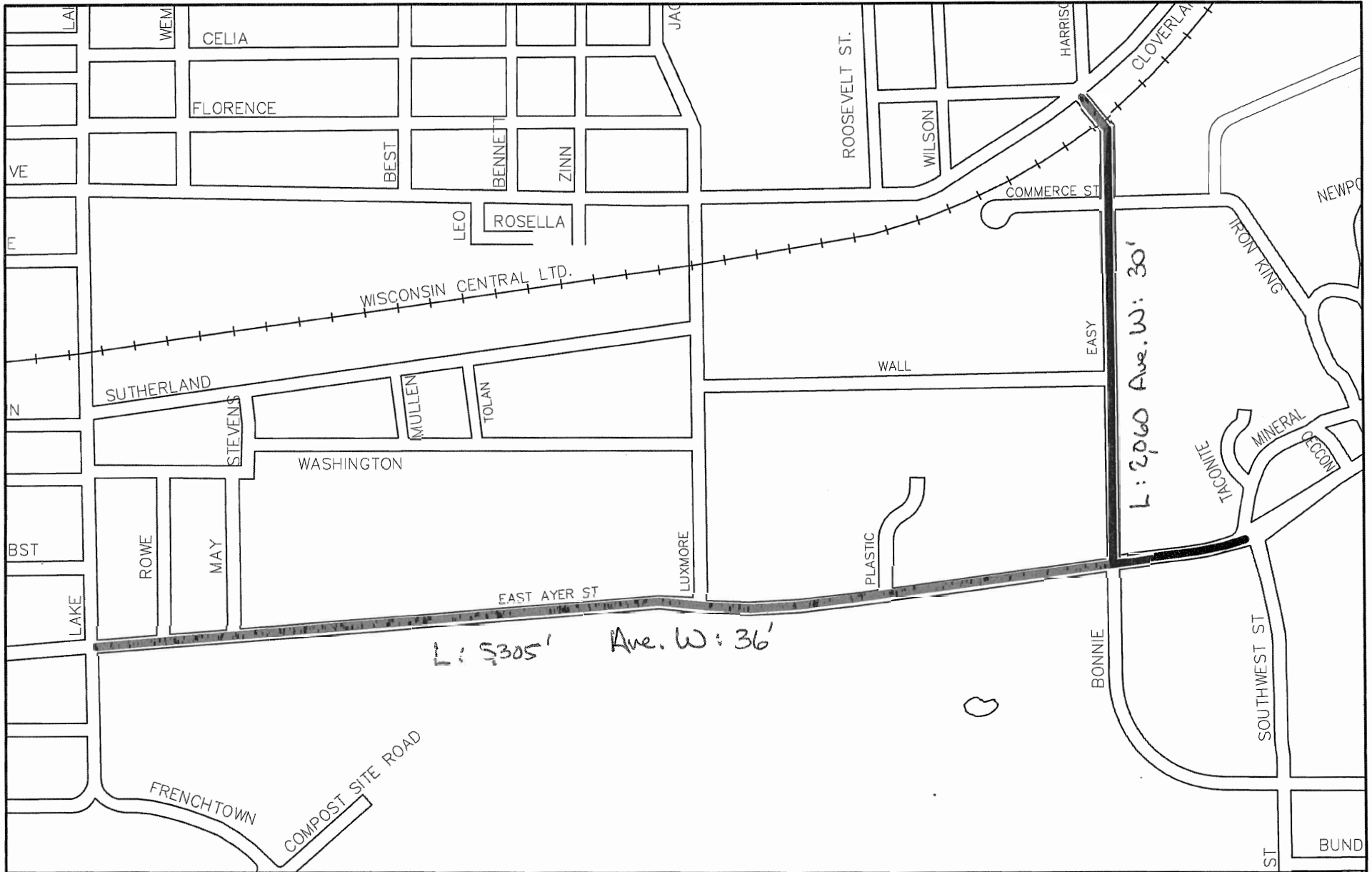
Payne & Dolan, Inc. \$654,186.15

The low bidder for the project was Northwood Paving Co. in the amount of \$422,190.50. The proposed paving plan is attached (see attached map for locations of proposed street overlays). This project also includes miscellaneous utility street patches, miscellaneous concrete curb & sidewalk replacement and could also include "trail safety improvement paving" if desired.

The funding for this project will be from a combination of budgeted street funds, Major Street Fund "fund" balance, general fund "fund" balance and water funds.

Recommendation

It is recommended to award the City of Ironwood 2018 Local Street Paving project to Northwood's Paving, Co. in the amount of \$422,190.50.

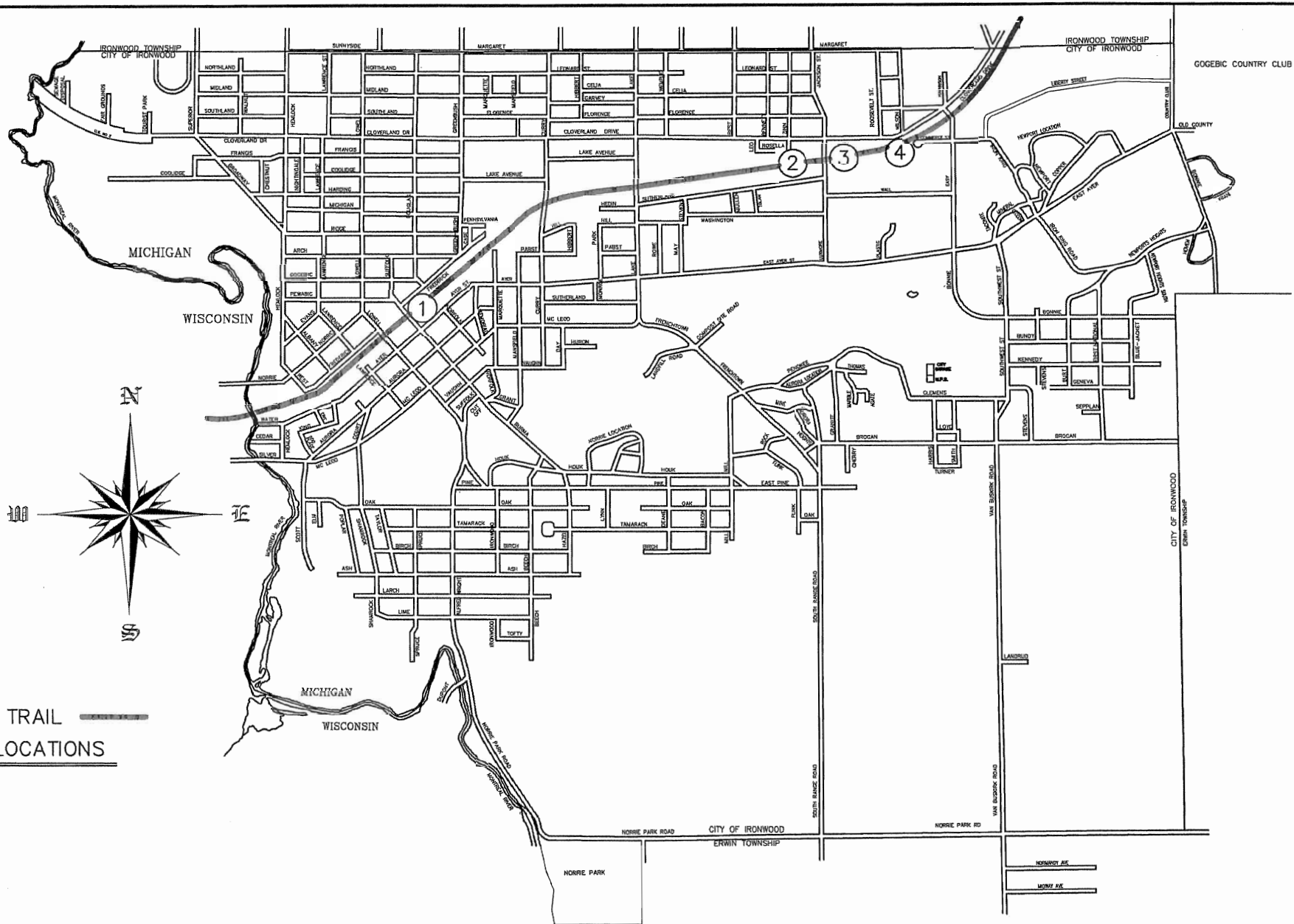


IRONWOOD
MICHIGAN | *Find Your North*

213 S. MARQUETTE ST.
IRONWOOD, MI 49938
PH: (906) 932-5050
FAX: (906) 932-5745

TITLE: 2018 STREET
OVERLAY PROJECT

REVISION: A	DRAWN BY: J. ALONEN	DRAWING NO. S-1
DATE: 2/20/2018	APPROVAL BY: S. ERICKSON	



IRON BELLE TRAIL PAVEMENT LOCATIONS

- ① 200'
- ② 700'
- ③ 150'
- ④ 300'



IRONWOOD
MICHIGAN | *Find Your North*

213 S. MARQUETTE ST.
IRONWOOD, MI 49938
PH: (906) 932-5050
FAX: (906) 932-5745

TITLE: IRON BELLE TRAIL
PAVING PROJECT 2018

REVISION: A	DRAWN BY: J. ALONEN	DRAWING NO. S-1
DATE: 3/28/2018	APPROVAL BY: S. ERICKSON	

BID TABULATION SHEET

Name of Bidder:

Bird Band

Addendum
1 + # 2

BID	TOTAL
1	100
2	200
3	300
4	400
5	500
6	600
7	700
8	800
9	900
10	1000
11	1100
12	1200
13	1300
14	1400
15	1500
16	1600
17	1700
18	1800
19	1900
20	2000
21	2100
22	2200
23	2300
24	2400
25	2500
26	2600
27	2700
28	2800
29	2900
30	3000
31	3100
32	3200
33	3300
34	3400
35	3500
36	3600
37	3700
38	3800
39	3900
40	4000
41	4100
42	4200
43	4300
44	4400
45	4500
46	4600
47	4700
48	4800
49	4900
50	5000
51	5100
52	5200
53	5300
54	5400
55	5500
56	5600
57	5700
58	5800
59	5900
60	6000
61	6100
62	6200
63	6300
64	6400
65	6500
66	6600
67	6700
68	6800
69	6900
70	7000
71	7100
72	7200
73	7300
74	7400
75	7500
76	7600
77	7700
78	7800
79	7900
80	8000
81	8100
82	8200
83	8300
84	8400
85	8500
86	8600
87	8700
88	8800
89	8900
90	9000
91	9100
92	9200
93	9300
94	9400
95	9500
96	9600
97	9700
98	9800
99	9900
100	10000

Angelo Luppino, Inc			✓	✓	\$ 422,376.50
North					
Northwoods Paving			✓	✓	\$ 422,190.50
Payne & Dolan, Inc			✓	✓	\$ 654,186.15

Witnesses to Bid Opening:

Bid Award Action Taken

Opening: Matthew E. Maher
Mara Maher
Francis M. Sullivan

aken

Scott Eubank

Memo

To: Mayor & City Commission
From: Scott Erickson, City Manager/City Engineer
CC:
Date: April 18, 2018
Re: Discuss and Consider Awarding Bid to JCS, Inc. for the 2018 Pavement Crack Sealing Project

Introduction

The Ironwood City Commission previously authorized bids to be received for the 2018 pavement crack sealing project.

Analysis & Background

The City of Ironwood received two (2) bids for the 2018 Pavement Crack Sealing Project. The bids were as follows:

JCS, Inc. \$ 93,290.00

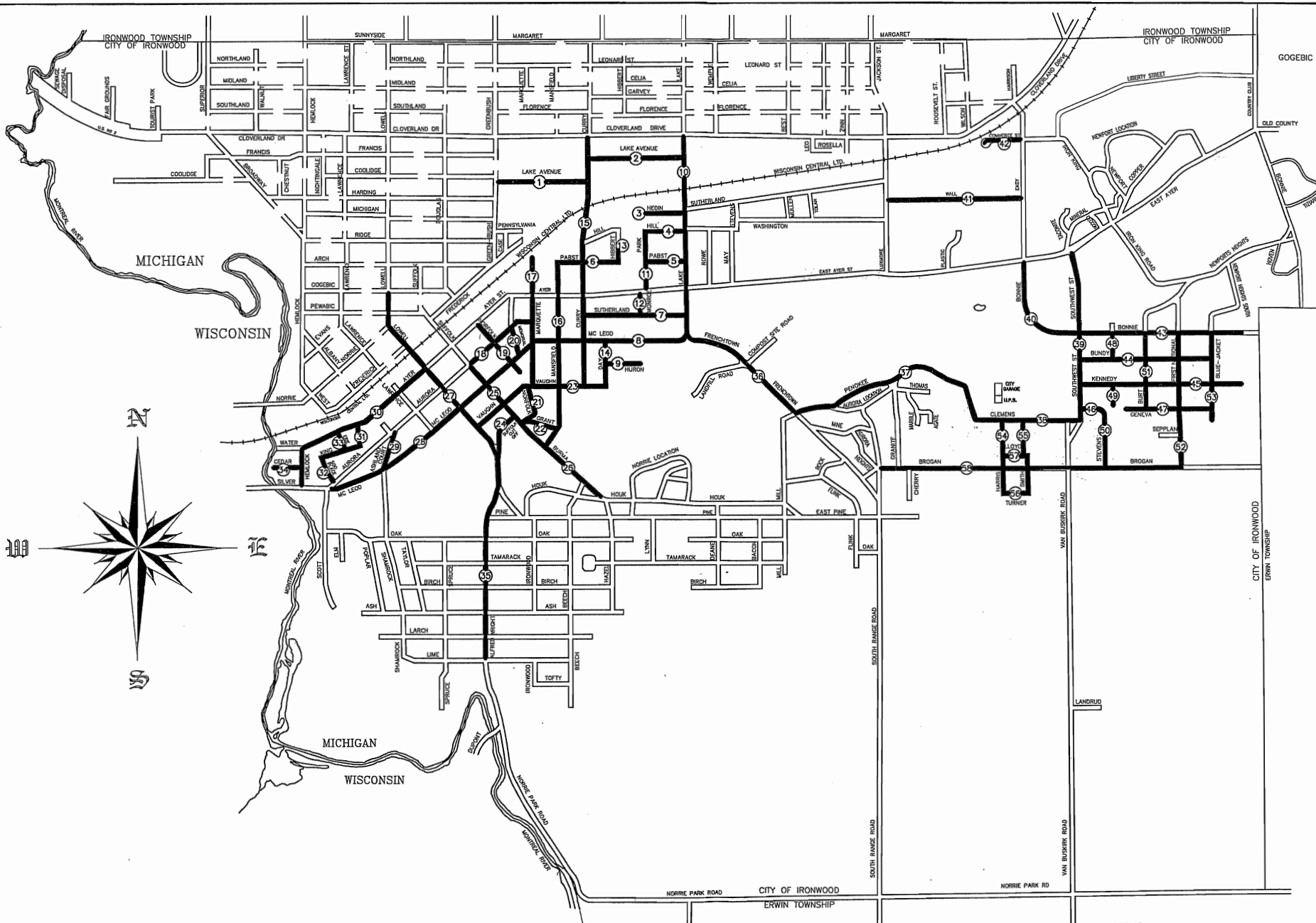
Fahrner Asphalt Sealers \$102,808.00


The low bidder for the project was JCS, Inc. of Baraga, Michigan in the amount of \$93,290.00.00. The proposed crack sealing location map is attached.

The funding for this project has been budgeted in the local and major street budgets.

Recommendation

It is recommended to award the City of Ironwood 2018 Pavement Crack Sealing Project to JCS, Inc in the amount of \$93,290.00.





IRONWOOD
MICHIGAN | Find Your North

213 S. MARQUETTE ST.
IRONWOOD, MI 49938
PH: (906) 932-5050
FAX: (906) 932-5745

TITLE: 2018 CRACK SEALING
PROJECT QUANTITIES

REVISION:	A	DRAWN BY:	J. ALONEN
DATE:	11/28/2017	APPROVAL BY:	S. ERICKSON

DRAWING NO.
S-1

BID TABULATION SHEET

Name of Bidder:	Bid Bond	BID TOTAL
Fahner Asphalt	✓	\$ 102,808.00
JCS, Inc	✓	\$ 93,290.00

Witnesses to Bid Opening:

Max Mikes
John P.
Karen M. Gulla

Bid Award Action Taken:

