

City of Ironwood
Community Development Department is Accepting Applications
for “Find Your North” Marketing Strategist

The City of Ironwood Community Development Department is accepting applications for permanent part-time employment until 4:00 p.m. on Friday, May 4, 2018. Applications can be picked up at the City Clerks Office or from the City website at www.cityofironwood.org/government/departments and be brought to the City Clerk’s Office, 213 S. Marquette Street, Ironwood, MI 49938.

The employee will perform such duties that assist with creating digital and printed content for marketing the “Find Your North” brand; assist in maintaining the City of Ironwood website; assists with writing grant applications and administration; attend meetings; assists and coordinates the work of the community development department; support various programs and projects in the Department.

Qualifications: Must be at least 18 years old, have a valid driver’s license, provide excellent customer service and public relations, understand how to manage and design websites, proficiency in Adobe InDesign, Adobe Creative Suite, graphics design techniques, social media and email marketing techniques, and understand how to use Google Analytics preferred.

This is a part-time of 15 hours/week. Employee will be paid \$15.00 per hour with no benefits. Hours will be set by the Community Development Director.

Equal Opportunity Employer