

BIRTHDAY PARTY FACT SHEET



Valley Park Riding School

86 O'Briens Lane

Templestowe, Vic, 3106

E: info@valleyparkriding.com.au

Valley Park Bookings - **0475 00 00 88**

Looking for a unique way to celebrate your child's birthday?

Our pony parties are heaps of fun and are something all your guests will talk about for a long time to come.

Our gorgeous ponies are very friendly and used to children of all ages and we provide safety helmets and boots for everyone.

BIRTHDAY PARTY OPTIONS

Option A is our most popular package as it offers each child their own pony.

The children will groom and plait and play with a pony before heading up to the main arena for riding.

On the arena the children will have a short lesson on how to ride their pony and we then play a variety of fun games.

We'll make sure we organise games and activities that are right for the age and experience of your children.

Option A Pricing:

Deposit Required \$360

- \$60.00 per child - minimum of 6 ponies
- 30 minutes to helmet & boot up, plait and play with a pony
- 1 hour riding on the area with fun games
- 30 minutes exclusive use of the pergola for party food and drinks after the riding has taken place
- Minimum age: 5 years
- Maximum of 9 children

Option B offers a per pony booking (with a minimum of 3 ponies) to be shared between no more than 3 children per pony.

The children will groom and help prepare the ponies for riding.

The children will then take it in turns to ride their pony.

Whilst the ponies are being ridden, other children in the birthday party will be able to watch their friends from the pergola area. With this option, not all children will be riding at the same time and therefore the children not riding will need to be supervised in the pergola area by a parent.

Option B Pricing:

Deposit Required \$360

- \$120.00 per pony, minimum of 3 ponies
- 30 minutes to helmet & boot up, plait and play with the ponies
- 1 hour total riding time on the area with fun games - this time is to be shared between all of the children in attendance
- 30 minutes exclusive use of the pergola for party food and drinks
- Minimum age: 5 years
- Maximum of 9 children (4 ponies)

BIRTHDAY RIDER CHECKLIST:

What do I wear?

- Long pants - jodhpurs, jeans, tracksuit pants, long pants (no shorts or skirts)
- Long or short sleeved shirt (t shirt or collared/polo shirt, no singlets)
- Fully enclosed shoes with a small heel, riding boots, or gumboots. No sneakers or runners. We have a limited number of riding boots available for you to wear
- Waterproof rain jacket as riding still takes place in the rain

What does VPRS provide?

- VPRS provides you a helmet for every rider
- VPRS has a range of riding boots which may be borrowed but we are unable to guarantee size availability
- VPRS has a range of merchandise available for purchase eg jodhpurs, helmets, riding boots and safety vests – merchandise must be paid for prior to use. VPRS accepts payment via bank transfer or cash (credit card facilities not available)

What do I bring?

- Completed VPRS Birthday Riders Consent & Indemnity Form for every rider
- Riders can bring their own helmet (so long as it conforms to Aust Stand 3838) or we will supply you with a helmet on the day
- Sunscreen and hat for the warmer months
- Waterproof jacket for the colder months
- A drink to stay well hydrated
- Food/snacks (please be mindful of other attendees and follow regular school protocols re peanuts and other allergens)
- All personal items to be clearly labelled with your name & phone number

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Option C offers pony rides around the property.

This option is recommended for children aged 3-5 years as we are unable to offer Options A or B to children under 5 years of age.

Option C Pricing:

Deposit Required \$250

- Flat rate booking fee of \$250 for one pony
- Lead rides around the property for a maximum period of 1 hour
- Ride duration will depend on the number of children riding ie if 6 children riding, individual rides will be no more than 8 minutes each to allow for rider changeover, helmet and booting up.
- This option does not include the private use of the pergola area for party food and drinks
- Maximum of 6 children

LIKE TO PROCEED WITH A BOOKING?

Send an email with your birthday inquiry to info@valleyparkriding.com.au or call us on **0475 00 00 88** to make a booking.

WHEN IS MY BOOKING SECURED?

Once the deposit is paid, your booking is confirmed. We will hold the booking for 48 hours to allow for payment of the required deposit.

HOW TO PAY:

Deposits can be paid via EFT (within 48 hours of phone booking) to the following account:

BSB: 633-000

Account No: 151922804

Account Name: Valley Park Riding School

Reference: Please use child's Surname followed by "BD" and the date of birthday eg **"SMITHBD1408"**

The payment reference must be used so that we can correctly allocate the payment to the rider's profile.

On the day of riding, any outstanding balances need to be paid in cash or online banking (bank transfer). No credit card or EFTPOS facilities are available.

DEPOSITS & BALANCES OWING:

A minimum \$360.00 deposit is required for Party Options A & B.

A \$250.00 deposit is required for Party Option C.

Balances owing must be paid in full prior to commencement of the party.

CANCELLATION POLICY

VPRS has a strict cancellation policy. Please review VPRS terms and conditions on our website at www.valleyparkriding.com.au. To review the Terms and Conditions, click on the 'More Info' tab, then 'Terms and Conditions'. Please familiarise yourself with our terms and conditions, which are subject to change without notice.

WEATHER CANCELLATION POLICY

Birthday parties operate in all weather conditions. Only when the temperature exceeds 38°C or above and/or severe weather conditions will cause cancellation of birthday parties. Parties still take place if it is raining.

VPRS will notify the responsible person if the party is cancelled due to inclement weather or call us no sooner than 1 hour prior to the party for an update.

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PARKING & CAR POOLING:

Only **one vehicle** is permitted to park next to the pergola area for birthday parties.

We strongly urge parents to car pool, where possible, as there is limited parking available in O'Briens Lane.

HOW DO I CHECK IN ON THE DAY?

Please ask all party guests to meet you in the pergola area. Once all riders have arrived, one adult is to accompany all children to the office area. Paperwork will then be finalised together with payment of any outstanding balance for the booking. Once the paperwork has been finalised we will then helmet and boot up the children.

We recommend you ask all guests to arrive 10 minutes prior to the scheduled commencement time. Late party arrivals risk a compromised time schedule. If your party starts after the scheduled time due to the late arrival of guests, the total duration of your party will be reduced.

YOUR SAFETY IS IMPORTANT TO US:

Horse riding is a high risk sport, your choice to ride is voluntary. We take care to provide suitable and safe horses and ponies for our customers, but all animals can be unpredictable. The VPRS Indemnity & Student Registration Form **MUST** be signed completed and signed by the parent or authorised legal guardian prior to undertaking any horse activity. VPRS Consent & Indemnity and Student Registration Forms are required for all birthday party participants. No form, no ride./

FORMS REQUIRED BEFORE RIDING CAN COMMENCE:

VPRS Birthday Riders Consent & Indemnity Forms are required for **every rider**. No form, no ride.

To save time, please download and complete the VPRS Birthday Riders Consent & Indemnity Forms prior to your arrival. These forms are available for download from our website.

WHAT DO I NEED TO WEAR AND BRING?

Please refer to the Birthday Rider Checklist (on page 1). Additional information is also outlined below.

WHAT WE SUPPLY:

We provide safety helmets and boots for everyone.

FOOD & KITCHEN FACILITIES:

There are basic kitchen facilities and a small BBQ. You will also have access to an open pergola area where you can BYO party food. Please ensure you bring all cutlery and implements. Please take your rubbish with you and ensure the pergola area is left clean and rubbish free.

The pergola area will be reserved for your use for 30 minutes after the riding has been completed (for Party Options A and B).

The exclusive use of the pergola area is not available to persons booking Party Option 3 (pony rides).