

BIRTHDAY PARTY BOOKING FORM



Valley Park Riding School

86 O'Briens Lane

Templestowe, Vic, 3106

E: info@valleyparkriding.com.au

Valley Park Bookings - 0475 00 00 88

BIRTHDAY RIDER'S NAME:

DATE OF BIRTH: HEIGHT: cm WEIGHT: kg

PARENT'S NAME:

PARENT'S PHONE/ MOBILE:

EMAIL:

WHAT DATE AND TIME DO YOU WISH TO MAKE THE BIRTHDAY PARTY BOOKING FOR?

PARTY DATE: PARTY TIME:

DO YOU REQUIRE USE OF THE BBQ? YES / NO (the BBQ is medium in size, perfect for sausages)

WHICH PARTY OPTION ARE YOU BOOKING (see below)? Option A Option B Option C

HOW MANY CHILDREN FOR THE PARTY?

Option A:

Deposit Required \$360

- \$60.00 per child - minimum of 6 ponies
- 30 minutes to helmet & boot up, plait and play with a pony
- 1 hour riding on the area with fun games
- 30 minutes exclusive use of the pergola for party food and drinks after the riding has taken place
- Minimum age: 5 years
- Maximum of 9 children

Option B:

Deposit Required \$360

- \$120.00 per pony, minimum of 3 ponies
- 30 minutes to helmet & boot up, plait and play with the ponies
- 1 hour total riding time on the area with fun games - this time is to be shared between all of the children in attendance
- 30 minutes exclusive use of the pergola for party food and drinks
- Minimum age: 5 years
- Maximum of 9 children (4 ponies)

Option C:

Deposit Required \$250

- Flat rate booking fee of \$250 for one pony
- Lead rides around the property for a maximum period of 1 hour
- Ride duration will depend on the number of children riding ie if 6 children riding, individual rides will be no more than 8 minutes each to allow for rider changeover, helmet and booting up.
- This option does not include the private use of the pergola area for party food and drinks
- Maximum of 6 children

Please note that a VPRS Birthday Riders Consent & Indemnity Form is required for every rider participating in the birthday party. To save time on the day of the party, we recommend you have each party participant's parent or authorised Legal Guardian print off, complete and sign a VPRS Birthday Riders Consent & Indemnity form.

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HOW AND WHAT TO PAY:

A minimum \$360.00 deposit is required for Party Options A & B. A \$250.00 deposit is required for Party Option C.

Deposits can be paid via EFT (within 48 hours of phone booking) to the following account:

BSB: 633-000

Account No: 151922804

Account Name: Valley Park Riding School

Reference: Please use child's Surname followed by "BD" and the date of birthday eg "SMITHBD1408"

The payment reference must be used so that we can correctly allocate the payment to the rider's profile.

On the day of riding, any outstanding balances need to be paid in cash or online banking (bank transfer).

No credit card or EFTPOS facilities are available.

WHEN IS YOUR PARTY BOOKING SECURED?

Once the deposit is paid, your booking is confirmed. We will hold the booking for 48 hours to allow for payment of the required deposit.

Please ensure you read the following cancellation policy and sign where required

CANCELLATION POLICY:

Parties operate in all weather conditions. Only when the temperature exceeds 38°C or above (at the time of riding) and/or severe storms will cause cancellation of parties. VPRS will notify the responsible person if the booking is cancelled due to inclement weather. An alternate date will be offered to the responsible person if the party is cancelled due to inclement weather conditions. Riders should wear appropriate attire in order to ride in all conditions including rain.

Birthday parties cancelled by the customer up to 7 days prior to the scheduled date will forfeit 50% of the deposit paid. Birthday parties cancelled by the customer within 72 hours of the day of the scheduled party will forfeit the entire deposit.

I have read and understand the Cancellation Policy as outlined above (please tick box).

Signed: Date:

Please scan and email back the completed Birthday Party Booking Form to info@valleyparkriding.com.au

Office Use Only:

Form Received: Deposit/Payment Received: Payment Method: