



MAINTENANCE REQUEST FORM

Property Address: _____

Tenant/s: _____

If you are unable to be present at the time of inspection and you have any concerns or problems that you would like us to inspect or which may not be immediately obvious during our inspection, please list below:

Any maintenance items which you report will be included in the inspection report to be forwarded to the landlord for their information and further instruction.

If you would like to renew your lease once the current agreement expires please indicate below:

- Yes, I would like to renew for a further 6 months
- Yes, I would like to renew for a further 12 months
- No, I would wish to remain at the property on a periodic basis (month by month)

If you will not be present at our inspection, please leave this form on the kitchen bench to be collected, thank you