

<b>KALAMAZOO PUBLIC SCHOOLS 2019 - 2020 SCHOOL CALENDAR*</b>		
<b>Day(s)</b>	<b>Date(s)</b>	<b>Activity</b>
Monday – Thursday	8/12 – 8/15/19	New Teacher Orientation 8:00 AM to 5:00 PM
Monday	8/19/19	First day for counselors
Friday	8/23/2019	KEA Professional Development
Friday - Friday	8/23-9/6/19	No additional meetings before, during or after work except those covered by ADA/IDEA or as noted in calendar
Monday	8/26/19	8:00 AM – 11 AM Principals’ meeting; Lunch 11:00-12:00 PM; PM work in classrooms.
Tuesday	8/27/19	8:00 AM – 3:00 PM PreK-12 <sup>th</sup> District Professional Development (PD). Lunch 11:00 AM-12:00 PM. KEA Members report to PD per District August letter sent to ALL employees
Wednesday	8/28/19	8:00 AM – 11:00 AM: PreK-12 District PD / Building Staff Meeting PD 11:00 AM – 12:00 PM: Lunch 12:00 PM – 3:00 PM: PreK-12 District PD; KEA Members report to PD per District August letter sent to ALL employees
Thursday	8/29/19	8:00 AM – 3:00 PM PreK-12 Work in rooms. One-hour lunch.
Friday	8/30/19	Labor Day Weekend – K-12 No Students – Schools open for enrollment; KEA bargaining unit members do not report
Monday	9/2/19	Labor Day Holiday: Schools closed
Tuesday	9/3/19	K-12 First Day for Students, including full day ECSE, full day Kdg.: K-12 AM Only, No PEEP, No half day Kdg, or half day ECSE; K-5 AM schedule; Half day ECSE Program: Open House 9:00 – 10:00 AM, home visits remainder of the morning; 6-12 schedule determined by individual buildings; PEEP and half-day day Kdg. teachers to assist in buildings during AM; PreK-12 work in rooms during PM
Wednesday	9/4/19	First full day for students: full day ECSE and K-12; First day for half day Kdg; First day for County Programs; Half day ECSE and PEEP staff: Home visits and other required duties
Thursday	9/5/19	Half day ECSE and PEEP staff: home visits and other required duties
Friday	9/6/19	Half-day ECSE and PEEP staff: home visits and other required duties; 9:00 AM – 12:00 PM – Special Education ancillary staff case load meeting; Lunch and travel to regular work site 12:00 PM – 1:00 PM: regular dismissal time

\*Washington Writers’ Academy and Woodward School for Science & Technology will have a different schedule

**KALAMAZOO PUBLIC SCHOOLS 2019 - 2020 SCHOOL CALENDAR\***

<b>Day(s)</b>	<b>Date(s)</b>	<b>Activity</b>
Monday	9/9/19	Half-day ECSE students: First day of instruction; PreK-12 building staff meetings one (1) hour. There will be NO first Monday two (2) hour P.D Secondary Open House OPTION (1.5 hours maximum); MANDATORY Open House – dates to be selected by buildings for the 2019-2020 school year. Future dates will be selected in May
Tuesday	9/10/19	KEA Governing Board – No KPS meetings
Wednesday	9/11/19	PreK-5 <sup>th</sup> Grade building PD (1.5 hours); Secondary Open House OPTION (1.5 hours maximum); MANDATORY Open House – dates to be selected by buildings
Thursday	9/12/19	Secondary Open House OPTION (1.5 hours maximum); MANDATORY Open House – dates to be selected by buildings
Monday	9/16/19	KEA Building Meetings; PEEP first day: AM, PM, and full day PEEP
Tuesday	9/17/19	PreK-5 Elementary Open House OPTION (2 hours Max): MANDATORY- dates to be selected by buildings
Wednesday	9/18/19	3:00 PM – 4:30 PM – Facilitator Training Grade Level/Department Heads (1.5 hours) as needed; 4:30 PM – 6:00 PM
Thursday	9/19/19	PreK-5 Elementary Open House OPTION (2 hours max); MANDATORY dates to be selected by buildings
Monday	9/23/19	6-12 Building Staff Meeting (one [1] hour)
Wednesday	9/25/19	PreK-12 Bldg. PD Grade Level/Dept. Mtg. (1.5 hours) PreK follow PreK PD Schedule; All Special Education Department Meetings: Secondary 3:00 – 4:30 PM, Elementary 4:30 – 6:00 PM
Monday	9/30/19	PreK-5 Building Staff Meeting (one [1] hour)
Thursday	10/3/19	Phoenix Parent-Teacher Conferences, 4:00 – 7:00 PM
Monday	10/7/19	PreK-12 – First Monday PD (2 hours) Teacher Evaluation
Tuesday	10/8/19	KEA Governing Board – No KPS Meetings One day of Elementary Science curriculum training for identified coaches, department heads, elementary grade level facilitators and content leaders (six [6] hours); 8:00 AM-3:00 PM with one (1) hour lunch
Wednesday	10/9/19	One day of Elementary Social Studies curriculum training for identified coaches, department heads, elementary grade level facilitators and content leaders (six [6] hours); 8:00 AM-3:00 PM with one (1) hour lunch
Friday	10/11/19	6-12 End of first six weeks; 6-8 students AM only/PM schedule; 6-8 records PM Phoenix - half-day Records

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<b>Day(s)</b>	<b>Date(s)</b>	<b>Activity</b>
Monday	10/14/19	KEA Building Meetings
Wednesday	10/16/19	9-12 Students AM only; AM Schedule; 9-12 conference preparation time (10:45-11:30 AM) one half-hour lunch (11:30-12:00); 9-12 PM conference day. Conferences will be held from 12:30 PM – 3:30 PM and 4:30 PM – 7:30 PM. PreK-5 Building PD (1.5 hours)
Thursday	10/17/19	6-8 Students AM only; AM Schedule; 6-8 conference preparation time (10:45-11:30 AM) one (1) hour lunch (11:30-12:30); 6-8 PM conference option (total six [6] hours; four [4] hours outside of work day); Schedule developed by Faculty Team
Monday – Friday	10/21/19-11/15/19	Only teachers with two half-day sessions – must be provided with additional records time (one [1] day and conference sessions [two {2} days or four {4} half-days]) per mutual agreement. Teacher has option of release time or compensation at the substitute rate (excluding Monday and Friday)
Tuesday	10/22/19	One day of Secondary curriculum training for identified coaches, department heads, secondary grade level facilitators and content leaders (six [6] hours); 8:00 AM-3:00 PM with one (1) hour lunch
Wednesday	10/23/19	PreK-12 New Teacher District PD (1.5 hours); 1 <sup>st</sup> of 3 district meetings One day of Secondary curriculum training for identified coaches, department heads, secondary grade level facilitators and content leaders (six [6] hours); 8:00 AM-3:00 PM with one (1) hour lunch
Thursday	10/24/19	One day of Secondary curriculum training for identified coaches, department heads, secondary grade level facilitators and content leaders (six [6] hours); 8:00 AM-3:00 PM with one (1) hour lunch
Friday	10/25/19	PreK-12 no students – PreK-5 Records day all day; 1 hour lunch; K-5 report cards due at close of business; 6-12 no students; Phoenix – no students, 6-12 District PD
Monday	10/28/19	PreK-12 Building Staff Meeting: one (1) hour.
Wednesday	10/30/19	PreK-12 Building PD: Grade Level/Dept. Mtg. (1.5 Hours)
Friday	11/1/19	PreK-12 no students; End of nine (9) week marking period; One-hour lunch; PreK-5 District PD; 6-12 Building PD all day (8:00 AM – 3:00 PM). No County Programs. Phoenix - no students
Monday - Friday	11/4/19 - 11/8/19	PreK-5 Conference Option Week (12 hours); Schedule developed by Faculty Team; K-5 students AM only on 11/7 and 11/8; AM Kdg. in AM; PEEP Staff report 8:00 AM – 3:00 PM; 8:00 – 11:00 AM PD; PEEP Staff lunch and travel 11:00 AM to 12:00 PM
Monday	11/4/19	No Nov. First Monday two (2) hour PD. PreK-5 Conference Option Week (12 hours); Schedule developed by Faculty Team
Tuesday	11/5/19	PreK-5 Conference Option Week (12 hours); Schedule developed by Faculty Team

<b>KALAMAZOO PUBLIC SCHOOLS 2019 - 2020 SCHOOL CALENDAR*</b>		
<b>Day(s)</b>	<b>Date(s)</b>	<b>Activity</b>
Wednesday	11/6/19	PreK-5 Conference Option Week (12 hours); Schedule developed by Faculty Team.
Thursday	11/7/19	PreK-5 Conference Option Week (12 hours); Schedule developed by Faculty Team; K-5 students AM only; ECSE students AM only; AM Kdg. in AM; PM Schedule in AM; K-5 Conference Option PM; PEEP Conference Option all day
Friday	11/8/19	PreK-5 Conference Option Week (12 hours); Schedule developed by Faculty Team; K-5 students AM only; ECSE students AM only; AM Kdg. in AM; AM Schedule in AM; K-5 Conference Option PM; PEEP Conference Option all day
Monday	11/11/19	PreK-12 Building Staff Meeting: one (1) hour
Tuesday	11/12/19	Governing Board
Monday	11/18/19	KEA Building Meetings
Thursday	11/21/19	9-12 Full day; Fifth (5 <sup>th</sup> ) period seventy (70) minute exam during ninety (90) minute period; Fourth (4 <sup>th</sup> ) period reduced by twenty (20) minutes and added to Fifth (5 <sup>th</sup> ) Period Phoenix Parent-Teacher Conferences, 4:00-7:00 PM
Friday	11/22/19	9-12 Students AM only/Student Dismissal 10:40 AM; Third (3 <sup>rd</sup> ) and Fourth (4 <sup>th</sup> ) periods equal in length with seventy-minute (70) exams during ninety-minute periods. Phoenix - Full Day
Monday	11/25/19	9-12 Students AM only/Student Dismissal 10:40 AM; First (1 <sup>st</sup> ) and Second (2 <sup>nd</sup> ) period equal in length with seventy-minute (70) exams during ninety-minute (90) periods. One (1) hour lunch; 9-12 Records PM Phoenix full-day
Tuesday	11/26/19	6-12 no school, End of second (2 <sup>nd</sup> ) six (6) weeks/First (1 <sup>st</sup> ) Trimester, 6-12 Students. No School; 6-12 Records All Day. 6-8 grades due Monday at 8AM, 9-12 grades due by close of business; Phoenix one-half Records Day
Wednesday	11/27/19	Schools Closed. –Conference make-up day, Professional Development make-up day (from 8/23). No County Programs
Thursday & Friday	11/28 & 11/29/19	Holiday (Thanksgiving Recess) – Schools Closed
Monday	12/2/19	First day of second trimester
Wednesday	12/4/19	PreK-12 Bldg. PD/Dept. Mtg. (1.5 hours); All Special Education Department Meetings: Secondary 3:00 – 4:30 PM, Elementary 4:30 – 6:00 PM
Monday	12/9/19	PreK-12 – Building PD (2 hours)
Tuesday	12/10/19	KEA Governing Board – No KPS Meetings

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<b>Day(s)</b>	<b>Date(s)</b>	<b>Activity</b>
Monday	12/16/19	KEA Building Meeting
Friday	12/20/19	Last School Day Before Winter Break
Monday-Friday	12/23/19- 1/3/20	Winter Break
Monday	1/6/20	School Resumes, No January First Monday two (2) hour PD; No Meetings
Monday	1/13/20	PreK-12 Building Staff Meeting: one (1) Hour
Tuesday – Thursday	1/14/20 – 1/23/20	Elementary Art, Music, and Physical Education teachers (pro-rated for those less than 1.0 elementary) and teachers with two half day sessions per mutual agreement shall receive an additional one-half (1/2) day for record keeping. Option release time (excluding Monday and Fridays) or comp at sub pay rate
Tuesday	1/14/20	KEA Governing Board – No KPS Meetings
Wednesday	1/15/20	PreK-12 New Teacher District PD (1.5 hours). (In the event of cancellation, the PD will be rescheduled for 1/22/20) 2 <sup>nd</sup> of 3 district meetings
Thursday	1/16/20	Phoenix Parent-Teacher Conferences, 4:00 – 7:00 PM
Friday	1/17/20	No PEEP Students; PEEP Staff report 8:00 AM to 3:00 PM, one (1) hour lunch; AM Records to conduct COR Assessment; AM PD
Monday	1/20/20	KEA Building Meetings
Wednesday	1/22/20	PreK-12 New Teacher District PD (1.5 hours), if needed. 2 <sup>nd</sup> of 3 district meetings
Friday	1/24/20	No County Programs. End of second (2 <sup>nd</sup> ) nine (9) weeks/End of third (3 <sup>rd</sup> ) six (6) weeks; End of first (1 <sup>st</sup> semester; K-8 Students AM only; AM Kdg. in AM; No PEEP students, No half day ECSE students; K-8 PM schedule in AM; PreK Staff work (AM PD and PM records); PreK-8 Records in PM; Grades K-5 report cards due at close of business. Phoenix - half-day Records Day END OF FIRST SEMESTER
Monday	1/27/20	1 <sup>st</sup> Day third (3 <sup>rd</sup> ) nine (9) weeks/fourth (4 <sup>th</sup> ) six (6) weeks/second (2 <sup>nd</sup> semester)
Wednesday	1/29/20	9-12 Parent Teacher Conferences 4:00-7:00 PM
Thursday	1/30/20	6-8 Students AM only; AM Schedule; 6-8 conference preparation time (10:45-11:30 AM) one (1) hour lunch (11:30-12:30); 6-8 PM conference option (total six [6] hours; four [4] hours outside of work day); Schedule developed by Faculty Team 9-12; Parent Teacher Conferences 5:00 – 8:00 PM
Monday	2/3/20	PreK-12 Bldg. PD; two hours
Monday	2/10/20	PreK-12 Staff meeting; 1 hour

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<b>Day(s)</b>	<b>Date(s)</b>	<b>Activity</b>
Tuesday	2/11/20	KEA Governing Board – No KPS Meetings
Wednesday	2/12/20	PreK-12 Building PD/Teacher Evaluations 1.5 hours
Monday	2/17/20	KEA Building Meetings
Monday-Friday	2/17/20 – 2/21/20	PM half (1/2) day Kdg. all day on 2/17 through 2/21
Thursday	2/20/20	No PEEP Students; PEEP Staff report 8:00 AM to 3:00 PM, one (1) hour lunch; AM Records to conduct COR Assessment; PM PD
Monday	2/24/20	PreK-12 Staff Meeting one (1) hour
Tuesday	2/25/20	PM half-day kindergarten all day on 2/25 only.
Monday	3/2/20	3:00-5:30 PM – Teacher Transfer Meetings
Tuesday-Thursday	3/3/20– 3/5/20	Only teachers with two half-day sessions must be provided with additional records time (one (1) day and conference sessions (two (2) days or four (4) half-days) per mutual agreement. Teacher has option of release time (excluding Mondays and Fridays) or compensation at the substitute rate
Wednesday	3/4/20	PreK-5 Literacy Night (1.5 hours). Voluntary unless substituted for a Mandatory 2 <sup>nd</sup> semester open house which can be up to two (2) hours maximum
Thursday	3/5/20	6-8 Literacy Night (1.5 hours). Voluntary unless substituted for a Mandatory 2 <sup>nd</sup> semester open house which can be up to two (2) hours maximum Phoenix Parent-Teacher Conferences, 4:00 – 7:00 PM
Friday	3/6/20	No school PreK-5 Comp. Day (work hours)
Monday	3/9/20	PreK-5 Staff Meeting: (complete Conference Scheduling, if needed). One (1) hour
Tuesday – Thursday	3/10/20 – 3/12/20	Only teachers with two half-day sessions must be provided with additional records time (one (1) day and conference sessions (two (2) days or four (4) half days) per mutual agreement. Teacher has option of release time (excluding Mondays and Fridays) or compensation at the curriculum rate
Tuesday	3/10/20	9-12 Full day; Fifth (5 <sup>th</sup> ) period seventy-minute (70) exam during ninety-minute (90) period; Fourth (4 <sup>th</sup> ) period reduced by twenty-minutes (20) and added to Fifth (5 <sup>th</sup> ) period KEA Governing Board – No KPS Meetings

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Wednesday	3/11/20	9-12 Students AM only/Student Dismissal 10:40 AM; Third (3 <sup>rd</sup> ) and Fourth (4 <sup>th</sup> ) periods equal in length with seventy-minute (70) exams during ninety-minute (90) periods. Phoenix – Full Day School Starts at 4! PEEP and Kindergarten Orientation – Principals will conduct one Orientation Session during the school day (1.5 hours) Kindergarten teachers will conduct an orientation session between 5:00 PM – 7:30 PM for which comp. time or compensation at curriculum rate will be provided
Thursday	3/12/20	9-12 Students AM only/Student Dismissal 10:40 AM; First (1 <sup>st</sup> ) and Second (2 <sup>nd</sup> ) periods equal in length with seventy-minute (70) exams during ninety-minute (90) periods. One (1) hour lunch; 9-12 Records PM. Phoenix – half-day
Friday	3/13/20	Records Day PreK-12; PreK-12 No Students; PreK-5 End of third (3 <sup>rd</sup> ) nine (9) weeks, 6-8 end of fourth (4 <sup>th</sup> ) six (6) weeks, 6-12 end of second (2 <sup>nd</sup> ) trimester. Grades K- 5 and 9-12 report cards due at close of business 6-8 report cards due Monday by 8AM. Phoenix – Records Day
Monday	3/16/20	First Day of Third Trimester KEA Building Meetings
Wednesday	3/18/20	PreK-12 Building PD/M-STEP/SAT training (1.5 hours)
Monday - Friday	3/23/20 – 3/27/20	PreK-5 Conference Option: twelve (12) hours. Schedule developed by Faculty Team.
Thursday	3/26/20	K-5 students half-day; ECSE students PM only; PM Kdg. in AM; PM Schedule in AM; PEEP Conference Option all day
Friday	3/27/20	K-5 students AM only; ECSE students PM only; PM Kdg. in AM; AM Schedule in AM; PEEP Conference Option all day.
Thursday & Friday	4/2/20 & 4/3/20	No County Programs.
Friday	4/3/20	Conference Comp Day
Monday-Friday	4/6/20– 4/10/20	Schools Closed: Spring Break
Monday	4/13/20	PreK-12 Staff Meeting one (1) hour; Review Building Budgets & Testing procedures
Tuesday-Friday	4/14/20 – 5/1/20	Mandated Spring Testing Grades 5 and 8
Tuesday	4/14/20	8 <sup>th</sup> and 9 <sup>th</sup> Grade PSAT, 10 <sup>th</sup> Grade PSAT; 11 <sup>th</sup> Grade SAT; (12 <sup>th</sup> Grade attend all day (Special Event Day) 6 <sup>th</sup> & 7 <sup>th</sup> Graders report at 11:30 AM; Linden Grove 6 <sup>th</sup> & 7 <sup>th</sup> Graders report at 12:08 PM

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<b>Day(s)</b>	<b>Date(s)</b>	<b>Activity</b>
Wednesday	4/15/20	11 <sup>th</sup> grade Work Keys, Grades 9, 10, and 12 <sup>th</sup> grades report at Noon
Thursday	4/16/20	11 <sup>th</sup> grade M-STEP Science and Social Studies; Grades 9, 10, 12 <sup>th</sup> grades report at 11:00 AM
Tuesday	4/21/20	Governing Board – No KPS Meetings
Wednesday	4/22/20	PreK-12 New Teacher District PD (1.5 hours); 3rd of 3 district meetings
Thursday	4/23/20	Phoenix Parent-Teacher Conferences, 4:00 – 7:00 PM
Friday	4/24/20	One (1) hour lunch; 6-8 End of fifth (5 <sup>th</sup> ) six (6) weeks; 6-8 Students AM only/AM schedule in AM; 6-8 Records PM
Monday	4/27/20	KEA Building Meetings
Wednesday	4/29/20	9-12 Parent Teacher Conferences 4:00-7:00 PM
Thursday	4/30/20	6-8 Students AM only; PM Schedule; 6-8 conference preparation time (10:45-11:30 AM) one (1) hour lunch (11:30-12:30); 6-8 PM conference option (total six [6] hours; four [4] hours outside of work day); Schedule developed by Faculty Team; 9-12 Parent Teacher Conferences 5:00-8:00 PM
Friday	5/1/20	Phoenix – half-day, Records
Monday-Friday	5/4/20 – 5/29/20	Mandated Spring Testing; M-STEP Grades 3, 4, 6 & 7 (online)
Monday	5/4/20	Pre-K-12 Staff Meeting; One (1) hour;
Wednesday	5/6/20	All Special Education Department Meetings: Secondary 3:00 – 4:30 PM, Elementary 4:30 – 6:00 PM
Tuesday	5/12/20	KEA Governing Board – No KPS Meetings
Wednesday	5/13/20	PreK-12 Bldg. PD: Grade Level/Dept. Mtgs., (1.5 hours) Secondary schools select Open House date for 2020-2021 school year.
Monday	5/18/20	KEA Building Meetings
Thursday	5/21/20	Phoenix Parent-Teacher Conferences, 4:00 – 7:00 PM
Friday	5/22/20	PEEP Professional Development. No PEEP students
Monday	5/25/20	Schools Closed for Memorial Day
Tuesday	5/26/20	KAMSC Graduation at Chenery Auditorium
Friday	5/29/20	LAST DAY for PEEP students, LAST DAY for Graduating Seniors
Monday	6/1/20	PreK-12 Staff Meeting; one (1) hour; No June First Monday PD; Senior Grades are DUE by START of work day
Tuesday	6/2/20	Phoenix Graduation Ceremony at Chenery Auditorium
Wednesday	6/3/20	Loy Norrix Graduation at Wings Event Center
Thursday	6/4/20	Kalamazoo Central Graduation Ceremony at Wings Event Center



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<b>Day(s)</b>	<b>Date(s)</b>	<b>Activity</b>
Friday	6/5/20	Last day Half Day ECSE students
Monday – Friday	6/8/20 – 6/12/20	No KPS meetings before, during, and/or after the work day except those covered by ADA and IDEA
Tuesday	6/9/20	KEA Governing Board Meeting – if needed – no KPS meetings
Wednesday	6/10/20	9-11 Full day; Fifth (5 <sup>th</sup> ) Period seventy-minute (70) exam during ninety-minute (90) period; Fourth (4 <sup>th</sup> ) Period reduced by twenty-minutes (20) and added to Fifth (5 <sup>th</sup> ) Period; Half-Day ECSE Program Open House 9:00 AM-10:00 AM Last Day for AM Kindergarten; PM Kindergarten Report on Wednesday and Thursday in the AM Phoenix Full Day
Thursday	6/11/20	9-11 Student Dismissal 10:40 AM; Third (3 <sup>rd</sup> ) and Fourth (4 <sup>th</sup> ) Periods equal in length with seventy-minute (70) exams during ninety-minute (90) periods; Phoenix Full-day; One (1) hour lunch; K-11 students AM only; AM Schedule; Records PM
Friday	6/12/20	9-11 Student Dismissal 10:40 AM; First (1 <sup>st</sup> ) and Second (2 <sup>nd</sup> ) Periods equal in length with seventy-minute (70) exams during ninety-minute (90) periods; One (1) hour lunch; K-11 students AM only; PM Schedule; Records PM, Phoenix – half-day records
Monday	6/15/20	Last Teacher Work Day – K-12 Records Day. Grades due at the close of business Professional hours can be used with approval of Administrator
Monday	6/22/20	Last Day for counselors

2019-2020 SCHOOL CALENDAR TABLE

Month	Student Days		Teacher Days		Teacher Work Days
	+Elementary	Secondary	Elementary	Secondary	
August	0	0	5	5	Student Days 180
Sept.	20	20	20	20	Other Work Days 10 (Elem. 6)
October	22	22	23	23	Comp. Days 2 (Elem. 3)*
Nov.	17	16	18	18	Total 192 2019-2020 school year only
Dec.	15	15	15	15	**Holidays 4
January	20	20	20	20	<b>Total Paid Days 196</b>
February	19	19	19	19	Additional paid days for two (2) Professional Development Days.
March	20	21	21	22	<b>*Comp. Days</b>
April	17	17	17	17	March 6, 2020 (PreK-5 elementary only-work hours)
May	20	20	20	20	One (1) conference comp. day per semester (PreK-12):
June	10	10	11	11	November 27, 2019 (PreK-12)
					April 3, 2020 (PreK-12)
<b>TOTAL</b>	<b>180</b>	<b>180</b>	<b>189</b>	<b>190</b>	** <i>Holidays: Labor Day, Thanksgiving Day, New Year's Day, Memorial Day</i>

+ Elementary monthly student day count does NOT apply for PEEP, half-day ECSE program, or half-day kindergarten.

**SECONDARY HALF DAY SCHEDULE (unless noted otherwise in calendar such as exam days)**

**Grades 6-8:** AM Schedule Periods 1, 2, and 3  
 PM Schedule Periods 4, 5, and 6

**Grades 9-12:** AM Schedule—First Period (as much as available but not less than thirty-five [35] minutes)  
 Second Period (as close to seventy [70] minutes as possible without going over)  
 Third Period (as close to seventy [70] minutes as possible without going over)  
 Second and Third Periods are equal in length.

PM Schedule—First Period (as much as available but not less than thirty-five [35] minutes)  
 Fourth Period (as close to seventy [70] minutes as possible without going over)  
 Fifth Period (as close to seventy [70] minutes as possible without going over)  
 Fourth and Fifth Periods are equal in length.

<b>SUMMARY OF PD HOURS</b>				
<b>2019 – 2020</b> (Dates in red have been changed to reflect correct calendar year – 2019 or 2020)				
	<b>PEEP (PreK)</b>	<b>Elementary (K-5)</b>	<b>Middle (6-8)</b>	<b>High (9-12)</b>
August 23	6	6	6	6
August 26,27,28	13.5	13.5	13.5	13.5
October 25			6	6
November 1	6	6	6	6
November 8	3 (AM)			
January 24	3 (AM)			
January 17	3			
February 20	3 (pm)			
May 22,	6			
<b>Subtotal</b>	<b>40.5</b>	<b>25.5</b>	<b>31.5</b>	<b>31.5</b>
First Mondays (2 hours)	Oct. 7, Dec.9, Feb. 3	Oct. 7, Dec.9, Feb. 3	Oct. 7, Dec.9, Feb. 3	Oct. 7, Dec. 9, Feb. 3
<b>Subtotal</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>
Building PD (1.5) Wednesdays	Sept. 11, Oct. 16, Oct. 30, Feb. 12, Mar. 18	Sept. 11, Oct. 16, Oct. 30, Feb. 12, Mar. 18	Oct. 30, Feb. 12, Mar. 18	Oct. 30, Feb. 12, Mar. 18
<b>Subtotal</b>	<b>7.5</b>	<b>7.5</b>	<b>4.5</b>	<b>4.5</b>
Wednesdays: Bldg. Grade Level / Department (1.5)  <i>*Note: All KEA members shall attend meetings on these dates per their grade level placement and supervisor assignment. Unless listed to the right, all KEA members must attend building meetings above</i>	Sept. 25 Dec. 4 May 13	Sept. 25 Dec. 4 May 13	Sept. 25 Dec. 4 May 13	Sept. 25 Dec. 4 May 13
	Counselors, World Language, Business Ed., Special Ed., Strategic Reading, & ESL will be scheduled as District meeting during these hours. All special education staff (Elementary and Secondary as noted)			
	Sept. 25 Dec. 4 May 13	Sept. 25 Dec. 4 May 13	Sept. 25 Dec. 4 May 13	Sept. 25 Dec. 4 May 13
	Art, Music, P.E./Health Department meetings will be scheduled as District meetings during these times			
		Sept. 25 Dec. 4 Feb. 12 May 13	Sept. 25 Dec. 4 Feb. 12 May 13	Sept. 25 Dec. 4 Feb. 12 May 13
<b>Subtotal: Bldg. PD and Bldg./Grade Level/Dept.</b>	<b>4.5</b>	<b>4.5</b>	<b>4.5</b>	<b>4.5</b>
<b>SUB TOTAL</b>	<b>58.5</b>	<b>43.5</b>	<b>46.5</b>	<b>46.5</b>
<b>Hours Required</b>	<b>62.0</b>	<b>47.5</b>	<b>53.0</b>	<b>42.5</b>
<b>Flexible PD Required by Level</b>	<b>3.5</b>	<b>4.0</b>	<b>6.5</b>	<b>4.0</b>
<b>Grand Total</b>	<b>62.0</b>	<b>47.5</b>	<b>53.0</b>	<b>46.5</b>

	<b>AM Kdg.</b>	<b>PM Kdg.</b>	<b>Elementary</b>	<b>Middle</b>	<b>High</b>
<b>Instructional Hours</b>	554	554	1100	1098	1099

## Building Level Staff Meetings

**All building level staff meetings will be one hour.**

<b>Building Staff</b>	<b>PEEP</b>	<b>EL</b>	<b>MS</b>	<b>HS</b>
Monday, Sept. 9	X	X	X	X
Monday, Sept. 23			X	X
Monday, Sept. 30	X	X		
Monday, Oct. 28	X	X	X	X
Monday, Nov. 11	X	X	X	X
Monday, Jan 13	X	X	X	X
Monday, Feb. 10	X	X	X	X
Monday, Feb. 24	X	X	X	X
Monday, Mar. 9 (if needed for conference scheduling)	X	X		
Monday, April 13	X	X	X	X
Monday, May 4	X	X	X	X
Monday, June 1	X	X	X	X

## REPORTING TIMES

2019-2020

**Secondary:**        7:25 Teacher report time  
                         7:33 Student instruction begins  
                         2:20 Student dismissal  
                         2:30 Teacher day ends

Responsibility for students prior to 7:25 AM and beyond 2:30 PM belongs to administration and/or extra duty supervision staff.

**Phoenix:**        7:20 Teacher report time  
                         7:28 Student instruction begins  
                         1:00 Student dismissal  
                         2:25 Teacher day ends

Responsibility for students prior to 7:20 AM and beyond 2:25 PM belongs to administration and/or extra duty supervision staff.

**Elementary:**    8:40 Teachers report to classroom/workstation/assigned area  
                         8:44 Buses arrive, students enter classroom/building  
                         8:44 Teacher supervision of students begins  
                         8:50 Student instruction begins/tardy bell  
                         3:50 Student dismissal  
                         3:55 Teacher day ends

Responsibility for students prior to 8:44 AM and beyond 3:55 PM belongs to the administration and/or extra duty supervision staff.

### **Edison Environmental Science Academy (EESA) and Lincoln International Studies School (LISS)**

8:00 Teachers report to classroom/workstation/assigned area  
8:04 Buses arrive, students enter classroom/building  
8:04 Teacher supervision of students begin  
8:10 Student instruction begins/tardy bell  
3:10 Student dismissal  
3:15 Teacher day ends

Responsibility for students prior to 8:04 AM and beyond 3:15 PM belongs to administration and/or extra duty supervision staff.

### **Linden Grove Middle School**

8:03 Teachers report time  
8:08 Student instruction begins  
2:58 Student dismissal  
3:08 Teacher day ends

Responsibility for students prior to 8:03 AM and beyond 3:08 PM belongs to administration and/or extra duty supervision staff.