



Every child. Every opportunity. Every time.

Human Resources Department
 1220 Howard Street
 Kalamazoo, MI 49008
 (269) 337-0178
www.kalamazoopublicschools.com
 dorseysr@kalamazoopublicschools.net

Sheila Dorsey-Smith
 Assistant Superintendent of Human Resources

TO: All Employees

FROM: Sheila Dorsey-Smith, Assistant Superintendent of Human Resources

DATE: August 16, 2021

RE: Dates NOT Available for Personal Business Leave

<i>DATES <u>NOT</u> AVAILABLE FOR PERSONAL BUSINESS LEAVE 2021 - 2022 SCHOOL YEAR</i>		
Friday	August 27 ,2021	After Summer Break
Thursday	September 2, 2021	Before Labor Day Break
Tuesday	September 7, 2021	After Labor Day Break
Tuesday	November 23, 2021	Before Thanksgiving Break
Monday	November 29, 2021	After Thanksgiving Break
Friday	December 17, 2021	Before Winter Break
Monday	January 3, 2022	After Winter Break
Thursday	March 24, 2022	Before Spring Break
Monday	April 4, 2022	After Spring Break
Friday	May 27, 2022	Before Memorial Day Break
Tuesday	May 31, 2022	After Memorial Day Break
Monday	June 13, 2022	Before Summer Break