

AN INTERACTIVE WORKSHOP : ISO/IEC 17020:2012

Topic	AN INTERACTIVE WORKSHOP : ISO/IEC 17020:2012 Conformity Assessment Requirements For The Operation Of Various Types Of Bodies Performing Inspection
Duration	TWO (02) days for Classroom Coaching EIGHT (08) hours per day

1. WORKSHOP DESCRIPTION

If you are involved in **performing inspections** and are implementing the requirements of ISO/IEC 17020, particularly with the aim of **achieving accreditation** for the inspections you perform, then this is the workshop for you.

This interactive workshop explains the criteria in a **simple and easy way**, allowing you to facilitate a **cost-effective system** to help control your operations and achieve accreditation status. The workshop will guide Inspection Bodies (IB) on how to ensure reliable findings and the applicability of ISO/IEC 17020 in industries

2. WORKSHOP CONTENT

- Facilitator lead classroom modules with study of ISO/IEC 17020
- Requirement of **Malaysia Inspection Bodies Accreditation Scheme** (MIBAS)
- Practical issues in applying the standard including an analysis of ISO/IEC 17020, the requirements and what it means, and some guidance on it's implementation

3. REFERENCE MATERIALS

- **ISO/IEC 17020:2012** - Conformity assessment - Requirements for the operation of various types of bodies performing inspection
- **IAF/ILAC-A4:2004** - Guidance on the Application of ISO/IEC 17020
- **APLAC TC 006** - Guidance Notes On ISO/IEC 17020

NOTE : Participants are required to bring their own PRINTED HARDCOPY VERSION of the Reference Materials stated above and **NOTEBOOK COMPUTER**

4. WORKSHOP CONTENT LAYOUT

DAY 1

- Benefits and driving forces for implementing ISO/IEC 17020, and obtaining accreditation
- Type criteria for inspection bodies
- General requirements
- Structural requirements
- Resource requirements

DAY 2

- Process requirements
- Management system requirements
- Independence requirements for inspection bodies
- Elements of inspection reports and certificates

5. LEARNING OUTCOME

The workshop will provide participants with the necessary knowledge to:

- **understanding** the requirement of the ISO/IEC 17020
- **apply** the ISO/IEC 17020 criteria to your organization

6. TARGET AUDIENCE / WHO SHOULD ATTEND

- Inspection Body (IB) managers, quality managers, quality auditors and Inspection Body personnel who are responsible for implementing and operating the quality system to ISO/IEC 17020.
- Personnel working in the process, oil, gas and petrochemical industry, and who are involved in the design, engineering construction, operation, maintenance and inspection of related facilities.

7. COURSE FEES

RM2,000.00 per participant

- **INCLUSIVE** : Course Presentation Materials and Certificate
- All payments must be received **10 DAYS** prior to the event date

8. TERM OF PAYMENT

CHEQUE / BANK-IN

Account Name : **INSTECH CONSULTING**

Bank Name : **BANK MUAMALAT MALAYSIA BERHAD**

Account Number : **1202-0003366-71-4**

Please include a copy of the bank-in / wire / electronic transaction with your registration form

9. ADMINISTRATIVE DETAILS

- Transportation and Accommodation not provided
- Confirmation of participation will be sent via **EMAIL** upon receipt of registration form and payment

10. COURSE VENUE

INSTECH CONSULTING

No. 4-2, Jalan Klang Sentral KS 4/KU5

Klang Sentral, Bukit Raja Meru

41050 Klang

Selangor Darul Ehsan

TEL : 019 - 322 3375

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EMAIL : instech@consultant.com

GPS Coordinate : Longitude : 101.44056 East Latitude : 3.11128 North

11. DISCLAIMER

The Training Provider reserves the right to make alternative arrangement to the Course Contents, Date, Trainer, Venue or Fee if the needs arise due to unforeseen circumstances.