

DOWNTOWN IRONWOOD DEVELOPMENT AUTHORITY BY-LAWS
AS AMENDED AT THEIR REGULAR MEETING ON MACH 27, 2008

I. Character of the Board.

A. Name.

1. The name of this board shall be the "Downtown Ironwood Development Authority" (hereinafter called "the D.I.D.A.").

B. Object.

1. The Authority is formed pursuant to act 197 P.A. 1975 (Downtown Development Authority & District) as amended.
2. The Authority shall also have all powers and responsibilities granted by Act 197, P.A. 1975 as amended and all other applicable public laws.

C. Members.

1. The members of the Authority shall be appointed by the Mayor and confirmed by the Ironwood City Commission.
2. The term of appointment of each member shall be four years.
3. The term of three members shall expire each year on June 30th.

D. Officers.

1. The officers of the Authority shall be a Chairman and a Vice-Chairman.
2. The officers of the Authority shall be elected at the first meeting of each operational year when the Oath of Office is administered. Special elections, within the Authority, may be held to fill vacancies.
3. The term of office of the Authority's Officers shall be one year. Officers may be re-elected.
4. The Chairperson or his/her designee shall serve as the Authority's Secretary.

II. Meetings.

- A. All meetings of the Authority shall be open to the public.
- B. Regular meetings of the Authority shall be held in the Ironwood Memorial Building or designated alternate site at 8:00 A.M. on the fourth Thursday of each month.
 - 1. When a regular meeting date falls on a holiday or a City election day, the meeting shall be held at the regular time on subsequent date as agreed upon by the Authority members.
- C. Special meetings may be called for a specified time and place by the Secretary of the Authority upon verbal request of not less than four Board Members, or by resolution of the Authority.
 - 1. No agenda item other than those specified in the call for the Special Meeting will be considered.
- D. A quorum for the transaction of business by the Authority shall be five members.
- E. A simple majority shall be one more than half of the members present. A two thirds majority shall consist of 2/3 of the Authority's full membership.
- F. Being absent from three consecutive meetings (regular or special) without prior excuse with notification to the Chairperson or the Authority's designated secretary shall constitute the basis for removal from the Authority's Board.
- G. Agenda.
 - 1. All items to be placed on the Agenda must be submitted to the Secretary not less than five (5) days prior to the meeting.
 - a. Items for Authority consideration may be submitted at a formal meeting during the time for "Other Business" wishing to address the Authority on non-agenda matters (see F.2.g below). The Authority may take action on such item only upon permission of the majority of the members present.

2. The order of the agenda will be as follows:

- a. Roll Call.
- b. Minutes of the previous meeting.
- c. Public Hearings.
- d. Citizens wishing to address the Authority on Agenda items.
- e. Old Business.
- f. New Business.
- g. Citizens wishing to address the Authority on items which are not on the Agenda.

H. The Rules governing all meetings shall be Robert's Rules of Order.

III. Administration.

1. A Director of the Board may be employed as the chief executive officer of the Authority having duties outlined in Act 197, section 5.
2. The Director of the Authority shall prepare and submit a budget for the ensuing fiscal year that must be approved by the City Commission.
3. The Director shall furnish the Board with reports and information governing the operation of the Authority as the Board requires.

IV. Powers and Duties.

Authority shall have all the powers and duties vested or permitted by Act 197, Public Acts of 1975 subject to applicable superintending control by the City Commission. Such powers and duties shall comprise but not be limited to those of taxation, borrowing money, owning real property, functioning as a lessor, altering or amending the District's boundaries, accept donations (grants), and develop such Plans (development, tax increment financing, revitalization, historic preservation, housing) in order to promote the socio-economic growth of the District as outlined in full by the aforementioned Act.

V. Amendments.

Amendments to the Bylaws shall be accomplished by 2/3 majority of full Authority membership.