



IRONWOOD

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CITY OF IRONWOOD
MICHIGAN
BID SPECIFICATIONS
AND
RELATED DOCUMENTS
FOR
CITY OF IRONWOOD
SURPLUS OFFICE FURNITURE & EQUIPMENT

April 2025

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CITY OF IRONWOOD

ADVERTISEMENT FOR BIDS

The City of Ironwood is soliciting bids for the sale of miscellaneous office furniture and equipment. Sealed bids will be received by the Ironwood City Clerk, 213 S. Marquette Street, Ironwood, MI 49938 until **8:30 A.M. on Tuesday, April 29, 2025** at which time the bids shall be read aloud.

An opportunity to view the equipment will be available April 24, 25, and 28, 2025, from 8:30 a.m. to 3:30 p.m. The equipment is located at the Ironwood Memorial Building American Legion Dining Hall, Ironwood, MI 49938. Enter the American Legion from the west side of building.

The City of Ironwood reserves the right to accept or reject any or all bids. **THERE IS NO WARRANTY RELATING TO TITLE, POSSESSION, QUIET ENJOYMENT, OR THE LIKE IN THIS SALE AND THE EQUIPMENT IS SOLD "AS IS"**. For more information contact the City Clerk at 932-5050 ext. 121 or clerk@ironwoodmi.gov.

Please run legal ad for April 10th and 17th

SPECIAL PROVISIONS

1. EQUIPMENT SOLD "AS IS"

- (a) The City of Ironwood reserves the right to accept or reject any or all bids. **THERE IS NO WARRANTY RELATING TO TITLE, POSSESSION, QUIET ENJOYMENT, OR THE LIKE IN THIS SALE AND THE EQUIPMENT IS SOLD "AS IS"**. For more information contact City Clerk at 932-5050 ext. 121 or clerk@ironwoodmi.gov.

2. BID AWARD

- (a) Bidding of items was awarded to start with a minimal bid of \$1.00 at the scheduled City of Ironwood Commission Meeting held on March 24, 2025.
- (b) High bidder will be notified after 1:00 p.m. on March 29, 2025 and shall be required to **pick up and pay for the equipment by 3:30 p.m., May 1, 2025**. Bidder shall first pay at the Memorial Building at 213 S. Marquette St, Ironwood, MI 49938 with cash, cashier's check or credit card and then receive a receipt to present for pickup of equipment. No exceptions for delayed pick up of items.

SECTION A - BID SOLICITATION

Issued By: City of Ironwood

Type of Solicitation: Sealed Bid

Project Name: Sale of Miscellaneous Office Furniture & Equipment

Location Of Equipment 213 S. Marquette Street, Ironwood, MI 49938

Site Inspection: A pre-bid inspection is scheduled for April 24, 25, and 28, 2025, from 8:30 a.m. to 3:30 p.m.

Delivery of Proposal: The proposal shall be submitted in a sealed envelope, plainly marked with the bidder's name, email address and cell number on the outside of the envelope. All offers must be received by the City Clerk prior to the time and at the place specified in the advertisement.

Award: Each item listed on the Bid Sheet will be awarded to the highest bidder separately. For example, if bidder A bids on items 1, 15 and 19 and is the highest bidder on items 1 and 19, those items will be awarded to Bidder A. The City of Ironwood reserves the right to reject bids at its sole discretion. A bidder may bid on one item, multiple items or all items. If two (2) or more bidders have the same high bid their names will be drawn at random to determine who is awarded the item.

SECTION B - OFFER AND SCHEDULE OF ITEMS
BASE BID

Basis of Award: Each item will be awarded to the highest bidder separately.

Name: _____ Signature: _____

Address: _____ Title: _____

_____ Date: _____

Email: _____ Telephone No. _____

#	Item	Qty	Starting Bid	Bidders Proposed Bid
1	TI05032 Adding Machine	1	\$ 1.00	
2	Black & Decker Clothes Iron	1	\$ 1.00	
3	Oxford Gray portable file cart - 24x29x13"	1	\$ 1.00	
4	15" Lighted snowflake	2	\$ 1.00	
5	CD/Radio Player (new)	1	\$ 1.00	
6	#6853 Gates Belt	1	\$ 1.00	
7	Dayton 4L370H V-Belt	3	\$ 1.00	
8	Dayton 6A118G V-Belt	1	\$ 1.00	
9	AX55 Belt	3	\$ 1.00	
10	Dayton 6L241G Belt	3	\$ 1.00	
11	AX53 Belt	4	\$ 1.00	
12	4418 V-Belt	2	\$ 1.00	
13	Card Swipe Reader	1	\$ 1.00	
14	3-yards Black cotton fabric	3	\$ 1.00	
15	Laminating Machine	1	\$ 1.00	
16	HP LaserJet 98A Toner (New in box)	1	\$ 1.00	

#	Item	Qty	Starting	Bidders
			Bid	Proposed Bid
17	Assortment of Typewriter Ribbons	10	\$ 1.00	
18	AVBERC28BK Epson Ribbon, 6 pack	2	\$ 1.00	
19	5' Lighted Snowman	1	\$ 1.00	
20	Light tan top, desk, metal base - 5'x30"x27"H	1	\$ 1.00	
21	67"Hx40"Wx21"D, Cherry wood type, desk cabinet	1	\$ 1.00	
22	Dark Brn Wood Chair, Taller seat height	1	\$ 1.00	
23	Heavy duty vinyl tarp panels (blue & yellow). Sz?	15?	\$ 1.00	
24	Plastic basket crates 18x14x10"	10	\$ 1.00	
25	Antique wood file cart w/ flip top - 24Lx11Wx27H	1	\$ 1.00	
26	1" conduit hanging rack 55"W x 57"H	1	\$ 1.00	
27	Double sink vanity top, light tan(?) 51x22" New	2	\$ 1.00	
28	2 Drawer Metal file cabinet - 26Dx15Wx19H	1	\$ 1.00	
29	CBC Combo Plastic Comb Binding Machine	1	\$ 1.00	
30	Tin Pepsi Chalk sign	2	\$ 1.00	
31	Old Metal cabinet (can't see type) 49x27x16	1	\$ 1.00	
32	Wood Table, Hvy Duty, 85Lx39Wx31H	1	\$ 1.00	
33	Oak Table, 71Lx37Wx31H	1	\$ 1.00	
34	Service Master buffer, Electro Roto	1	\$ 1.00	
35	Lot of 13 HP OfficeJet 88 XL and reg. size ink	1	\$ 1.00	
36	Lot of 4 Hoover Type C vacuum bags	1	\$ 1.00	
37	Lot of 11 Enviro-Clean Vacuum Bat PF14 PF18 PF168P	1	\$ 1.00	
38	Lot of 5 Dirt Devil Type G vacuum bag	1	\$ 1.00	
39	Lot of 11 Riccar 8000 8900 & Type B vacuum bags	1	\$ 1.00	

#	Item	Qty	Starting	Bidders
			Bid	Proposed Bid
			\$	
40	Lot of 3 Dirt Devil Type U vacuum bags	1	1.00	
			\$	
41	Lot of 4 PIC40 Postage Ink Red Postbase	1	1.00	
			\$	
42	THORO-MATIC Floor Buffer Machine	1	1.00	
			\$	
43	Clark C-20 Floor Buffer Machine	1	1.00	
			\$	
44	A Advance Floor Buffer Machine	1	1.00	
			\$	
45	Folding Table Legs	1	1.00	
			\$	
46	Oreck XL vacuum	1	1.00	
			\$	
47	Older plastic Voter Ballot Box	1	1.00	
			\$	
48	Voter Privacy Cases	11	1.00	
			\$	
49	Metal Rack for folding chair storage	1	1.00	
			\$	
50	Lot of 3 - (2) Flat File Survey Map storage cabinets	30"D	x 43.5"W	
	20"W x 42"H matching cabinet shelf	Set of 3	\$ 1.00	
			\$	
51	Oak Drafting Desk w/ Flat File Storage 34.5Dx72Wx37.5 H	1	1.00	
			\$	
52	Metal Blueprint locker/storage 41"Dx15.25"sq	3	1.00	
			\$	
53	Metal Index card file - 16"Dx7.5"sq	2	1.00	
			\$	
54	Metal Double Index card file - 16"Dx7.5"Hx14.5"W	3	1.00	
			\$	
55	Vintage Wood Survey Tripod 57" Tall	1	1.00	
			\$	
56	Vintage Wood Survey Tripod 43" Tall	1	1.00	
			\$	
57	Survey Tripod 43" Tall	1	1.00	
			\$	
58	Vintage Teledyne Post Survey Level Measuring Rod	1	1.00	
			\$	
59	Vintage Teledyne Post Survey Level Measuring Rod	1	1.00	
			\$	
60	Wood Storage Multi Compartment Shelf 72"Hx36"W	2	1.00	
			\$	
61	Lot of 82 Survey Drafting Drawing Items - Vintage	1	1.00	

#	Item	Qty	Starting	Bidders
			Bid	Proposed Bid
62	Justrite M6-1 Sign Maker # Stamps - Antique	1	\$ 1.00	
63	Bates Numbering Machine (Stamper)	1	\$ 1.00	
64	Logitech K520 Wireless keyboard	1	\$ 1.00	
65	Peach Velvet Couch 7'	2	\$ 1.00	
66	Light Green Sofa Seat	1	\$ 1.00	
67	Wood Seat - Broken at bottom base	1	\$ 1.00	
68	Wood frame with cloth seat - Victorian Style	2	\$ 1.00	
69	5 Tier, Wood Shelf 76"H x 78"W	1	\$ 1.00	
70	Iron Rack on wheels, 62"W x 74.5"H	1	\$ 1.00	
71	Framed Cork board, 76" x 44"	1	\$ 1.00	
72	Wood Antique Desk 45Wx31Dx30H"	1	\$ 1.00	
73	13 ft. Wood (Slotted) Bench Seat	2	\$ 1.00	
74	Lot of 2 - Yellow Heavy Duty Tarps - Approx. 6x8 Ft	1	\$ 1.00	
75	Vintage Metal 2 Drawer File Cab. on Wheels	1	\$ 1.00	
76	HON 4 Drawer Metal File Cab. 25Dx15Wx52H"	1	\$ 1.00	
77	Wood Work Bench Table 23Dx49Lx31H"	1	\$ 1.00	
78	Wood Desk w/ Laminate Top 38Dx57Wx30H"	1	\$ 1.00	
79	Framed Vintage Chalk Board 42x54"	1	\$ 1.00	
80	5 Gal. Metal Bucket - Vintage	1	\$ 1.00	
81	Metal Cone Tool	1	\$ 1.00	
82	Brown Metal File Cabinet 28Dx18Wx52H"	1	\$ 1.00	
83	Lot of Scrap Wood - Approx. 30 to 60 items	1	\$ 1.00	
84	Paper Shredder	1	\$ 1.00	

**SECTION C – BIDDING REQUIREMENTS, CONDITIONS
AND CONTRACT ADMINISTRATION**

C-1. Competency of Bidders

- (a) The City Manager reserves the right to select bidders and may refuse to issue a proposal to any individual, partnership, firm or corporation based upon but not limited to one or more of the following facts:
 - (1) For having defaulted on previous contracts.
 - (2) For having preformed similar work in an unsatisfactory manner.

C-2. Interpretation of estimates, Specifications, Special Provisions and Site of Work

- (a) The quantities on the proposal are approximate only and given as a basis to compare bids. The City does not assume any responsibility that these quantities will remain unchanged. The bidder is required to examine carefully the equipment and contract form for the proposed work. It will be assumed that it has been judged for and satisfied by the bidder themselves as to the conditions of the equipment and in the above documents. The bidder is assumed to have familiarized themselves with the Federal, State, and local laws which may affect this equipment.

C-3. Delivery of Proposal

- (a) Each proposal must be submitted in a sealed envelope with the bidder's name, email address, and cell number on the outside of the envelope. All proposals must be received on or before the hour stated in the advertisement. More than one proposal for the same project from an individual, partnership, firm, or corporation will not be considered.

C-4. Public Opening of Proposals

- (a) Proposals will be opened publicly and read aloud at the hour, date, and place set in the advertisement.

C-5. Contract Administration

- (a) City Official: Jen Jacobson, City Clerk, (906) 932-5050 ext. 121

Spring 2025 Memorial
Bldg. Surplus



IRONWOOD
MICHIGAN | Find Your North

Bidders Name: _____
Phone #: _____
Email Address: _____

For Clerical: Total Due = \$ _____

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