



CONTRACT FOR RENTAL OF THE DEPOT PARK PAVILION  
FOR RESIDENTS AND NON-RESIDENTS OF IRONWOOD, MICHIGAN

1. **Rental Fee and Agreement.** The City of Ironwood hereby agrees to rent the Depot Park Pavilion to \_\_\_\_\_ (hereinafter "Rentee"), for \$25.00 resident/\$50 nonresident without kitchen use, \$50 resident/\$75 nonresident with kitchen use, rental fee plus a deposit of \$75.00 for the date(s) of \_\_\_\_\_ between the hours of \_\_\_\_\_ A.M./P.M. and \_\_\_\_\_ A.M./P.M.
2. **Cleaning/Security Deposit.** Rentee agrees to leave the premises in exactly the same condition as it was at the commencement of this rental. If cleaning is required, the City of Ironwood shall apply the \$75.00 deposit towards any necessary cleaning. Rentee agrees to be responsible for any cleaning costs or damages in excess of the \$75.00 cleaning/security deposit.
3. **Indemnification and Hold Harmless.** Rentee agrees to indemnify and hold the City of Ironwood and its officers, agents, and employees harmless from any and all claims, causes of actions, or damages, which arise from Rentee's use of the premises. In addition, Rentee agrees to defend the City of Ironwood and its agents, officers, and employees in any litigation that might be commenced as a result of Rentee's use of the premises herein. Further, Rentee agrees to pay the City's reasonable Attorney fees incurred in enforcing any portion of this agreement, including this indemnification and hold harmless agreement.

The following have read and foregoing Agreement and agree to abide by its terms:

CITY OF IRONWOOD

By: \_\_\_\_\_

Rentee: \_\_\_\_\_

**City of Ironwood – Depot Park Rental Terms – Depot Park**

Event Name: \_\_\_\_\_ *Must be 18 to reserve facility*

Name: \_\_\_\_\_ City Resident ☐ Non-Resident ☐

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Driver's License # \_\_\_\_\_

Reserved for: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_ (max. 18 hr. period) of:

\_\_\_\_\_ a.m./p.m. to \_\_\_\_\_ a.m./p.m.

**Full deposit received** – Date: \_\_\_\_\_ Amt: \_\_\_\_\_ Cash ☐ Check ☐ Credit Card Info Rec'd ☐

**Rental Fee is paid in full** - Date: \_\_\_\_\_ Amt: \_\_\_\_\_ Cash ☐ Check ☐ Credit Card Info Rec'd ☐

**Lease Agreement is signed** – Date: \_\_\_\_\_

Let DPW Parks know of reservation ☐ Date: \_\_\_\_\_ Print Posting Notice for DPW Parks ☐ Date: \_\_\_\_\_

**Section XIV PAVILION RESERVATION RATES (Daily Rates)**

**Non-Profit/Community Organizations-----No charge**

Reserving Pavilion - Depot Park

Other Social Events-----	\$25.00 Resident	- NO KITCHEN USE
	\$50.00 Non-Resident	- NO KITCHEN USE
	\$50.00 Resident	- USE OF KITCHEN
	\$75.00 Non-resident	- USE OF KITCHEN

**\*\*The City requires a security deposit of \$75.00. The renter is required to clean-up and remove all garbage after event.**

The deposit will be released to the lessee within 10 days, upon return of the key and clearance inspection of the pavilion and grounds to ensure proper cleaning, and no damage occurred. The key holder will be held responsible for all and any damage, and from those in attendance at the function.

Date Key Returned: \_\_\_\_\_ City Staff verify return of key Signature: \_\_\_\_\_

Approval/Inspection for release of deposit: Date: \_\_\_\_\_ City DPW Signature: \_\_\_\_\_

Authorization of release of deposit: Date: \_\_\_\_\_ Accounting #: \_\_\_\_\_

City Accounting Staff Signature: \_\_\_\_\_

\*NOTE: ALL GARBAGE MUST BE REMOVED FROM FACILITY. MEMORIAL BLDG.  
DUMPSTER, LOCATED IN ALLEY BEHIND MEMORIAL BUILDING, CAN BE USED IF NEEDED