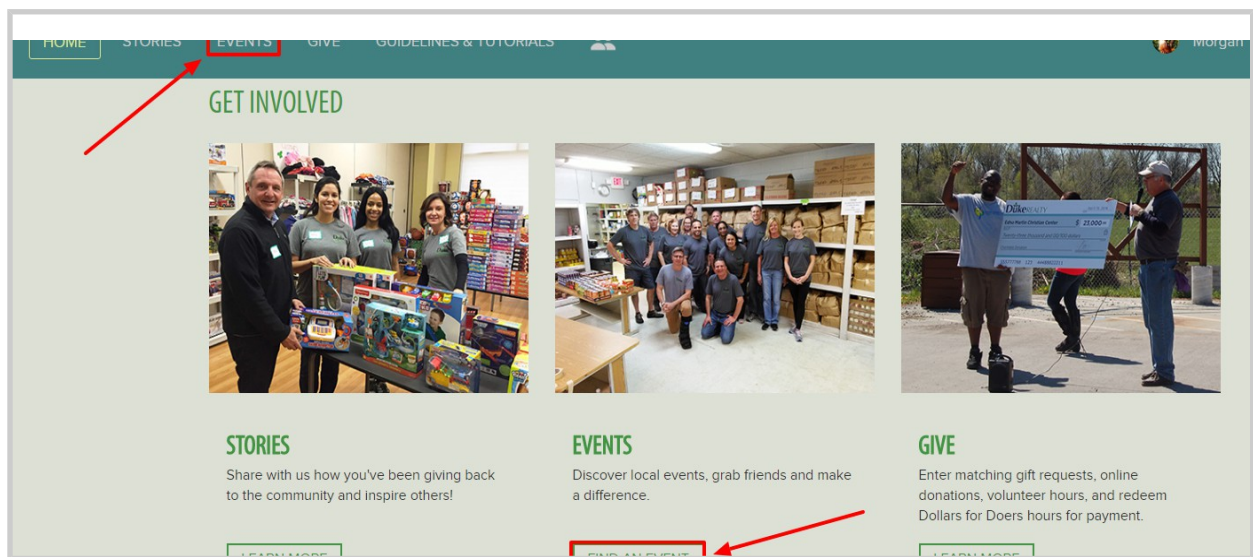


How to Sign up for an Event

- Click-on **"Events"** in the navigation bar OR
- Select the prompt to action for **"Find an Event"**



- At the top of the events feed you can view events that are currently trending or being featured! To view the details for one of these events, click on **"Learn More >"**. To continue exploring events, scroll down to the full events feed.

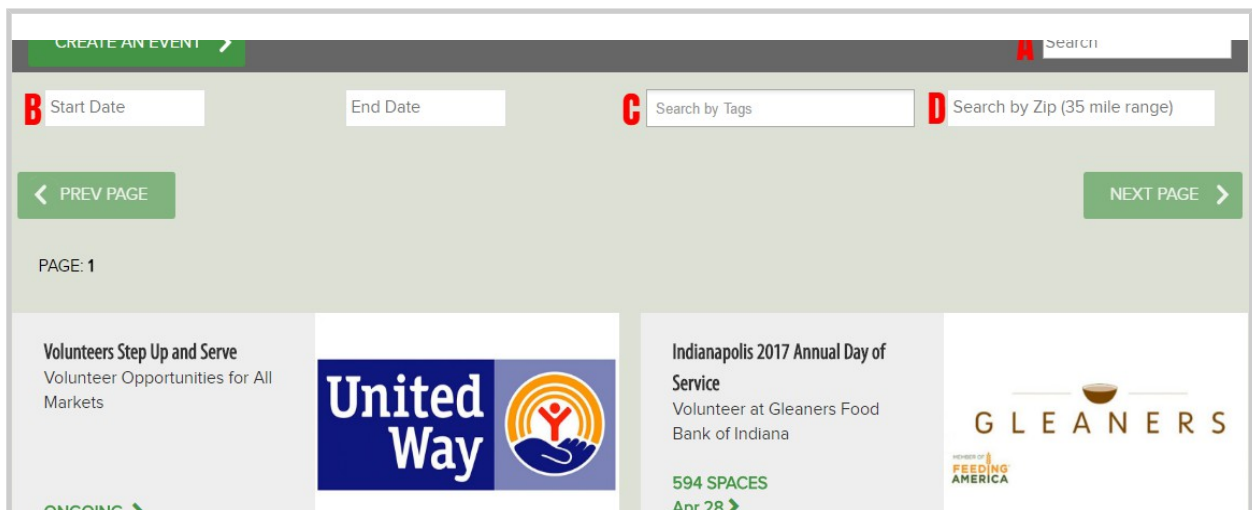


How to Sign up for an Event Continued

Here you can view a list of all upcoming events! To filter the results you can:

- A. Enter keyword(s)
- B. Enter start date or end date
- C. Select a tag that matches your interest(s)
- D. Enter a zip code to search for events in a certain location

Once you find an event you're interested in, click on the event to view the full event details!



The screenshot shows the Profits4Purpose event search interface. At the top, there is a navigation bar with a green "CREATE AN EVENT" button and a search bar. Below the navigation bar, there are four search filters: "Start Date" (labeled B), "End Date", "Search by Tags" (labeled C), and "Search by Zip (35 mile range)" (labeled D). Below the filters, there are two green buttons: "PREV PAGE" and "NEXT PAGE". Below the buttons, it says "PAGE: 1". The main content area displays two event listings. The first listing is for "Volunteers Step Up and Serve" with the text "Volunteer Opportunities for All Markets" and the United Way logo. The second listing is for "Indianapolis 2017 Annual Day of Service" with the text "Volunteer at Gleaners Food Bank of Indiana" and the Gleaners logo. Below the second listing, it says "594 SPACES" and "Apr 28".

How to RSVP

After finding an event that has open spots:

- Find the shift that you would like to attend and click **“RSVP”**

Morning Shift (3737 Waldemere Avenue, Indianapolis, IN, 46241)

FRI APR 28 8:00 am	>	FRI APR 28 12:00 pm	69 of 250 Volunteers	→	RSVP >
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1. In the RSVP window, confirm the shift you would like to attend, how many hours you wish to volunteer, and how many guests will be joining you.

RSVP For Event

CLOSE

Choose Time(s)

Morning Shift (3737 Waldemere Avenue, Indianapolis, IN, 46241)

1	<input checked="" type="checkbox"/>	FRI APR 28 8:00 am	>	FRI APR 28 12:00 pm	70 of 250 Volunteers	Hours	<input type="text" value="4"/>
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Afternoon Shift (3737 Waldemere Avenue, Indianapolis, IN, 46241)

	<input type="checkbox"/>	FRI APR 28 12:00 pm	>	FRI APR 28 4:00 pm	63 of 250 Volunteers	Hours	<input type="text" value="4"/>
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All Day Shift (3737 Waldemere Avenue, Indianapolis, IN, 46241)

	<input type="checkbox"/>	FRI APR 28 8:00 am	>	FRI APR 28 4:00 pm	67 of 250 Volunteers	Hours	<input type="text" value="8"/>
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How to RSVP continued

2. Fill out the required fields
3. Click **“submit”** to confirm your RSVP

Are you on the board of this non-profit?


2 *Required

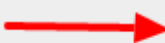
Are you using Duke Realty Community Hours?

*Required

3 [SUBMIT >](#)

- To edit your current RSVP, click **“Edit RSVP”** and change the details

Morning Shift (3737 Waldemere Avenue, Indianapolis, IN, 46241) 

FRI APR 28 8:00 am	>	FRI APR 28 12:00 pm	<u>70 of 250</u> Volunteers		EDIT RSVP >
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