



**Millipore  
Sigma**

# MATCHING GIFT PROGRAM

## Guidelines

### About the Matching Gift Program

As part of the MilliporeSigma Community Engagement efforts, the company offers a Matching Gift Program to all full-time U.S. MilliporeSigma employees. The company donates \$1 for every dollar contributed by eligible employees to approved nonprofit organizations with 501(c)(3) status, up to \$1,000 annually per employee, with a minimum of \$25 per gift. The matches are restricted to the same purpose as the employee gift was made. Donations have to be made in the same calendar year as the request in order for the request to be processed.

To apply for a matching gift, please visit the **SPARK Portal** and follow the instructions provided. For additional details, please see the Matching Gift FAQ.

### Eligible Employees

All full-time U.S. employees of MilliporeSigma are eligible to participate in the program. A contribution must be made, not merely pledged, by the employee to be eligible for a matching gift. MilliporeSigma will match gifts of cash only. Family members of employees, MilliporeSigma retirees and contractors are not eligible to participate.

### Organizations Eligible for Participation

All recipients of matching gifts must be non-profit and qualified as tax exempt 501(c)(3) organizations by the Internal Revenue Service of the U.S. Treasury Department.

#### MilliporeSigma will not match:

- Payments for tuition, books or student fees
- Donations made to political organizations
- Payments for services, memberships or materials received
- Donations made directly to organizations for sectarian religious purposes (churches, synagogues, mosques)
- Donations made to organizations that discriminate on the basis of race, color, religion, age, sex, sexual orientation, national origin, ancestry, disability, military or veteran status, genetic information, gender identity or any other category protected by law
- Donations to individuals
- Donations of property
- Amounts paid as subscriptions to publications
- Donations of products or services
- Donations to organizations not qualified as tax exempt by the IRS

### Conditions

MilliporeSigma may change or terminate this program at any time. The interpretation of the Matching Gift Program shall be determined by Life Science Corporate Responsibility, whose decision will be final.

The life science business of Merck KGaA, Darmstadt, Germany operates as MilliporeSigma in the U.S. and Canada.

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