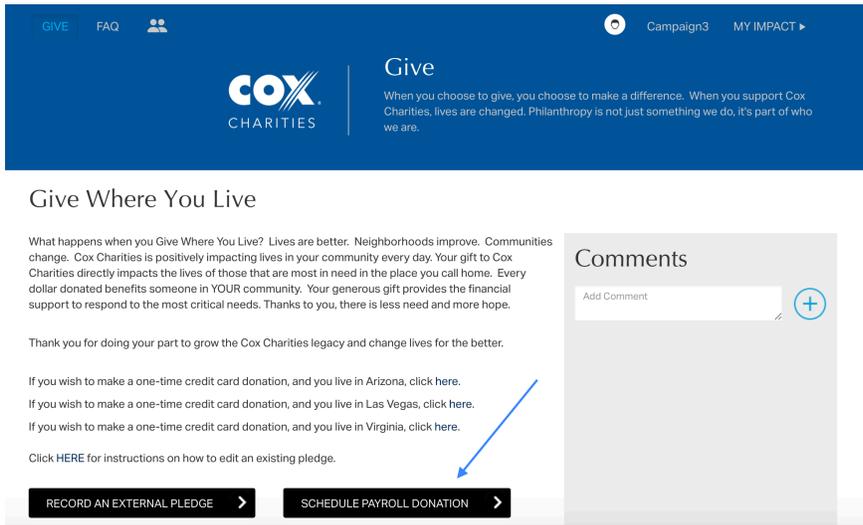


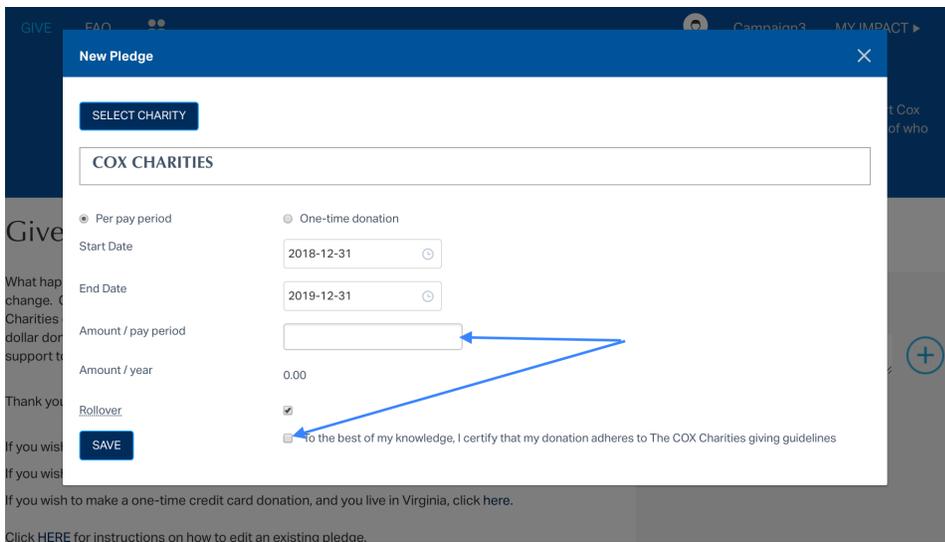
How to Make a Payroll Pledge

- Click on "Schedule Payroll Donation"



The screenshot shows the top navigation bar with 'GIVE', 'FAQ', and a user icon. The main header features the 'COX CHARITIES' logo and the text 'Give When you choose to give, you choose to make a difference. When you support Cox Charities, lives are changed. Philanthropy is not just something we do, it's part of who we are.' Below this is the section 'Give Where You Live' with a paragraph of text and three links for Arizona, Las Vegas, and Virginia. A 'Comments' sidebar is on the right. At the bottom, there are two buttons: 'RECORD AN EXTERNAL PLEDGE' and 'SCHEDULE PAYROLL DONATION'. A blue arrow points to the 'SCHEDULE PAYROLL DONATION' button.

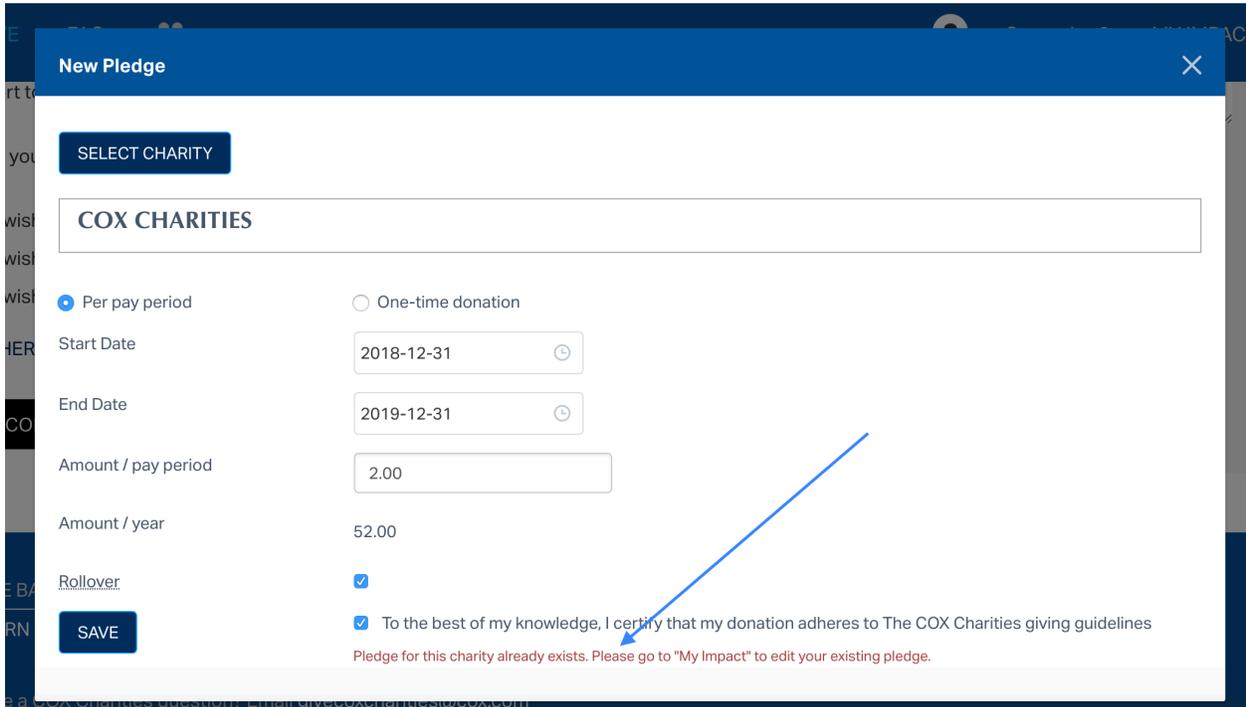
- Enter your dollar amount, agree to the guidelines and hit, "save"



The screenshot shows the 'New Pledge' form. It has a 'SELECT CHARITY' dropdown menu with 'COX CHARITIES' selected. There are two radio buttons for 'Per pay period' (selected) and 'One-time donation'. The 'Start Date' is set to '2018-12-31' and the 'End Date' is '2019-12-31'. The 'Amount / pay period' field is empty and has a blue arrow pointing to it. The 'Amount / year' field shows '0.00'. There is a 'Rollover' checkbox which is checked. At the bottom, there is a 'SAVE' button and a checkbox for 'To the best of my knowledge, I certify that my donation adheres to The COX Charities giving guidelines'.

Increasing your Rollover Gift

1. If your donation from last year rolled over (or if you have already made a pledge this campaign), and you try to make another donation to the same charity, **red text** will let you know that a “pledge for this charity already exists”



New Pledge

SELECT CHARITY

COX CHARITIES

Per pay period One-time donation

Start Date: 2018-12-31

End Date: 2019-12-31

Amount / pay period: 2.00

Amount / year: 52.00

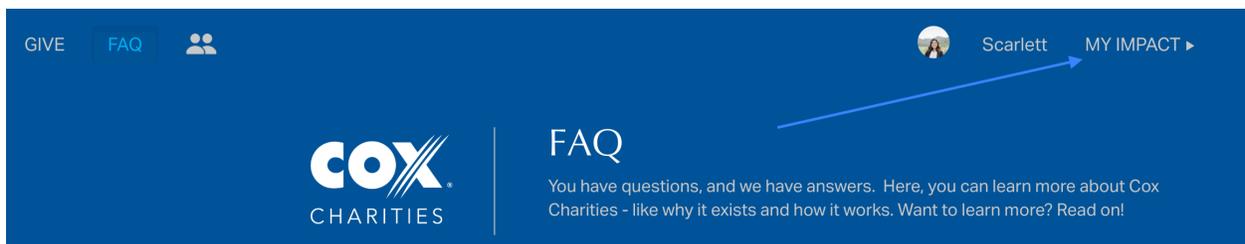
Rollover:

To the best of my knowledge, I certify that my donation adheres to The COX Charities giving guidelines

Pledge for this charity already exists. Please go to "My Impact" to edit your existing pledge.

SAVE

2. You can increase your existing pledge by going navigating to “My Impact” in the header bar





- Under “**Future Donations**”, you will see your current payroll pledge, and your payroll pledge that will begin in 2019

Donations
⬇️

2018-08-10	Payroll Deducted	COX CHARITIES	\$3.00	REFUND
2016-12-02	Offline Completed	NORTH STAR SCOUTING MEMORABILIA INC	\$1.00	
2016-11-10	Offline Completed	COX CHARITIES	\$13.00	

Payroll Pledge that begins in 2019

Future Donations

After 2018-12-31	Per Pay Period	COX CHARITIES	2019 Campaign 2	\$2.00 + \$0.00 Match	Payroll	EDIT DELETE
Next Paycheck	Per Pay Period	COX CHARITIES	2018 Campaign 3	\$3.00 + \$0.00 Match	Payroll	EDIT DELETE

Current Payroll Pledge (being deducted out of each paycheck in 2018)

- To edit your pledge that begins in 2019, select “**edit**”

Future Donations

After 2018-12-31	Per Pay Period	COX CHARITIES	2019 Campaign 2	\$2.00 + \$0.00 Match	Payroll	EDIT DELETE
Next Paycheck	Per Pay Period	COX CHARITIES	2018 Campaign 3	\$3.00 + \$0.00 Match	Payroll	EDIT DELETE

- Adjust your dollar amount, agree to the guidelines and hit, “**save**”

Edit Pledge
✕

SELECT CHARITY

COX CHARITIES

Per pay period

Start Date:

End Date:

Amount / pay period:

Amount / year: 52.00

One-time donation

Rollover:

To the best of my knowledge, I certify that my donation adheres to The COX Charities giving guidelines

SAVE

