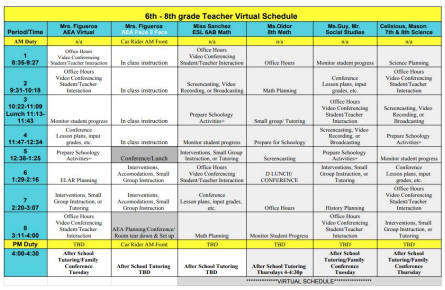
Hoffman AEA Syllabus Guidelines

Contact procedures:

Email: jfgonzalez@aldineisd.org
Schoology Message via Parent or Student Schoology access.
Phone & Text: 832-246-4541
***You can also contact the school and leave a message for me @ #713-613-7670.*

Virtual & Class Teacher/Student Schedules & Office Hours:

Here is a link to the School Calendar. In addition to the District 2020-2021 calendar, students and parents can keep up with their teacher's availability by viewing the Virtual Schedule (click the image below). This schedule will be tentative (subject to change) and provides both virtual & face 2 face availability.



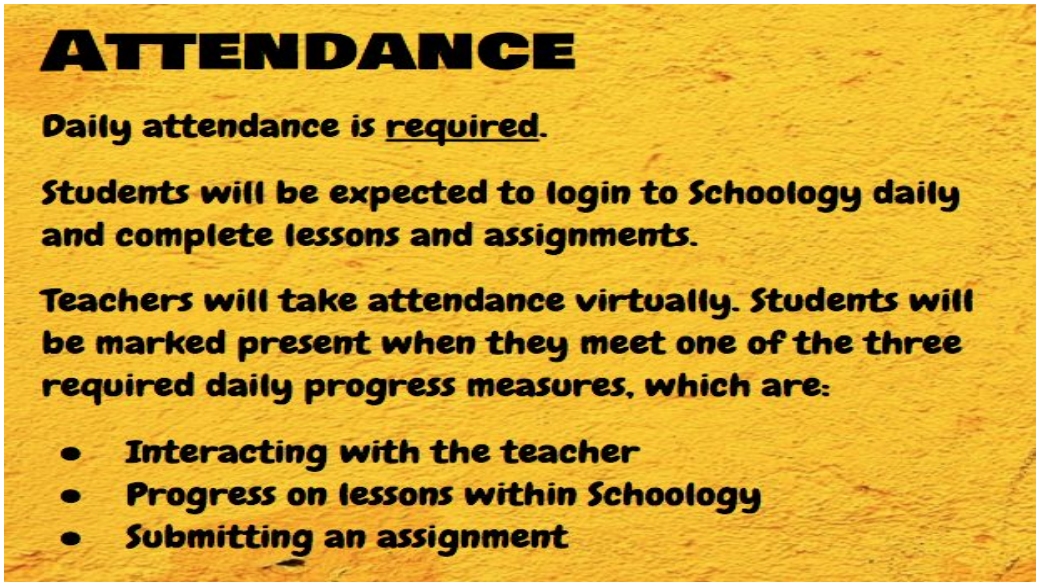


HOFFMAN MIDDLE SCHOOL -- AEA SCHEDULE								
1ST	2ND	3RD	4TH	LUNCH	5TH	6TH	7TH	8TH
8:00 AM	AEA Class / Face to Face Mrs. Figueroa / TB-6B			NOON	Class/Lunch			
9:00 AM				1:00 PM		Core/Elective		
10:00 AM				2:00 PM			Core/Elective	
11:00 AM				3:00 PM				Core/Elective
NOON	Cafeteria			4:00 PM	Dismissal	Dismissal	Dismissal	Dismissal

BUS RIDERS/ CAR RIDERS / WALKERS DISMISSAL

Attendance policy:

Please view the following image for attendance info.



Grading policy:

Our Aldine ISD Grading Policy is generalized to explain At-Home expectations.
Click **Grading Guidelines: At-Home Learning** to learn more…
Students enrolled in At-Home Learning follow the same grading guidelines as in-person instruction. Teachers receive support and guidance on effective grading practices to ensure that grading guidelines are followed in both instructional models.

Teachers will be expected to measure student progress by grading at least two assignments per week (daily grades) and one assessment or project per 3-weeks (major grades). Teachers will post grades on a weekly basis. Additional information on grades:

- Grades will be taken during each grading cycle of the 2020-2021 school year.
- All 9-week cycle grades and semester exams, as applicable, will be used in the calculation of the average for any class.
- Semester exams will be administered for all secondary school courses.
- Teachers will be recording grades, which will be available for parents and students to access through the Home Access Center (HAC)
- Considerations for grading homework will be finalized
- Daily Assignments can be submitted via Schoology, that is the option of choice because the students need to receive credit for their work, uploading and submitting work via email or text will not meet the credit criteria.

Late work policy:

Part of learning includes timeliness when completing homework and class participation assignments. This allows us to comply with the above mandate of grading at least 2 assignments per week as daily grades as best out of 5. Additional info on late work:

- All tasks are due on the date assigned (ex: If a task has a due date of Monday, it is due on Monday).
- If turned in late, **3 points will be deducted per day.** That means that an assignment that would have been graded at 100, if late by 3 days, would then be graded at a 91.
- **IMPORTANT:** *Work will not be accepted if not turned in the week it is due.*

Immunizations Policy:

Immunizations are an important part of public health, and Texas law requires students in Texas schools to be immunized against certain vaccine-preventable diseases.

Minimum State requirements are located HERE, you may also contact the school nurse, Nurse Gracie, at # 713-613-7670 for more information regarding immunizations.

Resources:

Click HERE to view a further information regarding school policies recommended by the building principal, Mrs. Morrison-Adams. The pdf is has clickable links that will guide you through:

- Let's Talk
- How to Register
- Sign up for Home Access
- School Supply List
- Grading Policy
- Fine Arts Interest Form
- FAQ's

LET'S TALK:

Click HERE to view our new Let's Talk resource!! Aldine ISD is working hard this year on hearing you out! They want to help! Feel free to use this new resource being provided to the parents and families of our students. This is an unprecedented situation, and we appreciate your patience and understanding as we work to support our students, families, and staff throughout the closure. For any questions or concerns please select one of the topics below and the appropriate staff member will get back to you.