



Charity & Community Relations

KEEP THIS DOCUMENT FOR FUTURE REFERENCE

1. If you live in one of the States listed below and **DO NOT** have a **STATE USE & TAX EXEMPTION CERTIFICATE** then you will need to use this login / password information below: (CA, CT, FL, MN, MS, NY, NC, SC, SD, WA,) **Login: charity sales / Password: charity sales**
2. If you are **TAX EXEMPT** and have a valid certificate, use: **Login: tmag charity / Password: tmag charity**

SALES TAX POLICY – By accessing this secure Site (by using the password/login), you represent that you are a business customer of TMaG with a sales tax exempt status. You also represent that you have provided TMaG’s Charity sales division with your tax-exempt certification prior to purchase at the time of registration.

IMPORTANT INFORMATION

- Under the “PO” field, please enter what area of engagement your non-profit supports. Use one of the following: KIDS, EDUCATION, HEALTH, MILITARY, PEOPLE IN NEED or SPORTS
- Under the “TAG” field, please enter your first and last name ONLY (i.e.; Joe Smith).
- Please DO NOT enter credit card information anywhere on the order. Email michelle.fabrizio@tmag.com or leave the credit card information on voice message at 760-476-8094. Be sure to include the B2B order number given once the order has been submitted.
- Shipping Information – Enter your shipping address in place of TMaG’s address.
- Please do not call the 800 number on the website, if you have any questions always contact michelle.fabrizio@tmag.com
- Once the order has been submitted, it will be downloaded into our internal system within 24-hours and will not process until the credit card information has been received and entered onto the order. Please be extra careful when placing your order, double check your work before submitting as you won’t be able to make changes.

