



Chiang Kai Shek College Batch 82 Education Assistance Fund Guidelines & Application Form for SY 2016 to 2017

NAME OF COMMITTEE:

The Committee shall be known as EDUCATION ASSISTANCE FUND COMMITTEE.

MISSION:

To support our Batchmates who are financially needy and assist them in funding the education of their children.

ORGANIZATIONAL STRUCTURE:

The Committee shall be under the auspices of CKSC Batch '82. It shall be composed of Three (3) members as follows: Jocelin See-Lohongko, as the Committee Head with Honorary CKSC Batch '82 President Melchor Te as Adviser and Kimball Teng as Screening Committee Head.

APPLICATION GUIDELINES:

Starting School Year 2010-2011, under the presidential term of Ms. Joyce Dy, an annual grant of One Hundred Thousand Pesos (P100,000.00) was given to financially needy children of Batch mates of CKSC Batch '82. This grant was made available for three (3) years until School Year 2012-2013, when the term of Ms. Dy ends. For School Year 2015-2016, Kimball Teng donated fifty thousand pesos (P50,000.00) to this cause. As of this moment, we are still tapping the generosity of other batch mates for the coming School Year. We are hoping more batch mates will support this cause in the coming years.

1. Open to all children of Batchmates of CKSC Batch '82 whose children are enrolled from Kindergarten to High School level the next school year, regardless of whether the school is public or private, Filipino or Filipino-Chinese School.
2. Depending on the availability of funds, one Batchmate can only apply for a maximum of three (3) assistance funds for his children.
3. Batchmates whose children are enrolled in Filipino-Chinese schools shall be given priority since the program encourages the study of Chinese education.
4. There must be no failing Final Academic or conduct grade in the Report Card/s.
5. Grantees of other scholarships, especially of family associations or civic organizations, shall be eligible to apply.
6. Interested Batchmates can secure an application form from Honorary President Melchor Te, whose office is located at the CKSC Campus at Narra St., Tondo, Manila. They may also download the form via CKSC82 blog site at www.cksc82.blogspot.com.
7. Filled-up form, together with the photocopy of Report Card/s, latest school id and photocopy of their school id, latest income tax return and/or latest three (3) months of Meralco bills must be submitted to Melchor Te at CKSC Narra St. during regular school day.
8. The Chair, together with his members, shall conduct a meeting to screen and review qualified applicants. Qualified applicants will be notified when check is ready for pick-up.
9. In case there are more applicants than what the Committee deemed the funds can provide, the Committee shall choose twenty (20) qualified applicants.
10. Qualified applicants have to reapply next school year if there is still a need for financial assistance.
11. Whenever there is a dispute or clarification is required for the rules of this education assistance project, the decision and interpretation of the Education Assistance Fund Committee shall be deemed final.
12. Checks will be issued to qualified applicants twice within a school year, The first check is issued during the month of May and the second check issued on the month of October.

Application form and guidelines may be obtained from Melchor Te at CKSC Narra Campus Office of the Registrar from Mar. 7 to Mar. 23, M-F at 7:30am-11:30am and 1:30pm-4pm. CKSC is closed from Mar. 24 to Apr. 10. Application form and guidelines may be obtained again on Apr. 11 to Apr. 22, M-F at 9am to 12pm. Submission of filled-up forms and documents to Melchor Te is from Mar. 7 to Mar. 23, same time as stated earlier and April 11 to Apr. 22 in the morning from 9am to 12pm, Landline of Melchor Te at CKSC is 252-3331. Releasing of check will be on May 6, Fri, at 1:30pm at 2nd flr Conference Room, CKSC Narra Campus.



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English Name		Sex		Nationality		
Chinese Name		Age				
Address				Phone		
Education Level next school year	ENGLISH CLASS Kindergarten ()	CHINESE CLASS Kindergarten ()		Name of School		
	Elementary () Grade ()	Elementary () Grade ()				
	High School () Year ()	High School () Year ()				
Grades last school year	Chinese Class	%	Conduct	Number of family members currently studying	College	
	English Class	%			High School	
					Elementary	
					Kindergarten	
F A T H E R	Name			Batch	Monthly Income	
	Occupation	Name of Company			Position	
		Address			Phone	
		() Self-employed () Employed () Unemployed	Time of work			
M O T H E R	Name			Batch	Monthly Income	
	Occupation	Name of Company			Position	
		Address			Phone	
		() Self-employed () Employed () Unemployed	Time of work			
<p>Recommendation can be signed by CKSC 82 Officer or Batch-mate other than parent. Application should be submitted together with the required documents to Melchor Te at Chiang Kai Shek College Narra St. during office hours on or before April 22, 2016. Status of application being processed may be inquired by sending a text message to 09178868161 or 09285037858. Applicant affirms that the information provided is true and correct.</p>						
Applicant's signature				Date Applied		
Email Address				Mobile Phone Number		
Recommended by	Print Name of CKSC 82 Officer/ Batch-mate below signature			Contact Number		
				Section		
Information below is for official use only.						
Application Received by	Date Received	Application Approved/Declined by		Date Approved/Declined		
REMARKS: Reason application is disapproved.				Check #	Check Date	
				Check Received by: (Print Name below signature)		Date:

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